



**McHenry Public Library District
Board of Library Trustees Regular Meeting
Tuesday, June 17, 2025, 7:00 p.m.
Meeting Rooms #135 & #136**

AGENDA

- I. **CALL TO ORDER – Charles Reilly, President**
- II. **ROLL CALL – Monica Leccese, Secretary**
 - A. Oaths of Office
- III. **PLEDGE OF ALLEGIANCE**
- IV. **CORRECTIONS OR ADDITIONS TO THE AGENDA**
- V. **PUBLIC COMMENT AND RECOGNITION OF VISITORS**
- VI. **SECRETARY'S REPORT – Monica Leccese, Secretary**
 - A. Approval of Minutes of the May 20, 2025, Regular Meeting.
- VII. **TREASURER'S REPORT – Terry Weingart, Treasurer**
 - A. Approval of Monthly Financial Statements, Interim Check Report, and Bill Reports for May/June 2025, Additional Bills, and Petty Cash and Credit Card Reports
- VIII. **COMMUNICATIONS**
 - A. Letters of Appreciation to Local Businesses
- IX. **LIBRARIAN'S REPORT**
 - A. Librarian's Report
 - B. Staff Continuing Education Reports
 - C. Project Updates
- X. **OLD BUSINESS**
 - A. Sanitary Sewer Lines Project
- XI. **NEW BUSINESS**
 - A. Memorandum of Understanding (MOU) between McHenry County Workforce Network and McHenry Public Library District
 - B. Appointment of trustees to approve the FY 2024/25 Secretary's book
 - C. FY 2025/26 Budget
 - 1. Operating Budget
 - 2. Adoption of ORDINANCE NO. 2024/2025-10: an Ordinance Adopting a Tentative Combined Budget & Appropriations for FY 2025-2026

3. Scheduling a public hearing for the Annual Budget and Appropriations Adoption

XII. EXECUTIVE SESSION

A. To discuss the appointment, employment, compensation, discipline, performance or dismissal of specific employees of the public body in compliance with the Open Meetings Act 5 ILCS 120/2 section 2(c)(1).

XIII. ACTION TAKEN AS A RESULT OF EXECUTIVE SESSION

XIV. ANY AND ALL OTHER BUSINESS THAT MAY PROPERLY COME BEFORE THE BOARD

XV. ADJOURNMENT

FINAL VOTE OR ACTION MAY BE TAKEN AT THE MEETING ON ANY AGENDA ITEM SUBJECT MATTER LISTED ABOVE UNLESS THE AGENDA LINE ITEM SPECIFICALLY STATES OTHERWISE.

The MPLD will make all board meetings accessible to people with physical disabilities under the current ADA requirements. Any person with a physical disability may contact the MPLD (815-385-0036) within four (4) hours of any meeting date to request special access to any board meeting.

STATE OF ILLINOIS)
McHENRY COUNTY)

OFFICIAL OATH of OFFICE

I, VICTOR ANDRES JIMENEZ CARRILLO, having been recently appointed as a board member of the McHenry Public Library District Board of Library Trustees, in the County of McHenry, in the State of Illinois, DO SOLEMNLY SWEAR (or AFFIRM) that I will support the Constitution of the United States of America and the Constitution of the State of Illinois to the best of my ability. Furthermore, I will abide by the library board of trustee bylaws and ethics practices as well as adhering to all District policies and procedures and Illinois State codified statutes. As such, I will do all in my power to serve the District as an educated board member.

Signature of Person Making Oath

Signed and Sworn to or Affirmed before
me this ____ day of _____ 2025.

Monica Leccese, Secretary
McHenry Public Library District
Board of Library Trustees

PLEASE PROVIDE THE FOLLOWING INFORMATION:

VICTOR ANDRES JIMENEZ CARRILLO
Elected Official's Name

MCHENRY PUBLIC LIBRARY DISTRICT
Governmental Unit

TRUSTEE, term 2023-2029, remaining four years of an unexpired six-year
term
Office and Term

STATE OF ILLINOIS)
McHENRY COUNTY)

OFFICIAL OATH of OFFICE

I, VICKIE SCHUTZE, having been recently appointed as a board member of the McHenry Public Library District Board of Library Trustees, in the County of McHenry, in the State of Illinois, DO SOLEMNLY SWEAR (or AFFIRM) that I will support the Constitution of the United States of America and the Constitution of the State of Illinois to the best of my ability. Furthermore, I will abide by the library board of trustee bylaws and ethics practices as well as adhering to all District policies and procedures and Illinois State codified statutes. As such, I will do all in my power to serve the District as an educated board member.

Signature of Person Making Oath

Signed and Sworn to or Affirmed before
me this _____ day of _____ 2025.

Monica Leccese, Secretary
McHenry Public Library District
Board of Library Trustees

PLEASE PROVIDE THE FOLLOWING INFORMATION:

VICKIE SCHUTZE
Elected Official's Name

MCHEMRY PUBLIC LIBRARY DISTRICT
Governmental Unit

TRUSTEE, term 2025-2031, six-year term
Office and Term



**McHenry Public Library District
Board of Library Trustees Regular Meeting
MINUTES**

Date: Tuesday, May 20, 2025
Time: 7:00 p.m.
Location: Meeting Rooms #135 & #136

I. CALL TO ORDER – Charles Reilly, President

President Reilly called the meeting to order at 7:00 p.m.

II. ROLL CALL – Monica Leccese, Secretary

A. Roll Call

Members Present: Bud Alexander, Monica Leccese, Charles Reilly, Terry Weingart

Members Absent: Jim O'Hagan, Vickie Schutze

Also Present:

Lesley Jakacki, Executive Director
Kathy Milfajt, Technical Services Manager
Sandra Mendez Barradas, Administrative Assistant
Victor Jimenez Carrillo
Erin Coveny
Michael Schnaebeler, Building Services Manager

B. Oath of Office

Recently reelected Trustee Alexander took his Oath of Office.

III. PLEDGE OF ALLEGIANCE

IV. CORRECTIONS OR ADDITIONS TO THE AGENDA

The fiscal year listed in item C under the XI. New Business section was incorrect and was updated to the correct fiscal year of 2025/2026.

V. PUBLIC COMMENT AND RECOGNITION OF VISITORS

VI. SECRETARY'S REPORT – Monica Leccese, Secretary

A. Approval of Minutes of the April 15, 2025, Regular Meeting

Secretary Leccese stated that she reviewed the Minutes of the April 15, 2025, Regular Meeting and found no changes necessary.

Weingart moved, and Alexander seconded the motion to approve the Minutes of the April 15, 2025, Regular Meeting.

Roll Call Vote:

Ayes: Alexander, Leccese, Reilly, Weingart

Nays: None

Abstain: None

Absent: O'Hagan, Schutze

Motion Passed

VII. TREASURER'S REPORT – Terry Weingart, Treasurer

A. Approval of Monthly Financial Statements, Interim Check Report, and Bill Reports for April/May 2025, Additional Bills, and Petty Cash and Credit Card Reports

Treasurer Weingart shared that for the ten months ended April 30, 2025, revenue was \$4,919,000, expenditures were \$2,364,000, and total surplus is \$1,663,000.

Alexander moved, and Leccese seconded the motion to approve the Treasurer's Report.

Roll Call Vote:

Ayes: Alexander, Leccese, Reilly, Weingart

Nays: None

Abstain: None

Absent: O'Hagan, Schutze

Motion Passed

VIII. COMMUNICATIONS

A. Joseph J. Tirio, McHenry County Clerk- Abstract of Votes

Official Abstract of Votes from the McHenry County Clerk's office stating that Vice President Alexander was re-elected.

B. Donna M. Kurtz, McHenry County Treasurer- 2025 Distribution Dates For 2024 Taxes

Letter from the Treasurer's Office of McHenry County listing the 2025 Distribution Dates For 2024 Taxes.

C. Letters from Greg McCormick, Director of the Illinois State Library, regarding Board vacancy

Letter from Greg McCormick, Director of the Illinois State Library, reminding district libraries to fill any vacancies within 90 days after they have been declared.

D. Letters of Appreciation to Local Businesses for donations

Letters of appreciation to different local community businesses that have donated prizes or coupons towards the McHenry Library's summer reading program.

IX. LIBRARIAN'S REPORT

A. Librarian's Report

Director Jakacki shared that in the statistical infographic, numbers were slightly lower compared to April of 2024 due to closures from the library carpet and flooring being replaced, as well as there not being enough room for patrons to sit during open days, which led to regulars not visiting daily during that time.

Director Jakacki shared the following updates from the Librarian's Report:

- Many of the library's Spanish-speaking staff have created a Hispanic Outreach Committee to help look for different ways to reach out to that part of the community. Two members of the committee represented the library at the McHenry High School's Multicultural Fair on April 5. They also had Día del Niño y el Libro, which is the "Day of the Child and the Book" on April 30.
- T. Hillier completed a 4-session management leadership workshop through McHenry Community College.
- M. Spaargaren joined a program to learn about how AI will affect libraries and is bringing a program to the library staff where they will discuss the impacts of AI at libraries.
- There was an April In-Service where an annual severe weather/tornado drill was completed and an outside presenter did a presentation on personal safety and active bystander training.
- The library was present at the McHenry County Conservation District's Earth Day where 100 people visited the library's booth.
- A patron provided a comment about really enjoying the library's vacation bags.

B. Project Updates

X. OLD BUSINESS

A. Sanitary Sewer Lines Project

Director Jakacki shared updates regarding the Sanitary Sewer Replacement Project. The project was completed almost two weeks ahead of schedule. The list of contingency costs was updated, and the only additional contingency cost since the last board meeting was to replace the carpet on the ramp that leads to the elevator, as it was not included in the original proposal. The staff received comments from patrons remarking how nice the new carpet looks.

XI. NEW BUSINESS

A. Board of Trustees

1. Nomination and election of officers

At the April 15, 2025 board meeting, the Board of Trustees put together a slate of candidates for officers. No new nominations came from the floor and the Board decided to vote on the slate as is.

Reilly moved, and Alexander seconded the motion for the Board to approve as a group the election of Charles Reilly for President, Bud Alexander for Vice President, Terry Weingart for Treasurer, and Monica Leccese for Secretary.

Roll Call Vote:

Ayes: Alexander, Leccese, Reilly, Weingart

Nays: None

Abstain: None

Absent: O'Hagan, Schutze

Motion Passed

2. Oath of Offices

President Reilly, Vice President Alexander, Secretary Leccese, and Treasurer Weingart took their Oath of Office.

B. Marketing Assistant Job Description

Director Jakacki shared that the library is looking to add an assistant position for the Marketing Department. As the library does more outreach, more programs, and more services that need to be advertised, the Marketing Coordinator will need some assistance in his role. This position will help with the creation of marketing materials, help staff outreach booths, editing the library website, social media, and community calendar event listings, among other duties.

Alexander moved, and Weingart seconded the motion to approve the Marketing Assistant position.

Roll Call Vote:

Ayes: Alexander, Leccese, Reilly, Weingart

Nays: None

Abstain: None

Absent: O'Hagan, Schutze

Motion Passed

C. Ordinance No. 2024/2025-08: Calendar of Regular Meetings for the Board of Library Trustees for Fiscal Year 2025/2026

Annual ordinance to set the meeting calendar for the next fiscal year. Director Jakacki informed the Board that the meetings will continue to be on the third Tuesday of every month at 7 p.m. with one exception. In fiscal year 25/26, the library will be a polling place for the primary elections on March 17, 2025, so the meeting will need to be held on a different date. The Board discussed whether to move the

meeting to the fourth Tuesday of the month, which would be March 24, or move it to the day after, which would be Wednesday, March 18. The board agreed to change the meeting to Tuesday, March 24, 2025.

Weingart moved, and Leccese seconded the motion to approve Ordinance No. 2024/2025-08: Calendar of Regular Meetings for the Board of Library Trustees for Fiscal Year 2025/2026.

Roll Call Vote:

Ayes: Alexander, Leccese, Reilly, Weingart

Nays: None

Abstain: None

Absent: O'Hagan, Schutze

Motion Passed

D. Resolution No. 2024/2025-09: A Resolution to Transfer Money to The Special Reserve Fund

President Reilly explained that this resolution is to approve the second transfer of \$825,000.00 to the Special Reserve Fund as budgeted and recommended by the library accountant. The Board had a number of questions about how this money will be utilized in the future. Director Jakacki noted that there are several projects that will come out of this fund for the upcoming fiscal year.

Weingart moved, and Leccese seconded the motion to approve Resolution No. 2024/2025-09: A Resolution to Transfer Money to The Special Reserve Fund.

Roll Call Vote:

Ayes: Alexander, Leccese, Reilly, Weingart

Nays: None

Abstain: None

Absent: O'Hagan, Schutze

Motion Passed

E. FY 2025/26 Budget

1. Operating Budget- Draft

Director Jakacki shared a first draft of the FY 2025/2026 Operating Budget with the Board for review. She noted that the library was notified of the amount of property taxes that will be received from the County and that this is the biggest part of the library's revenue. She also shared some differences in other sources of revenue as well as differences in expenses for this fiscal year.

2. Employee Compensation

Director Jakacki explained that this was to set the merit and COLA pool for staff for the upcoming fiscal year. She shared that the library is looking into

doing a salary benchmark to examine and raise employee salaries and that there are proposals from two different companies. She noted that it may be a multi-year project depending on what the findings are. She listed three options to set the merit and COLA pool as well as to set aside funds for the salary benchmark project.

Leccese moved, and Alexander seconded the motion to approve the Operating Budget and Employee Compensation for Fiscal Year 2025/2026 option 3 (3% COLA and up to 3% merit) with benchmark pool.

Roll Call Vote:

Ayes: Alexander, Leccese, Reilly, Weingart

Nays: None

Abstain: None

Absent: O'Hagan, Schutze

Motion Passed

XII. EXECUTIVE SESSION

Weingart moved, and Leccese seconded the motion to enter into an Executive (closed) session at 8:09 p.m. for the following purpose:

The selection of a person to fill a public office, as defined in this Act, including a vacancy in a public office, when the public body is given power to appoint under law or ordinance, or the discipline, performance or removal of the occupant of a public office, when the public body is given power to remove the occupant under law or ordinance. In compliance with the Open Meetings Act 5 ILCS 120/2 section 2(c)(3)

Roll Call Vote:

Ayes: Alexander, Leccese, Reilly, Weingart

Nays: None

Abstain: None

Absent: O'Hagan, Schutze

Motion Passed

Alexander moved, and Weingart seconded the motion to leave Executive (closed) Session at 8:46 p.m.

Roll Call Vote:

Ayes: Alexander, Leccese, Reilly, Weingart

Nays: None

Abstain: None

Absent: O'Hagan, Schutze

Motion Passed

XIII. ACTION TAKEN AS A RESULT OF EXECUTIVE SESSION

A. Trustee Appointments

Alexander moved, and Reilly seconded the motion to appoint Victor Jimenez Carrillo to the Board of Trustees for a term beginning June 17, 2025.

Roll Call Vote:

Ayes: Alexander, Leccese, Reilly, Weingart

Nays: None

Abstain: None

Absent: O'Hagan, Schutze

Motion Passed

XIV. ANY AND ALL OTHER BUSINESS THAT MAY PROPERLY COME BEFORE THE BOARD

Director Jakacki informed the Board of her receipt of an email from Sue Rose, who is on the Board of Indivisible McHenry, requesting information for a rally they'd like to hold for the Institute of Museum and Library of Sciences cuts. Director Jackaki requested the board's guidance on how to approach this request.

XV. ADJOURNMENT

Leccese moved, and Alexander seconded the motion to adjourn the meeting at 8:55 p.m.

Roll Call Vote:

Ayes: Alexander, Leccese, Reilly, Weingart

Nays: None

Abstain: None

Absent: O'Hagan, Schutze

Motion Passed

APPROVED by the Board of Trustees this _____ day of _____, 2025

AYES:

NAYS:

ABSTAIN:

ABSENT:

Respectfully Submitted,

Monica Leccese, Secretary

Financial Report

For the 11 Month(s) Ended May 31, 2025
FISCAL YEAR 2025



McHenry Public Library District

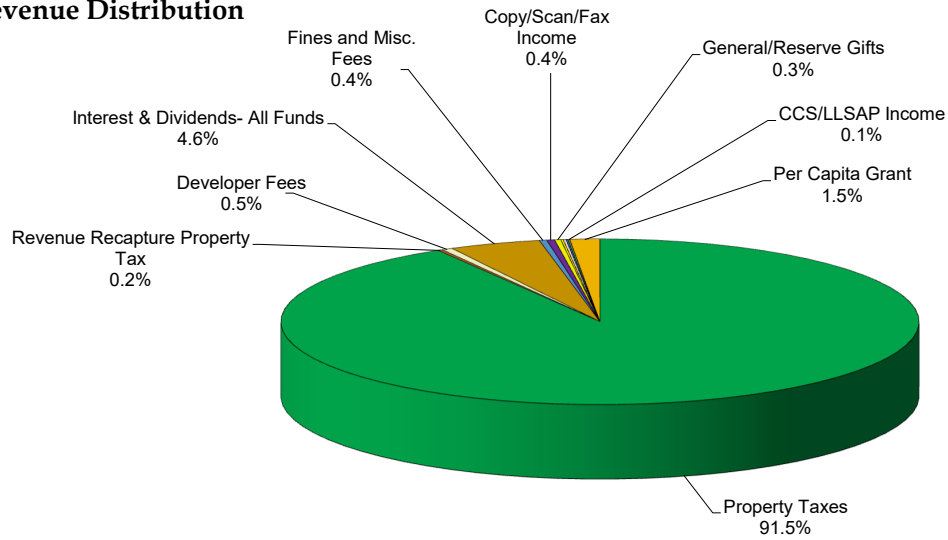
Actual vs Budget Summary
For the 11 Month(s) Ended May 31, 2025

92% of Fiscal Year

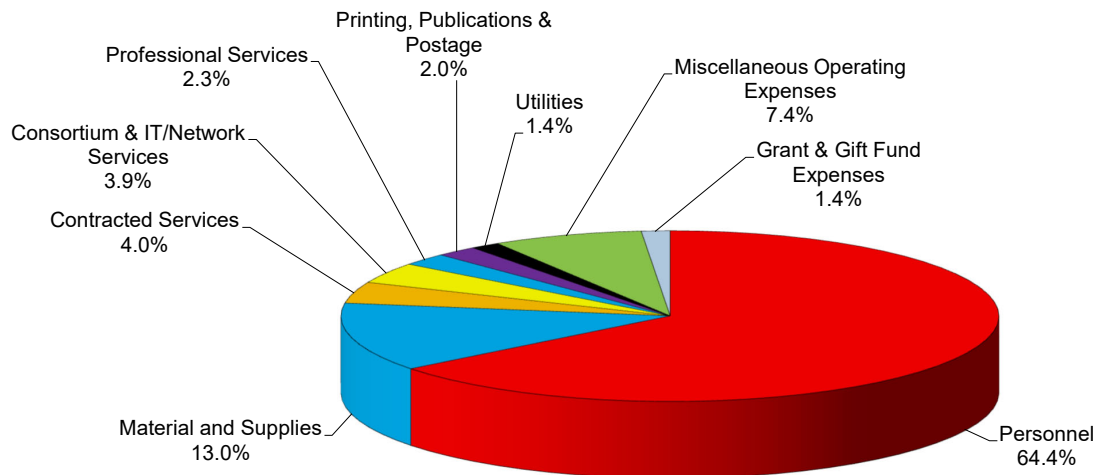
Account Description	Total Actual	Total Budget	% of Budget	Last Year	Inc/(Dec) from Last Year
REVENUE					
Property Taxes	3,762,642	3,776,371	99.6%	3,510,044	7%
Revenue Recapture Property Tax	9,755	9,790	99.6%	11,781	-17%
Developer Fees	22,428	175,000	12.8%	38,448	-42%
Interest & Dividends- All Funds	190,875	237,500	80.4%	187,024	2%
Fines and Misc. Fees	15,358	154,500	9.9%	14,055	9%
Copy/Scan/Fax Income	16,404	18,500	88.7%	15,764	4%
General/Reserve Gifts	12,695	180,000	7.1%	10,936	16%
Annexation & Impact Fees	-	25,000	0.0%	-	0%
Retiree/Cobra Insurance Payment	4,910	18,000	27.3%	6,616	-26%
Misc. Sales & Income	6,041	75,500	8.0%	2,951	105%
Lost & Damaged Materials	3,800	6,500	58.5%	3,246	17%
CCS/LLSAP Income	3,939	10,500	37.5%	8,156	-52%
Solar Credits	-	4,500	0.0%	720	-100%
Per Capita Grant	62,150	65,000	95.6%	61,738	1%
Over/Short	146	500	29.2%	2	7208%
Miscellaneous Grants	-	65,000	0.0%	-	0%
Transfer from General Fund	1,650,000	1,650,000	100.0%	850,000	94%
Actual Revenues	5,761,143	6,472,161	89.0%	4,721,481	22%
Budgeted Revenues	6,471,661				
% of Budget	89%				
OPERATING EXPENDITURES					
Personnel	1,645,136	2,532,625	65.0%	1,534,543	7%
Material and Supplies	332,199	736,825	45.1%	314,544	6%
Contracted Services	103,053	313,000	32.9%	101,597	1%
Consortium & IT/Network Services	100,606	151,750	66.3%	105,437	-5%
Professional Services	59,346	172,100	34.5%	51,769	15%
Printing, Publications & Postage	52,221	94,750	55.1%	44,173	18%
Utilities	36,897	52,500	70.3%	30,585	21%
Miscellaneous Operating Expenses	189,188	242,075	78.2%	180,385	5%
Grant & Gift Fund Expenses	35,956	160,000	22.5%	45,587	-21%
Actual Expenditures	2,554,601	4,455,625	57.3%	2,408,621	6%
Budgeted Expenditures	4,455,625				
% of Budget	57%				
SURPLUS / (DEFICIT) FROM OPERATIONS	3,206,541	2,016,536	159.0%	2,312,860	39%
CAPITAL EXPENDITURES & DEBT SERVICE					
Capital Expenses	295,811	685,000	43.2%	49,689	-100%
Debt Services	-	-	N/A	-	0%
Transfer to Reserve Fund	1,650,000	1,650,000	100.0%	850,000	-100%
Actual Expenditures	1,945,811	2,335,000	83.3%	899,689	83%
Budgeted Expenditures	2,335,000				
% of Budget	83%				
TOTAL SURPLUS / (DEFICIT)	1,260,731	(318,464)		1,413,171	
BEGINNING FUND BALANCE	4,338,310				
ENDING FUND BALANCE	5,599,041				

