



McHenry Public Library District
809 Front Street
McHenry, Illinois 60050
Phone: 815.385.0036
www.mchenrylibrary.org

**McHenry Public Library District
Board of Library Trustees Regular Meeting
Tuesday, December 16, 2025, 7:00 p.m.
Meeting Rooms #135 & #136**

AGENDA

- I. CALL TO ORDER – Charles Reilly, President**
- II. ROLL CALL – Monica Leccese, Secretary**
 - A.** Roll Call
- III. PLEDGE OF ALLEGIANCE**
- IV. CORRECTIONS OR ADDITIONS TO THE AGENDA**
- V. PUBLIC COMMENT AND RECOGNITION OF VISITORS**
- VI. SECRETARY'S REPORT – Monica Leccese, Secretary**
 - A.** Approval of Minutes of the November 18, 2025, Regular Meeting
- VII. TREASURER'S REPORT – Terry Weingart, Treasurer**
 - A.** Approval of Monthly Financial Statements, Interim Check Report, and Bill Reports for November/December 2025, Additional Bills, and Petty Cash and Credit Card Reports
- VIII. COMMUNICATIONS**
 - A.** Letter to FISH of McHenry
 - B.** BuddyZ Pizzeria - Recognition of Donation
 - C.** MJG Enterprise - Recognition of Donation
- IX. LIBRARIAN'S REPORT**
 - A.** Librarian's Report
 - B.** Staff Continuing Education Reports
 - C.** Illinois Library Association's Library Legislative Meetups handouts
- X. OLD BUSINESS**
- XI. NEW BUSINESS**
 - A.** Trustee Training
 - 1.** Annual Sexual Harassment Prevention Training
 - B.** Open Meetings Act and Freedom of Information Act amendments; Illinois Public Act 104-0438

C. Executive Director Goals

XII. EXECUTIVE SESSION

XIII. ACTION TAKEN AS A RESULT OF EXECUTIVE SESSION

XIV. ANY AND ALL OTHER BUSINESS THAT MAY PROPERLY COME BEFORE THE BOARD

XV. ADJOURNMENT

FINAL VOTE OR ACTION MAY BE TAKEN AT THE MEETING ON ANY AGENDA ITEM SUBJECT MATTER LISTED ABOVE UNLESS THE AGENDA LINE ITEM SPECIFICALLY STATES OTHERWISE.

The MPLD will ensure all board meetings are accessible to individuals with physical disabilities according to current ADA standards. Anyone with a physical disability can contact the MPLD at 815-385-0036 at least four (4) hours before a meeting to request special accommodations.

**McHenry Public Library District
Board of Library Trustees Regular Meeting
MINUTES**

Date: Tuesday, November 18, 2025
Time: 7:00 p.m.
Location: Meeting Rooms #135 & #136

CALL TO ORDER – Charles Reilly, President

President Reilly called the meeting to order at 7:00 p.m.

I. ROLL CALL – Monica Leccese, Secretary

A. Roll Call
Roll was called.

Members Present: Bud Alexander, Victor Jimenez Carrillo, Jim O'Hagan, Charles Reilly, Vickie Schutze, Terry Weingart

Members Absent: Monica Leccese

Also Present: Lesley Jakacki, Executive Director
Abdullah Khan, Illinois NFP Audit & Tax, LLP (virtual)
Jennifer May, HR Generalist
Sandra Mendez Barradas, Administrative Assistant

B. Appoint Secretary Pro Tem

Reilly moved, and Alexander seconded the motion to appoint Trustee Jim O'Hagan as Secretary Pro Tem for the November 18, 2025, regular meeting.

Roll Call Vote:

Ayes: Alexander, Jimenez Carrillo, O'Hagan, Reilly, Schutze, Weingart

Nays: None

Abstain: None

Absent: Leccese

Motion Passed

II. PLEDGE OF ALLEGIANCE

III. CORRECTIONS OR ADDITIONS TO THE AGENDA

None.

IV. PUBLIC COMMENT AND RECOGNITION OF VISITORS

V. SECRETARY'S REPORT – Jim O'Hagan, Secretary Pro Tem

A. Approval of Minutes of the October 21, 2025, Regular Meeting

Trustee O'Hagan stated that he reviewed the Minutes of the October 21, 2025, Regular Meeting and found no changes necessary.

Schutze moved, and Jimenez Carrillo seconded the motion to approve the Secretary's Report.

Roll Call Vote:

Ayes: Alexander, Jimenez Carrillo, O'Hagan, Reilly, Schutze, Weingart

Nays: None

Abstain: None

Absent: Leccese

Motion Passed

VI. TREASURER'S REPORT – Terry Weingart, Treasurer

A. Approval of Monthly Financial Statements, Interim Check Report, and Bill Reports for October/November 2025, Additional Bills, and Petty Cash and Credit Card Reports

Treasurer Weingart shared that for the four months ended October 30, 2025, revenue was \$4,120,000 (70% of budget), expenditures were \$959,000 (20% of budget), and total surplus is \$3,144,000. The top three sources of revenue are property taxes, dividends and interest, and the Per Capita grant. The top three operational expenditures are personnel, materials and supplies, and miscellaneous operating expenses.

O'Hagan moved, and Jimenez Carrillo seconded the motion to approve the Treasurer's Report.

Roll Call Vote:

Ayes: Alexander, Jimenez Carrillo, O'Hagan, Reilly, Schutze, Weingart

Nays: None

Abstain: None

Absent: Leccese

Motion Passed

VII. NEW BUSINESS

A. Fiscal Year 2024/2025 Audit

1. Presentation of audit from Abdullah Khan; Illinois NFP Audit & Tax, LLP

Abdullah Khan, Partner at Illinois NFP Audit & Tax, LLP, presented the findings of the Fiscal Year 2024/2025 Audit to the Board. Mr. Khan remarked that MPLD's documentation and disbursement controls are excellent. He walked the Board through a number of audit items including the Statement of Net Position, Retirement Liability (IMRF), Balance Sheet by Fund, and Budgetary Comparison Schedules. In summary, Mr. Khan stated that the audit went very well and there were no findings.

2. Review and acceptance

Trustee O'Hagan had some questions regarding the audit, which were addressed by Mr. Khan. He also had some corrections to the audit report, including removing the words "ambulance services" in the *Assigned fund balance* – Fund Balances section of the Summary of Significant Accounting Policies, and changing the words "general obligation bonds" under section 9. Commitments and Contingencies to "OPEB and IMRF".

Alexander moved, and Jimenez Carrillo seconded the motion to accept the Fiscal Year 2024/2025 Audit as modified.

Roll Call Vote:

Ayes: Alexander, Jimenez Carrillo, O'Hagan, Reilly, Schutze, Weingart

Nays: None

Abstain: None

Absent: Leccese

Motion Passed

B. Annual Statement of Receipts and Disbursements for Fiscal Year Beginning July 1, 2024, and ending June 30, 2025

The Annual Statement of Receipts and Disbursements lists the total amounts that were received and paid out by the Library during Fiscal Year 2024/2025.

There were no questions from the Board after reviewing the Statement.

Weingart moved, and Schutze seconded the motion to approve the Annual Statement of Receipts and Disbursements for Fiscal Year Beginning July 1, 2024, and ending June 30, 2025.

Roll Call Vote:

Ayes: Alexander, Jimenez Carrillo, O'Hagan, Reilly, Schutze, Weingart

Nays: None

Abstain: None

Absent: Leccese

Motion Passed

C. Ordinance No. 2025/2026-03: An Ordinance Providing for the Levy and Assessment of Taxes for the Fiscal Year Beginning July 1, 2025, and Ending June 30, 2026

Director Jakacki shared that the Levy Ordinance was prepared to reflect the 4.98% Levy that was discussed at the October Board Meeting.

Weingart moved, and Jimenez Carrillo seconded the motion to approve Ordinance No. 2025/2026-03: An Ordinance Providing for the Levy and Assessment of Taxes for the Fiscal Year Beginning July 1, 2025, and Ending June 30, 2026.

Roll Call Vote:

Ayes: Alexander, Jimenez Carrillo, O'Hagan, Reilly, Schutze, Weingart

Nays: None
Abstain: None
Absent: Leccese

Motion Passed

D. Proposal for Topographical Land Survey

During the October Board meeting, the Board approved the Civil Engineering and Site Electrical Design Services Proposal from Eriksson Engineering Associates for the parking lot capital project. This project requires a topographical land survey, which can be done by the same or a separate company. The Board requested that a draft of this proposal also be prepared by Eriksson Engineering. The proposal comes from Vanderstappen Land Surveying, Inc., which Eriksson use for topographical land surveys. Eriksson will oversee the contract, as well as schedule and work with them on the survey.

Jimenez Carrillo moved, and O'Hagan seconded the motion to approve the Topographical Land Survey Proposal.

Roll Call Vote:

Ayes: Alexander, Jimenez Carrillo, O'Hagan, Reilly, Schutze, Weingart

Nays: None

Abstain: None

Absent: Leccese

Motion Passed

E. Library Cards and Borrowing Privileges -Staff- Policy

The language of the policy was updated for clarity and conciseness.

O'Hagan moved, and Schutze seconded the motion to approve the updated Library Cards and Borrowing Privileges -Staff- Policy.

Roll Call Vote:

Ayes: Alexander, Jimenez Carrillo, O'Hagan, Reilly, Schutze, Weingart

Nays: None

Abstain: None

Absent: Leccese

Motion Passed

F. Library Outreach Vehicle

Proposal to purchase a used cargo van for Library outreach events. Having a designated outreach vehicle will help us to better serve our community by being able to carry more materials and increase collection access at outreach events, as we are currently limited to what staff can carry in their personal vehicles. The Library has looked at used vehicles from other organizations on the surplus market and would like to purchase one of these vehicles to do a pilot program for a few years. This would help us gauge program success without significant sunk costs.

Jimenez Carrillo moved, and Weingart seconded the motion to approve the Library Outreach Vehicle Proposal with a budget of up to \$15,000 for vehicle cost plus an additional \$20,000 for improvements and maintenance.

Roll Call Vote:

Ayes: Alexander, Jimenez Carrillo, O'Hagan, Reilly, Schutze, Weingart

Nays: None

Abstain: None

Absent: Leccese

Motion Passed

G. City of McHenry Preliminary Information regarding new TIF Districts

Doug Martin, Director of Economic Development for the City of McHenry, sent out information regarding their preliminary studies for two potential TIF (tax increment financing) districts within the Library district boundaries. The purpose of this is to freeze the assessed value of property within the district boundaries at the current level for all taxing bodies. If the City decides to move forward with the TIF districts, they will formally request the Library Board's support.

VIII. OLD BUSINESS

None.

IX. COMMUNICATIONS

A. Greg McCormick, Director of Illinois State Library, Senate Resolution 104

Resolution from the Illinois State Senate recognizing the importance of library trustees getting the training needed to perform their functions and encouraging the use of the iLead Trustee Training portal.

B. Julie Tappendorf, Ancel Glink, letter regarding changes to special legal counsel

Letter from Julie Tappendorf of Ancel Glink, who served as special legal counsel for the Library, informing us of her retirement at the end of 2025.

X. LIBRARIAN'S REPORT

A. Librarian's Report

Director Jakacki shared that in the statistical infographic, Library foot traffic went up by 19.37%, new library card registrations went up by 14%, and e-material circulation rose by 15% compared to this time last year. There was a decrease in programming attendance mainly due to the Library taking a break from Comicon because of declining numbers over the last few years.

Director Jakacki shared the following updates from the Librarian's Report:

- During the month of October, nine Library staff members completed their American Heart Association CPR and AED training.

- The Adult Services Department started a true crime book club.
- We attended Berkshire Hathaway's Trunk or Treat event and had over 400 children stop by.
- S. Kordistos created a fun virtual storytime video all about breakfast that received 574 views.

B. Staff Continuing Education Reports

S. Kordistos, Youth Services Librarian, and L. Martinez, our newest Adult Services Librarian, attended the Illinois Library Association's Annual Conference and shared staff reports of the different presentations they attended.

C. Project Updates

D. Illinois Library Standards: Standards 9-12

These are the last four standards we are required to review and provide reports to the State Library in order to apply for the Illinois Per Capita Grant. These standards pertain to Marketing & Promotion, Programming, Safety & Emergency Preparedness, and Technology.

XI. EXECUTIVE SESSION

The board did not enter Executive Session.

XII. ACTION TAKEN AS A RESULT OF EXECUTIVE SESSION

None.

XIII. ANY AND ALL OTHER BUSINESS THAT MAY PROPERLY COME BEFORE THE BOARD

XIV. ADJOURNMENT

Jimenez Carrillo moved, and Schutze seconded the motion to adjourn the meeting at 9:00 p.m.

