



McHenry Public Library District  
809 Front Street  
McHenry, Illinois 60050  
Phone: 815.385.0036  
[www.mchenrylibrary.org](http://www.mchenrylibrary.org)

**McHenry Public Library District  
Board of Library Trustees Regular Meeting  
Tuesday, September 16, 2025, 7:00 p.m.  
Meeting Rooms #135 & #136**

**AGENDA**

- I. **CALL TO ORDER – Charles Reilly, President**
- II. **ROLL CALL – Monica Leccese, Secretary**
  - A. Roll Call
- III. **PLEDGE OF ALLEGIANCE**
- IV. **CORRECTIONS OR ADDITIONS TO THE AGENDA**
- V. **PUBLIC COMMENT AND RECOGNITION OF VISITORS**
- VI. **SECRETARY'S REPORT – Monica Leccese, Secretary**
  - A. Approval of Minutes of the August 19, 2025, Budget and Appropriation Public Hearing
  - B. Approval of Minutes of the August 19, 2025, Regular Meeting.
- VII. **TREASURER'S REPORT – Terry Weingart, Treasurer**
  - A. Approval of Monthly Financial Statements, Interim Check Report, and Bill Reports for August/September 2025, Additional Bills, and Petty Cash and Credit Card Reports
- VIII. **COMMUNICATIONS**
- IX. **LIBRARIAN'S REPORT**
  - A. Librarian's Report
  - B. Illinois Library Standards
- X. **OLD BUSINESS**
  - A. Capital Projects
- XI. **NEW BUSINESS**
  - A. National Friends of the Library Week Proclamation
  - B. Facilities Assessment Proposal Approval
- XII. **EXECUTIVE SESSION**

Discussion of minutes of meetings lawfully closed under the Open Meetings Act, whether for purposes of approval by the body of the minutes or semi-annual review of the minutes as mandated by Section 2.06. 5 ILCS 120/2(c)(21)

To discuss the appointment, employment, compensation, discipline, performance or dismissal of specific employees of the public body in compliance with the Open Meetings Act 5 ILCS 120/2 section 2(c)(1).

XIII. **ACTION TAKEN AS A RESULT OF EXECUTIVE SESSION**

- A. Disposition of Executive Session Minutes and/or Recordings
- B. Executive Director Compensation

XIV. **ANY AND ALL OTHER BUSINESS THAT MAY PROPERLY COME BEFORE THE BOARD**

XV. **ADJOURNMENT**

**FINAL VOTE OR ACTION MAY BE TAKEN AT THE MEETING ON ANY AGENDA ITEM SUBJECT MATTER LISTED ABOVE UNLESS THE AGENDA LINE ITEM SPECIFICALLY STATES OTHERWISE.**

The MPLD will make all board meetings accessible to people with physical disabilities under the current ADA requirements. Any person with a physical disability may contact the MPLD (815-385-0036) within four (4) hours of any meeting date to request special access to any board meeting.

**McHenry Public Library District**

809 North Front Street  
McHenry, Illinois 60050  
Phone: 815.385.0036  
www.mchenrylibrary.org

**McHenry Public Library District  
Board of Library Trustees  
Public Hearing on The Combined Annual Budget and Appropriation Ordinance  
MINUTES**

**Date:** August 19, 2025  
**Time:** 7:00 p.m.  
**Location:** Meeting Rooms # 135 & 136

**I. CALL TO ORDER** – President Charles Reilly  
President Reilly called the public hearing meeting to order at 7:00 p.m.

**II. ROLL CALL** – Monica Leccese, Secretary  
Roll was called.

**Members Present:** Bud Alexander, Victor Jimenez Carrillo, Monica Leccese, Jim O'Hagan, Charles Reilly, Vickie Schutze

**Members Absent:** Terry Weingart

**Also Present:** Lesley Jakacki, Executive Director  
Jennifer May, HR Generalist  
Sandra Mendez Barradas, Administrative Assistant  
Kathy Milfajt, Technical Services Manager

**II. PUBLIC FORUM**  
No members of the public were present.

**IV. ADJOURNMENT**

O'Hagan moved, and Schutze seconded the motion to adjourn the hearing at 7:02 p.m.

**Roll Call Vote:**  
Ayes: Alexander, Jimenez Carrillo, Leccese, O'Hagan, Reilly, Schutze  
Nays: None  
Abstain: None  
Absent: Weingart  
**Motion Passed**

**APPROVED by the Board of Trustees this \_\_\_\_\_ day of \_\_\_\_\_, 2025**

**AYES:**

**NAYS:**

**ABSTAIN:**

**ABSENT:**

**Respectfully Submitted,**

\_\_\_\_\_  
**Monica Leccese, Secretary**



**McHenry Public Library District  
Board of Library Trustees Regular Meeting**  
(following the Public Hearing)  
**MINUTES**

**Date:** Tuesday, August 19, 2025  
**Time:** 7:00 p.m.  
**Location:** Meeting Rooms #135 & #136

**I. CALL TO ORDER – Charles Reilly, President**

President Reilly called the meeting to order at 7:02 p.m.

Vice President Bud Alexander will serve as Treasurer Pro Tem.

**II. ROLL CALL – Monica Leccese, Secretary**

**A.** Roll call

**Members Present:** Bud Alexander, Victor Jimenez Carrillo, Monica Leccese, Jim O'Hagan, Charles Reilly, Vickie Schutze

**Members Absent:** Terry Weingart

**Also Present:** Lesley Jakacki, Executive Director  
Jennifer May, HR Generalist  
Sandra Mendez Barradas, Administrative Assistant  
Kathy Milfajt, Technical Services Manager

**III. PLEDGE OF ALLEGIANCE**

**IV. CORRECTIONS OR ADDITIONS TO THE AGENDA**

**V. PUBLIC COMMENT AND RECOGNITION OF VISITORS**

**VI. SECRETARY'S REPORT – Monica Leccese, Secretary**

**A.** Approval of Minutes of the July 15, 2025, Regular Meeting.

Secretary Leccese stated that she reviewed the Minutes of the July 15, 2025 Regular Meeting and found no changes necessary.

Schutze moved, and Alexander seconded the motion to approve the Minutes of the July 15, 2025 Regular Meeting.

**Roll Call Vote:**

Ayes: Alexander, Jimenez Carrillo, Leccese, O'Hagan, Reilly, Schutze  
Nays: None  
Abstain: None  
Absent: Weingart  
**Motion Passed**

VII. **TREASURER'S REPORT – Bud Alexander, Vice President**

**A.** Approval of Monthly Financial Statements, Interim Check Report, and Bill Reports for July/ August 2025, Additional Bills, and Petty Cash and Credit Card Reports

Vice President Alexander stated that he reviewed the July/August 2025 financials and found everything to be in order.

O'Hagan moved, and Jimenez Carrillo seconded the motion to approve the Treasurer's Report.

**Roll Call Vote:**

Ayes: Alexander, Jimenez Carrillo, Leccese, O'Hagan, Reilly, Schutze  
Nays: None  
Abstain: None  
Absent: Weingart  
**Motion Passed**

VIII. **COMMUNICATIONS**

**A.** Letter from Illinois Secretary of State Giannoulas Regarding Enhanced Protections for Illinois Libraries and Librarians

Letter from Alexi Giannoulas, Illinois Secretary of State and State Librarian, informing us about a new law that will allow us to use grants, like the per capita grant, for safety and security measures such as security cameras and silent alarm security checkpoints. This is due to threats that have been made to certain libraries in the State of Illinois over the past year.

President Reilly asked if we anticipate using grant money for this purpose. Director Jakacki stated that the Library already has security measures in place, such as security cameras and silent panic alarms, plus a burglar alarm system, so she doesn't anticipate this being a need. She remarked, however, that as technology improves the Library may consider adding new security technology as it sees fit.

The Board also asked if the Library has received any threats or if there are any security concerns that would merit hiring a security guard. Director Jakacki stated that the Library has received no threats and that the staff is typically able to handle anything out of the ordinary with assistance from the McHenry Police.

**B.** Letter Regarding Illinois Route 31 Roadway Construction Project from the City of McHenry

Letter from Doug Martin, Director of Economy Development for the City of McHenry, reaching out to all businesses in the area affected by the Route 31 construction project and informing of IDOT's construction schedule as it stands right now.

Trustee O'Hagan wondered if there had been any discussion with Doug Martin regarding this project. Director Jakacki stated that nothing needing to be discussed with the city has come up yet but remarked that since traffic will be reduced in the area, staff is already planning possible ways to do outreach and make materials accessible outside of the Library to the communities it serves.

## **IX. LIBRARIAN'S REPORT**

### **A. Librarian's Report**

Director Jakacki shared that in the statistical infographic, attendance was almost identical to what it was in July 2024; however, there was an almost 22% increase in library card registrations, computer sessions were up almost 10%, and there was a big increase in use of our scanning machine. Checkout of physical materials was almost identical to last year but statistics for eMaterials were not available at the time the report was created.

Director Jakacki shared the following updates from the Librarian's Report:

- The Fiesta Days parade was a success, with 29 staff, family members, and Board member J. O'Hagan participating by marching, handing out swag, or waving from the READ float. The highlight of the parade was hearing chants of "Library!, Library! Library!" throughout the crowd.
- New Building Services staff member C. Taylor jumped right into action during his first week, helping secure the Library's parade float decorations and driving the float along the route.
- Adult Services has obtained the very first McHenry County Workforce Center resource kiosk, where patrons can search and apply for employment, as well as apply for SNAP, unemployment, housing, vocational rehab, and other common assistance.
- Our 2025 Summer Reading Program, Color Our World, was a huge success. Adult Services had 275 participants and Youth Services had 570 participants.
- An article from the Northwest Herald about the Per-Capita Grant McHenry County libraries received.

### **B. Staff Report- Northern Illinois Genealogy Conference**

T. Hillier, Local History and Genealogy Librarian in Adult Services, attended the Northern Illinois Genealogy Conference at McHenry Community College. Some of the lectures he attended were Intro to Genealogy and Sensational Deaths, where tragedies that happened in the Chicagoland area were discussed.

## **X. OLD BUSINESS**

### **A. Approval of the FY 2024/25 Secretary's book**

Vice President Alexander and Secretary Leccese confirmed that they have reviewed the FY 2024/25 Secretary's Book for completeness and found it to be in order.

Jimenez Carrillo moved, and Schutze seconded the motion to approve the FY 2024/2025 Secretary's Book.

**Roll Call Vote:**

Ayes: Alexander, Jimenez Carrillo, Leccese, O'Hagan, Reilly, Schutze

Nays: None

Abstain: None

Absent: Weingart

**Motion Passed**

**B. AmeriCorps Seniors of Kane, Kendall & McHenry Counties Memorandum of Understanding**

This Memorandum of Understanding was brought to the Board at the July 2025 meeting. The Board had asked for some clarification regarding who would be doing background checks on AmeriCorps Seniors volunteers. AmeriCorps updated the memorandum reflecting that the Library would be doing the background checks and that they would be held within the organization which is in the version being presented.

O'Hagan moved, and Schutze seconded the motion to approve the AmeriCorps Seniors of Kane, Kendall & McHenry Counties Memorandum of Understanding.

**Roll Call Vote:**

Ayes: Alexander, Jimenez Carrillo, Leccese, O'Hagan, Reilly, Schutze

Nays: None

Abstain: None

Absent: Weingart

**Motion Passed**

**XI. NEW BUSINESS**

**A. FY 2025/2026 Budget**

**1. Adoption of Ordinance No. 2025/2026-02: Combined Annual Budget And Appropriation Ordinance For The McHenry Public Library District For The Fiscal Year Beginning July 1, 2025 And Ending June 30, 2026**

Director Jakacki shared the tentative version with the Board at the June 17, 2025 meeting. She informed the Board that nothing has changed since the tentative version was shared.

**2. Certificate of Estimated Revenues by Source FY 2025-2026**

Certificate that Treasurer Weingart will sign off on certifying that the estimate of revenue that the Library provided in the budget and appropriations ordinance is broken down by source and that the Library feels confident in its accuracy.

Alexander motioned, and Leccese seconded the motion to approve the Adoption of Ordinance No. 2025/2026-02: Combined Annual Budget and Appropriation

Ordinance for The McHenry Public Library District for The Fiscal Year Beginning July 1, 2025 And Ending June 30, 2026, and the Certificate of Estimated Revenues by Source FY 2025-2026.

**Roll Call Vote:**

Ayes: Alexander, Jimenez Carrillo, Leccese, O'Hagan, Reilly, Schutze

Nays: None

Abstain: None

Absent: Weingart

**Motion Passed**

**B. FY 2024/25 Illinois Public Library Annual Report (IPLAR) Acceptance**

The Illinois Public Library Annual Report is a report that must be filed within 90 days of the end of the fiscal year with the state library. It compiles information such as budget breakdowns, programming and circulation numbers, etc.

Leccese moved, and Schutze seconded the motion to accept the FY 2024/25 Illinois Public Library Annual Report (IPLAR).

**Roll Call Vote:**

Ayes: Alexander, Jimenez Carrillo, Leccese, O'Hagan, Reilly, Schutze

Nays: None

Abstain: None

Absent: Weingart

**Motion Passed**

**C. 2026 In-Service Dates Request for Library Closure**

Memorandum from the In-Service Committee asking for Library closure on six dates in 2026 in order to have staff training. Staff trainings are either in the morning or afternoon, with two full days per year. Director Jakacki clarified that the full-day June 2026 In-Service day will be on a Saturday so the staff can attend the exhibits from the American Library Association Annual Conference in Chicago, and the full day in December includes the holiday staff appreciation lunch.

Jimenez Carrillo moved, and Leccese seconded the motion to approve the 2026 In-Service Dates Request for Library Closure.

