



McHenry Public Library District Board of Library Trustees Regular Meeting

**Tuesday, May 21, 2019
Library Board Meeting Room**

Agenda

I. CALL TO ORDER – Bradley Schubert, President

II. ROLL CALL – Monica Leccese, Secretary

III. PLEDGE OF ALLEGIANCE

IV. CORRECTIONS OR ADDITIONS TO THE AGENDA

V. PUBLIC COMMENT AND RECOGNITION OF VISITORS

VI. CONSENT AGENDA FOR THIS MEETING (Action)

SECRETARY'S REPORT – Monica Leccese, Secretary
Minutes of the April 16, 2019 Regular Meeting, the April 16, 2019 Executive Session, and the April 27, 2019 Special Meeting

TREASURER'S REPORT – Delphine Grala, Treasurer

- Monthly Financial Statements and Interim Check Report through April 30, 2019, and Invoice Reports for April/May 2019
- Additional Invoices (distributed night of meeting)
- Petty Cash and Credit Card Reports

VII. COMMUNICATIONS

- Tracy Furgason, Grey House Publishing, to B. Edminster—follow up to phone discussion
- ComEd's response to damage claim, 5/2/2019
- Letter from IL Sec. of State's office regarding 2020 census (April 2019)

VIII. LIBRARIAN'S REPORT

IX. EXECUTIVE SESSION

To discuss the appointment, employment, compensation, discipline, performance or dismissal of specific employees of the public body in compliance with the Open Meetings Act 5 ILCS 120/2 section 2(c)(1).

X. OLD BUSINESS

1. Strategic Planning – where we go from here? After 4/27 (Discussion)



XI.

XII. NEW BUSINESS

1. New Job Descriptions (accepted as part of Staff Policies) **(Discussion, Approval)***
2. Compensation Plan (Accepted as part of Staff Policies/FY19/20 Budget) **(Approval)***
3. MPLD Organizational Chart (Accepted as part of Staff Policies) **(Approval)***
4. Approval of re-wording of travel policy and travel reimbursement form relating to 30-day maximum submittal of receipts for reimbursement **(Approval)**
5. Preliminary work on FY2019/20 Budget presented + calendar schedule (including presentation by D. Grandon regarding IT equipment replacement) **(Discussion)**
6. Board recognition of library staffs' training accomplishments **(Discussion)**

XIII. ANY AND ALL OTHER BUSINESS THAT MAY PROPERLY COME BEFORE THE BOARD

XIV. ADJOURNMENT

*Since these recommendations come from the Compensation Ad Hoc Committee, no 2nd is required unless the motion is NOT approved and can be sent back to committee for re-working or given to the larger board for discussion/re-work. In such case a motion and 2nd would be required.

The McHenry Public Library District makes board meetings accessible to people with physical disabilities under ADA requirements. Any person with a physical disability may contact the MPLD at 815-385-0036 within 4 hours of any meeting date to request special access to the meeting.

MINUTES
MCHENRY PUBLIC LIBRARY DISTRICT
BOARD OF LIBRARY TRUSTEES
REGULAR MEETING

Date: April 16, 2019
Time: 7:00 P.M.
Location: Library Board Meeting Room

I. Call to Order:

President Schubert called the meeting to order at 7:00 p.m.

II. Roll Call:

Roll was called and a quorum was established.

Members Present: Margaret Carey, Jackie Fogleman, Monica Leccese, Charles Reilly, Bradley Schubert, Jill Stone

Members Absent: Delphine Grala

Also Present: James Scholtz, Executive Director
Bill Edminster, Assistant Director
Emma Andrews, Youth Services Lead
Lesley Jakacki, Youth Services Manager
Pam Strain, Adult Service Manager
Patti Torgersen, Business Manager

III. Pledge of Allegiance

IV. Corrections or Additions to the Agenda

Schubert appointed Reilly Treasurer pro tem

V. Public Comment and Recognition of Visitors

VI. Consent Agenda for this meeting

Secretary's Report – Monica Leccese, Secretary

Minutes of the March 19, 2019 Regular Board Meeting and Executive Session

Treasurer's Report – Chuck Reilly, Treasurer pro tem

Monthly Financial Statements and Interim Check Report through February 28, 2019, Monthly Financial Statements and Interim Check Report through March 31, 2019, and Invoice Reports for March/April 2019

Additional Invoices (Distributed night of meeting)

Petty Cash and Credit Card Reports

The Board reviewed the regular board minutes, financial statements and monthly invoices. Stone commented that the revenue from fines seemed high. Scholtz responded that the amount was in line with what he had anticipated in the budget. He also remarked that fine revenue went down after CCS implemented automatic renewals in Polaris.

Carey moved and Stone seconded a motion to approve the minutes of the Regular Meeting and Executive Session for March 19, 2019, the monthly financial statements for the fiscal year through February 28, 2019, the Invoice Reports for March/April 2019, and payment of the invoices.

Ayes: Carey, Fogleman, Leccese, Reilly, Schubert, Stone

Nays: None

Abstain: None

Absent: Grala

Motion Passed

VII. Communications

The Board reviewed the Communications.

- Dana Diederich, McHenry American Legion Aux. Post 91 to B. Edminster—donation
- B. Edminster to McHenry American Legion Aux. Post 91—report on use of Auxiliary donation

VIII. Librarian's Report

The Board reviewed the Librarian's Report

- Scholtz spoke about the grand opening of the Discovery Hub room and said it was very successful. Jakacki reported that all the children who were there were very excited. Edminster commended Jessie Hume, who assisted Jakacki in planning the Discovery Hub.
- Scholtz attended a RAILS update meeting for directors at Vernon Area Public Library. The topic of the increased minimum wage dominated the conversation, and Scholtz reported that many directors felt that the increase would have a very deep impact on their libraries.
- Scholtz is now a member of the Landmark Commission and he told the Board that the commission is busy planning Petersen Farm Day for this summer.
- Scholtz has distributed budget request forms to department managers.
- Scholtz reminded the Trustees about the Strategic Planning event on April 27, 2017. Since the meeting counts as a special Board meeting, the library will have to provide transportation to any patron who wishes to attend. Panera in McHenry will deliver boxed lunches to the Concord Center.
- Scholtz thanked the Trustees for submitting Statements of Economic Interest to the County Clerk.
- Scholtz shared the contents of a letter of thanks from a patron who wished to remain anonymous to staff who helped her send a fax. She mentioned Jenn Einoris, Anna Karwowska, and Zach Terrill as being the staff members who helped her.
- The Elevate Illinois Libraries Leadership Program selected Jakacki to attend its conference in Springfield, so she will miss the strategic planning event on April 27. Emma Andrews will attend in her place.
- Scholtz told the Board that the City of McHenry had agreed to take responsibility for the sewer line that serves the library, the Iver Johnson Real Estate office, and the Frank Low Insurance Agency. Scholtz contacted the neighboring businesses and they have agreed to sign a contract with the city regarding the transfer. In return for the city taking over the sewer line, the city has asked the library to pay for a new manhole on Kane Street. Scholtz has approached Erickson Engineering about the manhole project. The cost may affect the strategic plan, but if we decide to build an annex or new library, the city will pay for upgrading the sewer connection.

- Scholtz reported on his conversation with the Police Department about using staff bathrooms in the library. We had hoped that this would increase police presence in the library. The police have concerns that need we need to address before they agree.
- Scholtz distributed a worksheet to the Board that he will distribute to staff before the Active Shooter in-service.
- Scholtz reported on an incident in the library where an emotional support dog barked at a service dog. Scholtz explained that by law we must allow service animals, but we can decide on a case-by-case basis about allowing or not allowing emotional support animals.

IX. Executive Session

To discuss the appointment, employment, compensation, discipline, performance or dismissal of specific employees of the public body in compliance with the Open Meetings Act 5 ILCS 120/2 section 2(c)(1).

Schubert moved and Leccese seconded a motion to go into executive session at 7:35 p.m. to discuss the appointment, employment, compensation, discipline, performance or dismissal of specific employees of the public body as well as discussing specific contractual matters of vendors in compliance with the Open Meetings Act 5 ILCS 120/2 section 2(c)(1).

Ayes: Fogleman, Carey, Leccese, Reilly, Schubert, Stone

Nays: None

Abstain: None

Absent: Grala

Motion Passed

The Board took no action in Executive Session.

Carey moved and Schubert seconded a motion to come out of executive session at 8:18 p.m.

Ayes: Fogleman, Carey, Leccese, Reilly, Schubert, Stone

Nays: None

Abstain: None

Absent: Grala

Motion Passed

X. Old Business

None

XI. New Business

1. Strategic plan date (4/27) agenda outline/content (Discussion)

Scholtz reviewed the agenda and plans for the strategic planning event on April 27. The Board and staff should be prepared to begin at 9:30 a.m. Scholtz said he expects 25 to 27 attendees. Board members' name badges will be available for them to wear at the event. Edminster will ask staff to wear their work name badges. There will be time for introductions at the beginning of the meeting also.

2. Job description project and upcoming FY 2019/20 budget scenario/planning; set up a salary/compensation sub-committee (Discussion)

Scholtz asked that two or three Board members volunteer to be part of an ad hoc committee with him and Edminster to review the salary/compensation proposal from HR Source. Leccese and Stone volunteered. Scholtz will ask Grala, who has worked in corporate finance, whether she is interested in being on the committee.

The job descriptions that Yazel prepared before she left were more specific than our previous job descriptions. By being more specific, the job descriptions make it harder to compare with job descriptions from other libraries, but they make it easier for managers to evaluate staff and make sure they do the tasks they hired them to do.

Scholtz explained the effect of the increase in the minimum wage on future budgets saying that allowing salaries and benefits to rise to over 70% of the budget is unsustainable. Scholtz expressed his opinion that the library needs to levy the maximum amount possible under the tax cap in order to continue to pay salaries and continue to provide library services in the future.

The ad hoc committee will meet after the strategic planning event to review the compensation study and the revised job descriptions from HR Source. Scholtz will provide scenarios for dealing with those proposals and with the increase in the minimum wage to get through the next five to seven years.

3. Computer problems/solutions, including VoIP phone solutions, timetables (Discussion)
Scholtz reported that although we still have IT problems, they are in the process of being solved. We are working with consultants from CCB and Eder Casella on various problems. We received new computers for the staff that require creation and testing of profiles. The timetable for replacement remains to be set. AT&T has installed fiber connections to the library that can support VoIP. The phone committee is still interviewing phone providers.
4. First reading of in-house computer use policy and wireless agreement (Discussion)
Scholtz praised Jakacki and the staff committee that prepared the in-house computer use policy. Scholtz reported that the library's lawyer has approved the End User License Agreement (EULA). The previous policy and EULA did not reflect the current practices of the library so patrons were not required to read and accept the EULA to log on. We tracked uses by the number of times patrons clicked on the EULA to use the computers. We will use it again in the future.

XII. Any and All Other Business That May Properly Come Before the Board

None

XIII. Adjournment

Leccese moved and Carey seconded a motion to adjourn the meeting at 8:51 p.m.

Ayes: Carey, Fogleman, Leccese, Reilly, Schubert, Stone

Nays: None

Abstain: None

Absent: Grala

Motion Passed

Respectfully Submitted,

Monica Leccese, Secretary

EXECUTIVE SESSION MINUTES
MCHENRY PUBLIC LIBRARY DISTRICT
BOARD OF LIBRARY TRUSTEES

Date: April 16, 2019

Time: 7:35 p.m.

Location: Library Meeting Room, #136 (main floor)

Members Present: Margaret Carey, Jackie Fogleman, Monica Leccese, Chuck Reilly, Bradley Schubert, Jill Stone

Members Absent: Delphine Grala

During Executive Session, the Board discussed the appointment, employment, compensation, discipline, performance or dismissal of specific employees of the public body as well as discussing specific contractual matters of vendors in compliance with the Open Meetings Act 5 ILCS 120/2 section 2(c)(1).

No action was taken during Executive Session.

The Executive Session ended at 8:18 p.m.

Respectfully Submitted,

Monica Leccese, Secretary

MINUTES
MCHENRY PUBLIC LIBRARY DISTRICT
BOARD OF LIBRARY TRUSTEES
STRATEGIC PLANNING SPECIAL MEETING

Date: April 27, 2019

Time: 9:00 a.m.

Location: Concorde Center, 3708 Alden Road, Woodstock, IL

Members Present: Margaret Carey, Jackie Fogleman, Delphine Grala, Monica Leccese, Charles Reilly, Bradley Schubert, Jill Stone

Members Absent: None

Also Present: Sarah Keister Armstrong, Sarah Keister Armstrong & Associates

James Scholtz, Executive Director

Bill Edminster, Assistant Director

Emma Andrews, Youth Services Librarian I Lead

Shane Claucherty, Building Services Manager

Denise Grandon, IT Specialist

Kathy Lambert, Public Relations Manager

Barb Majka, Circulation Manager

Kathy Milfajt, Technical Services Manager

Pam Strain, Adult Services Manager

Zach Terrill, Assistant Adult Services Manager

Patti Torgersen, Business Manager

I. CALL TO ORDER – Brad Schubert, President

II. ROLL CALL – Monica Leccese, Secretary

III. INTRODUCTION OF VISITORS/PARTICIPANTS

IV. NEW BUSINESS

Strategic planning session facilitated by Sarah Keister Armstrong

1. Review of Purpose of Meeting
2. Icebreaker Activity
3. Evaluating Data to Inform Our Decision Making
4. Acknowledging the Successes and Shortcomings of the Library's Most Recent Long-Range Plan
5. Examining the Library's Values, Vision, and Mission
6. Working Lunch Break
7. Identifying Issues Facing the Library and Developing Strategies to Address Them (small group activities & large group discussions)
8. Determining Community Engagement Strategies

9. Determining Next Steps

No actions were taken in the Special Meeting.

V. ADJOURNMENT

The Strategic Planning Special Meeting adjourned at 4:00 p.m.

Respectfully Submitted,

Monica Leccese, Secretary

MCHENRY PUBLIC LIBRARY DISTRICT

COMPILED FINANCIAL STATEMENTS

April 30, 2019

McHenry Public Library District
Balance Sheet
As of April 30, 2019

11:51 AM
05/17/2019
Cash Basis
Apr 30, 19

ASSETS

Current Assets

Checking/Savings

1060 · First Midwest Bank-Money Market

1060100 · MM - General - First Midwest (95,882.77)

1060200 · MM - Spec Reserve-First Midwest 1,432,949.50

1060300 · MM - Grant & Gift-First Midwest 423,578.68

Total 1060 · First Midwest Bank-Money Market 1,760,645.41

1070100 · HSA/Building - First Midwest 222,716.62

1615100 · General Account - First Midwest 16,150.50

1625100 · Payroll Account - First Midwest 69,899.61

1635100 · Imprest Account - First Midwest 2,501.52

1045100 · PROPAY 5,382.56

Total Checking/Savings 2,077,296.22

Other Current Assets

1005100 · Petty Cash 800.00

1500200 · Due from General Fund 550,000.00

Total Other Current Assets 550,800.00

Total Current Assets 2,628,096.22

TOTAL ASSETS

2,628,096.22

LIABILITIES & EQUITY

Liabilities

Current Liabilities

Other Current Liabilities

2500100 · Due to Special Reserve Fund 550,000.00

Total Other Current Liabilities 550,000.00

Total Current Liabilities 550,000.00

Total Liabilities 550,000.00

Equity

3010100 · Fund Balance - General 1,361,167.56

3010200 · Fund Balance - Special Reserve 1,807,615.80

3010300 · Fund Balance - Grants & Gifts 417,289.60

Net Income (1,507,976.74)

Total Equity 2,078,096.22

TOTAL LIABILITIES & EQUITY

2,628,096.22

McHenry Public Library District
Statement of Revenues and Expenditures
April 2019

11:54 AM
05/17/2019
Cash Basis
Apr 19

Income	
6030100 · Interest Income - General	9.73
6030200 · Interest Income - Spec Reserve	96.39
6030300 · Interest Income - Grant & Gifts	29.90
6050100 · Fines	387.65
6055100 · Referral/Collection Fees	20.00
6060100 · Photocopier & Fax Income	1,578.20
6070300 · General Fund Gifts	4.76
6120100 · Meeting Room Fees	125.00
6130100 · Misc Incom -General(Sales/Fees)	81.50
6150100 · Lost & Damged Materials	452.85
Total Income	2,785.98
Gross Profit	2,785.98
Expense	
8010100 · Adult Books	6,479.86
8020100 · Youth Books	4,605.34
8030100 · Magazines & Newspapers	391.88
8040300 · Operating Fund Gifts	50.00
8050100 · Adult AV Materials	2,571.43
8060100 · Youth AV Materials	509.21
8080100 · Video Games	2,272.88
8090100 · eBook & eMagazine Services	1,785.00
8095100 · Electronic Subscriptions	1,916.59
8120100 · Library Supplies	243.74
8130100 · Tech Services Supplies	2,922.65
8140100 · Adult Programs & Supplies	1,904.12
8145100 · Circulation Supplies	1,190.85
8147100 · Summer Reading Club	1,505.00
8150100 · Youth Programs & Supplies	1,822.77
8215100 · Collection Agency Fees	53.70
8245100 · Comp/OfcEqp/CopierRepairs/Contr	187.36
8260100 · Misc Contracted Services	233.00
8310100 · CCS & Polaris Expenses	6,615.76
8320100 · Network Expenses	5,101.00
8330100 · OCLC Services (cataloging)	465.00
8410100 · Payroll Exp, Acctg & Audit Serv	350.00
8420100 · Legal Services	2,750.00
8430100 · Automation & Misc Consultants	9,485.30
8540100 · Postage	1,929.10
8550100 · Public Relations/Promotions	767.38
8610100 · Electricity	792.45
8620100 · Gas	4,053.53
8630100 · Telephone & Internet Services	704.96
8640100 · Water & Sewer	283.75
8740100 · Building & Grounds	5,130.76
8760100 · Hospitality	793.91
8770100 · Interlibrary Loan Fees & Losses	79.73
8800300 · Per Capita Grant expense for FY	
8800311 · Adult Materials - PER CAPITA	1,064.86
8800321 · Youth Materials - PER CAPITA	7,657.12
8800333 · Computer Equipment - PER CAPITA	20,000.00
Total 8800300 · Per Capita Grant expense for FY	28,721.98
8910100 · Salaries	131,691.61
8920100 · FICA/Medicare	9,727.10
8930100 · IMRF	15,753.16
8940100 · Health & Life Insurance	2,018.98
8960100 · Memberships & Dues	695.98
8970100 · Travel	401.41
8980100 · Meetings & Training	825.00
9050200 · Library District Act	14,525.80
9060100 · Library Furnishings	1,684.88
9070100 · Library Equipment	488.99
9090100 · Additional Capital Projects	4,140.87
Total Expense	280,623.77
Net Income	(277,837.79)

McHenry Public Library District
Statement of Revenues and Expenditures by Class
July 2018 through April 2019

