



McHenry Public Library District Board of Library Trustees Regular Meeting

**Tuesday, April 16, 2019
Library Board Meeting Room**

Agenda

- I. CALL TO ORDER** – Bradley Schubert, President
- II. ROLL CALL** – Monica Leccese, Secretary
- III. PLEDGE OF ALLEGIANCE**
- IV. CORRECTIONS OR ADDITIONS TO THE AGENDA**
- V. PUBLIC COMMENT AND RECOGNITION OF VISITORS**
- VI. CONSENT AGENDA FOR THIS MEETING (Action)**
 - SECRETARY'S REPORT** – Monica Leccese, Secretary
Minutes of the March 19, 2019 Regular Meeting and March 19, 2019 Executive Session
 - TREASURER'S REPORT** – Delphine Grala, Treasurer
 - Monthly Financial Statements through February 28, 2019, Monthly Financial Statements and Interim Check Report through March 31, 2019, and Invoice Reports for March/April 2019
 - Additional Invoices (distributed night of meeting)
 - Petty Cash and Credit Card Reports
- VII. COMMUNICATIONS**
 - Dana Diederich, McHenry American Legion Aux. Post 91 to B. Edminster—donation
 - B. Edminster to McHenry American Legion Aux. Post 91—report on use of Auxiliary donation
- VIII. LIBRARIAN'S REPORT**
- IX. EXECUTIVE SESSION**

To discuss the appointment, employment, compensation, discipline, performance or dismissal of specific employees of the public body as well as discussing specific contractual matters of vendors in compliance with the Open Meetings Act 5 ILCS 120/2 section 2(c)(1).
- X. OLD BUSINESS**
 1. None
- XI. NEW BUSINESS**



McHENRY PUBLIC
LIBRARY DISTRICT

WISDOM • KNOWLEDGE • DREAMS

809 Front St., McHenry, IL 60050 (815) 385-0036

1. Strategic plan date (4/27) agenda outline/content (Discussion)
3. Job description project and upcoming FY2019/20 budget scenario/planning; set
-up a salary/compensation sub-committee. (Discussion)
4. Computer problems/solutions, including VoIP phone solutions, timetables. (Discussion)
5. 1st reading of In-house computer use policy and wireless agreement (Discussion)

XII. ANY AND ALL OTHER BUSINESS THAT MAY PROPERLY COME BEFORE THE BOARD

XIII. ADJOURNMENT

The McHenry Public Library District makes board meetings accessible to people with physical disabilities under ADA requirements. Any person with a physical disability may contact the MPLD at 815-385-0036 within 4 hours of any meeting date to request special access to the meeting.

MINUTES
MC HENRY PUBLIC LIBRARY DISTRICT
BOARD OF LIBRARY TRUSTEES
REGULAR MEETING

Date: March 19, 2019

Time: 7:00 P.M.

Location: Library Meeting Room #136

I. Call to Order:

President Schubert called the meeting to order at 7:03 p.m.

II. Roll Call:

Roll was called and a quorum was established.

Members Present: Jackie Fogleman, Delphine Grala, Monica Leccese, Bradley Schubert, Jill Stone

Members Absent: Margaret Carey, Charles Reilly

Also Present: James Scholtz, Executive Director, McHenry Public Library
Bill Edminster, Assistant Director, McHenry Public Library
Lesley Jakacki, Youth Services Manager, McHenry Public Library
Sue Yazel, HR Generalist, McHenry Public Library

III. Pledge of Allegiance

IV. Corrections or Additions to the Agenda

None

V. Public Comment and Recognition of Visitors

Staff in attendance introduced themselves to the Board.

VI. Consent Agenda for this meeting

Secretary's Report – Monica Leccese, Secretary

Minutes of the February 26, 2019 Regular Meeting

Treasurer's Report – Delphine Grala, Treasurer

Monthly Financial Statements and Interim Check Report through February 28, 2019, Invoice Reports for February/March 2019, Additional Invoices (distributed night of meeting), Petty Cash and Credit Card Reports

Grala had a question about the balance sheet. Scholtz will investigate and email the Board what he finds out. Because of this, the Board postponed approval of the monthly financial statements for the fiscal year through February 28, 2019.

Scholtz will ask Business Manager Torgersen to attend future Board meetings in case there are questions about the Treasurer's Report.

Leccese remarked about the increase in checks to other libraries. Scholtz explained that changes in the rules governing Interlibrary Loan mean that libraries are paying for their patron's lost books. He said that in the end the payments balance out over time.

Schubert moved and Leccese seconded a motion to approve the minutes of the regular meeting for February 26, 2019, the Invoice Reports for February/March 2019, and payment of the invoices.

Ayes: Fogleman, Grala, Leccese, Schubert, Stone

Nays: None

Abstain: None

Absent: Carey, Reilly

Motion Passed

VII. Communications

- B. Edminster to Mr. Stephen Grimes—Response to Request for Reconsideration
Edminster shared the original request by Mr. Grimes. He and Jakacki expanded on the library's response.

The Board reviewed the Communications.

VIII. Librarian's Report

The Board reviewed the Librarian's Report

- The Board received invitations to the Grand Opening of the Discovery Hub for Friday, April 12, 2019. Scholtz explained that the Discovery Hub is an early literacy room that is in what was formerly the Storytime Room. Jakacki told the Board that she was still waiting for some of the furniture and that one piece we received needed to be returned due to factory damage. Claucherty has arranged for the outside door to be tinted and a shield be put on the lower half of the door to avoid mishaps with small children.
- Scholtz reported that the Building Services department was now at full strength. He also reported that we are discontinuing our relationship with Cintas since the cost outweighs the benefit.
- Scholtz spoke to the Rotary on March 14. He told them about the Lynda.com database we offer. He told them that we offer the Curiosity Stream streaming video service and that we are the only library in the world that does so.
- Scholtz reminded the Board that a strategic planning event will be held at the Concord Center on Alden Road in Woodstock on April 27th.
- Scholtz attended a networking group of library directors on March 14 in Barrington and shared some of the news he had heard there.

The directors of Fox Valley and Wauconda public libraries are retiring.

Wauconda has merged departments and reduced staff, training staff to be able to do any job in the library, though they no longer have a Technical Services department. This results in a flatter organizational chart. On the other hand, Glenview has 147 staff members and most have specialized job descriptions.

Arlington Heights wants to set up a branch devoted to being a makerspace with a commercial kitchen in its former library building. The building belongs to their city and they may not be able to get it. They are going to referendum to pay for the branch and are sure that it will pass.

Deerfield sponsored a drag queen story time and it was not contentious. Scholtz discussed the thinking behind a drag queen story time and distinguished between an event put on by an outside group and one put on by the library.

The coffee shop at Elgin closed and a new vendor is going into that space. The rent will be based on the shop's revenue.

- The library's telephone committee met to see a presentation by First Communication for a VoIP system.
- Jakacki spoke about two projects by Youth Librarians to help serve low verbal and non-verbal patrons. The projects were the result of online presentations about meeting the needs

of patrons with challenges or disabilities, which was a Per Capita Grant requirement for library staff. Maria Puga put together a selection of laminated Choice Cards with images of materials and spaces in the library that patrons could point to show they were interested in them. The text is in both English and Spanish so they could help Spanish patrons as well. Einoris is gathering materials for a page on our website called "My Library Story" intended for children who need help preparing themselves before visiting a new place. Stone asked Jakacki how useful these projects could be. Jakacki responded that groups from Pioneer Center and from a local school for the autistic visit weekly, and these projects would be of great benefit to them.