**Roll Call Vote:**

Ayes: Alexander, Jimenez Carrillo, Leccese, O'Hagan, Reilly, Schutze

Nays: None

Abstain: None

Absent: Weingart

**Motion Passed**

**D. Policies**

**1. Reasonable Accommodations**



Revision to the Library's current reasonable accommodations policy to include updates in pregnancy and religious accommodations.

Jimenez Carrillo moved, and O'Hagan seconded the motion to approve the revision to the reasonable accommodations policy.

**Roll Call Vote:**

Ayes: Alexander, Jimenez Carrillo, Leccese, O'Hagan, Reilly, Schutze

Nays: None

Abstain: None

Absent: Weingart

**Motion Passed**

**2. Payroll**

Update to the Library's payroll policy as we move to Paylocity and become more automated with our payroll process. Currently, employees are paid 10 days after payroll closes, which is the policy that was used when the Library used to do paper payroll. The Library would like to pay employees in a faster manner which is why the day of the week employees are paid has been removed to allow us to be more responsive to the changes in how fast payroll could be processed.

Trustee O'Hagan had a concern about some of the language used in the updated policy regarding working with an employee if they are largely overpaid. His concern was that the responsibility would fall fully on the Library, when in his experience it is typically banks that make this error. After discussing the matter further, the Board agreed that the word "will" should be changed to "may" in the last sentence of the third paragraph under the Guidelines and Practices for Implementation section of the proposed Payroll Policy update.

O'Hagan moved, and Jimenez Carrillo seconded the motion to approve the updated Payroll Policy as modified.

**Roll Call Vote:**

Ayes: Alexander, Jimenez Carrillo, Leccese, O'Hagan, Reilly, Schutze

Nays: None

Abstain: None

Absent: Weingart

**Motion Passed**

**3. Travel Expenses**

Travel expenses, training, and membership all used to be under one policy and have now been split into a Travel Expenses policy and a separate Training & Membership policy. The Travel Expenses policy was nine years old and has been updated to make it more clear what expenses are covered and how expenses are approved. It was also updated to include newer services such as ride sharing, which didn't exist when the policy was last updated.

Schutze moved, and Leccese seconded the motion to approve the updated Travel Expenses policy.

**Roll Call Vote:**

Ayes: Alexander, Jimenez Carrillo, Leccese, O'Hagan, Reilly, Schutze

Nays: None

Abstain: None

Absent: Weingart

**Motion Passed**

**4. Training and Membership**

The Training and Membership policy was split from the Travel Expenses policy and was updated to make much clearer what memberships the Library will pay for our staff, how it is determined who will attend workshops, what procedures need to be followed when intending to attend a multi-day workshop or a workshop that is out-of-state, and how approvals are handled for the training or membership costs.

Jimenez Carrillo moved, and Leccese seconded the motion to approve the Training and Membership policies.

**Roll Call Vote:**

Ayes: Alexander, Jimenez Carrillo, Leccese, O'Hagan, Reilly, Schutze

Nays: None

Abstain: None

Absent: Weingart

**Motion Passed**

**E. Adult Services Programming**

The Board had previously requested to be informed whenever the Library intends to offer a program that may elicit patron concerns before the program is advertised. M. Spaargaren, Adult Services manager, has been working with PFLAG (Parents, Families and Friends of Lesbians and Gays) of McHenry County to offer a book group and wanted to inform the Board and see if there were any concerns about moving forward with it.

Secretary Leccese had a question about how often this book club would be held. Director Jakacki informed her that Adult Services will be trying out the first meeting, seeing what the feedback is and from there, determining how often it should be held after that.

The Board had the opportunity to review the program and expressed no reservations about moving forward with the program.

**F. Proposed Projects from the Special Reserve Fund**

In May of 2024, Director Jakacki provided the Board with a list of potential projects to use the Special Reserve funds for. Since some money has been moved to the Special Reserve Fund and this was discussed over the last few Board meetings,

Director Jakacki has updated the list of proposals and informed the Board where the Library is on some of the items.

No action was taken on this matter.

**XII. EXECUTIVE SESSION**

The Board did not enter Executive Session.

**XIII. ACTION TAKEN AS A RESULT OF EXECUTIVE SESSION**

None.

**XIV. ANY AND ALL OTHER BUSINESS THAT MAY PROPERLY COME BEFORE THE BOARD**

**XV. ADJOURNMENT**

Jimenez Carrillo moved, and Schutze seconded the motion to adjourn the meeting at 8:32 p.m.

**Roll Call Vote:**

Ayes: Alexander, Jimenez Carrillo, Leccese, O'Hagan, Reilly, Schutze

Nays: None

Abstain: None

Absent: Weingart

**Motion Passed**

**APPROVED** by the Board of Trustees this \_\_\_\_\_ day of \_\_\_\_\_, 2025

**AYES:**

**NAYS:**

**ABSTAIN:**

**ABSENT:**

**Respectfully Submitted,**

\_\_\_\_\_  
**Monica Leccese, Secretary**

# Financial Report

For the 2 Month(s) Ended August 31, 2025  
FISCAL YEAR 2026



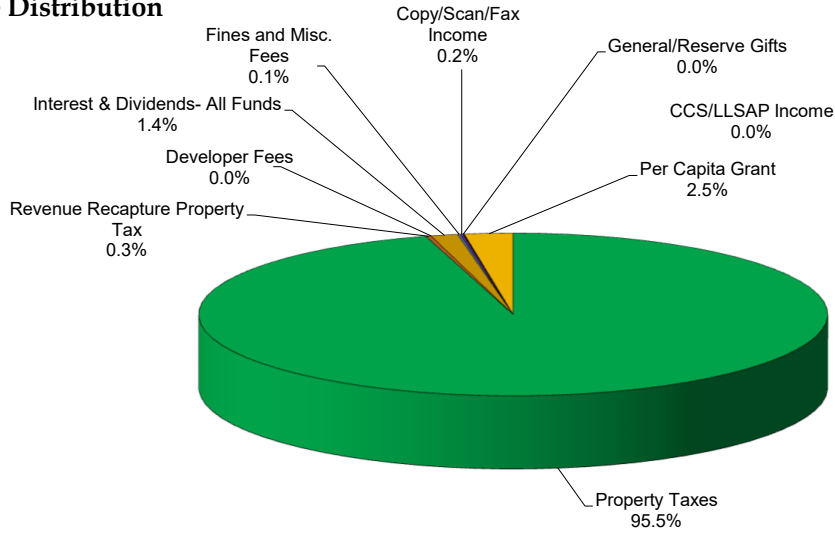
**McHenry Public Library District**  
Actual vs Budget Summary  
For the 2 Month(s) Ended August 31, 2025

**17% of Fiscal Year**

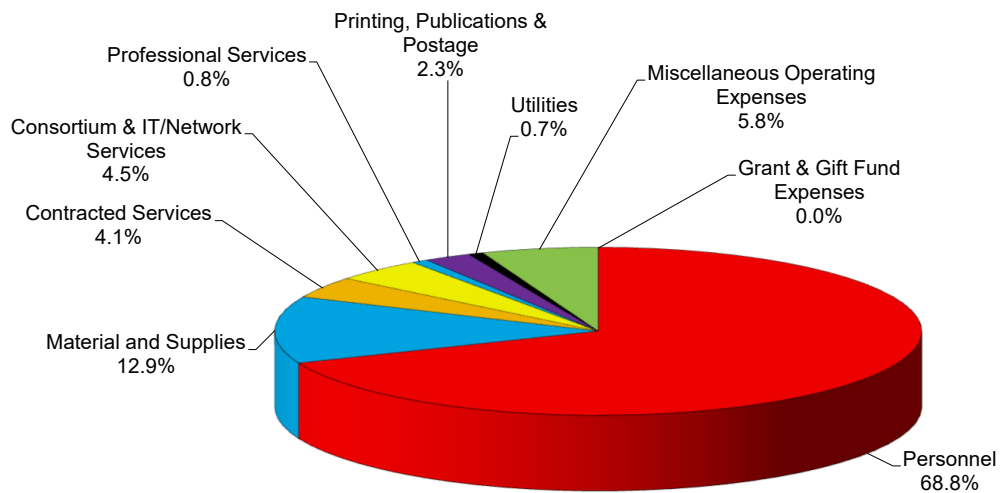
Account Description	Total Actual	Total Budget	% of Budget	Last Year	Inc/(Dec) from Last Year
<b>REVENUE</b>					
Property Taxes	2,369,176	3,977,112	59.6%	2,179,741	9%
Revenue Recapture Property Tax	6,838	11,480	59.6%	5,651	21%
Developer Fees	-	175,000	0.0%	-	0%
Interest & Dividends- All Funds	34,423	257,500	13.4%	40,883	-16%
Fines and Misc. Fees	3,056	154,500	2.0%	3,279	-7%
Copy/Scan/Fax Income	3,767	18,500	20.4%	2,984	26%
General/Reserve Gifts	2	180,000	0.0%	9	-83%
Annexation & Impact Fees	-	25,000	0.0%	-	0%
Retiree/Cobra Insurance Payment	455	16,000	2.8%	-	0%
Misc. Sales & Income	95	75,500	0.1%	957	-90%
Lost & Damaged Materials	1,042	6,500	16.0%	918	13%
CCS/LLSAP Income	-	10,500	0.0%	-	0%
Solar Credits	-	2,500	0.0%	-	0%
Per Capita Grant	61,732	65,000	95.0%	62,150	-1%
Over/Short	1	500	0.3%	(3)	-147%
Miscellaneous Grants	-	65,000	0.0%	-	0%
Transfer from General Fund	-	850,000	0.0%	-	0%
Actual Revenues	2,480,587	5,890,592	42.1%	2,296,569	8%
Budgeted Revenues	5,890,592				
% of Budget	42%				
Account Description	Total Actual	Total Budget	% of Budget	Last Year	Inc/(Dec) from Last Year
<b>OPERATING EXPENDITURES</b>					
Personnel	331,534	2,690,825	12.3%	265,726	25%
Material and Supplies	62,061	767,725	8.1%	54,794	13%
Contracted Services	19,799	342,450	5.8%	25,323	-22%
Consortium & IT/Network Services	21,603	138,000	15.7%	20,952	3%
Professional Services	3,988	173,500	2.3%	8,200	-51%
Printing, Publications & Postage	11,294	105,850	10.7%	7,159	58%
Utilities	3,547	62,750	5.7%	6,479	-45%
Miscellaneous Operating Expenses	28,125	258,750	10.9%	20,216	39%
Grant & Gift Fund Expenses	-	160,000	0.0%	-	0%
Actual Expenditures	481,952	4,699,850	10.3%	408,849	18%
Budgeted Expenditures	4,699,850				
% of Budget	10%				
<b>SURPLUS / (DEFICIT) FROM OPERATIONS</b>	1,998,635	1,190,742	167.8%	1,887,720	6%
<b>CAPITAL EXPENDITURES &amp; DEBT SERVICE</b>					
Capital Expenses	12,417	902,500	1.4%	6,417	-100%
Debt Services	-	-	N/A	-	0%
Transfer to Reserve Fund	-	850,000	0.0%	-	0%
Actual Expenditures	12,417	1,752,500	0.7%	6,417	-100%
Budgeted Expenditures	1,752,500				
% of Budget	1%				
<b>TOTAL SURPLUS / (DEFICIT)</b>	1,986,219	(561,758)		1,881,303	
BEGINNING FUND BALANCE	5,384,667				
ENDING FUND BALANCE	7,370,886				