McHenry Public Library District
Actual vs Budget Summary
For the 11 Month(s) Ended May 31, 2025

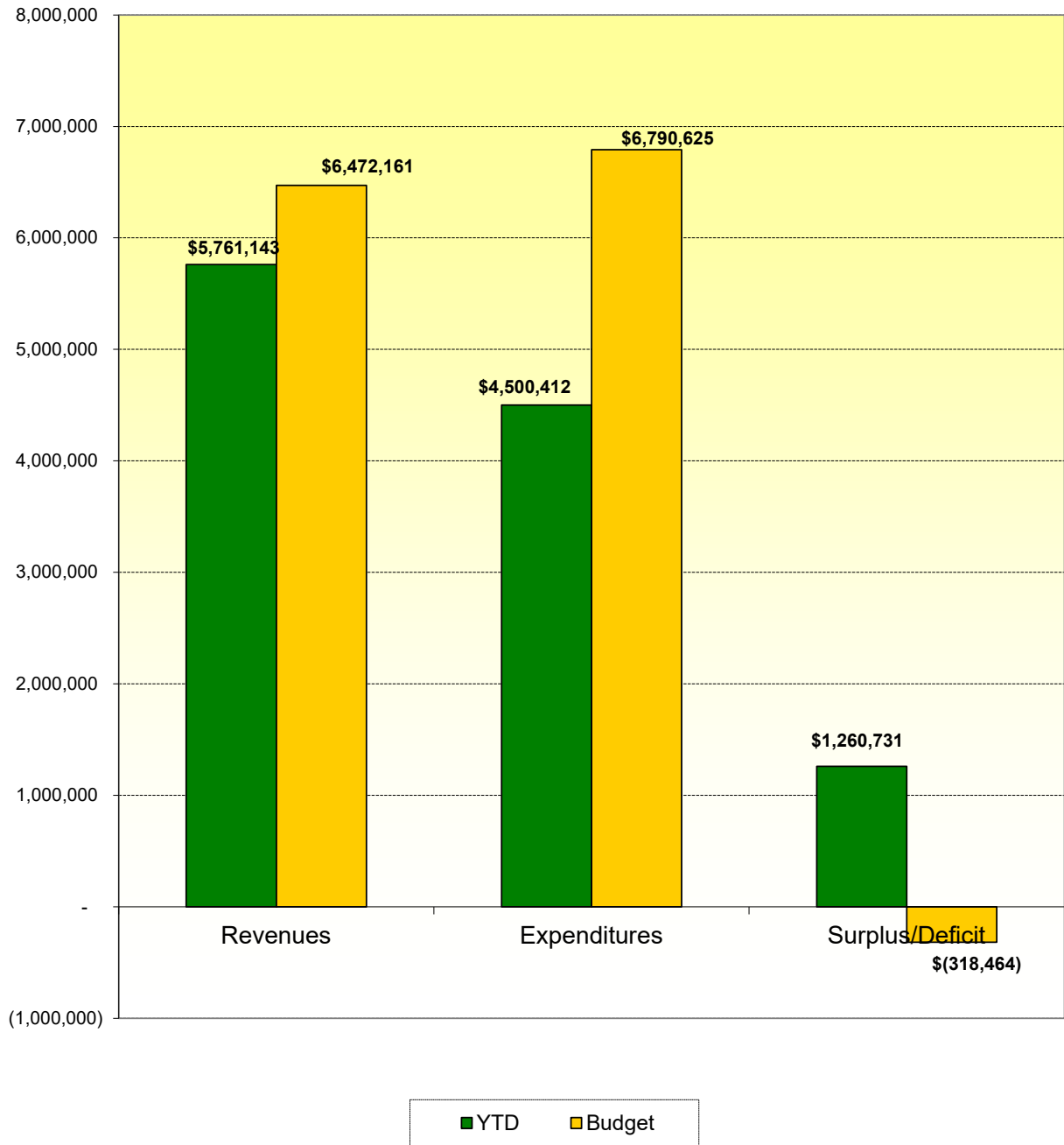
Revenue Distribution



Operational Expenditure Distribution



McHenry Public Library District
 Actual vs Budget Summary
 For the 11 Month(s) Ended May 31, 2025



McHenry Public Library District
Financial Report Detail by Fund
For the 11 Month(s) Ended May 31, 2025

	Monthly Total	Monthly Budget	General	Spec Reserve	Grant/Gift Fund	YTD Total	Annual Budget	\$ Over Budget	% of Budget
Revenues									
6010100 · Property Taxes	0.00	314,697.60	3,762,641.64	0.00	0.00	3,762,641.64	3,776,371.19	-13,729.55	99.6%
6015100 · Revenue Recapture Property Tax	0.00	815.86	9,755.41	0.00	0.00	9,755.41	9,790.28	-34.87	99.6%
6020200 · Developer Fees	0.00	14,583.33	0.00	22,428.00	0.00	22,428.00	175,000.00	-152,572.00	12.8%
6030100 · Interest Income - General	7,597.20	12,083.33	125,490.00	0.00	0.00	125,490.00	145,000.00	-19,510.00	86.5%
6030200 · Special Reserve Fund Interest	4,769.96	5,416.67	0.00	45,431.37	0.00	45,431.37	65,000.00	-19,568.63	69.9%
6030300 · Grant/Gifts Fund Interest	1,630.38	2,291.67	0.00	0.00	19,953.17	19,953.17	27,500.00	-7,546.83	72.6%
6035100 · Dividends	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
6040100 · Nonresident/Enhanced Fee Cards	0.00	104.17	135.00	0.00	0.00	135.00	1,250.00	-1,115.00	10.8%
6050100 · Fines and Fees	916.29	1,458.33	14,426.85	0.00	0.00	14,426.85	17,500.00	-3,073.15	82.4%
6055100 · Collection Agency Fees	0.00	41.67	155.98	0.00	0.00	155.98	500.00	-344.02	31.2%
6060100 · Copy/Scan/Fax Income	1,147.77	1,541.67	16,403.76	0.00	0.00	16,403.76	18,500.00	-2,096.24	88.7%
6070200 · Reserve Fund Gifts	0.00	416.67	0.00	0.00	0.00	0.00	5,000.00	-5,000.00	0.0%
6070300 · General Fund Gifts	306.50	14,583.33	0.51	0.00	12,694.48	12,694.99	175,000.00	-162,305.01	7.3%
6090100 · Annexation & Impact Fees	0.00	2,083.33	0.00	0.00	0.00	0.00	25,000.00	-25,000.00	0.0%
6105100 · Retiree/Cobra Insurance Payment	0.00	1,500.00	4,910.32	0.00	0.00	4,910.32	18,000.00	-13,089.68	27.3%
6110100 · Program Fees/Misc. Fees	0.00	166.67	0.00	0.00	0.00	0.00	2,000.00	-2,000.00	0.0%
6120100 · Meeting Room Fees	0.00	187.50	640.00	0.00	0.00	640.00	2,250.00	-1,610.00	28.4%
6125100 · License Plate Renewal Fees	0.00	10,916.67	0.00	0.00	0.00	0.00	131,000.00	-131,000.00	0.0%
6130100 · Misc.	13.00	6,250.00	6,041.02	0.00	0.00	6,041.02	75,000.00	-68,958.98	8.1%
6130200 · Misc. Income SR	0.00	41.67	0.00	0.00	0.00	0.00	500.00	-500.00	0.0%
6150100 · Lost & Damaged Materials	72.46	541.67	3,800.17	0.00	0.00	3,800.17	6,500.00	-2,699.83	58.5%
6157100 · CCS/LLSAP Income	0.00	875.00	3,938.70	0.00	0.00	3,938.70	10,500.00	-6,561.30	37.5%
6160100 · Solar Credits	0.00	375.00	0.00	0.00	0.00	0.00	4,500.00	-4,500.00	0.0%
6170300 · Per Capita Grant	0.00	5,416.67	0.00	0.00	62,150.22	62,150.22	65,000.00	-2,849.78	95.6%
6200100 · Over/Short	-2.40	41.67	146.15	0.00	0.00	146.15	500.00	-353.85	29.2%
6210300 · Miscellaneous Grants	0.00	5,416.67	0.00	0.00	0.00	0.00	65,000.00	-65,000.00	0.0%
9100200 · Transfer from General Fund	825,000.00	137,500.00	0.00	1,650,000.00	0.00	1,650,000.00	1,650,000.00	0.00	100.0%
Total Revenues	841,451.16	539,346.79	3,948,485.51	1,717,859.37	94,797.87	5,761,142.75	6,472,161.47	-711,018.72	10.46
Total Revenues	841,451.16	539,346.79	3,948,485.51	1,717,859.37	94,797.87	5,761,142.75	6,472,161.47	-711,018.72	89.0%
Expenditures									
Personnel Expenses									
8910100 · Salaries	95,908.82	150,416.67	1,272,276.90	0.00	0.00	1,272,276.90	1,805,000.00	-532,723.10	70.5%
8920100 · FICA/Medicare	7,087.43	11,666.67	94,092.52	0.00	0.00	94,092.52	140,000.00	-45,907.48	67.2%
8930100 · IMRF	21,751.49	17,916.67	132,495.95	0.00	0.00	132,495.95	215,000.00	-82,504.05	61.6%
8940100 · Health & Life Insurance	7,821.86	26,666.67	131,369.18	0.00	0.00	131,369.18	320,000.00	-188,630.82	41.1%
8945100 · Recruiting/Preemployment Screen	87.95	333.33	1,098.95	0.00	0.00	1,098.95	4,000.00	-2,901.05	27.5%
8950100 · Tuition Reimbursement	0.00	833.33	2,492.50	0.00	0.00	2,492.50	10,000.00	-7,507.50	24.9%
8955100 · Telecommute Reimbursements	0.00	208.33	0.00	0.00	0.00	0.00	2,500.00	-2,500.00	0.0%
8960100 · Memberships & Dues	61.19	560.42	2,149.94	0.00	0.00	2,149.94	6,725.00	-4,575.06	32.0%
8970100 · Travel	405.67	1,120.83	2,791.74	0.00	0.00	2,791.74	13,450.00	-10,658.26	20.8%
8980100 · Continuing Education (Mtg/Conf)	878.39	1,329.17	6,367.97	0.00	0.00	6,367.97	15,950.00	-9,582.03	39.9%
Total Personnel	134,002.80	211,052.08	1,645,135.65	0.00	0.00	1,645,135.65	2,532,625.00	-887,489.35	65.0%

McHenry Public Library District
Financial Report Detail by Fund
For the 11 Month(s) Ended May 31, 2025

	Monthly Total	Monthly Budget	General	Spec Reserve	Grant/Gift Fund	YTD Total	Annual Budget	\$ Over Budget	% of Budget
Materials and Supplies									
8010100 · Adult Books	1,712.65	5,625.00	42,478.31	0.00	0.00	42,478.31	67,500.00	-25,021.69	62.9%
8020100 · Youth Books	2,744.93	4,583.33	34,764.38	0.00	0.00	34,764.38	55,000.00	-20,235.62	63.2%
8025100 · Professional Resources	0.00	208.33	21.18	0.00	0.00	21.18	2,500.00	-2,478.82	0.8%
8028100 · Administrative Resources	0.00	291.67	284.33	0.00	0.00	284.33	3,500.00	-3,215.67	8.1%
8030100 · Magazines & Newspapers	96.50	1,250.00	12,769.63	0.00	0.00	12,769.63	15,000.00	-2,230.37	85.1%
8040300 · Operating Fund Gifts(Donations)	3,004.85	18,750.00	161.53	0.00	15,754.46	15,915.99	225,000.00	-209,084.01	7.1%
8050100 · Adult AV Materials	637.98	2,583.33	19,352.68	0.00	0.00	19,352.68	31,000.00	-11,647.32	62.4%
8060100 · Youth AV Materials	56.22	1,083.33	8,904.49	0.00	0.00	8,904.49	13,000.00	-4,095.51	68.5%
8070100 · Library of Things	599.99	1,291.67	4,499.94	0.00	0.00	4,499.94	15,500.00	-11,000.06	29.0%
8080100 · Video Games	386.69	1,250.00	12,274.02	0.00	0.00	12,274.02	15,000.00	-2,725.98	81.8%
8090100 · Digital Media Services	3,549.91	9,591.67	94,523.24	0.00	0.00	94,523.24	115,100.00	-20,576.76	82.1%
8095100 · Electronic Resources	0.00	7,083.33	38,193.66	0.00	0.00	38,193.66	85,000.00	-46,806.34	44.9%
8120100 · Library Supplies	750.48	583.33	2,121.32	0.00	0.00	2,121.32	7,000.00	-4,878.68	30.3%
8130100 · Tech Services Supplies	376.38	2,727.08	6,509.91	0.00	0.00	6,509.91	32,725.00	-26,215.09	19.9%
8135100 · Bindery	0.00	41.67	0.00	0.00	0.00	0.00	500.00	-500.00	0.0%
8140100 · Adult Programs & Supplies	664.18	1,333.33	13,807.26	0.00	0.00	13,807.26	16,000.00	-2,192.74	86.3%
8142100 · Comicon	136.60	541.67	4,785.72	0.00	0.00	4,785.72	6,500.00	-1,714.28	73.6%
8145100 · Circulation Supplies	0.00	625.00	2,803.96	0.00	0.00	2,803.96	7,500.00	-4,696.04	37.4%
8147100 · Summer Reading Club	350.45	583.33	4,162.28	0.00	0.00	4,162.28	7,000.00	-2,837.72	59.5%
8150100 · Youth Programs & Supplies	554.35	1,375.00	14,026.86	0.00	0.00	14,026.86	16,500.00	-2,473.14	85.0%
Total Material and Supplies	15,622.16	61,402.08	316,444.70	0.00	15,754.46	332,199.16	736,825.00	-404,625.84	45.1%
Contracted Services									
8215100 · Collection Agency Fees	30.90	104.17	576.80	0.00	0.00	576.80	1,250.00	-673.20	46.1%
8245100 · IT/Comp/Copier/Equip-Outsourced	7,229.55	10,833.33	80,229.43	0.00	0.00	80,229.43	130,000.00	-49,770.57	61.7%
8247100 · Automation--Staff	407.68	2,916.67	19,845.06	0.00	0.00	19,845.06	35,000.00	-15,154.94	56.7%
8250-100 · Vehicle Expenses	0.00	625.00	0.00	0.00	0.00	0.00	7,500.00	-7,500.00	0.0%
8260100 · Misc. Contracted Services	18.33	1,541.67	18.33	0.00	0.00	18.33	18,500.00	-18,481.67	0.1%
8270100 · Library Bank/Finance/Late Fee	30.00	62.50	521.76	0.00	0.00	521.76	750.00	-228.24	69.6%
8275100 · Public Pmt Processing Fees	103.20	416.67	1,861.31	0.00	0.00	1,861.31	5,000.00	-3,138.69	37.2%
8285100 · License Plate Fees Settlement	0.00	9,583.33	0.00	0.00	0.00	0.00	115,000.00	-115,000.00	0.0%
Total Contracted Services	7,819.66	26,083.33	103,052.69	0.00	0.00	103,052.69	313,000.00	-209,947.31	32.9%
Consortium & IT/Network Services									
8310100 · Automation--Circulation/Catalog	156.67	9,479.17	75,888.71	0.00	0.00	75,888.71	113,750.00	-37,861.29	66.7%
8320100 · VOIP Phone Service	1,063.16	2,041.67	15,239.32	0.00	0.00	15,239.32	24,500.00	-9,260.68	62.2%
8325100 · Internet Services	680.73	1,125.00	9,477.85	0.00	0.00	9,477.85	13,500.00	-4,022.15	70.2%
Total Consortium & IT/Network Services	1,900.56	12,645.83	100,605.88	0.00	0.00	100,605.88	151,750.00	-51,144.12	66.3%
Professional Services									
8410100 · Accounting/Payroll/Audit Service	3,363.50	5,104.17	47,644.31	0.00	0.00	47,644.31	61,250.00	-13,605.69	77.8%
8420100 · Legal Services	0.00	2,083.33	1,748.75	0.00	0.00	1,748.75	25,000.00	-23,251.25	7.0%
8430100 · Other Consulting Fees	199.00	6,500.00	2,471.25	0.00	0.00	2,471.25	78,000.00	-75,528.75	3.2%
8440100 · In Service/Staff Training/LMS	2,750.00	654.17	7,481.35	0.00	0.00	7,481.35	7,850.00	-368.65	95.3%
Total Professional Services	6,312.50	14,341.67	59,345.66	0.00	0.00	59,345.66	172,100.00	-112,754.34	34.5%
Printing, Publications & Postage									
8510100 · Printing Services Outsourced	7,742.59	4,583.33	32,025.15	0.00	0.00	32,025.15	55,000.00	-22,974.85	58.2%
8530100 · Public Notices & ADS (Legal & Job)	0.00	187.50	1,677.00	0.00	0.00	1,677.00	2,250.00	-573.00	74.5%
8540100 · Postage/Shipping	2,739.65	1,895.83	12,588.83	0.00	0.00	12,588.83	22,750.00	-10,161.17	55.3%
8545100 · Printing/Copier Supplies	0.00	375.00	1,940.58	0.00	0.00	1,940.58	4,500.00	-2,559.42	43.1%
8550100 · Public Relations/Promotions	209.28	854.17	3,989.50	0.00	0.00	3,989.50	10,250.00	-6,260.50	38.9%
Total Printing, Publications & Postage	10,691.52	7,895.83	52,221.06	0.00	0.00	52,221.06	94,750.00	-42,528.94	55.1%

McHenry Public Library District
Financial Report Detail by Fund
For the 11 Month(s) Ended May 31, 2025