Roll Call Vote:

Ayes: Alexander, Jimenez Carrillo, O'Hagan, Reilly, Schutze, Weingart

Nays: None

Abstain: None

Absent: Leccese

Motion Passed

APPROVED by the Board of Trustees this _____ day of _____, 2025

AYES:

NAYS:

ABSTAIN:

ABSENT:

Respectfully Submitted,

Monica Leccese, Secretary

DRAFT

Financial Report

For the 5 Month(s) Ended November 30, 2025
FISCAL YEAR 2026



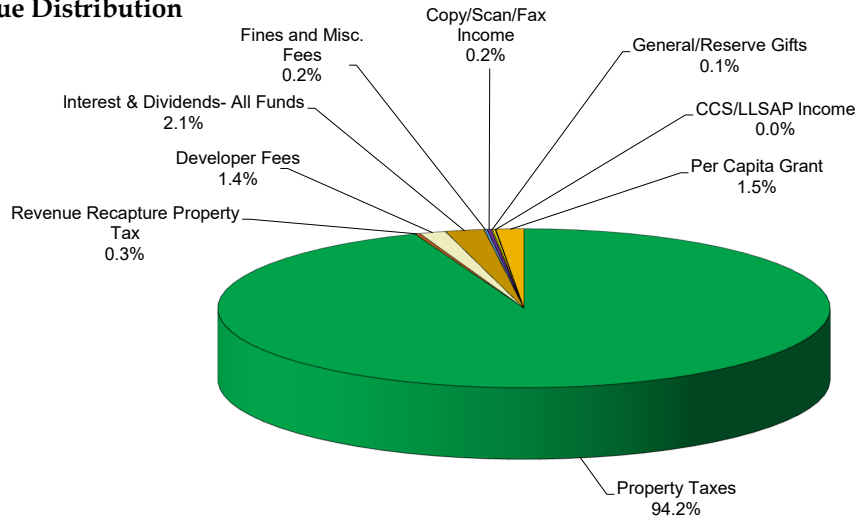
McHenry Public Library District
Actual vs Budget Summary
For the 5 Month(s) Ended November 30, 2025

42% of Fiscal Year

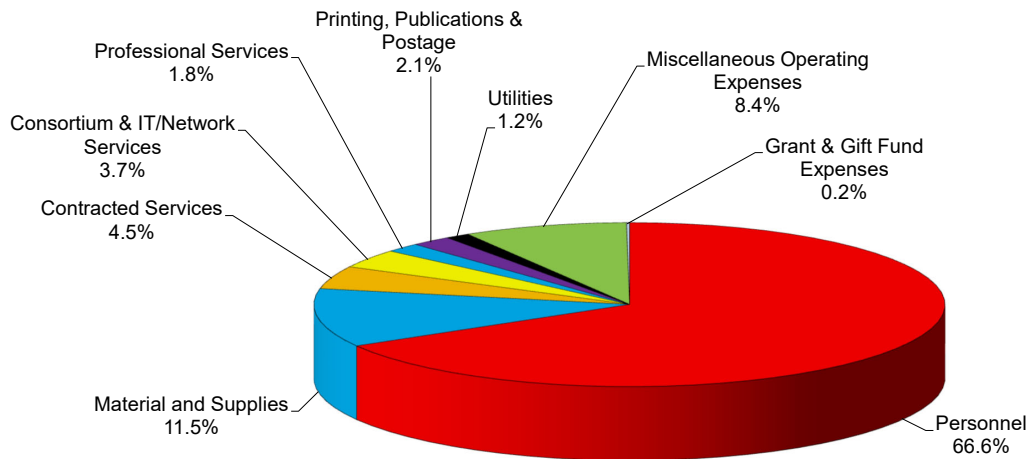
Account Description	Total Actual	Total Budget	% of Budget	Last Year	Inc/(Dec) from Last Year
REVENUE					
Property Taxes	3,964,537	3,977,112	99.7%	3,762,642	5%
Revenue Recapture Property Tax	11,443	11,480	99.7%	9,755	17%
Developer Fees	58,740	175,000	33.6%	22,428	162%
Interest & Dividends- All Funds	86,386	257,500	33.5%	100,423	-14%
Fines and Misc. Fees	6,800	154,500	4.4%	8,100	-16%
Copy/Scan/Fax Income	9,397	18,500	50.8%	7,306	29%
General/Reserve Gifts	3,031	180,000	1.7%	10,633	-71%
Annexation & Impact Fees	-	25,000	0.0%	-	0%
Retiree/Cobra Insurance Payment	5,128	16,000	32.1%	4,455	15%
Misc. Sales & Income	205	75,500	0.3%	1,481	-86%
Lost & Damaged Materials	1,835	6,500	28.2%	1,950	-6%
CCS/LLSAP Income	-	10,500	0.0%	1,313	-100%
Solar Credits	-	2,500	0.0%	-	0%
Per Capita Grant	61,732	65,000	95.0%	62,150	-1%
Over/Short	26	500	5.1%	(6)	-509%
Miscellaneous Grants	-	65,000	0.0%	-	0%
Transfer from General Fund	-	850,000	0.0%	-	0%
Actual Revenues	4,209,260	5,890,592	71.5%	3,992,631	5%
Budgeted Revenues	5,890,592				
% of Budget	71%				
OPERATING EXPENDITURES					
Personnel	761,745	2,690,825	28.3%	755,184	1%
Material and Supplies	131,767	767,725	17.2%	163,476	-19%
Contracted Services	51,572	342,450	15.1%	48,018	7%
Consortium & IT/Network Services	42,262	138,000	30.6%	43,912	-4%
Professional Services	20,637	173,500	11.9%	24,383	-15%
Printing, Publications & Postage	23,743	105,850	22.4%	20,016	19%
Utilities	14,184	62,750	22.6%	15,475	-8%
Miscellaneous Operating Expenses	96,401	258,750	37.3%	111,765	-14%
Grant & Gift Fund Expenses	1,870	160,000	1.2%	1,086	72%
Actual Expenditures	1,144,181	4,699,850	24.3%	1,183,315	-3%
Budgeted Expenditures	4,699,850				
% of Budget	24%				
SURPLUS / (DEFICIT) FROM OPERATIONS	3,065,079	1,190,742	257.4%	2,809,316	9%
CAPITAL EXPENDITURES & DEBT SERVICE					
Capital Expenses	27,607	902,500	3.1%	31,073	-100%
Debt Services	-	-	N/A	-	0%
Transfer to Reserve Fund	-	850,000	0.0%	-	0%
Actual Expenditures	27,607	1,752,500	1.6%	31,073	-100%
Budgeted Expenditures	1,752,500				
% of Budget	2%				
TOTAL SURPLUS / (DEFICIT)	3,037,472	(561,758)		2,778,244	
BEGINNING FUND BALANCE	5,278,231				
ENDING FUND BALANCE	8,315,703				

McHenry Public Library District
 Actual vs Budget Summary
 For the 5 Month(s) Ended November 30, 2025

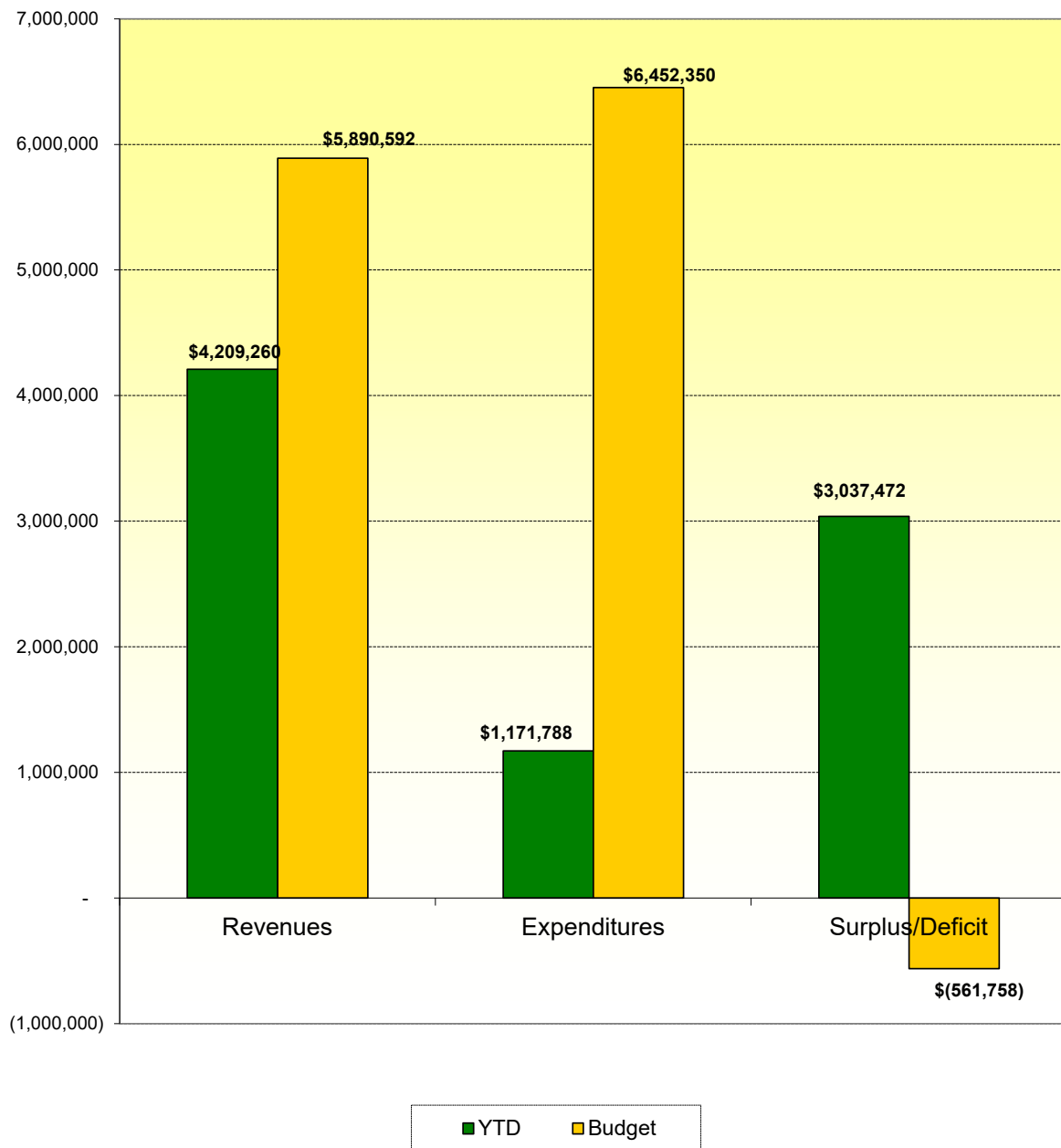
Revenue Distribution



Operational Expenditure Distribution



McHenry Public Library District
 Actual vs Budget Summary
 For the 5 Month(s) Ended November 30, 2025



McHenry Public Library District
Actual vs Budget Summary
For the 5 Month(s) Ended November 30, 2025

42% of Fiscal Year

Account Description	General	Spec Reserve	Grant/Gift Fund	Total Actual	Total Budget	% of Budget
REVENUE						
Property Taxes	3,964,537	-	-	3,964,537	3,977,112	100%
Revenue Recapture Property Tax	11,443	-	-	11,443	11,480	100%
Developer Fees	-	58,740	-	58,740	175,000	34%
Interest and Dividends	48,031	30,445	7,910	86,386	257,500	34%
Fines and Misc Fees	6,800	-	-	6,800	154,500	4%
Copy/Scan/Fax Income	9,397	-	-	9,397	18,500	51%
General/Reserve Gifts	2	-	3,029	3,031	180,000	2%
Annexation & Impact Fees	-	-	-	-	25,000	0%
Retiree/Cobra Insurance Payment	5,128	-	-	5,128	16,000	32%
Misc. Sales & Income	205	-	-	205	75,500	0%
Lost & Damaged Materials	1,835	-	-	1,835	6,500	28%
CCS/LLSAP Income	-	-	-	-	10,500	0%
Solar Credits	-	-	-	-	2,500	0%
Per Capita Grant	-	-	61,732	61,732	65,000	95%
Over/Short	26	-	-	26	500	5%
Miscellaneous Grants	-	-	-	-	65,000	0%
Transfer from General Fund	-	-	-	-	850,000	0%
Actual Revenues	4,047,404	89,185	72,672	4,209,260	5,890,592	71%
Budgeted Revenues	4,442,592	1,115,500	332,500	5,890,592		
% of Budget	91%	8%	22%	71%		
OPERATING EXPENDITURES						
Personnel	761,745	-	-	761,745	2,690,825	28%
Material and Supplies	126,341	-	5,426	131,767	767,725	17%
Contracted Services	51,572	-	-	51,572	342,450	15%
Consortium & IT/Network Services	42,262	-	-	42,262	138,000	31%
Professional Services	20,637	-	-	20,637	173,500	12%
Printing, Publications & Postage	23,743	-	-	23,743	105,850	22%
Utilities	14,184	-	-	14,184	62,750	23%
Miscellaneous Operating Expenses	96,401	-	-	96,401	258,750	37%
Grant & Gift Fund Expenses	-	-	1,870	1,870	160,000	1%
Actual Expenditures	1,136,885	-	7,296	1,144,181	4,699,850	24%
Budgeted Expenditures	4,314,850	-	385,000	4,699,850		
% of Budget	26%	0%	2%	24%		
SURPLUS / (DEFICIT) FROM OPERATIONS	2,910,519	89,185	65,375	3,065,079	1,190,742	257%
CAPITAL EXPENDITURES & DEBT SERVICE						
Capital Expenses	14,906	12,702	-	27,607	902,500	3%
Transfer to Reserve Fund	-	-	-	-	850,000	0%
Actual Expenditures	14,906	12,702	-	27,607	1,752,500	2%
Budgeted Expenditures	977,500	775,000	-	1,752,500		
% of Budget	2%	2%	0%	2%		
TOTAL SURPLUS / (DEFICIT)	2,895,613	76,483	65,375	3,037,472	(561,758)	
BEGINNING FUND BALANCE	2,004,333	2,718,663	555,235	5,278,231		
ENDING FUND BALANCE	4,899,946	2,795,146	620,610	8,315,703		
Fund Balance as % of Total Expenditures	425%	n/a	n/a	710%		

McHenry Public Library District
Financial Report Detail by Fund
For the 5 Month(s) Ended November 30, 2025