**McHenry Public Library District**  
 Actual vs Budget Summary  
 For the 2 Month(s) Ended August 31, 2025

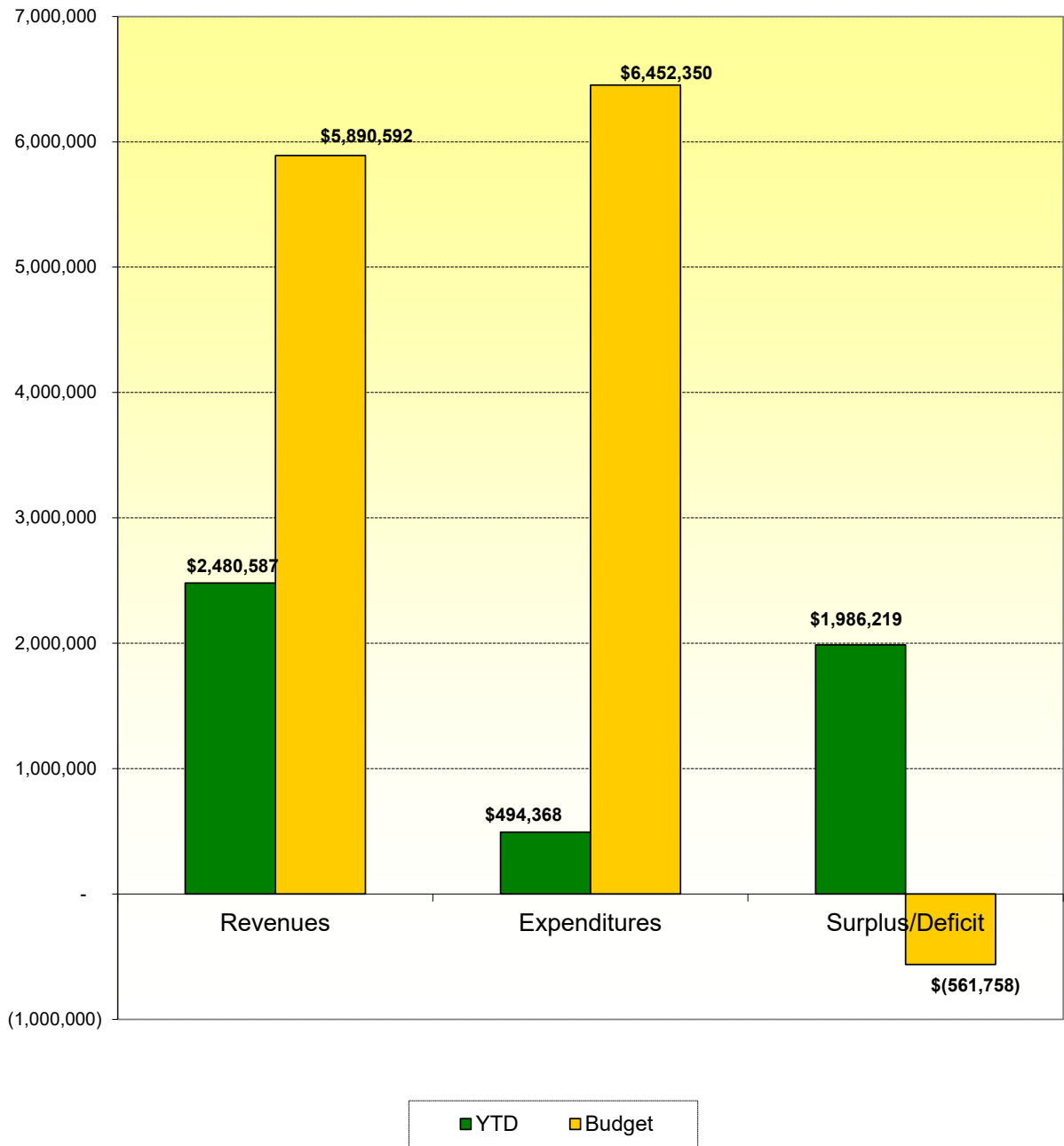
**Revenue Distribution**



**Operational Expenditure Distribution**



**McHenry Public Library District**  
 Actual vs Budget Summary  
 For the 2 Month(s) Ended August 31, 2025



**McHenry Public Library District**  
Actual vs Budget Summary  
For the 2 Month(s) Ended August 31, 2025

**17% of Fiscal Year**

Account Description	General	Spec Reserve	Grant/Gift Fund	Total Actual	Total Budget	% of Budget
<b>REVENUE</b>						
Property Taxes	2,369,176	-	-	2,369,176	3,977,112	60%
Revenue Recapture Property Tax	6,838	-	-	6,838	11,480	60%
Developer Fees	-	-	-	-	175,000	0%
Interest and Dividends	17,849	13,188	3,386	34,423	257,500	13%
Fines and Misc Fees	3,056	-	-	3,056	154,500	2%
Copy/Scan/Fax Income	3,767	-	-	3,767	18,500	20%
General/Reserve Gifts	-	-	2	2	180,000	0%
Annexation & Impact Fees	-	-	-	-	25,000	0%
Retiree/Cobra Insurance Payment	455	-	-	455	16,000	3%
Misc. Sales & Income	95	-	-	95	75,500	0%
Lost & Damaged Materials	1,042	-	-	1,042	6,500	16%
CCS/LLSAP Income	-	-	-	-	10,500	0%
Solar Credits	-	-	-	-	2,500	0%
Per Capita Grant	-	-	61,732	61,732	65,000	95%
Over/Short	1	-	-	1	500	0%
Miscellaneous Grants	-	-	-	-	65,000	0%
Transfer from General Fund	-	-	-	-	850,000	0%
Actual Revenues	2,402,280	13,188	65,120	2,480,587	5,890,592	42%
Budgeted Revenues	4,442,592	1,115,500	332,500	5,890,592		
% of Budget	54%	1%	20%	42%		
<b>OPERATING EXPENDITURES</b>						
Personnel	331,534	-	-	331,534	2,690,825	12%
Material and Supplies	59,836	-	2,225	62,061	767,725	8%
Contracted Services	19,799	-	-	19,799	342,450	6%
Consortium & IT/Network Services	21,603	-	-	21,603	138,000	16%
Professional Services	3,988	-	-	3,988	173,500	2%
Printing, Publications & Postage	11,294	-	-	11,294	105,850	11%
Utilities	3,547	-	-	3,547	62,750	6%
Miscellaneous Operating Expenses	28,125	-	-	28,125	258,750	11%
Grant & Gift Fund Expenses	-	-	-	-	160,000	0%
Actual Expenditures	479,726	-	2,225	481,952	4,699,850	10%
Budgeted Expenditures	4,314,850	-	385,000	4,699,850		
% of Budget	11%	0%	1%	10%		
<b>SURPLUS / (DEFICIT) FROM OPERATIONS</b>	1,922,553	13,188	62,894	1,998,635	1,190,742	168%
<b>CAPITAL EXPENDITURES &amp; DEBT SERVICE</b>						
Capital Expenses	12,417	-	-	12,417	902,500	1%
Transfer to Reserve Fund	-	-	-	-	850,000	0%
Actual Expenditures	12,417	-	-	12,417	1,752,500	1%
Budgeted Expenditures	977,500	775,000	-	1,752,500		
% of Budget	1%	0%	0%	1%		
Account Description	General	Spec Reserve	Grant/Gift Fund	Total Actual	Total Budget	
<b>TOTAL SURPLUS / (DEFICIT)</b>	<b>1,910,137</b>	<b>13,188</b>	<b>62,894</b>	<b>1,986,219</b>	<b>(561,758)</b>	
BEGINNING FUND BALANCE	2,146,900	2,682,351	555,416	5,384,667		
ENDING FUND BALANCE	4,057,037	2,695,539	618,310	7,370,886		
Fund Balance as % of Total Expenditures	824%	n/a	n/a	1491%		



**McHenry Public Library District**  
**Financial Report Detail by Fund**  
**For the 2 Month(s) Ended August 31, 2025**

	Monthly Total	Monthly Budget	General	Spec Reserve	Grant/Gift Fund	YTD Total	Annual Budget	\$ Over Budget	% of Budget
<b>Revenues</b>									
6010100 · Property Taxes	261,505.73	331,426.02	2,369,175.63	0.00	0.00	2,369,175.63	3,977,112.26	-1,607,936.63	59.6%
6015100 · Revenue Recapture Property Tax	754.80	956.63	6,838.18	0.00	0.00	6,838.18	11,479.50	-4,641.32	59.6%
6020200 · Developer Fees	0.00	14,583.33	0.00	0.00	0.00	0.00	175,000.00	-175,000.00	0.0%
6030100 · Interest Income - General	8,821.28	12,083.33	17,849.21	0.00	0.00	17,849.21	145,000.00	-127,150.79	12.3%
6030200 · Special Reserve Fund Interest	6,511.43	7,083.33	0.00	13,187.59	0.00	13,187.59	85,000.00	-71,812.41	15.5%
6030300 · Grant/Gifts Fund Interest	1,748.72	2,291.67	0.00	0.00	3,386.45	3,386.45	27,500.00	-24,113.55	12.3%
6035100 · Dividends	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
6040100 · Nonresident/Enhanced Fee Cards	50.00	104.17	50.00	0.00	0.00	50.00	1,250.00	-1,200.00	4.0%
6050100 · Fines and Fees	1,538.85	1,458.33	2,880.60	0.00	0.00	2,880.60	17,500.00	-14,619.40	16.5%
6055100 · Collection Agency Fees	0.00	41.67	0.75	0.00	0.00	0.75	500.00	-499.25	0.2%
6060100 · Copy/Scan/Fax Income	2,084.50	1,541.67	3,767.25	0.00	0.00	3,767.25	18,500.00	-14,732.75	20.4%
6070200 · Reserve Fund Gifts	0.00	416.67	0.00	0.00	0.00	0.00	5,000.00	-5,000.00	0.0%
6070300 · General Fund Gifts	0.00	14,583.33	0.00	0.00	1.51	1.51	175,000.00	-174,998.49	0.0%
6090100 · Annexation & Impact Fees	0.00	2,083.33	0.00	0.00	0.00	0.00	25,000.00	-25,000.00	0.0%
6105100 · Retiree/Cobra Insurance Payment	454.88	1,333.33	454.88	0.00	0.00	454.88	16,000.00	-15,545.12	2.8%
6110100 · Program Fees/Misc. Fees	0.00	166.67	0.00	0.00	0.00	0.00	2,000.00	-2,000.00	0.0%
6120100 · Meeting Room Fees	115.00	187.50	125.00	0.00	0.00	125.00	2,250.00	-2,125.00	5.6%
6125100 · License Plate Renewal Fees	0.00	10,916.67	0.00	0.00	0.00	0.00	131,000.00	-131,000.00	0.0%
6130100 · Misc.	46.00	6,250.00	95.00	0.00	0.00	95.00	75,000.00	-74,905.00	0.1%
6130200 · Misc. Income SR	0.00	41.67	0.00	0.00	0.00	0.00	500.00	-500.00	0.0%
6150100 · Lost & Damaged Materials	591.36	541.67	1,041.73	0.00	0.00	1,041.73	6,500.00	-5,458.27	16.0%
6157100 · CCS/LLSAP Income	0.00	875.00	0.00	0.00	0.00	0.00	10,500.00	-10,500.00	0.0%
6160100 · Solar Credits	0.00	208.33	0.00	0.00	0.00	0.00	2,500.00	-2,500.00	0.0%
6170300 · Per Capita Grant	61,731.70	5,416.67	0.00	0.00	61,731.70	61,731.70	65,000.00	-3,268.30	95.0%
6200100 · Over/Short	-0.14	41.67	1.41	0.00	0.00	1.41	500.00	-498.59	0.3%
6210300 · Miscellaneous Grants	0.00	5,416.67	0.00	0.00	0.00	0.00	65,000.00	-65,000.00	0.0%
9100200 · Transfer from General Fund	0.00	70,833.33	0.00	0.00	0.00	0.00	850,000.00	-850,000.00	0.0%
<b>Total Revenues</b>	<b>345,954.11</b>	<b>490,882.65</b>	<b>2,402,279.64</b>	<b>13,187.59</b>	<b>65,119.66</b>	<b>2,480,586.89</b>	<b>5,890,591.76</b>	<b>-3,410,004.87</b>	<b>3.20</b>
<b>Total Revenues</b>	<b>345,954.11</b>	<b>490,882.65</b>	<b>2,402,279.64</b>	<b>13,187.59</b>	<b>65,119.66</b>	<b>2,480,586.89</b>	<b>5,890,591.76</b>	<b>-3,410,004.87</b>	<b>42.1%</b>
<b>Expenditures</b>									
<b>Personnel Expenses</b>									
8910100 · Salaries	153,316.92	161,250.00	256,444.50	0.00	0.00	256,444.50	1,935,000.00	-1,678,555.50	13.3%
8920100 · FICA/Medicare	11,397.58	12,916.67	19,028.48	0.00	0.00	19,028.48	155,000.00	-135,971.52	12.3%
8930100 · IMRF	15,636.27	19,166.67	25,459.30	0.00	0.00	25,459.30	230,000.00	-204,540.70	11.1%
8940100 · Health & Life Insurance	5,873.04	26,250.00	28,854.35	0.00	0.00	28,854.35	315,000.00	-286,145.65	9.2%
8945100 · Recruiting/Preemployment Screen	327.90	291.67	407.11	0.00	0.00	407.11	3,500.00	-3,092.89	11.6%
8950100 · Tuition Reimbursement	0.00	416.67	0.00	0.00	0.00	0.00	5,000.00	-5,000.00	0.0%
8955100 · Telecommute Reimbursements	0.00	208.33	0.00	0.00	0.00	0.00	2,500.00	-2,500.00	0.0%
8960100 · Memberships & Dues	55.20	631.25	55.20	0.00	0.00	55.20	7,575.00	-7,519.80	0.7%
8970100 · Travel	100.71	1,458.33	177.21	0.00	0.00	177.21	17,500.00	-17,322.79	1.0%
8980100 · Continuing Education (Mtg/Conf)	1,108.00	1,645.83	1,108.00	0.00	0.00	1,108.00	19,750.00	-18,642.00	5.6%
<b>Total Personnel</b>	<b>187,815.62</b>	<b>224,235.42</b>	<b>331,534.15</b>	<b>0.00</b>	<b>0.00</b>	<b>331,534.15</b>	<b>2,690,825.00</b>	<b>-2,359,290.85</b>	<b>12.3%</b>