	Monthly Total	Monthly Budget	General	Spec Reserve	Grant/Gift Fund	YTD Total	Annual Budget	\$ Over Budget	% of Budget
Utilities									
8610100 · Electricity	2,081.68	2,500.00	23,200.76	0.00	0.00	23,200.76	30,000.00	-6,799.24	77.3%
8620100 · Gas	0.00	1,458.33	10,850.15	0.00	0.00	10,850.15	17,500.00	-6,649.85	62.0%
8640100 · Water & Sewer	0.00	416.67	2,846.27	0.00	0.00	2,846.27	5,000.00	-2,153.73	56.9%
Total Utilities	2,081.68	4,375.00	36,897.18	0.00	0.00	36,897.18	52,500.00	-15,602.82	70.3%
Miscellaneous Operating Expenses									
8720100 · Building & Auto Insurance	694.05	4,516.67	40,302.05	0.00	0.00	40,302.05	54,200.00	-13,897.95	74.4%
8730100 · Bonding & Officers Liability	0.00	208.33	1,043.00	0.00	0.00	1,043.00	2,500.00	-1,457.00	41.7%
8740100 · Janitorial Services & Supplies	5,580.00	5,125.00	63,897.43	0.00	0.00	63,897.43	61,500.00	2,397.43	103.9%
8745100 · Grounds Maintenance	2,213.00	3,766.67	31,176.24	0.00	0.00	31,176.24	45,200.00	-14,023.76	69.0%
8750100 · Building Operations/Maintenance	2,754.29	5,833.33	49,607.78	0.00	0.00	49,607.78	70,000.00	-20,392.22	70.9%
8760100 · Hospitality	346.53	556.25	3,092.43	0.00	0.00	3,092.43	6,675.00	-3,582.57	46.3%
8770100 · Library Lost & Damaged Materials	0.00	83.33	69.28	0.00	0.00	69.28	1,000.00	-930.72	6.9%
8795100 · Miscellaneous	0.00	83.33	0.00	0.00	0.00	0.00	1,000.00	-1,000.00	0.0%
Total Miscellaneous Operating Expenses	11,587.87	20,172.92	189,188.21	0.00	0.00	189,188.21	242,075.00	-52,886.79	78.2%
Grant & Gift Fund Expenses									
8800300 · 2020/21 Per Capita Grant	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
8800311 · Adult Materials - Per Capita	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
8800321 · Youth Materials - Per Capita	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
8800331 · Staff Software - Per Capita	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
8040350 · Per Capita Grant; Current FY	485.83	5,416.67	0.00	0.00	35,955.98	35,955.98	65,000.00	-29,044.02	55.3%
8040355 · Per Capita Grant; Previous FY	0.00	2,083.33	0.00	0.00	0.00	0.00	25,000.00	-25,000.00	0.0%
8800332 · Public Software	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
8800333 · Computer Equipment	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
8800341 · Other Equipment	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
8800342 · Additional Expenses (Personnel)	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
9030300 · Misc. Grants	0.00	5,416.67	0.00	0.00	0.00	0.00	65,000.00	-65,000.00	0.0%
9200300 · Additional Expenses	0.00	416.67	0.00	0.00	0.00	0.00	5,000.00	-5,000.00	0.0%
Total Grant & Gift Fund Expenses	485.83	13,333.33	0.00	0.00	35,955.98	35,955.98	160,000.00	-124,044.02	22.5%
Capital Expenses									
9060100 · Library Furnishings	0.00	2,083.33	539.36	0.00	0.00	539.36	25,000.00	-24,460.64	2.2%
9070100 · Library Equipment	96.96	2,083.33	541.91	0.00	0.00	541.91	25,000.00	-24,458.09	2.2%
9080100 · Small Equipment under \$250	0.00	416.67	109.94	0.00	0.00	109.94	5,000.00	-4,890.06	2.2%
9090100 · Adtl. Capital Projects & Equipment	2,998.36	6,666.67	18,056.96	0.00	0.00	18,056.96	80,000.00	-61,943.04	22.6%
9050200 · Library District Act	0.00	12,500.00	0.00	37,340.34	0.00	37,340.34	150,000.00	-112,659.66	24.9%
9060200 · Special Reserve Expenditures	225,727.18	33,333.33	0.00	239,222.18	0.00	239,222.18	400,000.00	-160,777.82	59.8%
Total Capital Expenses	228,822.50	57,083.33	19,248.17	276,562.52	0.00	295,810.69	685,000.00	-389,189.31	43.2%
Transfer to Reserve Fund									
9100100 · Transfer to Reserve Fund	825,000.00	137,500.00	1,650,000.00	0.00	0.00	1,650,000.00	1,650,000.00	0.00	100.0%
Total Transfer to Reserve Fund	825,000.00	137,500.00	1,650,000.00	0.00	0.00	1,650,000.00	1,650,000.00	0.00	100.0%
	1,244,327.08	565,885.42	4,172,139.20	276,562.52	51,710.44	4,500,412.16	6,790,625.00	-2,290,212.84	66.3%
Total Expenditures	1,244,327.08	565,885.42	4,172,139.20	276,562.52	51,710.44	4,500,412.16	6,790,625.00	-2,290,212.84	66.3%
Net Total	-402,875.92	-26,538.63	-223,653.69	1,441,296.85	43,087.43	1,260,730.59	-318,463.53	1,579,194.12	

McHenry Public Library District
Financial Report Detail by Month
For the 11 Month(s) Ended May 31, 2025

	July	August	September	October	November	December	January	February	March	April	May	June	YTD Total
Revenues													
6010100 · Property Taxes	1,984,080.59	195,660.31	1,469,421.07	62,278.40	51,201.27	0.00	0.00	0.00	0.00	0.00	0.00		3,762,641.64
6015100 · Revenue Recapture Property Tax	5,144.14	507.28	3,809.78	161.48	132.73	0.00	0.00	0.00	0.00	0.00	0.00		9,755.41
6020200 · Developer Fees	0.00	0.00	0.00	22,428.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00		22,428.00
6030100 · Interest Income - General	14,169.99	13,777.92	14,728.06	15,264.43	13,324.53	12,219.91	11,316.68	7,801.40	8,023.36	7,266.52	7,597.20		125,490.00
6030200 · Special Reserve Fund Interest	4,263.73	4,206.55	3,393.91	3,753.38	3,430.67	3,222.91	3,185.11	4,788.71	5,296.99	5,119.45	4,769.96		45,431.37
6030300 · Grant/Gifts Fund Interest	2,250.94	2,213.49	1,809.58	2,005.52	1,830.00	1,710.76	1,697.34	1,516.52	1,674.01	1,614.63	1,630.38		19,953.17
6035100 · Dividends	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00		0.00
6040100 · Nonresident/Enhanced Fee Cards	0.00	0.00	45.00	0.00	45.00	45.00	0.00	0.00	0.00	0.00	0.00		135.00
6050100 · Fines and Fees	1,407.70	1,751.40	1,382.21	920.95	2,267.67	1,019.50	1,276.83	1,281.23	1,155.25	1,047.82	916.29		14,426.85
6055100 · Collection Agency Fees	10.00	20.00	0.00	0.00	40.00	10.00	35.98	40.00	0.00	0.00	0.00		155.98
6060100 · Copy/Scan/Fax Income	1,104.65	1,879.05	1,284.30	1,595.55	1,442.60	1,253.90	1,659.95	2,033.81	1,596.66	1,405.52	1,147.77		16,403.76
6070200 · Reserve Fund Gifts	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00		0.00
6070300 · General Fund Gifts	2.83	6.36	12.00	10,608.88	3.30	0.51	1,576.87	41.40	26.53	109.81	306.50		12,694.99
6080200 · Bond & Debt Certificate Sale	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00		0.00
6090100 · Annexation & Impact Fees	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00		0.00
6090200 · Transfers From Other Funds (9100-100)	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00		0.00
6105100 · Retiree/Cobra Insurance Payment	0.00	0.00	0.00	0.00	4,455.44	0.00	0.00	0.00	0.00	454.88	0.00		4,910.32
6110100 · Program Fees/Misc. Fees	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00		0.00
6120100 · Meeting Room Fees	40.00	50.00	65.00	30.00	25.00	10.00	310.00	35.00	45.00	30.00	0.00		640.00
6125100 · License Plate Renewal Fees	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00		0.00
6130100 · Misc.	20.00	937.00	463.00	36.00	25.00	41.00	144.00	3,265.02	75.00	1,022.00	13.00		6,041.02
6130200 · Misc. Income SR	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00		0.00
6150100 · Lost & Damaged Materials	397.16	521.31	411.35	191.90	428.70	369.71	282.89	391.21	438.43	295.05	72.46		3,800.17
6157100 · CCS/LLSAP Income	0.00	0.00	0.00	1,312.90	0.00	1,312.90	0.00	1,312.90	0.00	0.00	0.00		3,938.70
6160100 · Solar Credits	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00		0.00
6170300 · Per Capita Grant	62,150.22	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00		62,150.22
6200100 · Over/Short	-1.95	-1.24	-0.05	-5.35	2.31	-2.19	-0.03	-2.30	5.75	153.60	-2.40		146.15
6210300 · Miscellaneous Grants	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00		0.00
9100200 · Transfer from General Fund	0.00	0.00	0.00	0.00	0.00	0.00	0.00	825,000.00	0.00	0.00	825,000.00		1,650,000.00
Total Revenues	2,075,040.00	221,529.43	1,496,825.21	120,582.04	78,654.22	21,213.91	21,485.62	847,504.90	18,336.98	18,519.28	841,451.16	0.00	5,761,142.75
Expenditures													
Personnel Expenses													
8910100 · Salaries	100,239.09	103,772.36	105,698.10	164,229.66	109,872.65	107,460.83	107,254.39	109,232.08	162,605.19	106,003.73	95,908.82		1,272,276.90
8920100 · FICA/Medicare	7,376.87	7,648.17	7,795.50	12,234.70	8,114.86	7,928.81	7,913.02	8,064.31	12,001.38	7,927.47	7,087.43		94,092.52
8930100 · IMRF	10,387.96	9,678.08	10,659.00	15,878.86	12,020.65	10,354.10	10,226.69	12,025.55	8,040.00	11,473.57	21,751.49		132,495.95
8940100 · Health & Life Insurance	11,568.80	12,372.80	12,372.80	12,364.44	13,773.20	13,457.32	12,279.56	12,279.56	11,059.69	12,019.15	7,821.86		131,369.18
8945100 · Recruiting/Preemployment Screen	0.00	27.95	111.80	27.95	320.80	0.00	0.00	111.80	87.95	322.75	87.95		1,098.95
8950100 · Tuition Reimbursement	832.50	832.50	0.00	827.50	0.00	0.00	832.50	-832.50	0.00	0.00	0.00		2,492.50
8955100 · Telecommute Reimbursements	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00		0.00
8960100 · Memberships & Dues	50.00	0.00	0.00	777.77	160.00	619.50	126.33	145.15	210.00	0.00	61.19		2,149.94
8970100 · Travel	42.13	167.10	198.16	417.53	141.07	195.50	88.87	118.21	845.75	171.75	405.67		2,791.74
8980100 · Continuing Education (Mtg/Conf)	0.00	730.00	685.75	668.50	106.10	230.40	520.21	1,078.05	836.94	633.63	878.39		6,367.97
Total Personnel	130,497.35	135,228.96	137,521.11	207,426.91	144,509.33	140,246.46	139,241.57	142,222.21	195,686.90	138,552.05	134,002.80	0.00	1,645,135.65

McHenry Public Library District
Financial Report Detail by Month
For the 11 Month(s) Ended May 31, 2025

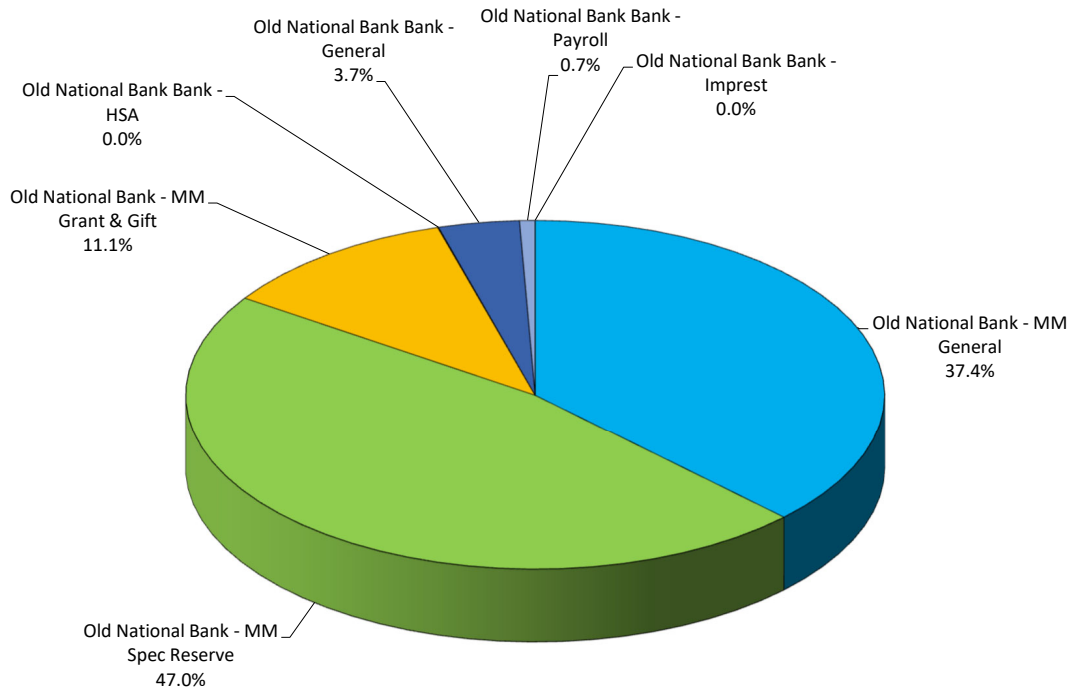
	July	August	September	October	November	December	January	February	March	April	May	June	YTD Total
Materials and Supplies													
8010100 - Adult Books	2,066.67	3,347.95	4,541.33	3,491.00	3,119.30	4,798.99	3,284.39	7,029.37	5,422.91	3,663.75	1,712.65		42,478.31
8020100 - Youth Books	2,304.46	3,097.22	4,360.33	2,900.92	1,571.10	4,567.78	3,504.54	4,200.34	3,027.32	2,485.44	2,744.93		34,764.38
8025100 - Professional Resources	0.00	21.18	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00		21.18
8028100 - Administrative Resources	0.00	46.96	0.00	0.00	0.00	83.20	119.17	35.00	0.00	0.00	0.00		284.33
8030100 - Magazines & Newspapers	0.00	674.22	111.20	546.00	484.18	2,981.74	741.00	499.98	303.70	6,331.11	96.50		12,769.63
8040300 - Operating Fund Gifts(Donations)	1,375.00	65.82	678.64	712.06	1,099.61	6,865.62	1,457.68	620.90	56.45	-20.64	3,004.85		15,915.99
8050100 - Adult AV Materials	733.75	1,067.44	810.26	2,164.17	1,740.55	1,581.54	2,004.04	1,652.72	3,940.16	3,020.07	637.98		19,352.68
8060100 - Youth AV Materials	0.00	1,016.43	1,277.13	777.10	659.35	459.64	521.40	317.85	2,970.59	848.78	56.22		8,904.49
8070100 - Library of Things	0.00	81.98	386.80	106.66	0.00	1,202.96	16.99	595.18	372.40	1,136.98	599.99		4,499.94
8080100 - Video Games	1,395.00	0.00	1,785.00	2,130.00	1,055.00	0.00	29.97	50.00	2,095.00	3,347.36	386.69		12,274.02
8090100 - Digital Media Services	5,302.22	5,547.83	165.91	44,355.67	171.91	11,128.96	43.91	6,617.28	6,282.33	11,357.31	3,549.91		94,523.24
8095100 - Electronic Resources	16,541.96	3,347.34	2,283.96	5,817.77	4,067.63	2,372.76	2,018.38	886.41	0.00	857.45	0.00		38,193.66
8120100 - Library Supplies	31.99	97.24	0.00	278.89	69.77	151.42	221.48	205.49	17.98	296.58	750.48		2,121.32
8130100 - Tech Services Supplies	-356.96	79.26	1,309.80	662.26	1,074.83	772.26	504.85	797.16	781.73	508.34	376.38		6,509.91
8135100 - Bindery	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00		0.00
8140100 - Adult Programs & Supplies	1,149.21	1,656.93	858.97	1,497.80	121.90	759.57	1,149.33	4,964.65	256.76	727.96	664.18		13,807.26
8142100 - Comicon	0.00	67.82	467.37	3,074.06	1,039.87	0.00	0.00	0.00	0.00	0.00	136.60		4,785.72
8145100 - Circulation Supplies	42.99	88.59	548.40	0.00	288.29	274.30	0.00	1,544.40	16.99	0.00	0.00		2,803.96
8147100 - Summer Reading Club	0.00	592.63	0.00	0.00	135.91	1.00	64.95	1,027.23	814.89	1,175.22	350.45		4,162.28
8150100 - Youth Programs & Supplies	1,354.81	1,956.36	2,066.26	1,632.76	184.40	860.42	1,869.76	431.56	1,147.89	1,968.29	554.35		14,026.86
Total Material and Supplies	31,941.10	22,853.20	21,651.36	70,147.12	16,883.60	38,862.16	17,551.84	31,475.52	27,507.10	37,704.00	15,622.16	0.00	332,199.16
Contracted Services													
8215100 - Collection Agency Fees	0.00	82.40	61.80	51.50	92.70	51.50	41.20	72.10	61.80	30.90	30.90		576.80
8245100 - IT/Comp/Copier/Equip-Outsourced	9,893.15	12,727.14	6,761.06	600.00	6,589.72	10,991.00	0.00	9,921.14	7,997.01	7,519.66	7,229.55		80,229.43
8247100 - Automation--Staff	300.00	1,963.30	1,174.70	1,117.85	5,517.94	794.56	1,886.21	913.70	2,725.78	3,043.34	407.68		19,845.06
8250-100 - Vehicle Expenses	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00		0.00
8260100 - Misc. Contracted Services	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	18.33		18.33
8270100 - Library Bank/Finance/Late Fee	30.00	31.47	147.40	30.00	30.00	0.00	30.00	30.00	30.00	132.89	30.00		521.76
8275100 - Public Pmt Processing Fees	133.73	161.81	143.97	122.65	253.28	145.29	242.54	128.88	225.86	200.10	103.20		1,861.31
8285100 - License Plate Fees Settlement	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00		0.00
Total Contracted Services	10,356.88	14,966.12	8,288.93	1,922.00	12,483.64	11,982.35	2,199.95	11,065.82	11,040.45	10,926.89	7,819.66	0.00	103,052.69
Consortium & IT/Network Services													
8310100 - Automation--Circulation/Catalog	15,641.80	0.00	0.00	15,641.80	0.00	0.00	28,589.96	0.00	216.68	15,641.80	156.67		75,888.71
8320100 - VOIP Phone Service	3,268.49	0.00	3,292.72	50.00	1,655.04	1,662.62	1,662.62	986.50	1,304.86	293.31	1,063.16		15,239.32
8325100 - Internet Services	1,553.80	487.80	1,081.00	776.90	462.80	1,550.66	481.80	795.90	925.73	680.73	680.73		9,477.85
Total Consortium & IT/Network Services	20,464.09	487.80	4,373.72	16,468.70	2,117.84	3,213.28	30,734.38	1,782.40	2,447.27	16,615.84	1,900.56	0.00	100,605.88
Professional Services													
8410100 - Accounting/Payroll/Audit Service	3,337.74	4,262.16	3,352.60	3,362.71	3,362.71	3,342.49	12,842.49	3,692.71	3,362.49	3,362.71	3,363.50		47,644.31
8420100 - Legal Services	0.00	0.00	0.00	0.00	0.00	0.00	0.00	437.50	1,311.25	0.00	0.00		1,748.75
8430100 - Other Consulting Fees	0.00	0.00	0.00	0.00	2,272.25	0.00	0.00	0.00	0.00	0.00	199.00		2,471.25
8440100 - In Service/Staff Training/LMS	600.00	0.00	0.00	1.00	3,831.35	0.00	150.00	149.00	0.00	0.00	2,750.00		7,481.35
Total Professional Services	3,937.74	4,262.16	3,352.60	3,363.71	9,466.31	3,342.49	12,992.49	4,279.21	4,673.74	3,362.71	6,312.50	0.00	59,345.66
Printing, Publications & Postage													
8510100 - Printing Services Outsourced	5,105.10	29.98	587.75	5,156.23	326.40	0.00	0.00	12,981.50	30.60	65.00	7,742.59		32,025.15
8530100 - Public Notices & ADS (Legal & Job)	73.50	0.00	635.00	0.00	0.00	968.50	0.00	0.00	0.00	0.00	0.00		1,677.00
8540100 - Postage/Shipping	114.54	251.44	2,824.43	147.85	2,593.33	142.79	2,893.91	415.80	289.83	175.26	2,739.65		12,588.83
8545100 - Printing/Copier Supplies	0.00	248.58	0.00	0.00	0.00	350.00	0.00	0.00	1,342.00	0.00	0.00		1,940.58
8550100 - Public Relations/Promotions	37.99	1,298.09	0.00	0.00	586.04	9.37	396.11	837.00	-125.00	740.62	209.28		3,989.50
Total Printing, Publications & Postage	5,331.13	1,828.09	4,047.18	5,304.08	3,505.77	1,470.66	3,290.02	14,234.30	1,537.43	980.88	10,691.52	0.00	52,221.06

McHenry Public Library District
Financial Report Detail by Month
For the 11 Month(s) Ended May 31, 2025