- Scholtz said that we are hiring a company called Peaceful Warriors to give a presentation on preparing for an active shooter event for an in-service on April 26.

IX. Old Business

None

X. New Business

1. Acceptance of the consulting contract for strategic planning

The consulting contract was tabled at the last Board meeting because the documents the Board saw included quotes for two different sets of tasks and did not indicate which one they were voting on. Scholtz told the Board that the lower quote for \$1,500 was the correct one for our preferred program.

Schubert moved and Grala seconded a motion to the consulting contract for strategic planning.

Ayes: Fogleman, Grala, Leccese, Schubert, Stone

Nays: None

Abstain: None

Absent: Carey, Reilly

Motion Passed

2. Discussion of the strategic plan date (4/27), agenda, outline/content, etc.

Scholtz explained how he and our consultant were preparing for the event. He had tried preparing a scattergram of the suggestions made in the surveys but too few suggestions clumped together to be useful. Schubert explained to the Board how a scattergram works. Scholtz said that all the original surveys will be available at the meeting for attendees to view.

Scholtz showed the Board a preview of a Power Point presentation he will show at the strategic planning event.

3. Discussion of job description project and upcoming FY 2019-20 budget scenario/planning

Yazel went over the job description project. HR Source will review our job descriptions and compare them to jobs at other libraries to see how our pay scale compares for comparable positions.

Scholtz explained that over time the philosophy on whether jobs descriptions should be more specific or more general has trended back and forth. He pointed out that whereas in the past, you could expect to replace a retiree with a new person paid at a lower rate, which was not necessarily true anymore. He said that although employing part-time employees might offer more flexibility in scheduling, they generally change jobs more often, increasing hiring and training costs. The increase in the minimum wage will affect many positions as it comes into effect. The latest understanding of succession planning means investing in employees at all levels, enabling them to move up in the organization.

Scholtz mentioned that it is a challenge to know what it means to “spend wisely” sometimes.

4. Discussion of computer problems, including VoIP phone solutions, timetables
Scholtz explained that most of our staff computers are close to end of life so we have ordered 60 new computers to replace staff workstations as needed.
CCB has responsibility for fixing problems with staff computers.
We currently have a problem in which public computers are holding on to patron files, which are supposed to be scrubbed from the computer when they finish their session. The problem is a result of obsolete roaming profiles that retain the information. Eder Casella Technology is working on fixing the problem.

XI. Any and All Other Business That May Properly Come Before the Board

None

XII. Executive Session

To discuss the appointment, employment, compensation, discipline, performance or dismissal of specific employees of the public body in compliance with the Open Meetings Act 5 ILCS 120/2 section 2(c)(1).

Grala moved and Stone seconded a motion to go into executive session at 8:38 p.m. to discuss the appointment, employment, compensation, discipline, performance or dismissal of specific employees of the public body in compliance with the Open Meetings Act 5 ILCS 120/2 section 2(c)(1).

Ayes: Fogleman, Grala, Leccese, Schubert, Stone

Nays: None

Abstain: None

Absent: Carey, Reilly

Motion Passed

The Board took no action in Executive Session.

Grala moved and Stone seconded a motion to come out of executive session at 9:04 p.m.

Ayes: Fogleman, Grala, Leccese, Schubert, Stone

Nays: None

Abstain: None

Absent: Carey, Reilly

Motion Passed

XIII. Adjournment

Schubert moved and Leccese seconded a motion to adjourn the meeting at 9:06 p.m.

Ayes: Fogleman, Grala, Leccese, Schubert, Stone

Nays: None

Abstain: None

Absent: Carey, Reilly

Motion Passed

Respectfully Submitted,

Monica Leccese, Secretary

EXECUTIVE SESSION MINUTES
MCHENRY PUBLIC LIBRARY DISTRICT
BOARD OF LIBRARY TRUSTEES

Date: March 19, 2019

Time: 8:38 p.m.

Location: Library Meeting Room, #136 (main floor)

Members Present: Jackie Fogleman, Delphine Grala, Monica Leccese, Bradley Schubert, Jill Stone

Members Absent: Margaret Carey, Charles Reilly

During Executive Session, the Board discussed the appointment, employment, compensation, discipline, performance or dismissal of specific employees of the public body in compliance with the Open Meetings Act 5 ILCS 120/2 section 2(c)(1).

No action was taken during Executive Session.

The Executive Session ended at 9:04 p.m.

Respectfully Submitted,

Monica Leccese, Secretary

MCHENRY PUBLIC LIBRARY DISTRICT

COMPILED FINANCIAL STATEMENTS

March 31, 2019

McHenry Public Library District
Balance Sheet
As of March 31, 2019

	Mar 31, 19
ASSETS	
Current Assets	
Checking/Savings	
1060 · First Midwest Bank-Money Market	
1060100 · MM - General - First Midwest	147,228.80
1060200 · MM - Spec Reserve-First Midwest	1,458,604.54
1060300 · MM - Grant & Gift-First Midwest	452,316.00
Total 1060 · First Midwest Bank-Money Market	2,058,149.34
1070100 · HSA/Building - First Midwest	226,177.70
1615100 · General Account - First Midwest	20,985.39
1625100 · Payroll Account - First Midwest	41,937.50
1635100 · Imprest Account - First Midwest	2,501.52
1045100 · PROPAY	5,382.56
Total Checking/Savings	2,355,134.01
Other Current Assets	
1005100 · Petty Cash	800.00
1500200 · Due from General Fund	550,000.00
Total Other Current Assets	550,800.00
Total Current Assets	2,905,934.01
TOTAL ASSETS	2,905,934.01
LIABILITIES & EQUITY	
Liabilities	
Current Liabilities	
Other Current Liabilities	
2500100 · Due to Special Reserve Fund	550,000.00
Total Other Current Liabilities	550,000.00
Total Current Liabilities	550,000.00
Total Liabilities	550,000.00
Equity	
3010100 · Fund Balance - General	1,361,167.56
3010200 · Fund Balance - Special Reserve	1,807,615.80
3010300 · Fund Balance - Grants & Gifts	417,289.60
Net Income	(1,230,138.95)
Total Equity	2,355,934.01
TOTAL LIABILITIES & EQUITY	2,905,934.01

McHenry Public Library District
Statement of Revenues and Expenditures
March 2019

	Mar 19
Income	
6030100 · Interest Income - General	29.00
6030200 · Interest Income - Spec Reserve	84.45
6030300 · Interest Income - Grant & Gifts	25.99
6040100 · Nonresident/Enhanced Cards	45.00
6050100 · Fines	3,022.47
6060100 · Photocopier & Fax Income	875.97
6070300 · General Fund Gifts	7,517.00
6105100 · Cobra/Retiree Insurance Pmts	2,163.34
6110100 · Program Fees/Misc Fees	7.00
6120100 · Meeting Room Fees	45.00
6130100 · Misc Incom -General(Sales/Fees)	2,446.58
6150100 · Lost & Damged Materials	(55.31)
Total Income	16,206.49
Gross Profit	16,206.49
Expense	
8010100 · Adult Books	4,731.47
8020100 · Youth Books	3,303.12
8030100 · Magazines & Newspapers	186.20
8040300 · Operating Fund Gifts	80.42
8050100 · Adult AV Materials	2,479.59
8060100 · Youth AV Materials	620.71
8080100 · Video Games	1,436.83
8090100 · eBook & eMagazine Services	1,843.49
8095100 · Electronic Subscriptions	1,673.00
8110100 · Bank Service Charges	39.56
8120100 · Library Supplies	345.86
8130100 · Tech Services Supplies	1,400.74
8140100 · Adult Programs & Supplies	1,050.00
8150100 · Youth Programs & Supplies	1,662.52
8215100 · Collection Agency Fees	134.25
8310100 · CCS & Polaris Expenses	6,615.76
8320100 · Network Expenses	6,418.00
8410100 · Payroll Exp, Acctg & Audit Serv	9,980.50
8430100 · Automation & Misc Consultants	1,881.00
8540100 · Postage	77.72
8610100 · Electricity	1,801.49
8630100 · Telephone & Internet Services	92.30
8740100 · Building & Grounds	1,933.83
8760100 · Hospitality	136.68
8770100 · Interlibrary Loan Fees & Losses	264.16
8795100 · Miscellaneous (FH)	115.00
8800300 · Per Capita Grant expense for FY	
8800311 · Adult Materials - PER CAPITA	1,050.51
8800321 · Youth Materials - PER CAPITA	1,168.45
8800333 · Computer Equipment - PER CAPITA	196.26
Total 8800300 · Per Capita Grant expense for FY	2,415.22