	Monthly Total	Monthly Budget	General	Spec Reserve	Grant/Gift Fund	YTD Total	Annual Budget	\$ Over Budget	% of Budget
Revenues									
6010100 · Property Taxes	63,811.30	331,426.02	3,964,537.48	0.00	0.00	3,964,537.48	3,977,112.26	-12,574.78	99.7%
6015100 · Revenue Recapture Property Tax	184.15	956.63	11,442.87	0.00	0.00	11,442.87	11,479.50	-36.63	99.7%
6020200 · Developer Fees	0.00	14,583.33	0.00	58,740.00	0.00	58,740.00	175,000.00	-116,260.00	33.6%
6030100 · Interest Income - General	9,625.55	12,083.33	48,031.35	0.00	0.00	48,031.35	145,000.00	-96,968.65	33.1%
6030200 · Special Reserve Fund Interest	5,479.91	7,083.33	0.00	30,444.60	0.00	30,444.60	85,000.00	-54,555.40	35.8%
6030300 · Grant/Gifts Fund Interest	1,437.79	2,291.67	0.00	0.00	7,910.42	7,910.42	27,500.00	-19,589.58	28.8%
6035100 · Dividends	0.00	0.00	0.00	0.00	0.00	0.00		0.00	0.0%
6040100 · Nonresident/Enhanced Fee Cards	0.00	104.17	50.00	0.00	0.00	50.00	1,250.00	-1,200.00	4.0%
6050100 · Fines and Fees	1,409.77	1,458.33	6,349.32	0.00	0.00	6,349.32	17,500.00	-11,150.68	36.3%
6055100 · Collection Agency Fees	15.00	41.67	45.75	0.00	0.00	45.75	500.00	-454.25	9.2%
6060100 · Copy/Scan/Fax Income	1,392.80	1,541.67	9,396.50	0.00	0.00	9,396.50	18,500.00	-9,103.50	50.8%
6070200 · Reserve Fund Gifts	0.00	416.67	0.00	0.00	0.00	0.00	5,000.00	-5,000.00	0.0%
6070300 · General Fund Gifts	6.01	14,583.33	1.88	0.00	3,029.43	3,031.31	175,000.00	-171,968.69	1.7%
6090100 · Annexation & Impact Fees	0.00	2,083.33	0.00	0.00	0.00	0.00	25,000.00	-25,000.00	0.0%
6105100 · Retiree/Cobra Insurance Payment	4,673.60	1,333.33	5,128.48	0.00	0.00	5,128.48	16,000.00	-10,871.52	32.1%
6110100 · Program Fees/Misc. Fees	0.00	166.67	0.00	0.00	0.00	0.00	2,000.00	-2,000.00	0.0%
6120100 · Meeting Room Fees	40.00	187.50	355.00	0.00	0.00	355.00	2,250.00	-1,895.00	15.8%
6125100 · License Plate Renewal Fees	0.00	10,916.67	0.00	0.00	0.00	0.00	131,000.00	-131,000.00	0.0%
6130100 · Misc.	18.00	6,250.00	205.00	0.00	0.00	205.00	75,000.00	-74,795.00	0.3%
6130200 · Misc. Income SR	0.00	41.67	0.00	0.00	0.00	0.00	500.00	-500.00	0.0%
6150100 · Lost & Damaged Materials	253.04	541.67	1,834.53	0.00	0.00	1,834.53	6,500.00	-4,665.47	28.2%
6157100 · CCS/LLSAP Income	0.00	875.00	0.00	0.00	0.00	0.00	10,500.00	-10,500.00	0.0%
6160100 · Solar Credits	0.00	208.33	0.00	0.00	0.00	0.00	2,500.00	-2,500.00	0.0%
6170300 · Per Capita Grant	0.00	5,416.67	0.00	0.00	61,731.70	61,731.70	65,000.00	-3,268.30	95.0%
6200100 · Over/Short	27.60	41.67	25.71	0.00	0.00	25.71	500.00	-474.29	5.1%
6210300 · Miscellaneous Grants	0.00	5,416.67	0.00	0.00	0.00	0.00	65,000.00	-65,000.00	0.0%
9100200 · Transfer from General Fund	0.00	70,833.33	0.00	0.00	0.00	0.00	850,000.00	-850,000.00	0.0%
Total Revenues	88,374.52	490,882.65	4,047,403.87	89,184.60	72,671.55	4,209,260.02	5,890,591.76	-1,681,331.74	6.09
Total Revenues	88,374.52	490,882.65	4,047,403.87	89,184.60	72,671.55	4,209,260.02	5,890,591.76	-1,681,331.74	71.5%
Expenditures									
Personnel Expenses									
8910100 · Salaries	117,269.04	161,250.00	588,131.59	0.00	0.00	588,131.59	1,935,000.00	-1,346,868.41	30.4%
8920100 · FICA/Medicare	8,196.16	12,916.67	43,266.31	0.00	0.00	43,266.31	155,000.00	-111,733.69	27.9%
8930100 · IMRF	4,669.89	19,166.67	61,588.97	0.00	0.00	61,588.97	230,000.00	-168,411.03	26.8%
8940100 · Health & Life Insurance	12,903.64	26,250.00	61,642.63	0.00	0.00	61,642.63	315,000.00	-253,357.37	19.6%
8945100 · Recruiting/Preemployment Screen	125.90	291.67	842.44	0.00	0.00	842.44	3,500.00	-2,657.56	24.1%
8950100 · Tuition Reimbursement	0.00	416.67	0.00	0.00	0.00	0.00	5,000.00	-5,000.00	0.0%
8955100 · Telecommute Reimbursements	0.00	208.33	0.00	0.00	0.00	0.00	2,500.00	-2,500.00	0.0%
8960100 · Memberships & Dues	414.67	631.25	1,486.49	0.00	0.00	1,486.49	7,575.00	-6,088.51	19.6%
8970100 · Travel	286.62	1,458.33	953.44	0.00	0.00	953.44	17,500.00	-16,546.56	5.4%
8980100 · Continuing Education (Mtg/Conf)	1,047.98	1,645.83	3,833.43	0.00	0.00	3,833.43	19,750.00	-15,916.57	19.4%
Total Personnel	144,913.90	224,235.42	761,745.30	0.00	0.00	761,745.30	2,690,825.00	-1,929,079.70	28.3%

McHenry Public Library District
Financial Report Detail by Fund
For the 5 Month(s) Ended November 30, 2025

	Monthly Total	Monthly Budget	General	Spec Reserve	Grant/Gift Fund	YTD Total	Annual Budget	\$ Over Budget	% of Budget
Materials and Supplies									
8010100 - Adult Books	1,370.44	5,625.00	10,184.71	0.00	0.00	10,184.71	67,500.00	-57,315.29	15.1%
8020100 - Youth Books	804.42	4,166.67	9,556.67	0.00	0.00	9,556.67	50,000.00	-40,443.33	19.1%
8025100 - Professional Resources	0.00	208.33	0.00	0.00	0.00	0.00	2,500.00	-2,500.00	0.0%
8028100 - Administrative Resources	0.00	291.67	57.50	0.00	0.00	57.50	3,500.00	-3,442.50	1.6%
8030100 - Magazines & Newspapers	121.75	1,437.50	1,743.94	0.00	0.00	1,743.94	17,250.00	-15,506.06	10.1%
8040300 - Operating Fund Gifts(Donations)	715.07	18,750.00	13.29	0.00	5,426.15	5,439.44	225,000.00	-219,560.56	2.4%
8050100 - Adult AV Materials	485.33	2,083.33	4,997.00	0.00	0.00	4,997.00	25,000.00	-20,003.00	20.0%
8060100 - Youth AV Materials	172.60	1,083.33	2,522.35	0.00	0.00	2,522.35	13,000.00	-10,477.65	19.4%
8070100 - Library of Things	0.00	1,416.67	834.90	0.00	0.00	834.90	17,000.00	-16,165.10	4.9%
8080100 - Video Games	140.00	1,500.00	5,430.00	0.00	0.00	5,430.00	18,000.00	-12,570.00	30.2%
8090100 - Digital Media Services	6,117.61	12,125.00	44,678.40	0.00	0.00	44,678.40	145,500.00	-100,821.60	30.7%
8095100 - Electronic Resources	1,102.50	7,500.00	33,156.00	0.00	0.00	33,156.00	90,000.00	-56,844.00	36.8%
8120100 - Library Supplies	70.75	583.33	848.87	0.00	0.00	848.87	7,000.00	-6,151.13	12.1%
8130100 - Tech Services Supplies	984.15	2,727.08	2,095.55	0.00	0.00	2,095.55	32,725.00	-30,629.45	6.4%
8135100 - Bindery	0.00	62.50	0.00	0.00	0.00	0.00	750.00	-750.00	0.0%
8140100 - Adult Programs & Supplies	169.48	1,333.33	4,424.76	0.00	0.00	4,424.76	16,000.00	-11,575.24	27.7%
8142100 - Special Events	0.00	229.17	0.00	0.00	0.00	0.00	2,750.00	-2,750.00	0.0%
8145100 - Circulation Supplies	0.00	625.00	8.93	0.00	0.00	8.93	7,500.00	-7,491.07	0.1%
8147100 - Reading Club	15.00	750.00	1,247.54	0.00	0.00	1,247.54	9,000.00	-7,752.46	13.9%
8150100 - Youth Programs & Supplies	556.98	1,479.17	4,540.87	0.00	0.00	4,540.87	17,750.00	-13,209.13	25.6%
Total Material and Supplies	12,826.08	63,977.08	126,341.28	0.00	5,426.15	131,767.43	767,725.00	-635,957.57	17.2%
Contracted Services									
8215100 - Collection Agency Fees	41.20	104.17	309.00	0.00	0.00	309.00	1,250.00	-941.00	24.7%
8245100 - IT/Comp/Copier/Equip-Outsourced	9,948.57	12,708.33	41,217.96	0.00	0.00	41,217.96	152,500.00	-111,282.04	27.0%
8247100 - Automation--Staff	732.76	3,600.00	8,642.24	0.00	0.00	8,642.24	43,200.00	-34,557.76	20.0%
8250-100 - Vehicle Expenses	478.68	458.33	492.68	0.00	0.00	492.68	5,500.00	-5,007.32	9.0%
8260100 - Misc. Contracted Services	0.00	1,541.67	0.00	0.00	0.00	0.00	18,500.00	-18,500.00	0.0%
8270100 - Library Bank/Finance/Late Fee	30.00	125.00	151.47	0.00	0.00	151.47	1,500.00	-1,348.53	10.1%
8275100 - Public Pmt Processing Fees	241.17	416.67	758.42	0.00	0.00	758.42	5,000.00	-4,241.58	15.2%
8285100 - License Plate Fees Settlement	0.00	9,583.33	0.00	0.00	0.00	0.00	115,000.00	-115,000.00	0.0%
Total Contracted Services	11,472.38	28,537.50	51,571.77	0.00	0.00	51,571.77	342,450.00	-290,878.23	15.1%
Consortium & IT/Network Services									
8310100 - Automation--Circulation/Catalog	0.00	8,916.67	34,224.58	0.00	0.00	34,224.58	107,000.00	-72,775.42	32.0%
8320100 - VOIP Phone Service	1,115.62	1,666.67	5,393.44	0.00	0.00	5,393.44	20,000.00	-14,606.56	27.0%
8325100 - Internet Services	0.00	916.67	2,643.74	0.00	0.00	2,643.74	11,000.00	-8,356.26	24.0%
Total Consortium & IT/Network Services	1,115.62	11,500.00	42,261.76	0.00	0.00	42,261.76	138,000.00	-95,738.24	30.6%
Professional Services									
8410100 - Accounting/Payroll/Audit Service	3,384.68	5,416.67	17,412.81	0.00	0.00	17,412.81	65,000.00	-47,587.19	26.8%
8420100 - Legal Services	0.00	2,083.33	0.00	0.00	0.00	0.00	25,000.00	-25,000.00	0.0%
8430100 - Other Consulting Fees	1,005.00	6,291.67	1,005.00	0.00	0.00	1,005.00	75,500.00	-74,495.00	1.3%
8440100 - In Service/Staff Training/LMS	0.00	666.67	2,219.33	0.00	0.00	2,219.33	8,000.00	-5,780.67	27.7%
Total Professional Services	4,389.68	14,458.33	20,637.14	0.00	0.00	20,637.14	173,500.00	-152,862.86	11.9%
Printing, Publications & Postage									
8510100 - Printing Services Outsourced	60.54	4,791.67	8,774.40	0.00	0.00	8,774.40	57,500.00	-48,725.60	15.3%
8530100 - Public Notices & ADS (Legal & Job)	0.00	187.50	698.00	0.00	0.00	698.00	2,250.00	-1,552.00	31.0%
8540100 - Postage/Shipping	3,187.67	2,175.00	12,415.14	0.00	0.00	12,415.14	26,100.00	-13,684.86	47.6%
8545100 - Printing/Copier Supplies	0.00	375.00	0.00	0.00	0.00	0.00	4,500.00	-4,500.00	0.0%
8550100 - Public Relations/Promotions	827.41	1,291.67	1,855.19	0.00	0.00	1,855.19	15,500.00	-13,644.81	12.0%
Total Printing, Publications & Postage	4,075.62	8,820.83	23,742.73	0.00	0.00	23,742.73	105,850.00	-82,107.27	22.4%

McHenry Public Library District
Financial Report Detail by Fund
For the 5 Month(s) Ended November 30, 2025