11:59 AM

05/17/2019

Cash Basis

	100 General Fund	200 Special Reserve Fund	300 Grant and Gift Fund	TOTAL
Income				
6010100 · Property Taxes	1,474,320.09	0.00	0.00	1,474,320.09
6030100 · Interest Income - General	345.80	0.00	0.00	345.80
6030200 · Interest Income - Spec Reserve	0.00	616.18	0.00	616.18
6030300 · Interest Income - Grant & Gifts	0.00	0.00	188.93	188.93
6035100 · Dividends	105.00	0.00	0.00	105.00
6040100 · Nonresident/Enhanced Cards	866.77	0.00	0.00	866.77
6050100 · Fines	13,128.50	0.00	0.00	13,128.50
6055100 · Referral/Collection Fees	40.00	0.00	0.00	40.00
6060100 · Photocopier & Fax Income	14,114.96	0.00	0.00	14,114.96
6070300 · General Fund Gifts	0.00	0.00	14,204.39	14,204.39
6090100 · Annexation Impact Fees	12,560.00	0.00	0.00	12,560.00
6105100 · Cobra/Retiree Insurance Pmts	6,466.42	0.00	0.00	6,466.42
6110100 · Program Fees/Misc Fees	215.00	0.00	0.00	215.00
6120100 · Meeting Room Fees	716.00	0.00	0.00	716.00
6130100 · Misc Incom -General(Sales/Fees)	4,546.28	0.00	0.00	4,546.28
6150100 · Lost & Damged Materials	4,082.20	0.00	0.00	4,082.20
6170300 · Per Capita Grant	0.00	0.00	52,528.75	52,528.75
Total Income	1,531,507.02	616.18	66,922.07	1,599,045.27
Gross Profit	1,531,507.02	616.18	66,922.07	1,599,045.27
Expense				
8010100 · Adult Books	50,039.12	0.00	0.00	50,039.12
8020100 · Youth Books	36,282.32	0.00	0.00	36,282.32
8025100 · Professional Resources	6,176.07	0.00	0.00	6,176.07
8030100 · Magazines & Newspapers	12,273.63	0.00	0.00	12,273.63
8040300 · Operating Fund Gifts	0.00	0.00	15,661.82	15,661.82
8050100 · Adult AV Materials	29,391.64	0.00	0.00	29,391.64
8060100 · Youth AV Materials	7,731.35	0.00	0.00	7,731.35
8080100 · Video Games	14,720.83	0.00	0.00	14,720.83
8090100 · eBook & eMagazine Services	35,435.87	0.00	0.00	35,435.87
8095100 · Electronic Subscriptions	66,551.68	0.00	0.00	66,551.68
8110100 · Bank Service Charges	312.40	0.00	0.00	312.40
8120100 · Library Supplies	5,326.17	0.00	0.00	5,326.17
8130100 · Tech Services Supplies	29,651.25	0.00	0.00	29,651.25
8135100 · Bindery	170.80	0.00	0.00	170.80
8140100 · Adult Programs & Supplies	13,253.05	0.00	0.00	13,253.05
8145100 · Circulation Supplies	2,236.89	0.00	0.00	2,236.89
8147100 · Summer Reading Club	3,793.49	0.00	0.00	3,793.49
8150100 · Youth Programs & Supplies	18,773.34	0.00	0.00	18,773.34
8215100 · Collection Agency Fees	626.50	0.00	0.00	626.50
8245100 · Comp/OfcEqp/CopierRepairs/Contr	132,006.24	0.00	0.00	132,006.24
8260100 · Misc Contracted Services	378.00	0.00	0.00	378.00
8270100 · Finance/Late Fee Charges	96.74	0.00	0.00	96.74
8310100 · CCS & Polaris Expenses	66,155.60	0.00	0.00	66,155.60
8320100 · Network Expenses	29,062.68	0.00	0.00	29,062.68
8330100 · OCLC Services (cataloging)	465.00	0.00	0.00	465.00
8410100 · Payroll Exp, Acctg & Audit Serv	18,503.75	0.00	0.00	18,503.75
8420100 · Legal Services	5,687.50	0.00	0.00	5,687.50
8430100 · Automation & Misc Consultants	13,737.55	0.00	0.00	13,737.55
8440100 · In Service Honorarium	209.46	0.00	0.00	209.46
8445100 · Payroll Processor Fees	13,783.24	0.00	0.00	13,783.24
8510100 · Printing	22,462.47	0.00	0.00	22,462.47
8540100 · Postage	8,718.42	0.00	0.00	8,718.42
8550100 · Public Relations/Promotions	5,356.50	0.00	0.00	5,356.50
8610100 · Electricity	18,141.46	0.00	0.00	18,141.46
8620100 · Gas	8,170.56	0.00	0.00	8,170.56
8630100 · Telephone & Internet Services	4,954.56	0.00	0.00	4,954.56
8640100 · Water & Sewer	4,216.24	0.00	0.00	4,216.24
8720100 · Building/Auto Insurance	18,759.26	0.00	0.00	18,759.26
8730100 · Bonding & Officers Liability	3,960.00	0.00	0.00	3,960.00
8740100 · Building & Grounds	52,370.58	0.00	0.00	52,370.58
8760100 · Hospitality	9,508.02	0.00	0.00	9,508.02
8770100 · Interlibrary Loan Fees & Losses	456.80	0.00	0.00	456.80
8795100 · Miscellaneous (FH)	1,687.95	0.00	0.00	1,687.95
8800300 · Per Capita Grant expense for FY	0.00	0.00	43,177.02	43,177.02
8910100 · Salaries	1,462,187.74	0.00	0.00	1,462,187.74
8920100 · FICA/Medicare	103,511.31	0.00	0.00	103,511.31
8925100 · Other Payroll Taxes	16,016.67	0.00	0.00	16,016.67

	100 General Fund	200 Special Reserve Fund	300 Grant and Gift Fund	TOTAL
8930100 · IMRF	167,627.07	0.00	0.00	167,627.07
8940100 · Health & Life Insurance	423,594.11	0.00	0.00	423,594.11
8950100 · Tuition Reimbursement	2,029.50	0.00	0.00	2,029.50
8960100 · Memberships & Dues	3,114.94	0.00	0.00	3,114.94
8970100 · Travel	6,867.25	0.00	0.00	6,867.25
8980100 · Meetings & Training	3,131.12	0.00	0.00	3,131.12
9030300 · Misc Grants	0.00	0.00	1,794.15	1,794.15
9050200 · Library District Act	0.00	25,751.43	0.00	25,751.43
9060100 · Library Furnishings	11,502.09	0.00	0.00	11,502.09
9070100 · Library Equipment	11,155.82	0.00	0.00	11,155.82
9080100 · Small Equipment Under \$250	49.99	0.00	0.00	49.99
9090100 · Additional Capital Projects	38,255.00	0.00	0.00	38,255.00
Total Expense	3,020,637.59	25,751.43	60,632.99	3,107,022.01
Net Income	(1,489,130.57)	(25,135.25)	6,289.08	(1,507,976.74)

McHenry Public Library District
Statement of Revenues and Expenditures Budget vs. Actual
 July 2018 through April 2019

12:02 PM
05/17/2019
Cash Basis

	Jul '18 - Apr 19	Budget	\$ Over Budget	% of Budget
Income				
6010100 · Property Taxes	1,474,320.09	3,180,655.42	(1,706,335.33)	46.35%
6020200 · Developer Fees	0.00	25,000.00	(25,000.00)	0.0%
6030100 · Interest Income - General	345.80	5,000.00	(4,654.20)	6.92%
6030200 · Interest Income - Spec Reserve	616.18	3,000.00	(2,383.82)	20.54%
6030300 · Interest Income - Grant & Gifts	188.93	2,500.00	(2,311.07)	7.56%
6035100 · Dividends	105.00	500.00	(395.00)	21.0%
6040100 · Nonresident/Enhanced Cards	866.77	1,000.00	(133.23)	86.68%
6050100 · Fines	13,128.50	47,000.00	(33,871.50)	27.93%
6055100 · Referral/Collection Fees	40.00	1,000.00	(960.00)	4.0%
6060100 · Photocopier & Fax Income	14,114.96	20,000.00	(5,885.04)	70.58%
6070200 · Reserve Fund Gifts	0.00	25,000.00	(25,000.00)	0.0%
6070300 · General Fund Gifts	14,204.39	20,000.00	(5,795.61)	71.02%
6090100 · Annexation Impact Fees	12,560.00	1,000.00	11,560.00	1,256.0%
6090200 · Transfer from General Fund	0.00	400,000.00	(400,000.00)	0.0%
6105100 · Cobra/Retiree Insurance Pmts	6,466.42	13,500.00	(7,033.58)	47.9%
6110100 · Program Fees/Misc Fees	215.00	4,200.00	(3,985.00)	5.12%
6120100 · Meeting Room Fees	716.00	1,000.00	(284.00)	71.6%
6130100 · Misc Income -General(Sales/Fees)	4,546.28	15,000.00	(10,453.72)	30.31%
6130200 · Misc Income - Special Reserve	0.00	2,000.00	(2,000.00)	0.0%
6150100 · Lost & Damged Materials	4,082.20	5,000.00	(917.80)	81.64%
6170300 · Per Capita Grant	52,528.75	67,628.00	(15,099.25)	77.67%
6210300 · Miscellaneous Grants	0.00	50,000.00	(50,000.00)	0.0%
Total Income	1,599,045.27	3,889,983.42	(2,290,938.15)	41.11%
Gross Profit	1,599,045.27	3,889,983.42	(2,290,938.15)	41.11%
Expense				
8010100 · Adult Books	50,039.12	91,500.00	(41,460.88)	54.69%
8020100 · Youth Books	36,282.32	59,000.00	(22,717.68)	61.5%
8025100 · Professional Resources	6,176.07	5,500.00	676.07	112.29%
8028100 · Administrative Resources (GA)	0.00	6,000.00	(6,000.00)	0.0%
8030100 · Magazines & Newspapers	12,273.63	15,500.00	(3,226.37)	79.19%
8040300 · Operating Fund Gifts	15,661.82	420,000.00	(404,338.18)	3.73%
8050100 · Adult AV Materials	29,391.64	45,000.00	(15,608.36)	65.32%
8060100 · Youth AV Materials	7,731.35	15,000.00	(7,268.65)	51.54%
8080100 · Video Games	14,720.83	11,000.00	3,720.83	133.83%
8090100 · eBook & eMagazine Services	35,435.87	64,000.00	(28,564.13)	55.37%
8095100 · Electronic Subscriptions	66,551.68	80,000.00	(13,448.32)	83.19%
8110100 · Bank Service Charges	312.40	200.00	112.40	156.2%
8120100 · Library Supplies	5,326.17	10,000.00	(4,673.83)	53.26%
8130100 · Tech Services Supplies	29,651.25	40,000.00	(10,348.75)	74.13%
8135100 · Bindery	170.80	200.00	(29.20)	85.4%
8140100 · Adult Programs & Supplies	13,253.05	17,500.00	(4,246.95)	75.73%
8145100 · Circulation Supplies	2,236.89	25,000.00	(22,763.11)	8.95%
8147100 · Summer Reading Club	3,793.49	7,000.00	(3,206.51)	54.19%
8150100 · Youth Programs & Supplies	18,773.34	21,500.00	(2,726.66)	87.32%
8215100 · Collection Agency Fees	626.50	1,500.00	(873.50)	41.77%
8245100 · Comp/OfcEqp/CopierRepairs/Contr	132,006.24	59,000.00	73,006.24	223.74%
8260100 · Misc Contracted Services	378.00	8,000.00	(7,622.00)	4.73%
8270100 · Finance/Late Fee Charges	96.74	500.00	(403.26)	19.35%
8310100 · CCS & Polaris Expenses	66,155.60	75,000.00	(8,844.40)	88.21%
8320100 · Network Expenses	29,062.68	30,000.00	(937.32)	96.88%
8330100 · OCLC Services (cataloging)	465.00	16,000.00	(15,535.00)	2.91%
8410100 · Payroll Exp, Acctg & Audit Serv	18,503.75	78,500.00	(59,996.25)	23.57%
8420100 · Legal Services	5,687.50	4,700.00	987.50	121.01%

	Jul '18 - Apr 19	Budget	\$ Over Budget	% of Budget
8430100 · Automation & Misc Consultants	13,737.55	20,000.00	(6,262.45)	68.69%
8440100 · In Service Honorarium	209.46	1,000.00	(790.54)	20.95%
8445100 · Payroll Processor Fees	13,783.24	0.00	13,783.24	100.0%
8510100 · Printing	22,462.47	30,000.00	(7,537.53)	74.88%
8530100 · Public Notices & Ads	0.00	3,000.00	(3,000.00)	0.0%
8540100 · Postage	8,718.42	15,000.00	(6,281.58)	58.12%
8550100 · Public Relations/Promotions	5,356.50	7,000.00	(1,643.50)	76.52%
8610100 · Electricity	18,141.46	25,000.00	(6,858.54)	72.57%
8620100 · Gas	8,170.56	4,500.00	3,670.56	181.57%
8630100 · Telephone & Internet Services	4,954.56	14,000.00	(9,045.44)	35.39%
8640100 · Water & Sewer	4,216.24	6,800.00	(2,583.76)	62.0%
8720100 · Building/Auto Insurance	18,759.26	33,000.00	(14,240.74)	56.85%
8730100 · Bonding & Officers Liability	3,960.00	5,500.00	(1,540.00)	72.0%
8740100 · Building & Grounds	52,370.58	54,000.00	(1,629.42)	96.98%
8760100 · Hospitality	9,508.02	10,000.00	(491.98)	95.08%
8770100 · Interlibrary Loan Fees & Losses	456.80	700.00	(243.20)	65.26%
8795100 · Miscellaneous (FH)	1,687.95	4,000.00	(2,312.05)	42.2%
8800300 · Per Capita Grant expense for FY	43,177.02	32,628.34	10,548.68	132.33%
8910100 · Salaries	1,462,187.74	1,840,000.00	(377,812.26)	79.47%
8920100 · FICA/Medicare	103,511.31	148,000.00	(44,488.69)	69.94%
8925100 · Other Payroll Taxes	16,016.67	0.00	16,016.67	100.0%
8930100 · IMRF	167,627.07	205,000.00	(37,372.93)	81.77%
8940100 · Health & Life Insurance	423,594.11	290,000.00	133,594.11	146.07%
8950100 · Tuition Reimbursement	2,029.50	10,000.00	(7,970.50)	20.3%
8960100 · Memberships & Dues	3,114.94	8,000.00	(4,885.06)	38.94%
8970100 · Travel	6,867.25	11,000.00	(4,132.75)	62.43%
8980100 · Meetings & Training	3,131.12	6,000.00	(2,868.88)	52.19%
9030300 · Misc Grants	1,794.15	25,000.00	(23,205.85)	7.18%
9050200 · Library District Act	25,751.43	150,000.00	(124,248.57)	17.17%
9060100 · Library Furnishings	11,502.09	48,000.00	(36,497.91)	23.96%
9060200 · Special Reserve Expenditures	0.00	225,000.00	(225,000.00)	0.0%
9070100 · Library Equipment	11,155.82	45,000.00	(33,844.18)	24.79%
9080100 · Small Equipment Under \$250	49.99	5,000.00	(4,950.01)	1.0%
9090100 · Additional Capital Projects	38,255.00	150,000.00	(111,745.00)	25.5%
9100100 · Transfer to Reserve Fund	0.00	400,000.00	(400,000.00)	0.0%
Total Expense	3,107,022.01	5,039,228.34	(1,932,206.33)	61.66%
Net Income	(1,507,976.74)	(1,149,244.92)	(358,731.82)	131.22%

McHenry Public Library District
Statement of Revenue and Expenditures Budget vs. Actual
 July 1, 2018 - April 30, 2019 - General Fund

12:10 PM
 05/17/2019
 Cash Basis

	Jul '18 - Apr 19	Budget	\$ Over Budget	% of Budget
Income				
6010100 · Property Taxes	1,474,320.09	3,180,655.42	(1,706,335.33)	46.35%
6030100 · Interest Income - General	345.80	5,000.00	(4,654.20)	6.92%
6035100 · Dividends	105.00	500.00	(395.00)	21.0%
6040100 · Nonresident/Enhanced Cards	866.77	1,000.00	(133.23)	86.68%
6050100 · Fines	13,128.50	47,000.00	(33,871.50)	27.93%
6055100 · Referral/Collection Fees	40.00	1,000.00	(960.00)	4.0%
6060100 · Photocopier & Fax Income	14,114.96	20,000.00	(5,885.04)	70.58%
6090100 · Annexation Impact Fees	12,560.00	1,000.00	11,560.00	1,256.0%
6105100 · Cobra/Retiree Insurance Pmts	6,466.42	13,500.00	(7,033.58)	47.9%
6110100 · Program Fees/Misc Fees	215.00	4,200.00	(3,985.00)	5.12%
6120100 · Meeting Room Fees	716.00	1,000.00	(284.00)	71.6%
6130100 · Misc Incom -General(Sales/Fees)	4,546.28	15,000.00	(10,453.72)	30.31%
6150100 · Lost & Damged Materials	4,082.20	5,000.00	(917.80)	81.64%
Total Income	1,531,507.02	3,294,855.42	(1,763,348.40)	46.48%
Gross Profit	1,531,507.02	3,294,855.42	(1,763,348.40)	46.48%
Expense				
8010100 · Adult Books	50,039.12	91,500.00	(41,460.88)	54.69%
8020100 · Youth Books	36,282.32	59,000.00	(22,717.68)	61.5%
8025100 · Professional Resources	6,176.07	5,500.00	676.07	112.29%
8028100 · Administrative Resources (GA)	0.00	6,000.00	(6,000.00)	0.0%
8030100 · Magazines & Newspapers	12,273.63	15,500.00	(3,226.37)	79.19%
8050100 · Adult AV Materials	29,391.64	45,000.00	(15,608.36)	65.32%
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8090100 · eBook & eMagazine Services	35,435.87	64,000.00	(28,564.13)	55.37%
8095100 · Electronic Subscriptions	66,551.68	80,000.00	(13,448.32)	83.19%
8110100 · Bank Service Charges	312.40	200.00	112.40	156.2%
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8245100 · Comp/OfcEqp/CopierRepairs/Contr	132,006.24	59,000.00	73,006.24	223.74%
8260100 · Misc Contracted Services	378.00	8,000.00	(7,622.00)	4.73%
8270100 · Finance/Late Fee Charges	96.74	500.00	(403.26)	19.35%
8310100 · CCS & Polaris Expenses	66,155.60	75,000.00	(8,844.40)	88.21%
8320100 · Network Expenses	29,062.68	30,000.00	(937.32)	96.88%
8330100 · OCLC Services (cataloging)	465.00	16,000.00	(15,535.00)	2.91%
8410100 · Payroll Exp, Acctg & Audit Serv	18,503.75	78,500.00	(59,996.25)	23.57%
8420100 · Legal Services	5,687.50	4,700.00	987.50	121.01%
8430100 · Automation & Misc Consultants	13,737.55	20,000.00	(6,262.45)	68.69%
8440100 · In Service Honorarium	209.46	1,000.00	(790.54)	20.95%
8445100 · Payroll Processor Fees	13,783.24	0.00	13,783.24	100.0%
8510100 · Printing	22,462.47	30,000.00	(7,537.53)	74.88%
8530100 · Public Notices & Ads	0.00	3,000.00	(3,000.00)	0.0%
8540100 · Postage	8,718.42	15,000.00	(6,281.58)	58.12%
8550100 · Public Relations/Promotions	5,356.50	7,000.00	(1,643.50)	76.52%
8610100 · Electricity	18,141.46	25,000.00	(6,858.54)	72.57%
8620100 · Gas	8,170.56	4,500.00	3,670.56	181.57%
8630100 · Telephone & Internet Services	4,954.56	14,000.00	(9,045.44)	35.39%

	Jul '18 - Apr 19	Budget	\$ Over Budget	% of Budget
8640100 · Water & Sewer	4,216.24	6,800.00	(2,583.76)	62.0%
8720100 · Building/Auto Insurance	18,759.26	33,000.00	(14,240.74)	56.85%
8730100 · Bonding & Officers Liability	3,960.00	5,500.00	(1,540.00)	72.0%
8740100 · Building & Grounds	52,370.58	54,000.00	(1,629.42)	96.98%
8760100 · Hospitality	9,508.02	10,000.00	(491.98)	95.08%
8770100 · Interlibrary Loan Fees & Losses	456.80	700.00	(243.20)	65.26%
8795100 · Miscellaneous (FH)	1,687.95	4,000.00	(2,312.05)	42.2%
8910100 · Salaries	1,462,187.74	1,840,000.00	(377,812.26)	79.47%
8920100 · FICA/Medicare	103,511.31	148,000.00	(44,488.69)	69.94%
8925100 · Other Payroll Taxes	16,016.67	0.00	16,016.67	100.0%
8930100 · IMRF	167,627.07	205,000.00	(37,372.93)	81.77%
8940100 · Health & Life Insurance	423,594.11	290,000.00	133,594.11	146.07%
8950100 · Tuition Reimbursement	2,029.50	10,000.00	(7,970.50)	20.3%
8960100 · Memberships & Dues	3,114.94	8,000.00	(4,885.06)	38.94%
8970100 · Travel	6,867.25	11,000.00	(4,132.75)	62.43%
8980100 · Meetings & Training	3,131.12	6,000.00	(2,868.88)	52.19%
9060100 · Library Furnishings	11,502.09	48,000.00	(36,497.91)	23.96%
9070100 · Library Equipment	11,155.82	45,000.00	(33,844.18)	24.79%
9080100 · Small Equipment Under \$250	49.99	5,000.00	(4,950.01)	1.0%
9090100 · Additional Capital Projects	38,255.00	150,000.00	(111,745.00)	25.5%
9100100 · Transfer to Reserve Fund	0.00	400,000.00	(400,000.00)	0.0%
Total Expense	3,020,637.59	4,186,600.00	(1,165,962.41)	72.15%
Net Income	(1,489,130.57)	(891,744.58)	(597,385.99)	166.99%