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Cash Basis

McHenry Public Library District
Statement of Revenues and Expenditures
March 2019

	<u>Mar 19</u>
8910100 · Salaries	132,706.12
8920100 · FICA/Medicare	9,653.79
8930100 · IMRF	10,214.88
8940100 · Health & Life Insurance	25,139.89
8970100 · Travel	318.78
9030300 · Misc Grants	1,794.15
9060100 · Library Furnishings	3,685.00
9080100 · Small Equipment Under \$250	49.99
Total Expense	<u>236,282.02</u>
Net Income	<u><u>(220,075.53)</u></u>

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04/11/19

Cash Basis

McHenry Public Library District
Statement of Revenues and Expenditures by Class

July 2018 through March 2019

	100 General Fund	200 Special Reserve F...	300 Grant and Gift Fund	TOTAL
Income				
6010100 · Property Taxes	1,474,320.09	0.00	0.00	1,474,320.09
6030100 · Interest Income - General	336.07	0.00	0.00	336.07
6030200 · Interest Income - Spec Reserve	0.00	519.79	0.00	519.79
6030300 · Interest Income - Grant & Gifts	0.00	0.00	159.03	159.03
6035100 · Dividends	105.00	0.00	0.00	105.00
6040100 · Nonresident/Enhanced Cards	866.77	0.00	0.00	866.77
6050100 · Fines	12,740.85	0.00	0.00	12,740.85
6055100 · Referral/Collection Fees	20.00	0.00	0.00	20.00
6060100 · Photocopier & Fax Income	12,536.76	0.00	0.00	12,536.76
6070300 · General Fund Gifts	0.00	0.00	14,199.63	14,199.63
6090100 · Annexation Impact Fees	12,560.00	0.00	0.00	12,560.00
6105100 · Cobra/Retiree Insurance Pmts	6,466.42	0.00	0.00	6,466.42
6110100 · Program Fees/Misc Fees	215.00	0.00	0.00	215.00
6120100 · Meeting Room Fees	591.00	0.00	0.00	591.00
6130100 · Misc Incom -General(Sales/Fees)	4,464.78	0.00	0.00	4,464.78
6150100 · Lost & Damged Materials	3,629.35	0.00	0.00	3,629.35
6170300 · Per Capita Grant	0.00	0.00	52,528.75	52,528.75
Total Income	1,528,852.09	519.79	66,887.41	1,596,259.29
Gross Profit	1,528,852.09	519.79	66,887.41	1,596,259.29
Expense				
8010100 · Adult Books	43,828.96	0.00	0.00	43,828.96
8020100 · Youth Books	31,407.28	0.00	0.00	31,407.28
8025100 · Professional Resources	6,176.07	0.00	0.00	6,176.07
8030100 · Magazines & Newspapers	11,881.75	0.00	0.00	11,881.75
8040300 · Operating Fund Gifts	0.00	0.00	15,611.82	15,611.82
8050100 · Adult AV Materials	26,820.21	0.00	0.00	26,820.21
8060100 · Youth AV Materials	7,222.14	0.00	0.00	7,222.14
8080100 · Video Games	12,447.95	0.00	0.00	12,447.95
8090100 · eBook & eMagazine Services	33,650.87	0.00	0.00	33,650.87
8095100 · Electronic Subscriptions	64,635.09	0.00	0.00	64,635.09
8110100 · Bank Service Charges	312.40	0.00	0.00	312.40
8120100 · Library Supplies	5,082.43	0.00	0.00	5,082.43
8130100 · Tech Services Supplies	38,269.14	0.00	0.00	38,269.14
8135100 · Bindery	170.80	0.00	0.00	170.80
8140100 · Adult Programs & Supplies	11,348.93	0.00	0.00	11,348.93
8145100 · Circulation Supplies	1,046.04	0.00	0.00	1,046.04
8147100 · Summer Reading Club	2,288.49	0.00	0.00	2,288.49
8150100 · Youth Programs & Supplies	16,950.57	0.00	0.00	16,950.57
8215100 · Collection Agency Fees	572.80	0.00	0.00	572.80
8245100 · Comp/OfcEqp/CopierRepairs/Contr	131,818.88	0.00	0.00	131,818.88
8260100 · Misc Contracted Services	145.00	0.00	0.00	145.00
8270100 · Finance/Late Fee Charges	96.74	0.00	0.00	96.74
8310100 · CCS & Polaris Expenses	59,539.84	0.00	0.00	59,539.84
8320100 · Network Expenses	23,646.77	0.00	0.00	23,646.77
8410100 · Payroll Exp, Acctg & Audit Serv	18,153.75	0.00	0.00	18,153.75
8420100 · Legal Services	2,937.50	0.00	0.00	2,937.50
8430100 · Automation & Misc Consultants	4,252.25	0.00	0.00	4,252.25
8440100 · In Service Honorarium	209.46	0.00	0.00	209.46
8445100 · Payroll Processor Fees	13,783.24	0.00	0.00	13,783.24
8510100 · Printing	22,462.47	0.00	0.00	22,462.47
8540100 · Postage	6,789.32	0.00	0.00	6,789.32
8550100 · Public Relations/Promotions	4,589.12	0.00	0.00	4,589.12
8610100 · Electricity	17,349.01	0.00	0.00	17,349.01
8620100 · Gas	4,117.03	0.00	0.00	4,117.03
8630100 · Telephone & Internet Services	4,249.60	0.00	0.00	4,249.60
8640100 · Water & Sewer	3,932.49	0.00	0.00	3,932.49
8720100 · Building/Auto Insurance	18,759.26	0.00	0.00	18,759.26
8730100 · Bonding & Officers Liability	3,960.00	0.00	0.00	3,960.00
8740100 · Building & Grounds	47,239.82	0.00	0.00	47,239.82
8760100 · Hospitality	8,714.11	0.00	0.00	8,714.11
8770100 · Interlibrary Loan Fees & Losses	377.07	0.00	0.00	377.07
8795100 · Miscellaneous (FH)	1,687.95	0.00	0.00	1,687.95
8800300 · Per Capita Grant expense for FY	0.00	0.00	14,455.04	14,455.04