	Monthly Total	Monthly Budget	General	Spec Reserve	Grant/Gift Fund	YTD Total	Annual Budget	\$ Over Budget	% of Budget
Utilities									
8610100 · Electricity	2,669.31	3,125.00	12,290.66	0.00	0.00	12,290.66	37,500.00	-25,209.34	32.8%
8620100 · Gas	412.38	1,625.00	900.85	0.00	0.00	900.85	19,500.00	-18,599.15	4.6%
8640100 · Water & Sewer	0.00	479.17	992.36	0.00	0.00	992.36	5,750.00	-4,757.64	17.3%
Total Utilities	3,081.69	5,229.17	14,183.87	0.00	0.00	14,183.87	62,750.00	-48,566.13	22.6%
Miscellaneous Operating Expenses									
8720100 · Building & Auto Insurance	695.59	4,750.00	36,304.51	0.00	0.00	36,304.51	57,000.00	-20,695.49	63.7%
8730100 · Bonding & Officers Liability	0.00	208.33	1,013.00	0.00	0.00	1,013.00	2,500.00	-1,487.00	40.5%
8740100 · Janitorial Services & Supplies	0.00	5,875.00	25,580.41	0.00	0.00	25,580.41	70,500.00	-44,919.59	36.3%
8745100 · Grounds Maintenance	1,476.90	3,958.33	16,162.37	0.00	0.00	16,162.37	47,500.00	-31,337.63	34.0%
8750100 · Building Operations/Maintenance	700.83	6,041.67	15,649.20	0.00	0.00	15,649.20	72,500.00	-56,850.80	21.6%
8760100 · Hospitality	165.04	562.50	2,084.47	0.00	0.00	2,084.47	6,750.00	-4,665.53	30.9%
8770100 · Library Lost & Damaged Materials	0.00	83.33	0.00	0.00	0.00	0.00	1,000.00	-1,000.00	0.0%
8795100 · Miscellaneous	0.00	83.33	-392.87	0.00	0.00	-392.87	1,000.00	-1,392.87	-39.3%
Total Miscellaneous Operating Expenses	3,038.36	21,562.50	96,401.09	0.00	0.00	96,401.09	258,750.00	-162,348.91	37.3%
Grant & Gift Fund Expenses									
8800300 · 2020/21 Per Capita Grant	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
8800311 · Adult Materials - Per Capita	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
8800321 · Youth Materials - Per Capita	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
8800331 · Staff Software - Per Capita	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
8040350 · Per Capita Grant; Current FY	0.00	5,416.67	0.00	0.00	1,870.00	1,870.00	65,000.00	-63,130.00	2.9%
8040355 · Per Capita Grant; Previous FY	0.00	2,083.33	0.00	0.00	0.00	0.00	25,000.00	-25,000.00	0.0%
8800332 · Public Software	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
8800333 · Computer Equipment	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
8800341 · Other Equipment	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
8800342 · Additional Expenses (Personnel)	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
9030300 · Misc. Grants	0.00	5,416.67	0.00	0.00	0.00	0.00	65,000.00	-65,000.00	0.0%
9200300 · Additional Expenses	0.00	416.67	0.00	0.00	0.00	0.00	5,000.00	-5,000.00	0.0%
Total Grant & Gift Fund Expenses	0.00	13,333.33	0.00	0.00	1,870.00	1,870.00	160,000.00	-158,130.00	1.2%
Capital Expenses									
9060100 · Library Furnishings	0.00	2,083.33	0.00	0.00	0.00	0.00	25,000.00	-25,000.00	0.0%
9070100 · Library Equipment	0.00	2,083.33	5,503.98	0.00	0.00	5,503.98	25,000.00	-19,496.02	22.0%
9080100 · Small Equipment under \$250	0.00	416.67	69.99	0.00	0.00	69.99	5,000.00	-4,930.01	1.4%
9090100 · Adtl. Capital Projects & Equipment	45.00	6,041.67	9,331.53	0.00	0.00	9,331.53	72,500.00	-63,168.47	12.9%
9050200 · Library District Act	10,223.50	18,750.00	0.00	12,701.50	0.00	12,701.50	225,000.00	-212,298.50	5.6%
9060200 · Special Reserve Expenditures	0.00	45,833.33	0.00	0.00	0.00	0.00	550,000.00	-550,000.00	0.0%
Total Capital Expenses	10,268.50	75,208.33	14,905.50	12,701.50	0.00	27,607.00	902,500.00	-874,893.00	3.1%
Transfer to Reserve Fund									
9100100 · Transfer to Reserve Fund	0.00	70,833.33	0.00	0.00	0.00	0.00	850,000.00	-850,000.00	0.0%
Total Transfer to Reserve Fund	0.00	70,833.33	0.00	0.00	0.00	0.00	850,000.00	-850,000.00	0.0%
	195,181.83	537,695.83	1,151,790.44	12,701.50	7,296.15	1,171,788.09	6,452,350.00	-5,280,561.91	18.2%
Total Expenditures	195,181.83	537,695.83	1,151,790.44	12,701.50	7,296.15	1,171,788.09	6,452,350.00	-5,280,561.91	18.2%
Net Total	-106,807.31	-46,813.19	2,895,613.43	76,483.10	65,375.40	3,037,471.93	-561,758.24	3,599,230.17	

McHenry Public Library District
Financial Report Detail by Month
For the 5 Month(s) Ended November 30, 2025

	July	August	September	October	November	December	January	February	March	April	May	June	YTD Total
Revenues													
6010100 - Property Taxes	2,107,669.90	261,505.73	1,459,863.86	71,686.69	63,811.30	0.00	0.00	0.00	0.00	0.00	0.00	0.00	3,964,537.48
6015100 - Revenue Recapture Property Tax	6,083.38	754.80	4,213.61	206.93	184.15	0.00	0.00	0.00	0.00	0.00	0.00	0.00	11,442.87
6020200 - Developer Fees	0.00	0.00	58,740.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	58,740.00
6030100 - Interest Income - General	9,027.93	8,821.28	10,178.89	10,377.70	9,625.55	0.00	0.00	0.00	0.00	0.00	0.00	0.00	48,031.35
6030200 - Special Reserve Fund Interest	6,676.16	6,511.43	5,670.67	6,106.43	5,479.91	0.00	0.00	0.00	0.00	0.00	0.00	0.00	30,444.60
6030300 - Grant/Gifts Fund Interest	1,637.73	1,748.72	1,482.97	1,603.21	1,437.79	0.00	0.00	0.00	0.00	0.00	0.00	0.00	7,910.42
6035100 - Dividends	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
6040100 - Nonresident/Enhanced Fee Cards	0.00	50.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	50.00
6050100 - Fines and Fees	1,341.75	1,538.85	891.48	1,167.47	1,409.77	0.00	0.00	0.00	0.00	0.00	0.00	0.00	6,349.32
6055100 - Collection Agency Fees	0.75	0.00	0.00	30.00	15.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	45.75
6060100 - Copy/Scan/Fax Income	1,682.75	2,084.50	2,293.95	1,942.50	1,392.80	0.00	0.00	0.00	0.00	0.00	0.00	0.00	9,396.50
6070200 - Reserve Fund Gifts	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
6070300 - General Fund Gifts	1.51	0.00	23.79	3,000.00	6.01	0.00	0.00	0.00	0.00	0.00	0.00	0.00	3,031.31
6080200 - Bond & Debt Certificate Sale	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
6090100 - Annexation & Impact Fees	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
6090200 - Transfers From Other Funds (9100-100)	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
6105100 - Retiree/Cobra Insurance Payment	0.00	454.88	0.00	0.00	4,673.60	0.00	0.00	0.00	0.00	0.00	0.00	0.00	5,128.48
6110100 - Program Fees/Misc. Fees	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
6120100 - Meeting Room Fees	10.00	115.00	125.00	65.00	40.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	355.00
6125100 - License Plate Renewal Fees	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
6130100 - Misc.	49.00	46.00	46.00	46.00	18.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	205.00
6130200 - Misc. Income SR	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
6150100 - Lost & Damaged Materials	450.37	591.36	221.51	318.25	253.04	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1,834.53
6157100 - CCS/LLSAP Income	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
6160100 - Solar Credits	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
6170300 - Per Capita Grant	0.00	61,731.70	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	61,731.70
6200100 - Over/Short	1.55	-0.14	6.40	-9.70	27.60	0.00	0.00	0.00	0.00	0.00	0.00	0.00	25.71
6210300 - Miscellaneous Grants	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
9100200 - Transfer from General Fund	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Total Revenues	2,134,632.78	345,954.11	1,543,758.13	96,540.48	88,374.52	0.00	0.00	0.00	0.00	0.00	0.00	0.00	4,209,260.02
Expenditures													
Personnel Expenses													
8910100 - Salaries	103,127.58	153,316.92	102,462.97	111,955.08	117,269.04	0.00	0.00	0.00	0.00	0.00	0.00	0.00	588,131.59
8920100 - FICA/Medicare	7,630.90	11,397.58	7,696.64	8,345.03	8,196.16	0.00	0.00	0.00	0.00	0.00	0.00	0.00	43,266.31
8930100 - IMRF	9,823.03	15,636.27	10,753.22	20,706.56	4,669.89	0.00	0.00	0.00	0.00	0.00	0.00	0.00	61,588.97
8940100 - Health & Life Insurance	22,981.31	5,873.04	8,420.58	11,464.06	12,903.64	0.00	0.00	0.00	0.00	0.00	0.00	0.00	61,642.63
8945100 - Recruiting/Preemployment Screen	79.21	327.90	57.88	251.55	125.90	0.00	0.00	0.00	0.00	0.00	0.00	0.00	842.44
8950100 - Tuition Reimbursement	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
8955100 - Telecommute Reimbursements	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
8960100 - Memberships & Dues	0.00	55.20	352.37	664.25	414.67	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1,486.49
8970100 - Travel	76.50	100.71	171.61	318.00	286.62	0.00	0.00	0.00	0.00	0.00	0.00	0.00	953.44
8980100 - Continuing Education (Mtg/Conf)	0.00	1,108.00	450.00	1,227.45	1,047.98	0.00	0.00	0.00	0.00	0.00	0.00	0.00	3,833.43
Total Personnel	143,718.53	187,815.62	130,365.27	154,931.98	144,913.90	0.00	0.00	0.00	0.00	0.00	0.00	0.00	761,745.30

McHenry Public Library District
Financial Report Detail by Month
For the 5 Month(s) Ended November 30, 2025

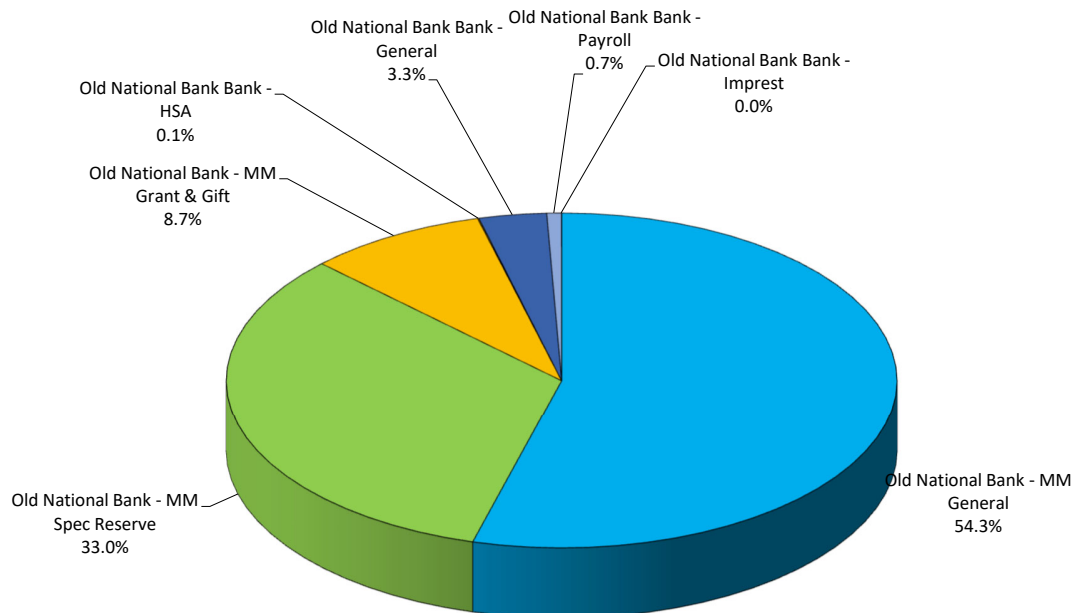
	July	August	September	October	November	December	January	February	March	April	May	June	YTD Total
Materials and Supplies													
8010100 - Adult Books	1,126.71	3,413.96	1,687.10	2,586.50	1,370.44	0.00	0.00	0.00	0.00	0.00	0.00	0.00	10,184.71
8020100 - Youth Books	1,545.72	2,372.52	2,415.18	2,418.83	804.42	0.00	0.00	0.00	0.00	0.00	0.00	0.00	9,556.67
8025100 - Professional Resources	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
8028100 - Administrative Resources	0.00	0.00	57.50	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	57.50
8030100 - Magazines & Newspapers	0.00	228.29	1,328.90	65.00	121.75	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1,743.94
8040300 - Operating Fund Gifts(Donations)	1,605.00	620.41	2,273.80	225.16	715.07	0.00	0.00	0.00	0.00	0.00	0.00	0.00	5,439.44
8050100 - Adult AV Materials	0.00	1,986.38	1,262.05	1,263.24	485.33	0.00	0.00	0.00	0.00	0.00	0.00	0.00	4,997.00
8060100 - Youth AV Materials	403.67	517.14	232.06	1,196.88	172.60	0.00	0.00	0.00	0.00	0.00	0.00	0.00	2,522.35
8070100 - Library of Things	0.00	189.80	638.11	6.99	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	834.90
8080100 - Video Games	1,250.00	1,145.00	1,455.00	1,440.00	140.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	5,430.00
8090100 - Digital Media Services	24.98	6,502.57	26,247.95	5,785.29	6,117.61	0.00	0.00	0.00	0.00	0.00	0.00	0.00	44,678.40
8095100 - Electronic Resources	28,366.04	2,757.09	930.37	0.00	1,102.50	0.00	7.00	0.00	0.00	0.00	0.00	0.00	33,156.00
8120100 - Library Supplies	41.82	493.80	121.69	120.81	70.75	0.00	0.00	0.00	0.00	0.00	0.00	0.00	848.87
8130100 - Tech Services Supplies	197.99	490.85	281.06	141.50	984.15	0.00	0.00	0.00	0.00	0.00	0.00	0.00	2,095.55
8135100 - Bindery	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
8140100 - Adult Programs & Supplies	1,656.72	1,539.66	923.00	135.90	169.48	0.00	0.00	0.00	0.00	0.00	0.00	0.00	4,424.76
8142100 - Special Events	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
8145100 - Circulation Supplies	0.00	0.00	8.93	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	8.93
8147100 - Reading Club	323.32	909.22	0.00	0.00	15.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1,247.54
8150100 - Youth Programs & Supplies	886.70	1,465.78	1,105.10	526.31	556.98	0.00	0.00	0.00	0.00	0.00	0.00	0.00	4,540.87
Total Material and Supplies	37,428.67	24,632.47	40,967.80	15,912.41	12,826.08	0.00	0.00	0.00	0.00	0.00	0.00	0.00	131,767.43
Contracted Services													
8215100 - Collection Agency Fees	0.00	92.70	72.10	103.00	41.20	0.00	0.00	0.00	0.00	0.00	0.00	0.00	309.00
8245100 - IT/Comp/Copier/Equip-Outsourced	2,254.56	15,957.34	5,814.99	7,242.50	9,948.57	0.00	0.00	0.00	0.00	0.00	0.00	0.00	41,217.96
8247100 - Automation--Staff	0.00	1,152.83	5,934.40	822.25	732.76	0.00	0.00	0.00	0.00	0.00	0.00	0.00	8,642.24
8250-100 - Vehicle Expenses	0.00	14.00	0.00	0.00	478.68	0.00	0.00	0.00	0.00	0.00	0.00	0.00	492.68
8260100 - Misc. Contracted Services	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
8270100 - Library Bank/Finance/Late Fee	30.00	31.47	30.00	30.00	30.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	151.47
8275100 - Public Pmt Processing Fees	132.47	133.30	151.92	99.56	241.17	0.00	0.00	0.00	0.00	0.00	0.00	0.00	758.42
8285100 - License Plate Fees Settlement	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Total Contracted Services	2,417.03	17,381.64	12,003.41	8,297.31	11,472.38	0.00	0.00	0.00	0.00	0.00	0.00	0.00	51,571.77
Consortium & IT/Network Services													
8310100 - Automation--Circulation/Catalog	2,372.50	15,926.04	0.00	15,926.04	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	34,224.58
8320100 - VOIP Phone Service	1,049.93	1,125.67	1,048.67	1,053.55	1,115.62	0.00	0.00	0.00	0.00	0.00	0.00	0.00	5,393.44
8325100 - Internet Services	653.26	475.89	856.76	657.83	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	2,643.74
Total Consortium & IT/Network Services	4,075.69	17,527.60	1,905.43	17,637.42	1,115.62	0.00	0.00	0.00	0.00	0.00	0.00	0.00	42,261.76
Professional Services													
8410100 - Accounting/Payroll/Audit Service	474.09	3,363.50	6,774.09	3,416.45	3,384.68	0.00	0.00	0.00	0.00	0.00	0.00	0.00	17,412.81
8420100 - Legal Services	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
8430100 - Other Consulting Fees	0.00	0.00	0.00	0.00	1,005.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1,005.00
8440100 - In Service/Staff Training/LMS	0.00	150.00	2,069.33	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	2,219.33
Total Professional Services	474.09	3,513.50	8,843.42	3,416.45	4,389.68	0.00	0.00	0.00	0.00	0.00	0.00	0.00	20,637.14
Printing, Publications & Postage													
8510100 - Printing Services Outsourced	7,739.59	0.00	974.27	0.00	60.54	0.00	0.00	0.00	0.00	0.00	0.00	0.00	8,774.40
8530100 - Public Notices & ADS (Legal & Job)	63.00	0.00	635.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	698.00
8540100 - Postage/Shipping	2,658.55	301.57	3,145.16	3,122.19	3,187.67	0.00	0.00	0.00	0.00	0.00	0.00	0.00	12,415.14
8545100 - Printing/Copier Supplies	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
8550100 - Public Relations/Promotions	350.00	181.70	203.54	292.54	827.41	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1,855.19
Total Printing, Publications & Postage	10,811.14	483.27	4,957.97	3,414.73	4,075.62	0.00	0.00	0.00	0.00	0.00	0.00	0.00	23,742.73