McHenry Public Library District
Statement of Revenue and Expenditures Budget vs. Actual
 July 1, 2018 - April 30, 2019 - General Fund

Statement of Revenues and Expenditures Budget vs. Actual

05/17/2019

July 1, 2018 - April 30, 2019 - Special Reserve Fund

Cash Basis

	Jul '18 - Apr 19	Budget	\$ Over Budget	% of Budget
Income				
6020200 · Developer Fees	0.00	25,000.00	(25,000.00)	0.0%
6030200 · Interest Income - Spec Reserve	616.18	3,000.00	(2,383.82)	20.54%
6070200 · Reserve Fund Gifts	0.00	25,000.00	(25,000.00)	0.0%
6090200 · Transfer from General Fund	0.00	400,000.00	(400,000.00)	0.0%
6130200 · Misc Income - Special Reserve	0.00	2,000.00	(2,000.00)	0.0%
Total Income	616.18	455,000.00	(454,383.82)	0.14%
Gross Profit	616.18	455,000.00	(454,383.82)	0.14%
Expense				
9050200 · Library District Act	25,751.43	150,000.00	(124,248.57)	17.17%
9060200 · Special Reserve Expenditures	0.00	225,000.00	(225,000.00)	0.0%
Total Expense	25,751.43	375,000.00	(349,248.57)	6.87%
Net Income	(25,135.25)	80,000.00	(105,135.25)	(31.42%)

Statement of Revenues and Expenditures Budget vs. Actual

05/17/2019

July 1, 2018 - April 30, 2019 - Grant and Gift Fund

Cash Basis

	Jul '18 - Apr 19	Budget	\$ Over Budget	% of Budget
Income				
6030300 · Interest Income - Grant & Gifts	188.93	2,500.00	(2,311.07)	7.56%
6070300 · General Fund Gifts	14,204.39	20,000.00	(5,795.61)	71.02%
6170300 · Per Capita Grant	52,528.75	67,628.00	(15,099.25)	77.67%
6210300 · Miscellaneous Grants	0.00	50,000.00	(50,000.00)	0.0%
Total Income	66,922.07	140,128.00	(73,205.93)	47.76%
Gross Profit	66,922.07	140,128.00	(73,205.93)	47.76%
Expense				
8040300 · Operating Fund Gifts	15,661.82	420,000.00	(404,338.18)	3.73%
8800300 · Per Capita Grant expense for FY				
8800311 · Adult Materials - PER CAPITA	11,509.08	0.00	11,509.08	100.0%
8800321 · Youth Materials - PER CAPITA	9,305.27	0.00	9,305.27	100.0%
8800331 · Staff Software - PER CAPITA	302.49	0.00	302.49	100.0%
8800333 · Computer Equipment - PER CAPITA	21,974.68	0.00	21,974.68	100.0%
8800341 · Other Equipment - PER CAPITA	85.50	0.00	85.50	100.0%
8800300 · Per Capita Grant expense for FY - Other	0.00	32,628.34	(32,628.34)	0.0%
Total 8800300 · Per Capita Grant expense for FY	43,177.02	32,628.34	10,548.68	132.33%
9030300 · Misc Grants	1,794.15	25,000.00	(23,205.85)	7.18%
Total Expense	60,632.99	477,628.34	(416,995.35)	12.7%
Net Income	6,289.08	(337,500.34)	343,789.42	(1.86%)

Grey House Publishing

4919 Route 22
PO Box 56
Amenia, NY 12501-0056

518-789-8700
800-562-2139
Fax: 518-789-0556
E-mail: books@greyhouse.com
www.greyhouse.com

April 22, 2019

Bill Edminster
McHenry Public Library District
809 N. Front St
McHenry IL 60050

Dear Bill:

Thank you for taking my call today. As we discussed, Grey House learned in the last week, that a sales representative provided inaccurate usage information, for the Weiss Ratings/Financial Ratings series online database, to roughly thirty libraries, including yours, over the past year. In most cases, this occurred during the time when you were considering a renewal.

The usage statistics provided to you were higher than the actual usage, and as such, may have influenced your decision to renew your subscription.

The data in the Financial Ratings platform itself, both usage statistics and financial strength ratings, were not impacted. The platform remains secure. We hope that you will continue to see that the platform is an important resource for your patrons for financial planning, independent, unbiased investment research, Medicare supplement insurance pricing, and retirement planning, and we want to work with you moving forward to help increase your usage.

We sincerely and deeply regret this situation and offer these options for your consideration:

- A. A cancellation of your subscription to the Weiss Ratings/Financial Ratings Series Online Database, with a full refund.
- ☒ B. I will personally work with you over the next 3 or 6 months to help you increase your usage. I have had success in providing librarians with promotional materials, staff training, and on-site patron presentations, to increase usage. I can send a package of promotional materials out immediately, and I can work with you over the next several months. If, after three months, you decide not to continue with your subscription, we can offer a full refund or provide access to an alternate product. With a little help, your usage can be higher, as we have seen this result with other subscribers.

C. [?] A complementary extension of the existing subscription, for a further period of time beyond the current expiration date.

D. A \$2,590 Gift Certificate for any Grey House product available on our website www.greyhouse.com

We are currently developing an enhancement to the Weiss Ratings/Financial Ratings website, that will permit librarians to run their own usage reports directly from the site. You will be notified when the new enhancement goes live.

Grey House extends our sincere apologies for the actions of our employee and we will do everything we can to make this right.

If you have any questions on this matter, please reach out to me at (800) 562-2139 x137 or email tfurgason@greyhouse.com and we will work towards a solution together.

Sincerely,



Tracy Furgason
Account Manager
(800) 562-2139 x137
tfurgason@greyhouse.com

CC: Richard Gottlieb, President (800) 562-2139 x102
Leslie Mackenzie, Publisher (800) 562-2139 x103

rhg@greyhouse.com
lmackenzie@greyhouse.com

COMMONWEALTH EDISON COMPANY

CLAIMS & COLLECTION DEPT

P. O. BOX 5520

VILLA PARK, IL 60181-4906

May 2, 2019

MCHENRY PUBLIC LIBRARY DIST
809 FRONT ST
MCHENRY, IL 60050

Re: Claim No. C2019394384

Dear Mr. Schultz:

This letter is in response to your inquiry regarding the service problems the library experienced during the dates written in the claim form. Thank you for giving us the opportunity to investigate your situation. We know how important reliable electric service is in the lives of our customers and the inconveniences caused by service problems.

Our Company's records do not indicate any service interruptions or irregularities on the equipment that provides power to the library during the dates and time frames provided. This does not preclude, however, that you would not have experienced a momentary interruption of power caused by a variety of circumstances. Such an occurrence is very possible and there is no technology to record such an event.

Although ComEd compensates customers for certain costs incurred as a result of our negligent actions, we cannot pay for damages resulting from service problems caused by storms and other events beyond our control. Each day ComEd's equipment faces the possibility of damage from storms, accidents, wind, ice, hail, vandalism, tree or animal contact and a host of other potential hazards. Because our investigation shows that your recent service problem was not due to our negligent actions, we are not able to compensate you for any damage that you may have suffered.

We understand that providing reliable electric service is vital to maintaining satisfied customers. ComEd prides itself on providing reliable electric service and we are sorry for any inconvenience or expense that you may have experienced. We are hopeful that this letter may assist you if you decide to file a claim with your insurance carrier.

Sincerely,


David Ramo

Sr Claims Case Manager

(630) 576-6340



OFFICE OF THE SECRETARY OF STATE

JESSE WHITE • Secretary of State

Illinois State Library
Gwendolyn Brooks Building
300 South Second Street
Springfield, Illinois 62701
217-782-2994

April 2019

Dear Library Director:

A year from now, on April 1, 2020, the Constitutionally-mandated national Census will begin. The census is vital in determining the amount of federal funds states receive. Libraries are directly affected by the Census through population-based federal funding provided by the Institute of Museum and Library Services grants to states under the Library Services and Technology Act, as well as the state's annual Public Library Per Capita and Equalization grant program.

In an effort to achieve full participation in the Census, I am urging you to allow all individuals to utilize public access terminals such as computers, tablets or Wi-Fi to enter their census information. Financial implications to our state for libraries and other social services will be impacted negatively if there is not a complete and accurate account.

Thank you for encouraging full census participation. If you have questions or concerns, please contact the State Library at 217-558-1745.

Sincerely,

A handwritten signature in black ink, appearing to read "Greg McCormick".

Greg McCormick, Director
Illinois State Library

McHenry Public Library District

LIBRARIAN'S REPORT

April 2019

Administration

- B. Edminster gave Shane Claucherty his six-month evaluation, 4/16.
- B. Edminster represented the library at the St. Baldick's committee that divided the \$16,000 raised for local families with children who have cancer. Two families received \$6,000 and one family received \$4,000, 4/18.
- J. Scholtz completed RAILS mini-grant application, asking for \$5000 to complete digitization of old newspapers, working with Northern Micrographics, local libraries and MCHS. Deadline was 4/19.
- J. Scholtz gave tours of rooftop solar units in conjunction with library-sponsored program on solar energy done by Magitek (37 people attended, 4/24)
- Thanks to all Admin staff who helped organization and all Management staff who participated in the Strategic Planning event at the Concorde Center, 4/27. Thanks to the Board for participating as well. Strategic planning will continue at both Board and management levels.
- In-Service on Active Shooter was done (all day) on 4/26.
- Phone committee met with vendor – TriTel for presentation 4/22.
- J. Scholtz, B. Edminster and P. Torgersen met with HR Source to go over salary survey/grade level project 4/23 and other dates.
- J. Scholtz, P. Strain, Z. Terrill, T. Hillier, D. Gaudio, A. Moreno, L. Rex, D. Grandon, and A. Karwowska participated in CPR/First aid training 5/1.
- D. Gunness has been hired PT to help us through transition of having no HR Generalist – she has agreed to stay 4-8 wks (Thanks Deb!!!)
- J. Scholtz has started work on FY19/20 budget but is also working on pay grades project, job description project both of which will impact future budgets. \$15 min. wage implemented in stages up through 1/1/2025 will have a large impact.
- B. Edminster helped the Friends of the McHenry Library during their warehouse sale, 5/18-19.
- B. Edminster led the Classic Book Discussion of *Dr. Zhivago* by Boris Pasternak, 5/20.
- Phone committee met 2x times. First Communications is chosen vendor, relative to board consent. Installation/training set for Aug. 7, 2019. (thanks to all committee members!!)
- Previously, J. Scholtz had submitted claim for damaged equipment due to power outages/surges from Com Ed. Letter received 5/2, from Com Ed stating no problems related to systems so no reimbursement forthcoming (est. about \$7600 damage).
- J. Scholtz met with U.S. Census rep. to discuss ways in which MPLD could be helpful to census 2020 efforts in becoming a Census Community Counts member – Scholtz will bring up with County Admin. and other area libraries.
- D. Gunness has made great strides in cleaning up filing backlog/existing in HR.

Adult Services

- Z. Terrill reports that since Lynda.com went live in February 76 patrons have signed up to use the site. They have viewed 427 videos, the most popular videos being on programming and coding.
- A patron came by looking for a map of Class II truck routes for Illinois. While E. Janas wasn't able to find a comprehensive route map of Illinois specifically for Class II routes, she did find Class II highway routes in individual counties. Luckily, the county routes he needed were available online: Boone, McHenry, and Kane.

- A patron from New York was looking to get copies from some historical McHenry directories. T. Hillier directed him to our digital archive where he was able to find what he was looking for and was very happy to find it so quickly.
- A patron needed to complete a settlement form for stock benefits. A. Moreno found a contact number that would be able to answer his questions. The patron returned later to make copies of information and expressed thanks for our help.
- D. Gaudio hosted a "Bad Art Night" for the newly formed Emerging Adults group. Comments overheard included: "Wow, look at all these art supplies!" "I haven't had a chance to do art since I was in grade school." "I told you my library is the best!"
- A former Grayslake patron, who now lives in Wonder Lake, was amazed at our library, the collection, all the programs that we offer and complimented the staff. She commented to T. O'Toole that it was a warm, welcoming and friendly place for all.
- E. Janas and A. Moreno are about halfway through shifting books in the Fiction Collection.
- Z. Terrill and P. Strain participated in the Strategic Planning Retreat on 4/27.
- P. Strain led the Mystery Book Discussion of *L.A. Requiem* by Robert Crais.
- The Sunshine Committee hosted Pretzelpalooza for the April Birthday celebrations and gave staff native flower seeds in honor of Earth Day.
- D. Gaudio attended PULSE, the programmers' networking group.

Building Services

- S.Claucherty patched and painted the wall in circulation.
- S.Claucherty and G.Pease stained and reinstalled base board in south stairwell.
- S. Claucherty located a leak and scheduled Schull Plumbing to make the repairs.
- Schull Plumbing replaced a faulty wax ring/installed new toilet.(ADA Compliant)
- S.Claucherty completed the Knowbe4 training.
- S.Claucherty and J. Nygaard cleared out the unwanted brush from the fence line.
- S.Claucherty and G.Pease assembled and mounted the new smoking receptacle
- S.Claucherty, G.Pease, and J.Nygaard repainted the conference room and completed hanging the framed artwork.
- G.Pease installed a new rocker switch for the lighting control in the discovery hub.
- S.Claucherty renewed the plates for the dodge pick-up.
- S.Claucherty replaced two stained ceiling tiles in one of the men's restrooms.
- S.Claucherty had 2 spent fire extinguishers recharged.
- S.Claucherty and G.Pease cleared out the empty boxes in the warehouse.
- S.Claucherty/G.Pease dropped off the Red 250 for Gearbox repairs (V-Blade Plow)
- S.Claucherty/G.Pease cleaned the solar panels.
- S.Claucherty/G.Pease/J. Nygaard Cleared the parking lot of debris left over from the winter season.
- S.Claucherty scheduled the Chair Lift Inspection with Thompson Elevator(Annual Inspection)
- S.Claucherty/G.Pease made repairs to the paneling around the tracked doors to the shed.
- G.Pease installed new 8"x36" Kick Plate on the door for Meeting Room 135.
- S.Claucherty has begun having Sync-up meeting with the other department heads.
(Cleaning/Concerns/Projects)
- S.Claucherty made repairs to the Detent pin panic hinges on the front bi-fold doors.
- S.Claucherty/G.Pease hung the canvas banner in circulation.
- Attended in Service meeting on April 26th.
- Attended Management Team meeting April 9th.
- Attended Strategic Planning Session April 27th.
- S.Claucherty/G.Pease made repairs to the Ahrens mower deck (belt/Blade replacement)

- G.Pease/J. Nygaard remounted the youth services Refrigerator.
- S.Claucherty made a few minor building envelope repairs.

Circulation

- M. DelSanto attended Sunshine Committee meeting 4/2
- B. Majka participated in Phone Committee meeting with vendor 4/4
- L. Horist participated in an In-service Committee meeting 4/5
- Circulation Staff celebrated Library Worker's Appreciation Day 4/9
- B. Majka attended Manager's Meeting 4/9
- B. Majka attended Circulation Technical Meeting in Algonquin 4/12
- B. Majka participated in Public Services Managers Meeting 4/23
- Circulation Staff participated in all-day Staff In-Service 4/26
- B. Majka attended all-day Strategic Planning Meeting 4/27
- M. DelSanto's Last Day 4/28

Human Resources (see Admin report)

Public Relations

- Wrote and designed June/July *Preface* library newsletter. Went to printer on 4/24; will be mailed to residents around May 10.
- Sent out two e-newsletters to more than 2,500 patrons, board and staff.
- Updated website as needed.
- Promoted upcoming events via various media.
- Created promo materials for Friends of the Library upcoming book sale (May 18-19).
- Created promo materials and starting promoting Half-Price Fines (May 5-18).
- Promoted Curiosity Stream and Lynda.com – new e-resources.
- Created more materials for Summer Reading Program (bookplates, flyers, book logs, etc.)
- Attended all-day staff in-service April 26.
- Attended Management Team meeting April 9.
- Attended all-day Strategic Planning session April 27.

Technical Services

- D. Lavin continues entering the Polaris Serials Holdings Records for our magazine subscriptions into the CCS database. She is 95% of the way through the collection and believes she will be done in early May.
- K. Meadows received her evaluation from K. Milfajt this month.
- K. Kimbrel had a SMART Goal review with K. Milfajt this month.
- K. Milfajt participated in the MPLD Collection Development Committee meeting, 4/2.
- K. Walker participated in the MPLD In-Service Committee meeting, 4/5.
- K. Milfajt facilitated the Contemporary Book Group discussion of *One For The Money* by Janet Evanovich, 4/8.
- K. Walker ran the MPLD Dungeons and Dragons program, 4/9.
- K. Milfajt participated in the MPLD Management Team meeting, 4/9.
- K. Milfajt represented the MPLD at the CCS SCRAP Advisory Group meeting, 4/10.
- K. Kimbrel, D. Lavin, K. Meadows, P. Radic and K. Walker participated in the MPLD Technical Services Team meeting facilitated by K. Milfajt, 4/11.
- K. Kimbrel, D. Lavin, K. Meadows, K. Milfajt and K. Walker participated in the MPLD full day Active Shooter In-Service, 4/26.

- K. Milfajt participated in the Long Range Planning Retreat, 4/27.

Technology

- D. Grandon worked with CCB and with Eder Casella on a number of projects including installing software on new PCs for Circ, fixing the NUUO camera problem for YS2 access, VoIP phone committee, CCS IT Committee and other infrastructure problems.
- D. Grandon attended CCS and RAILS tech group meetings.
- D. Grandon attended the staff In-Service on 4/26.
- Unitrends backup services have been migrated to the cloud.
- Public workstations updated.

CCB Tech Showcase Report

D. Grandon attended the CCB Tech Showcase in Milwaukee on May 9th, 2019. This was an all-day event.

- Was able to speak to current/possible future vendors about equipment.
- Will be getting some online training from SonicWALL (our firewall appliances).
- Saw a demo of Scale (new servers).
- Looked at new mechanical Cherry keyboards for Tech Services/Circulation.
- Spoke to Adobe about non-profit pricing and a program called Adobe Spark.
- Attended various breakout sessions throughout the day. Topics included security, obsolescence, cyber-attacks and thinking about the unthinkable

Youth Services

- After-School Supper Program: 86 meals served, 114 kids and 41 adults attended throughout the month
- J.Hume was busy with a full week of programs to celebrate the national "Week of the Young Child." Each day had a family drop-in program that focused on fun themes like food and art. The week ended on a high note with the grand opening celebration of the library's new Discovery Hub for young children. We have received many compliments regarding the Discovery Hub and all the kudos belong to Jessie for her creativity and hard work in designing the space and the week-long celebration.
- M.Cairo hosted a Community Service Project for putting together Blessing Bags for the homeless. Each bag consists of basic health and hygiene items along with some snacks. Each bag also includes a note of encouragement to the recipient and a hand colored image to make the bag personalized. Over 55 patrons came to help create the almost 200 Blessing Bags. Many of the bags were distributed through PADS Elgin which was very grateful for the donation.
- M. Puga hosted the "El día de los niños, El día de los libros/ Day of the Child, Day of the book" program at the library. "El día de los niños" is an annual celebration in Mexico. To celebrate the day we had a performance by Leman Middle School's (West Chicago) Ballet Folklorico dance troupe and all kids in attendance received a paperback book from the Friends of the Library.
- E. Andrews continued to outreach to different community organizations to share resources, services and programs to those who work with LGBTQ+ tweens and teens and to the teens/tweens themselves. She was invited to a meeting of Parkland Middle School's Pride Association and spoke to contacts at the local chapter of PFLAG.
- A. Karwowska attended the Polish American Library Association's annual meeting in Chicago. The presentation was on oral storytelling and the preservation of oral storytelling, especially concerning Polish and Polish immigrant populations. Anna was also able to network with other local librarians who outreach to their community's Polish population to learn about some ways to share the library's services with the McHenry Polish community.