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04/11/19

Cash Basis

McHenry Public Library District
Statement of Revenues and Expenditures by Class

July 2018 through March 2019

	100 General Fund	200 Special Reserve F...	300 Grant and Gift Fund	TOTAL
8910100 · Salaries	1,330,496.13	0.00	0.00	1,330,496.13
8920100 · FICA/Medicare	93,784.21	0.00	0.00	93,784.21
8925100 · Other Payroll Taxes	16,016.67	0.00	0.00	16,016.67
8930100 · IMRF	151,873.91	0.00	0.00	151,873.91
8940100 · Health & Life Insurance	421,575.13	0.00	0.00	421,575.13
8950100 · Tuition Reimbursement	2,029.50	0.00	0.00	2,029.50
8960100 · Memberships & Dues	2,418.96	0.00	0.00	2,418.96
8970100 · Travel	6,465.84	0.00	0.00	6,465.84
8980100 · Meetings & Training	2,306.12	0.00	0.00	2,306.12
9030300 · Misc Grants	0.00	0.00	1,794.15	1,794.15
9060100 · Library Furnishings	9,817.21	0.00	0.00	9,817.21
9070100 · Library Equipment	10,666.83	0.00	0.00	10,666.83
9080100 · Small Equipment Under \$250	49.99	0.00	0.00	49.99
9090100 · Additional Capital Projects	34,114.13	0.00	0.00	34,114.13
Total Expense	2,794,537.23	0.00	31,861.01	2,826,398.24
Net Income	(1,265,685.14)	519.79	35,026.40	(1,230,138.95)

Statement of Revenues and Expenditures Budget vs. Actual

July 2018 through March 2019

	Jul '18 - Mar 19	Budget	\$ Over Budget	% of Budget
Income				
6010100 · Property Taxes	1,474,320.09	3,180,655.42	(1,706,335.33)	46.4%
6020200 · Developer Fees	0.00	25,000.00	(25,000.00)	0.0%
6030100 · Interest Income - General	336.07	5,000.00	(4,663.93)	6.7%
6030200 · Interest Income - Spec Reserve	519.79	3,000.00	(2,480.21)	17.3%
6030300 · Interest Income - Grant & Gifts	159.03	2,500.00	(2,340.97)	6.4%
6035100 · Dividends	105.00	500.00	(395.00)	21.0%
6040100 · Nonresident/Enhanced Cards	866.77	1,000.00	(133.23)	86.7%
6050100 · Fines	12,740.85	47,000.00	(34,259.15)	27.1%
6055100 · Referral/Collection Fees	20.00	1,000.00	(980.00)	2.0%
6060100 · Photocopier & Fax Income	12,536.76	20,000.00	(7,463.24)	62.7%
6070200 · Reserve Fund Gifts	0.00	25,000.00	(25,000.00)	0.0%
6070300 · General Fund Gifts	14,199.63	20,000.00	(5,800.37)	71.0%
6090100 · Annexation Impact Fees	12,560.00	1,000.00	11,560.00	1,256.0%
6090200 · Transfer from General Fund	0.00	400,000.00	(400,000.00)	0.0%
6105100 · Cobra/Retiree Insurance Pmts	6,466.42	13,500.00	(7,033.58)	47.9%
6110100 · Program Fees/Misc Fees	215.00	4,200.00	(3,985.00)	5.1%
6120100 · Meeting Room Fees	591.00	1,000.00	(409.00)	59.1%
6130100 · Misc Incom -General(Sales/Fees)	4,464.78	15,000.00	(10,535.22)	29.8%
6130200 · Misc Income - Special Reserve	0.00	2,000.00	(2,000.00)	0.0%
6150100 · Lost & Damged Materials	3,629.35	5,000.00	(1,370.65)	72.6%
6170300 · Per Capita Grant	52,528.75	67,628.00	(15,099.25)	77.7%
6210300 · Miscellaneous Grants	0.00	50,000.00	(50,000.00)	0.0%
Total Income	1,596,259.29	3,889,983.42	(2,293,724.13)	41.0%
Gross Profit	1,596,259.29	3,889,983.42	(2,293,724.13)	41.0%
Expense				
8010100 · Adult Books	43,828.96	91,500.00	(47,671.04)	47.9%
8020100 · Youth Books	31,407.28	59,000.00	(27,592.72)	53.2%
8025100 · Professional Resources	6,176.07	5,500.00	676.07	112.3%
8028100 · Administrative Resources (GA)	0.00	6,000.00	(6,000.00)	0.0%
8030100 · Magazines & Newspapers	11,881.75	15,500.00	(3,618.25)	76.7%
8040300 · Operating Fund Gifts	15,611.82	420,000.00	(404,388.18)	3.7%
8050100 · Adult AV Materials	26,820.21	45,000.00	(18,179.79)	59.6%
8060100 · Youth AV Materials	7,222.14	15,000.00	(7,777.86)	48.1%
8080100 · Video Games	12,447.95	11,000.00	1,447.95	113.2%
8090100 · eBook & eMagazine Services	33,650.87	64,000.00	(30,349.13)	52.6%
8095100 · Electronic Subscriptions	64,635.09	80,000.00	(15,364.91)	80.8%
8110100 · Bank Service Charges	312.40	200.00	112.40	156.2%
8120100 · Library Supplies	5,082.43	10,000.00	(4,917.57)	50.8%
8130100 · Tech Services Supplies	38,269.14	40,000.00	(1,730.86)	95.7%
8135100 · Bindery	170.80	200.00	(29.20)	85.4%
8140100 · Adult Programs & Supplies	11,348.93	17,500.00	(6,151.07)	64.9%
8145100 · Circulation Supplies	1,046.04	25,000.00	(23,953.96)	4.2%
8147100 · Summer Reading Club	2,288.49	7,000.00	(4,711.51)	32.7%
8150100 · Youth Programs & Supplies	16,950.57	21,500.00	(4,549.43)	78.8%
8215100 · Collection Agency Fees	572.80	1,500.00	(927.20)	38.2%
8245100 · Comp/OfcEqp/CopierRepairs/Contr	131,818.88	59,000.00	72,818.88	223.4%
8260100 · Misc Contracted Services	145.00	8,000.00	(7,855.00)	1.8%
8270100 · Finance/Late Fee Charges	96.74	500.00	(403.26)	19.3%
8310100 · CCS & Polaris Expenses	59,539.84	75,000.00	(15,460.16)	79.4%
8320100 · Network Expenses	23,646.77	30,000.00	(6,353.23)	78.8%
8330100 · OCLC Services (cataloging)	0.00	16,000.00	(16,000.00)	0.0%
8410100 · Payroll Exp, Acctg & Audit Serv	18,153.75	78,500.00	(60,346.25)	23.1%
8420100 · Legal Services	2,937.50	4,700.00	(1,762.50)	62.5%
8430100 · Automation & Misc Consultants	4,252.25	20,000.00	(15,747.75)	21.3%
8440100 · In Service Honorarium	209.46	1,000.00	(790.54)	20.9%

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04/11/19
Cash Basis

McHenry Public Library District
Statement of Revenues and Expenditures Budget vs. Actual
July 2018 through March 2019