McHenry Public Library District
Financial Report Detail by Month
For the 5 Month(s) Ended November 30, 2025

	July	August	September	October	November	December	January	February	March	April	May	June	YTD Total
Utilities													
8610100 - Electricity	0.00	3,391.08	6,230.27	0.00	2,669.31	0.00	0.00	0.00	0.00	0.00	0.00	0.00	12,290.66
8620100 - Gas	0.00	156.24	162.26	169.97	412.38	0.00	0.00	0.00	0.00	0.00	0.00	0.00	900.85
8640100 - Water & Sewer	0.00	0.00	0.00	992.36	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	992.36
Total Utilities	0.00	3,547.32	6,392.53	1,162.33	3,081.69	0.00	0.00	0.00	0.00	0.00	0.00	0.00	14,183.87
Miscellaneous Operating Expenses													
8720100 - Building & Auto Insurance	1,049.26	700.81	32,533.65	1,325.20	695.59	0.00	0.00	0.00	0.00	0.00	0.00	0.00	36,304.51
8730100 - Bonding & Officers Liability	0.00	1,013.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1,013.00
8740100 - Janitorial Services & Supplies	7,152.98	5,604.16	6,079.67	6,743.60	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	25,580.41
8745100 - Grounds Maintenance	1,625.00	4,836.00	1,625.00	6,599.47	1,476.90	0.00	0.00	0.00	0.00	0.00	0.00	0.00	16,162.37
8750100 - Building Operations/Maintenance	3,550.27	2,238.94	7,663.85	1,495.31	700.83	0.00	0.00	0.00	0.00	0.00	0.00	0.00	15,649.20
8760100 - Hospitality	84.74	270.10	832.82	731.77	165.04	0.00	0.00	0.00	0.00	0.00	0.00	0.00	2,084.47
8770100 - Library Lost & Damaged Materials	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
8795100 - Miscellaneous	0.00	0.00	0.00	-392.87	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	-392.87
Total Miscellaneous Operating Expenses	13,462.25	14,663.01	48,734.99	16,502.48	3,038.36	0.00	0.00	0.00	0.00	0.00	0.00	0.00	96,401.09
Grant & Gift Fund Expenses													
8800300 - 2020/21 Per Capita Grant	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
8800311 - Adult Materials - Per Capita	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
8800321 - Youth Materials - Per Capita	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
8800331 - Staff Software - Per Capita	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
8040350 - Per Capita Grant; Current FY	0.00	0.00	1,870.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1,870.00
8040355 - Per Capita Grant; Previous FY	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
8800332 - Public Software	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
8800333 - Computer Equipment	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
8800341 - Other Equipment	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
8800342 - Additional Expenses (Personnel)	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
9030300 - Misc. Grants	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
9200300 - Additional Expenses	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Total Grant & Gift Fund Expenses	0.00	0.00	1,870.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1,870.00
Capital Expenses													
9060100 - Library Furnishings	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
9070100 - Library Equipment	5,503.98	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	5,503.98
9080100 - Small Equipment under \$250	0.00	0.00	69.99	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	69.99
9090100 - Adtl. Capital Projects & Equipment	0.00	6,912.53	1,376.00	998.00	45.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	9,331.53
9050200 - Library District Act	0.00	0.00	2,478.00	0.00	10,223.50	0.00	0.00	0.00	0.00	0.00	0.00	0.00	12,701.50
9060200 - Special Reserve Expenditures	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Total Capital Expenses	5,503.98	6,912.53	3,923.99	998.00	10,268.50	0.00	0.00	0.00	0.00	0.00	0.00	0.00	27,607.00
Transfer to Reserve Fund													
9100100 - Transfer to Reserve Fund	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Total Transfer to Reserve Fund	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	217,891.38	276,476.96	259,964.81	222,273.11	195,181.83	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1,171,788.09
Total Expenditures	217,891.38	276,476.96	259,964.81	222,273.11	195,181.83	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1,171,788.09
Net Total	1,916,741.40	69,477.15	1,283,793.32	-125,732.63	-106,807.31	0.00	0.00	0.00	0.00	0.00	0.00	0.00	3,037,471.93

**McHenry Public Library District
Investments
For the 5 Month(s) Ended November 30, 2025**

Bank	Current Rate	Book Balance
Old National Bank - MM General	3.94%	4,448,393
Old National Bank - MM Spec Reserve	3.94%	2,707,467
Old National Bank - MM Grant & Gift	3.94%	710,372
Old National Bank Bank - HSA	n/a	4,931
Old National Bank Bank - General	n/a	267,376
Old National Bank Bank - Payroll	n/a	57,693
Old National Bank Bank - Imprest	n/a	707
Total	\$	8,196,938



McHenry Public Library District
INTERIM CHECKS ISSUED - November 2025
(NOT INCLUDED ON BILL REPORT)

Account - Money Market					
<u>VENDOR</u>	<u>DESCRIPTION</u>	<u>AMOUNT</u>	<u>ACCT#</u>	<u>DATE</u>	<u>CHECK</u>
(no checks written on this account)					
subtotal for account		\$ -			

Account - General Fund					
<u>VENDOR</u>	<u>DESCRIPTION</u>	<u>AMOUNT</u>	<u>ACCT#</u>	<u>DATE</u>	<u>CHECK</u>
MDC Environmental Services	Waste	\$ 695.59	8745-100	11/04/25	EFT
First Communications	Phone	\$ 1,050.58	8320-100	11/07/25	EFT
Bankcard Processing	Credit Card	\$ 5,385.49	Various	11/20/25	EFT
Sam's Club	Supplies	\$ 124.70	Various	11/21/25	EFT
subtotal for account		\$ 7,256.36			

Account - HSA/Building					
Old National Bank	Employee contributions HSA	\$ 475.79	8940-100	11/12/25	EFT
Old National Bank	Employer contributions HSA	\$ 250.00	8940-100	11/12/25	EFT
Old National Bank	Employee contributions HSA	\$ 475.79	8940-100	11/25/25	EFT
subtotal for account		\$ 1,201.58			

Account - Payroll					
<u>VENDOR</u>	<u>DESCRIPTION</u>	<u>AMOUNT</u>	<u>ACCT#</u>	<u>DATE</u>	<u>CHECK</u>
subtotal for account		\$ -			

Account - Imprest					
<u>VENDOR</u>	<u>DESCRIPTION</u>	<u>AMOUNT</u>	<u>ACCT#</u>	<u>DATE</u>	<u>CHECK</u>
subtotal for account		\$ -			

GRAND TOTAL CHECKS ISSUED \$ 8,457.94

Deduction Listing

McHenry Public Library District

Check Dates: 11/07/2025 to 11/21/2025

Pay Periods: 10/22/2025 to 11/15/2025

Reimbursement Report**November 2025**

Employee	Amount
Taylor, Craig M.	\$73.98
Totals for REIMB -- Reimbursement	
1 Employees	\$73.98

Employee	Amount
Kordistos, Skye	\$17.90
Totals for REIPC -- Petty Cash Reimbursement	
1 Employees	\$17.90

Employee	Amount
Kimbrel, Kevin M.	\$25.20
Kordistos, Skye	\$44.70
Meads, Alesha A.	\$39.55
Mendez Barradas, Sandra V.	\$7.41
Salazar, Bertha A.	\$9.24
Stansbury, Alie A.	\$4.62
Totals for REITR -- Travel Reimbursement	
6 Employees	\$130.72

Report Totals

Code	Description	Employees	Amount
REIMB	Reimbursement	1	\$73.98
REIPC	Petty Cash Reimbursement	1	\$17.90
REITR	Travel Reimbursement	6	\$130.72
Totals		7	\$222.60

Paylocity Corporation
(888) 873-8205

User: JMay

Run on 12/8/2025 at 2:48 PM

DECEMBER 2025 (FY 2025-2026)				Bankcard Transactions - Sorted By Account		
NAME	TRANSACTION DATE	MERCHANT NAME	AMOUNT	NOTES	ACCOUNT	ACCOUNT TOTALS
SPAARGAREN	11/9/2025	SP ACCLAIM PRESS IN	\$68.92		8010-100	\$68.92
MAY	11/9/2025	KOALENDAR.COM	\$83.88	Prepaid 11/9/25-11/9/26	8028-100	\$83.88
MILFAJT	11/28/2025	SHAW SUBURBAN MEDIA	\$65.00		8030-100	\$741.00
MILFAJT	11/18/2025	CHICAGO TRIBUNE SUBS	\$676.00		8030-100	
STANSBURY	11/21/2025	IMAGESTUFF.COM	\$122.60	LLE-Friends Gift	8040-300	\$122.60
JAKACKI	11/18/2025	MOBILE BEACON	\$1,560.00	Prepaid \$1320 for 12/7/25-12/8/26; \$240 1/7/26-1/8/27	8070-100	\$1,689.56
STANSBURY	12/2/2025	LAKESHORE LEARNING MAT	\$129.56		8070-100	
MAY	12/8/2025	APPLE.COM/BILL	\$12.99		8090-100	\$195.90
MAY	11/29/2025	Disney Plus	\$13.00		8090-100	
MAY	11/28/2025	HLU*HULUPLUS	\$18.99		8090-100	
MAY	11/22/2025	HLU*HULUPLUS	\$18.99		8090-100	
MAY	11/21/2025	Hulu	\$18.99		8090-100	
MAY	11/21/2025	Disney Plus	\$13.00		8090-100	
MAY	11/12/2025	DISNEYPLUS	\$13.00		8090-100	
MAY	11/8/2025	APPLE.COM/BILL	\$12.99		8090-100	
MAY	11/8/2025	discovery+	\$9.99		8090-100	
SPAARGAREN	12/2/2025	NETFLIX.COM	\$17.99		8090-100	
SPAARGAREN	11/28/2025	HLU*HULUPLUS	\$18.99		8090-100	
SPAARGAREN	11/16/2025	PARAMOUNT+	\$5.99		8090-100	
SPAARGAREN	11/9/2025	Disney Plus	\$13.00		8090-100	
STANSBURY	12/3/2025	Amazon Kids+*BI4WN3T12	\$7.99		8090-100	
SPAARGAREN	12/3/2025	WALMART.COM	\$32.30		8140-100	\$116.92
SPAARGAREN	11/24/2025	WALMART.COM	\$84.62		8140-100	
TOTO	11/24/2025	BUDDYZ PIZZERIA	\$10.00		8142-100	\$50.40
TOTO	11/25/2025	TST*TOAST AND ROAST -	\$10.00		8142-100	
TOTO	11/24/2025	TST*JEXALS PIZZA & WIN	\$10.00		8142-100	
TOTO	11/24/2025	ADAM'S SANDWICH SHOP	\$10.00		8142-100	
TOTO	11/24/2025	SWEETPEAS EMPORIUM	\$10.40		8142-100	
TOTO	11/24/2025	TEAM ONE REPAIR	\$404.00		8145-100	\$404.00
JAKACKI	12/2/2025	THE UPS STORE 4064	\$51.00		8147-100	\$624.98
SPAARGAREN	11/27/2025	BOOKDEPOT	\$504.00		8147-100	
STANSBURY	11/20/2025	OTC BRANDS *OTC BRAND	\$69.98	\$100.52 SPLIT	8147-100	\$243.31
STANSBURY	12/3/2025	Amazon.com*BI7VY51N2	\$99.99		8150-100	
STANSBURY	12/3/2025	Amazon.com*BB5FZ4KP0	\$99.99		8150-100	
STANSBURY	11/30/2025	MEIJER STORE #218	\$12.79		8150-100	
STANSBURY	11/20/2025	OTC BRANDS *OTC BRAND	\$30.54	\$100.52 SPLIT	8150-100	
STANSBURY	11/26/2025	THE UPS STORE 4064	\$19.46		8510-100	\$19.46
TOTO	12/3/2025	USPS PO 1646800050	\$9.21		8540-100	\$80.62
TOTO	11/28/2025	USPS PO 1646800050	\$8.35		8540-100	
TOTO	11/21/2025	USPS PO 1646800050	\$23.38		8540-100	
TOTO	11/14/2025	USPS PO 1646800050	\$11.34		8540-100	
TOTO	11/12/2025	USPS PO 1646800050	\$28.34		8540-100	
JAKACKI	11/30/2025	FACEBK *6YX6F8V5S2	\$84.02		8550-100	\$84.02
JAKACKI	11/23/2025	THE HOME DEPOT #1920	\$79.88		8745-100	\$79.88
JAKACKI	11/23/2025	HOMEDEPOT.COM	\$59.92		8750-100	\$59.92
JAKACKI	12/6/2025	TARGET 00018010	\$59.91		8760-100	\$120.52
JAKACKI	11/29/2025	WALMART.COM 8009256278	\$60.61		8760-100	
MAY	11/7/2025	WISCONSIN LIBRARY ASSO	\$60.00		8945-100	\$60.00
SPAARGAREN	11/9/2025	AMERICAN LIBRARY ASSOC	\$88.00	12/1/25-11/30/26	8960-100	\$88.00
JAKACKI	11/13/2025	HYATT REGENCY ST.LOUIS	\$398.62		8970-100	\$936.52
SPAARGAREN	11/14/2025	YARD HOUSE ZK 0108329	\$32.76		8970-100	
SPAARGAREN	11/14/2025	TST* GIORDANOS - DT DE	\$21.30		8970-100	
SPAARGAREN	11/15/2025	HILTON DENVER CITY	\$483.84		8970-100	
JAKACKI	11/24/2025	CompTIA Inc.	\$573.30		8980-100	\$903.30
MAY	11/25/2025	HR SOURCE	\$95.00		8980-100	
SPAARGAREN	11/10/2025	NIU OUTREACH	\$35.00		8980-100	
STANSBURY	11/25/2025	UW CONT ED REG CENTER	\$200.00		8980-100	
		TOTAL BANKCARD TRANSACTIONS:	\$6,773.71			



McHenry Public Library District
809 Front St. McHenry IL 60050
815.385.0036
www.mchenrylibrary.org

December 1, 2025

FISH of McHenry Food Pantry
PO Box 282
McHenry, IL 60051

Dear FISH of McHenry Food Pantry,

Each year, the McHenry Public Library's Board of Trustees hosts a half-price fines event designed to benefit our community in two meaningful ways: it provides library patrons with an opportunity to reduce their fines and fees while restoring their accounts to good standing, and it generates proceeds that support a local community organization.

