



McHenry Public Library District
809 North Front Street
McHenry, Illinois 60050
Phone: 815.385.0036
www.mchenrylibrary.org

STATE OF ILLINOIS)
COUNTY OF McHENRY)
CITY OF McHENRY)

**ORDINANCE NO. 2024/2025-04
AN ORDINANCE PROVIDING FOR THE LEVY
AND ASSESSMENT OF TAXES
FOR THE FISCAL YEAR BEGINNING JULY 1, 2024
AND ENDING JUNE 30, 2025
FOR THE McHENRY PUBLIC LIBRARY DISTRICT
McHENRY, McHENRY COUNTY, ILLINOIS**

BE IT ORDAINED by the President and Board of Library Trustees of the McHENRY PUBLIC LIBRARY DISTRICT, McHENRY, McHENRY COUNTY ILLINOIS, as follows:

Section One: That the total amount of appropriations for all General, Special Reserve and Corporate purposes legally made to be collected from the tax levy of the current fiscal year is Four Million, Forty-eight Thousand, Two Hundred and Sixty-nine Dollars and Ninty-two Cents (**\$4,048,269.92**).

Section Two. That the sum of Eight Million, Eight Hundred and Twenty-six Thousand, Two Hundred Dollars and No Cents (**\$8,826,200.00**) being the total of appropriations heretofore legally made and which has taken into consideration all monies to be raised from other than tax sources, in addition to those monies which are to be collected from the tax levy of the current fiscal year of the McHenry Public Library District for all General, Special Reserve and Corporate purposes of said Public Library District, as appropriated for the current fiscal year by the Combined Budget and Appropriation Ordinance passed by the President and Board of Library Trustees of said District at the legally held meeting of **August 20, 2024, which Ordinance No. 2024/2025 – 03**, incorporated herein by reference, be and the various objects and purposes for which said appropriations were made are set forth under the column "Amount Appropriated" and the specific amount hereby levied for each object and purpose is set forth under the column entitled "Amount Levied" is hereby levied upon all of the taxable property in the McHENRY PUBLIC LIBRARY DISTRICT subjected to taxation for the current fiscal year of said Public Library District, commencing July 1, 2024, and ending June 30, 2025, as follows:

GENERAL FUND ESTIMATED EXPENSES

	APPROPRIATION	LEVY
1. MATERIALS & SUPPLIES		
a. Adult Books	\$ 84,375.00	\$ 68,850.00
b. Youth Books	\$ 68,750.00	\$ 56,100.00
c. Professional Resources	\$ 3,125.00	\$ 2,537.50
d. Administrative Resources	\$ 4,375.00	\$ 3,552.50
e. Magazines and Newspapers	\$ 18,750.00	\$ 15,225.00
f. Adult AV Materials	\$ 38,750.00	\$ 31,465.00
g. Youth AV Materials	\$ 16,250.00	\$ 13,195.00
h. Library of Things	\$ 19,375.00	\$ 15,732.50
i. Video Games	\$ 18,750.00	\$ 15,225.00
j. Digital Media Services	\$ 143,875.00	\$ 117,402.00
k. Electronic Resources	\$ 106,250.00	\$ 86,275.00
l. Library Supplies	\$ 8,750.00	\$ 7,105.00
m. Tech. Services Supplies	\$ 40,900.00	\$ 33,215.88
n. Bindery Services	\$ 625.00	\$ 507.50
o. Adult Programs & Supplies	\$ 20,000.00	\$ 16,240.00
p. ComiCon	\$ 8,125.00	\$ 6,597.50
q. Circulation Supplies	\$ 9,375.00	\$ 7,612.50
r. Summer Reading Club	\$ 8,750.00	\$ 7,105.00
s. YS Programs & Supplies	\$ 20,625.00	\$ 16,747.50
2. CONTRACTED SERVICES	APPROPRIATION	LEVY
a. Collection Agency Fees	\$ 1,575.00	\$ 1,268.75
b. IT/Computer, Copier & Equip.Outsourcing	\$ 162,500.00	\$ 131,950.00
c. Automation—Staff	\$ 43,750.00	\$ 35,525.00
d. Vehicle Expenses	\$ 9,375.00	\$ 7,612.50
e. Misc. Contracted Services	\$ 23,125.00	\$ 18,777.50
f. Library Bank/Finance/Late Fee	\$ 950.00	\$ 761.25
g. Public Pmt Processing Fees	\$ 6,250.00	\$ 5,075.00
h. License Plate Fee Settlement	\$ 143,750.00	\$ 0.00
3. CONSORTIUM & IT NETWORK SERVICES	APPROPRIATION	LEVY
a. Automation- Circulation & Catalog	\$ 142,200.00	\$ 115,456.25
b. VOiP Phone Service	\$ 30,625.00	\$ 24,867.50
c. Internet Service	\$ 16,875.00	\$ 13,702.50
4. PROFESSIONAL SERVICES	APPROPRIATION	LEVY
a. Accounting, Payroll & Audit Services	\$ 76,575.00	\$ 62,168.75
b. Legal Services	\$ 31,250.00	\$ 25,375.00
c. Other Consulting Fees	\$ 97,500.00	\$ 79,170.00
d. In-Service/Staff Training/LMS	\$ 9,825.00	\$ 7,967.75
5. PRINTING, PUBLICATIONS & POSTAGE	APPROPRIATION	LEVY
a. Printing Services Outsourced	\$ 68,750.00	\$ 55,825.00
b. Public Notices & Ads	\$ 2,825.00	\$ 2,295.00