	Jul '18 - Mar 19	Budget	\$ Over Budget	% of Budget
8445100 · Payroll Processor Fees	13,783.24	0.00	13,783.24	100.0%
8510100 · Printing	22,462.47	30,000.00	(7,537.53)	74.9%
8530100 · Public Notices & Ads	0.00	3,000.00	(3,000.00)	0.0%
8540100 · Postage	6,789.32	15,000.00	(8,210.68)	45.3%
8550100 · Public Relations/Promotions	4,589.12	7,000.00	(2,410.88)	65.6%
8610100 · Electricity	17,349.01	25,000.00	(7,650.99)	69.4%
8620100 · Gas	4,117.03	4,500.00	(382.97)	91.5%
8630100 · Telephone & Internet Services	4,249.60	14,000.00	(9,750.40)	30.4%
8640100 · Water & Sewer	3,932.49	6,800.00	(2,867.51)	57.8%
8720100 · Building/Auto Insurance	18,759.26	33,000.00	(14,240.74)	56.8%
8730100 · Bonding & Officers Liability	3,960.00	5,500.00	(1,540.00)	72.0%
8740100 · Building & Grounds	47,239.82	54,000.00	(6,760.18)	87.5%
8760100 · Hospitality	8,714.11	10,000.00	(1,285.89)	87.1%
8770100 · Interlibrary Loan Fees & Losses	377.07	700.00	(322.93)	53.9%
8795100 · Miscellaneous (FH)	1,687.95	4,000.00	(2,312.05)	42.2%
8800300 · Per Capita Grant expense for FY	14,455.04	32,628.34	(18,173.30)	44.3%
8910100 · Salaries	1,330,496.13	1,840,000.00	(509,503.87)	72.3%
8920100 · FICA/Medicare	93,784.21	148,000.00	(54,215.79)	63.4%
8925100 · Other Payroll Taxes	16,016.67	0.00	16,016.67	100.0%
8930100 · IMRF	151,873.91	205,000.00	(53,126.09)	74.1%
8940100 · Health & Life Insurance	421,575.13	290,000.00	131,575.13	145.4%
8950100 · Tuition Reimbursement	2,029.50	10,000.00	(7,970.50)	20.3%
8960100 · Memberships & Dues	2,418.96	8,000.00	(5,581.04)	30.2%
8970100 · Travel	6,465.84	11,000.00	(4,534.16)	58.8%
8980100 · Meetings & Training	2,306.12	6,000.00	(3,693.88)	38.4%
9030300 · Misc Grants	1,794.15	25,000.00	(23,205.85)	7.2%
9050200 · Library District Act	0.00	150,000.00	(150,000.00)	0.0%
9060100 · Library Furnishings	9,817.21	48,000.00	(38,182.79)	20.5%
9060200 · Special Reserve Expenditures	0.00	225,000.00	(225,000.00)	0.0%
9070100 · Library Equipment	10,666.83	45,000.00	(34,333.17)	23.7%
9080100 · Small Equipment Under \$250	49.99	5,000.00	(4,950.01)	1.0%
9090100 · Additional Capital Projects	34,114.13	150,000.00	(115,885.87)	22.7%
9100100 · Transfer to Reserve Fund	0.00	400,000.00	(400,000.00)	0.0%
Total Expense	2,826,398.24	5,039,228.34	(2,212,830.10)	56.1%
Net Income	(1,230,138.95)	(1,149,244.92)	(80,894.03)	107.0%

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Cash Basis

McHenry Public Library District

Statement of Revenue and Expenditures Budget vs. Actual

July 1, 2018 - March 31, 2019 - General Fund

	Jul '18 - Mar 19	Budget	\$ Over Budget	% of Budget
Income				
6010100 · Property Taxes	1,474,320.09	3,180,655.42	(1,706,335.33)	46.4%
6030100 · Interest Income - General	336.07	5,000.00	(4,663.93)	6.7%
6035100 · Dividends	105.00	500.00	(395.00)	21.0%
6040100 · Nonresident/Enhanced Cards	866.77	1,000.00	(133.23)	86.7%
6050100 · Fines	12,740.85	47,000.00	(34,259.15)	27.1%
6055100 · Referral/Collection Fees	20.00	1,000.00	(980.00)	2.0%
6060100 · Photocopier & Fax Income	12,536.76	20,000.00	(7,463.24)	62.7%
6090100 · Annexation Impact Fees	12,560.00	1,000.00	11,560.00	1,256.0%
6105100 · Cobra/Retiree Insurance Pmts	6,466.42	13,500.00	(7,033.58)	47.9%
6110100 · Program Fees/Misc Fees	215.00	4,200.00	(3,985.00)	5.1%
6120100 · Meeting Room Fees	591.00	1,000.00	(409.00)	59.1%
6130100 · Misc Incom -General(Sales/Fees)	4,464.78	15,000.00	(10,535.22)	29.8%
6150100 · Lost & Damged Materials	3,629.35	5,000.00	(1,370.65)	72.6%
Total Income	1,528,852.09	3,294,855.42	(1,766,003.33)	46.4%
Gross Profit	1,528,852.09	3,294,855.42	(1,766,003.33)	46.4%
Expense				
8010100 · Adult Books	43,828.96	91,500.00	(47,671.04)	47.9%
8020100 · Youth Books	31,407.28	59,000.00	(27,592.72)	53.2%
8025100 · Professional Resources	6,176.07	5,500.00	676.07	112.3%
8028100 · Administrative Resources (GA)	0.00	6,000.00	(6,000.00)	0.0%
8030100 · Magazines & Newspapers	11,881.75	15,500.00	(3,618.25)	76.7%
8050100 · Adult AV Materials	26,820.21	45,000.00	(18,179.79)	59.6%
8060100 · Youth AV Materials	7,222.14	15,000.00	(7,777.86)	48.1%
8080100 · Video Games	12,447.95	11,000.00	1,447.95	113.2%
8090100 · eBook & eMagazine Services	33,650.87	64,000.00	(30,349.13)	52.6%
8095100 · Electronic Subscriptions	64,635.09	80,000.00	(15,364.91)	80.8%
8110100 · Bank Service Charges	312.40	200.00	112.40	156.2%
8120100 · Library Supplies	5,082.43	10,000.00	(4,917.57)	50.8%
8130100 · Tech Services Supplies	38,269.14	40,000.00	(1,730.86)	95.7%
8135100 · Bindery	170.80	200.00	(29.20)	85.4%
8140100 · Adult Programs & Supplies	11,348.93	17,500.00	(6,151.07)	64.9%
8145100 · Circulation Supplies	1,046.04	25,000.00	(23,953.96)	4.2%
8147100 · Summer Reading Club	2,288.49	7,000.00	(4,711.51)	32.7%
8150100 · Youth Programs & Supplies	16,950.57	21,500.00	(4,549.43)	78.8%
8215100 · Collection Agency Fees	572.80	1,500.00	(927.20)	38.2%
8245100 · Comp/OfcEqp/CopierRepairs/Contr	131,818.88	59,000.00	72,818.88	223.4%
8260100 · Misc Contracted Services	145.00	8,000.00	(7,855.00)	1.8%
8270100 · Finance/Late Fee Charges	96.74	500.00	(403.26)	19.3%
8310100 · CCS & Polaris Expenses	59,539.84	75,000.00	(15,460.16)	79.4%
8320100 · Network Expenses	23,646.77	30,000.00	(6,353.23)	78.8%
8330100 · OCLC Services (cataloging)	0.00	16,000.00	(16,000.00)	0.0%
8410100 · Payroll Exp, Acctg & Audit Serv	18,153.75	78,500.00	(60,346.25)	23.1%
8420100 · Legal Services	2,937.50	4,700.00	(1,762.50)	62.5%
8430100 · Automation & Misc Consultants	4,252.25	20,000.00	(15,747.75)	21.3%
8440100 · In Service Honorarium	209.46	1,000.00	(790.54)	20.9%
8445100 · Payroll Processor Fees	13,783.24	0.00	13,783.24	100.0%
8510100 · Printing	22,462.47	30,000.00	(7,537.53)	74.9%
8530100 · Public Notices & Ads	0.00	3,000.00	(3,000.00)	0.0%
8540100 · Postage	6,789.32	15,000.00	(8,210.68)	45.3%
8550100 · Public Relations/Promotions	4,589.12	7,000.00	(2,410.88)	65.6%
8610100 · Electricity	17,349.01	25,000.00	(7,650.99)	69.4%
8620100 · Gas	4,117.03	4,500.00	(382.97)	91.5%
8630100 · Telephone & Internet Services	4,249.60	14,000.00	(9,750.40)	30.4%
8640100 · Water & Sewer	3,932.49	6,800.00	(2,867.51)	57.8%
8720100 · Building/Auto Insurance	18,759.26	33,000.00	(14,240.74)	56.8%
8730100 · Bonding & Officers Liability	3,960.00	5,500.00	(1,540.00)	72.0%
8740100 · Building & Grounds	47,239.82	54,000.00	(6,760.18)	87.5%
8760100 · Hospitality	8,714.11	10,000.00	(1,285.89)	87.1%
8770100 · Interlibrary Loan Fees & Losses	377.07	700.00	(322.93)	53.9%
8795100 · Miscellaneous (FH)	1,687.95	4,000.00	(2,312.05)	42.2%
8910100 · Salaries	1,330,496.13	1,840,000.00	(509,503.87)	72.3%
8920100 · FICA/Medicare	93,784.21	148,000.00	(54,215.79)	63.4%