	July	August	September	October	November	December	January	February	March	April	May	June	YTD Total
Utilities													
8610100 - Electricity	2,708.30	2,551.70	2,995.26	2,063.85	1,778.86	1,942.61	2,532.85	2,360.73	2,184.92	0.00	2,081.68		23,200.76
8620100 - Gas	158.03	148.16	152.45	160.05	629.97	1,388.19	2,254.77	2,595.64	2,204.95	1,157.94	0.00		10,850.15
8640100 - Water & Sewer	0.00	912.79	0.00	1,215.91	0.00	306.55	0.00	197.09	0.00	213.93	0.00		2,846.27
Total Utilities	2,866.33	3,612.65	3,147.71	3,439.81	2,408.83	3,637.35	4,787.62	5,153.46	4,389.87	1,371.87	2,081.68	0.00	36,897.18
Miscellaneous Operating Expenses													
8720100 - Building & Auto Insurance	0.00	0.00	39,608.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	694.05		40,302.05
8730100 - Bonding & Officers Liability	0.00	0.00	0.00	1,043.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00		1,043.00
8740100 - Janitorial Services & Supplies	5,714.07	6,815.52	6,951.04	6,188.97	7,251.42	7,034.72	5,582.32	6,416.33	6,363.04	0.00	5,580.00		63,897.43
8745100 - Grounds Maintenance	1,625.00	1,688.92	3,225.18	3,419.22	6,220.18	0.00	3,580.19	3,499.50	4,080.05	1,625.00	2,213.00		31,176.24
8750100 - Building Operations/Maintenance	1,179.16	2,798.75	2,975.23	9,870.10	3,619.27	3,307.23	2,381.35	5,585.11	11,423.21	3,714.08	2,754.29		49,607.78
8760100 - Hospitality	173.61	206.23	403.62	196.99	525.48	200.96	390.56	138.53	263.83	246.09	346.53		3,092.43
8770100 - Library Lost & Damaged Materials	14.20	0.50	13.01	22.91	15.32	3.34	0.00	0.00	0.00	0.00	0.00		69.28
8795100 - Miscellaneous	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00		0.00
Total Miscellaneous Operating Expenses	8,706.04	11,509.92	53,176.08	20,741.19	17,631.67	10,546.25	11,934.42	15,639.47	22,130.13	5,585.17	11,587.87	0.00	189,188.21
Grant & Gift Fund Expenses													
8800300 - 2020/21 Per Capita Grant	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00		0.00
8800311 - Adult Materials - Per Capita	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00		0.00
8800321 - Youth Materials - Per Capita	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00		0.00
8800331 - Staff Software - Per Capita	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00		0.00
8040350 - Per Capita Grant; Current FY	0.00	0.00	0.00	0.00	1,085.80	6,967.23	-1,028.08	7,118.96	1,329.85	19,996.39	485.83		35,955.98
8040355 - Per Capita Grant; Previous FY	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00		0.00
8800332 - Public Software	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00		0.00
8800333 - Computer Equipment	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00		0.00
8800341 - Other Equipment	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00		0.00
8800342 - Additional Expenses (Personnel)	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00		0.00
9030300 - Misc. Grants	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00		0.00
9200300 - Additional Expenses	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00		0.00
Total Grant & Gift Fund Expenses	0.00	0.00	0.00	0.00	1,085.80	6,967.23	-1,028.08	7,118.96	1,329.85	19,996.39	485.83	0.00	35,955.98
Capital Expenses													
9060100 - Library Furnishings	0.00	0.00	70.28	0.00	0.00	0.00	0.00	35.14	433.94	0.00	0.00		539.36
9070100 - Library Equipment	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	444.95	0.00	96.96		541.91
9080100 - Small Equipment under \$250	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	109.94	0.00		109.94
9090100 - Adtl. Capital Projects & Equipment	0.00	914.60	0.00	0.00	0.00	14,144.00	0.00	0.00	0.00	0.00	2,998.36		18,056.96
9050200 - Library District Act	0.00	5,502.00	5,064.94	7,525.89	0.00	19,247.51	0.00	0.00	0.00	0.00	0.00		37,340.34
9060200 - Special Reserve Expenditures	0.00	0.00	11,995.00	0.00	0.00	0.00	1,500.00	0.00	0.00	0.00	225,727.18		239,222.18
Total Capital Expenses	0.00	6,416.60	17,130.22	7,525.89	0.00	33,391.51	1,500.00	35.14	878.89	109.94	228,822.50	0.00	295,810.69
Transfer to Reserve Fund													
9100100 - Transfer to Reserve Fund	0.00	0.00	0.00	0.00	0.00	0.00	0.00	825,000.00	0.00	0.00	825,000.00		1,650,000.00
Total Transfer to Reserve Fund	0.00	0.00	0.00	0.00	0.00	0.00	0.00	825,000.00	0.00	0.00	825,000.00	0.00	1,650,000.00
Total Expenditures	214,100.66	201,165.50	252,688.91	336,339.41	210,092.79	253,659.74	223,204.21	1,058,006.49	271,621.63	235,205.74	1,244,327.08	0.00	4,500,412.16
Net Total	1,860,939.34	20,363.93	1,244,136.30	-215,757.37	-131,438.57	-232,445.83	-201,718.59	-210,501.59	-253,284.65	-216,686.46	-402,875.92	0.00	1,260,730.59

**McHenry Public Library District
Investments
For the 11 Month(s) Ended May 31, 2025**

Bank	Current Rate	Book Balance
Old National Bank - MM General	3.94%	2,138,894
Old National Bank - MM Spec Reserve	3.94%	2,685,906
Old National Bank - MM Grant & Gift	3.94%	636,061
Old National Bank Bank - HSA	n/a	1,963
Old National Bank Bank - General	n/a	214,380
Old National Bank Bank - Payroll	n/a	40,876
Old National Bank Bank - Imprest	n/a	239
Total	\$	5,718,320



McHenry Public Library District
INTERIM CHECKS ISSUED - May 2025
(NOT INCLUDED ON BILL REPORT)

<u>VENDOR</u>	Account - Money Market	<u>DESCRIPTION</u>	<u>AMOUNT</u>	<u>ACCT#</u>	<u>DATE</u>	<u>CHECK</u>
	(no checks written on this account)					
	subtotal for account \$ -					

<u>VENDOR</u>	Account - General Fund	<u>DESCRIPTION</u>	<u>AMOUNT</u>	<u>ACCT#</u>	<u>DATE</u>	<u>CHECK</u>
MDC Environmental Services	Waste		\$ 694.05	8745-100	05/01/25	EFT
Sam's Club	Supplies		\$ 285.88	Various	05/20/25	EFT
Bankcard Processing	Supplies		\$ 7,062.23	Various	05/21/25	EFT
First Communications	Phone		\$ 1,056.69	8320-100	05/06/25	EFT
	subtotal for account \$ 9,098.85					

	Account - HSA/Building	<u>DESCRIPTION</u>	<u>AMOUNT</u>	<u>ACCT#</u>	<u>DATE</u>	<u>CHECK</u>
Old National Bank	Employee contributions HSA		\$ 525.79	8940-100	05/01/25	EFT
Old National Bank	Employer contributions HSA		\$ 250.00	8940-100	05/13/25	EFT
Old National Bank	Employee contributions HSA		\$ 475.79	8940-100	05/13/25	EFT
Old National Bank	Employee contributions HSA		\$ 475.79	8940-100	05/27/25	EFT
	subtotal for account \$ 1,727.37					

<u>VENDOR</u>	Account - Payroll	<u>DESCRIPTION</u>	<u>AMOUNT</u>	<u>ACCT#</u>	<u>DATE</u>	<u>CHECK</u>
	subtotal for account \$ -					

<u>VENDOR</u>	Account - Imprest	<u>DESCRIPTION</u>	<u>AMOUNT</u>	<u>ACCT#</u>	<u>DATE</u>	<u>CHECK</u>
	subtotal for account \$ -					

GRAND TOTAL CHECKS ISSUED \$ 10,826.22

Reimbursement Report

McHenry Public Library District

Check Dates: 05/13/2025 to 05/27/2025

Pay Periods: 04/21/2025 to 05/20/2025

Reimbursement Report May 2025

Employee	Amount
Castillo Rodriguez, Kevin	\$15.00
Colgan, Alisha D.	\$29.21
Meads, Alesha A.	\$15.00
Totals for REIPC -- Petty Cash Reimbursement	
3 Employees	\$59.21

Employee	Amount
Colgan, Alisha D.	\$54.60
Deasey, Deirdre	\$77.71
Jakacki, Lesley E.	\$19.08
Kimbrel, Kevin M.	\$27.30
Kordistos, Skye	\$3.52
May, Jennifer S.	\$36.20
Meads, Alesha A.	\$88.10
Salazar, Bertha A.	\$15.74
Spaargaren, Marla C.	\$6.30
Stansbury, Alie A.	\$17.91
Totals for REITR -- Travel Reimbursement	
10 Employees	\$346.46

Report Totals

Code	Description	Employees	Amount
REIPC	Petty Cash Reimbursement	3	\$59.21
REITR	Travel Reimbursement	10	\$346.46
Totals		11	\$405.67



Paylocity Corporation
(888) 873-8205

User: JMay

Run on 6/6/2025 at 11:42 AM

JUNE 2025 (FY 2024-2025)				Bankcard Transactions - Sorted By Account		
NAME	TRANSACTION DATE	MERCHANT NAME	AMOUNT	NOTES	ACCOUNT	ACCOUNT TOTALS
MARLA SPAARGAREN	6/6/2025	SP HERITAGE BOOKS	\$290.00		8010-100	\$290.00
JENNIFER MAY	5/23/2025	GRAMMARLY CO*DG1DGL2	\$144.00	Prepaid for 5/2025-4/2026	8028-100	\$144.00
KATHRYN MILFAJT	6/5/2025	CHICAGO TRIBUNE SUBS	\$676.00		8030-100	\$741.00
KATHRYN MILFAJT	5/30/2025	SHAW SUBURBAN MEDIA	\$65.00		8030-100	
ALIE STANSBURY	6/3/2025	Amazon Kids+*N65SH0ZS0	\$7.99		8090-100	\$174.91
BRENT MICHALSKI	5/16/2025	PARAMOUNT+	\$5.99		8090-100	
BRENT MICHALSKI	5/9/2025	Disney Plus	\$12.00		8090-100	
JENNIFER MAY	6/1/2025	HELP.MAX.COM	\$16.99		8090-100	
JENNIFER MAY	5/28/2025	HLU*HULUPLUS	\$18.99		8090-100	
JENNIFER MAY	5/29/2025	Disney Plus	\$12.00		8090-100	
JENNIFER MAY	5/22/2025	HLU*HULUPLUS	\$18.99		8090-100	
JENNIFER MAY	5/21/2025	Hulu	\$18.99		8090-100	
JENNIFER MAY	5/21/2025	Disney Plus	\$12.00		8090-100	
JENNIFER MAY	5/12/2025	DISNEYPLUS	\$12.00		8090-100	
JENNIFER MAY	5/8/2025	discovery+	\$9.99		8090-100	
JENNIFER MAY	5/8/2025	APPLE.COM/BILL	\$9.99		8090-100	
MARLA SPAARGAREN	5/28/2025	HLU*HULUPLUS	\$18.99		8090-100	
LESLEY E JAKACKI	6/1/2025	PENS.COM	\$419.90		8120-100	\$419.90
MARLA SPAARGAREN	6/7/2025	WALMART.COM	\$47.31		8140-100	\$52.89
MARLA SPAARGAREN	5/15/2025	WM SUPERCENTER #5060	\$5.58		8140-100	
ALIE STANSBURY	5/31/2025	THE UPS STORE 4064	\$56.00		8147-100	\$207.00
MARLA SPAARGAREN	5/31/2025	SQ *TWISTED LIMITS AXE	\$50.00		8147-100	
MARLA SPAARGAREN	5/30/2025	TST*TOAST AND ROAST -	\$25.00		8147-100	
MARLA SPAARGAREN	5/30/2025	BUDDYZ PIZZERIA	\$50.00		8147-100	
MARLA SPAARGAREN	5/30/2025	SWEETPEAS EMPORIUM	\$26.00		8147-100	
ALIE STANSBURY	6/4/2025	OTC BRANDS *OTC BRAND	\$74.99		8150-100	\$74.99
LESLEY E JAKACKI	5/28/2025	FARONICS TECHNOLOGIES	\$1,050.00	Prepaid 7/16/2025-7/15/2028	8245-100	\$1,050.00
LESLEY E JAKACKI	5/19/2025	FRESHWORKS INC	\$706.72	Prepaid 5/29/25-5/19/26	8247-100	\$693.76
LESLEY E JAKACKI	5/19/2025	FRESHWORKS INC	\$13.28		8247-100	
LESLEY E JAKACKI	5/8/2025	ADOBE *ADOBE	(\$26.24)	Prepaid 05/04/25-05/06/2026	8247-100	\$85.27
LESLEY E JAKACKI	6/4/2025	TWILIO INC	\$65.03		8320-100	
LESLEY E JAKACKI	5/23/2025	TWILIO INC	\$10.19		8320-100	
LESLEY E JAKACKI	5/20/2025	TWILIO INC	\$10.05		8320-100	\$351.90
LESLEY E JAKACKI	5/17/2025	VISTAPRINT	\$331.21		8510-100	
LESLEY E JAKACKI	5/8/2025	VISTAPRINT	\$20.69		8510-100	\$146.61
LESLEY E JAKACKI	5/31/2025	FACEBK *L4958TG6S2	\$21.61		8550-100	
LESLEY E JAKACKI	5/27/2025	SQ *MCHENRY COUNTY LIV	\$125.00		8550-100	\$76.69
LESLEY E JAKACKI	5/28/2025	IL FIRE MARSHAL FEE	\$76.69		8750-100	
LESLEY E JAKACKI	5/17/2025	BP#9151747BULL VALLQPS	\$6.40		8760-100	\$46.23
LESLEY E JAKACKI	5/15/2025	TARGET 00018010	\$19.49		8760-100	
LESLEY E JAKACKI	5/7/2025	JEWEL OSCO 1518	\$20.34		8760-100	
JENNIFER MAY	6/3/2025	NATIONAL CRIME SEARCH	\$58.85		8945-100	\$751.85
JENNIFER MAY	5/30/2025	JOBTARGET	\$693.00		8945-100	
MARLA SPAARGAREN	5/10/2025	AMERLIBASSOC ECOMMERCE	\$280.00	Prepaid 7/1/25-6/30/26	8960-100	\$280.00
LESLEY E JAKACKI	5/28/2025	AFP*Library Marketing	\$45.00		8980-100	\$45.00
		TOTAL BANKCARD TRANSACTIONS:	\$5,632.00			



McHenry Public Library District
809 Front St. McHenry IL 60050
815.385.0036
www.mchenrylibrary.org

June 8, 2025

Julia Herrman, Account Executive
Chicago Stars
820 W. Jackson Blvd.
Suite 700
Chicago, IL 60607

Dear Julia,

We would like to extend our sincere gratitude to you for supporting McHenry Public Library's Summer Reading Program with discounted tickets to the Chicago Stars for our readers this summer. So far, the response to this summer's reading program, *Color Our World*, has been very positive! The readers who receive this voucher will be so excited to use it. Watching a live sporting event is a fun way to spend a summer day.

Thank you again for your generosity. We are so grateful for the partnership we have fostered with your organization.

Best,

Alie Stansbury
Youth Services Manager



McHenry Public Library District
809 Front St. McHenry IL 60050
815.385.0036
www.mchenrylibrary.org

June 8, 2025

Jonathan Mendoza, Ticket Operations
Kane County Cougars
34W002 Cherry Lane
Geneva, IL 60134

Dear Jonathan,

We would like to extend our sincere gratitude to you for supporting McHenry Public Library's Summer Reading Program with a voucher for two free Kane County Cougar tickets for our readers this summer. So far, the response to this summer's reading program, *Color Our World*, has been very positive! The readers who receive this voucher will be so excited to use it. A summer baseball game is a fun way to spend a summer day.

Thank you again for your generosity. We are so grateful for the partnership we have fostered with your organization.

Best,

Alie Stansbury
Youth Services Manager



McHenry Public Library District
809 Front St. McHenry IL 60050
815.385.0036
www.mchenrylibrary.org

June 8, 2025

Susan Simons, McHenry County Fair Association
11900 Country Club Rd.
Woodstock, IL 60098

Dear Susan,

We would like to extend our sincere gratitude to you for supporting McHenry Public Library's Summer Reading Program with the McHenry County Fair Tickets for our youngest readers this summer. So far, the response to this summer's reading program, *Color Our World*, has been very positive! The readers who receive this ticket will be so excited to use it. The fair is an annual family tradition for many of our patrons.

Thank you again for your generosity. We are so grateful for the partnership we have fostered with your organization.

Best,

Alie Stansbury
Youth Services Manager



McHenry Public Library District
809 Front St. McHenry IL 60050
815.385.0036
www.mchenrylibrary.org

May 29, 2025

Jennifer Gould
MJG Enterprises, LLC
940 Milwaukee Ave., Suite 2
Libertyville, IL 60048

Dear Jennifer

We would like to extend our sincere gratitude to you for supporting McHenry Public Library's Summer Reading Program with a variety of Burger King coupons for readers of all ages. We are very much looking forward to the start of this summer's reading program, *Color Our World!* The readers who receive this incentive will be so excited to use it, and cooling off with a treat at BK is the perfect way to enjoy a hot summer day.

Thank you again for your generosity. We are so grateful for the partnership we have fostered with your organization.

Best,

Marla C. Spaargaren
Adult Services Manager



McHenry Public Library District
809 Front St. McHenry IL 60050
815.385.0036
www.mchenrylibrary.org

May 29, 2025

Molly Smith, Local Marketing Manager
Inspire Brands
3 Glenlake Parkway NE
Sandy Springs, GA 30328

Dear Molly,

We would like to extend our sincere gratitude to you for supporting McHenry Public Library's Summer Reading Program with a variety of Buffalo Wild Wings coupons for readers of all ages. We are very much looking forward to the start of this summer's reading program, *Color Our World!* The readers who receive this incentive will be so excited to use it, and a good meal at "B-dubs" is the perfect way to stay cool on a hot summer day.

Thank you again for your generosity. We are so grateful for the partnership we have fostered with your organization.

Best,

Marla C. Spaargaren
Adult Services Manager



McHENRY PUBLIC
LIBRARY DISTRICT

MAY 2025

BY THE NUMBERS

PEOPLE

514
New Card
Registrations

277
Hours Open
To Public

11,001
Library Attendance



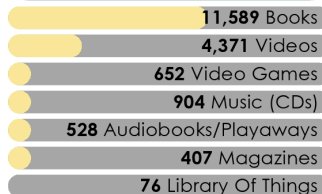
9,194
Program
Attendance

5.0
Volunteer
Hours

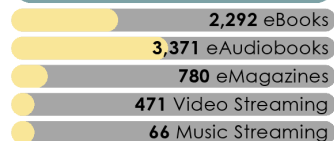
CIRCULATION



18,527 PHYSICAL ITEMS



6,980 eMATERIALS



RESOURCES



Computer
Sessions
1,085



Database
Searches
9,786



Database
Sessions
602



Simple Scan &
Fax Uses
187



WiFi Uses
(in Library)
1,488

ONLINE

4,206



EMAIL SUBSCRIBERS

3.3K



162



536



1.3K



536



56



Teen Esp.

SOCIAL MEDIA FOLLOWERS

371,050



WEBSITE VIEWS

MAY 2024 COMPARISON
Library Attendance: 10,760 Registrations: 352 Items In Circulation (Physical): 19,476 Computer Sessions: 1,150 Database Sessions: 911
Program Attendance: 3,592 Volunteer Hours: 3.5 Items In Circulation (eMaterials): 6,552 Simple Scan Uses: 14,101 Simple Scan Uses: 265
Hours Open: 292 Website Views: 350,731 WiFi Uses: 1,809

McHenry Public Library District

LIBRARIAN'S REPORT

MAY 2025

Administration

- The flooring replacement portion of the sanitary sewer replacement project concluded on May 5. Patrons have commented positively about how the new flooring brightens the space and helps minimize sound from echoing. The library had a half-day closure on the 5th to facilitate the safe relocation of the stacks. In the following weeks, the staff worked on returning furniture and computers to their proper places.
- L. Jakacki participated in a roundtable discussion for library directors, hosted by Congressman Bill Foster (IL-11), about the effects of cuts to the Institute of Museum and Library Services on local libraries in Illinois. This event took place on May 2 at the Aurora Library West Branch.
- A. Mesino completed work on the *Preface* for June-July, which features all our Summer Reading program information and events.
- S. Barradas Medez has jumped right into learning her role to prepare documents for the May Board meeting.
- L. Jakacki attended the CCS Governing Board Meeting on May 14, where items on the agenda were the CCS Annual Budget and Strategic Planning. She also attended the McHenry Library Directors Meeting at Crystal Lake Library on May 23.
- The Friends of the Library hosted a successful spring book sale on May 17-18.
- The Library was a drop-off site for Operation Dropbox, where community members could donate new items to be provided to veterans in need. The McHenry County Department of Health partners with local organizations for Operation Dropbox, collecting donations for Veterans Path to Hope.
- The Library is one of many stops on McHenry County Conservation District's Find Your Wild Journey, which encourages community members to visit local conservation areas and other community partners to explore the county's natural diversity. This program runs from May 24 to September 1.