c. Postage & Shipping	\$ 28,450.00	\$ 23,091.25
d. Printing/Copier Supplies	\$ 5,625.00	\$ 4,567.50
e. Public Relations/Promotions	\$ 12,825.00	\$ 10,403.75

6. UTILITIES	APPROPRIATION	LEVY
a. Electricity	\$ 37,500.00	\$ 30,600.00
b. Gas	\$ 21,875.00	\$ 17,850.00
c. Water & Sewer	\$ 6,250.00	\$ 5,100.00

7. MISCELLANEOUS OPERATING EXPENSES

	APPROPRIATION	LEVY
a. Building & Auto Insurance	\$ 67,750.00	\$ 55,824.00
b. Bonding & Officers Liability	\$ 3,125.00	\$ 2,537.50
c. Janitorial Services & Supplies	\$ 76,875.00	\$ 62,422.50
d. Grounds Maintenance	\$ 56,500.00	\$ 45,878.00
e. Building Operations & Maintenance	\$ 87,500.00	\$ 71,050.00
f. Hospitality	\$ 8,350.00	\$ 6,775.13
g. Library Lost & Damaged Materials	\$ 1,250.00	\$ 1,015.00
h. Miscellaneous	\$ 1,250.00	\$ 1,015.00

8. PERSONNEL EXPENSES

	APPROPRIATION	LEVY
a. Salaries	\$2,256,250.00	\$1,860,376.54
b. FICA/Medicare	\$ 175,000.00	\$ 143,500.00
c. IMRF	\$ 268,750.00	\$ 220,375.00
d. Health & Life Insurance	\$ 400,000.00	\$ 324,800.00
e. Recruitment & Employment Screenings	\$ 5,000.00	\$ 4,060.00
f. Tuition Reimbursement	\$ 12,500.00	\$ 10,150.00
g. Telecommute Reimbursements	\$ 3,125.00	\$ 2,537.50
h. Memberships & Dues	\$ 8,400.00	\$ 6,825.88
i. Travel	\$ 16,825.00	\$ 13,651.75
j. Continuing Education	\$ 19,950.00	\$ 16,189.25

9. CAPITAL EXPENSES

	APPROPRIATION	LEVY
a. Library Furnishings	\$ 31,250.00	\$ 25,375.00
b. Library Equipment	\$ 31,250.00	\$ 25,375.00
c. Small Equipment under \$250	\$ 6,250.00	\$ 5,075.00
d. Adtl. Capital Projects & Equipment	\$ 100,000.00	\$ 81,200.00