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Cash Basis

McHenry Public Library District
Statement of Revenue and Expenditures Budget vs. Actual

July 1, 2018 - March 31, 2019 - General Fund

	Jul '18 - Mar 19	Budget	\$ Over Budget	% of Budget
8925100 · Other Payroll Taxes	16,016.67	0.00	16,016.67	100.0%
8930100 · IMRF	151,873.91	205,000.00	(53,126.09)	74.1%
8940100 · Health & Life Insurance	421,575.13	290,000.00	131,575.13	145.4%
8950100 · Tuition Reimbursement	2,029.50	10,000.00	(7,970.50)	20.3%
8960100 · Memberships & Dues	2,418.96	8,000.00	(5,581.04)	30.2%
8970100 · Travel	6,465.84	11,000.00	(4,534.16)	58.8%
8980100 · Meetings & Training	2,306.12	6,000.00	(3,693.88)	38.4%
9060100 · Library Furnishings	9,817.21	48,000.00	(38,182.79)	20.5%
9070100 · Library Equipment	10,666.83	45,000.00	(34,333.17)	23.7%
9080100 · Small Equipment Under \$250	49.99	5,000.00	(4,950.01)	1.0%
9090100 · Additional Capital Projects	34,114.13	150,000.00	(115,885.87)	22.7%
9100100 · Transfer to Reserve Fund	0.00	400,000.00	(400,000.00)	0.0%
Total Expense	2,794,537.23	4,186,600.00	(1,392,062.77)	66.7%
Net Income	(1,265,685.14)	(891,744.58)	(373,940.56)	141.9%

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Cash Basis

McHenry Public Library District

Statement of Revenues and Expenditures Budget vs. Actual

July 1, 2018 - March 31, 2019 - Special Reserve Fund

	Jul '18 - Mar 19	Budget	\$ Over Budget	% of Budget
Income				
6020200 · Developer Fees	0.00	25,000.00	(25,000.00)	0.0%
6030200 · Interest Income - Spec Reserve	519.79	3,000.00	(2,480.21)	17.3%
6070200 · Reserve Fund Gifts	0.00	25,000.00	(25,000.00)	0.0%
6090200 · Transfer from General Fund	0.00	400,000.00	(400,000.00)	0.0%
6130200 · Misc Income - Special Reserve	0.00	2,000.00	(2,000.00)	0.0%
Total Income	519.79	455,000.00	(454,480.21)	0.1%
Gross Profit	519.79	455,000.00	(454,480.21)	0.1%
Expense				
9050200 · Library District Act	0.00	150,000.00	(150,000.00)	0.0%
9060200 · Special Reserve Expenditures	0.00	225,000.00	(225,000.00)	0.0%
Total Expense	0.00	375,000.00	(375,000.00)	0.0%
Net Income	519.79	80,000.00	(79,480.21)	0.6%

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Cash Basis

McHenry Public Library District
Statement of Revenues and Expenditures Budget vs. Actual
July 1, 2018 - March 31, 2019 - Grant and Gift Fund

	<u>Jul '18 - Mar...</u>	<u>Budget</u>	<u>\$ Over Bud...</u>	<u>% of Budget</u>
Income				
6030300 · Interest Income - Grant & Gifts	159.03	2,500.00	(2,340.97)	6.4%
6070300 · General Fund Gifts	14,199.63	20,000.00	(5,800.37)	71.0%
6170300 · Per Capita Grant	52,528.75	67,628.00	(15,099.25)	77.7%
6210300 · Miscellaneous Grants	0.00	50,000.00	(50,000.00)	0.0%
Total Income	<u>66,887.41</u>	<u>140,128.00</u>	<u>(73,240.59)</u>	<u>47.7%</u>
Gross Profit	66,887.41	140,128.00	(73,240.59)	47.7%
Expense				
8040300 · Operating Fund Gifts	15,611.82	420,000.00	(404,388.18)	3.7%
8800300 · Per Capita Grant expense for FY				
8800311 · Adult Materials - PER CAPITA	10,444.22	0.00	10,444.22	100.0%
8800321 · Youth Materials - PER CAPITA	1,648.15	0.00	1,648.15	100.0%
8800331 · Staff Software - PER CAPITA	302.49	0.00	302.49	100.0%
8800333 · Computer Equipment - PER CAPITA	1,974.68	0.00	1,974.68	100.0%
8800341 · Other Equipment - PER CAPITA	85.50	0.00	85.50	100.0%
8800300 · Per Capita Grant expense for FY - Other	0.00	32,628.34	(32,628.34)	0.0%
Total 8800300 · Per Capita Grant expense for FY	<u>14,455.04</u>	<u>32,628.34</u>	<u>(18,173.30)</u>	<u>44.3%</u>
9030300 · Misc Grants	1,794.15	25,000.00	(23,205.85)	7.2%
Total Expense	<u>31,861.01</u>	<u>477,628.34</u>	<u>(445,767.33)</u>	<u>6.7%</u>
Net Income	<u><u>35,026.40</u></u>	<u><u>(337,500.34)</u></u>	<u><u>372,526.74</u></u>	<u><u>(10.4)%</u></u>



January 10, 2019

Mr. Bill Edminster
Assistant Director
McHenry Public Library
809 N. Front Street
McHenry, IL 60050

Dear Mr. Edminster:

On behalf of the McHenry American Legion Auxiliary Post 491, enclosed is a donation check in the amount of \$50.00 to help your continuing effort to buy books for the library, especially those military related.

We lost two of our Past Presidents last year, Margaret (Midge) Scharf and Dorothy (Dottie) Messer, and would like a book to be dedicated to them, in honor of their many years of service to the American Legion Auxiliary.

Sincerely,

Dana Diederich
President
American Legion Auxiliary
Post 491



McHENRY PUBLIC
LIBRARY DISTRICT

WISDOM • KNOWLEDGE • DREAMS

McHenry Public Library District

809 N. Front St.

McHenry IL 60050

815.385.0036

www.mchenrylibrary.org

McHenry American Legion Auxiliary Post 491
c/o Dana Deiderich, President
7404 Mohawk Drive
Wonder Lake, IL 60097
March 21, 2019

Dear President Deiderich:

Thank you for the donation to the library from the McHenry American Legion Auxiliary Post 491 in memory of your Past Presidents Margaret (Midge) Scharf and Dorothy (Dottie) Messer.