**McHenry Public Library District**  
**Financial Report Detail by Fund**  
**For the 2 Month(s) Ended August 31, 2025**

	Monthly Total	Monthly Budget	General	Spec Reserve	Grant/Gift Fund	YTD Total	Annual Budget	\$ Over Budget	% of Budget
<b>Materials and Supplies</b>									
8010100 · Adult Books	3,413.96	5,625.00	4,540.67	0.00	0.00	4,540.67	67,500.00	-62,959.33	6.7%
8020100 · Youth Books	2,372.52	4,166.67	3,918.24	0.00	0.00	3,918.24	50,000.00	-46,081.76	7.8%
8025100 · Professional Resources	0.00	208.33	0.00	0.00	0.00	0.00	2,500.00	-2,500.00	0.0%
8028100 · Administrative Resources	0.00	291.67	0.00	0.00	0.00	0.00	3,500.00	-3,500.00	0.0%
8030100 · Magazines & Newspapers	228.29	1,437.50	228.29	0.00	0.00	228.29	17,250.00	-17,021.71	1.3%
8040300 · Operating Fund Gifts(Donations)	620.41	18,750.00	0.00	0.00	2,225.41	2,225.41	225,000.00	-222,774.59	1.0%
8050100 · Adult AV Materials	1,986.38	2,083.33	1,986.38	0.00	0.00	1,986.38	25,000.00	-23,013.62	7.9%
8060100 · Youth AV Materials	517.14	1,083.33	920.81	0.00	0.00	920.81	13,000.00	-12,079.19	7.1%
8070100 · Library of Things	189.80	1,416.67	189.80	0.00	0.00	189.80	17,000.00	-16,810.20	1.1%
8080100 · Video Games	1,145.00	1,500.00	2,395.00	0.00	0.00	2,395.00	18,000.00	-15,605.00	13.3%
8090100 · Digital Media Services	6,502.57	12,125.00	6,527.55	0.00	0.00	6,527.55	145,500.00	-138,972.45	4.5%
8095100 · Electronic Resources	2,757.09	7,500.00	31,123.13	0.00	0.00	31,123.13	90,000.00	-58,876.87	34.6%
8120100 · Library Supplies	493.80	583.33	535.62	0.00	0.00	535.62	7,000.00	-6,464.38	7.7%
8130100 · Tech Services Supplies	490.85	2,727.08	688.84	0.00	0.00	688.84	32,725.00	-32,036.16	2.1%
8135100 · Bindery	0.00	62.50	0.00	0.00	0.00	0.00	750.00	-750.00	0.0%
8140100 · Adult Programs & Supplies	1,539.66	1,333.33	3,196.38	0.00	0.00	3,196.38	16,000.00	-12,803.62	20.0%
8142100 · Special Events	0.00	229.17	0.00	0.00	0.00	0.00	2,750.00	-2,750.00	0.0%
8145100 · Circulation Supplies	0.00	625.00	0.00	0.00	0.00	0.00	7,500.00	-7,500.00	0.0%
8147100 · Reading Club	909.22	750.00	1,232.54	0.00	0.00	1,232.54	9,000.00	-7,767.46	13.7%
8150100 · Youth Programs & Supplies	1,465.78	1,479.17	2,352.48	0.00	0.00	2,352.48	17,750.00	-15,397.52	13.3%
<b>Total Material and Supplies</b>	<b>24,632.47</b>	<b>63,977.08</b>	<b>59,835.73</b>	<b>0.00</b>	<b>2,225.41</b>	<b>62,061.14</b>	<b>767,725.00</b>	<b>-705,663.86</b>	<b>8.1%</b>
<b>Contracted Services</b>									
8215100 · Collection Agency Fees	92.70	104.17	92.70	0.00	0.00	92.70	1,250.00	-1,157.30	7.4%
8245100 · IT/Comp/Copier/Equip-Outsourced	15,957.34	12,708.33	18,211.90	0.00	0.00	18,211.90	152,500.00	-134,288.10	11.9%
8247100 · Automation--Staff	1,152.83	3,600.00	1,152.83	0.00	0.00	1,152.83	43,200.00	-42,047.17	2.7%
8250-100 · Vehicle Expenses	14.00	458.33	14.00	0.00	0.00	14.00	5,500.00	-5,486.00	0.3%
8260100 · Misc. Contracted Services	0.00	1,541.67	0.00	0.00	0.00	0.00	18,500.00	-18,500.00	0.0%
8270100 · Library Bank/Finance/Late Fee	31.47	125.00	61.47	0.00	0.00	61.47	1,500.00	-1,438.53	4.1%
8275100 · Public Pmt Processing Fees	133.30	416.67	265.77	0.00	0.00	265.77	5,000.00	-4,734.23	5.3%
8285100 · License Plate Fees Settlement	0.00	9,583.33	0.00	0.00	0.00	0.00	115,000.00	-115,000.00	0.0%
<b>Total Contracted Services</b>	<b>17,381.64</b>	<b>28,537.50</b>	<b>19,798.67</b>	<b>0.00</b>	<b>0.00</b>	<b>19,798.67</b>	<b>342,450.00</b>	<b>-322,651.33</b>	<b>5.8%</b>
<b>Consortium &amp; IT/Network Services</b>									
8310100 · Automation--Circulation/Catalog	15,926.04	8,916.67	18,298.54	0.00	0.00	18,298.54	107,000.00	-88,701.46	17.1%
8320100 · VOIP Phone Service	1,125.67	1,666.67	2,175.60	0.00	0.00	2,175.60	20,000.00	-17,824.40	10.9%
8325100 · Internet Services	475.89	916.67	1,129.15	0.00	0.00	1,129.15	11,000.00	-9,870.85	10.3%
<b>Total Consortium &amp; IT/Network Services</b>	<b>17,527.60</b>	<b>11,500.00</b>	<b>21,603.29</b>	<b>0.00</b>	<b>0.00</b>	<b>21,603.29</b>	<b>138,000.00</b>	<b>-116,396.71</b>	<b>15.7%</b>
<b>Professional Services</b>									
8410100 · Accounting/Payroll/Audit Service	3,363.50	5,416.67	3,837.59	0.00	0.00	3,837.59	65,000.00	-61,162.41	5.9%
8420100 · Legal Services	0.00	2,083.33	0.00	0.00	0.00	0.00	25,000.00	-25,000.00	0.0%
8430100 · Other Consulting Fees	0.00	6,291.67	0.00	0.00	0.00	0.00	75,500.00	-75,500.00	0.0%
8440100 · In Service/Staff Training/LMS	150.00	666.67	150.00	0.00	0.00	150.00	8,000.00	-7,850.00	1.9%
<b>Total Professional Services</b>	<b>3,513.50</b>	<b>14,458.33</b>	<b>3,987.59</b>	<b>0.00</b>	<b>0.00</b>	<b>3,987.59</b>	<b>173,500.00</b>	<b>-169,512.41</b>	<b>2.3%</b>
<b>Printing, Publications &amp; Postage</b>									
8510100 · Printing Services Outsourced	0.00	4,791.67	7,739.59	0.00	0.00	7,739.59	57,500.00	-49,760.41	13.5%
8530100 · Public Notices & ADS (Legal & Job)	0.00	187.50	63.00	0.00	0.00	63.00	2,250.00	-2,187.00	2.8%
8540100 · Postage/Shipping	301.57	2,175.00	2,960.12	0.00	0.00	2,960.12	26,100.00	-23,139.88	11.3%
8545100 · Printing/Copier Supplies	0.00	375.00	0.00	0.00	0.00	0.00	4,500.00	-4,500.00	0.0%
8550100 · Public Relations/Promotions	181.70	1,291.67	531.70	0.00	0.00	531.70	15,500.00	-14,968.30	3.4%
<b>Total Printing, Publications &amp; Postage</b>	<b>483.27</b>	<b>8,820.83</b>	<b>11,294.41</b>	<b>0.00</b>	<b>0.00</b>	<b>11,294.41</b>	<b>105,850.00</b>	<b>-94,555.59</b>	<b>10.7%</b>

**McHenry Public Library District**  
**Financial Report Detail by Fund**  
**For the 2 Month(s) Ended August 31, 2025**

	Monthly Total	Monthly Budget	General	Spec Reserve	Grant/Gift Fund	YTD Total	Annual Budget	\$ Over Budget	% of Budget
<b>Utilities</b>									
8610100 · Electricity	3,391.08	3,125.00	3,391.08	0.00	0.00	3,391.08	37,500.00	-34,108.92	9.0%
8620100 · Gas	156.24	1,625.00	156.24	0.00	0.00	156.24	19,500.00	-19,343.76	0.8%
8640100 · Water & Sewer	0.00	479.17	0.00	0.00	0.00	0.00	5,750.00	-5,750.00	0.0%
<b>Total Utilities</b>	<b>3,547.32</b>	<b>5,229.17</b>	<b>3,547.32</b>	<b>0.00</b>	<b>0.00</b>	<b>3,547.32</b>	<b>62,750.00</b>	<b>-59,202.68</b>	<b>5.7%</b>
<b>Miscellaneous Operating Expenses</b>									
8720100 · Building & Auto Insurance	700.81	4,750.00	1,750.07	0.00	0.00	1,750.07	57,000.00	-55,249.93	3.1%
8730100 · Bonding & Officers Liability	1,013.00	208.33	1,013.00	0.00	0.00	1,013.00	2,500.00	-1,487.00	40.5%
8740100 · Janitorial Services & Supplies	5,604.16	5,875.00	12,757.14	0.00	0.00	12,757.14	70,500.00	-57,742.86	18.1%
8745100 · Grounds Maintenance	4,836.00	3,958.33	6,461.00	0.00	0.00	6,461.00	47,500.00	-41,039.00	13.6%
8750100 · Building Operations/Maintenance	2,238.94	6,041.67	5,789.21	0.00	0.00	5,789.21	72,500.00	-66,710.79	8.0%
8760100 · Hospitality	270.10	562.50	354.84	0.00	0.00	354.84	6,750.00	-6,395.16	5.3%
8770100 · Library Lost & Damaged Materials	0.00	83.33	0.00	0.00	0.00	0.00	1,000.00	-1,000.00	0.0%
8795100 · Miscellaneous	0.00	83.33	0.00	0.00	0.00	0.00	1,000.00	-1,000.00	0.0%
<b>Total Miscellaneous Operating Expenses</b>	<b>14,663.01</b>	<b>21,562.50</b>	<b>28,125.26</b>	<b>0.00</b>	<b>0.00</b>	<b>28,125.26</b>	<b>258,750.00</b>	<b>-230,624.74</b>	<b>10.9%</b>
<b>Grant &amp; Gift Fund Expenses</b>									
8800300 · 2020/21 Per Capita Grant	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
8800311 · Adult Materials - Per Capita	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
8800321 · Youth Materials - Per Capita	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
8800331 · Staff Software - Per Capita	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
8040350 · Per Capita Grant; Current FY	0.00	5,416.67	0.00	0.00	0.00	0.00	65,000.00	-65,000.00	0.0%
8040355 · Per Capita Grant; Previous FY	0.00	2,083.33	0.00	0.00	0.00	0.00	25,000.00	-25,000.00	0.0%
8800332 · Public Software	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
8800333 · Computer Equipment	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
8800341 · Other Equipment	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
8800342 · Additional Expenses (Personnel)	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
9030300 · Misc. Grants	0.00	5,416.67	0.00	0.00	0.00	0.00	65,000.00	-65,000.00	0.0%
9200300 · Additional Expenses	0.00	416.67	0.00	0.00	0.00	0.00	5,000.00	-5,000.00	0.0%
<b>Total Grant &amp; Gift Fund Expenses</b>	<b>0.00</b>	<b>13,333.33</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>160,000.00</b>	<b>-160,000.00</b>	<b>0.0%</b>
<b>Capital Expenses</b>									
9060100 · Library Furnishings	0.00	2,083.33	0.00	0.00	0.00	0.00	25,000.00	-25,000.00	0.0%
9070100 · Library Equipment	0.00	2,083.33	5,503.98	0.00	0.00	5,503.98	25,000.00	-19,496.02	22.0%
9080100 · Small Equipment under \$250	0.00	416.67	0.00	0.00	0.00	0.00	5,000.00	-5,000.00	0.0%
9090100 · Adtl. Capital Projects & Equipment	6,912.53	6,041.67	6,912.53	0.00	0.00	6,912.53	72,500.00	-65,587.47	9.5%
9050200 · Library District Act	0.00	18,750.00	0.00	0.00	0.00	0.00	225,000.00	-225,000.00	0.0%
9060200 · Special Reserve Expenditures	0.00	45,833.33	0.00	0.00	0.00	0.00	550,000.00	-550,000.00	0.0%
<b>Total Capital Expenses</b>	<b>6,912.53</b>	<b>75,208.33</b>	<b>12,416.51</b>	<b>0.00</b>	<b>0.00</b>	<b>12,416.51</b>	<b>902,500.00</b>	<b>-890,083.49</b>	<b>1.4%</b>
<b>Transfer to Reserve Fund</b>									
9100100 · Transfer to Reserve Fund	0.00	70,833.33	0.00	0.00	0.00	0.00	850,000.00	-850,000.00	0.0%
<b>Total Transfer to Reserve Fund</b>	<b>0.00</b>	<b>70,833.33</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>850,000.00</b>	<b>-850,000.00</b>	<b>0.0%</b>
	<b>276,476.96</b>	<b>537,695.83</b>	<b>492,142.93</b>	<b>0.00</b>	<b>2,225.41</b>	<b>494,368.34</b>	<b>6,452,350.00</b>	<b>-5,957,981.66</b>	<b>7.7%</b>
<b>Total Expenditures</b>	<b>276,476.96</b>	<b>537,695.83</b>	<b>492,142.93</b>	<b>0.00</b>	<b>2,225.41</b>	<b>494,368.34</b>	<b>6,452,350.00</b>	<b>-5,957,981.66</b>	<b>7.7%</b>
<b>Net Total</b>	<b>69,477.15</b>	<b>-46,813.19</b>	<b>1,910,136.71</b>	<b>13,187.59</b>	<b>62,894.25</b>	<b>1,986,218.55</b>	<b>-561,758.24</b>	<b>2,547,976.79</b>	

McHenry Public Library District  
Financial Report Detail by Month  
For the 2 Month(s) Ended August 31, 2025