Adult Services

- A. Colgan conducted May's Tech Drop-In class. During this program, Alisha patiently helped a senior patron navigate the settings of their smartwatch to enable EMS speed dial access, set up emergency contacts, and have it prompt to call for help when a hard fall is detected. Alisha also attended the full-day Reaching Forward conference in Rosemont on May 1 and shared lots of great information from the event.
- T. Hillier had a patron come in for help with researching previous congregants of a church in Hebron. The church is celebrating an anniversary, as well as promoting some recent renovations. Thomas and the patron found rough genealogies of about 8 families from the community. The patron was very happy, as the genealogies are going to be put into a history of the church.
- J. Urgo helped a patron navigate online shopping to find a corncob pipe since the brick-and-mortar shop he used in McHenry recently shut down permanently. Jess printed the listing of the item he liked, and showed him how to complete the transaction when he was ready.
- In the aftermath of the recent building project, G. Pedroza completed the migration of the Spanish-language materials closer to the ESL and Citizenship collection. J. Urgo then shifted our Adult graphic novels and manga into its place, and our Science Fiction and Fantasy collections will be extended along the back wall of Fiction to be more browsable for patrons. Stop by and take a look!
- M. Spaargaren attended training at the McHenry County Circuit Court and became a registered voter registrar. Her term will expire on November 30, 2026.
- K. Kimbrel handpicked materials for 21 patrons at five assisted living locations, and seven patrons at their private residences through our Home Delivery service.

Circulation

- K. Castillo, D. Deasey, and B. Freidenfelds attended the Reaching Forward North conference.
- S. Culp and B. Freidenfelds completed the Deputy Voter Registrar training.
- B. Sullivan represented MPLD at the May 14 Wonder Lake Farmer and Makers Market and May 15 Edgebrook School Literacy Night to register folks for library cards.

Human Resources

- A. Stansbury and J. May conducted interviews for our Youth Services Librarian Lead – Tween & Teen position, and extended an offer, and they accepted! Our newest addition will be starting with us in June.
- A. Stansbury and J. May conducted an interview for our Youth Services Library Associate—Early Literacy position, but did not advance to the next

round of our interview process. More phone screens were sent out and conducted. Interviews will be scheduled for this position in June.

- A phone screen was conducted for our Building Services Maintenance & Custodian, and an interview was scheduled for early June.
- S. Mendez Barradas joined our MPLD team as our Business Office Administrative Assistant.
- Our current headcount for May was 33: 16 FT (37.50 hours weekly), with 17 PT staff members.
- Average merit increase for FY 24/25 (year-to-date) is 2.43%

Technical Services

- A. Meads began serving as the department's representative to the In-service Committee. She attended the Reaching Forward North conference, where she met people who conduct programs and passed their information on to the appropriate staff. She attended a panel on creating a seed library and would like to assist in putting one together for MPLD if it's approved.
- A. Meads and K. Meadows attended a book repair clinic in Algonquin presented by Demco staff.
- K. Meadows helped dust the Spanish, Large Print, Western, Mystery, and some of the Fiction areas in adult print on May 5 before the Library opened to the public after the sanitary/sewer line work and recarpeting were complete.
- M. Ortmeier began serving as the department's representative to the Sunshine Committee. She completed the Juice Library Academy course "Introduction to Cataloging."
- K. Milfajit reports that statistics are down due to an open position in the department.

Technology

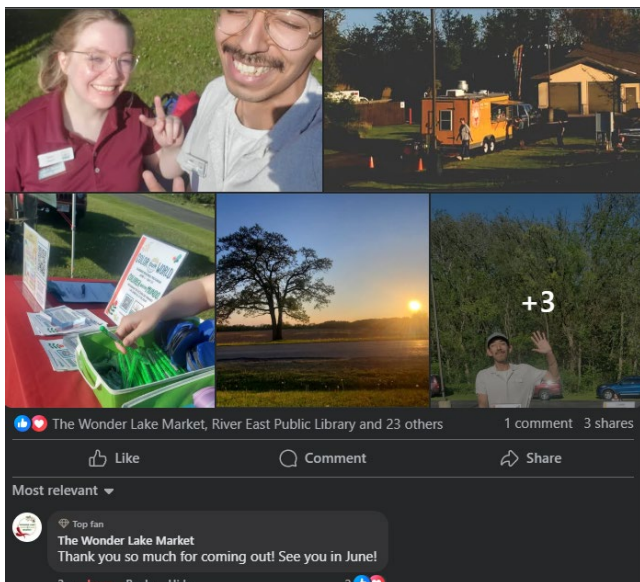
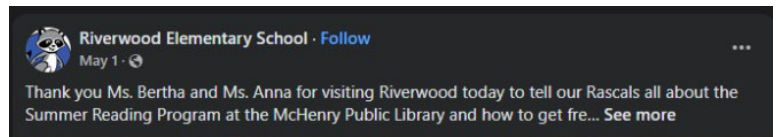
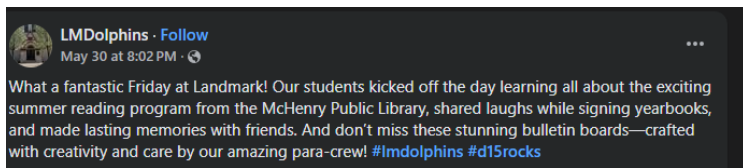
- IT is finishing up the setup of new staff laptops and will begin sending them out to staff in June.
- K. Krewer completed a Cybersecurity Certificate course with McHenry County College.
- Staff discovered an issue with the Microsoft Surface Studio screen on 5/30. Microsoft has sent a replacement device as part of our warranty, and IT is working to set it up. It should be available to patrons again by late June/early July
- Deep Freeze was renewed for our public computers. We previously had a contract for 100 licenses, but reduced to 40 due to the computer reduction since the last renewal.
- IT worked with MK Solutions to update the RFID pad software on circulation computers.
- An RFID inventory wand from MK Solutions and a tablet to run the software was purchased for Circ. IT will begin setting it up once it arrives.

- The Translate Live devices for the Questions and Circulation desk arrived, were set up by IT, and were delivered to department managers.
- Credit card readers were again available at the self-checks, and IT continues to work with MK Solutions on any issues that arise.

Youth Services

- During Imagination Station, J. Einoris overheard a parent comment to their partner what great and fun programs the library offers, which was great to hear!
- B. Salazar had many positive experiences as a result of her end-of-year school visits to promote our summer reading program, *Color Our World*. While at Riverwood School with A. Podborny, she heard "Look, our favorite librarian is here!" "I know you!", "I saw you at the library", and "Hi Ms. Bertha!" It's these experiences that make her job so rewarding. She takes great pride in connecting with students and introducing them to the joy of reading.
- J. Velasco filled in for Preschool Storytime and reported comments from a parent who stated that she was grateful for the addition of both physical movement and a craft into the program.
- B. Salazar's Hora de Cuentos virtual storytime recorded over 4,500 views!
- S. Kordistos and B. Salazar hosted a Mother's Day Storytime program, celebrating all caregivers, which was a huge success.
- A. Podborny completed the Summer Reading community-wide coloring video with the help of A. Mesino.

MPLD in the Community



Staff Bonnie Sullivan and Adrian Mesino at the Wonder Lake Farmers and Makers Market promoting the Library.



Librarian Kevin Kimbrel featured on the McHenry Conservation District's Find Your Wild Book Recommendations

McHenry Public Library




- 1 **Our Planet!: There's No Place Like Earth** by Stacy McAnulty (ages 4-7)
- 2 **Green Jolene and the Neighborhood Swap** by Wendy Mass (grades 1-3)
- 3 **The First Rule of Climate Club** Peter Rabbit by Carrie Firestone (grades 4-7)
- 4 **The Sixth Extinction: An Unnatural History** by Elizabeth Kolbert (adult nonfiction)
- 5 **Flush** by Bryn Nelson (adult nonfiction)

BE SURE TO ALSO CHECK OUT

- **StoryWalk at Knox Park**: Enjoy a nature-themed story in English and Spanish at the park's natural play area - with logs for balancing on, wooden structures to climb under, and rock formations to climb over!
- **MPL's Genealogy Room**: With a dedicated Local History Librarian, our Genealogy Room has over 2,000 physical items, including half of the McHenry County Genealogical Society collection; and items from BigWILL (British Interest Group of Wisconsin & Illinois).

Patron Comments

 **Joanna Barber**
9 reviews • 0 photos

★★★★★ 4 weeks ago **NEW**

I feel inclined to share my experience with a member of the staff by the youth section. Bertha helped us today looking for some Thomas the Train books for my youngest. She addressed my kids in Spanish when she heard me speaking to them in Spanish. My youngest had his heart set on a Thomas Encyclopedia that wasn't in the section it was supposed to be in. Bertha looked on the computer to see if maybe it was a recent return but we came to the assumption that maybe it was a missing book since it hadn't been checked out since 2022. We checked out and made our way to our vehicle. Bertha came outside to tell us she had found the book that had been misplaced in a completely different section somehow. I kid you not, my little guy ran inside to get the book that she had found. Bertha made our trip to this library an amazing experience.


 Date 3.22.2025

My comment/compliment/complaint:

Loved your shelf
of "Staff Picks" &
especially the
short comments!!!
Very inviting!!

Name (optional): Cathy Koch

Phone (optional): her from
Crystal Lake to
pick up another book!


 Date April 27, 2025

My comment/compliment/complaint:

Barla was incredibly helpful
when we tried to print
our papers and had some
difficulty. She went above
and beyond to make sure
that we achieved our paper.
We appreciate her and we
appreciate the McHenry Public
Library for the help it
provides to the community.

Name (optional): Eva Salazar (4 years old)


Phone (optional): _____

 Date March 12, 2025

My comment/compliment/complaint:

Bertha helped me out
at the remote printing
station and the desktop
computer. I printed
190 pages from a social
work book. Bertha is
always nice when I
visit the library and
she appears to be a needed
employee. Derek Marshall says

Name (optional): Derek Marshall


 Date 5/25/25

My comment/compliment/complaint:

He is a Great
Addition!
Nice to talk
to and just
a great guy
Christine Pinzone

Name (optional): _____

Phone (optional): _____

 Date _____

My comment/compliment/complaint:

I Love the Lib.

Name (optional): _____

Phone (optional): _____

Northern Illinois Food Bank kicks off free Summer Meals Program for kids

[dh dailyherald.com/20250603/submitted-content/northern-illinois-food-bank-kicks-off-free-summer-meals-program-for-kids](https://dailyherald.com/20250603/submitted-content/northern-illinois-food-bank-kicks-off-free-summer-meals-program-for-kids)

Submitted by Northern Illinois Food Bank

June 4, 2025



The Northern Illinois Food Bank has launched its summer meals program serving 7,500 free daily meals to children and teenagers across 13 counties in northern Illinois. *Courtesy of Northern Illinois Food Bank*

Food bank will serve 7,500 free meals to kids and teens daily across 13 counties this summer

Summer is often the hungriest time of year for children. While more than 20 million kids in the U.S. rely on free or reduced-price school meals during the academic year, those meals disappear when school lets out, leaving many families struggling to fill the gap.

To meet this urgent need, Northern Illinois Food Bank is once again launching its Free Summer Meals for Kids program, running June 2 to Aug. 15.

In partnership with the Illinois State Board of Education, the Food Bank will provide 7,500 free meals daily to kids across 13 counties in suburban and rural Northern Illinois. No ID, registration, or proof of income is required and walk-ups are welcome. Children must be 18 years old or younger and meals must be consumed on-site.

“Summer meals are a lifeline for families,” said Julie Yurko, president and CEO of Northern Illinois Food Bank. “More than 4,000 schools in Northern Illinois participate in the National School Lunch Program, and over 1 million students — about 51% — rely on free or reduced-price meals during the school year.

“When school is out, many of these children are at risk of summer hunger,” Yurko said. “That’s why we’re committed to ensuring every child has the nutritious food they need to grow, learn, and thrive all year long.”

Summer Meals for Kids

Funded by the U.S. Department of Agriculture through the Summer Food Service Program, these meals are available at eligible sites including parks, libraries, churches, schools, and community centers from June 2 to Aug. 15. Meals must be consumed on-site and are completely free, with no registration, ID, or income requirements.

Northern Illinois Food Bank provides fresh meals at 145 Summer Meal sites across its 13-county service area. All lunches follow USDA meal pattern guidelines and include a grain, protein, milk, and two fruits or vegetables, ensuring kids receive balanced, nutritious meals to support their health and development.

Some locations also offer enrichment activities like reading programs, games, and outdoor play, helping kids stay active and engaged while receiving nutritious food.

To find a nearby summer meal site, visit solvehungertoday.org/child-nutrition-programs (click the Summer Meals tab) or call (800) 359-2163.

Direct link to open walk-up summer meals sites in Northern Illinois (Boone, DeKalb, DuPage, Kane, Kankakee, Lake, McHenry, Ogle, Stephenson, Will, and Winnebago is available via a [Google Drive link](#), “2025 SFSP open sites.”



The new Family Fresh Mart initiative provides free boxed lunches for kids and fresh produce for families at convenient locations. *Courtesy of Northern Illinois Food Bank*

New in 2025! Family Fresh Mart

This year, Northern Illinois Food Bank is excited to launch Family Fresh Mart, a new mobile summer food initiative replacing Meals on the Move. Open to families with no ID or registration required, Family Fresh Mart brings nutritious boxed lunches for kids and free fresh produce for families to convenient neighborhood locations between June 9 to Aug. 1.

Family Fresh Mart locations and hours are:

- Tuesdays at the Addison Public Library, 4 Friendship Plaza, Addison, from 11:30 a.m. to 12:30 p.m.
- Wednesdays at Lords Park, 100 Oakwood Blvd., Elgin, 60120, from 11:30 a.m. to 12:30 p.m.
- Fridays at McCarty Park, Aurora, 350 E. Galena Blvd., Aurora, from 11 a.m. to noon; and Plum Park, Aurora, 619 Plum St., Aurora, from 12:30 to 1:30 p.m.



Northern Illinois Food Bank will serve 7,500 free meals daily from June 2 to Aug. 15 to combat summer hunger. *Courtesy of Northern Illinois Food Bank*

Summer EBT gives families \$120 boost

Illinois families can also apply to receive a one-time Summer EBT benefit of \$120 for each eligible child. Benefits are distributed on a preloaded electronic benefit transfer (EBT) card and can be used at authorized retail locations, including some farmers' markets.

Summer EBT provides families with a monthly grocery benefit to feed their children for three summer months (June, July, August) when children are not receiving free or reduced-price meals at school.

For more information about Summer EBT benefit, reach out Northern Illinois Food Bank's SNAP team at (844) 600-7627 or snap@northernilfoodbank.org, or visit SolveHungerToday.org.

About Northern Illinois Food Bank

For over 40 years, Northern Illinois Food Bank has been dedicated to solving hunger and empowering neighbors. Its vision at Northern Illinois Food Bank is for everyone in Northern Illinois to have the food they need to thrive. A 501(c)(3) nonprofit organization and proud member of Feeding America, they serve individuals in 13 counties with dignity, equity and convenience, providing 250,000 meals a day. The food bank brings together manufacturers, local and corporate grocers, area farmers, corporations, foundations, and individuals who donate food and funding. Each week nearly 1,000 volunteers help evaluate, repack, and distribute food. They also partner with more than 900 food pantries, soup kitchens, shelters, and youth and senior feeding programs to provide nutritious food and resources. The distribution centers are located in Geneva, Lake Forest, Rockford, and Joliet.

DUPAGE COUNTY

- Addison Public Library, 4 Friendship Plaza: 11:30 a.m.-12:30 p.m. weekdays, June 2 to Aug. 1
- Bensenville Community Public Library, 200 S. Church Road: 11:45 a.m.-12:45 p.m. weekdays, June 9 to Aug. 8
- Ellyn Crossing, 440 Gregory Ave., Glendale Heights: 5:30-6 p.m. Monday to Thursday, June 2 to Aug. 14
- Glen Hill Elementary School, 1324 Bloomingdale Road, Glendale Heights: 8-8:30 a.m. and 9:30-11:30 a.m. Monday to Thursday, July 14-31.
- Izaak Walton Youth Center, 899 Jay St., Elgin: 11 a.m.-1 p.m. with snacks from 2-2:30 p.m. weekdays, June 2 to Aug. 8.
- Villa Park Public Library, 305 S. Ardmore Ave.: 11:30 a.m.-12:30 p.m. Tuesday to Thursday, June 3 to Aug. 7.

KANE COUNTY

- APS Training Academy, 105 E. Galena Blvd., Aurora: 11:45 a.m.-12:40 p.m. Monday to Thursday, July 7-31
- At Risk Mentoring, 1002 Four Seasons Blvd., Aurora: 11:30 a.m.-1 p.m. Monday to Thursday, June 9 to July 25
- College Green Park, 1900 College Green Drive, Elgin: 11 a.m.-noon Monday to Wednesday, July 21-30
- Cornerstone Park, 1540 Mulberry Lane, Elgin: 11:30 a.m.-12:30 p.m. Monday to Friday, June 2 to Aug. 1
- Lords Park, 205 Grand Blvd., Elgin: 11:30 a.m.-12:30 p.m. Monday to Friday, June 2 to Aug. 1
- McCarty Park, 350 E. Galena Blvd., Aurora: 11 a.m.-noon Fridays, June 2 to Aug. 1
- Plum Park, 337 Plum St., Aurora: 12:30-1:30 p.m. Fridays, June 2 to Aug. 1,
- St. Francis Park, 277 Jefferson Ave., Elgin: 11:30 a.m.-12:30 p.m. Monday to Friday, June 2 to Aug. 1.

LAKE COUNTY

- Fox Lake District Library, 255 E. Grand Ave.: noon-1 p.m. Mondays and Wednesdays, June 2 to Aug. 13

- Waukegan Housing Authority -The Bluffs, 577 S. Genesee St., Waukegan: 1-2 p.m. Monday to Thursday, June 4 to Aug. 7

- Zion Benton Public Library, 2400 Gabriel Ave., Zion: 11:30 a.m.-1 p.m. Monday to Thursday, June 9 to Aug. 14

MCHEMRY COUNTY

- First United Methodist Church, 236 W. Crystal Lake Ave., Crystal Lake: 11:15 a.m.-noon Mondays, June 9 to Aug. 11

- Ladd Park, 556 Coventry Lane, Crystal Lake: 11:30 a.m.-12:30 p.m. weekdays, June 2 to Aug. 15

- McHenry Public Library, 809 N. Front St.: noon-1 p.m. weekdays, June 2 to Aug. 15

- Youth and Family Center, 1011 N. Green St., McHenry: noon-1 p.m. and snacks from 2-4 p.m. Monday to Thursday, June 9 to July 24.

Article Categories

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HR Source - Altogether Conference

Jennifer May HR Generalist

April 10, 2025

HR Source puts on two conferences each year: one in the spring, the Altogether conference, and one in the fall, the Employment Law conference. This Altogether conference showcased several important laws and fundamentals in the workplace.

To kick off the conference, we participated in an interactive presentation about *Communication Techniques to Transform Your Relationships* by Elise Powers, Founder, Elevue Consulting. This presentation focused on five main concepts to enhance workplace relationships: Embracing Generations, Over Communicating (is key), Active Listening (and nonverbal language), and Stating the Change (as a way to build trust). Each of these concepts focuses on the single most crucial ingredient in the formula for success: knowing how to get along with others.

The next session focused on our HR Hotline Live calls. This was an eye-opening panel session by HR Source Hotline representatives regarding the type of daily calls that go into the hotline from a quantitative perspective. Most calls are regarding the FMLA and ADA, which makes sense as these two laws work hand in hand in many scenarios. One of the biggest takeaways was having an impactful conversation by stating the issue and the outcome you want to achieve from the call, first and foremost, at the beginning of the conversation. This will help the hotline representative know how to support and tailor the guidance legally.

There were several breakout sessions simultaneously: Mental Health Matters: Workplace Grief, Managing Immigration Challenges in 2025, and The New Pay Transparency Regulations. I chose to attend the New Pay Transparency Regulations in person. However, I have slides for the other two that I did not attend in person. The New Pay Transparency Regulations in Illinois were led by the Illinois Department of Labor's Equal Pay Manager, Amy Sneirson. This session mainly focused on the new Illinois law of Pay Transparency and how, as employers, we must include pay and benefits details in most job postings and notify current staff of internal openings, which MPLD has been doing. Half of the session was Q&A with the new amendments of 2025. The IDOL provided

guidance on what Pay Transparency means, retention compliance, and where to ask questions as employers if additional guidance is needed.

To conclude the day, HR Source had two representatives of their legal team share a handful of court cases that the courts have come through related to COVID-19 and religious exemptions/accommodations. Some of these are still in the court system, so we might see them go as high as the Supreme Court. My biggest takeaway was that our court system generally does not define religion. They will use broad criteria like the sincerity of belief, not truth or orthodoxy. Hence, with COVID-19, cases are now being evaluated based on accommodations and exemptions, which was all very interesting and something to keep in mind.

Overall, as usual, the conference was engaging, knowledgeable, and fun. It's a place where other library HR representatives and public and nonprofit HR representatives could network and learn from each other.

Reaching Forward North May 1, 2025

Alesha Meads

I visited the "Performers' Showcase" for the first session. This would have been a great presentation for a youth services person. There was the "The Art of Hula" where a member of the group performed and discussed the art of Hula.

I saw "Little Miss Ann" who is a Chicago-based, Filipina-American, nationally touring kids musician who has made 8 award-winning Family Music albums. She was singing about "Ube", a Filipino purple yam, and about "Welcoming Spring" Her performance was very upbeat. I think little kids would love her.