- J. Einoris took over collection management duties for the Junior Series collection and has dived right in to getting the collection into tip-top shape. This collection is high-interest transitional chapter books so making sure we are on top of the hottest titles and topics is important. Jen is weeding through the collection to remove books that are no longer popular, filling gaps in series, and ordering new series.
- L. Jakacki participated in Illinois Library Association's Elevate Leadership conference. The one-day conference focused on teams and teamwork. With so much of what we do as library staff is intra- and inter-department teams it is imperative that we get started on the right foot in order to make sure the team has the best chance at success. We learned about the role of a team leader, team member and the team as a whole and worked through a case-study from *Harvard Business Review*.
- Staff of the Round Lake Public Library has reached out to L. Jakacki and E. Andrews for advice as they prepared to be a Summer Lunch site for this first time this summer. We have been more than happy to share our experiences and process with them as the more kids who gain food security the better.
- Youth Services Continuing Education (these are the special CE opportunities staff took. All YS Staff attend regular in library meetings throughout the month as well)
 - All YS Staff: In-Service featuring Active Shooter Preparedness Training
 - L. Jakacki: Elevate ILA Leadership Conference
 - E. Andrews: Northern IL Food Bank Summer Lunch Program Summit; Transformative Leadership Lynda.com Webinar
 - M. Puga: Webinars- Middle Grade Mania Part 1; Springing Forward: Youth Titles to Watch,
 - J. Hume: Lapsit Leaders Networking Group Meeting; Lincoln Story League Networking Group Meeting; Feminist Reads Webinar
 - J. Einoris: Feminist Reads Webinar; Spring Picture Book Webinar
 - A. Karwowska: Security Awareness Training; Polish American Library Association Annual Meeting

Statistics and Highlights Narrative

Legend – ABk – Adult Books; JBk – Children's Books; PBk – Paperback Books; AudBk – Audio books; JAudBk – Children's Audio books; ILL – Interlibrary loan; Vid/DVD – Videos/DVDs; JVid/DVD – Children's Videos/DVDs; Oth - Other

The TS Dept. added 1264 items (+51%) and withdrew 897 compared with April 2018. Staff also mended 536 items (+2%) and processed 1474 new items (+35%). New patron cards entered – 294 (-19%). Overall circulation decreased by (-3%) from the previous year/month but we were open 1/2 day less than last year (26.5 compared to 27). 42,493 compared to 43,792 with 15, 673 renewals (37% of total circ was renewals). All areas except AdVid (+14%) and JVid (+1%) decreased, even ILL borr (-17%). Library attendance increased by +31% (18,071 compared to 13,745, so one would think that circulation would have also increased (1604 per day compared with 1720 (-7%). Wifi use was about the same as last yr. month – 1,156. Website visits increased by (=25%) (29,738 compared with 23, 836). Eresources use increased by +32%). Meeting room, study room and simple scan uses were at (94 hrs., 441 hrs. and 418 uses, respectively.)

Upcoming Events and Projects

- Friends of the Library meeting, 5/16 + booksale 5/18-12
- CCS Gov. Brd and Strategic Planning mtg – J. Scholtz 5/22
- We will be hiring in Custodial and in Admin in the coming months (Custodian, HR Generalist)
- New phone service chosen – First Communications, VoiP – we need to complete install of ATT fiber line before install/training for phone system (est. Aug 2019)
- Petersen Farm Day, 6/23.

MPLD Pay Plan and Job Descriptions Analysis (FY19/20)

This document will explain the differences between the current pay plan and job descriptions and the proposed plans as well as talk about both the short/long term effects of the new plan on the budget for FY19/20 as well as future budgets up to and past 2025. Please note, the State of IL increased minimum wage from \$8.25 to \$9.25 - \$15 in increments from July 1, 2019 through Jan. 1, 2025 is in effect regardless of whether this new pay plan is enacted, so that will have an impact upon increasing the personnel/payroll budget annually that is unavoidable. Also, Employees making over \$35,308 per year (Librarian I position) are eligible for overtime (40 hrs) if they are classed as "Exempt". MPLD classes them as Non-Exempt.

Job Descriptions

We re-wrote the job descriptions in 2015 with the help of an HR Focus consultant. At that time, Administration determined that it was better to have general duty job descriptions (Librarian I, Librarian II, etc.) than to have more specific/detailed descriptions for each dept./job. Reasons – easier transition from dept.-to-dept., easier to find comparable data, easier to advertise and when/if job changes or "other duties as assigned" happen, we didn't have to revise the descriptions as often. I am in favor of having more specific job descriptions and job titles as long as the job descriptions accurately reflect current duties and Managers don't change those descriptions with every hire/fire.

Current Pay Scale and Pay Increases

I devised the current pay scale 2008 when I came to MPLD, grouping like positions together based on level of work/organizational hierarchy within the organization. It was revised again in FY15/16 and has served us well. The plan was based on grouping similar positions together by responsibility, job hierarchy – not on grades. So basically all Dept. Managers were grouped together, all Asst. Managers, etc. – they all received the same pay. Pay ranges, starting pay – midpoint, maximum was extracted from 2 annually done pay studies (HR Source and LACONI – now merged into 1) as well as looking at 8-10 similar-sized IL public libraries and their positions. I did not correlate data with profit companies or area companies. Persons exceeding the 85th percentile (over the midpoint) would not receive a % increase in pay, but would receive a 1-time bonus. So the pay scale wasn't designed in GRADES; it was designed for JOBS or POSITIONS, over a time period. Also, the Library used to do only cost-of living increased based on CPI (Consumer Price Index). Then later, we incorporated CPI and a bonus; now we just do bonus based on merit which is based on an annual evaluation per employee. Ranges 0% to 3.5%.

Proposed Job Descriptions

The new job descriptions represent a change of philosophy and of practice. They are more detailed in both descriptive title (ex., Librarian Specialist, YS; Processor) and duties assigned. This means that we hire looking for specific skills and mindset – so that adding/changing 'duties as assigned' may be difficult. Also, finding qualified candidates may be more difficult because of skill sets. However the reverse could also be true – maybe we have better candidates

because they know exactly what they want and we know what we want. We may also have to pay more for these skill sets because we're asking for specifics. Either way, I want these job descriptions to last for a while without being grouped/modified – so I want buy-in from the Board, Managers and staff. Due to these new, more specific job descriptions, we have a total of 36 descriptions compared with 25 previously. **(1) I recommend that the Board pass the new job descriptions, with the addition of an Administrative Assistant or Assistant Business Manager written in at GRADE 7 (\$34,600, \$43,250, \$51,900)**

Proposed Pay Scale

The proposed pay scale uses Grades (1-15) to group like positions (in terms of pay, not responsibility or authority). HR Source did the survey using their survey and business data as well as specifically looking at 8 libraries in the NW suburbs of equitable size to MPLD. The chart represented a comparison of like-jobs from like-sized area libraries and a survey of the area business community (weighted). I have modified the scale to group LIKE management positions together. Also, just because we have a job listed on the chart, doesn't mean we have to fill it (EX: we will not be hiring a Technology Manager; instead hiring an IT Specialist and an IT Systems Administrator). Also, there are steps to provide insulation for future grade changes and/or salary increases. Again, the change from Positions to Grades is a philosophical one, just providing another viewpoint and structure – neither good nor bad. But it doesn't necessarily lend itself to comparison of "LIKE DUTIES" or 'position on the organizational chart'. It is more based on what the market pays and comparisons. The pay scale already has built-ins for the 2025 pay raises so not a lot of 'tweaking' will need to be done for a few years. **Note that on the MPLD organizational chart, the job description title is listed for every position + the pay grade.**

How the Salary Scale Effects Pay Now and in the Future

IL State has mandated increasing the minimum wage from \$8.25 to \$15, effective in stages from July 1, 2019 to Jan. 1, 2025 (basically every Jan. +\$1 after July 1, 2019 @ \$10. So – no matter if we move to different job descriptions and/or to a different salary scale, we'll end up paying more for salaries. A move to more part-time workers won't affect that scenario either. For 2019 to 2021 (\$+9.25 - \$11), the increase should only affect Grades 1-3, possibly range to 4. But after 2021, the increases start affecting range 5 and the space between 5-6. These changes affect 11-12 staff - a combination of Full and Part-time, so the monetary implications are difficult to forecast an personnel cost increase of about \$22,360 - \$44,000 increase over next 3 years. Note that currently, we have more Full-Time (FT) than Part-Time (PT) staff (30/15). Having FT staff is more expensive due to benefits but it is much easier to retain and train FT staff. PT staff is usually a recruitment, retention and training problem as well as a scheduling problem for Managers.

The Salary Scale change is a bit more complicated to future forecast because it deals with percentage of staff in Minimum, Midpoint and Maximum ranges, not moving through Grades. Currently, the MPLD has more "longevity" staff who populate the Midpoint to Maximum group.

But, as the staff matriculates, the Library will have more staff populating the Minimum to Midpoint groupings and that will cost the Library more initially, as illustrated below:

of positions where current min. wage is lower than in proposed scale **2 lower; 28-30 higher**

of positions where current midpoint wage is lower than in proposed scale **5 lower; 26 higher**

of positions where current maximum wage is lower than in proposed scale **7 lower; 22 higher**

Moving to this salary scale would cost the Library around \$131,923 for the years 1-2 as minimums; maximums from \$164,000 – \$217,000. However, we can do this transition in Steps over the course of a couple of years AND we will have retirements and new employees coming on-board that will affect that formula as well as existing staff lateral and upward movement.

Our total salaries for FY2017/18 - \$1,601,543: Total salaries for FY2018/19 –Est. based on \$67,308 per period x 24/26 = \$1,615,392 – \$1,766,537. What will it be for FY2019/20? (est. \$44,000+ = \$1,810,537; in 2025 est. \$217,000 = \$2,027,537 (+15%).

Recommendations on Staffing and Budget –

Looking at the new pay grades, having 1 person in each slot would cost \$1,309,620 at min.; mid \$1,596,206 (+22%); max \$1,799, 146 (+13%). In reality, we also would NOT be filling all of the positions. For example, I recommend NOT having a Technology Manager, but having an IT Systems Administrator and an IT Specialist (or 2 IT Specialists). **(2) I recommend that the Board pass the New Pay Grade Assignments.**

I also recommend bringing staff up to minimums gradually (if we can) over the course of 2 years to lessen the full impact on budget, assess other increasing expenses (like health insurance) and help us save funds for a remodel/addition. We could do a 1/3, 1/3, 1/3 increase to minimum -midpoint over the course of 3 years, but we'd have to make sure that we bring new employees in at a bit lower rate than existing employees (at Min.). At the same time, I recommend that we move to put a minimum of \$12 per hour as minimum wage and adjust grades within that range so that we don't have to adjust the budget (until 2022) – we can still pay within \$9.25 - \$12 adjustments within the IL State mandates. Additionally, I recommend that we hire an HR Generalist position and that we move an existing IT Staff to IT System Administrator and hire an additional IT Specialist. We would continue outsourcing with CCB and Eder Technology for at least FY19/20 – for ticketing, system monitoring/troubleshooting and special projects.

We could also tweak the minimum to midpoint (doesn't have to be a true mean/median midpoint) but I'd have to analyze those figures a bit more.

(3) Additionally, I also recommend that the Board pass the new Organizational Chart (with addition of Board at top and Administrative Assistant*, supervised by Business Manager. Note the current chart shows some differences in reporting – most discernably the HR Generalist position as a direct report to the Executive Director rather than reporting to either the Assistant Director (an Exempt position) or the Business Manager (a non-exempt position).

In the future, we might explore making the Business Manager an Exempt position, having them perform the HR duties as well, and hiring an Administrative Assistant* to help with those duties. Also, note that I have left both the Technology Manager and the IT Specialist in both the job descriptions and the Organizational Chart.

My bottom-line question is “Can the MPLD afford to enact the new pay plan, including paying for the increased min. wage as a sustainable plan AND simultaneously save \$\$\$ for a new addition over the next 5-7 years?”

Additional Thoughts: The reason that an organization enacts a new pay plan is to keep up with the market because they are having trouble either recruiting/attracting new employees and/or retaining current employees. In recent surveys of employees leaving MPLD, we know that employees are leaving due to PT employment, opting for FT. We currently have 48 employees, (FTE 40.72) – 30 FT and 18 PT. If we go to more PT staff, I think we’d have more of a retention problem and a definite training problem. The big problem we have is upward mobility of staff once they get into a position – no-where to go due to size of organization. That is NOT a situation we can correct. MPLD offers a great tuition reimbursement program as well as offering staff robust/paid opportunities for education, training, development and tuition reimbursement. In my mind (as an administrator), making the job descriptions more specialized adds to the difficulty of finding qualified applicants and makes lateral/upward mobility more difficult. But it also could aid in offering specific training and staff knowing their niche and in retaining staff. From exit interviews, we know that salary as it pertains to the position is NOT an issue – it is more about FT vs. PT and getting benefits. Offering some benefits to PT staff (like health insurance) may be a way of retaining staff but it would be very costly – not something that is in the scope of the study. Just to show you how this works out, I’ll illustrate 3 positions OLD compared to NEW:

OLD

HR Generalist range: \$40,170, \$56,121, \$73,242; current **\$59, 202.**

Business Manager: \$36,075, \$43,875, \$53,235; current **\$48,750.**

Building Svcs. Manager: \$40,170, \$56,121, \$73,242; current **\$51,000.**

Executive Director: \$80,009, \$100,796, \$121,602; current **\$124,213.**

Assistant Director: \$60,002, \$84,611, \$109,200; current **\$98,486.**

NEW

HR Generalist range: \$47,500, \$58,500, \$69,500

Business Manager: \$47,500, \$58,500, \$69,500

Building Svcs. Manager: \$55,500, \$71,295, \$85,554

Executive Director: \$94,020, \$114,760, \$135,000

Assistant Director: \$64,627, \$80,784, \$96,941

will hire new

1+ yr in position

1+ yr in position – move up?

11+ yrs. In position

15+ yrs. In position

So, you can see some positions cost more, some cost less, some cost more depending upon Grade, where we hire at MIN/MID/MAX, and where we retain people within the GRADE MIN/MID/MAX as well as holding for restructuring (5 places for growth).

McHenry Public Library District
Pay Grade Assignments, 37.5 Hr. Week, FY2019/20

Newly revised by JCS.

Pay Grade	Job Title	Minimum	Midpoint	Maximum
15	Executive Director	\$94,020	\$114,760	\$135,000
		\$48.22	\$58.85	\$69.23
14	Hold for future restructuring	\$82,976	\$103,720	\$124,464
		\$42.55	\$53.19	\$63.83
13	Hold for future restructuring	\$73,229	\$91,536	\$109,844
		\$37.55	\$46.94	\$56.33
12	Assistant Director	\$64,627	\$80,784	\$96,941
		\$33.14	\$41.43	\$49.71
11	Technology Manager	\$55,500	\$71,295	\$85,554
	Adult Services Department Manager	\$28.46	\$36.56	\$43.87
	Technical Services Manager			
	Youth Services Department Manager			
	Circulation Manager			
	Building Services Manager			
10	Assistant Circulation Manager	\$47,500	\$58,500	\$69,500
	IT System Administrator			
	Assistant Department Manager - Adult Services			
	Business Manager			
	Public Relations Manager			
	HR Generalist			
9	Youth Services Librarian Lead	\$42,500	\$53,500	\$64,500
	Librarian Specialist - Adult Services	\$21.79	\$27.44	\$33.08
8	Adult/Youth Services Librarian	\$39,205	\$49,006	\$58,808
	Lead Cataloger	\$20.11	\$25.13	\$30.16
	IT Specialist			
7	Hold for future restructuring	\$34,600	\$43,250	\$51,900
		\$17.74	\$22.18	\$26.62
6	Circulation/Page Supervisor	\$30,536	\$38,169	\$45,803
	Maintenance Technician	\$15.66	\$19.57	\$23.49
	Interlibrary Loan (ILL) Associate			
	Adult/Youth Services Associate			
	Cataloger			
	Acquisitions Associate			
5	Interlibrary Loan (ILL) Assistant	\$26,949	\$33,686	\$40,423
	Circulation Lead	\$13.82	\$17.27	\$20.73
	Lead Processor			
4	Circulation Clerk	\$25,500	\$30,750	\$36,000
	Processor	\$13.08	\$15.77	\$18.46
	Custodian			
3	Hold for future restructuring/add position	\$26,000	\$30,000	\$34,000
		\$13.33	\$15.38	\$17.44
2	Hold for future restructuring/add position	\$25,500	\$28,500	\$32,000
		\$13.08	\$14.62	\$16.41
1	Page (range \$9.25 - \$15 by 2025)	\$21,450	\$25,350	\$29,250
		\$11.00	\$13.00	\$15.00

	Department	Job Title	Status (New, Updated, Reviewed)
1	Admin	Business Manager	Updated
2	Admin	HR Generalist	Updated
3	Admin	PR Manager	Updated
4	Admin	Asst Director	Updated
5	Admin	Executive Director	Active
6	Building Services	Custodian	NEW
7	Building Services	Maintenance Technician	NEW
8	Building Services	Building Manager	NEW
9	Circulation	Page I	Updated
10	Circulation	Circulation Clerk	NEW
11	Circulation	ILL Assistant	NEW
12	Circulation	ILL Associate	NEW
13	Circulation	Circulation Lead	NEW
14	Circulation	Circulation/Page Supervisor	NEW
15	Circulation	Assistant Dept. Manager	NEW
16	Circulation	Department Manager	NEW
X	Technology	IT Specialist	Updated
X	Technology	IT Systems Administrator	NEW
No hire	Technology	Technology Manager	NEW
	Tech Services	Processor	NEW
No	Tech Services	Lead Processor	NEW
	Tech Services	Acquisition Associate	NEW
	Tech Services	Cataloger	NEW
	Tech Services	Lead Cataloger	NEW
	Tech Services	Department Manager	NEW
	Adult Services	AS Library Associate	NEW
	Adult Services	AS Librarian	NEW
X	Adult Services	AS Librarian Specialist	NEW
	Adult Services	Assistant Dept. Manager	NEW
	Adult Services	Department Manager	NEW
	Youth Services	YS Library Associate	NEW
	Youth Services	YS Librarian	NEW
	Youth Services	YS Librarian Lead	Updated
X	Youth Services	YS Librarian Specialist	NEW
	Youth Services	Department Manager	NEW

Index of Description Drafts

Payroll Recap & Funding (Pre Process) (Beta)

Bi-Weekly 04/09/2019

Payroll Overview

Payroll	Bi-Weekly 04/09/2019
Pay Date	04/09/2019
# Employees	48
# Paid Employees	48
# Regular	48
# Pay Periods	1

Employee Payments

	#	EE's	\$ Amount
Checks Paid By ProData Pa	1	1	488.45 ^D
Direct Deposits Debited	58	47	45,364.68 ^D
Total			45,853.13
(D) ProData Payroll & HR Debit			-45,853.13
Your Remaining Bank Account Liability			0.00
Vouchers Printed	0		
Vouchers Suppressed	0		

Taxes

	EIN	EE's	\$ Amount
FTT/EE	36-3363339	44	5,462.95 ^D
FICA/ER	36-3363339	48	3,891.26 ^D
FICA/EE	36-3363339	48	3,891.26 ^D
MEDI/ER	36-3363339	48	910.08 ^D
MEDI/EE	36-3363339	48	910.08 ^D
SIT:IL/EE	36-3363339	47	2,864.24 ^D
SIT:WI/EE	-1026737593-03	1	49.30 ^D
Total			17,979.17
(D) ProData Payroll & HR Debit			-17,979.17
Your Remaining Tax Liability			0.00

Vendor Liabilities

	EE's	\$ Amount
IL State Disb Unit	1	71.70 ^D
Ohio Child Support Payment Centr	1	110.44 ^D
Total		182.14
(D) ProData Payroll & HR Debit		-182.14
Your Remaining Vendor Liability		0.00

Total

Total	64,014.44
ProData Payroll & HR Debit	-64,014.44
Total of Your Responsibility	0.00

Recap

ProData Payroll & HR	Date	Bank Account #	\$ Amount
Dir. Dep.	04/09/2019	xxxxxx9136	45,364.68
Vendor Payment	04/09/2019	xxxxxx9136	182.14
Tax Payment	04/08/2019	xxxxxx9136	17,979.17
Empl. Checks SPA	04/08/2019	xxxxxx9136	488.45
Total Debits			64,014.44

-- More --

Recap - Continued

Cash Requirements: xxxxxx9136

	\$ Amount
Dir. Dep.	45,364.68
Vendor Payment	182.14
Tax Payment	17,979.17
Empl. Checks SPA	488.45
Total	64,014.44

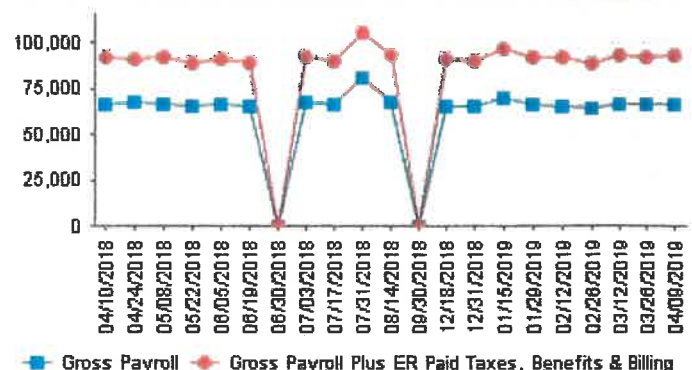
General Ledger Summary

	Debit/Exp.	Credit/Liab.
Earning	67,079.89	
ER Deduction	8,809.03	
ER Tax (Offset)	4,801.34	
Vendor Payment	182.14	
Vendor Payment (Offset)		182.14
Check		488.45
ER Tax		4,801.34
Deduction		8,048.93
ER Deduction (Offset)		8,809.03
Tax		13,177.83
Direct Deposit		45,364.68
	80,872.40	80,872.40

Comparison To Last Pay Period - Gross Wages



Rolling 12 Month Payroll View



Grouped By: None
 Sorted By: None
 Filtered By: None

ProData Payroll Services
 P: 847-775-0900, F: 847-775-1710
 support@prodataontheweb.com
 McHenry Public Library District

PRO/DATA
 WORKFORCE SOLUTIONS

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 Page 1 of 1



McHenry Public Library District
809 N. Front St.
McHenry, IL 60050
815.385.0036; FAX 815.385.7085

MEMO

TO: MPLD Board of Trustees
FROM: Jim Scholtz, Executive Director, MPLD
RE: **Revised Travel/Expense Policy (11/15/2016)**
DATE: 4/18/2019

Due to recent abuses and omitting of statements in the current Travel Expense Policy for MPLD, I would propose the following word inclusions. These inclusions have been vetted with HR Source as valid and proper. The wording would be added to the end of the existing policy as section H.