This year, our staff and trustees selected FISH of McHenry Food Pantry as the beneficiary of proceeds from the event held November 1-15, 2025. We are pleased to present you with an enclosed check for \$1,005.00 from the McHenry Public Library District and its patrons.

Our staff frequently refers patrons to FISH, knowing they will receive compassionate, high-quality assistance. We recognize the essential services you provide to those in need, and we are confident this donation will help you continue supporting the many individuals and families who rely on your organization.

Thank you for your unwavering dedication to your mission. We hope this contribution makes a meaningful impact in the lives of those you serve.

Sincerely,

Lesley Jakacki
Executive Director



McHenry Public Library District
809 Front St. McHenry IL 60050
815.385.0036
www.mchenrylibrary.org

December 9, 2025

Buddyz Pizzeria
1138 N. Green St.
McHenry, IL 60050

Dear Buddyz Management,

We would like to extend our sincere gratitude to Buddyz Pizzeria for supporting McHenry Public Library's Winter Reading Program with 64 free kids' meal or free appetizer coupons for our program finishers. This year's Winter Reading Program theme is *Yeti, Set, Read!* and I know that our readers will be excited to receive one of these coupons - they are a delicious incentive for our patrons.

Thank you again for Buddyz's generosity. We are grateful for this partnership with your organization.

Best,

Alie Stansbury

Alie Stansbury
Youth Services Department Manager



McHenry Public Library District
809 Front St. McHenry IL 60050
815.385.0036
www.mchenrylibrary.org

December 6, 2025

MJG Enterprises, LLC
1113 S. Milwaukee Ave., Suite 201
Libertyville, IL 60048

Dear Management,

We would like to extend our sincere gratitude to you for supporting McHenry Public Library's Winter Reading Program, *Yeti, Set, Read!* with free Burger King ice cream coupons for participants. These prizes from your local business will be a great way for families to enjoy a chilly treat in a warm place this winter.

Thank you again for your generosity. We are so grateful for the partnership we have fostered with your organization.

Best,

Marla C. Spaargaren
Adult Services Manager



McHENRY PUBLIC
LIBRARY DISTRICT

NOVEMBER 2025

BY THE NUMBERS

PEOPLE

347
New Card
Registrations

263.5
Hours Open
To Public

10,445
Library Attendance



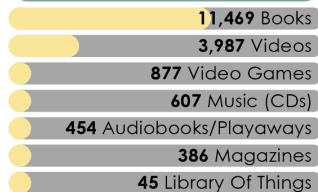
1,297
Program
Attendance

10.0
Volunteer
Hours

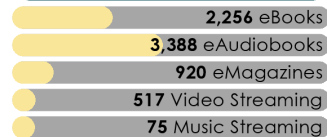
CIRCULATION



17,870 PHYSICAL ITEMS



7,156 eMATERIALS



RESOURCES



Computer
Sessions
1,237



Database
Searches
23,183



Database
Sessions
1,355



Simple Scan &
Fax Uses
201



WiFi Uses
(in Library)
1,168

ONLINE

4,098



EMAIL SUBSCRIBERS

3.4K 203 541 1.3K 552 68



SOCIAL MEDIA FOLLOWERS

418,246



WEBSITE VIEWS

OCTOBER 2024 COMPARISON
Library Attendance: 8,496 Registrations: 387 Items In Circulation (Physical): 19,730 Computer Sessions: 1,402 Database Sessions: 1,238
Program Attendance: 2,674 Volunteer Hours: 5 Items In Circulation (eMaterials): 6,619 Database Searches: 13,840 Simple Scan Uses: 207
Hours Open: 272 Website Views: 364,685 WiFi Uses: 1,603

McHenry Public Library District

LIBRARIAN'S REPORT

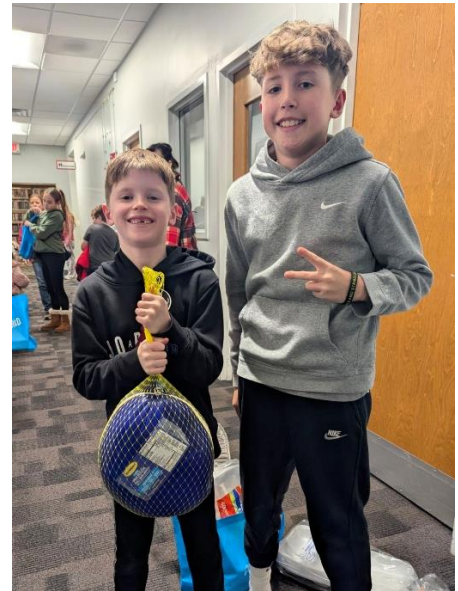
DECEMBER 2025

Administration

- Administration filed all necessary paperwork and legal notices regarding our FY 25/26 Levy and FY24/25 financial audit.
- L. Jakacki attended the Illinois Library Association's 2025 Northwest Illinois Library Legislative Lunch in DeKalb on November 19. While none of our local legislators were in attendance, it was interesting to hear how those from other local areas are working to support libraries statewide. A handout summarizing the topics covered is provided after the Librarian's report.
- The Friends of the Library meet in November. They reviewed the success of the October 2025 book sale. The board approved funding of \$8,000.00 for the Summer/Winter Reading programs in 2026 and donated \$10,000.00 toward the start-up costs of the outreach vehicle pilot program. They were excited to help the library start this service and look forward to donating more funds once the pilot program is finished and we move to purchase a new custom van.

Adult Services

- Public Services staff often encounter patrons who need to create an email address to apply for or access services/resources. Many of these patrons struggle with technology and do not have access to a phone or alternative email, which makes setup nearly impossible. Recently, A. Colgan discovered Proton, an email provider that does not require a telephone number for identity verification. She was able to help a patron do what they needed by setting up an email for them through this provider. On November 8th, T. Hillier and Nancy Gaynor from the McHenry County Illinois Genealogical Society (MCIGS) hosted a sneak-peek program of our new *Silver Books* collection from the Mayflower Society. The McHenry Library now has the most extensive collection of *Silver Books* in the county. All of the attendees were able to use the books and see how useful they are in tracing descendants of the *Mayflower*.
- A patron was morose, because she had just finished reading every book by Agatha Christie (66 novels and 14 short story collections). K. Kimbrel then told her that Agatha Christie wrote six novels as Mary Westmacott, and we had one of them! The patron checked out the book that we had, and Kevin put



the other five on hold for her. The patron was very happy, because there was more Agatha Christie in her future.

- G. Pedroza created a “Books to be Grateful For” display at the front of the Main Room, which was popular all month long.
- Some popular adult programs this month were: The ABC’s of Property Taxes, which A. Colgan set up through the McHenry County Treasurer Donna M. Kurtz (47 attendees); the monthly Tech Drop-In hour ran by L. Martinez and A. Colgan on November 7 (9 attendees); and our Turkey Bingo, an all-ages program ran by M. Spaargaren and J. Einoris, which had great feedback and hosted 45 people.
- M. Spaargaren attended the 3-day 2025 CORE Forum in Denver, Colorado. The conference is geared towards managers and leaders with a variety of specialties, including: Access & Equity, Buildings & Operations, Leadership & Management, Metadata & Collections, Preservation, and Technology.

Building Services

- Biannual preventative maintenance on our HVAC RTUs and standalone units was complete. Replacements to two heat exchangers and some contacts will be scheduled for early December.
- Hastings Asphalt filled and patched the areas of the parking lot in early November that were left open from the sanitary sewer replacement
- Many of our main room light fixtures are nearing the end of their useful life, with the current retrofit to LED parts. The electricians have assessed the situation and will provide us with quotes for retrofitting and rewiring the current fixtures, or for purchasing new fixtures. Our current fixtures are also no longer being made so that plays into the decision.

Human Resources

- Open Enrollment was finalized successfully with staff for our new December 1, 2025, to November 30, 2026, Plan Year.
- Completed Train the Trainer Course on Delivery of Training Programs. This will help as a standing Committee Member on our In-Service Committee and overall with training for the library as a whole.
- Started phone screens for both our Adult Services Library Associate position and our Youth Services Library Associate – Bilingual Services position.
- A. Stansbury and I completed a Youth Services Library Associate – Bilingual Services interview and will continue to do so until the position has been filled.
- Our current headcount for November was 35: 16 FT (37.50 hours weekly), with 19 PT staff members.
- Average merit increase for FY 25/26 (year-to-date) is 2.76%

Marketing

- A. Mesino worked on the January/ February 2026 *Preface* newsletter, which will be mailed out to district residents the second week of December.
- A. Mesino attended the Library Marketing Conference in Indianapolis, IN, from November 11-12, and his recap of the conference follows this report.

Technical Services

- M. Ortmeyer is working through the library's genealogy materials backlog, in addition to her typical cataloging duties.
- K. Meadows completed 4 Niche Academy courses on Critical Thinking: Causation vs. Correlation, Confirmation Bias, False Equivalencies, and Lateral Reading. She began creating cataloging surrogates for the library's Polish language materials.
- A. Meads continued working on the transition of materials ordering from Baker & Taylor to other vendors. She worked with Libraria and Brodart to troubleshoot why fund data wasn't being imported during the order process. She set up ordering grid templates in Ingram for the library's adult and youth selectors and worked with them to test the ordering process. As part of setting up ordering with Ingram, she met with her counterpart at the Palatine Public Library, who orders primarily from Ingram. She also created a training video covering receiving and invoicing orders from Amazon.
- K. Milfajt and A. Meads had a call with MPLD's Ingram representative for information on how to set up our grid templates and other ordering questions.
- K. Milfajt attended the *Calling it Quits: How to Evaluate Library Services and Decide What to Stop Doing* webinar. She worked with A. Meads and K. Krewer to update the decorations and set up the library's tree for the Chamber of Commerce's Festival of Trees.



Technology

- 11/6 - K Krewer met with K. Johnson and P. Toto from Circ to go over using the RFID wand to scan our collection for misplaced, missing, and hold items.
- IT worked with Faronics support to resolve an issue with Deep Freeze that was preventing our public computers from shutting down on some nights.
- K Krewer met with a rep from Adobe to discuss combining our multiple accounts for Acrobat Pro and Creative Cloud into Adobe for Teams. This

change will reduce our costs and enable us to manage licenses and users from a single portal. This should be completed by early December.

Youth Services

- A. Stansbury is working with the team at Buddyz Pizzeria to offer a literacy bin of reading materials for kids and families visiting during their Family Nights. With the help of marketing, we're also creating a flyer to let these families know how to obtain a library card.
- B. Salazar reports that a parent loved the Toddler Playgroup program and was wondering about similar ones in the future. She said they had a good time!
- For Dinovember, Youth Services created a small dinosaur-themed scavenger hunt for children. S. Kordistos says it was nice to see the kids getting excited about looking for dinosaurs and parents also mentioned how fun it was hunting them down.
- A tween patron reported she's excited she just turned 10 so she can now attend C. Jimenez's tween programs.
- One of our regular patrons introduced B. Salazar to a Spanish newspaper resource, *Easy English*, and Adult Services was able to order them for our collection. The patron has used *Easy English* for the last 14 years to assist with her tutoring and she's delighted that we now carry it for our patrons.

Patron Comments and Suggestions

RECEIVED NOVEMBER 3, 2025

Alicia (A. Colgan) was 100% AWESOME. VERY SMART. I'd give her a raise.

Patron: Denise Layman

Comment Source: Comment Card

RECEIVED NOVEMBER 18, 2025

Consider having a way to book study rooms in advance

Patron: No name given

Comment Source: Comment Card

RECEIVED OCTOBER 16, 2025

Small "shopping" carts so handicapped people have more access. Thank you.

Patron: G. Stuckemann

Comment Source: Comment Card

RECEIVED NOVEMBER 26, 2025

I was at the library yesterday using the computer. An elderly lady sat down across from me. She needed all kinds of help and asked a librarian for assistance. Allie- not sure how to spell her name; was with the lady and was patient and guided her through what needed to be done. Good Job!!

Patron: John K.

Comment Source: Comment Card

RECEIVED NOVEMBER 26, 2025

Hello, I just wanted to let you know we were at the Turkey Bingo yesterday and we just had a lot of fun. We thought it was very well organized, nice, and just wanted to let you all know you did a great job.