There was "GlamBat Make-up Masterclasses" that discussed makeup for bold cosplay and Halloween special effects. Might be a good resource for a future Comicon? She does live demos and provides feedback.

This one I thought was the most interesting. "TAP: The Art Project" I watched the TAP video 'The Legendary Edmonia Lewis', It was the story of Edmonia's life and the history behind her sculpture, "The Death of Cleopatra".

The BEST discussion was "Seed Library for Every Library"

Speaker: Stephanie Girardi – TS Supervisor, Winnetka-Northfield

This session was wonderful! She provided sources, circulation guidelines, and educational resources. She explained the benefits of cataloging your seed library so that your seeds are searchable, holdable, and checkout like books. As it provides great statistics for future use.

We learned what seed libraries are and how to start one at their library. Types of seeds that are best to stock their libraries with and where to get them. I have very detailed notes. I could go into a lot more detail, but I'll do that when I'm reading to present this as a new Library of Things project.

I watched "The Glass Half Full presentation" for active IMRF members. It's supposed to help better understand benefits, including retirement, disability benefits, death benefits, and the Voluntary Additional Contribution plan. But I'm still confused. I need to reread a lot of things and lastly I saw a session that talked about networking groups and the benefits of it. It's basically what the Acquisitions CCS group already is and that's great.

Reaching Forward North Library Conference May 1, 2025

Alisha Colgan

I went into Reaching Forward with a blank slate. I wasn't sure what to expect, except that I knew it wasn't going to be like the conferences I'd gone to in the salon industry. I was correct! I left Rosemont with a bag full of crafts, and full of new ideas.

For the morning breakout, I attended **Crafting for All: Inclusive Creative Experiences in Libraries**, where I got to meet some new people from libraries far and near. Not only did they share fun crafts for all ages and abilities, where to find and share new crafts, but also how to work within your budget. Especially if you don't have one.

I ran into Alesha, Barbara, and Deidre in the second breakout session, **A Seed Library for Every Library** (so expect a lot of persuading soon!) It was incredibly informative. There was a lot of discussion on making the library cataloged or free for all. Where to get seeds for donation, what types of seeds are needed. (Open pollination vs F1 seeds) and generally good information about the hows and whys of a seed library. I remain firmly on the ground that one is needed at McHenry Library!

Lunch was tasty. The vendors were inspiring! Ideas for crafting with recycled books, sticker making, and the historical roleplaying program ideas! The animals alone made the conference worth its weight in gold! A tiny leaf nosed bat may have stolen my heart. And! They travel for programs. The bats especially, considering the recent article in the paper about Bat Conservation vs the planned road construction.

The third breakout session was **Using NovelList in your everyday work with Readers**. It was interesting to see in a conference setting, rather than just as a zoom or webinar. NovelList is always insightful, fascinating, and helpful.

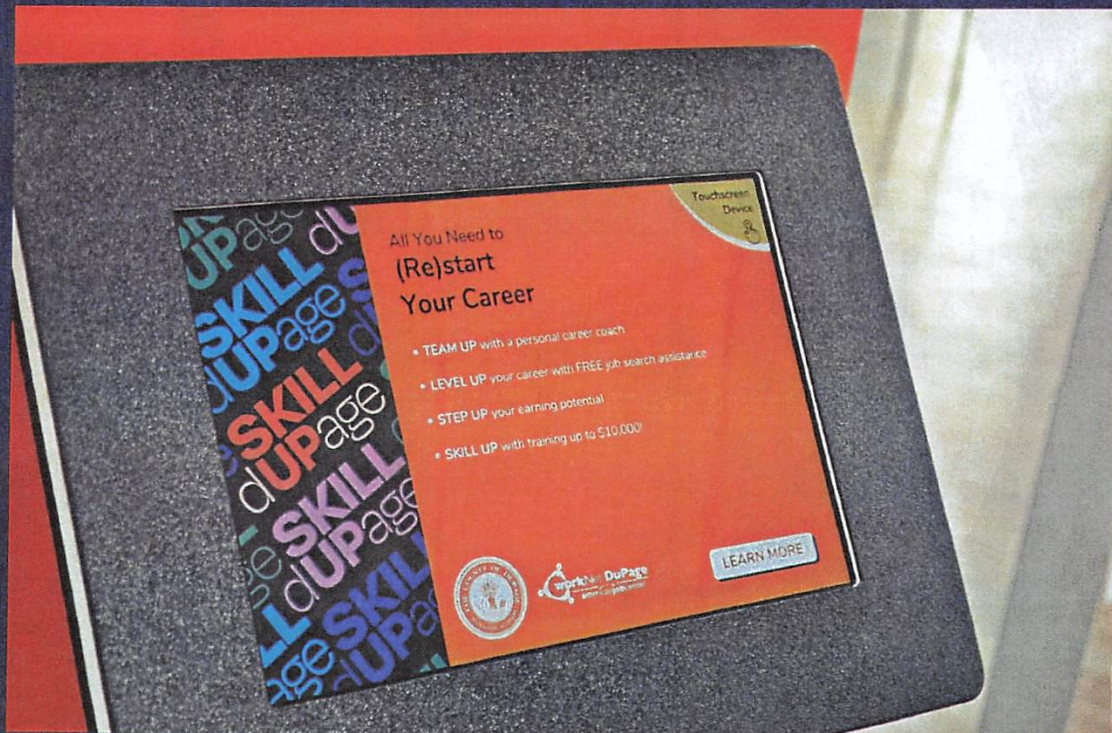
The fourth and last breakout session was **Take Care: A Practical Perspective on Workplace Resilience**. A really fascinating discussion on how to reframe your thinking, set your boundaries, and know what makes you happy. The PAUSE method was especially helpful (and catchy).

I enjoyed my conference journey, thank you for sending me!

ABOUT THE KIOSKS

Funded by a National Dislocated Worker Grant (DWG), these digitized outreach tools were designed to connect the unemployed to reemployment. From entry to executive levels, our goal is to help people get back to work by:

- TEAMING UP with personal career coaches
- LEVELING UP their careers with complete career planning and job search assistance
- STEPPING UP their earning potential
- SKILLING UP with training for up to \$10,000 per eligible individual



DIMENSIONS

- Kiosk base and pedestal:
 - 45.5" H x 19" W x 16.5 D"
 - 44.3 lbs.
- Tablet enclosure:
 - Approx. 12.9" L x 15.4" W x 1.1" D
 - Approx. 3.85 lbs.



height? 45.5"

McHenry County Workforce Network/Host Location Kiosk Agreement

Memorandum of Understanding (MOU) between McHenry County Workforce Network and McHenry Public Library District

This MOU is an Agreement between McHenry County Workforce Network and McHenry Public Library District, (collectively the "Parties").

McHenry County Workforce Network
500 Russel Ct.
Woodstock, IL 60098
815.338.7100

McHenry Public Library District
809 Front St,
McHenry, IL 60050
(815) 385-0036

WHEREAS both Parties work toward providing assistance to and addressing the needs of residents of McHenry County, including those from historically marginalized communities, those who have been unemployed or underemployed for an extended period of time, and/or those from vulnerable populations;

AND WHEREAS both Parties understand that federal funds made available by the Illinois Department of Commerce & Economic Opportunity (DCEO) by way of the Illinois State Supplemental Grant will support this effort to connect McHenry County residents with employment and training services;

AND WHEREAS both Parties acknowledge the importance of implementing technology to make such services accessible to all;

THEREFORE, the Parties agree to provide a community-based access point wherein residents can connect directly with the local workforce system and its full array of training and employment services through technological means.

ROLES & RESPONSIBILITIES:

McHenry County Workforce Network agrees to:

- Provide all kiosk hardware, signage, and other related marketing materials to the host location
- Design, control, and oversight of the kiosk interface and software
- Handle any physical relocation or moving of the kiosk
- Troubleshooting of issues and communication with kiosk vendor support in the event an issue cannot be resolved by McHenry County Workforce Network Staff
- Provision of basic orientation to on-site staff who may need to field questions about McHenry County Workforce Network and/or the kiosk
- Tracking and analysis of kiosk usage
- Provision of prompt customer service upon receipt of contact forms through the kiosk platform
- Assumption of liability should the kiosk hardware be damaged at the host location

McHenry County Workforce Network/Host Location Kiosk Agreement

McHenry Public Library District agrees to:

- Keep the kiosk clearly visible, accessible, and unobstructed for the use of any individuals/visitors to the host location
- Allow kiosk to utilize onsite Wi-Fi network
- Make reasonable efforts to ensure the physical safety of the kiosk and proper usage thereof
- Communicate technical problems to McHenry County Workforce Network staff as listed in this MOU promptly upon realization of an issue, while not attempting to fix or troubleshoot independently
- Communicate any plans or needs to move the kiosk to McHenry County Workforce Network staff as listed in this MOU, while not attempting to relocate or move independently

TERM OF AGREEMENT


- The Illinois State Supplemental Grant is effective July 1, 2024 and expires June 30, 2025. Kiosks can continue being utilized past the expiration of the grant.
- It is understood by all Parties that the kiosk can be relocated at any time by McHenry County Workforce Network staff. It is also understood that the host location can choose to have the kiosk removed from the property at any time. Notice of this decision shall be sent to the McHenry County Workforce Network staff listed within this MOU, and removal of the kiosk shall take place within 3-5 business days.
- Continued utilization of the kiosk at the location above will be reevaluated periodically to determine usage rates and adherence to this MOU.

Accepted:

Lesley Jakacki
Director
McHenry Public Library District
815.385.0036

Date

Accepted:



Jeffery Poynter
Director
McHenry County Workforce Network
815.334.2778

6/5/25

Date

**THE FISCAL YEAR 2025/2026
OPERATING BUDGET NOTES**

Overall:

The general operating fund budget shows that our budgeted general fund expenses are below our general fund revenues.

However, the overall budget for all funds shows we are over budget. This is because the grant, gift, and special reserve funds are handled differently. We have existing funds in the grant and gift line, like the bequest we are utilizing, but those funds are not shown as revenue in this document because they are not considered new revenue for this year.

The highlighted areas indicate changes made since the draft from the 05/20/2025 Board Meeting.

● **GENERAL FUND REVENUES**

- Cash on Hand- the amount of monies currently in the fund. Cash in hand in the general fund is only utilized for a 6-month operating fund cushion in case of delays in tax disbursements or to be transferred to the special reserved fund. The surplus transfer from the general to the special reserve fund was completed in May 2025, so this amount reflects that, along with current fiscal year spending.
- 6010-100 -- Since we requested a levy increase, the Library will receive an estimated \$200,741 more in property taxes in FY 2025/26.
- 6015-100-- The amount we receive under the 50 ILCS 355/ Local Government Revenue Recapture Act is provided by the McHenry County Clerk's Office.
- 6030-100-- Expected revenue from interest due to bank interest rates. We may receive less than last FY due to the transfer of monies to the special reserve fund and lower rates.
- 6040-100-- Updated the name of the budget line to reflect that we no longer offer enhanced fee cards.
- 6050-100 -- Fines are budgeted based on past years' average. If the Board wants to consider becoming fine-free, minor budget adjustments accommodate this revenue decrease.
- 6105-100-- Money received for retiree insurance. Decrease in revenue based on a five-year trend.
- 6125-100-- We still plan to offer license plate renewal services at the library. Potential income would come from the renewal fees reimbursed to the state and the convenience fees we can collect.
- 6130-100-- Planning for some miscellaneous revenue, including some from selling off surplus equipment and furnishings.
- 6150-100 -- Slight increase in potential revenue from lost or damaged materials as we circulate more materials and those with higher replacement values.

- 6157-100 -- Lower budget to align with last year's revenue; however, CCS is using the funds typically refunded to libraries through this grant to offset the costs of a new analytics software for libraries.
- 6160-100-- Decrease in revenue based on five-year trend.

- **GENERAL FUND EXPENSES**

- **MATERIALS & SUPPLIES**

- All materials (print and a/v) were budgeted similarly to FY24/25—any changes, whether an increase or decrease, are in response to the patron demand for those materials.
 - 8020-100--Slight decrease due to space available for materials.
 - 8030-100-- Cost of magazine and newspaper subscriptions continues to rise.
 - 8050-100-- Decrease due to less demand for physical A/V materials.
 - 8070-100 -- Budget for collection growth and replacement costs for lost/damaged parts.
 - 8080-100-- Increase due to new video game platforms being released this year.
 - 8090-100 -- This budget is increased to account for digital media's continued growth and demand. Circulation has already outpaced last FY by almost 20%
 - 8095-100 -- This budget is increased to account for the continued growth and demand for various electronic resources. On average, database costs increase by 5% annually, allowing us to cover increased costs and offer new subscriptions.
 - 8135-100 -- Plan to send new scouting guides unavailable in hardcover to the bindery.
 - 8142-100-- Formerly the ComiCon Budget, renamed Special Events to include programs like Library Lovers' Expedition. Decrease due to pausing ComiCon in light of decreased attendance.
 - 8147-100-- Increase due to costs for float in Fiesta Days' Parade and cost of giveaways. Updated the budget line name from 'Summer Reading Club' to 'Reading Programs' to reflect both Winter and Summer Reading Programs and other literacy programs.
 - 8150-100 -- Slight increase due to the cost of programming supplies as attendance grows at programs.

- **CONTRACTED SERVICES**

- 8245-100-Continuing to update and replace outdated IT hardware and software, and working to be more proactive in technology offerings.
 - 8247-100 -- Increased costs continue as most online services staff need to do their work, which has a typical 5% annual increase. Also, budgeting for additional productivity services like Grammarly, Scribe, etc, for staff use.
 - 8250-100-- This budget line has not been used recently, but we would like to fund it as we would like to purchase an outreach van with the assistance of the Friends and would need funds for its maintenance.

- 8260-100-- Increase for outsourcing world language cataloging of Spanish and Polish materials as we grow these collections, and funding to assist with website development for accessibility.
- 8270-100 -- This is an Increase due to more vendors charging a service fee for using credit cards to make purchases and a monthly fee for positive pay services from the bank.
- 8285-100-- For reimbursing the State for the license plate renewal fees we take in.
- CONSORTIUM & IT/ NETWORK SERVICES
 - All budget lines decreased to better align with the actual estimated costs. Phone and internet contracts have been negotiated for better pricing over the past year.
 - 8320-100-- Updated budget line name to reflect the texting services we utilize for patron event registration reminders.
- PROFESSIONAL SERVICES
 - 8410-100-- Slight increase to costs due to increased costs of payroll services with increased staff, and this year being a full pension actuarial review.
 - 8430-100-- Maintaining a robust budget due to various possible projects requiring specialized consulting services: Strategic Planning and Community Survey, Capital Improvement Assessment Plan, Salary Benchmarking, and personnel policy manual review.
 - 8440-100-- Costs for in-person presentations on topics staff are interested in and that align with our goals.
- PRINTING, PUBLICATIONS, & POSTAGE
 - 8510-100 -- The cost of paper has risen over the past year and looks to continue. With new high-density developments in the district, the number of printed newsletters, specialized flyers, and brochures to promote services and programs increases. Along with increasing the number of pages in our printed newsletter from 8 to 12.
 - 8540-100-- With new high-density developments in the district, the number of newsletters to be mailed has increased. USPS has also increased the costs of nonprofit marketing mail postage.
 - 8550-100-- As the Library attends more in-person community events, the need for branded items increases. Also, utilizing more paid advertising through social media, *McHenry County Living*, Chamber, and other local sites.
- UTILITIES
 - 8610-100-- Electricity costs have and will continue to rise. Increased the budgeted amount by an additional \$7,500.00 due to recent communication from ComEd and our energy supplier regarding anticipated significant increases in electricity costs and supplier fees.

- 8620-100-- Increased the budget by an additional \$2,000.00 due to recent communication about increased natural gas costs and supplier fees.
 - 8640-100-- City of McHenry water and sewer rates increased by 5% in 2024.
- MISCELLANEOUS OPERATING EXPENSES
 - 8720-100-- This past FY, we received a significant increase in premiums and expect an increase again. Also, adding cyber insurance will increase overall costs.
 - 8745-100-- Costs to improve the appearance and function of the Library grounds.
 - 8750-100-- Increase expenses to maintain an older building and replace aging equipment in the department.
 - 8760-100-- Increase in staffing numbers increases costs.
- PERSONNEL EXPENSES
 - 8910-100 -- While a higher dollar amount, the salary budget is at a similar percentage of the total budget as last FY.
 - 8920-100 -- The FICA/Medicare costs are budgeted to Federal Rates.
 - 8930-100-IMRF costs are budgeted to the IMRF rates.
 - 8940-100 -- We are budgeting for a potential 18% increase in health care premiums. We plan to keep the same cost-sharing rate for employees and spouses/families.
 - 8950-100-- Budget decreased as the number of those potentially asking for tuition reimbursement has decreased.
 - 8960-100 -- Slight increase as staff expand their networking along with rising membership costs.
 - 8070-100 and 8980-100 -- Budgeted for some staff to attend out-of-state conferences. Also, increased travel costs due to outreach events.
- CAPITAL EXPENSES
 - Capital Expenses are projected to be similar to last year's budget.
 - 9090-100-- Decreased projected expenditures in the line to offset increased utility expenses. Since our capital reserve fund is well funded, it will be used for the majority of capital project expenses.
- Transfer to Special Reserve Fund
 - 9100-100--Includes a \$850,000 potential surplus to transfer at the end of FY25/26. Increased the amount of a potential transfer by \$100,000.00 due to updated figures regarding cash in hand at the end of FY 2024/25.
- GRANT & GIFT FUND REVENUES AND EXPENSES

- No changes in expected revenue.
- **SPECIAL RESERVE FUND REVENUES AND EXPENSES**
 - 6030-200-- Increase expected revenue from interest due to additional monies in the account.
 - 6090-200-- Updated the expected revenue to match the increase in the transfer amount potentially available from the General Fund.
 - 9050-200 & 9060-200 -- Funds for larger-scale infrastructure repair and improvements. This year, we may need to address HVAC unit replacements, skylights, parking lot repairs, tuckpointing, flooring, and re-painting library interiors. Also, due to IDOT's timeline, work needs to be done to relocate outdoor signage. Increased this line by \$100,000.00 to account for potential additional expenses.