Revised/added wording to existing MPLD Travel and Expenses policy (11/15/2016)

The current policy has no time limitation for submittal of travel requests as well as no discussion or determination as to payment for employees who have terminated employment (voluntarily or otherwise).

“Submittal of a travel request form must be submitted to the Business Manager and signed by the appropriate Dept. Manager within 30 days after the travel occurred in order to be a valid payment. Special considerations may apply relative to FMLA, vacations and other instances, taken on a case-by-case basis but, in all cases, they must be previously approved by both the appropriate Dept. Manager and the Executive Director. All other rules apply such as having valid receipts, parking stubs, etc. Payment may be made by direct check or payroll check, depending upon payroll cycle. Travel forms submitted after a former employee’s last date on the job will not be honored (last date paid).”

_____ Ayes

_____ Days _____ Date

Motioned seconded by _____ Adopted _____

4. **Other Expenses.** All other expenses that do not fall within paragraphs E.1, E.2, or E.3 are subject to the Executive Director's approval.

F. Documentation of Expenses.

Before an expense for travel, meals, or lodging may be approved under Section E of this Policy, the following minimum documentation must first be submitted, in writing, to the Executive Director/Dept. Manager on the MPLD Travel Expense form (see G):

1. an estimate of the cost of travel, meals, or lodging if expenses have not been incurred or a receipt for the travel, meals, or lodging if expenses have already been incurred;
2. the name of the individual who received or is requesting the travel, meal, or lodging expense reimbursement;
3. the job title or office of the individual who received or is requesting the travel, meal, or lodging expense reimbursement; and
4. the date(s) and nature of the official business for which the travel, meal, or lodging expense was or will be expended.

All documents and information submitted in connection with this Policy are public records subject to disclosure under the (FOIA) Freedom of Information Act.

G. Travel, Meal, and Lodging Expense Report Form.

The Library hereby adopts a standardized Travel Expense Form for reimbursing approved travel expenses. (see Forms on Shared Drive and Staff Intranet) All receipts must be attached in order for reimbursement to occur. In certain circumstances, an MPLD authorized credit card may be used to pay for items – so the credit card statement and Credit Card Use Form (found on the shared drive/Intranet) – and any receipts should be included along with all forms as evidence of purchase. (adopted 11/15/2016)

TUITION REIMBURSEMENT

POLICY

MPLD administration feels that there is value for the institution when an employee seeks to his/her education while in the employee of the Library. Therefore, relative to an available budget and line item within that budget, the board will consider requests for tuition reimbursement on a case-by-case basis. The Library's support for staff continuing education includes a tuition reimbursement policy currently at 50% for tuition only; maximum per employee per year is \$5,200. Request for tuition reimbursement must be made before the course(s) are taken and they must be approved by the

2019 MCHENRY PUBLIC LIBRARY TRAVEL REIMBURSEMENT REQUEST

Revised 5/2/2019

BUDGET LINE: 8970-100

Employee: _____

Department: _____

Date (s): _____

Location: _____

Name of meeting, conference or workshop: _____

Registration Fee	0.00
Airfare / Travel expenses	0.00
Hotel / Lodging	0.00
Meals	0.00
Mileage @ 58 cents/mile / Enter miles-->	0.00
Parking and tolls	0.00
Misc. expenses please explain	0.00
TOTAL EXPENSES	0.00
Deduct advance payment (if received)	0.00
Reimbursement due employee	0.00
If negative amount refund due to library	0.00

Date paid: _____

*General Funds on
Google Drive &
Shared Drive*

Requests for reimbursement must be submitted within 30 days of the conference or meeting. Proper Documentation must be provided for all reimbursements as per travel policy.

Cash advance requested for out of town travel?	Yes	No	
Amount requested:	0.00		Date paid: _____
All cash advances must be pre-approved by the Executive Director			

Employee signature: _____

Manager approval: _____

FOR ADMIN ONLY

Reimbursement issued by: _____

Reimbursed on paycheck dated: _____

Approved: _____

Executive Director/Assistant Director

Discovery Hub opens at McHenry Public Library



Jonah Evans, 4, of McHenry plays with foam blocks Friday as he and about a dozen other children attend an event celebrating the opening of a new Discovery Hub for early learners at the McHenry Public Library.



ABOVE: Children, library staff, board members and parents celebrate the opening of a new Discovery Hub for early learners Friday at the McHenry Public Library. **LEFT:** Sofia Evans, 4, of McHenry plays with a hand puppet in the library's new Discovery Hub.

Photos by Matthew Aggar - mtaggar@shwmedia.com

HE is RISEN

celebrate the Savior



You are welcome!

**Holy Week and Easter in the Episcopal Churches
of McHenry County**

Maundy Thursday:
April 18th - Noon & 7 p.m.



olds the stuffed and sewn leggings
from her daughter, Zoe Kutie, 13,
art event at the McHenry Public
spring break," Beda said, adding
out of the house." **INSIDE:** Cherie
now to fold the stuffed and sewn
to help from her daughter Julia, 9,
students on spring break this week,
for things to do to keep their



CRAFTING PILLOWS

Photos by Matthew Apper - mapper@ohawmedia.com



the
ch



are provided. \$2-\$5. Info: 815-943-2740, glenda.stewart@harvardseniorcenter.org.

• 2 p.m. - **McHenry D-15, D-36, D-156 Timely and Meaningful Consultation**, District 15 Central Office, 1011 N. Green St., McHenry. Officials from McHenry School District 15, Harrison School District 36 and McHenry High School District 156 discuss plans for providing special education services to home-schooled or private school students during a May 13 parent meeting at the District 15 office in McHenry. Free.

• 2 to 4 p.m. - **Coloring for Adults**, Crystal Lake Public Library, 126 W. Paddock St., Crystal Lake. Relax and color your stress away at the Crystal Lake Public Library. We'll provide coloring pages, markers and colored pencils. Light snacks available. Free. Info: 815-459-1687, clpl.evanced.info.

• 3:45 to 5:15 p.m. - **LEGO® Mondays**, Ages 4 and older, Crystal Lake Public Library, 126 W. Paddock St., Crystal Lake. Come to the Crystal Lake Public Library and build LEGO® creations. Bring a friend! Free. Information: 815-459-1687, clpl.evanced.info.

• 4:30 to 5:30 p.m. - **Cookies with the Chief**, McHenry Public Library, 809 Front St., McHenry. Join McHenry Police Chief Birk as he reads us a story and explains his role in McHenry's Police Department. Then we will enjoy cookies and juice as Chief Birk answers any questions you may have about police work. For grades K-3. Free. Information: 815-385-0036, mplyps@mcHenrylibrary.org, evanced.mcHenrylibrary.org.

• 5 to 6 p.m. - **YouTube 101**, Dundee Library, 555 Barrington Ave., East Dundee.

the high-
where the
usually
aware).
caps
omics.
estimate

caps, it helps to look at the evidence from other countries.

A 2014 report by World Bank economists Samuel Maimbo and Claudia Henriquez Gallegos surveyed anti-usury laws around the world and found that most such laws use a rela-

t
most ur-
g the world
merican
their part
important
as within
emissions

a strong stance on legislation seeking to stop climate change, and vote out of office anyone who denies the scientific consensus that climate change is indeed happening, and is extremely urgent.

Jacob Carignan
Carpentersville

The TIF scam To the Editor:

Tax increment financing may be the biggest scam in local government.

For several decades, businesses have been twisting the purpose of TIF districts - to redevelop blighted areas with high crime, abandoned and burned out buildings, etc. - to their own purpose. That purpose is to enrich themselves at taxpayer expense.

Woodstock's City Council recently gave initial approval to more than \$1.5 million in TIF incentives. This comes not long after the city created "TIF 2" to replace and expand "TIF 1," which Mayor Brian Sager himself said, "Didn't see as much

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aling with
ousands
ulting
ing.
but
y climate
of dollars

s the Arbor
red more
care
d vote
e to take

www.carygrovechamber.com, www.carygrovechamber.com.

• 7 to 8:30 p.m. - **Contemporary Book Discussion Group**, McHenry Public Library, 809 Front St., McHenry. Read and discuss *The Rosie Project* by Graeme C. Simsion. For ages 18 & older. Free. Info: 815-385-0036, mpref@mcHenrylibrary.org, evanced.mcHenrylibrary.org.

• 7 to 8:30 p.m. - **Take Charge of Your Mental Health**, McHenry Public Library, 809 Front St., McHenry. When it comes to your mental health, it's important to be proactive. Learn about the resources NAMI (National Alliance on Mental Illness) McHenry County provides to help people lead fulfilling and productive lives and maintain a state of well-being. Free. Information: 815-385-0036, mpref@mcHenrylibrary.org, evanced.mcHenrylibrary.org.

• 7 to 9 p.m. - **WSRep Reading Series: Annie Jump and the Library of Heaven**, Raue Center for the Arts, 26 N. Williams St., Crystal Lake. Saving the world is only slightly harder than being a teenager. Free. Information: 815-356-9212, www.rauecenter.org.

Tuesday

• 9 a.m. to 12:30 p.m. - **Cribbage on Tuesday Mornings**, Barnes & Noble Bookstore, Northwest Highway (U.S. Route 14), Crystal Lake. Crystal Lake Cribbage Club meets every Tuesday morning at the Barnes & Noble bookstore on Northwest Highway (U.S. Route 14) at 9 a.m. \$5. All fees are returned in prizes for special hands. Information: 815-568-0494, Urbandonaldg@

19%. For riskier borrowers, the drops were a bit larger.

The drop in rates seems unambiguously positive. But the drop in lending could be good or bad - good if it represents fewer people taking out loans

positive benefit as we had hoped."

Down Route 47 was the Huntley Outlet Center.

Two years ago, it went vacant and the TIF district that funded it expired. Taxpayers are getting nothing for the millions of dollars the center received during the 23 years the TIF district existed.

* **Up Route 120 in McHenry is the Riverwalk TIF district**, which the Northwest Herald three years ago reported was "already in the hole about \$750,000 for projects paid for using general fund dollars," and which (almost incredibly) had lost value since it was created in 2002.

Local officials call TIF subsidies "economic development," never thinking to ask how McHenry County grew for 150 years before "economic development" became a thing, and never caring how many times TIF districts fail to meet their promise.

As we watch municipalities raising sales taxes, property taxes, utility

library. Various members of professional art teacher, will teach fun, easy painting techniques using watercolor pencils, plastic wrap and brushes. Register at www.clpl.org or call 815-459-1687. Free.

• 5 to 7 p.m. - **Multichamber Mixer**, Raue Center for the Arts, 26 N. Williams St., Crystal Lake. Info: frank@mcHenrychamber.com, business.mcHenrychamber.com.

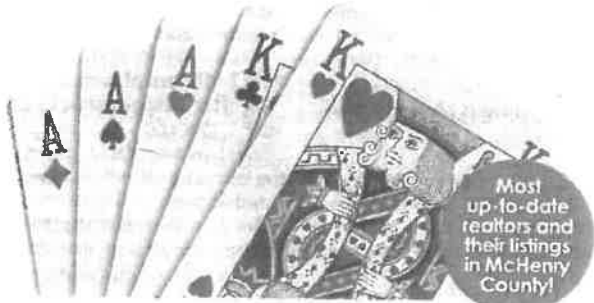
• 6 8:30 p.m. - **Tuesdays with Movies - Green Book** (PG-13, 2018, 130 mins.), Crystal Lake Public Library, 126 W. Paddock St., Crystal Lake. Information: clpl.evanced.info.

techniques and their mental machines presented by author and historian Bruce Allardice. All are welcomed. www.mcHenrycivilwar.com Free. Information: fskupstis@comcast.net.

• All day - **Half-Price Fines**, McHenry Public Library, 809 Front St., McHenry. Pay just half your fines from May 5-17! Fines collected during the program will go to the F.I.S.H. Food Pantry. Details on our website. Free. Information: 815-385-0036, mplicirc@mcHenrylibrary.org, evanced.mcHenrylibrary.org.

Full house?

(A bigger home could be in the cards!)



active lenders while allowing the bulk of Americans to borrow when needed.

• *Smith is a Bloomberg Opinion columnist. He was an assistant professor of finance at Stony Brook University.*

HOW TO SOUND OFF

We welcome original letters on public issues. Letters must include the author's full name, home address and day and evening telephone numbers. We limit letters to 350 words and one published letter every 15 days. All letters are subject to editing for length and clarity at the sole discretion of the editor.

Submit letters by:

- Email: letters@nwherald.com
- Mail: Northwest Herald
"It's Your Write"
Box 250
Crystal Lake, IL 60039-0250

taxes, sewer and water fees, etc., while handing millions of dollars to politically backed car dealers, real estate developers, and others, remember that "economic development" is a marketing term for crony capitalism - aka "crapatism."

Steve Stanek
McHenry

* We are in this TIF district.

COMMUNITY CALENDAR

Editor's note: Add your calendar items for consideration at PlantNorthwest.com.

Friday

• 9:30 a.m. to noon. – **"Murder on the Orient Express" Movie/Book Discussion**, Crystal Lake Public Library, 126 W. Paddock St., Crystal Lake. Info: cipl.evanced.info.
• 9:30 to 11 a.m. – **Drop-in Preschool Crafts**, ages 2 to 6 with a caregiver, Crystal Lake Public Library, 126 W. Paddock St., Crystal Lake. Bring your preschooler to make a fun craft together at the Crystal Lake Public Library. Free. Info: 815-459-1687, cipl.evanced.info.

• 3:30 to 4:30 p.m. – **Reader's Dozen Book Group**, Dunkin' Donuts, 617 Front St., McHenry. Join our book group just for middle schoolers. Join friends at the Dunkin' Donuts near the library, and enjoy delicious doughnuts while discussing books. This month we will read and discuss "Among the Hidden" by Margaret Peterson Haddix. Free. Info: 815-385-0036, mplyps@mcHenrylibrary.org, evanced.com.

• 4 to 5 p.m. – **English Conversation**

Woodstock Public Library, 414 W. Judd St., Woodstock. Information: il.evanced.info.
• 7 p.m. – **Art Attack Sip and Paint BYOB Nights**, Grand Oaks, 1401 W. Route 176, Crystal Lake. \$30 to \$35. Information: www.crystallakeparks.org.

• 7 to 9 p.m. – **First Spring Fling Dance** featuring Let's Dance Big Band, Lakeside Legacy Arts Park, 401 Country Club Road, Crystal Lake. Information: lakesideartspace.org.

• 8 p.m. – **In the Flesh – Echoes of Pink Floyd**, Rockhaus, 96 W. Main St., West Dundee. \$10 to \$13. Information: .
• 10 to 11 p.m. – **Karaoke**, Duke's Alehouse and Kitchen, 110 N. Main St., Crystal Lake. Information: thedukeabides.com.

Saturday

• 8 a.m. to 8:45 a.m. – **Saturday Morning English Conversation Club with Angie/Vamos a Conversar**, Woodstock Public Library, 414 W. Judd St., Woodstock. Information: il.evanced.info.

• 8 a.m. to 3 p.m. – **Habitat for Humanity McHenry County Home Build Projects**, McHenry County, Wonder Lake, Woodstock, Crystal Lake. Free. Information: 815-759-9002, volunteers@habitatmchenry.org, habitatmchenry.galaxydigital.com.

• 8 a.m. to noon – **Recycling Drive in Woodstock**, McHenry County Administration Building, 667 Ware Road, Woodstock. Electronics drive, limit seven items. Batteries will be collected. Environmental

fluorescent tubes and bulbs, clothing and textiles. Some fees apply. Free. Information: 815-338-0393, cwkatner@envirodellmcc@gmail.com, mcdelf.org.

• 9 a.m. to 5 p.m. – **Friends' Used Spring Book Sale**, McHenry Public Library Warehouse, 809 Front St., McHenry. Free. Information: 815-385-0036, bedminster@mcHenrylibrary.org, evanced.mchenrylibrary.org.

• 9 a.m. – **Magical Crafts for Muggles-Hand Painted Harry Potter Pot with Plant**, Grand Oaks, 1401 W. Route 176, Crystal Lake. \$15 to \$20. Information: www.crystallakeparks.org.

• 9 a.m. – **Un-Finished Craft Object Drop In (UFO)**, Grand Oaks, 1401 W. Route 176, Crystal Lake. \$5. Information: ipollina@crystallakeparks.org, www.crystallakeparks.org.

• 9 a.m. to 4 p.m. – **Cary-Grove Masonic Lodge #1157 Open House**, 28 S. Northwest Highway, Cary. Free. Information: 630-650-0147, paddlefoot47@comcast.net.

• 9 a.m. to 11:30 a.m. – **Backyard Garden Club Plant Sale**, Grafelman Park, Main Street, West Dundee. Free. flowers are priced per value. Information: 847-287-7185, schaffek@sbcglobal.net, no advanced sales.

• 9 a.m. to noon – **Yonder Prairie Restoration Workday**, Yonder Prairie, 1150 S. Rosefarm Road, Woodstock. New volunteers are welcome. Free. Info: 815-337-9502, gmaki@conservemc.org, www.woodstock.org.

• 10 a.m. – **Kids/Teen Paint Art Attack**, Crystal Lake Park District Administration Office, 1 E. Crystal Lake Ave., Crystal Lake. \$20 to \$25. Info: www.crystallakeparks.org.

• 2 to 3 p.m. – **Read to a Dog**, Woodstock Public Library, 414 W. Judd St., Woodstock. Information: il.evanced.info.

• 1:30 to 2:30 p.m. – **Summer Teen Volunteer Training**, McHenry Public Library, 809 Front St., McHenry. Free. Information: 815-385-0036, mplyps@mcHenrylibrary.org, evanced.mchenrylibrary.org.

• 3 to 4 p.m. – **Family STEM Saturday-Structure Superstars**, Ages 3 and older with a caregiver, Crystal Lake Public Library, 126 W. Paddock St., Crystal Lake. Come work together as a family to build a variety of fun structures at the Crystal Lake Public Library. No registration required. Free. Information: 815-459-1687, cipl.evanced.info.

• 7 to 10 p.m. – **Live Music at Rush Creek Distilling – Pirate Radio**, Rush Creek Distilling, 1501 W. Diggins St., Harvard. Free. Information: 815-943-7874, alysa@rushcreekdistilling.com, www.facebook.com.

• 8 p.m. – **Caleb Caudle**, Rockhaus, 96 W. Main St., West Dundee. \$10 to \$13.

• 8:30 to 11:30 p.m. – **Tautologic/No Turn On Red at Mackey's Hideout**, 2601 S. River Road, McHenry. Free. Information: 773-580-2108, ethansellers@gmail.com, tautologic.com.