Patron: No name given

Comment Source: voice mail message

Train The Trainer 2: Developing, Implementing, and Evaluating

Jennifer May, HR Generalist

October 30th, November 6th, and November 13th

I recently finished a three-week Train-the-Trainer program at the University of Wisconsin-Milwaukee, held online through Zoom. The course focused on the ADDIE Training Model: Analyze, Design, Develop, Implement, and Evaluate. Since this was Train the Trainer 2, we concentrated on the Develop, Implement, and Evaluate concepts. I plan to complete my certification by attending Train the Trainer 1 in January and February, which will cover the other parts.

The program was highly interactive and included hands-on activities, group discussions, lectures, and weekly homework to reinforce the material. During the Evaluation concept, we examined the Kirkpatrick New World Model and explored approaches to designing effective evaluation methods. In the Develop concept, we learned how to start and end training sessions well, use storyboards, manage the flow, and handle competing priorities. We also shared tips for visual learners and created detailed communication plans.

The Implementation concept was especially helpful for me. I learned how to set clear priorities, manage the flow of training, recognize different learning styles, and use best practices for both online and in-person sessions. I can use these practical tools right away in my job.

Overall, this training was valuable and fits well with my interest in helping adult learners grow. I'm excited to share what I learned with our In-Service Committee so we can use these skills during our In-Service Training days.

Marla C. Spaargaren, Adult Services Manager

CORE Forum Conference Summary (Nov. 12–14)

This conference in Denver, CO provided concentrated training on leadership, accessibility, project management, organizational culture, and long-range planning. The ideas below are most relevant to MPLD's upcoming initiatives. Thank you for encouraging us to attend such great opportunities. This conference would be beneficial for any manager looking to enhance their knowledge of leadership and management skills such as project management or high-stakes buildings & operations duties.

Wednesday, November 12

Activating the Leaders and Cultivating Your Team

The 4.5-hour opening leadership session emphasized how a growth mindset must extend beyond individuals to the entire organization. The speakers highlighted the need for leaders to model healthy mistake recovery, provide clear direction, and create opportunities for all staff—regardless of role or schedule—to contribute meaningfully. They also stressed that belonging internally is as important as patron-facing service, and that staff may thrive in different roles than they currently hold. This session helped me reflect on middle-management challenges and gave me practical ideas for strengthening communication, staff engagement, and shared leadership at MPLD.

Thursday, November 13

Conducting a Research Survey

This session provided a refresher on building inclusive, unbiased surveys, which will be directly useful when we conduct community surveys. It covered when to use surveys vs. interviews, how to design effective questions, how to balance qualitative and quantitative data, and the importance of piloting with staff before release. The presenters also shared strategies for visualizing results and navigating human-subjects research requirements.

Radical Accessibility

Multnomah County Library shared their approach to accessibility during a major renovation, including neurodiverse-informed furniture selection, improved lighting and acoustics, expanded restroom options, sensory and lactation rooms, and multilingual

signage using universal icons. Their wayfinding strategy, developed with professionals, was one of the most transferable takeaways for MPLD as we consider our own signage and communication improvements.

Project Management and Asana

A session on project management unexpectedly focused on Asana, which MPLD already uses. It covered preventing scope creep, setting SMART goals for projects, and using RACI charts for clear role definition. The presenters compared time-management styles such as GANTT and Kanban; I have already begun applying Kanban for my upcoming goals. They also demonstrated how Asana can support internal ticketing workflows.

Usage-Based Demographics

This panel explained how ILS-based usage data can complement traditional census demographics. This is particularly relevant for MPLD given the size of our district and varied patron travel patterns.

Friday, November 14

Poster Walkthrough

A morning poster session showcased practical ideas ranging from communicating collection budget cuts to job crafting for retention. These resources are available for further reference.

IDEA Strategy in Public Libraries

Leaders from Denver Public Library addressed how libraries can continue practicing inclusion, diversity, equity, and accessibility even in environments where DEI language is restricted. They emphasized the importance of Language Access Plans and the need for libraries to move more quickly in unlearning outdated practices and reducing barriers for patrons.

Collective Impact: Missoula Public Library

Missoula Public Library presented a unique model in which four community organizations share the building as equal partners rather than tenants. Their decade-long planning process focused on shared mission, flexible spaces, durable materials, and cross-trained staff. While not directly replicable, this sparked ideas for partnership-based service expansion at MPLD.

Knowledge Management: Skokie Public Library

Skokie Public Library discussed strategies for preserving institutional knowledge after losing long-tenured staff. Their emphasis on documenting processes, updating outdated procedures, and regularly debriefing after projects aligns closely with needs in my department, especially as we prepare for future turnover.

Discovery Layer Migration

A final session on discovery-layer migrations helped clarify expectations for MPLD's upcoming transition in 2026. I have shared these notes with our CCS liaison.

Tuesday 11 / 11

☐ **Pre-Conference | From Report to Results: Transforming Your Annual Report into a Year-Long Value Campaign, Speakers: Leigh Gaddy, Angela Hursh**

The goal was to create an annual report that can be broken down and distributed throughout the year across channels as content. But we cannot include every stat in every channel; we have to be more intentional with who is getting what relevant report stat. From internal staff email, board emails, to the weekly enewsletter and social media, we can make a 12-month plan and make sure that the one report stat feature gets visibility, but it also doesn't have to be a lot of information. Just a reminder, banner, small ad, that pulls people back into the annual report.

Wednesday 11/12

☐ **Keynote Day #1: What We Did in Ferguson: A Warts-and-all Telling of Stories**

St Louis Public Library Branch Manager shares the story of how BLM Demonstrations and School closures created an opening for their library to offer an alternative education environment for students, "School for Peace". The internal debate was how they communicate a crisis while not wanting to close the library and leave people without this space. The presenter wanted to reaffirm that we do everything within our duties for the community, and the importance of not freezing and making decisions under pressure.

☐ **Reel in Your Audience: Marketing Your Library with Short Video Clips, Speakers: Courtney Hicks**

The speaker went through how she and her team create TikTok/IG reels and keep up with trends and adapt them to promote the library. Tips like clicking through popular hashtags and trying to get a mix of people involved are pretty standard advice. They stressed the importance of readable text and voice-over in video for accessibility, and how videos can be used to teach people how to do something with our services, or how to just enjoy the space. We can also share what we learned at a recent program or repurpose old program ideas into videos.

☐ **Your Library's Greatest Hits: Turning Data into a Value Story, Speakers: Sophie Hollis**

This is about communicating to different audiences the value or return on investment created by their library. One thing that is important to know is the Communities of interest, what specific audience we are targeting with these value stories, and what stats and stories they respond to. So it could be a way to convert people from non-cardholders to cardholders by seeing specific examples (patron stories), quantitative stats (how much people are saving / how often people are using the library service), and how the library is spending money, and how this is positive to the end users. It's important that the single-page document we create is for a specific audience in mind, think of the different community stakeholders that would be interested, school district/college admin, government civic bodies, board of trustees, general audience, etc. For the design portion, they shared some templates that are well-designed but a bit overwhelming and packed with info. There is always the option of putting additional information on our website as web content. Perhaps starting as a webpage with the full content and then that is broken down into smaller one-page documents for their COI (community of interest)

☐ **ROUNDTABLE: Third Space in Action: Engaging Students Beyond Academics, Speakers: Amanda Lowe**

This one was geared towards Academic/UC libraries. There was a lot of discussion about finals weeks and how those are overwhelming event-wise, as every school department might already be providing

something for study break/relaxation activities during that time, so adding more might not be effective. Small things we can do during the year to make the connection strong between staff and patrons, feedback spaces like the whiteboard idea (I got it from here) seem to get a lot of feedback and responses in a low-pressure way. The discussions about third spaces were light, but just reminded me of the physical space and how I can be present to support marketing in the main library.

Thursday 11/13

☐ **Keynote Day #2: Signaling (Critical) Hope: Normalizing Self-Preservation & Collective Care in Library Workplace Communications**

This presentation covered what to do with low morale in the library among staff and patrons, and how this can make work harder and less effective. It was motivating, and she encouraged us to keep a positive outlook and reminded us of the importance of rest and care after challenging events. One thing that is important is communicating the positive brand and values of the library in internal staff communications, showing effort there, but also the theme and tone we want to internalize as an org. This could be good to do at the library, so I can, over time, make my coworkers more sensitive to my design and formatting choices, and get specific feedback.

☐ **Hacks to Help Research Target Audiences, Speakers: Kathy Dempsey**

This was similar to other data and demographics presentations I have attended. One thing I took away was the importance of giving these audiences a profile and what they might like, the places where they might go, and how they spend money, so we can try to have a shared idea of how and what library things we want to share with them. Besides census data, social media data, and specific interests or library use, the presenter shared basic groupings or segments for our audience based on grade, age, sex/gender, etc.

☐ **Design Like Everyone's Watching: Accessible Graphic Design, Speakers: Katie Rothley**

This one was another similar one to accessibility presentations I've taken in the past; the presenter was going rather quickly and covered a lot of web tools for translation and visibility. I did take away that the pictures we feature should have the goal of being describable, so that alt text is easier. Clear, at a glance, readability of actions, figures, and setting is as important as high-quality and vibrant. Three things we can do right away are add alt text, use less PDFs, and use web content because it is accessible to the most people.

☐ **Read Books, Win Prizes! Using a reading challenge to promote recreational reading in an academic library**

Good presentation on how the Northeastern University Library got its community engaged with their reading challenge. They invested heavily in creating a custom reading challenge, custom theme, and graphics package. People like and respond to gamification, and if we are directing that towards positive habits like reading, it is another example of an ecom / retail skill being applied to the library. Gamification can be easily done with a game board, bingo, keeping track of minutes, challenging friends and family, and contributing to a shared goal and the only way to make progress is to read.

☐ **Threading the Narrative: How to Create a Cohesive Marketing Theme for Library Outreach Programming, Speakers: Jack Owen**

This presentation was about yearly marketing themes that tie in major programs and initiatives. How the Loyola Notre Dame Library works as a team to create this yearly package that ties in outreach and programs and makes sure it represents their community and the library's goals. This is a great thing to work towards and requires a lot of input and planning from a lot of departments. Definitely something to look forward to after we establish a style guide.



Illinois Library Association **LIBRARY LEGISLATIVE MEETUPS**

104th Illinois General Assembly

| 2026 Spring Session |

Fund Libraries

Fully fund Fiscal Year 2026 state appropriations for the Illinois Secretary of State's grant programs, equalization grants, and per capita grants for public libraries, school libraries, and library systems. Approve appropriations for the Illinois State Library and higher education institutions including state university and community college academic libraries for the benefit of students, their families, and our communities. Increase the per capita and per student grant rates for public libraries and school libraries, respectively, to keep pace with increased expenses libraries will incur throughout the year.

Library System Area & Per Capita Grants/Public Per Capita & School District Grants Inflationary Adjustments

PPC received a proposal to adjust library and related grants to account for inflationary economic conditions. As noted in the proposal, "without an inflation adjustment, these vital funding mechanisms lose value over time, impacting library operations and services." Grants in these areas have been held flat for the past five fiscal years; we seek appropriate adjustment of grant line funding amounts.



Illinois Library Association
560 W. Washington Blvd, Suite 330
Chicago, IL 60661
e: ila@ila.org w: ila.org

Require Public Library Trustee Training

The legislative proposal submitted requires public library trustees to undergo training each year. The PPC found this to be a smart, proactive step for a representative of local government to be best prepared as a trustee. It would set a shared understanding of the role of a public library trustee.

Open Educational Resources Funding Grant

CARLI's Open Educational Resources (OER) Committee presented its proposal for funding OER to address rising textbook costs that are creating an equity gap in higher education. PPC supports the \$3 million proposal to support faculty in creating OER materials. CARLI received a \$2 million US Department of Education Open Textbooks Pilot Grant, 2021-26; and a \$300,000 grant to administer the FY24 \$3 million Secretary of State/Illinois State Library grant. By the Spring 2026 semester, 219 classes have used or will be using the no-cost learning materials created by the two grants. Impact data is still being gathered. The OER funding would be part of the Secretary of State budget, a recurring \$3 million grant, and would be available to all schools in higher education per ILLINET.

Making eBooks Equitable & Accessible

The cost of eBooks to Illinois libraries is an ongoing and growing concern as libraries respond to user demand. PPC recommends taking legislative action to help libraries address the cost and limited terms of e-content.



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Illinois Library Association



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The State of Illinois School Libraries

*Every student succeeds with
licensed librarians*



AISLE

Association of Illinois School
Library Educators



www.aisled.org



advocacy@aisled.org

RECENT LEGISLATION

- **License to Read Act** provides that the State Librarian may negotiate with publishers of eBooks and audiobooks on behalf of libraries.
- **Banning Book Bans** requires libraries to adhere to the ALA's Library Bill of Rights and to create written policies against the practice of banning books in order to qualify for state grants.
- **Media Literacy** requires every public high school to include in its curriculum a unit of instruction on media literacy; sets forth what topics the unit of instruction shall include.

STUDENTS SUCCEED WITH LICENSED LIBRARIANS

In Illinois, the majority of elementary and high schools with a physical library are not staffed by those who have earned library certification from an accredited academic institution. There are no other roles in Illinois schools where unlicensed educators teach students.

Dozens of studies across the country indicate having a licensed librarian correlates with higher test scores across the board, even when variables like demographics and economic status are taken into account. One of the easiest steps Illinois can take for student success is to require all schools to employ ISBE licensed librarians, a mandate which is currently in place but inconsistently enforced (23ILAC1.420(o)(4)).

In cooperation with our state partners



Illinois Library Association



REACHING ACROSS ILLINOIS LIBRARY SYSTEM



Illinois Heartland Library System

THE SLATE PROJECT

In response to large gaps in the data representing Illinois school libraries discovered by the SLIDE Project, RAILS launched the School Library Data Project in January 2022 and created the SLATE data dashboard (School Library Advocacy Through Education). This dashboard allows users to look at individual schools or districts and find statistics about their library programs, including the collection size, dollars spent, and number of licensed librarians employed. Visit SLATE using the QR code.



Last update 11.2025



Federal Funding for Libraries in Illinois: IMLS/LSTA



Administered through the Institute of Museum and Library Services (IMLS), the Library Services and Technology Act (LSTA), the only federal program that exclusively covers services and funding for libraries, provided \$5.7 million for Illinois Libraries in FY2024 under the Grants to States Program.