McHenry Public Library District						
Fiscal Year 2025/2026 OPERATING BUDGET_Revised for 06/17/2025 Board Meeting						
		FY 2025/26	FY 2024/25	FY 2024/25		
	GENERAL FUND REVENUES	Operating Budget	Operating Budget	Actual as of 05/31/2025	DIFFERENCE FY25/26 Budget vs FY24/25 Budget	
	Cash on Hand as of 05/31/2025 OR 5/31/2024	\$ 2,513,048.00	\$ 2,816,763.00	\$ 2,513,048.00		
6010-100	PROPERTY TAXES	\$ 3,977,112.26	\$ 3,776,371.19	\$ 3,762,641.64	\$ 200,741.07	5.32%
6015-100	REVENUE RECAPTURE-- PROPERTY TAXES	\$ 11,479.50	\$ 9,790.28	\$ 9,755.41	\$ 1,689.22	17.25%
6020-100	CORPORATE REPLACEMENT TAX	\$ -	\$ -	\$ -	\$ -	0.00%
6030-100	INTEREST INCOME -- GENERAL	\$ 145,000.00	\$ 145,000.00	\$ 125,490.00	\$ -	0.00%
6040-100	NONRESIDENT FEE CARDS	\$ 1,250.00	\$ 1,250.00	\$ 135.00	\$ -	0.00%
6050-100	FINES AND FEES	\$ 17,500.00	\$ 17,500.00	\$ 14,426.85	\$ -	0.00%
6055-100	COLLECTION AGENCY FEES	\$ 500.00	\$ 500.00	\$ 155.98	\$ -	0.00%
6060-100	COPY/SCAN/FAX INCOME	\$ 18,500.00	\$ 18,500.00	\$ 16,403.00	\$ -	0.00%
6090-100	ANNEXATION & IMPACT FEES	\$ 25,000.00	\$ 25,000.00	\$ 16,403.76	\$ -	0.00%
6105-100	RETIREE & COBRA INSURANCE PAYMENTS	\$ 16,000.00	\$ 18,000.00	\$ 4,910.32	\$ (2,000.00)	-11.11%
6110-100	PROGRAM FEES /MISC. FEES	\$ 2,000.00	\$ 2,000.00	\$ -	\$ -	0.00%
6120-100	MEETING ROOM FEES	\$ 2,250.00	\$ 2,250.00	\$ 640.00	\$ -	0.00%
6125-100	LICENSE PLATE RENEWAL FEES	\$ 131,000.00	\$ 131,000.00	\$ -	\$ -	0.00%
6130-100	MISCELLANEOUS INCOME	\$ 75,000.00	\$ 75,000.00	\$ 6,041.02	\$ -	0.00%
6150-100	LOST & DAMAGED MATERIALS	\$ 6,500.00	\$ 6,500.00	\$ 3,800.17	\$ -	0.00%
6157-100	CCS/LLSAP INCOME	\$ 10,500.00	\$ 10,500.00	\$ 3,938.70	\$ -	0.00%
6160-100	SOLAR CREDITS	\$ 2,500.00	\$ 4,500.00	\$ -	\$ (2,000.00)	-44.44%
6200-100	OVER/SHORT	\$ 500.00	\$ 500.00	\$ 146.15	\$ -	0.00%
	TOTAL GENERAL FUND REVENUES	\$ 6,955,639.76	\$ 7,060,924.47	\$ 6,477,936.00	\$ (105,284.71)	-1.49%
		FY 2025/26	FY 2024/25	FY 2024/25		
	MATERIALS and SUPPLIES	Operating Budget	Operating Budget	Actual as of 05/31/2025	DIFFERENCE FY25/26 Budget vs FY24/25 Budget	
8010-100	ADULT BOOKS	\$ 67,500.00	\$ 67,500.00	\$ 42,478.31	\$ -	0.00%
8020-100	YOUTH BOOKS	\$ 50,000.00	\$ 55,000.00	\$ 34,764.38	\$ (5,000.00)	-9.09%
8025-100	PROFESSIONAL RESOURCES	\$ 2,500.00	\$ 2,500.00	\$ 21.18	\$ -	0.00%
8028-100	ADMINISTRATIVE RESOURCES	\$ 3,500.00	\$ 3,500.00	\$ 284.33	\$ -	0.00%
8030-100	MAGAZINES and NEWSPAPERS	\$ 17,250.00	\$ 15,000.00	\$ 12,769.63	\$ 2,250.00	15.00%
8050-100	ADULT AV MATERIALS	\$ 25,000.00	\$ 31,000.00	\$ 19,352.68	\$ (6,000.00)	-19.35%
8060-100	YOUTH AV MATERIALS	\$ 13,000.00	\$ 13,000.00	\$ 8,904.49	\$ -	0.00%
8070-100	LIBRARY OF THINGS	\$ 17,000.00	\$ 15,500.00	\$ 4,499.94	\$ 1,500.00	9.68%
8080-100	VIDEO GAMES	\$ 18,000.00	\$ 15,000.00	\$ 12,274.02	\$ 3,000.00	20.00%
8090-100	DIGITAL MEDIA SERVICES	\$ 145,500.00	\$ 115,100.00	\$ 94,523.24	\$ 30,400.00	26.41%
8095-100	ELECTRONIC RESOURCES	\$ 90,000.00	\$ 85,000.00	\$ 38,193.66	\$ 5,000.00	5.88%
8120-100	LIBRARY SUPPLIES	\$ 7,000.00	\$ 7,000.00	\$ 2,121.32	\$ -	0.00%
8130-100	TECH SERVICES SUPPLIES	\$ 32,725.00	\$ 32,725.00	\$ 6,509.91	\$ -	0.00%
8135-100	BINDERY	\$ 750.00	\$ 500.00	\$ -	\$ 250.00	50.00%
8140-100	ADULT PROGRAMS & SUPPLIES	\$ 16,000.00	\$ 16,000.00	\$ 13,807.26	\$ -	0.00%
8142-100	SPECIAL EVENTS	\$ 2,750.00	\$ 6,500.00	\$ 4,785.72	\$ (3,750.00)	-57.69%
8145-100	CIRCULATION SUPPLIES	\$ 7,500.00	\$ 7,500.00	\$ 2,803.96	\$ -	0.00%
8147-100	READING CLUBS	\$ 9,000.00	\$ 7,000.00	\$ 4,162.28	\$ 2,000.00	28.57%
8150-100	YOUTH PROGRAMS & SUPPLIES	\$ 17,750.00	\$ 16,500.00	\$ 14,026.86	\$ 1,250.00	7.58%
	TOTAL MATERIALS & SUPPLIES	\$ 542,725.00	\$ 511,825.00	\$ 316,283.17	\$ 30,900.00	6.04%
		FY 2025/26	FY 2024/25	FY 2024/25		
	CONTRACTED SERVICES	Operating Budget	Operating Budget	Actual as of 05/31/2025	DIFFERENCE FY25/26 Budget vs FY24/25 Budget	
8215-100	COLLECTION AGENCY FEES	\$ 1,250.00	\$ 1,250.00	\$ 576,080.00	\$ -	0.00%
8245-100	IT/COMPUTER, COPIER & EQUIP. OUTSOURCING	\$ 152,500.00	\$ 130,000.00	\$ 80,229.43	\$ 22,500.00	17.31%
8247-100	AUTOMATION -- STAFF	\$ 43,200.00	\$ 35,000.00	\$ 19,845.06	\$ 8,200.00	23.43%
8250-100	VEHICLE EXPENSES	\$ 5,500.00	\$ 7,500.00	\$ -	\$ (2,000.00)	-26.67%
8260-100	MISC. CONTRACTED SERVICES	\$ 18,500.00	\$ 18,500.00	\$ 18.33	\$ -	0.00%
8270-100	LIBRARY BANK/FINANCE/LATE FEE	\$ 1,500.00	\$ 750.00	\$ 521.76	\$ 750.00	100.00%
8275-100	PUBLIC PMT PROCESSING FEES	\$ 5,000.00	\$ 5,000.00	\$ 1,861.31	\$ -	0.00%
8285-100	LICENSE PLATE FEES SETTLEMENT	\$ 115,000.00	\$ 115,000.00	\$ -	\$ -	0.00%
	TOTAL CONTRACTED SERVICES	\$ 342,450.00	\$ 313,000.00	\$ 678,555.89	\$ 29,450.00	9.41%
		FY 2025/26	FY 2024/25	FY 2024/25		
	CONSORTIUM & IT/NETWORK SERVICES	Operating Budget	Operating Budget	Actual as of 05/31/2025	DIFFERENCE FY25/26 Budget vs FY24/25 Budget	
8310-100	AUTOMATION-- CIRCULATION & CATALOG	\$ 107,000.00	\$ 113,750.00	\$ 75,888.71	\$ (6,750.00)	-5.93%

McHenry Public Library District						
Fiscal Year 2025/2026 OPERATING BUDGET Revised for 06/17/2025 Board Meeting						
8320-100	VOIP PHONE AND TEXTING SERVICES	\$ 20,000.00	\$ 24,500.00	\$ 15,239.32	\$ (4,500.00)	-18.37%
8325-100	INTERNET SERVICE	\$ 11,000.00	\$ 13,500.00	\$ 9,477.85	\$ (2,500.00)	-18.52%
	TOTAL CONSORTIUM & IT/NETWORK SERVICES	\$ 138,000.00	\$ 151,750.00	\$ 100,605.88	\$ (13,750.00)	-9.06%
		FY 2025/26	FY 2024/25	FY 2024/25		
	PROFESSIONAL SERVICES	Operating Budget	Operating Budget	Actual as of 05/31/2025	DIFFERENCE FY25/26 Budget vs FY24/25 Budget	
8410-100	ACCOUNTING, PAYROLL & AUDIT SERVICES	\$ 65,000.00	\$ 61,250.00	\$ 47,644.31	\$ 3,750.00	6.12%
8420-100	LEGAL SERVICES	\$ 25,000.00	\$ 25,000.00	\$ 1,748.75	\$ -	0.00%
8430-100	OTHER CONSULTING FEES	\$ 75,500.00	\$ 78,000.00	\$ 2,471.25	\$ (2,500.00)	-3.21%
8440-100	IN SERVICE/STAFF TRAINING/LMS	\$ 8,000.00	\$ 7,850.00	\$ 7,481.35	\$ 150.00	1.91%
	TOTAL PROFESSIONAL SERVICES	\$ 173,500.00	\$ 172,100.00	\$ 59,345.66	\$ 1,400.00	0.81%
		FY 2025/26	FY 2024/25	FY 2024/25		
	PRINTING, PUBLICATIONS & POSTAGE	Operating Budget	Operating Budget	Actual as of 05/31/2025	DIFFERENCE FY25/26 Budget vs FY24/25 Budget	
8510-100	PRINTING SERVICES OUTSOURCED	\$ 57,500.00	\$ 55,000.00	\$ 32,025.15	\$ 2,500.00	4.55%
8530-100	PUBLIC NOTICES & ADS (legal & job)	\$ 2,250.00	\$ 2,250.00	\$ 1,677.00	\$ -	0.00%
8540-100	POSTAGE & SHIPPING	\$ 26,100.00	\$ 22,750.00	\$ 12,588.83	\$ 3,350.00	14.73%
8545-100	PRINTING/COPIER SUPPLIES	\$ 4,500.00	\$ 4,500.00	\$ 1,940.58	\$ -	0.00%
8550-100	PUBLIC RELATIONS/PROMOTIONS	\$ 15,500.00	\$ 10,250.00	\$ 3,989.50	\$ 5,250.00	51.22%
	TOTAL PRINTING, PUBLICATIONS & POSTAGE	\$ 105,850.00	\$ 94,750.00	\$ 52,221.06	\$ 11,100.00	11.72%
		FY 2025/26	FY 2024/25	FY 2024/25		
	UTILITIES	Operating Budget	Operating Budget	Actual as of 05/31/2025	DIFFERENCE FY25/26 Budget vs FY24/25 Budget	
8610-100	ELECTRICITY	\$ 37,500.00	\$ 30,000.00	\$ 23,200.76	\$ 7,500.00	25.00%
8620-100	GAS	\$ 19,500.00	\$ 17,500.00	\$ 10,850.15	\$ 2,000.00	11.43%
8640-100	WATER & SEWER	\$ 5,750.00	\$ 5,000.00	\$ 2,846.27	\$ 750.00	15.00%
	TOTAL UTILITIES	\$ 62,750.00	\$ 52,500.00	\$ 36,897.18	\$ 10,250.00	19.52%
		FY 2025/26	FY 2024/25	FY 2024/25		
	MISCELLANEOUS OPERATING EXPENSES	Operating Budget	Operating Budget	Actual as of 05/31/2025	DIFFERENCE FY25/26 Budget vs FY24/25 Budget	
8720-100	BUILDING & AUTO INSURANCE	\$ 57,000.00	\$ 54,200.00	\$ 40,302.05	\$ 2,800.00	5.17%
8730-100	BONDING & OFFICERS LIABILITY	\$ 2,500.00	\$ 2,500.00	\$ 1,043.00	\$ -	0.00%
8740-100	JANITORIAL SERVICES & SUPPLIES	\$ 70,500.00	\$ 61,500.00	\$ 63,897.43	\$ 9,000.00	14.63%
8745-100	GROUND MAINTENANCE	\$ 47,500.00	\$ 45,200.00	\$ 31,176.24	\$ 2,300.00	5.09%
8750-100	BUILDING OPERATIONS & MAINTENANCE	\$ 72,500.00	\$ 70,000.00	\$ 49,607.78	\$ 2,500.00	3.57%
8760-100	HOSPITALITY	\$ 6,750.00	\$ 6,675.00	\$ 3,092.43	\$ 75.00	1.12%
8770-100	LIBRARY LOST & DAMAGED MATERIALS	\$ 1,000.00	\$ 1,000.00	\$ 69.28	\$ -	0.00%
8795-100	MISCELLANEOUS EXPENSE	\$ 1,000.00	\$ 1,000.00	\$ -	\$ -	0.00%
	TOTAL MISCELLANEOUS OPERATING EXPENSES	\$ 258,750.00	\$ 242,075.00	\$ 189,188.21	\$ 16,675.00	6.89%
		FY 2025/26	FY 2024/25	FY 2024/25		
	PERSONNEL EXPENSES	Operating Budget	Operating Budget	Actual as of 05/31/2025	DIFFERENCE FY25/26 Budget vs FY24/25 Budget	
8910-100	SALARIES	\$ 1,935,000.00	\$ 1,805,000.00	\$ 1,272,276.90	\$ 130,000.00	7.20%
8920-100	FICA/MEDICARE	\$ 155,000.00	\$ 140,000.00	\$ 94,092.52	\$ 15,000.00	10.71%
8930-100	IMRF	\$ 230,000.00	\$ 215,000.00	\$ 132,495.95	\$ 15,000.00	6.98%
8940-100	HEALTH & LIFE INSURANCE	\$ 315,000.00	\$ 320,000.00	\$ 131,369.18	\$ (5,000.00)	-1.56%
8945-100	RECRUITMENT & EMPLOYMENT SCREENINGS	\$ 3,500.00	\$ 4,000.00	\$ 1,098.95	\$ (500.00)	-12.50%
8950-100	TUITION REIMBURSEMENT	\$ 5,000.00	\$ 10,000.00	\$ 2,492.50	\$ (5,000.00)	-50.00%
8955-100	TELECOMMUTE REIMBURSEMENTS	\$ 2,500.00	\$ 2,500.00	\$ -	\$ -	0.00%
8960-100	MEMBERSHIPS & DUES	\$ 7,575.00	\$ 6,725.00	\$ 2,149.94	\$ 850.00	12.64%
8970-100	TRAVEL	\$ 17,500.00	\$ 13,450.00	\$ 2,791.74	\$ 4,050.00	30.11%
8980-100	CONTINUING EDUCATION	\$ 19,750.00	\$ 15,950.00	\$ 6,367.97	\$ 3,800.00	23.82%
	TOTAL PERSONNEL EXPENSES	\$ 2,690,825.00	\$ 2,532,625.00	\$ 1,645,135.65	\$ 158,200.00	6.25%
		FY 2025/26	FY 2024/25	FY 2024/25		
	CAPITAL EXPENSES	Operating Budget	Operating Budget	Actual as of 05/31/2025	DIFFERENCE FY25/26 Budget vs FY24/25 Budget	
9060-100	LIBRARY FURNISHINGS	\$ 25,000.00	\$ 25,000.00	\$ 539.36	\$ -	0.00%
9070-100	LIBRARY EQUIPMENT	\$ 25,000.00	\$ 25,000.00	\$ 541.91	\$ -	0.00%

McHenry Public Library District						
Fiscal Year 2025/2026 OPERATING BUDGET_Revised for 06/17/2025 Board Meeting						
9080-100	SMALL EQUIPMENT UNDER \$250	\$ 5,000.00	\$ 5,000.00	\$ 109.94	\$ -	0.00%
9090-100	ADTL. CAPITAL PROJECTS & EQUIPMENT	\$ 72,500.00	\$ 80,000.00	\$ 18,056.96	\$ (7,500.00)	-9.38%
	TOTAL CAPITAL EXPENSES	\$ 127,500.00	\$ 135,000.00	\$ 19,248.17	\$ (7,500.00)	-5.56%
		FY 2025/26	FY 2024/25	FY 2024/25		
		Operating Budget	Operating Budget	Actual as of 05/31/2025	DIFFERENCE FY25/26 Budget vs FY24/25 Budget	
9100-100	TRANSFER TO RESERVE FUND	\$ 850,000.00	\$ 1,650,000.00	\$ 1,650,000.00	\$ (800,000.00)	-48.48%
	TOTAL TRANSFER TO RESERVE FUND	\$ 850,000.00	\$ 1,650,000.00	\$ 1,650,000.00	\$ (800,000.00)	-48.48%
		FY 2025/26	FY 2024/25	FY 2024/25		
		Operating Budget	Operating Budget	Actual as of 05/31/2025	DIFFERENCE FY25/26 Budget vs FY24/25 Budget	
9115-100	RECOVERY ZONE BOND INTEREST	\$ -	\$ -	\$ -	\$ -	0.00%
9120-100	DEBT SERVICE - GF	\$ -	\$ -	\$ -	\$ -	0.00%
9095-100	TOTAL DEBT SERVICE	\$ -	\$ -	\$ -	\$ -	0.00%
		\$ -	\$ -		\$ -	0.00%
					\$ -	0.00%
	TOTAL ESTIMATED EXPENSES	\$ 5,292,350.00	\$ 5,855,625.00	\$ 4,747,480.87	\$ (563,275.00)	-9.62%
		FY 2025/26	FY 2024/25	FY 2024/25		
		Operating Budget	Operating Budget	Actual as of 05/31/2025	DIFFERENCE FY25/26 Budget vs FY24/25 Budget	
	TOTAL GENERAL FUND REVENUES	\$ 6,955,639.76	\$ 7,060,924.47	\$ 6,477,936.00	\$ (105,284.71)	-1.49%
	TOTAL GENERAL FUND EXPENSES	\$ 5,292,350.00	\$ 5,855,625.00	\$ 4,747,480.87	\$ (563,275.00)	-9.62%
	estimated year end fund balance	\$ 1,663,289.76	\$ 1,205,299.47	\$ 1,730,455.13	\$ 457,990.29	38.00%
	GRANT & GIFT FUND					
		FY 2025/26	FY 2024/25	FY 2024/25		
		Operating Budget	Operating Budget	Actual as of 04/30/2025	DIFFERENCE FY25/26 Budget vs FY24/25 Budget	
	Cash on Hand as of 05/31/2025 OR 5/31/2024	\$ 536,113.00	\$ 533,739.00	\$ 536,113.00	\$ 2,374.00	0.44%
6030-300	GRANT /GIFT FUND INTEREST	\$ 27,500.00	\$ 27,500.00	\$ 19,953.17	\$ -	0.00%
6070-300	GENERAL FUND GIFTS	\$ 175,000.00	\$ 175,000.00	\$ 12,694.99	\$ -	0.00%
6170-300	PER CAPITA GRANT-any revenues received FY	\$ 65,000.00	\$ 65,000.00	\$ 62,150.22	\$ -	0.00%
6210-300	MISC. GRANTS	\$ 65,000.00	\$ 65,000.00	\$ -	\$ -	0.00%
	TOTAL GRANT & GIFT REVENUES	\$ 868,613.00	\$ 866,239.00	\$ 630,911.38	\$ 2,374.00	0.27%
		FY 2025/26	FY 2024/25	FY 2024/25		
		Operating Budget	Operating Budget	Actual as of 05/31/2025	DIFFERENCE FY25/26 Budget vs FY24/25 Budget	
8040-300	OPERATING FUND GIFTS	\$ 225,000.00	\$ 225,000.00	\$ 15,915.99	\$ -	0.00%
8040-350	PER CAPITA GRANT; CURRENT FY	\$ 65,000.00	\$ 65,000.00	\$ 35,955.98	\$ -	0.00%
8040-355	PER CAPITA GRANT; PREVIOUS FY	\$ 25,000.00	\$ 25,000.00	\$ -	\$ -	0.00%
9200-300	ADDITIONAL EXPENSES	\$ 5,000.00	\$ 5,000.00	\$ -	\$ -	0.00%
9030-300	MISC. GRANTS	\$ 65,000.00	\$ 65,000.00	\$ -	\$ -	0.00%
	TOTAL GRANT FUND EXPENSES	\$ 385,000.00	\$ 385,000.00	\$ 51,871.97	\$ -	0.00%
9100-300	TRANSFER TO RESERVE FUND	\$ -	\$ -	\$ -	\$ -	0.00%
	TOTAL GRANT FUND REVENUES	\$ 868,613.00	\$ 866,239.00	\$ 630,911.38	\$ 2,374.00	1.06%
	TOTAL GRANT FUND EXPENSES	\$ 385,000.00	\$ 385,000.00	\$ 51,871.97	\$ -	0.00%
	est. year end fund balance	\$ 483,613.00	\$ 481,239.00	\$ 579,039.41	\$ 2,374.00	1.06%
	SPECIAL RESERVE FUND					
		FY 2025/26	FY 2024/25	FY 2024/25		
		Operating Budget	Operating Budget	Actual as of 05/31/2025	DIFFERENCE FY25/26 Budget vs FY24/25 Budget	
	Cash on Hand as of 05/31/2025 OR 5/31/2024	\$ 2,746,533.00	\$ 1,272,633.00	\$ 2,746,533.00	\$ 1,473,900.00	115.82%
6020-200	DEVELOPER FEES	\$ 175,000.00	\$ 175,000.00	\$ 22,428.00	\$ -	0.00%
6030-200	RESERVE FUND INTEREST	\$ 85,000.00	\$ 65,000.00	\$ 45,431.37	\$ 20,000.00	30.77%
6070-200	RESERVE FUND GIFTS	\$ 5,000.00	\$ 5,000.00	\$ -	\$ -	0.00%
6080-200	BOND & DEBT CERTIFICATE SALE	\$ -	\$ -	\$ -	\$ -	0.00%

STATE OF ILLINOIS)
COUNTY OF McHENRY)

**THE BOARD OF LIBRARY TRUSTEES
OF THE McHENRY PUBLIC LIBRARY DISTRICT
McHENRY COUNTY, McHENRY, ILLINOIS**

PUBLIC NOTICE

PUBLIC NOTICE IS HEREBY GIVEN that a Tentative Budget and Appropriation Ordinance for the McHENRY PUBLIC LIBRARY DISTRICT, McHENRY COUNTY, McHENRY, ILLINOIS, for the fiscal year beginning July 1, 2025, and ending June 30, 2026, is on file and conveniently available for public inspection at the McHENRY PUBLIC LIBRARY DISTRICT, 809 North Front Street, McHenry, Illinois and with the Secretary of the District, Monica Leccese, and the Library's Executive Director, Lesley Jakacki, at 809 Front Street, McHenry, Illinois, and will so remain on file until the final action thereon by the Board of Library Trustees.