• 9 p.m. – **Live at Duke's Alehouse**, Duke's Alehouse and Kitchen, 110 N. Main

COMMUNITY CALENDAR

Editor's note: Add your calendar consideration at PlanitNorthwest.com

Tuesday

- 8 a.m. to 9 a.m. - **Mindful Health**, MAMI McHenry County, Crystal Lake. This new, free program participants with space and support with their senses, strength, to notice and release their thoughts, judgement, and develop skills to create tranquility in any environment. Info: 815-308-0851, pseyler@namimc.org, namimc.org.
- 9 a.m. to 10 a.m. - **Chair Yoga**, McHenry County, 620 Dakota St. NAMI McHenry County Presents Chair yoga is an evidence-based has been proven to relieve stress and stretch muscles and improve. No experience necessary! Free. Info: 815-308-0851, pseyler@namimc.org, namimc.org.
- 9 a.m. to 12:30 p.m. - **Cribba Tuesday Mornings**, Barnes & Noble Northwest Highway (U.S. Route 1) Lake, Crystal Lake Cribbage Club Tuesday morning at the Barnes & Noble.
- 6:45 to 8:30 p.m. - **Celebrate Recovery**, Willow Creek-Crystal Lake, 100 S. Main, Crystal Lake. Celebrate Recovery is a safe place where you can be real about life's struggles. Whether you are someone you love is wrestling with alcoholism/drug addiction, relational issues, eating disorders, and more, you'll find a refuge and space to grow strong and healthy. Free. Information: 224-512-1287, dcollings@willowcreek.org, rock.willowcreek.org.
- 7 to 8:30 p.m. - **Family History Research in Illinois & Wisconsin**, McHenry Public Library, 809 Front St., McHenry. Join us as genealogist Maureen Brady examines the similarities between Illinois and Wisconsin family history resources. The discussion will also include a brief review of the history of this part of the "Old Northwest." Free. Information: 815-385-0036, mpref@mchenrylibrary.org, evanched@mchenrylibrary.org.
- 7 to 8 p.m. - **Downloading Help Drop-In Sessions**, Woodstock Public Library, 414 W. Judd St., Woodstock. Information: il.evanched.info.
- 7 to 8:30 p.m. - **Write Here, Write Now: Creating Characters, Grades 6-12**, Crystal Lake Public Library, 126 W. Paddock St., Crystal Lake. Discover the secrets to creating vivid and exciting characters in a hands-on fiction writing workshop at the Crystal Lake Public Library. Free. Information: 815-459-1687, cpl.evanched.info.

slot on the Nintendo Switch, call 815-943-4671. Open to youth in grades 6-12. Free. Information: 815-943-4671.

• 6 p.m. to 7 p.m. - **Computer Class: Microsoft Word**, Harvard Diggins Library, 900 E. McKinley St., Harvard. Learn the basics of the word processing program Microsoft Word, where you can create resumes, letters and other documents. Laptops are provided for your use. Limit 5 participants per class. Please register for a class session by calling 815-943-4671. Free. Information: 815-943-4671.

• 6:30 p.m. to 7:30 p.m. - **STEAM Family Night - Celebrate Earth Day**, McHenry Public Library, 809 Front St., McHenry. STEAM ahead and celebrate Earth Day! Explore recycling, pollution, planting, composting and more with hands-on activities. Grades K-3 with adults. Free. Info: 815-385-0036, mpyps@mchenrylibrary.org, evanched@mchenrylibrary.org.

• 6:45 p.m. to 8:30 p.m. - **Celebrate Recovery**, Willow Creek-Crystal Lake, 100 S. Main, Crystal Lake. Whether you are someone you love is wrestling with alcoholism/drug addiction, relational issues, eating disorders, and more, you'll find a refuge and space to grow strong and healthy. Free. Information: 224-512-1287, dcollings@willowcreek.org, rock.willowcreek.org.

• 7 p.m. - **Book Club - European Spiritual Classics**, Woodstock Public Library, 414 W. Judd St., Woodstock. A Book Club, led by Rev. Steven Tungate, Pastor of the Woodstock Free Methodist Church, will begin in January 2019 at the Woodstock Public Library. Books reviewed each month will be European Spiritual Classics.

Free. Information: 815-338-3180, info@Woodstockmc.net.

• 7 p.m. to 8:30 p.m. - **Quilters Discussion Forum**, Woodstock Public Library, 414 W. Judd St., Woodstock. Information: il.evanched.info.

• 7 p.m. to 8 p.m. - **Downloading Help Drop-In Sessions**, Woodstock Public Library, 414 W. Judd St., Woodstock. Info: il.evanched.info.

Wednesday

• 9 a.m. to 10:30 a.m. - **Senior Breakfast Club: What Can the American Cancer Society Do for you and your Loved Ones**, Advocate Good Shepherd Hospital, 450 W. Highway 22, Barrington. Join the American Cancer Society to learn a general overview of all the services and programs they have to help those diagnosed with cancer. Free. Info: 847-382-1777, sue.grossinger@advocatehealth.com, advocatehealth.com.

• 9:30 a.m. to 11:30 a.m. - **Bingo**, Harvard Community Senior Center, 6617 Harvard Hills Road, Harvard. \$5 minimum. Free coffee and donuts! Info: 815-943-2740, glenda.stewart@harvardseniorcenter.org.

• 9:30 a.m. to 12 p.m. - **Memory Makers: The Art of Storytelling**, Woodstock Public Library, 414 W. Judd St., Woodstock. Info: il.evanched.info.

• 10 a.m. - **EEGStrenemy EggClastic**, Oakwoods Lodge, Crystal Lake. \$7-\$9. Information: www.crylakeeggclastic.org.

• 10 a.m. to 10:30 a.m. - **Storytime at Panera**, Panera Bread, 1711 N. Richmond Road, McHenry. For ages 3-6 w/adult. Free. Information: 815-385-0036, mpyps@mchenrylibrary.org, evanched@mchenrylibrary.org.

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COMMUNITY CALENDAR

Editor's note: Add your calendar items for consideration at PlantHortwest.com

Monday

- 9:30 a.m. to 10 a.m. – **Babysitting**, Crystal Lake Public Library, 126 W Paddock St, Crystal Lake. Information: cpl.evancedinfo.
- 2 p.m. to 2:45 p.m. – **YOGA**, Harvard Community Senior Center, 6817 Harvard Hills Road, Harvard. Yoga Classes by Workplace Wellness Yoga, LLC. Yoga mats and blocks are provided. \$2 - \$5. Information: 815-943-2740, glenda.stewart@harvardseniorcenter.org.
- 3:45 p.m. to 5:15 p.m. – **LEGO® Mondays**, Ages 4 and up, Crystal Lake Public Library, 126 W. Paddock St., Crystal Lake. Come to the Crystal Lake Public Library and build LEGO® creations. Bring a friend! Free. Information: 815-459-1887, cpl.evancedinfo.
- 4 p.m. to 5 p.m. – **Code's Cafe**, McHenry Public Library, 809 Front St., McHenry. Work on a project you have, learn a new language through Code Academy, or simply come to talk coding with other coders in a comfortable and communal place. Sip some tea or coffee and code to your heart's content. For grades 5-12. Free. Info: 815-385-0036, mhyps@mcHenryLibrary.org, evanced.mchenrylibrary.org.

- 5:30 p.m. to 6:30 p.m. – **Blue Star Parents United Meeting 1st & 3rd Monday Every Month**, TIS Veterans, 5330 W. Elm St., McHenry. Free. Information: matousk@tishveterans.org, business.mchenrychamber.com.
- 6:30 p.m. to 7:30 p.m. – **Backyard Rain Barrels**, Woodstock Public Library, 4622 Dean St., Woodstock. Save that water! Join Sarah Mitchell from The Land Conservancy of McHenry County to learn the ins and outs of rain barrel use. Sarah will share information, order forms and lessons learned on the basics of rain barrels in a suburban landscape. Free. Info: 815-337-9502, gnaki@conserveinc.org, www.conserveinc.org.

- 7 p.m. to 8:30 p.m. – **Classic Literature Book Discussion Group**, McHenry Public Library, 809 Front St., McHenry. Read and discuss *The House on Mango Street* by Sandra Cisneros. Copies available at Checkout Desk. Free. Info: 815-385-0036, mplre@mcHenryLibrary.org, evanced.mchenrylibrary.org.

Tuesday

- 8 a.m. to 9 a.m. – **Mindfulness for Mental Health**, NAMI McHenry County, 620 Dakota St., Crystal Lake. This new, free program provides participants with space and support to reconnect with their senses, strengthen their ability to notice and release their thoughts without judgement, and develop skills that can be used to create tranquility in any environment. Free. Info: 815-308-0851, pseyler@namimchenrycounty.org, namimchenrycounty.org.
- 9 a.m. to 10 a.m. – **Chair Yoga**, NAMI McHenry County, 620 Dakota St., Crystal Lake.

NAMI McHenry County Presents: Chair Yoga. Chair yoga is an evidence-based practice that has been proven to relieve stress, strengthen and stretch muscles and improve circulation. No experience necessary! Free. Information: 815-308-0851, pseyler@namimchenrycounty.org, namimchenrycounty.org.

- 9 a.m. to 12:30 p.m. – **Cribbage on Tuesday Mornings**, Barnes & Noble Bookstore, Northwest Highway (U.S. Route 14), Crystal Lake. Crystal Lake Cribbage Club meets every Tuesday morning at the Barnes & Noble bookstore on Northwest Highway (U.S. Route 14) at 9 a.m. \$5. All fees are returned in prizes for special hands. Info: 815-568-0494, Urbandonald@gmail.com.
- 9:30 a.m. to 10 a.m. – **Preschool Storytime**, Crystal Lake Public Library, 126 W. Paddock St., Crystal Lake. Information: cpl.evancedinfo.
- 10 a.m. to 11 a.m. – **Preschool Storytime**, Harvard Diggins Library, 900 E. McKinley St., Harvard. Children ages 3-5 and their caregivers are invited to join Miss Anna and Mrs. Karen each Tuesday morning for stories, songs and a craft. Registration is required. Call 815-943-4671 to sign up. Free.

- 1 p.m. to 2 p.m. – **Meet the Master Home-school**, Dundee Library, 555 Barrington Ave., East Dundee. Explore the life and techniques of an artist through hands-on activities. Grades K-6. Free. FREE. Information: 847-428-3661, kimmera@frpyd.info, www.frpyd.info.
- 3:30 p.m. – **416 Plates Ribbon Cutting**, 416 Plates, 650 E. Terra Cotta, Suite 101, Crystal Lake. Information: web.cldchamber.com.
- 5 p.m. to 7 p.m. – **Anderson of Crystal Lake, Inc. Business After Hours**, Anderson of Crystal Lake, Crystal Lake. Information: web.cldchamber.com.
- 5 p.m. to 7 p.m. – **Volkswagen of Crystal Lake Business After Hours**, Volkswagen of Crystal Lake, 5213 N. Northwest Highway, Crystal Lake. Information: web.cldchamber.com.
- 5:30 p.m. to 7 p.m. – **Game On!**, Harvard Diggins Library, 900 E. McKinley St., Harvard. Meet every Tuesday evening in the library's Teen Space for gaming. To sign up for a time slot on the Nintendo Switch, call 815-943-4671. Open to youth in grades 6-12. Free. Information: 815-943-4671.

- 6 p.m. to 7 p.m. – **Computer Class**, Microsoft Word, Harvard Diggins Library, 900 E. McKinley St., Harvard. Learn the basics of the word processing program Microsoft Word, where you can create resumes, letters and other documents. Laptops are provided for your use. Limit 5 participants per class. Please register for a class session by calling 815-943-4671. Free. Information: 815-943-4671.
- 6:30 p.m. to 7:30 p.m. – **STEAM Family Night** – Celebrate Earth Day, McHenry Public Library, 809 Front St., McHenry. STEAM ahead and celebrate Earth Day! Explore recycling, pollution, planting, composting and more with hands-on activities. Grades K-3 with adults. Free. Info: 815-385-0036, mhyps@mcHenryLibrary.org, evanced.mchenrylibrary.org.
- 6:45 p.m. to 8:30 p.m. – **Celebrate Recovery**, Willow Creek Crystal Lake, 100 S. Main, Crystal Lake. Free. Information: 224-512-1287, dcollings@willowcreek.org, rock.willowcreek.org.

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• 12:30 p.m. - Sustainability Walking Tour, McHenry County College, 8900 U.S. Highway 14, Crystal Lake. Information: 815-479-7765, sustainability@mcHenry.edu, www.mchenry.edu.

• 10 a.m. to 5 p.m. - **Ella's Friends Book Sale**, Hampshire Township Building, 170 Mill Street, Hampshire. Used books, CDs, DVDs, records and audio books \$1 each or less. Children's books 50 cents. Opening Night \$5 entry for each person older than 12. Other days free entry. Sunday, \$5 a bag. Benefits Ella Johnson Library, Hampshire. \$1 each item, children's books 50 cents each. Info: 847-683-2727, forinformation@mcHenry.org

• 1:30 p.m. to 2:30 p.m. - **Family Friday-Week of the Young Child Celebration**, McHenry Public Library, 809 Front St., McHenry. Join us for a storytime about families, then create picture frames for pictures we'll take of your family. We'll end with an ice cream social and the reveal of our new early literacy room! Free. Information: 815-385-0036, mplys@mcHenrylibrary.org, evanced.mchenrylibrary.org.

• 2 p.m. to 5 p.m. - **Expressive Arts Open Studio**, NAMI McHenry County, 620 Dakota St., Crystal Lake. NAMI McHenry County Presents: The Expressive Arts Open Studio. A new, free program, the Expressive Arts Open Studio provides participants with a safe space to freely express themselves through the visual arts and creative writing. Free. Information: 815-308-0851, pseyler@namimchenrycounty.org, namimchenrycounty.org.

Lake. NAMI McHenry County Presents: The Expressive Arts Open Studio. A new, free program, the Expressive Arts Open Studio provides participants with a safe space to freely express themselves through the visual arts and creative writing. Free. Information: 815-308-0851, pseyler@namimchenrycounty.org, namimchenrycounty.org

• 2 to 4:30 p.m. - **A Matter of Balance**, Crystal Lake Public Library, 126 W. Paddock St., Crystal Lake. Eight-week program at the Crystal Lake Public Library designed to reduce the concerns of falling and increase activity levels in older adults. Program is facilitated by trained volunteers and Senior Services. Register at www.clpl.org or call 815-459-1687. Free. Information: 815-459-1687, ciplancedinfo@mcHenry.org

• 2:30 to 4:30 p.m. - **Community Service Project: Blessing Bags**, McHenry Public Library, 809 Front St., McHenry. Drop in and work on a volunteer project that helps members of our community. We'll be putting together "Blessing Bags" of toiletries and other small items that will be distributed to those members of our community who are homeless. Free. Information: 815-385-0036, mplys@mcHenrylibrary.org, evanced.mchenrylibrary.org

• 3:30 to 4:30 p.m. - **Reader's Dozen Book Group**, Dunkin Donuts, 617 Front St., McHenry. Join our book group just for middle schoolers. Join friends at the Dunkin' Donuts near the library and enjoy delicious donuts while discussing books. This month we will all read and discuss "Dark Life" by Kate Falls. For grades six through eight. Free. Information: 815-385-0036, mplys@mcHenrylibrary.org, evanced.

• 2 to 3 p.m. - **Free Movies @ Your Library**, BlackKlansman, McHenry Public Library, 809 Front St., McHenry. Oscar nominee. Rated R. For those age 18 and older. From Focus Feature. This program is funded by the Friends of the McHenry Public Library. Free. Info: 815-385-0036, mphef@mcHenrylibrary.org or evanced.mchenrylibrary.org.

• 1 to 5 p.m. - **Used book sale**, Cary Public Library, 1806 Three Oaks Road, Cary. Find bargains on gently used books and AV for all ages. Sunday's bag sale is \$5 per supplied bag. Teachers who bring ID will receive half off their purchases. Free. Info: 847-639-4210 or www.caryarealibrary.org.

• 1 to 5 p.m. - **Easter bunny at Algonquin Commons**, Algonquin Commons, 1900 S. Randall Road, Algonquin. The Easter bunny is coming! Hop on over with your family, say hello and take a picture with the Easter bunny! This is a free event. Bring your kids and get a free coloring book and a family picture with the Easter bunny! Free. Info: 847-931-1511, wendy@gmccreative.com or shopat.algonquincommons.com.

• 1:30 to 3:30 p.m. - **MCCJ Mother's Day Boutique**, McHenry County Jewish Congregation, 8617 Ridgeland Road, Crystal Lake. Crafters and other vendors will showcase unique handmade items such as beautiful jewelry, handmade kippot, cards, woodwork and an assortment of other items. Info: mcjonline.org.

• 3 p.m. - "Eternal" Raue Center for the Arts, 26 N. Williams St., Crystal Lake. \$35.50.

• 3 to 4 p.m. - **Palm Sunday Festival**

Church, 10805 Main St., Huntley. Mass choir of more than 80 voices, instrumental soloists and clergy from area churches. Pre-service begins at 2:45 p.m. Ample parking is available. A free-will offering will be taken. A reception will follow the concert. Free. Info: 847-669-9448, cmleblanc75@yahoo.com or www.shepherdoftheprairie.com.

• 7 to 9 p.m. - **RaueNOW 2018-19 MEMBERS ONLY Film Series**, Raue Center for the Arts, 26 N. Williams St., Crystal Lake. Info: www.rauecenter.org.

Monday

• 9:30 to 10 a.m. - **Babytime**, Crystal Lake Public Library, 126 W. Paddock St., Crystal Lake. Info: evancedinfo.org.

• 2 to 2:45 p.m. - **Yoga**, Harvard Community Senior Center, 6817 Harvard Hills Road, Harvard. Yoga Classes by Workplace Wellness Yoga LLC. Yoga mats and blocks are provided. \$2 to \$5. Info: 815-943-2740 or glenda.stewart@harvardseniorcenter.org.

• 3:45 to 5:15 p.m. - **Lego Mondays**, for those age 4 and older, Crystal Lake Public Library, 126 W. Paddock St., Crystal Lake. Come to the Crystal Lake Public Library and build Lego creations. Bring a friend! Free. Info: 815-459-1687 or evancedinfo.org.

• 4 to 5 p.m. - **Coder's Cafe**, McHenry Public Library, 809 Front St., McHenry. Work on a project you have, learn a new language through Code Academy or simply come to talk coding. For grades five to 12. Free. Info: 815-385-0036, mplys@mcHenrylibrary.org or evanced.mchenrylibrary.org.

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COMMUNITY CALENDAR

Editor's note: Add your calendar items for consideration at PlaidNorthwest.com.

Thursday

• All day - **Half-Price fines**, McHenry Public Library, 809 Front St., McHenry. Pay only half your fines from May 5 to 17. Fines collected during the program will go to the J.S.H. Food Pantry. Information: 815-385-0036, mplic@mcchenrylibrary.org, evanced.mcchenrylibrary.org.

• 7:30 to 9 a.m. - **WIMJ Presents: 2019 Scholarship Award and Panel of Past Recipients**, American Community Bank Trust, 381 S. Main St., Crystal Lake. \$17 Info: info.win3@gmail.com.

• 8:30 to 10 a.m. - **Volunteer Manai ment Network**, Volunteer Center McH County, 620 Dakota St. (Back building, ond story), Crystal Lake. Share your sk ask questions, give advice, find new to and build relationships. Free to VCMC I bers. Nonmembers may attend one ses for free. Info: 815-344-4483, kelsey@volunteercentermcchenrycounty.org, volunteercentermcchenrycounty.org.

• 10 a.m. - **More than a Building - Vision Month at Fields of Grace**, St. Sta

Farm & Market, 3709 W. Miller Road, McHenry.

• 10 to 11 a.m. - **Downloading Help Drop-In Sessions**, Woodstock Public Library, 414 W. Judd St., Woodstock. Info: il.evanced.info.

• 1 to 2 p.m. - **Senior Care Volunteer Network Ribbon Cutting**, 42 East St., Suite C, Crystal Lake. Free. Information: huntley-chamberchambermaster.com.

• 2 p.m. - **Recovery International**, Community Resource Center, 620 Dakota St., Crystal Lake. Weekly meetings of support and training in the Recovery International method of cognitive behavioral self-help. Free. Information: 847-961-6295.

• 4 to 4:30 p.m. - **Unicorn Slime**, Dundee Library, 555 Barrington Ave., East Dundee. It's slime. It's a unicorn. Bring all your friends to this mythical slime-making workshop. Free. Information: 847-428-3666 or call 630-459-1687, slime.evanced.info.