	July	August	September	October	November	December	January	February	March	April	May	June	YTD Total
<b>Revenues</b>													
6010100 · Property Taxes	2,107,669.90	261,505.73	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	2,369,175.63
6015100 · Revenue Recapture Property Tax	6,083.38	754.80	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	6,838.18
6020200 · Developer Fees	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
6030100 · Interest Income - General	9,027.93	8,821.28	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	17,849.21
6030200 · Special Reserve Fund Interest	6,676.16	6,511.43	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	13,187.59
6030300 · Grant/Gifts Fund Interest	1,637.73	1,748.72	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	3,386.45
6035100 · Dividends	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
6040100 · Nonresident/Enhanced Fee Cards	0.00	50.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	50.00
6050100 · Fines and Fees	1,341.75	1,538.85	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	2,880.60
6055100 · Collection Agency Fees	0.75	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.75
6060100 · Copy/Scan/Fax Income	1,682.75	2,084.50	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	3,767.25
6070200 · Reserve Fund Gifts	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
6070300 · General Fund Gifts	1.51	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1.51
6080200 · Bond & Debt Certificate Sale	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
6090100 · Annexation & Impact Fees	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
6090200 · Transfers From Other Funds (9100-100)	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
6105100 · Retiree/Cobra Insurance Payment	0.00	454.88	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	454.88
6110100 · Program Fees/Misc. Fees	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
6120100 · Meeting Room Fees	10.00	115.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	125.00
6125100 · License Plate Renewal Fees	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
6130100 · Misc.	49.00	46.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	95.00
6130200 · Misc. Income SR	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
6150100 · Lost & Damaged Materials	450.37	591.36	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1,041.73
6157100 · CCS/LLSAP Income	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
6160100 · Solar Credits	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
6170300 · Per Capita Grant	0.00	61,731.70	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	61,731.70
6200100 · Over/Short	1.55	-0.14	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1.41
6210300 · Miscellaneous Grants	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
9100200 · Transfer from General Fund	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
<b>Total Revenues</b>	<b>2,134,632.78</b>	<b>345,954.11</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>2,480,586.89</b>
<b>Expenditures</b>													
<b>Personnel Expenses</b>													
8910100 · Salaries	103,127.58	153,316.92	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	256,444.50
8920100 · FICA/Medicare	7,630.90	11,397.58	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	19,028.48
8930100 · IMRF	9,823.03	15,636.27	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	25,459.30
8940100 · Health & Life Insurance	22,981.31	5,873.04	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	28,854.35
8945100 · Recruiting/Preemployment Screen	79.21	327.90	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	407.11
8950100 · Tuition Reimbursement	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
8955100 · Telecommute Reimbursements	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
8960100 · Memberships & Dues	0.00	55.20	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	55.20
8970100 · Travel	76.50	100.71	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	177.21
8980100 · Continuing Education (Mtg/Conf)	0.00	1,108.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1,108.00
<b>Total Personnel</b>	<b>143,718.53</b>	<b>187,815.62</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>331,534.15</b>

McHenry Public Library District  
Financial Report Detail by Month  
For the 2 Month(s) Ended August 31, 2025

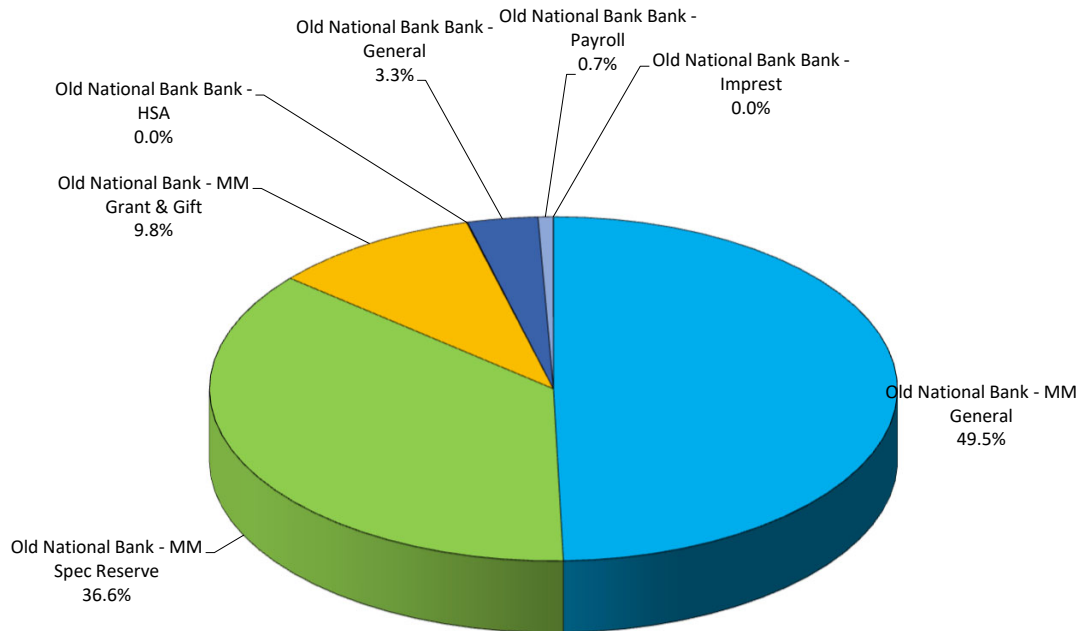
	July	August	September	October	November	December	January	February	March	April	May	June	YTD Total
<b>Materials and Supplies</b>													
8010100 - Adult Books	1,126.71	3,413.96	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	4,540.67
8020100 - Youth Books	1,545.72	2,372.52	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	3,918.24
8025100 - Professional Resources	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
8028100 - Administrative Resources	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
8030100 - Magazines & Newspapers	0.00	228.29	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	228.29
8040300 - Operating Fund Gifts(Donations)	1,605.00	620.41	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	2,225.41
8050100 - Adult AV Materials	0.00	1,986.38	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1,986.38
8060100 - Youth AV Materials	403.67	517.14	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	920.81
8070100 - Library of Things	0.00	189.80	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	189.80
8080100 - Video Games	1,250.00	1,145.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	2,395.00
8090100 - Digital Media Services	24.98	6,502.57	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	6,527.55
8095100 - Electronic Resources	28,366.04	2,757.09	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	31,123.13
8120100 - Library Supplies	41.82	493.80	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	535.62
8130100 - Tech Services Supplies	197.99	490.85	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	688.84
8135100 - Bindery	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
8140100 - Adult Programs & Supplies	1,656.72	1,539.66	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	3,196.38
8142100 - Special Events	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
8145100 - Circulation Supplies	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
8147100 - Reading Club	323.32	909.22	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1,232.54
8150100 - Youth Programs & Supplies	886.70	1,465.78	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	2,352.48
<b>Total Material and Supplies</b>	<b>37,428.67</b>	<b>24,632.47</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>62,061.14</b>
<b>Contracted Services</b>													
8215100 - Collection Agency Fees	0.00	92.70	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	92.70
8245100 - IT/Comp/Copier/Equip-Outsourced	2,254.56	15,957.34	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	18,211.90
8247100 - Automation--Staff	0.00	1,152.83	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1,152.83
8250-100 - Vehicle Expenses	0.00	14.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	14.00
8260100 - Misc. Contracted Services	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
8270100 - Library Bank/Finance/Late Fee	30.00	31.47	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	61.47
8275100 - Public Pmt Processing Fees	132.47	133.30	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	265.77
8285100 - License Plate Fees Settlement	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
<b>Total Contracted Services</b>	<b>2,417.03</b>	<b>17,381.64</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>19,798.67</b>
<b>Consortium &amp; IT/Network Services</b>													
8310100 - Automation--Circulation/Catalog	2,372.50	15,926.04	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	18,298.54
8320100 - VOIP Phone Service	1,049.93	1,125.67	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	2,175.60
8325100 - Internet Services	653.26	475.89	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1,129.15
<b>Total Consortium &amp; IT/Network Services</b>	<b>4,075.69</b>	<b>17,527.60</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>21,603.29</b>
<b>Professional Services</b>													
8410100 - Accounting/Payroll/Audit Service	474.09	3,363.50	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	3,837.59
8420100 - Legal Services	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
8430100 - Other Consulting Fees	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
8440100 - In Service/Staff Training/LMS	0.00	150.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	150.00
<b>Total Professional Services</b>	<b>474.09</b>	<b>3,513.50</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>3,987.59</b>
<b>Printing, Publications &amp; Postage</b>													
8510100 - Printing Services Outsourced	7,739.59	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	7,739.59
8530100 - Public Notices & ADS (Legal & Job)	63.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	63.00
8540100 - Postage/Shipping	2,658.55	301.57	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	2,960.12
8545100 - Printing/Copier Supplies	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
8550100 - Public Relations/Promotions	350.00	181.70	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	531.70
<b>Total Printing, Publications &amp; Postage</b>	<b>10,811.14</b>	<b>483.27</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>11,294.41</b>

McHenry Public Library District  
Financial Report Detail by Month  
For the 2 Month(s) Ended August 31, 2025

	July	August	September	October	November	December	January	February	March	April	May	June	YTD Total
<b>Utilities</b>													
8610100 - Electricity	0.00	3,391.08	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	3,391.08
8620100 - Gas	0.00	156.24	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	156.24
8640100 - Water & Sewer	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
<b>Total Utilities</b>	0.00	3,547.32	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	3,547.32
<b>Miscellaneous Operating Expenses</b>													
8720100 - Building & Auto Insurance	1,049.26	700.81	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1,750.07
8730100 - Bonding & Officers Liability	0.00	1,013.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1,013.00
8740100 - Janitorial Services & Supplies	7,152.98	5,604.16	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	12,757.14
8745100 - Grounds Maintenance	1,625.00	4,836.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	6,461.00
8750100 - Building Operations/Maintenance	3,550.27	2,238.94	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	5,789.21
8760100 - Hospitality	84.74	270.10	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	354.84
8770100 - Library Lost & Damaged Materials	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
8795100 - Miscellaneous	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
<b>Total Miscellaneous Operating Expenses</b>	13,462.25	14,663.01	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	28,125.26
<b>Grant &amp; Gift Fund Expenses</b>													
8800300 - 2020/21 Per Capita Grant	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
8800311 - Adult Materials - Per Capita	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
8800321 - Youth Materials - Per Capita	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
8800331 - Staff Software - Per Capita	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
8800350 - Per Capita Grant; Current FY	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
8800355 - Per Capita Grant; Previous FY	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
8800332 - Public Software	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
8800333 - Computer Equipment	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
8800341 - Other Equipment	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
8800342 - Additional Expenses (Personnel)	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
9030300 - Misc. Grants	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
9200300 - Additional Expenses	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
<b>Total Grant &amp; Gift Fund Expenses</b>	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
<b>Capital Expenses</b>													
9060100 - Library Furnishings	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
9070100 - Library Equipment	5,503.98	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	5,503.98
9080100 - Small Equipment under \$250	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
9090100 - Adtl. Capital Projects & Equipment	0.00	6,912.53	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	6,912.53
9050200 - Library District Act	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
9060200 - Special Reserve Expenditures	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
<b>Total Capital Expenses</b>	5,503.98	6,912.53	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	12,416.51
<b>Transfer to Reserve Fund</b>													
9100100 - Transfer to Reserve Fund	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
<b>Total Transfer to Reserve Fund</b>	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
<b>Total Expenditures</b>	217,891.38	276,476.96	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	494,368.34
<b>Net Total</b>	1,916,741.40	69,477.15	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1,986,218.55

**McHenry Public Library District  
Investments  
For the 2 Month(s) Ended August 31, 2025**

<b>Bank</b>	<b>Current Rate</b>	<b>Book Balance</b>
Old National Bank - MM General	3.94%	3,569,615
Old National Bank - MM Spec Reserve	3.94%	2,634,913
Old National Bank - MM Grant & Gift	3.94%	707,635
Old National Bank Bank - HSA	n/a	3,129
Old National Bank Bank - General	n/a	238,214
Old National Bank Bank - Payroll	n/a	50,950
Old National Bank Bank - Imprest	n/a	948
<b>Total</b>	<b>\$</b>	<b>7,205,405</b>



**McHenry Public Library District**  
**INTERIM CHECKS ISSUED - August 2025**  
**(NOT INCLUDED ON BILL REPORT)**

<b>Account - Money Market</b>					
<u>VENDOR</u>	<u>DESCRIPTION</u>	<u>AMOUNT</u>	<u>ACCT#</u>	<u>DATE</u>	<u>CHECK</u>
(no checks written on this account)					
<b>subtotal for account</b>		<b>\$ -</b>			

<b>Account - General Fund</b>					
<u>VENDOR</u>	<u>DESCRIPTION</u>	<u>AMOUNT</u>	<u>ACCT#</u>	<u>DATE</u>	<u>CHECK</u>
MDC Environmental Services	Waste	\$ 700.81	8745-100	08/04/25	EFT
Comcast	Internet	\$ 478.89	8325-100	08/31/25	EFT
First Communications	Phone	\$ 1,060.42	8320-100	08/07/25	EFT
Sam's Club	Supplies	\$ 22.96	Various	08/20/25	EFT
Bankcard Processing	Credit Card	\$ 6,080.28	Various	08/20/25	EFT
<b>subtotal for account</b>		<b>\$ 8,343.36</b>			

<b>Account - HSA/Building</b>					
Old National Bank	Employee contributions HSA	\$ 475.79	8940-100	08/15/25	EFT
Old National Bank	Employer contributions HSA	\$ 250.00	8940-100	08/15/25	EFT
Old National Bank	Employee contributions HSA	\$ 475.79	8940-100	08/19/25	EFT
<b>subtotal for account</b>		<b>\$ 1,201.58</b>			

<b>Account - Payroll</b>					
<u>VENDOR</u>	<u>DESCRIPTION</u>	<u>AMOUNT</u>	<u>ACCT#</u>	<u>DATE</u>	<u>CHECK</u>
<b>subtotal for account</b>		<b>\$ -</b>			

<b>Account - Imprest</b>					
<u>VENDOR</u>	<u>DESCRIPTION</u>	<u>AMOUNT</u>	<u>ACCT#</u>	<u>DATE</u>	<u>CHECK</u>
Elizabeth Lopez	Program 9/13/25	\$ 175.00	8140-100	08/25/25	1297
<b>subtotal for account</b>		<b>\$ 175.00</b>			