FURTHER NOTICE IS HEREBY GIVEN that a public hearing on said Budget and Appropriation Ordinance will be held at 7:00 p.m., Tuesday, August 19, 2025, at the McHENRY PUBLIC LIBRARY DISTRICT BUILDING, 809 Front Street, McHenry, Illinois, and that final action will be taken thereon by the Board of Library Trustees to be held immediately after said hearing at the time and place aforesaid.

Published by direction of the Board of Library Trustees of the McHENRY PUBLIC LIBRARY DISTRICT, McHENRY COUNTY, McHENRY, ILLINOIS.

DATED this _____ day of _____, 2025

THE McHENRY PUBLIC LIBRARY DISTRICT,
McHENRY COUNTY, McHENRY, ILLINOIS

BY: _____
Monica Leccese, Secretary
Board of Library Trustees
McHenry Public Library District

Publish: 30 days before hearing, (circa) July 20, 2025

STATE OF ILLINOIS)
COUNTY OF McHENRY)

**THE BOARD OF LIBRARY TRUSTEES
OF THE McHENRY PUBLIC LIBRARY DISTRICT
McHENRY, ILLINOIS**

ORDINANCE No. 2024/2025-10

**TENTATIVE COMBINED ANNUAL BUDGET AND APPROPRIATION ORDINANCE
FOR THE McHENRY PUBLIC LIBRARY DISTRICT
FOR THE FISCAL YEAR BEGINNING JULY 1, 2025
AND ENDING JUNE 30, 2026**

WHEREAS, the Illinois Municipal Budget Law, Illinois Revised Statutes, Chapter 85, Section 801, et. seq., as amended, requires all Illinois Municipal Corporations as broadly defined therein, to adopt a combined Annual Budget and Appropriation Ordinance, specifying the objects and purposes of expenditures; and the Illinois Public Library District Act, 75 ILCS 16/30-85, provides procedures for the passage of a Budget and Appropriation Ordinance and a Tax Levy Ordinance; and,

WHEREAS, pursuant to the above and other appropriate statutes, a Budget and Appropriation Ordinance has been prepared in tentative form at the designation of this Board, and has been made available for public inspection at least thirty (30) days prior to final action thereon, and a public hearing on said Budget and Appropriation Ordinance has been held prior to final action hereon, and notice of said hearing to be published on or before July 20, 2025 being more than 30 days prior to said hearing, in a newspaper published within the district.

NOW THEREFORE, BE IT ORDAINED by the President and Board of Library Trustees of the McHENRY PUBLIC LIBRARY DISTRICT, McHenry, McHenry County, Illinois, as follows:

Section One: The following budget containing a statement of cash on hand at the beginning of the fiscal year, an estimate of all cash receipts of said Library District to be received during such fiscal year from all sources, the estimated expenditures contemplated for such fiscal year and a statement of the estimated cash on hand at the end of such fiscal year be, and the same is hereby adopted as the Budget for said Library District for the fiscal year beginning July 1, 2025 and ending June 30, 2026, and the same sum are hereby appropriated as necessary to defray the said expenses and liabilities of this Public Library District, for the objects and purposes and in the estimated amounts as indicated, for said fiscal year:

I. GENERAL FUND**A. ESTIMATED REVENUE:**

	APPROPRIATION	BUDGET
1. Est. Cash on hand as of 05/31/2025	\$3,141,300.00	\$2,513,048.00
2. Property Taxes	\$4,971,400.00	\$3,977,112.26
3. Revenue Recapture—Property Taxes	\$ 14,350.00	\$ 11,479.50
4. Corporate Replacement Tax	\$ 0.00	\$ 0.00
5. Interest Income- General	\$ 181,250.00	\$ 145,000.00
6. NonResident Fee Cards	\$ 1,575.00	\$ 1,250.00
7. Fines and Fees	\$ 21,875.00	\$ 17,500.00
8. Collection Agency Fees	\$ 625.00	\$ 500.00
9. Copy/Scan/Fax Income	\$ 23,125.00	\$ 18,500.00
10. Annexation & Developer Fees	\$ 31,250.00	\$ 25,000.00
11. Retiree & Cobra Insurance Payments	\$ 20,000.00	\$ 16,000.00
12. Program Fees/Misc. Fees	\$ 2,500.00	\$ 2,000.00
13. Meeting Room Fees	\$ 2,825.00	\$ 2,250.00
14. License Plate Renewal Fees	\$ 163,750.00	\$ 131,000.00
15. Miscellaneous Income	\$ 93,750.00	\$ 75,000.00
16. Lost & Damaged Materials	\$ 8,125.00	\$ 6,500.00
17. CCS/LLSAP Income	\$ 13,125.00	\$ 10,500.00
18. Solar Credits	\$ 3,125.00	\$ 2,500.00
19. Over/Short	\$ 625.00	\$ 500.00
TOTAL GENERAL FUND REVENUE	\$8,694,575.00	\$6,955,639.76

B. APPROPRIATIONS FOR ESTIMATED EXPENDITURES**1. MATERIALS & SUPPLIES**

	APPROPRIATION	BUDGET
a. Adult Books	\$ 84,375.00	\$ 67,500.00
b. Youth Books	\$ 62,500.00	\$ 50,000.00
c. Professional Resources	\$ 3,125.00	\$ 2,500.00
d. Administrative Resources	\$ 4,375.00	\$ 3,500.00
e. Magazines and Newspapers	\$ 21,575.00	\$ 17,250.00
f. Adult AV Materials	\$ 31,250.00	\$ 25,000.00
g. Youth AV Materials	\$ 16,250.00	\$ 13,000.00
h. Library of Things	\$ 21,250.00	\$ 17,000.00
i. Video Games	\$ 22,500.00	\$ 18,000.00
j. Digital Media Services	\$ 181,875.00	\$ 145,500.00
k. Electronic Resources	\$ 112,500.00	\$ 90,000.00
l. Library Supplies	\$ 8,750.00	\$ 7,000.00
m. Tech. Services Supplies	\$ 40,900.00	\$ 32,725.00
n. Bindery Services	\$ 950.00	\$ 750.00
o. Adult Programs & Supplies	\$ 20,000.00	\$ 16,000.00
p. Special Events	\$ 3,450.00	\$ 2,750.00
q. Circulation Supplies	\$ 9,375.00	\$ 7,500.00
r. Reading Clubs	\$ 11,250.00	\$ 9,000.00
s. YS Programs & Supplies	\$ 22,200.00	\$ 17,750.00

2. CONTRACTED SERVICES

	APPROPRIATION	BUDGET
a. Collection Agency Fees	\$ 1,575.00	\$ 1,250.00
b. IT/Computer, Copier & Equip. Outsourcing	\$ 190,625.00	\$ 152,500.00
c. Automation—Staff	\$ 54,000.00	\$ 43,200.00
d. Vehicle Expenses	\$ 6,875.00	\$ 5,500.00
e. Misc. Contracted Services	\$ 23,125.00	\$ 18,500.00
f. Library Bank/Finance/Late Fee	\$ 1,875.00	\$ 1,500.00
g. Public Pmt Processing Fees	\$ 6,250.00	\$ 5,000.00
h. License Plate Fee Settlement	\$ 143,750.00	\$ 115,000.00

3. CONSORTIUM & IT NETWORK SERVICES

	APPROPRIATION	BUDGET
a. Automation- Circulation & Catalog	\$ 133,750.00	\$ 107,000.00
b. VoIP Phone and Texting Services	\$ 25,000.00	\$ 20,000.00
c. Internet Service	\$ 13,750.00	\$ 11,000.00

4. PROFESSIONAL SERVICES

	APPROPRIATION	BUDGET
a. Accounting, Payroll & Audit Services	\$ 81,250.00	\$ 65,000.00
b. Legal Services	\$ 31,250.00	\$ 25,000.00
c. Other Consulting Fees	\$ 94,375.00	\$ 75,500.00
d. In-Service/Staff Training/LMS	\$ 10,000.00	\$ 8,000.00

5. PRINTING, PUBLICATIONS & POSTAGE

	APPROPRIATION	BUDGET
a. Printing Services Outsourced	\$ 71,875.00	\$ 57,500.00
b. Public Notices & Ads	\$ 2,825.00	\$ 2,250.00
c. Postage & Shipping	\$ 32,625.00	\$ 26,100.00
d. Printing/Copier Supplies	\$ 5,625.00	\$ 4,500.00
e. Public Relations/Promotions	\$ 19,375.00	\$ 15,500.00

6. UTILITIES

	APPROPRIATION	BUDGET
a. Electricity	\$ 46,875.00	\$ 37,500.00
b. Gas	\$ 24,375.00	\$ 19,500.00
c. Water & Sewer	\$ 7,200.00	\$ 5,750.00

7. MISCELLANEOUS OPERATING EXPENSES

	APPROPRIATION	BUDGET
a. Building & Auto Insurance	\$ 71,250.00	\$ 57,000.00
b. Bonding & Officers Liability	\$ 3,125.00	\$ 2,500.00
c. Janitorial Services & Supplies	\$ 88,125.00	\$ 70,500.00
d. Grounds Maintenance	\$ 59,375.00	\$ 47,500.00
e. Building Operations & Maintenance	\$ 90,625.00	\$ 72,500.00
f. Hospitality	\$ 8,450.00	\$ 6,750.00
g. Library Lost & Damaged Materials	\$ 1,250.00	\$ 1,000.00
h. Miscellaneous	\$ 1,250.00	\$ 1,000.00

8. PERSONNEL EXPENSES

	APPROPRIATION	BUDGET
a. Salaries	\$2,418,750.00	\$1,935,000.00
b. FICA/Medicare	\$ 193,750.00	\$ 155,000.00
c. IMRF	\$ 287,500.00	\$ 230,000.00

d. Health & Life Insurance	\$ 393,750.00	\$ 315,000.00
e. Recruitment & Employment Screenings	\$ 4,375.00	\$ 3,500.00
f. Tuition Reimbursement	\$ 6,250.00	\$ 5,000.00
g. Telecommute Reimbursements	\$ 3,125.00	\$ 2,500.00
h. Memberships & Dues	\$ 9,475.00	\$ 7,575.00
i. Travel	\$ 21,875.00	\$ 17,500.00
j. Continuing Education	\$ 24,700.00	\$ 19,750.00

9. CAPITAL EXPENSES

	APPROPRIATION	BUDGET
a. Library Furnishings	\$ 31,250.00	\$ 25,000.00
b. Library Equipment	\$ 31,250.00	\$ 25,000.00
c. Small Equipment under \$250	\$ 6,250.00	\$ 5,000.00
d. Adtl. Capital Projects & Equipment	\$ 90,625.00	\$ 72,500.00

10. Transfer to Reserve Fund	\$ 1,062,500.00	\$ 850,000.00
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TOTAL GENERAL FUND EXPENSES	\$ 6,615,550.00	\$5,292,350.00
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	APPROPRIATION	BUDGET
TOTAL GENERAL FUND REVENUES	\$ 8,694,575.00	\$6,955,639.76
TOTAL GENERAL FUND EXPENSES	\$ 6,615,550.00	\$5,292,350.00

II. GRANT and GIFT FUND

A. ESTIMATED REVENUE

	APPROPRIATION	BUDGET
1. Est. Cash on hand as of 05/31/2025	\$ 670,150.00	\$ 536,113.00
2. Grant/Gift Fund Interest	\$ 34,375.00	\$ 27,500.00
3. General Fund Gifts	\$ 218,750.00	\$ 175,000.00
4. Per Capita Grant	\$ 81,250.00	\$ 65,000.00
5. Misc. Grants	\$ 81,250.00	\$ 65,000.00

TOTAL GRANT and GIFT FUND REVENUE	\$1,085,775.00	\$ 868,613.00
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B. ESTIMATED EXPENSES

	APPROPRIATION	BUDGET
1. Operating Fund Gifts	\$ 281,250.00	\$ 225,000.00
2. Per Capita Grant; Current FY	\$ 81,250.00	\$ 65,000.00
3. Per Capita Grant; Previous FY	\$ 31,250.00	\$ 25,000.00
4. Additional Fund Expenses	\$ 6,250.00	\$ 5,000.00
5. Misc. Grants	\$ 81,250.00	\$ 65,000.00

TOTAL GRANT and GIFT FUND EXPENSES	\$ 481,250.00	\$ 385,000.00
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Transfer to Reserve Fund	\$ 0.00	\$ 0.00
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TOTAL GRANT and GIFT FUND REVENUES	\$ 1,085,775.00	\$ 868,613.00
TOTAL GRANT and GIFT FUND EXPENSES	\$ 481,250.00	\$ 385,000.00

III. SPECIAL RESERVE FUND

A. ESTIMATED REVENUES		APPROPRIATION	BUDGET
1. Est. Cash on hand as of 05/31/2025		\$ 3,433,175.00	\$2,746,533.00
2. Developer Fees		\$ 218,750.00	\$ 175,000.00
3. Reserve Fund Interest		\$ 106,250.00	\$ 85,000.00
4. Reserve Fund Gifts		\$ 6,250.00	\$ 5,000.00
5. Bond & Debt Certificate Sale		\$ 0.00	\$ 0.00
6. Transfer from Other Funds		\$ 1,062,500.00	\$ 850,000.00
7. Misc. Income SR		\$ 625.00	\$ 500.00
TOTAL SPECIAL RESERVE FUND REVENUES		\$ 4,872,550.00	\$3,862,033.00
B. ESTIMATED EXPENSES		APPROPRIATION	BUDGET
1. Debt Service		\$ 0.00	\$ 0.00
2. Improvements not related to Expansion/Renovation		\$ 281,250.00	\$ 225,000.00
3. Expenditures Pursuant To Statutory Guidelines of the LIBRARY DISTRICT ACT, 75 ILCS 16/40-50		\$ 687,500.00	\$ 550,000.00
TOTAL SPECIAL RESERVE FUND EXPENSES		\$ 968,750.00	\$ 775,000.00
TOTAL SPECIAL RESERVE FUND REVENUES		\$ 4,872,550.00	\$3,862,033.00
TOTAL SPECIAL RESERVE FUND EXPENSES		\$ 968,750.00	\$ 775,000.00

Section Two: There is hereby appropriated from the taxes to be levied for the fiscal year and other sources of revenue:

I. General Fund	\$ 6,615,550.00
II. Grant and Gift Fund	\$ 481,250.00
III. Special Reserve Fund	\$ 968,750.00
TOTAL	\$ 8,065,550.00

Section Three: There is hereby appropriated from the taxes to be levied for the fiscal year and other sources of income the sum of:

\$ 8,065,550.00

the same to be divided among the several corporate objects and purposes as herein above specified for said Library District purposes for the aforesaid fiscal year.

Section Four: All unexpended balances of proceeds received annually from Public Library District taxes not in excess of statutory limits may be transferred to the Special Reserve Fund, heretofore established according to plans developed and

adopted by this Library Board and said unexpended balances shall be accumulated in this fund for the purpose of erecting a new Public Library building, purchasing a site for the same, or building an addition thereto, or furnishing necessary equipment therefor, or acquiring electronic data storage and retrieval facilities.

Section Five: Except as otherwise provided by law, no further appropriations shall be made at any time within such fiscal year, provided that this Library Board may from time to time make transfers between the various items in any fund not affecting the total amount appropriated, or appropriations in excess of those authorized by the Budget in order to meet an immediate and unforeseen emergency by a two-thirds (2/3) vote of the Trustees present and voting, as provided by 75 ILCS 16/30-90 et. seq., and this Library Board may amend this Budget and Appropriation Ordinance from time to time by the same procedure as prescribed by Statute for the original adoption of a Budget and Appropriation Ordinance; provided, that nothing in this Section shall be construed to permit transfer between Funds required by law to be kept separate. Any remaining balances after the close of this fiscal year up to twenty percent (20%) of the appropriation shall be available until August 30th for the authorization of payment of obligations incurred prior to the close of the fiscal year, and until September 30th, for the payment of such obligations, and any remaining balances shall be available for the transfer to special reserve to be accumulated, as provided by 75 ILCS 16/40-50.

Section Six: A copy of this Ordinance in tentative form has been made available for public inspection at the Public Library for thirty (30) days and by publishing in a newspaper published within this Public Library District in substantially the following form.

Section Seven: This Ordinance is passed pursuant to statutory authority and the Illinois Public Library District Act, 75 ILCS 16/30-55, et. seq, 75 ILCS 16/30-85 et. seq.; and 75 ILCS 16/40-50 et. seq.; and the Illinois Revenue Code, 35 ILCS 205/157 et. seq., and other statutes hereunto appertaining.

Section Eight: This Library Board hereby certifies that all applicable provisions of 35 ILCS 215/1 as amended, ("The Illinois Truth-in-Taxation Statute") have been complied with.

Section Nine: Pursuant to 35 ILCS 200/18-165 this Library Board hereby determines that no surplus of funds is available for any debt, obligation, liability, operation, fund or account for any purpose, and accordingly the abatement and reduction of provisions of the Personal Property Tax Replacement Fund Act are not applicable thereto.

Section Ten: This Ordinance shall be in full force and effect from and after its passage, approval, and publication, according to law, and any resolutions or ordinance in conflict therewith are hereby repealed; and should any part of this Ordinance be adjudged invalid or unconstitutional, such adjudication shall affect only

that part of this Act specifically covered thereby, and shall not affect any other provisions or part of this Act, but shall be severable therefrom.

PASSED by the Board of Library Trustees of the McHENRY PUBLIC LIBRARY DISTRICT, McHENRY COUNTY, McHENRY, ILLINOIS this _____ day of _____ 2025 by a vote of:

AYES:

NAYS:

ABSTAIN:

ABSENT:

Approved: _____
Charles Reilly, President
Board of Library Trustees
McHENRY PUBLIC LIBRARY DISTRICT
McHenry County, McHenry, Illinois

Attest: _____
Monica Leccese, Secretary
Board of Library Trustees
McHENRY PUBLIC LIBRARY DISTRICT
McHenry County, McHenry, Illinois

State of Illinois
County of McHenry

This instrument was acknowledged before me on _____ (date) by (name of person) _____ as (authority/officer) _____ of (name of entity on behalf of whom instrument was executed) _____.

Seal

Notary Public

STATE

Senate passes bill requiring Illinois libraries to supply opioid overdose medication

The legislation, originally the idea of high school student, is aimed at reducing the number of opioid-related deaths

By ISABELLA SCHOONOVER
Medill Illinois News Bureau

SPRINGFIELD – Legislation that would require Illinois public libraries to have life-saving medications on hand for people experiencing opioid overdoses and provide staff training has unanimously passed the Illinois Senate and now is on Gov. JB Pritzker's desk.

The legislation, House Bill 1910, was proposed by a high school student in Elgin. It would require all Illinois public libraries to maintain a supply of opioid antagonists such as naloxone – a nasal spray that can rapidly reverse an opioid overdose with virtually no side effects – and have at least one staff member working at all operating hours who is trained in administering the medication.

Illinois Math and Science Academy senior Jordan Henry brought the idea for the bill to state Rep. Anna Moeller, D-Elgin, after volunteering with harm reduction organizations and researching effective responses to opioid substance abuse.

"It's a good example of how anyone can change public policy if they work at it and are dedicated and have a passion," Moeller said. Moeller first met Henry while door-knocking one summer, and after discussing Henry's idea for the bill, worked together with her to draft and introduce it in the spring legislative session.

"We are recognizing that having access to Narcan and opioid antagonists is a good first aid step for people who are experiencing opioid overdoses," Moeller said.

A similar system has been implemented in the city of Chicago since 2022. Moeller said part of the idea behind the bill was to expand that benefit to all Illinois residents with support from the



Ismael M. Belkoura – Medill Illinois News Bureau

If signed into law, a bill that unanimously passed the Illinois Senate would require that all Illinois public libraries have medication on hand to combat an opioid overdose and trained staff to administer it.

Illinois departments of Public Health and Human Services and the state's Drug Overdose Prevention Program. The program is focused on distributing overdose medications to public facilities and nonprofits throughout Illinois.

"Libraries were identified as being an important institution because they're open to the public," Moeller said. "So having this available there makes sense."

The bill would allow trained library workers to administer opioid antagonists to potential overdose victims on library grounds, in the immediate

vicinity of libraries and at library events.

One difference between the proposed state program and the system in place in Chicago is that while Chicago generally allows anyone from the public to take and administer available medications, the state program would allow only trained library staff members to administer the medication to someone experiencing a crisis.

"We wanted to make sure that only trained individuals are using it," Moeller said. "These medications are very safe and not very difficult to use,

but there is training so that you know somebody on the library staff or a volunteer who's working with this program will be able to administer if somebody is having an overdose in a library."

Moeller said she is optimistic the governor will sign the measure into law.

• *Isabella Schoonover is a graduate student in journalism with Northwestern University's Medill School of Journalism, Media, Integrated Marketing Communications, and a fellow in its Medill Illinois News Bureau working in partnership with Capitol News Illinois.*

“Libraries were identified as being an important institution because they're open to the public. So having this available there makes sense.”

State Rep. Anna Moeller, D-Elgin