We have used your donation to order *The American Flag: An Encyclopedia of the Stars and Stripes in U.S. History, Culture, and Law* by John R. Vile. This is a large one-volume encyclopedia with over 400 pages about the American flag. To quote the description,

"This title is a comprehensive resource for understanding all aspects of the American flag and its relationship to the American people. The encyclopedia provides a thorough historical examination of key development in the flag's design as well as laws and court decisions related to the flag and the First Amendment. In relation to the flag's history, it also discusses evolving public attitudes about its importance as a national symbol."

This is an important book for us to have and I'm sure that Past Presidents Scharf and Messer would have enjoyed and appreciated the book. By putting a donation plate in the book, the many library users who use it will have an opportunity to appreciate your gift as much as we do.

Thank you again for thinking of the McHenry Public Library for your donation.

Sincerely,

Bill Edminster
Assistant Director

McHenry Public Library District

LIBRARIAN'S REPORT

March 2019

Administration

- B. Edminster held sync-ups with K. Milfajt (3/20), S. Claucherty (3/13, 4/3), L. Jakacki (2/28), B. Majka (3/20). He also performed an evaluation for B. Majka (2/20) and a 9-month goal review with K. Milfajt (3/6).
- B. Edminster led the Classic Book Discussion of *Open Secrets* by Alice Munro on 3/18 and of *The House on Mango Street* by Sandra Cisneros on 4/15.
- B. Edminster attended phone system committee meetings, 3/18, 3/28, 4/8.
- B. Edminster, Z. Terrill, and K. Walker participated in the McHenry Community Shave for St. Baldrick's, 3/21.
- J. Scholtz attended CCS Gov. Bd., NSLS Director's mtg (3/14, 3/27, 4/11) + met with McHenry City officials regarding sanitary sewer line. City has agreed to take over maintenance of our shared line if Low Insurance, Iver Johnson & Associates, and the Library sign a mutual agreement and pay for construction of a manhole access point on Kane Blvd. Eriksson Engineering has been asked to provide a summary/scope of work regarding cost and timetable for the project.
- B. Brandais had movie poster show in Library, 4/6. J. Scholtz was coordinator for event.
- J. Scholtz attended 1st Landmark Commission mtg (4/2) as board member. Petersen Farm Day set for 6/23.
- J. Scholtz responded to a court subpoena regarding video footage (4/3)
- J. Scholtz has sent out FY2019/20 budget forms to Managers. No deadline date yet.

Adult Services

- E. Janas helped a young entrepreneur with our computers to complete an online course so she could receive her ILCC retailer license.
- When a patron asked T. Hillier for help in getting copies or a microfilm of some letters from John Adams, Thomas contacted the Massachusetts Historical Society and received the needed information.
- A patron stopped by the desk to tell us how happy she was that the library was offering Lynda.com. She said that her boss at work would be happy too because he would no longer have to share his password with her. She had many positive comments about our new resource. (T. O'Toole)
- D. Gaudio and T. O'Toole assisted a patron who needed to know how to cite a podcast in a paper.
- D. Gaudio has persevered in creating programs for Emerging Adults, ages 18-29, as a way to attract the age group to the library as well as a place for them to meet and socialize. The library held its third monthly *Table Top* game night this month. Six of the group had been there before and 3 new people came. Afterwards most of the group decided to go out and get a bite to eat.
- P. Strain attendee a RAILS Webinar entitled *Opiate Users in Your Library*. The presenter was library security expert Dr. Steve Albrecht.
- After much measuring and calculating, A. Moreno and E. Janas have started shifting the Adult Fiction Collection.
- After helping a mother copy a page from a cursive handwriting book, A. Moreno located a place where the mother could purchase the books for her daughter.
- Z. Terrill attended the CCS Public Access Services meeting at Glenview Public Library.

Building Services

- De-winterized the vehicles

- Re-mounted many of the parking blockers.
- Installed two slat walls in the Discovery Hub
- S.Claucherty Generated a monthly Emergency Preparedness checklist
- S. Claucherty is developing a monthly check list for the interior emergency systems.
- S.Claucherty repaired the upstairs blue bathroom door lock.
- S.Claucherty and G. Pease installed new weather stripping and angle iron on the automatic sorter.
- S.Claucherty is currently planning an ADA Compliance check list.
- S. Claucherty and J. Nygaard changed the interior door code (8764)
- S.Claucherty and G.Pease corrected a variety of Building Code Violations.
- S.Claucherty completed the County Clerk Office Statement of Economic Interest Form.
- S.Claucherty replaced two interior door key pads.
- S.Claucherty and G.Pease are developing a plan for the metal shed.
- G. Pease handcrafted and sink top for the Discovery Hub.
- S.Claucherty rebooted H/VAC (proliphix) software to correct the climate control issues.
- S.Claucherty and G.Pease made Minor repairs to the exterior masonry (Southside)
- S.Claucherty Located Building Envelope issues in the Main Electrical rm (repairs have been completed.
- S.Claucherty Contracted AAA Glass and Tint to make Repairs to the window film around the building.
- S.Claucherty and G.pease installed new cabinet locks in meeting rooms 135/136.
- S.Claucherty and J. Nygaard Patched a partially collapsed manhole towards the front of the property.
- S.Claucherty and G. Pease have begun preparing the spring/summer outdoor power equipment.
- S.Claucherty Removed one of the outdoor smoking receptacles(unit to be replaced soon)
- S.Claucherty and G.Pease are planning to clean the solar panels.

Circulation

- M. DelSanto attended Sunshine Committee Meeting 3/5
- B. Majka attended Circ Advisory Group Meeting 3/8
- L. Horist assisted K. Lambert with Business Expo 3/9
- B. Majka attended Manager's Meeting 3/12
- L. Horist attended In-service Committee Meeting 3/13
- B. Majka attended meeting with First Communications 3/18
- B. Majka attended Public Services Meeting 3/26
- B. Majka attended meeting with Rival 5 3/28

Human Resources

- HR Source Project – job descriptions, salary scale has been tentatively completed. Needs to be approved by board

Public Relations

- Coordinated library presence at Chamber's Business Expo March 9. Handed out promotional items and printed materials. Thanks to Maria Puga and Lisa Horist for helping man the booth.
- Promoted upcoming events via various media.
- Took pictures at various programs.
- Sent out two e-newsletters.
- Attended St. Baldrick's Community Shave event and took pics of our team.
- Prepared materials, talking points and promotional items for Jim to hand out at Rotary meeting presentation March 14.
- Updated website.

- Attended Dept. Heads meeting March 12.
- Prepared weekly room setup charts for Building Services, Public Services and IT.
- Helped a couple staff members with issues with Staff Service Awards; resolved.
- Began preparing for Summer Reading – developed letter for businesses, adult reading log/brochure, school flyer; emailed businesses for coupon donations

Technical Services

- D. Lavin continues entering the Polaris Serials Holdings Records for our magazine subscriptions into the CCS database. She is approximately two-thirds of the way through the collection and believes she will be done in early May.
- K. Meadows has begun operating and troubleshooting the disc cleaning equipment on her own.
- K. Milfajt continues to work with K. Kimbrel on his cataloging skills.
- D. Lavin, K. Milfajt, P. Radic and K. Walker had SMART Goal reviews this month.
- D. Lavin participated in the MPLD Sunshine Committee meeting, 3/5.
- K. Milfajt participated in the MPLD Collection Development Committee meeting, 3/5.
- K. Milfajt facilitated the the Contemporary Book Group discussion of What Alice Forgot by Liane Moriarty, 3/11.
- K. Walker ran the MPLD Dungeons and Dragons program, 3/12.
- K. Milfajt participated in the MPLD Management Team meeting, 3/12.
- K. Walker participated in the MPLD In-Service Committee meeting, 3/13.
- K. Milfajt facilitated and represented the MPLD in the CCS Acquisitions Technical Group meeting, 3/13.
- K. Kimbrel, D. Lavin, K. Meadows, P. Radic and K. Walker participated in the MPLD Technical Services Team meeting facilitated by K. Milfajt, 3/14.
- K. Kimbrel, D. Lavin, K. Meadows, K. Milfajt, P. Radic and K. Walker participated in the MPLD Technical Services Team sync up in which K. Meadows presented changes to her job duties, 3/27.