10. Transfer to Reserve Fund	\$ 2,062,500.00	\$ 0.00
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TOTAL GENERAL FUND EXPENSES	\$ 7,319,650.00	\$4,048,269.92
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GRANT and GIFT FUND ESTIMATED EXPENSES

	APPROPRIATION	LEVY	
1. Operating Fund Gifts	\$ 281,250.00	\$	0.00
2. Per Capita Grant; Current FY	\$ 81,250.00	\$	0.00
3. Per Capita Grant; Previous FY	\$ 31,250.00	\$	0.00
4. Additional Fund Expenses	\$ 6,250.00	\$	0.00
5. Misc. Grants	\$ 81,250.00	\$	0.00
TOTAL GRANT and GIFT FUND EXPENSES	\$ 481,250.00	\$	0.00

RESERVE FUND ESTIMATED EXPENSES

	APPROPRIATION	LEVY	
1. Debt Service	\$ 0.00	\$	0.00
2. Improvements not related to Expansion/Renovation	\$ 187,500.00	\$	0.00
3. Expenditures Pursuant To Statutory Guidelines of the LIBRARY DISTRICT ACT, 75 ILCS 16/40-50	\$ 500,000.00	\$	0.00
TOTAL SPECIAL RESERVE FUND EXPENSES	\$ 687,500.00	\$	0.00

	APPROPRIATION	LEVY	
TOTAL GENERAL FUND EXPENSES	\$ 7,319,650.00	\$	4,048,269.92
TOTAL GRANT FUND EXPENSES	\$ 481,250.00	\$	0.00
TOTAL SPECIAL RESERVE FUND EXPENSES	\$ 687,500.00	\$	0.00
GRAND TOTAL EXPENSES	\$ 8,488,400.00	\$	4,048,269.92

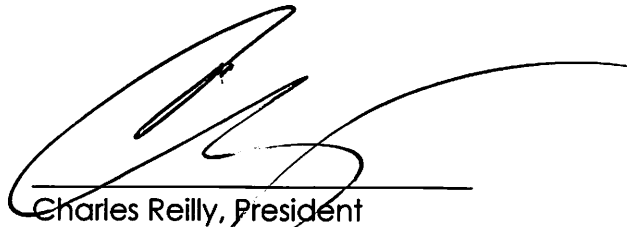
Section Three: That the total amount of Four Million, Forty-eight Thousand, Two Hundred and Sixty-nine Dollars and Ninty-two Cents (**\$4,048,269.92**) ascertained as aforesaid, be, and the same is hereby levied and assessed on all property subject to taxation within the McHENRY PUBLIC LIBRARY DISTRICT, McHENRY, McHenry County, Illinois, according to the value of said property as the same is assessed and equalized for State and County purposes for the current year. Revenues acquired from sources other than property taxes include, but are not limited to, fines and fees, interest, grants, gifts and donations, developer donations and impact fees, service fees, fees for non-resident cards, charges for lost library materials, replacement taxes, fees for special programs and services, and public use of photocopy machine.

Section Four: This tax Levy Ordinance is adopted pursuant to the procedures set forth in the Illinois Municipal Code, as amended, provided, however, any tax rate limitation or any other substantive limitations as to tax levies in the Illinois Municipal Code in conflict with this ordinance shall not be applicable to this ordinance pursuant to Section 6, Article VII of the Constitution of the State of Illinois.

Section Five: That there is hereby certified to the County Clerk of McHenry County, Illinois, the several sums aforesaid, constituting the said total amount of Four Million, Forty-eight Thousand, Two Hundred and Sixty-nine Dollars and Ninty-two Cents (**\$4,048,269.92**) which said total amount the said McHenry Public Library District requires to be raised by taxation for the current fiscal year of said District is hereby ordered and directed to file with the County Clerk of McHenry County, Illinois, on or before the time required by law, a certified copy of this Tax Levy Ordinance.