Please support LSTA funding in the FY2025 federal budget; over 11.8 million Illinoisans reside in public library service areas which benefit from this funding.

In FY2024 this funding impacted Illinois libraries through:

Efficiently Sharing Resources: 11 million items were transferred among more than 1,700 public, school, academic, and special libraries in Illinois. LSTA-supported resource sharing allowed for ground delivery services provided by the regional library systems and at no-charge to Illinois residents who requested the library materials. No one library can own everything; and sharing resources between libraries benefits library users across the entire state.

Additionally, through subscriptions for WorldCat Discovery/FirstSearch services Illinois libraries conducted nearly 1 million citation searches between July 1, 2023 and June 30, 2024 to serve their library patrons and support their library operations. Academic and college libraries constituted (263,379) 28% of searches; public libraries (65%) 610,099; K-12 school libraries (5%) 47,157 and special libraries such as medical, law, corporate, and government (2%) 17,254. Use of these services allows libraries to identify and access the resources that are required to meet the expectations of their patrons.

Project Next Generation Grants: This initiative is designed to educate at-risk students and bridge the digital divide. Public libraries work closely with their school districts to identify needs; since its 2000 inception, thousands of teens benefited. In FY2024, 30 libraries received more than \$500,000 infunding to enhance students' abilities to deal with life experiences, develop critical thinking skills, and prepare for the future. The program is designed to immerse students in learning while providing access to computers, software, and technologies. The Peoria Public Library received \$12,500 to implement "Project Next Generation Mini Stem Activities" at its Lincoln Branch. Other communities benefitting from this program included Normal, Highwood, Chicago Ridge, Carbondale, Evanston and Glen Carbon.

Public Library Programming: Administered by the Northbrook Public Library, the "Illinois Libraries Present" initiative allows over 200 public libraries to afford high quality online programming for their patrons that would be cost prohibitive for single libraries to hold on their own. The program affords public libraries access to nationally known speakers and authors at no cost to the public they serve.

Professional Development: The Illinois Library Association receives funding from the Illinois State Library and partners with the Reaching Across Illinois and the Illinois Heartland library systems to provide library leadership training for library directors, those who are brand new or those newer to the position, via "Directors' University." These programs enable library leaders to make the most out of local tax dollars which support the bulk of public library operations in this state.

Questions? Contact Executive Director Cynthia Robinson, crobinson@ila.org, 312-644-1897

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Why can't my library buy more e-books and audiobooks?

e-book and digital audiobook costs are too high for libraries, and access is limited.

It's unsustainable for libraries to continue to purchase digital content this way.

Publishers put limits on library e-books & e-audiobooks



Print books are owned by the library and can be used for decades until they're worn out.

e-Books and digital audiobooks are licensed—libraries don't own them.

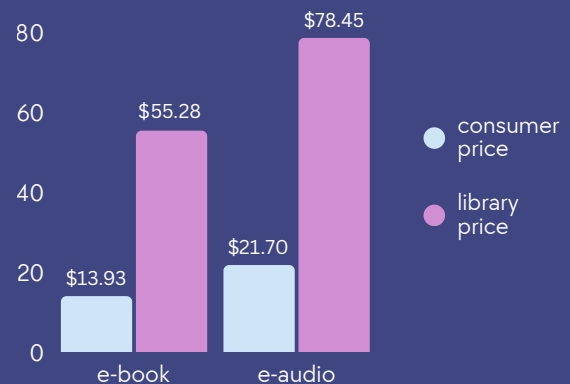
Plus, publishers put limits on how long the content can be used:

 1 or 2 years *or*  26 or 52 checkouts

Once that limit is reached, libraries need to re-purchase the license at the same inflated price if they want to keep offering it to their community.

They're free for patrons to use, but not free for libraries to offer.

An average e-book costs a library **3.9x more** than what you would pay to buy it on your Kindle.



Source: ReadersFirst

e-Content usage is increasing

In 2024, a mid-size, suburban public library saw:



25%

increase in e-book circulation



15%

increase in audiobook circulation

Source: Warren-Newport Public Library

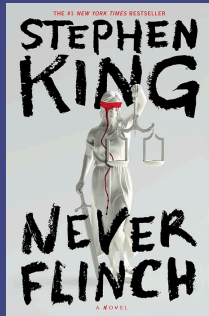
The cost per circulation of an electronic title is **3.7x higher** than a physical title.



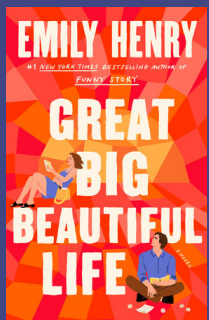
Source: Fremont Public Library

Let's see some real-time examples:

**library costs reflect single user, 2-year limit agreement*

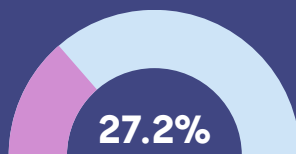


Format	Consumer Cost	Library Cost
	\$32.00	\$32.00
	\$16.99	\$67.99
	\$19.99	\$84.99



Format	Consumer Cost	Library Cost
	\$32.00	\$29.00
	\$14.99	\$55.00
	\$14.99	\$95.00

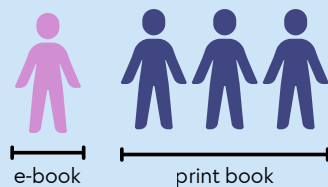
Sources: TS360, The Palace Marketplace, Amazon, and Apple Books



Source: LibraryJournal

Libraries spend nearly **one-third of their budget** on digital content so their patrons can enjoy these popular titles.

Three people could check out the same print book for **less than the cost of a single e-book checkout.**



How does this affect my community?



Hold wait lists will get even longer

Your wait times will increase



You'll have limited options

Libraries can't afford to buy the content your community wants



Libraries will reach their budget breaking point

Providing you with less for your tax dollars



Illinois is known for its leadership in support of libraries, but...

if publishers continue to control the terms of digital content for libraries, we'll see an erosion of resource sharing across the state. **We will lose one of the best things that makes Illinois stand out in the national library landscape.**

How you can help



Support future legislative efforts from the Illinois Library Association (ILA) to address the cost and limited terms of e-content.

www.ila.org/advocacy/legislative-issues/illinois-legislative-issues

This document was produced by Reaching Across Illinois Library System (RAILS) in cooperation with Illinois Library Association (ILA).



Open Educational Resources (OER) Legislative Proposal 2026

Open Educational Resources (OER) are teaching, learning, and research materials (like textbooks) that are either in the public domain or licensed in a manner that provides everyone with free and perpetual permission to engage in the 5Rs: retaining, remixing, revising, reusing, and redistributing. The material is free online, affordable in print, and can be saved for future use and study.

CARLI and its supporters request permanent funding for Open Educational Resources in the amount of an annual \$3 million appropriation to the Secretary of State's budget.

Background & context



The cost of course materials has become an equity issue because students do not have equal access to courses if they are unable to afford textbooks. According to the "[National Course Materials Survey 2023](#)," more than half of college students have taken fewer courses or avoided registering for a specific course due to the cost of course materials, including textbooks.

Why is it important to provide students with no-cost learning materials?



CARLI's "[Illinois Course Materials: Student Perspective Survey](#)," administered to Illinois higher education students in 2023, details that many students are making difficult choices between purchasing textbooks or purchasing other necessities, such as food, housing, or medication. Other comments suggested that students are experiencing significant stress due to their financial situation, and the cost of course materials adds to the stress. Members of the Illinois General Assembly have expressed strong support for reducing the cost of textbooks and other course materials. Similarly, faculty and instructors are intensely interested in promoting OER as they see firsthand the impact of textbook costs on their students.

Comprehensive solution

Open Education Resources, or OER, is a critical part of the solution for reducing the cost of higher education for Illinois students. Adopting a statewide OER initiative does not exclude other programs to reduce the cost of course materials, such as inclusive access or institutional textbook rental programs, would be abandoned. These options could be integrated to provide comprehensive coverage. ***OER availability is good for ALL students in Illinois*** because OER created are available at no cost for adaptation and reuse by anyone. Sharing knowledge widely is an important piece of the academic mission.

OER benefits



OER provide a number of benefits as part of a comprehensive solution to reduce the cost of course materials.

- The cost of OER to students is minimal to zero.
- Many forms of OER can be modified and therefore customized to a course.
- OER can be easily updated to remain relevant and do not require long lead times for publishing.
- OER can be accessed by students anywhere, at anytime.

Is this an adjustment to an existing statute, or is it new legislation?



Rep. Norma Hernandez introduced HB3411 in February 2025 for inclusion in the FY26 Secretary of State's budget. The bill was ultimately not successful. The state's academic library supporters filed 119 witness slips in support of the bill.

SYNOPSIS AS INTRODUCED:

Appropriates \$3,000,000 from the General Revenue Fund to the Secretary of State for a recurring, permanent grant program for Illinois academic libraries. These grants shall be applied toward Open Education Resources.

State funding to date for OER in Illinois



Illinois SCOERs: Support for Creation of Open Educational Resources, 2021-2026

The Fund for the Improvement of Postsecondary Education (FIPSE) in the U.S. Department of Education awarded a \$2 million grant to the University of Illinois System/CARLI for “[Illinois SCOERs: Support for Creation of Open Educational Resources.](#)”



Illinois OER: Open Educational Resources Grants, 2025-2026

The \$3 million program, “Illinois Fund for Open Educational Resource Creation,” was included in the Secretary of State’s FY24 budget. The Illinois State Library awarded \$300,000 to CARLI to support programmatic administration.

Success of OER funding in Illinois

Students enrolled in Illinois SCOERs-supported courses demonstrated success through **high pass rates, high overall course scores, low withdrawal, drop, and fail rates**. This success was supported by their self-reported perceptions of high performance and attribution to open educational resources. Based on preliminary data collection, 68% of students surveyed noticed a difference in their subject area mastery while using OER created with grant funds, and 70% of students noted their study habits changed while using the OER.

Why anchor the program at the Illinois State Library with CARLI support?

Library grant programs have been successfully administered for decades through the Office of the Illinois Secretary of State. The partnership between CARLI and the State Library has been very positive. CARLI is the manager for several grant programs from the Illinois State Library, including the Illinois Library Delivery Service and the Digital Public Library of America. CARLI is a centralized organization that is supported by the University of Illinois System and 124 institutions of higher education, about 90 percent of the not-for-profit institutions in Illinois. CARLI’s experience and established conduits to higher education point to CARLI as an administrative agent for the program.

Unique opportunity

Academic libraries are uniquely positioned to support and promote the use of OER. They understand the unique curricula of each institution, they have a physical presence on campus, they have relationships with faculty across disciplines and across the institutions, and they provide access to scholarly materials. They represent a community already in place that can provide scholarly infrastructure for a statewide OER initiative. Many libraries are already training faculty in the use and creation of OER. CARLI membership includes almost all the higher education institution libraries across the state, serving more than 90% of Illinois higher education students, and has long standing relationships with the Illinois State Library and the Office of the Secretary of State. In addition, CARLI already has a successful track record of supporting collaborative efforts among the state’s libraries.

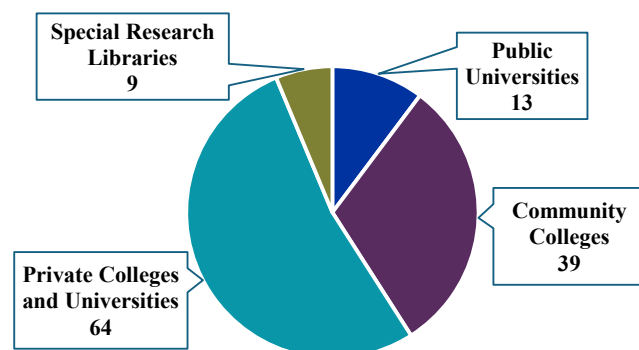
What is CARLI?

Supported by the University of Illinois System and its 124 member libraries, CARLI serves 90% of Illinois’ higher education students and faculty. Through the member libraries, CARLI serves over 630,000 higher education students, faculty, and staff, including over 121,000 across the three University of Illinois campuses.

Who are CARLI members?

- ALL Illinois’ public universities
- ALL Illinois’ community colleges
- 64 of Illinois’ not-for-profit private colleges and universities
- 9 special research libraries like the Abraham Lincoln Presidential Library, the Illinois State Library, and the Newberry Library

CARLI's 124 Member Libraries



Illinois Public Libraries by the Numbers FY2024



Illinois has **640** Public libraries with a service area population of **11,807,164**.*

4,019,072 Illinois residents have library cards, about **32%**.



Illinoisans checked out **990,685,270** materials – that's **7** per resident or **23** per card holders.

E-books, e-audiobooks, and e-videos were downloaded **16,763,660** times.



Illinois residents visited libraries **36,260,689** times.

4,096,023 Illinoisans attended **218,009** library programs either in person or virtually.



Illinois residents connected to library Wi-Fi **23,703,627** times.

Illinois libraries do all this for only **\$72** per person!



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**1 Million Illinois residents do not have public library services.*

Governor Signs Bill Amending OMA and FOIA

 municipalminute.ancelglink.com/2025/12/governor-signs-bill-amending-oma-and-foia.html

Tuesday, December 02, 2025 [Julie Tappendorf](#)

We [reported](#) on [SB 243](#) a couple of weeks ago which proposed various amendments to the Open Meetings Act and FOIA and that had been approved by both the senate and house of the Illinois General Assembly. The bill was just signed by the Governor last week and became [P.A. 104-0438](#). A brief summary of the changes that will take effect on January 1, 2026 is below:

1. Meetings of Public Bodies Prohibited on Election Day
2. Military Service Added as a Reason for Remote Meeting Attendance
3. Township OMA Training Option Available
4. Immunity for Public Officers and Employees for Record Disclosure in Compliance with PAC Opinion
5. Section 4 FOIA Posting Requirements Allow Website Posting
6. Junk Mail Excluded from FOIA Definition of Public Records
7. Electronic FOIA Submissions Must be in Body of Submission (not Attachment or Hyperlink)
8. Public Body Can Require Verification that FOIA Requester is a Person
9. Self-Evaluation Exemption from OMA Expanded to Include Facilitator from Regional Association
10. New FOIA Exemptions Added for Certain Criminal Justice and Nuclear Records

[Freedom of Information](#) / [Open Meetings](#)