**GRAND TOTAL CHECKS ISSUED \$ 9,719.94**



## Reimbursement Report

McHenry Public Library District

Check Dates: 08/05/2025 to 08/19/2025

Pay Periods: 07/14/2025 to 08/10/2025

## Reimbursement Report

August 2025

Employee	Amount
Jakacki, Lesley E.	\$8.21
Kimbrel, Kevin M.	\$9.10
Kordistos, Skye	\$15.53
Mendez Barradas, Sandra V.	\$6.00
Salazar, Bertha A.	\$0.99
Stansbury, Alie A.	\$27.98
<b>Totals for REITR -- Travel Reimbursement</b>	
<b>6 Employees</b>	<b>\$67.81</b>

### Report Totals

Code	Description	Employees	Amount
REITR	Travel Reimbursement	6	\$67.81
<b>Totals</b>		<b>6</b>	<b>\$67.81</b>



Paylocity Corporation  
(888) 873-8205

User: JMay

Run on 9/8/2025 at 11:40 AM

SEPTEMBER 2025 (FY 2025-2026)			Bankcard Transactions - Sorted By Account			
NAME	TRANSACTION DATE	MERCHANT NAME	AMOUNT	NOTES	ACCOUNT	ACCOUNT TOTALS
JAKACKI	8/25/2025	MIT SLOAN MGMT REVIEW	\$69.00	Prepaid 8/24/25 - 8/23/26	8028-100	\$69.00
MILFAJT	9/2/2025	CHICAGO SUN-TIMES CIRC	\$697.20	Prepaid 9/22/25-9/2026	8030-100	\$1,503.20
MILFAJT	9/1/2025	SHAW SUBURBAN MEDIA	\$65.00		8030-100	
MILFAJT	8/28/2025	CHICAGO TRIBUNE SUBS	\$676.00		8030-100	
MILFAJT	8/11/2025	SP EASY ENGLISH NEWS	\$65.00		8030-100	
JAKACKI	8/25/2025	THE UPS STORE 4064	\$600.00	Friends gift	8040-300	\$1,849.90
JAKACKI	8/19/2025	THE UPS STORE 4064	\$1,195.50	Friends gift	8040-300	
JAKACKI	8/19/2025	THE UPS STORE 4064	\$54.40	Friends gift	8040-300	
JAKACKI	8/7/2025	BuyShade.com	\$1,870.00		8040-350	\$1,870.00
STANSBURY	8/19/2025	SP YOTO USA	\$96.36		8060-100	\$96.36
JAKACKI	9/5/2025	MOBILE BEACON	\$360.00	PREPAID - See receipt for details	8070-100	\$390.00
STANSBURY	9/2/2025	SP BLOXELS	\$30.00	Prepaid 9/22/2025-9/2/2026	8070-100	
MAY	9/1/2025	HELP.HBOMAX.COM	\$16.99		8090-100	\$149.92
MAY	8/29/2025	Disney Plus	\$12.00		8090-100	
MAY	8/28/2025	HLU*HULUPLUS	\$18.99		8090-100	
MAY	8/22/2025	HLU*HULUPLUS	\$18.99		8090-100	
MAY	8/21/2025	Hulu	\$18.99		8090-100	
MAY	8/21/2025	Disney Plus	\$12.00		8090-100	
MAY	8/12/2025	DISNEYPLUS	\$12.00		8090-100	
MAY	8/8/2025	discovery+	\$9.99		8090-100	
MAY	8/8/2025	APPLE.COM/BILL	\$9.99		8090-100	
SPAARGAREN	8/30/2025	NETFLIX.COM	(\$24.99)		8090-100	
SPAARGAREN	8/28/2025	HLU*HULUPLUS	\$18.99		8090-100	
SPAARGAREN	8/21/2025	NETFLIX.COM	\$24.99		8090-100	
SPAARGAREN	8/16/2025	PARAMOUNT+	\$5.99		8090-100	
SPAARGAREN	8/14/2025	NETFLIX.COM	(\$24.99)		8090-100	
SPAARGAREN	8/9/2025	Disney Plus	\$12.00		8090-100	
STANSBURY	9/3/2025	Amazon Kids+*971IM84D3	\$7.99		8090-100	
SPAARGAREN	9/3/2025	MICHAELS #9490	\$19.18		8140-100	\$98.54
SPAARGAREN	8/27/2025	WALMART.COM	\$40.56		8140-100	
SPAARGAREN	8/12/2025	WALMART.COM 8009256278	\$38.80		8140-100	
MILFAJT	9/5/2025	CHICAGO BOOKS & JOURNA	\$8.93	\$18.23 split	8145-100	\$8.93
STANSBURY	8/19/2025	Etsy.com*farmapharma	\$50.57		8150-100	\$50.57
JAKACKI	8/20/2025	VISTAPRINT	\$974.27		8510-100	\$974.27
MILFAJT	9/5/2025	CHICAGO BOOKS & JOURNA	\$9.30	\$18.23 split	8540-100	\$27.72
MILFAJT	9/4/2025	USPS PO 1646800050	\$18.42		8540-100	
JAKACKI	9/5/2025	SQ *MCHENRY COUNTY LIV	\$125.00		8550-100	\$203.54
JAKACKI	9/3/2025	LANDS END BUS OUTFITTE	\$67.83		8550-100	
JAKACKI	8/31/2025	FACEBK *Y6EWWYQ5S2	\$10.71		8550-100	
JAKACKI	9/3/2025	HOMEDEPOT.COM	\$54.20		8750-100	\$100.33
JAKACKI	8/31/2025	THE HOME DEPOT #1920	\$89.91		8750-100	
JAKACKI	8/31/2025	THE HOME DEPOT #1920	(\$43.78)		8750-100	
JAKACKI	9/6/2025	TARGET 00018010	\$7.76		8760-100	\$793.66
JAKACKI	8/18/2025	FSP*31 NORTH BANQUETS	\$711.42		8760-100	
JAKACKI	8/14/2025	WALMART.COM 8009256278	\$2.62		8760-100	
JAKACKI	8/14/2025	WALMART.COM	\$71.86		8760-100	
MAY	9/3/2025	NATIONAL CRIME SEARCH	\$57.88		8945-100	\$57.88
SPAARGAREN	8/22/2025	AFP*Association of Boo	\$135.00	Prepaid 9/21/25-9/20/26	8960-100	\$422.00
STANSBURY	8/19/2025	AMERICAN LIBRARY ASSOC	\$187.00	Prepaid 8/19/2025-8/18/2026	8960-100	
STANSBURY	8/20/2025	ILLINOIS LIBRARY ASSOC	\$100.00	Prepaid 8/19/2025-8/18/2026	8960-100	
STANSBURY	9/3/2025	ILLINOIS LIBRARY ASSOC	\$450.00		8980-100	\$450.00
		TOTAL BANKCARD TRANSACTIONS:	\$9,115.82			



McHENRY PUBLIC  
LIBRARY DISTRICT

# AUGUST 2025

## BY THE NUMBERS

### PEOPLE

**437**  
New Card  
Registrations

**292**  
Hours Open  
To Public

**12,147**  
Library Attendance



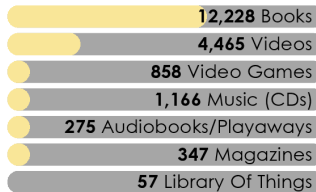
**872**  
Program  
Attendance

**13.0**  
Volunteer  
Hours

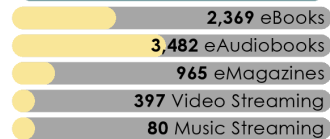
### CIRCULATION



#### 19,396 PHYSICAL ITEMS



#### 7,293 eMATERIALS



### RESOURCES



Computer  
Sessions  
**1,602**



Database  
Searches  
**19,853**



Database  
Sessions  
**1,244**



Simple Scan &  
Fax Uses  
**534**



WiFi Uses  
(in Library)  
**1,083**

### ONLINE

**4,150**



EMAIL SUBSCRIBERS

3.3K 183 542 1.3K 551 60



SOCIAL MEDIA FOLLOWERS

**394,747**



WEBSITE VIEWS

#### AUGUST 2024 COMPARISON

Library Attendance: **11,558** Registrations: **495** Items In Circulation (Physical): **21,598** Computer Sessions: **1,691** Database Sessions: **769**  
Program Attendance: **1,633** Volunteer Hours: **8** Items In Circulation (eMaterials): **6,760** Simple Scan Uses: **264**  
Hours Open: **292** Website Views: **338,910** WiFi Uses: **1,863**

## **McHenry Public Library District**

### **LIBRARIAN'S REPORT**

**AUGUST 2025**

#### **Administration**

- Vernon Area Library District joined CCS and went live at the end of August, and is the 32<sup>nd</sup> library in the consortium.
- L. Jakacki attended the CCS Governing Board meeting where presentations were given by the two vendors competing for the consortium's new discovery layer. This is the interface the public uses when searching our catalog. A vote on the winning proposal will be held in September.
- We had our yearly pre-renewal meeting with our insurance broker regarding the library's general liability, umbrella, auto, workers' comp, and directors' and officers' insurance.
- A. Mesino designed Library Card Sign-Up Month PR packages for all the sites hosting us for library card sign-up events in September, which included social media graphics and text, flyers, and posters. These materials would help the sites promote our visits there.
- L. Jakacki has been working with Shales McNutt Construction to formalize the scope of work needed on the parking lot and the roof. The City of McHenry will require new civil engineering drawings for the parking lot work, so a meeting with the engineering firm we used when building that parking lot is scheduled.
- L. Jakacki attended a webinar on New Movers Services from a library vendor which utilizes that national change of address database to send targeted mailings encouraging new residents to get a library card.

#### **Adult Services**

- L. Martinez has joined the Adult Services team as our new Digital Services Librarian! We are thrilled to have her and her expertise.
- A patron has been coming to the library every day to digitize decades of family photos to create a personal archive. Now that she's finished, she wanted to organize them. J. Urgo helped her check out a Chromebook kit and taught her how to view and organize the photos into different folders to help keep the hundreds of files in order.
- Another patron came in seeking assistance transferring her CNA license from Wisconsin to Illinois. G. Pedroza guided her through the process of uploading the necessary documents, and also informed her about our tech drop-ins and 1-on-1 tech appointments for additional support. She was happy for the help and to learn about these programs, since she isn't tech-savvy and is scared of breaking her computer.

- A. Colgan had a patron stop by the Questions Desk to show off some of the projects she's created after being inspired while attending Alisha's latest craft program, "Upcycled Windchimes."
- M. Spaargaren, G. Pedroza, and K. Kimbrel ran the Shredding Event at the Johnsburg Moose Lodge in conjunction with Johnsburg Public Library. Over 100 cars showed up, and patrons appreciated the earlier start time this year.
- T. Hillier worked with the McHenry County Historical Society to locate information and photographs for Shepherd of the Hills Church (McHenry). The Church is celebrating an anniversary this year and looking for photographs to share at the celebration. Between Thomas and the Historical Society, they came up with 10 historical photographs. The church was very happy and said it was exactly what they were looking for!
- In related news, T. Hillier shared that the Local History Blog had 510 views in August.
- K. Kimbrel delivered items to 31 patrons through our Home Delivery service. Additionally, Kevin helped a patron organize her own at-home Book Discussion Group by giving her a list of compelling books that would be easy to get, print-outs of good discussion questions, and lots of tips for keeping the group engaged.

### **Building Services**

- J. Sullivan and C. Taylor from the Building Services staff have done a great job organizing the workshop area and assessing the functionality of tools and equipment in the area. This will make it easier for them to find tools and supplies, know that their equipment is in working order, and will help streamline the process as we begin asset tagging building services equipment.
- One of the inverters and optimizers for our solar array was malfunctioning and then stopped working. Our maintenance vendor has worked with the manufacturer to get the equipment replaced under warranty. This contributed to some of the higher electrical use we have had this summer.

### **Circulation**

- K. Johnson attended the Wonder Lake Farmer & Makers Market to register patrons for Library cards.
- K. Milfajit worked with K. Krewer and CCS staff to test our staff stations, self-checks, and sorter for the Polaris offline for the Vernon migration at the end of the month. She worked with the Circulation staff to make sure they could access the remote offline client to serve our patrons.

### **Human Resources**

- Our August full-day In-Service Meeting featured comprehensive staff training and development opportunities. We began the day with an engaging presentation from MCC's Talent Impact Center on "Accountability in Action: Practical Strategies for Success." This session combined informative lectures

with hands-on breakout activities, allowing staff to learn and practice practical accountability strategies with their peers. As a celebratory transition, staff shared their favorite reads from the Summer Reading program, marking the successful conclusion of the program while fostering team connection through their recommendations. The afternoon focused on essential safety training. Our annual Fire Safety Training and Drill provided valuable practice with emergency procedures, while specialized Naloxone training equipped staff with the knowledge to recognize drug overdose symptoms and respond appropriately in patron emergencies, by Live4Lali. The day concluded productively with a session on creating SMART goals, followed by department meetings where teams could discuss specific initiatives and apply the day's training to their individual roles and responsibilities.

- J. May and L. Jakacki started interviewing for our Circulation positions and our Circulation Manager position.
- A. Stansbury and J. May conducted interviews for our Youth Services Library Associate.
- L. Martinez joined our team as our Adult Services Department – Digital Services Librarian.
- Our current headcount for August was 34: 17 FT (37.50 hours weekly), with 17 PT staff members.
- Average merit increase for FY 24/25 (year-to-date) is 2.49%
- Average merit increase for FY 25/26 (year-to-date) is 2.73%

## **Technical Services**

- A. Meads completed her online CPR/AED training.
- K. Meadows completed a Niche Academy course on soft skills.
- M. Ortmeyer completed the ABLE 6 training titled "Introduction to Subject Headings" to enhance her subject heading analysis skills.