• 6:30 to 7:30 p.m. - **Write On! Teen/ Tween Writing Club**, McHenry Public Library, 809 Front St., McHenry. Need more writing in your life? Join our new writing club, where you can face our monthly writing challenge, work on your personal stories, and hang out with your friends! Feel free to bring your own device or use one of the library's computers. For grades 6-12. Free. Information: 815-385-0036, mplyps@mcchenrylibrary.org, evanced.mcchenryli-brary.org.

• 6:30 to 8:30 p.m. - **Yarn & Crafts Night**, The Green Read Bookstore, 61 N. Williams St., Crystal Lake. Do you enjoy knitting or crocheting? Do you have an unfinished craft you need time to work on? Join fellow enthusiasts for a drop-in craft night to work on your projects. Covered beverages and snacks are welcome. Free. Information: 779-220-4945, thegreenread-bookstore@gmail.com.

• 7 to 8:30 p.m. - **The Civil War Series - Joshua Lawrence Chamberlain**, McHenry Public Library, 809 Front St., McHenry. Professor Gary Midkiff from Harper College will explain Chamberlain's transformation from a professor to a brigadier general during the Civil War. Chamberlain won the Congressional Medal of Honor and was part of the dramatic event that ended the war. Free. Information: 815-385-0036, mplic@mcchenrylibrary.org, evanced.mcchenryli-brary.org.

• 7:30 to 8 p.m. - **Pearl Street Market**, Veterans Memorial Park, 3400 Pearl St., McHenry. Info: www.visitmcchenrycounty.com.

Friday

• 9 a.m. to noon - **Restoration Workday**: Grassy Lake, Grassy Lake, 23900 W. Kelsey Road, Lake Barrington. Information: www.lcprd.org.

• 9:30 a.m. to noon - **Murder on the Orient Express Movie/Book Discussion**, Crystal Lake Public Library, 126 W. Paddock St., Crystal Lake. Info: cpl.evanced.info.

9:30 to 11 a.m. - **Drop-in Preschool Crafts**, ages 2 to 6 with a caregiver, Crystal Lake Public Library, 126 W. Paddock St., Crystal Lake. Bring your preschooler to make a fun craft together at the Crystal Lake Public Library. Free. Info: 815-459-1687, cpl.evanced.info.

• 3:30 to 4:30 p.m. - **Reader's Dozen Book Group**, Dunkin' Donuts, 617 Front St., McHenry. Join our book group just for middle schoolers. Join friends at the Dunkin' Donuts near the library, and enjoy delicious donuts while discussing books. This month we will read and discuss "Among the Hidden" by Margaret Peterson Haddix. Free. Info: 815-385-0036, mplyps@mcchenryli-brary.org, evanced.mcchenrylibrary.org.

• 4 to 5 p.m. - **English Conversation Club with Angie/Vanessa a Conversati**, Woodstock Public Library, 414 W. Judd St., Woodstock. Information: il.evanced.info.

• 7 p.m. - **Art Attack Sip and Paint BYOB Nights**, Grand Oaks, 1401 W. Route 176, Crystal Lake. \$30 to \$35. Information: www.crystallakeparks.org.

• 7 to 9 p.m. - **First Spring Fling Dance** featuring Let's Dance Big Band, Lakeside Legacy Arts Park, 401 Country Club Road, Crystal Lake. Information: lakesideartspark.org.

• 8 p.m. - **In the Flesh - Echoes of Pink Floyd**, Rochaus, 96 W. Main St., West Dundee. \$10 to \$13. Information: .

• 10 to 11 p.m. - **Karaoke**, Duke's Ale-house and Kitchen, 110 N. Main St., Crystal Lake. Information: thedukeabides.com.

COMMUNITY CALENDAR

Editor's note: Add your calendar items for consideration at PlanItNorthwest.com.

Wednesday

- 7:30 to 9 a.m. - **Prime Media Consulting Presents: Prime Power Partners**, 427 W. Virginia St., Crystal Lake. Free. Information: contact@primemediaconsulting.com, business.mchenrychamber.com.
- 9:30 to 11:30 a.m. - **Bingo**, Harvard Community Senior Center, 6817 Harvard Hills Road, Harvard. Come join us every Wednesday from 9:30 to 11:30 a.m. for cash bingo. \$5 minimum. Free coffee and donuts. Information: 815-943-2740, glenda.stewart@harvardseniorcenter.org.
- 10 a.m. - **More than a Building - Vision Month at Fields of Grace**, Stade's Farm & Market, 3709 W. Miller Road, McHenry. Information: www.facebook.com.
- 11:45 a.m. to 1 p.m. - **Bring Your Lunch and Learn - Managing Conflict**, McHenry Area Chamber of Commerce Office, 1257 N. Green St., McHenry, IL 60050, McHenry. Information: 815-385-4300, info@mchenrychamber.com, business.mchenrychamber.com.
- Noon to 1:15 p.m. - **Midday Meetup -**

Incontro A Tavola, 2380 Esplanade Drive, Algonquin, \$25 to \$30. Information: 815-356-8004, events@barringtonchamber.com, business.barringtonchamber.com.

- Noon - **Brown Bag Business Builders - Phishing Education** presented by Eder, Casella & Co., 427 W. Virginia St., Crystal Lake. Free. Information: web.cichamber.com.
- 1 to 3 p.m. - **SOHO Networking**, American Community Bank and Trust, McHenry, IL 60050. Free. Information: frank@mchenrychamber.com, business.mchenrychamber.com.

- 2:30 to 3 p.m. - **Panera Storytime**, From birth to 5 years old with caregiver, Panera Bread, 6000 Northwest Highway, Crystal Lake. Enjoy a cozy cookies-and-milk storytime with the Crystal Lake Public Library at Panera in Crystal Lake. Please give the library 24 hours' notice if you can't attend. Register at www.cipl.org or call 815-459-1687. Free. Information: 815-459-1687, cipl.evancedinfo.
- 3:30 to 4:30 p.m. - **Food, Fun, and Fifth Graders**, Harvard Diggins Library, 900 E. McKinley St., Harvard. It's finally your turn. Current fifth-graders who will be entering sixth grade during the fall 2019 semester are invited to the library for games and snacks to celebrate your "graduation" to the library's Teen Department. To register, call 815-943-4671. Free. Information: 815-943-4671.
- 4 to 4:45 p.m. - **Hands on STEM**, for grades K-2, Crystal Lake Public Library, 126 W. Paddock St., Crystal Lake. Information: cipl.evancedinfo.
- 4:30 to 5:30 p.m. - **Nature Kids: It's**

For the Birds!, McHenry Public Library, 809 Front St., McHenry. Join us as we explore the outdoors to learn about bird adaptation and identifying common birds. Then create a bird feeder and do an activity called "Bird Beak Buffet." Dress accordingly as parts of the program will be outdoors, weather permitting. For grades K-3. Free. Information: 815-385-0036, mpjlys@mchenrylibrary.org, evanced.mchenrylibrary.org.

Sunday

- 6 to 7 a.m. - **Hub Market**, McHenry. Information: www.hubmarket.com.
- 7 a.m. to 10 p.m. - **Art's Night Out**, Arts Center, 26 N. Williams St., Crystal Lake. Come join the Raue Center for its annual 5K Run for the Arts! \$23 to \$43. Information: 815-356-9212 or www.rauecenter.org.
- 8 a.m. to noon - **Bob Blazier Run for the Arts**, Raue Center for the Arts, 26 N. Williams St., Crystal Lake. Come join the Raue Center for its annual 5K Run for the Arts! \$23 to \$43. Information: 815-356-9212 or www.rauecenter.org.
- 10 a.m. - **More than a Building - Vision Month at Fields of Grace**, Stade's Farm and Market, 3709 W. Miller Road, McHenry. Information on Facebook.
- 11 a.m. to 5 p.m. - **Antique Garden Event**

please. \$10. Please pay in cash. Information: 815-943-4805, mary@etherleconfections.com.

• 7 to 8:30 p.m. - **Rural Woodstock Public Library District board meeting**, Woodstock Public Library, 414 W. Judd St., Woodstock. Information: il.evanced.info.

• 7 to 8:30 p.m. - **Habitat for Humanity of McHenry Co. Home Ownership Q&A Session**, United Way of Greater McHenry County, 4508 Prime Parkway, McHenry. Are

• 11 a.m. to 10 p.m. - **Tacos Locos Cinco de Mayo Festival**, 12132 Route 47, Huntley. Free. Information: hurtleylechamberchambermaster.com.

• Noon to 3 p.m. - **The Wildflower Preservation & Propagation Committee Native Plant Sale**, McHenry County College, 8900 Route 14, Crystal Lake. WPPC annual native plant sale. More than 150 species of flowers, ferns, grasses and sedges available. Shop early for best selection. Cash or check only. Free. Starting at \$3.50. Information: theWPPC@hotmail.com.

• 1 to 3 p.m. - **Local History Walking Tour: Historic Woodstock Square**, Woodstock Public Library, 414 W. Judd St., Woodstock. Information: il.evanced.info.

• 2 to 4 p.m. - **Civil War Genealogy: Trace the Service of Billy Yank and Johnny Reb**, McHenry Public Library, 809 Front St., McHenry. Did your ancestors take up sides during the Civil War? Genealogists Debra Dudek and Tina Beaird will discuss the resources, research sites and strategies for learning more about your veteran ancestors. Free. Information: 815-385-0036, mpjref@

Hampshire Area Chamber of Commerce

Summer on State

Join us for a summer celebration on State Street in Hampshire

Saturday, June 8 | 3-8 pm

Activities for All Ages

COMMUNITY CALENDAR

Editor's note: Add your calendar items for consideration at PlantNorthwest.com.

Thursday

• 9 a.m. to 4 p.m. - **MCC Student Pottery Sale**, McHenry County College, 8900 Route 14, Crystal Lake. MCC Student Pottery Sale, 9 a.m. to 4 p.m. Pottery made by students for sale. Free. Info: 815-455-5787, skclough@sboglobal.net.

• 9 a.m. to 4 p.m. - **A Humdinger of a Spring Rummage Sale**, Bethlehem Lutheran Church Dundee, 401 W. Main St., West Dundee. Bethlehem Lutheran Church at Fourth and Main streets in West Dundee. Free. Information: 847-476-9935, sleh71427@aol.com, bethlehemdundee.org.

• 10 to 11:30 a.m. - **Memory Cafe - First Thursdays**, Crystal Lake Public Library, 126 W. Paddock St., Crystal Lake. Social gathering for individuals with early onset memory issues and their care partners at the Crystal Lake Public Library. Coffee and cookies provided. Independence Health & Therapy will lead the activities and discussion. Register at www.cipl.org or call 815.459.1687. Free. Information: 815-459-1687, cipl.evanced info.

• 10 to 11 a.m. - **Downloading Help Drop-In Sessions**, Woodstock Public Library, 414 W. Judd St., Woodstock. Info: il.evanced@info.

• 10:30 a.m. to 3 p.m. - **Train Storytime to the Choo-Choo Restaurant**, McHenry Public Library, 809 Front St., McHenry. Enjoy a fun storytime on the Metra Train, then have lunch at the Choo-Choo Restaurant in Des Plaines, where meals are served on a real train track! Geared toward ages 3 to 6. Register in person at the Questions Desk. See details on our Events Calendar listing. \$7 to \$10. Info: 815-385-0036, mplyps@mcHenrylibrary.org, evanced.mcHenrylibrary.org.

• 2 p.m. - **Recovery International Community Resource Center**, 620 Dakota St., Crystal Lake. Weekly meetings of support and training in the Recovery International Method of cognitive behavioral self-help. Meetings continue 2 p.m. Thursdays. Free. Information: 847-961-6295.

• 2 to 4 p.m. - **Computer Basics Class for Adults**, McHenry Public Library, 809 Front St., McHenry. In this four-part class, you will learn the parts of the computer, how to use a mouse and keyboard, various desktop functions, how to work with computer files, and access the Internet. You must have a valid McHenry Public Library card.

Register in person or by phone. Free. Information: 815-385-0036, mplyps@mcHenrylibrary.org, evanced.mcHenrylibrary.org.
• 2 p.m. - **Call for Artists - 6x6 Project**.

Raue Center for the Arts, 26 N. Williams St., Crystal Lake. We are looking for artists to participate in the 6x6 Project, a fundraiser and online art auction/exhibition. \$5. To participate, canvases must be obtained for a \$5 donation. Information: 815-356-9212, 6x6project@rauecenter.org, www.facebook.com.

• 3:45 to 5:15 p.m. - **Thursday Craft-ernoon**, grades four to eight, Clothes Pin Candle Holder, Crystal Lake Public Library, 126 W. Paddock St., Crystal Lake. Drop in for our new craft program for older kids at the Crystal Lake Public Library, offered the first Thursday of the month. Learn new crafting techniques and create cool projects to take home. In May, we'll be making a clothespin candle holder. Supplies provided. Free. Information: 815-459-1687, cipl.evanced@info.

• 4 to 4:30 p.m. - **Happy Mother's Day**, Dundee Library, 555 Barrington Ave., East Dundee. We're celebrating mom at this fun craft-making session. Grades K to three. Free. Information: 847-428-3661, kfiner-an@frppld.info, www.frppld.info.

• 5 p.m. to 8 p.m. - **Ladies Night Out - Cinco de Mayo Celebration**, Downtown Huntley, 10987 Main St., Huntley. Information: www.visitmcHenrycounty.com.

• 6 to 8 p.m. - **BAND-Rick Embach Duo**, Duke's Alehouse and Kitchen, 110 N. Main St., Crystal Lake. Info: thedukeabides.com.

• 6 to 7 p.m. - **Spanish Conversation Group**, Woodstock Public Library, 414 W. Judd St., Woodstock. Info: 815-261-8025,

il.evanced@info
• 6:30 to 7:30 p.m. - **Meet "Mac the Snack Monster" Author Joel Moeller!**, McHenry Public Library, 809 Front St., McHenry. Join us as we celebrate Children's Book Week with local author Joel Moeller! Get ready for a fun-filled evening as Joel reads his best-selling book, "Mac the Snack Monster," then get ready to create candy sushi! Free. Info: 815-385-0036, mplyps@mcHenrylibrary.org, evanced.mcHenrylibrary.org.

• 6:30 to 8 p.m. - **Arts & Crafts for Adults: Jeweled Suncatcher**, Crystal Lake Public Library, 126 W Paddock St., Crystal Lake. Come to the Crystal Lake Public Library and make a jeweled suncatcher. Supplies provided. Register at: cipl.org or call 815.459.1687. Free. Info: 815-459-1687, cipl.evanced@info.

• 7 to 8:30 p.m. - **Mystery Book Discussion Group**, McHenry Public Library, 809 Front St., McHenry. Read and discuss "Magpie Murders" by Anthony Horowitz. Copies are available at the Checkout Desk. For ages 18 & up. Free. Information: 815-385-0036, mplyps@mcHenrylibrary.org, evanced.mcHenrylibrary.org.

• 7 p.m. to 9 p.m. - **Green Readers Book Club**, The Green Read book store, 61 N. Williams St., Crystal Lake. Anyone can join us at any time! The book chosen for the May meeting was "The Jane Austen Book Club." Bring a wrapped book. Free. Information: 779-220-4945, thegreenreadbookstore@gmail.com.



FELLOWSHIP OF FAITH
6120 Mason Hill Road, McHenry, IL 60050
815-759-0739 • www.fellowshipoffaith.org
Sunday Worship 9:00 & 10:30 AM

ST. JOHN'S LUTHERAN CHURCH



6821 Main St., Union, IL
815-923-2733 • www.stjohnsluth.org
Weekly Worship: Saturday 6 PM,
Sunday 7:45 AM (traditional)
& 10:30 AM (contemporary)

RAUE CENTER FOR THE ARTS

www.rauecenter.org

815.356.9212

22ND ANNUAL BOB BLAZIER

RUN FOR THE ARTS

MAY 5

Bob Blazier

COMMUNITY CALENDAR

Editor's note: Add your calendar items for consideration at PlantNorthwest.com.

Sunday

• 9 a.m. to 5 p.m. – **Spring at the Zoo**, Randall Oaks Zoo, 1180 N. Randall Road, West Dundee. Celebrate the season at Randall Oaks Zoo's Spring at the Zoo event. Zoo admission is \$3.50 for residents and \$4.25 for nonresidents. Children younger than 2 years admitted free. Info: 847-428-7131, skeller@dtnd.org, www.dtpd.org.

• 9 a.m. – **Sterne's Woods & Fen Volunteer Work Day**, Sterne's outdoor pavilion, 5617 Hillside Drive, Crystal Lake. Information: bricematerial@hotmail.com, www.crystallakeparks.org.

• 10 a.m. to 12:30 p.m. – **Green Living Fair**, Ridgefield-Crystal Lake Presbyterian Church CLPC, 8505 Church St., Crystal Lake. Participants, young and old, earn about caring for the earth through eco-displays and green living tips. Free. Info: 815-459-1132, office@rcipc.org, rcipc.org.

• 10 to 11 a.m. – **Native Plant Program**, Joyful Harvest Church, 5050 N. Johnsburg Wilmet Road, Johnsburg. Bill Warzecha of Natives Haven Nursery, a local grower, will

make a short presentation about the benefits of native plants and answer questions about obtaining and growing them free. Info: 815-759-9644, brucehannel@hotmail.com.

• 11 a.m. to 2 p.m. – **Nail Trim Sundays**, Thomas' Nails, 31 E. Crystal Lake Ave., Crystal Lake. Information: downtowncl.org.

• 11 a.m. to 4 p.m. – **Village of Huntley Kite Fest**, Betsey Warrington Park, 12209 W. Main St., Huntley. Free. Info: bread@huntley.il.us, huntleychamber.chambermaster.com.

• Noon to 1:30 p.m. – **Mother Daughter Tea**, Colonel Palmer House, 660 E. Terra Cotta Ave., Crystal Lake. Springtime event for mothers, daughters and ladies of all ages. \$25 a person. Info: 815-477-5873, palmerhouse@crystallakeparks.org, www.crystallakeparks.org.

• 1 to 3 p.m. – **Windows 10 for Beginners**, McHenry Public Library, 809 Front St., McHenry. Learn about Microsoft's operating system, including how to customize the Start menu, add shortcut icons and more. Participants must know how to use a mouse and keyboard. You must have a valid McHenry Public Library card. Register in person or call 815-385-0036. Free. evanched. mchenrylibrary.org.

• 1 to 3 p.m. – **Local History Walking Tour: Historic Woodstock Houses**, Woodstock Public Library, 414 W. Judd St., Woodstock. Information: llevanchedinfo.

• 2 to 5:30 p.m. – **Macbeth - A Live Theatre Broadcast**, Woodstock Opera House, 121 W. Van Ruren St., Woodstock.

• 3 to 4:30 p.m. – **MCC Concert Band**, McHenry County College, 8900 Route 14, Crystal Lake. Information: 815-479-7814, mhlstrom@mchenry.edu, mchenry.edu.

• 3 to 5 p.m. – **LUREC Open House**, Loyola University Retreat & Ecology Campus, 2710 S. Country Club Road, Woodstock. Meet Faculty & Students from Institute of Environmental Sustainability. Tour the woodlands and ferns. \$20. Info: 773-9508-2203, pcarty@luc.edu, luc.edu.

• 6:30 to 8:30 p.m. – **Herbin' Social, Full Spektrum Services**, 737 S. Eighth St., West Dundee. \$30. Info: brownpaperickets.com.

• 7 p.m. – **Lauren Morrow**, Rochaus, 96 W. Main St., West Dundee. \$10.00 - \$13.00.

Monday

• 1 to 2:30 p.m. – **Google Drive Intermediate**, Crystal Lake Public Library, 126 W. Paddock St., Crystal Lake. Come to the Crystal Lake Public Library and learn more about Google Drive features including Sheets, Slides and Calendar. Free. Info: 815-459-1687, cplpevanchedinfo.

• 2 to 2:45 p.m. – **YOGA**, Harvard Community Senior Center, 6817 Harvard Hills Road, Harvard. Yoga Classes by Workplace Wellness Yoga LLC. Yoga mats and blocks are provided. \$2 to \$5. Info: 815-943-2740, glenda.stewart@harvardseniorcenter.org.

• 2 to 4 p.m. – **Computer Basics Class for Adults**, McHenry Public Library, 809 Front St., McHenry. In this four-part class, you will learn the parts of the computer, how to

functions, how to work with computer files and access the internet. You must have a valid McHenry Public Library card. Register in person or by phone. Free. Info: 815-385-0036, mplref@mchenrylibrary.org, evanched.mchenrylibrary.org.