Section Six: All unexpended balances of proceeds received annually from Public Library District taxes not in excess of statutory limits may be transferred to the Special Reserve Fund, heretofore established according to 75 ILCS 16/40-50, pursuant to plans developed and adopted by this Library Board and said unexpended balances shall be accumulated in this fund for the purposes of erecting a new Public Library building, purchasing a site for same, or building an addition thereto, or furnishing necessary equipment therefore, or acquiring electronic data storage and retrieval facilities.

REVISED and PASSED by the McHENRY PUBLIC LIBRARY DISTRICT Board of Trustees and approved by me this 19 th day of November, 2024.



Charles Reilly, President
McHENRY PUBLIC LIBRARY DISTRICT
BOARD OF LIBRARY TRUSTEES
McHenry, McHenry County, Illinois

AYES: 6 - Alexander, Leccese, Reilly, Sutliff, Wallace, Weingart

NAYES: 0

ABSENT: 0

ABSTAINING: 0

ATTEST: Monica Leccese
Monica Leccese, Secretary
McHENRY PUBLIC LIBRARY DISTRICT
BOARD OF LIBRARY TRUSTEES



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STATE OF ILLINOIS)
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CERTIFICATE

I, Monica Leccese, DO HEREBY CERTIFY that the above attached "ORDINANCE PROVIDING FOR THE LEVY AND ASSESSMENT OF TAXES FOR THE FISCAL YEAR BEGINNING JULY 1, 2024 AND EXPIRING JUNE 30, 2025" is a true and correct copy of said Ordinance which was presented and passed, and recorded by said Library Board at their Regular Board Meeting on November 19, 2024.

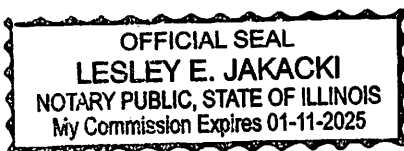
Monica Leccese

Monica Leccese, Secretary
McHENRY PUBLIC LIBRARY DISTRICT
BOARD OF LIBRARY TRUSTEES

State of Illinois
County of McHenry

This instrument was acknowledged before me on November 19, 2024 (date) by (name of person) Monica Leccese as (authority/officer) Secretary of (name of entity on behalf of whom instrument was executed) McHenry Public Library District.

Seal



Lesley E. Jakacki

Lesley E. Jakacki, Notary Public



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**CERTIFICATE OF COMPLIANCE
WITH THE TRUTH IN TAXATION ACT**

I, Monica Leccese, the duly qualified and acting Secretary of the McHENRY PUBLIC LIBRARY DISTRICT, McHenry, McHenry County, Illinois, do hereby certify that the attached Levy Ordinance adopted in full compliance with the provisions of The Truth in Taxation Act. (35 ILCS 215/1 et seq.)

Check One of the Choices Below

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1) The taxing district published a notice in the newspaper and conducted a hearing, meeting the requirements of the Truth in Taxation Law.

2) The taxing district's aggregate levy did not exceed a 5% increase over the prior year's extension. Therefore, notice and a hearing were not necessary.

3) The proposed aggregate levy did not exceed a 5% increase over the year's extension. Therefore, a hearing was not held. The adopted aggregate tax levy exceeded 5% of the prior year's extension and a notice was published within 15 days of its adoption in accordance with the Truth in Taxation Law.

4) The adopted levy exceeded the amount stated in the published notice. A second notice was published within 15 days of the adoption in accordance with the Truth in Taxation Law.

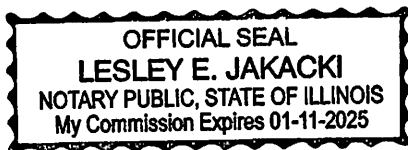
IN WITNESS WHEREOF, I have placed my official signature this 19th day of November, 2024.

Monica Leccese
Monica Leccese, Secretary
McHENRY PUBLIC LIBRARY DISTRICT
BOARD OF LIBRARY TRUSTEES

State of Illinois
County of McHenry

This instrument was acknowledged before me on November 19, 2024 (date) by (name of person) Monica Leccese as (authority/officer) Secretary of (name of entity on behalf of whom instrument was executed) McHenry Public Library District.

Seal



Lesley E. Jakacki
Lesley E. Jakacki, Notary Public