## **Technology**

- 8/1 - K Krewer worked with MK to set up the new RFID inventory wand. MK will schedule training with circulation in September to go over using it in more detail.
- 8/6 - K Krewer attended the CCS Go Live Review webinar.
- 8/19 - K Krewer attended the second LACONI Technology group meeting.
- IT continued preparing new desktop PCs for circulation and some admin staff. These will be distributed to staff in September to replace outdated PCs that are incompatible with Windows 10.

## **Youth Services**

- In August, we completed another Summer Lunch program with Northern Illinois Food Bank and served 960 meals over the course of the summer (437 in June, 360 in July, and 163 in August). At the last Summer Family Market, we

served approximately 63 households. We're grateful to have this important partnership that benefits our neighbors.

- S. Kordistos reports that she held another successful 1000 Books Before Kindergarten graduation celebration. This year, fifteen children completed the program! The celebration included a storytime, mock graduation ceremony, and the giving of 'diplomas' and a yard sign celebrating their accomplishment.
- J. Einoris had a positive interaction with a family at the conclusion of Summer Reading. She was able to do some reader's advisory for the son based on his interest in Percy Jackson and Greek Mythology. After the interaction, his sister was emboldened to ask for readers' advisory help from J. Velasco after seeing her brother interact with Jen.
- The End of Summer Reading Foam Party was successfully rescheduled for early August. We were able to hold the foam party in the library's auxiliary parking lot. C. Jimenez and B. Salazar supervised the event that J. Einoris arranged. The kids had a ton of fun and their families were grateful we could reschedule the event.
- Youth Services attended two outreach events at our area middle schools to start the school year – at Parkland Middle School Supply Drop Off, C. Jimenez and D. Deasey from Circulation interacted with 74 individuals, and at McHenry Middle School's Open House, J. Velasco and J. Einoris interacted with 122 individuals and signed up 10 families for library cards.
- A. Stansbury and C. Jimenez completed the online CPR/AED training program.

## Patron Comments



Date 8/14/2025

My comment/compliment/complaint:

TOM helped me uncover  
the history of the  
McHenry Soap Box Derby

THANK YOU VERY  
MUCH!!!

Name (optional): Justin Bender



Date 8/21/25

My comment/compliment/complaint:

The customer service desk has  
kept me sane and helped me  
with complicated matters.

Everyone is delightful and  
professional.

K

Name (optional): Kathy K Adams

**TO:** Board of Trustees  
**DATE:** September 16, 2025  
**FROM:** Lesley Jakacki, Director  
**RE:** FY25 Illinois Public Library Standards

Each year, the Library, staff, and Board must complete specific requirements related to the Per Capita Grant we apply for from the Illinois State Library. For the past four years, there has been only one requirement, which was to review the standards in *Serving Our Public 4.0*. This year, the Illinois Library Association released a new public library benchmarking tool called Illinois Public Library Standards, which introduces a flexible framework of 12 standard topics with core, intermediate, and advanced levels. These standards help libraries measure their progress in fulfilling their mission as a public library and serving their community.

Introduction to the Illinois Public Library Standards:

<https://www.ila.org/publications/illinois-public-library-standards/introduction-to-the-standards>

Illinois Public Library Standards Website: <https://www.ila.org/publications/illinois-public-library-standards>

Over a period of three months, library managers and relevant staff will review selected standard topics to evaluate the library's current status, share progress, and identify areas for improvement. The Board will then have the opportunity to review the staff's report and provide its own feedback. This is a useful tool for strategic planning.

The schedule for when we will address specific standards at Board Meetings is as follows:

September 2025 Board Meeting

- [Access](#)
- [Advocacy and Community Engagement](#)
- [Buildings & Grounds](#)
- [Finance and Budget](#)

October 2025 Board Meeting

- [Collection Management](#)
- [Governance and Administration](#)
- [Human Resources](#)
- [Information Services](#)

November 2025 Board Meeting

- [Marketing and Promotion](#)
- [Programming](#)
- [Safety and Emergency Preparedness](#)
- [Technology](#)



### Standard 1: Access

The physical library remains central to successful service and while no one model can meet every need, some common requirements will help to create a functional and enjoyable environment for both staff and patrons. These include adequate and accessible layouts to house and circulate the collections, comfortable and light filled areas for the public and staff, meeting and study rooms for both group and individual use, and youth spaces that inspire children and teens. Libraries should review the long-term spatial needs of the library in conjunction with their current strategic plan.

Standard	Core	Intermediate	Advanced	Comments/Improvement Plans
1	The library follows all local, state and federal laws relating to access, including the Americans with Disabilities Act.	N/A	N/A	This year, we completed a self-audit regarding the library's compliance with physical accessibility requirements, and overall, we are compliant. We have also expanded our accessible technology offerings. However, the library still needs a website that meets current accessibility standards.
	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
2	The library is open a minimum of 15 hours per week [23 Ill. Adm. Code 3030.110].	The library is open to the public with daytime, evening and weekend hours.	The library is open 7 days a week, for most of the year.	We are open 68 hours a week, closed for 10 holidays and six staff days, and are conscientious about closing for weather and repairs. The hours have remained unchanged since the 1990s, and should be revisited for today's users.
	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	
3	The library regularly reviews long term space needs.	The library addresses long term space needs in its strategic plan.	The library conducts a community needs survey and includes library spaces in the questionnaire.	We review long-term space needs informally. A community survey was last completed in the 2010s and should be an aspect of the upcoming strategic plan, as there have been substantial changes to our community and how they use the library since then.
	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	

Standard 1: Access\_2025

<b>4</b>	The library provides an exterior book return that is open 24/7.	The library provides alternate methods for picking up and returning materials (e.g., drive-up book drop, curbside pickup, drive-through window).	The library provides off-site pick up and return of materials (e.g. homebound delivery, book mobiles, kiosks, automated lockers).	The library offers services that are included in Intermediate (drive-up book drop and curbside) and advanced (homebound) levels. Still, these services could continue to be better promoted and their scope expanded.
	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	
<b>5</b>	The library provides adequate, safe, well-lit, and convenient parking during all hours of service.	N/A	N/A	
	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
<b>6</b>	The library's entrance is clearly visible, easily identified, and well illuminated for both vehicles and pedestrians.	N/A	N/A	This may become compromised during the Route 31 construction project.
	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
<b>7</b>	The library's interior spaces are adequately illuminated.	Natural light is utilized as much as possible.	The library has energy efficient lighting throughout its buildings.	While the lighting is adequate in most instances, some areas don't get as much natural light, where we could increase artificial lighting.
	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	
<b>8</b>	The library provides signage to identify collections, services, and amenities.	In multilingual communities, signage is provided in relevant languages throughout the building.	N/A	We comply with the listed levels, but there are tweaks to our signage that could enhance their usefulness to all patrons.
	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
<b>9</b>	The library provides designated spaces for youth and adults.	The library provides dedicated space for teens.	The library provides dedicated spaces for other specific populations (e.g., sensory space, comfort room, mother's room).	Our current spaces for these demographics are in an open room rather than separate areas. This setup doesn't allow for the unique, dedicated spaces that would enhance their experience.
	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	

Standard 1: Access\_2025

<b>10</b>	The library has adequate and appropriately sized shelving to provide easy access to patrons of all ages.	N/A	N/A	Ideally, the shelving in Adult Services would be shorter, but that would compromise collection space.
	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
<b>11</b>	The library has sturdy and comfortable furnishings in sufficient quantities and sizes to meet the needs of patrons of all ages.			Seating in the Adult magazine area was rearranged to be more welcoming, and increased task lighting at study tables.
	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
<b>12</b>	The library provides accessible spaces for library programs, meetings, and individual and group study.	The library has rooms designated for programs, meetings, and individual and group study.		Heavy use of existing library meeting spaces limits their availability to meet both the library's and the community's current needs. This indicates a need for more dedicated space.
	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	

Standard 1: Access\_2025

## Standard 2: Advocacy & Community Engagement

Advocacy and community engagement are vital for libraries to ensure continued support, relevance and sustainability. Advocacy helps secure necessary funding and public support by demonstrating the library's value to policymakers and stakeholders. Community engagement fosters deeper connections and ensures that programs and services address the evolving needs of the people it serves. By actively engaging with diverse populations, libraries promote the message that they provide learning opportunities, services, and programs that are free, inclusive and welcoming to all. Together, advocacy and community engagement ensure that libraries remain essential resources.

Standard	Core	Intermediate	Advanced	Comments/Improvement Plans
<b>1</b>	The director and board are knowledgeable of state-wide advocacy training tools.	Training in advocacy skills is offered to staff, the board, and/or other stakeholders, such as Friends of the Library and Foundation groups.	Library staff, board, and community stakeholders have the skills and knowledge to be proactive advocates on behalf of the library and community.	The Director actively seeks and attends advocacy opportunities, attending informational presentations on relevant tools. She also informs the Board of opportunities for their learning and participation in advocacy activities.
	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
<b>2</b>	The director and staff actively network with community organizations, businesses and institutions (e.g., Chamber of Commerce, Rotary, Kiwanis).	The director and staff present at school, business and community meetings on library initiatives, programs, collections and services.	The director and staff invite community leaders, organizations, partners and stakeholders to the library for tours, coffees, and/or information meetings to showcase what the library offers.	The Library maintains a high level of engagement with the groups identified at the Core level and is actively expanding its outreach within the district. We have made a deliberate effort to enhance our preparation and presence at these events, which includes providing outreach training for all staff.
	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
<b>3</b>	The director and staff collect and analyze data to measure how community members use the library.	Using data collected and analyzed, the director and staff communicate the library's impact and advocate for programs, personnel, and spaces.	The library annually highlights data, stories and accomplishments from the year and disseminates it to external and internal stakeholders.	We continually explore how to better integrate available data into our decision-making processes. We collect multiple points of data internally and released an annual report for the first time in many years.
	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	

<b>4</b>	The director and board know their local, state, and federal elected officials.	The library includes local, state, and federal elected officials on mailing lists and invites them to events.	The library partners with elected officials to co-host events and informational sessions to promote civic engagement.	The Director needs to investigate additional methods for communicating with and meeting with elected officials from the areas served, as they are already aware of who these officials are. We host some events, such as constituent services and Coffee with the Chief, which the Mayor or the County's State Attorney often attends.
	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
<b>5</b>	The director and board and/or staff are informed of Illinois Library Association (ILA) and American Library Association (ALA) legislative priorities and promote those priorities when needed.	The director, board and/or staff actively participate in the local, state, and national legislative campaigns and events organized by ILA and ALA.	The director, board and/or staff serve on forums, committees, and boards of ILA and ALA.	Our professional staff actively participates in both the Illinois Library Association (ILA) and the American Library Association (ALA), and balances our mission and goals with their legislative priorities, campaigns, and events. Additionally, staff members are engaged in local library networking and work groups, including CCS, Laconi, and RAILS.
	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
<b>6</b>	The director, staff, and board are aware of current community projects and economic planning and seek opportunities for library engagement.	The director, staff, and board use their community engagement to inform the library's strategic plan.	The library is a sought-after partner in working with and developing community initiatives.	The Director reads the minutes of meetings held by our local government units to increase awareness of what is going on. When applicable, has attended community input sessions and City Council meetings.
	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	

### Standard 3 – Buildings & Grounds

The action plans in each section are to be used as a tool for library directors, staff and board members to discuss and determine how their library is addressing the Serving Our Public standards. It is important that library directors, boards and staff recognize that public libraries are always evolving due to new trends, changing societal norms and cultural influences. In order for a library to stay sustainable and viable, the library directors should regularly review the core standards with both board and staff.

Standard	Core	Intermediate	Advanced	Comments/Improvement Plans
1	The library's operating budget includes dedicated funds for regular maintenance of buildings and grounds.	The library establishes a special reserve fund with the goal of financing future capital projects, including repairs, remodeling, renovations, or a new building.	The library contributes annually to a special reserve fund to have sufficient financial resources to cover the costs of future capital projects.	The Library established a special reserve fund in the 1980s and has been able to contribute regularly any surplus monies to the fund over the past three years.
	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	
2	The library has a capital improvement plan that defines and forecasts repair and replacement of major equipment and infrastructure.	The library regularly reviews the capital improvement plan.	The library hires a qualified architect or engineer to perform a long term facility assessment to inform the capital improvement plan.	The Library is behind in meeting these standards. The first step is to have a capital assessment done to understand the costs of maintaining the building, and also a community survey to see what the public wants in the space. Then we can address maintain, remodel, expand, or build new, which will help us understand where monies are being spent.
	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
3	The library conducts a walkthrough to assess the condition of furniture and equipment on an annual basis.	The library keeps a current inventory of all furniture, fixtures, and equipment.	The library periodically conducts an appraisal of all furniture, fixtures and equipment with an accredited appraisal company.	The Library Director and Building Services Manager review the status of the equipment and furniture annually when working to prepare a budget. A current inventory is currently being prepared and should be 50-60% completed by the end of FY 2025/26. The last accredited appraisal was conducted in 2016, and a new one is now necessary.
	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	