• 2 p.m. – **Call for Artists - 6x6 Project**, Raue Center for the Arts, 26 N. Williams St., Crystal Lake. We are looking for artists to participate in the 6x6 Project, a fundraiser and online art auction/exhibition. To participate, carvases must be obtained for a \$5 donation. Information: 815-356-9212, 6x6project@rauecenter.org.

• 3:45 to 5:15 p.m. – **LEGO Mondays**, Ages 4 and older, Crystal Lake Public Library, 126 W. Paddock St., Crystal Lake. Come to the Crystal Lake Public Library and build LEGO creations. Bring a friend! Free. Info: 815-459-1687, cplpevanchedinfo.

• 4 to 5 p.m. – **Eco Totes**, Dundee Library, 555 Barrington Ave., East Dundee. Earth Day is everyday. Create a reusable tote bag and impress all your friends. Free. Info: 847-428-3661, kimmeran@trvpd.info, trvpd.info.

• 4:30 to 5:30 p.m. – **Pages of Peeps!**, McHenry Public Library, 809 Front St., McHenry. To celebrate the 100th anniversary of Children's Book Week, we'll create chapters of chicks and books of bunnies! We'll supply the Peeps marshmallows along with other supplies for you to create a scene or character from your favorite chick or bunny book! For grades K-3. Free. Info: 815-385-0036, mplref@mchenrylibrary.org.

COMMUNITY CALENDAR

Editor's note: Add your calendar items for consideration at PlanItNorthwest.com.

Saturday

- 8:30 a.m. to 1 p.m. - **Crystal Lake Community Clean Up Day**, Crystal Lake Chamber of Commerce, 427 W. Virginia St. - McCormick Park, Crystal Lake. Info: 815-459-1300, jforina@crystalakeparks.org, crystalakeparks.org.
- 9 a.m. to 5 p.m. - **Spring at the Zoo**, Randall Oaks Zoo, 1180 N. Randall Road, West Dundee. Celebrate the season at Randall Oaks Zoo's Spring at the zoo event. Zoo admission is only \$3.50 for residents and \$4.25 for nonresidents. Children younger than 2 are free. Info: 847-428-7131, kkeller@ddpd.org, ddpd.org.
- 9 a.m. - **Make & Take-Family Fun**, Grand Oaks, 1401 W. Route 176, Crystal Lake. Free to \$20. Info: www.crystalakeparks.org.
- 9 a.m. to noon - **Durable Medical Equipment Drive**, Senior Care Volunteer Network, 42 East St., Suite C, Crystal Lake. Donate your currently unused durable medical equipment that is in good or better condition. Now accepting rollators, commodes, transport chairs, wheelchairs, shower

chairs/benches, high-rise toilet seats, monetary donations. Please note walkers are not needed at this time. Free.

- 9 a.m. to noon - **Community Research Forest Volunteer Day**, Community Research Forest, 20500 Lembeck Road, Harvard. Love nature, being outdoors and helping the environment? Work alongside land stewardship volunteers and The Land Conservancy of McHenry County to restore a site with one of the last remaining oak groves in the county. Free. Information: 815-337-9502, gmaik@conservenc.org, conservenc.org.
- 10 a.m. - **Nature Workshop**, The Nature Center, 330 N. Main St., Crystal Lake. \$15 to \$18. Info: www.crystalakeparks.org.
- 10 a.m. to noon - **Community Shredding Event**, McHenry Public Library, 809 Front St., McHenry. Bring four boxes/bags of paper to shred (no businesses). No certificates of destruction will be issued. Staples can be left in, but no ring binders, medical X-rays, hanging file folders or binder clips. A shredding truck will be in our parking lot. Free. Info: 815-385-0036, mphel@mcHenrylibrary.org, mcHenrylibrary.org.
- 10 a.m. to noon - **Healthy Kids Day**, Sage YWCA, 701 Manor Road, Crystal Lake. Annual, nationwide initiative designed to inspire all youth, parents and caregivers - regardless of membership status - to get active and make healthy choices over the summer and beyond. Free. Info: 815-526-1638, ymcchicago.org.
- 10:30 to 11:15 a.m. - **Family Story and**

or habitatmcHenrygalaxydigital.com.

- 8 to 8:45 a.m. - **Saturday Morning English Conversation Club with Angie/Vamos a Conversar!**, Woodstock Public Library, 414 W. Judd St., Woodstock. Information: il.levanted.info.
- 8 a.m. to 2 p.m. - **Annual Rummage Sale**, St. Paul Lutheran Church, 1601 Garfield Road, Harvard. Annual Rummage Sale to benefit youth group of St. Paul Lutheran Church, Harvard. Something for everyone. Bake sale included. Free. Information: 815-648-4559 or cwickers_123@yahoo.com.
- 9 a.m. to noon - **Irish Oaks Savanna Restoration Workday**, Irish Oaks Savanna, 19019 Lincoln Road, Harvard. Irish Oaks Savanna is a vast 40-acre wetland/savanna complex outside of Harvard. In this varied natural landscape, volunteers are needed to remove invasive species that prohibit the growth of native trees and plants. No experience is necessary. Free. Information: 815-337-9502 or gmaik@conservenc.org.
- 9 a.m. to 5 p.m. - **May the Fourth Be With You**, Harvard Diggins Library, 900 E. McKinley St., Harvard. Join us for an all-day celebration of Star Wars Day, with crafts, bingo and other fun "Star Wars"-themed activities. Contact the library for a complete schedule of events or to register for individual events. Free. Information: 815-943-4671 or facebook.com.
- 9:30 a.m. to 12:30 p.m. - **Ready, Set, Book Swap!**, McHenry Public Library, 809 Front St., McHenry. Join us in celebrating the 100th anniversary of Children's

Book Week with a book swap. Trade your gently used children's books for new-to-you children's books! See website for details. Free. Information: 815-385-0036, mplys@mchenrylibrary.org or evanced.mchenrylibrary.org.

- 9:30 a.m. - **Free Comic Book Day**, Crystal Lake Public Library, 126 W. Paddock St., Crystal Lake. Come to the Crystal Lake Public Library and pick up a free comic book in Adult or Youth Services while supplies last. One book per person. Cosplayers welcome. Sponsored by Modern Age Comics. Free. Information: 815-459-1687 or cpl.levanted.info.
- 10 a.m. to noon - **DAR Genealogy Workshops**, Woodstock Public Library, 414 W. Judd St., Woodstock. Information: kimmog90@gmail.com, marciaflanigan@gmail.com or il.levanted.info.
- 10 a.m. to 4 p.m. - **Free Comic Book Day**, Community Library, 110 S. Lake Ave., Twin Lakes, Wisconsin. Free. Information: 262-877-4281 or www.communitylib.org.
- 10 a.m. to 2 p.m. - **Star Wars Day**, Woodstock Public Library, 414 W. Judd St., Woodstock. Information: il.levanted.info.
- 10 a.m. to 5 p.m. - **Drop-in Kids' craft - Mother's Day card**, The Green Reed book store, 61 N. Williams St., Crystal Lake. Trace your hand to make a lovely butterfly card, just in time for Mother's Day! Decorate it and add a touching poem (provided) or a personal message just for Mom! Free. Information: 779-220-4945 or thegreenreadbookstore@gmail.com.
- 10 to 11 a.m. - **Wild Woodstock Poetry Walk**, Donato Conservation Area, 700 Rid-



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12 COMMUNITY CALENDAR

Editor's note: Add your consideration at Plainville

and older, Crystal Lake Public Library, 126 W. Paddock St., Crystal Lake. Come to the Crystal Lake Public Library and build Lego creations. Bring a friend. Free. Info: 815-459-1687 or cpl.evanced.info.

• 5:30 to 6:15 p.m. – **Chair Yoga**, Woodstock Public Library, 414 W. Judd St., Woodstock. Info: il.evanced.info.

• 6 to 7 p.m. – **Tai chi**, Dundee Library, 555 Barrington Ave., East Dundee. Tai chi is a powerful art that combines mind, body and breath to enhance your health and well-being. Less stress, improved balance and strong legs are only a few of the benefits of regular practice. Free. Info: 847-478-3664, kinnera@fpyd.info or www.fpyd.info.

Tuesday
• 8 to 9 a.m. – **Mindful Health**, NAMI McHenry St., Crystal Lake. This provides participants with a reconnect with their self ability to notice and relax without judgment, and be used to create tranquility. Free. Info: 815-300-namimchenrycounty.org.

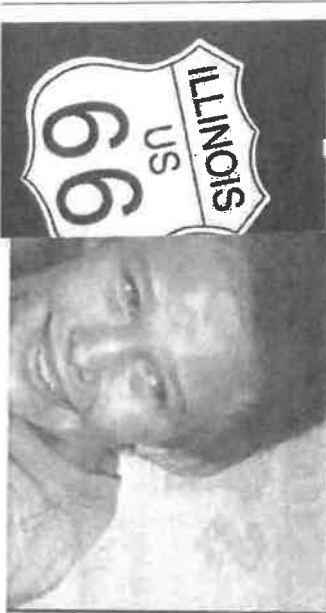
• 8 to 9 a.m. – **Economic Committee**, City Hall, 1 www.crystallake.org.
• 9 to 10 a.m. – **Chair Yoga**, 620 Dakota St., Crystal Lake. Chair yoga is an evidence-based practice to relieve stress, stretch muscles and improve awareness. No experience necessary. Info: 815-308-0851, pse or model.org.

• 7 to 8:30 p.m. – **Table Top Game Night for Emerging Adults** (ages 18 to 29), McHenry Public Library, 809 Front St., McHenry. Please bring your table-top games that can be played in less than two hours. Bring some friends. Also, join our Emerging Adults "Meetup" Group. Free. Info: 815-385-0036, mpiref@mcHenrylibrary.org or evanced.mchenrylibrary.org.

• 7 to 9 p.m. – **"Earth Boys"** documentary film, McHenry County College, 8900 Route 14, Crystal Lake. Celebrate Earth Day with a film about our growing awareness and understanding of the environmental crisis and emergence during the 1960s and 70s, of the popular movement to confront it. Ninety minutes with a discussion to follow. Doors open at 6:30 p.m. Documentary by Robert Stone. Free. Info: 815-338-0393, cwkameerivideofnc@gmail.com or model.org.

• 8 to 9 a.m. – **Economic Committee**, City Hall, 1 www.crystallake.org.
• 9 to 10 a.m. – **Chair Yoga**, 620 Dakota St., Crystal Lake. Chair yoga is an evidence-based practice to relieve stress, stretch muscles and improve awareness. No experience necessary. Info: 815-308-0851, pse or model.org.

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done now to restore some of these unique ecosystems. Presented by Kim Compton of MCCD. Registration required. Free. Information: 815-943-4671, leticiaj@harvard-diggins.org.

• 7 to 8 p.m. – **Give the Gift of Life Through Organ/Tissue Donations**, McHenry Public Library, 809 Front St., McHenry. Jan Escherl from the Illinois Secretary of State will share how you can give the gift of life. This informative presentation will address topics such as who can donate, how donation works, and some common misconceptions. You, too, can be a hero! Free. Information: 815-385-0036, mpiref@mcHenrylibrary.org, evanced.mchenrylibrary.org.

• 7 p.m. – **33rd Annual Sampler Lecture Series**, McHenry County Historical Museum, 6422 Main St., Union, \$10 - \$35. Information: 815-923-2267, www.visitmchenrycounty.com.

• 9 to 10 p.m. – **BAND-fun and Justin**, Duke's Alehouse and Kitchen, 110 N. Main St., Crystal Lake. Information: thedukealebides.com.

Friday

• 8:30 a.m. to 1:30 p.m. – **Scramble - 2019 Spring**, McHenry County Club, McHenry IL 60050. McHenry, \$25 - \$40. Information: business.mchenrychamber.com.

• 9 a.m. to 12 p.m. – **Restoration Workday: Grassy Lake**, Grassy Lake, 23900 West Keely Road, Lake Barrington. Information: www.lcfpd.org.

• 9 to 10 a.m. – **Ribbon Cutting at Donna Lowe Salon**, Algonquin. Information: www.facebook.com.

leticiaj@harvard-diggins.org.

• 6:45 to 8:30 p.m. – **Celebrate Recovery**, Willow Creek Crystal Lake, 100 S Main, Crystal Lake. Celebrate Recovery is a safe place where you can be real about life's struggles. Whether you are someone you love is wrestling with alcoholism/drug addiction, relational issues, eating disorders, and more, you'll find a refuge and space to grow strong and healthy. Free. Information: 224-512-1281, dcolilings@willowcreek.org, root.willowcreek.org.

• 7 to 8:30 p.m. – **Family History Research in Illinois & Wisconsin**, McHenry Public Library, 809 Front St., McHenry. Join us as genealogist Maureen Brady examines the similarities between Illinois and Wisconsin family history resources. The discussion will also include a brief review of the history of this part of the "Old Northwest." Free. Information: 815-385-0036, mpiref@mcHenrylibrary.org, evanced.mchenrylibrary.org.

• 7 to 8 p.m. – **Downloading Help Drop-in Sessions**, Woodstock Public Library, 414 W. Judd St., Woodstock. Information: il.evanced.info.

• 7 to 8:30 p.m. – **Write Here, Write Now: Creating Characters**, Grades 6-12, Crystal Lake Public Library, 126 W. Paddock St., Crystal Lake. Discover the secrets to creating vivid and exciting characters in a hands-on fiction writing workshop at the Crystal Lake Public Library. Free. Information: 815-459-1687, cpl.evanced.info.

• 7 to 8:30 p.m. – **Write Here, Write Now: Creating Characters**, Grades 6-12, Crystal Lake Public Library, 126 W. Paddock St., Crystal Lake. Discover the secrets to creating vivid and exciting characters in a hands-on fiction writing workshop at the Crystal Lake Public Library. Free. Information: 815-459-1687, cpl.evanced.info.

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COMMUNITY CALENDAR

Editor's note: Add your calendar items for consideration at PlanItNorthwest.com

Wednesday

- 9 a.m. to 10:30 a.m. - **Senior Breakfast Club: What Can the American Cancer Society Do For You and Your Loved Ones.** Advocate Good Shepherd Hospital, 450 W. Highway 22, Barrington. Join the American Cancer Society to learn a general overview of all of the services and programs they have to help those diagnosed with cancer. Free. Info: 847-382-7277, sue.grossinger@advocatehealth.com, advocatehealth.com.
- 9:30 a.m. to 11:30 a.m. - **Bingo.** Harvard Community Senior Center, 6817 Harvard Hills Road, Harvard. \$5 minimum. Info: 815-943-2740, glenda.stewart@harvardseniorcenter.org.
- 9:30 a.m. to 12 p.m. - **Memory Makers: The Art of Storytelling.** Woodstock Public Library, 414 W. Ludd St., Woodstock. Info: ilevancend@info.
- 10 a.m. - **EGGstrangely EGGstastic.** Oak-woods Lodge, Crystal Lake. \$7-\$9. Information: www.crystallakeparks.org.
- 10 a.m. to 10:30 a.m. - **Storytime at Panera.** Panera Bread, 1711 N. Richmond Road, McHenry. For ages 3-6 w/adult. Free. Information: 815-385-0036, mplyps@mcHenrylibrary.org.

HE IS RISEN

Celebrate the Savior

Holy Week and Easter in the Episcopal Churches of McHenry County



You are welcome!

Maundy Thursday:
April 18th - Noon & 7 p.m.

org, evancend.mchenrylibrary.org.

10 a.m. to 11 a.m. - **Small Discoveries: Rainy Days.** Lake County Discovery Museum, 27277 N. Forest Preserve Road, Wauconda. \$0.00 - \$6.00. Information: 847-968-3400, www.lcfd.org.

• 10 a.m. to 1 p.m. - **Wolf Oak Woods Restoration Workday.** Wolf Oak Woods, 9100 Route 120, Woodstock. Volunteer outdoors near one of the largest oak trees in McHenry County. No experience necessary. Dress in long pants, sturdy shoes and old clothing for working near a burn pile, and bring some work gloves if you have them. Free. Information: 815-337-9502, gmaki@conservemc.org.

• 11:30 a.m. to 12 p.m. - **Fresh Thyme Market Storytime.** Crystal Lake Public Library, 126 W. Paddock St., Crystal Lake. Information: cpl.evancend@info.

• 1 p.m. to 2 p.m. - **Mini Masterpieces: Newspaper Bunny Craft.** McHenry Public Library, 809 Front St., McHenry. Make art, make crafts, and make friends at this program for creative kids. For ages 3-6 w/adult. Free. Information: 815-385-0036, mplyps@mcHenrylibrary.org, evancend.mchenrylibrary.org.

• 1 p.m. to 3 p.m. - **Harvard Village Quilters Club meeting.** Trinity Lutheran Church, Harvard, IL, 504 E. Diggins St., Harvard. Harvard Village Quilters monthly meeting. Patti Hellenbrand will give a presentation on Layer Cakes at 1. \$5 for nonclub members. Club members will meet at 9 a.m. to work on our community service project. Free. Information: goadrc@sbcglobal.net.

• 2 p.m. to 3:30 p.m. - **MCIC's PASSOVER Learning Series: From Slavery to Freedom.**

Panera Bread, 6000 Northwest Highway, Crystal Lake. MCIC's Passover Learning Series Rabbi Tom Samuels. Free. Information: 815-455-1810, rabbt@mcjonline.org.

• 3 p.m. to 4 p.m. - **Spring Explorers.** Dundee Library, 555 Barrington Ave., East Dundee. Explore the outside colors, smells, and sounds that come with spring as we go outside to explore. Ages 3-6 w/caregiver. Free. Info: 847-428-3661, kimmeran@frvpld.info, www.frvpld.info.

• 5:30 p.m. to 6:30 p.m. - **Alzheimer's Caregiver Support Group.** White Oaks Memory Care Community, 4605 W. Crystal Lake Road, McHenry. Caregiver Support Group meets monthly and is designed to give caregivers a chance to interact with other individuals who are caring for family or friends who have an Alzheimer's or dementia diagnosis. Sponsored by White Oaks Memory Care Community and Heartland Hospice Care. Free. Info: 815-344-2970, mc-residentengagement@whiteoaks-mchenry.com.

• 6 p.m. to 8:30 p.m. - **Diabetes Self-Management Workshop.** Harvard Senior Center, 6817 Harvard Hills Road, Harvard. You must be at least 18, at risk or diagnosed with diabetes or a caregiver of someone with diabetes. These classes will be taught in English. Free. Info: 815-861-3878, kevin.wood@harvardseniorcenter.org. Free 6-week program.

• 6:30 p.m. to 7:30 p.m. - **Write On! Teen/ Tween Writing Club.** McHenry Public Library, 809 Front St., McHenry. Need more writing in your life? Join our new writing club, where you can face our monthly writing challenge, work on your personal stories, and hang out with your

Friends! Feel free to bring your own device or use one of the library's computers. For grades 6-12. Free. Information: 815-385-0036, mplyps@mcHenrylibrary.org, evancend.mchenrylibrary.org.

• 6:30 p.m. to 7 p.m. - **Drop-In Family Storytime.** Crystal Lake Public Library, 126 W. Paddock St., Crystal Lake. Information: cpl.evancend@info.

• 6:45 p.m. - **Magie Class.** Lake in the Hills Village Hall, 600 Harvest Gate, Lake in the Hills. \$20-\$25. Information: crystallakeparks.org.

Thursday

• 7:30 a.m. to 8:30 p.m. - **Now That I Have Joined.** McHenry Area Chamber Office, 1257 N. Green St., McHenry. Information: frank@mcHenrychamber.com, business.mchenrychamber.com.

• 8:30 a.m. to 10 a.m. - **Volunteer Management Network.** Volunteer Center McHenry County, 620 Dakota St. (back building, 2nd Story), Crystal Lake. Join the Volunteer Management Network on the third Thursday. Connect with a network of resourceful Volunteer Managers. Share your skills, ask questions, give advice, find new tools and build relationships. Free. Free to VCMC Members. Nonmembers may attend 1 session free.. Information: 815-344-4483, kelsey@volunteercentermchenrycounty.org, www.volunteercentermchenrycounty.org.

• 9 a.m. - **Empowering Kids.** Crystal Lake. \$85 - \$90. Info: www.crystallakeparks.org.

• 9:30 a.m. to 10 a.m. - **Big Kid Storytime.** Crystal Lake Public Library, 126 W Paddock St., Crystal Lake. Information: cpl.evancend@info.