Standard 3: Buildings & Grounds\_ 2025

<b>4</b>	The library has liability insurance that will cover replacement costs of the facility and its contents.	The library reviews its insurance coverage annually to ensure proper valuation of the facility and its contents.		The Library works with its insurance broker during annual renewal to ensure any changes in the facility and its contents are reviewed for potential coverage changes. An updated appraisal will also assist us with this.
	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
<b>5</b>	Staff and trustees receive a tour of the library's buildings and grounds.	Key staff receive training on building systems appropriate to their roles.		All staff and trustees received a complete building tour during orientation, and staff receive additional tours during safety walks. Those in Building Services learn more in-depth about building systems, and those serving as Person-In-Charge receive more information about building system locations and building safety/security features.
	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
<b>6</b>	The library has a building and grounds maintenance checklist that is annually reviewed and updated.	The library has a facilities maintenance manual that includes instructions for operation of all building systems.		We have parts of both sets of documents, but they are out of date or not organized for easy retrieval. The Building Services Manager will lead the work to update checklists and organize instructions for easy retrieval.
	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
<b>7</b>	The library keeps a copy of all maintenance documents, blueprints of the original building, and all subsequent renovations and warranties.	The library keeps a digital copy of all Maintenance documents, all documents related to the construction of the original building and all subsequent renovations and warranties.		The Library has blueprints of the renovated building, but the original blueprints are not complete, as the building was built before it became a library. Many of the newer blueprints are available digitally. Maintaining a digital archive of documents related to the building is an ongoing process, as new projects arise, and we are working to upload documents as time permits.
	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	

Standard 3: Buildings & Grounds\_ 2025

	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
<b>8</b>	The library hires staff, contractors, or vendors to maintain the building and grounds, and maintains a list of contacts for building systems.			When fully staffed, the Building Services Department has three staff members. They utilize vendors for more extensive and specialized repairs and preventative maintenance, and a vendor list for commonly used contractors is available.
	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
<b>9</b>	The library has a master key box and password list for access to the building and its systems.	The library has a security protocol for the distribution of keys and passwords, including regular password changes.		The Library has a master key box, but it needs to be organized, and obsolete keys need to be removed. The master password list is shared between the Building Services Manager and the Executive Director and updated when changes occur. A key policy is currently in the works to outline a formal security protocol for physical keys and keypad access.
	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
<b>10</b>	The library strives to make its buildings and grounds as environmentally friendly as possible (e.g., LED lighting, recycling, energy-efficient equipment, solar panels, EV chargers).	The library has a plan to improve environmental efficiency and sustainability.	The library seeks local, state, and national accreditations for environmental standards (e.g., LEED, Energy Star).	When replacing systems and equipment, eco-friendly alternatives are considered. We currently have multiple solar arrays on our roof to help with electricity usage. Doors are being replaced to help with drafts, along with new skylights. Janitorial staff use reusable cleaning clothes and mops to minimize the use of single-use paper products.
	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	



### Standard 5: Finance & Budget

Illinois public libraries receive the bulk of their funding from local property tax revenues. Additional funding may come from grants and other miscellaneous revenue streams. Because public tax dollars fund library services, all libraries should strive for strong financial policies and transparent documentation. Board-approved policies and transparency are critical for maintaining public trust, ensuring legal compliance, and fostering responsible stewardship of taxpayer funds. Given the trust that taxpayers put in the library administration to be good stewards of the public monies, extensive training for the director and board of trustees is recommended.

The fiscal well-being of a public library is paramount to serving the community's residents. A library's well-managed finances—through strong policies, procedures, and oversight—allow administration to maintain the facility and collections, hire and retain qualified and competent staff, and provide a variety of programs and services that stakeholders desire. Creating and managing the annual budget is one of the core tasks of the director, and oversight of library finances is one of the most important responsibilities of the board.

Audits are a best practice for maintaining fiscal integrity. Libraries with a budget of \$850,000 or more are required by Illinois statute (50 ILCS 310/1) to conduct an annual audit. It is a best practice recommendation that libraries under that budgetary limit still conduct an annual audit. Audits may be done in conjunction with the library's funding agency (city, village) or independently (districts).

Standard	Core	Intermediate	Advanced	Comments/Improvement Plans
1	The library has a written budget that is developed by administration and approved by the board.	The library has the budget in an electronic spreadsheet format.	The library includes legacy data in the spreadsheet to project future revenues and expenditures.	
	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	
2	The library keeps a current accounting of its revenues and expenditures, and the board reviews and approves all monthly expenditures (e.g., invoices, electronic payments and transfers, insurances, payroll, pension/retirement, and tax obligations).	The board reviews actual revenues and expenses against the monthly budget and discusses variances with the director.	N/A	
	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	

Standard 5: Budget and Finance\_2025

<b>3</b>	The board's bylaws emphasize the importance of financial oversight and the creation of board-approved financial policies.	The library board regularly reviews and updates financial policies to reflect best practices.	The library board utilizes financial professionals to review and make recommendations to strengthen financial policies and procedures.	A further enhancement for the advanced level would be to engage with a financial advisor who specializes in municipal investments.
	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	
<b>4</b>	The library has a process for adding/removing signers from all financial accounts (e.g., bank accounts, credit cards, and online accounts).	N/A	N/A	
	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
<b>5</b>	The director and board have an understanding of the fundamental principles of library funding, financial reports, and budgeting. The library uses professionally accepted bookkeeping practices.	The director and board pursue continuing education to enhance their understanding of library funding, financial reports, and budgeting.	N/A	The Director attends budgeting and levying workshops when offered by RAILS, the county, and other resources. Budgeting and finance continuing education opportunities are available through iLead for the Board.
	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
<b>6</b>	The library follows all legal requirements for financial reporting. If applicable, the library follows all GASB (General Accounting Standards Board) accounting principles as required by the auditor.	The library actively maintains a transparency webpage where it posts its reporting requirements, ordinances, and audit status.	N/A	
	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	

Standard 5: Budget and Finance\_2025

<b>7</b>	The library strives to ensure adequate funding for library operations, staffing, programming, services, and facility needs using local funding.	The library seeks grants through Friends groups, foundations, library systems, and state programs to supplement the annual budget as needed. The library has an established donations and gifts program.	The library seeks non-traditional sources for fundraising (e.g., corporate sponsors/donations, endowments, investments) to supplement the annual budget.	The Library currently does not hold any investments because it lacked the funds to invest until recently. However, now that we are transferring funds into our special reserve fund, we will explore various investment options for local government funds.
	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
<b>8</b>	The library conducts an annual audit if the budget is \$850,000 or more. Depending on the type of library, the funding agent may do this as part of their annual audit.	The library board reviews and approves the annual audit, making the audit findings available to the public.	The board utilizes audit findings to enhance financial policies, improve efficiency, and mitigate risks.	
	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	
<b>9</b>	The library or its funding agent (city, village) provides a treasurer's bond in the amount of 10% of the annual budget or the approved alternative of appropriate insurance as described in the statute (75 ILCS 5/4-9).	The library provides additional liability insurance coverage for its director, board, and others handling library money and/or financial transactions.	N/A	
	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
<b>10</b>	The library utilizes internal controls to prevent fraud.	The board and director regularly review the library's internal controls.	If the library utilizes an auditor, they review the library's internal controls.	
	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	
	The library securely stores financial documents (e.g.,	The library utilizes fraud protection measures	N/A	

Standard 5: Budget and Finance\_2025

	checks, payroll, credit cards).	(e.g., Positive Pay, payment by Automated Clearing House [ACH]).		
	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
<b>12</b>	The library has a long-term financial plan.	The long-term financial plan includes an allowance for the building's capital needs, future projects, and projected expenses.	The long-term financial plan includes strategies for additional revenue streams (e.g., bequests, endowments, bond retirements, Tax Increment Financing [TIF]).	Over the past few years, our financial plan has been to create a budget within our means and stick to it, as well as to improve our ability to budget for potential increases and compensation budgets. Now that we have achieved that initial goal, we can start focusing on long-term financial planning.
	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	

# National Friends of Libraries Week 2025

## Proclamation

**Whereas**, the Friends of the McHenry Public Library is a volunteer organization that raises funds and advocates for Library service and literacy;

**Whereas**, Friends of the McHenry Public Library District raise money through year-round book sales that enable our library to move from good to great -- providing the resources for additional programming, equipment, and special events throughout the year;

**Whereas**, this year, the Friends have funded the following Library initiatives: Winter and Summer Reading Programs, Library Lover's Expedition, Library Card Sign-up Month, 1,000 Books Before Kindergarten Program, the Illinois Libraries Presents membership and events, library staff appreciation, and a bike repair station;

**Whereas**, the work of the Friends highlights on an ongoing basis the fact that our library is the cornerstone of the community, providing opportunities for all to engage in the joy of life-long learning and connect with the thoughts and ideas of others from ages past to the present;

**Whereas**, the Friends understand the critical importance of well-funded libraries and advocate to ensure that our library gets the resources it needs to provide a wide variety of services to all ages, including access to print and electronic materials, along with expert assistance in research, readers' advisory, and youth services;

**Whereas**, the Friends' gift of their time and commitment to the library sets an example for all in how volunteerism leads to positive civic engagement and the betterment of our community;

**Now, therefore, be it resolved that the** McHenry Public Library District Board of Trustees proclaims October 19-25, 2025, as

## *Friends of Libraries Week*

at the McHenry Public Library District and urges everyone to join the Friends of the Library and thank them for all they do to make our library and community so much better.

Proclaimed on this 16<sup>th</sup> day of September, 2025

---

Charles T. Reilly, President  
McHenry Public Library Board of Trustees

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TODAY'S WEATHER



**HIGH**  
**77**  
**LOW**  
**59**

Complete forecast on page 8



# New school on horizon as Wonder Lake grows

Harrison District 36 set to start year with mobile classrooms

By JANELLE WALKER  
jwalker@shawmedia.com

By the time Wonder Lake's Stonewater subdivision wraps up construction in a decade or so, Harrison School District 36 expects to top out at 1,600 students, according to Superintendent Susan Wings.

In the meantime, the tiny and close-knit district is learning and adapting to new students and looking to the future of its population, adding mobile classrooms and a new playground this year.

"There are so many variables that will control" growth, Wings said. "Interest rates, job location, supply and demand. It is hardly perfect" to guess when the current building will be too small for their total enrollment, she said.

Last year, U.S. Census data proclaimed Wonder Lake the fastest-growing community in Illinois. Two subdivisions – one that is in the Harrison district – are building and selling homes as fast as they can be finished.

Harrison's expected growth comes from the Stonewater subdivision, set to bring 3,700 homes and 10,000 residents to the village over the next decade. All but one section of Stonewater homes will send its students to the pre-kindergarten through eighth grade school district up the road.

"Our goal is to have the number of graduates ... replaced with kindergarten students," Wing said, adding that there are more students in the elementary grades than in the middle school, but the district is not seeing a massive influx of students.

When Wings came on as superintendent in 2013, there were 428 students at the school. There was a drop in enrollment when in-school classes resumed after COVID-19, but when the new school year starts up Wednesday, she expects 458 students to come through their doors.

The Harrison School Board has been preparing for the eventual enrollment growth. Stonewater's developer, NRB Land Development, paid for a \$6.75 million renovation project and addition to Harrison School in lieu of developer donations in 2018.



Janelle Walker

Harrison School librarian Tim Yoder waits for families to stop in during the school's Meet Your Teacher event on Monday. The tiny school district in Wonder Lake is expecting to triple in size as development comes to the village.

That project didn't add classrooms, however. This year, students in third and fourth grades will be housed in a new mobile classroom unit to ensure the school can maintain its smaller class sizes.

"We have six classrooms that will be in a mobile unit to meet the needs of the school's population. We have rooms available," Wings said.

The mobile classrooms "will be with us for five years" which should accommodate their enrollment during that time, Wings said. "Every year, we will have to reassess."

While growth at Harrison has been incremental, it has brought other changes. With 70 English-learning students – roughly 15% of the total school population – the district has added staff and classrooms for those students.

"It has been increasing every year over the last three years, so we have had to increase services for those students," Wings said.

The district has also decided to keep early childhood special education students, who were previously sent out-of-district for their specialized instruction, at Harrison. They are up to eight pupils



Janelle Walker

Instruments wait for students to arrive at Wonder Lake's Harrison School. The pre-K-through-Grade 8 school is set to open Wednesday with fewer than 500 students in the building.

in the program now.

On Monday, hours before parents and students arrived for Meet Your Teacher Day, workers finished installing a new playground behind the school on McCullom Lake Road.

Parents and their students came in carrying their backpacks and school supplies, figuring out where their classrooms, cubbies and lockers will be before the first day of classes Wednesday.

day.

Kayla Hamand was with her sixth- and first-grade children at the school, meeting teachers and finding classrooms. Because it is such a small school – most classes have 15 or 18 pupils – the families all know each other.

"If anything happens, all we have to do is call," Hamand said.

See **ADDING SPACE** on page 5



## • ADDING SPACE

Continued from page 3

Her daughter, Taya, is set for foot surgery on Sept. 5. Already, the school is working with the family to ensure Taya will have a smooth transition back to classes, and the school community has helped, too.

“They have sent my daughter food” so she has something to eat at home, Hamand said. “It is nice here, that we as parents know the other parents.”

“I adore this school,” mother Rachel Lechner said, adding that the teachers there have been “biggest influence” on her student who struggled. “She put in a lot of effort with her” and helped her daughter succeed.

After eighth grade, Harrison’s students go on to McHenry Community High School District 156. The larger high school district, with students coming from several elementary schools, does a good job at acclimating freshman students, Lechner said. Summer sports camps and practices, along with “a pretty good core of friends” helped her older children, ages 17 and 15, adapt.

Once enrollment at Harrison hits 750, it pulls the trigger on a second



Janelle Walker

This corner of a prep room for special ed teachers is set aside for students – often those with autism spectrum disorders – who need to get away from the sounds of a busy school. Classes at Harrison School are set to start Wednesday.

school for the district, according to NRB Land Development’s agreement with the district.

That agreement also calls for NRB to pay for its construction. Design and

other factors will be decided with the school board, Wings said. The original agreements calls for an elementary school on the site within Stonewater, making it easier for younger children

to walk to school.

“I am not sure how that will play out” and depends in what age groups enrollment growth comes from, Wings said.

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