Technology

- IT Office furniture delivered/installed on 3/5.
- D. Grandon attended CCS IT meeting at Niles-Maine PL on 3/19.
- AVI installed new speakers/changed layout of placement in ceiling and installed microphones on new podium on 3/21.
- D. Grandon working with CCB and Eder Tech to diagnose/solve problems on our Sonic Wall (possibly solved), our wireless connections and our public/staff computer profiles. We received 60 new staff computers which will be placed in service within next year. She is also working on server/other equipment replacement plan and gathering all necessary user names, passwords and putting them together in binder/useable form.
- VoiP phone committee met with vendors to discuss options, pricing, etc. 2-3 more meetings with other vendors (TTI, CTI) – hopefully we'll have a choice by late April/May but choice may be dependent upon Inet service via ATT (fiber) or other.

Youth Services

- J. Einoris put together a fun interactive desk display in honor of Dr. Seuss' birthday in March. Kids of all ages were able to vote for their favorite Dr. Seuss book at the desk and receive a bookmark for doing so. Staff enjoyed the lively discussions from all patrons as to which book is their favorite.
- A. Karwowska wrapped up her first foray in the library's Book Madness Tournament. The month was busy grading brackets, prepping ballots, and finally crowing the winner! This is one of the biggest

programs we have for tweens every year and Anna is already thinking of tournament match-ups for next year.

- L. Jakacki was accepted to Illinois Library Associations leadership program, Elevate. This year's topic is in building effective teams. The program will be held in April, but there is already assigned reading to prepare. Lesley also attended the "Reading Financial Statements" program through the Volunteer Center of McHenry.
- E. Andrews was at the high school visiting another group when she happened upon the eSports (video games) club. After talking with the teacher advisor and some of the teens they have decided to put together a eSports Tournament at the library this summer and are busy making plans.
- G. Doolan's Little Explorers' group learning what chemical reactions produce gases like oxygen that could make a balloon blow up. The kids' faces lit up when mixing ordinary things like vinegar and baking soda made the balloon blow up.
- J. Hume hosted a Cub Scout tour at the library. The group was studying art and they were pleased that Jessie and T. Hillier, Adult Services, could share information about the paintings and other artwork the library owns. They also went into the VIP library areas for a behind the scenes tour.
- M. Puga created a fun display highlighting all the Disney movies recently purchased that are in Spanish. It has just been recently that we have been able to purchase Disney movies with primary Spanish language tracks instead of relying on English language DVDs with either dubbed in Spanish or subtitles.
- The library had been gifted ten books specifically adapted for children with special needs. Since these items could not be housed in our current collection M. Cairo worked to get these books to the students of Prairiewood Elementary which is part of the McHenry Country Special Education District. We see many of these students every year for their annual field trip to library for a storytime and activity and the teachers and students were grateful to have the books for their school library.

Statistics and Highlights Narrative

Legend – ABk – Adult Books; JBk – Children's Books; PBk – Paperback Books; AudBk – Audio books; JAudBk – Children's Audio books; ILL – Interlibrary loan; Vid/DVD – Videos/DVDs; JVid/DVD – Children's Videos/DVDs; Oth - Other

The TS Dept. added 1267 (-10%) items and withdrew 1067 (+52%) compared with March 2018. Staff also mended 502 items (+43%) and processed 1460 new items (+8%). Patron registrations declined by (-26%). Overall circulation increased by (+12%) from the previous year/month (March 2018) but we were open 1 day less than last year. (28 compared to 29) (48,126 compared with 43,017). All areas except AdVid. and JVid. decreased (+24%), (+37). Renewals comprised 36% of total circulation (17,252) and Circ. Checked in 26,759 items. Attendance was at 19,499 compared to 15,296 last year/month. Adult PC use was (-20%) and Youth PC use was (-27%). Digital sources use increased by (+21%); Hoopla (+29%, eMags (77%) and eBooks (+13%). Wi-fi use also increased by (+11%); Simple Scan use was (+81% at 429. Also specific web visits increased by (+23%) to 27,732. Program attendance decreased slightly in YS, Adult increased slightly but # of programs for both Depts. Increased by +8% which was great.

Upcoming Events and Projects

- 4/26 – All day in-service (library closed) Active Shooter discussion
- 4/27 – All day Board/Managers strategic planning session – Concorde Center, Woodstock (posted board meeting)
- Solar Energy meeting by Magitek, Inc. – J. Scholtz will be doing roof tours during day 4/24.
- Early Literacy Grand Opening/Ribbon Cutting 4/12 (congrats to YS Dept., L. Jakacki and J. Hume for a job well done. Thanks also to S. Claucherty and Maintenance staff for a great in-house remodel job!!)
- Choosing VoiP phone or PBS vendor and install of system (June 2019?)

DRAFT AGENDA

**McHenry Public Library District
Strategic Planning Retreat
Saturday, April 27, 2019
9:00 a.m. – 4:00 p.m.**

9:00 a.m. – 9:15 a.m.

**Introductions
Review of Purpose of Meeting**

9:15 a.m. – 9:30 a.m.

Icebreaker Activity

9:30 a.m. – 10:15 a.m.

Evaluating Data to Inform Our Decision-Making

- Demographic data
- Findings from questionnaires

10:15 a.m. – 10:30 a.m.

Acknowledging the Successes and Shortcomings of the Library's Most Recent Long-Range Plan

- What went well?
- What was not accomplished, and why?
- What work is ongoing?

10:30 a.m. – 10:45 a.m.

Break

10:45 a.m. – 11:30 a.m.

Examining the Library's Values, Vision, and Mission

11:30 a.m. – 12:30 p.m.

Lunch Break

12:30 p.m. – 2:45 p.m.

Identifying Our Goals and Developing Strategies to Achieve Them

Small Group Activities
Large Group Discussions

- How can we capitalize on our strengths?
- How can we improve upon our weaknesses?
- What obstacles exist to achieving these goals?
- What are the financial implications and effect on the library's resources?

2: 45 p.m. – 3:00 p.m.

Break

3:00 p.m. – 3:45 p.m.

Determining Community Engagement Strategies

- How do we effectively communicate the library's needs?
- How do we maximize the likelihood of success?
- How can we learn what the community's priorities are?

3:45 p.m. – 4:00 p.m.

Determining Next Steps

- What additional information is needed at this time?
- What is our timeline?
- What actions do we take from here?



J. Scholtz <jscholtz@mchenrylibrary.org>

Thoughts about our strategic planning process upcoming - MPLD

J. Scholtz <jscholtz@mchenrylibrary.org>

Sun, Mar 31, 2019 at 2:19 PM

To: Sarah Keister Armstrong <sarah@skaassociates.com>

Hi Sarah, I know you are still on vacation and I hope you are having a good one. I just wanted to touch base with you to tell you that our HR Generalist, Sue Yazel will not be joining us for the planning session - she is no longer employed at MPLD. Also - in a previous email, I sent you an updated version of the main PowerPoint presentation - let me know what you think. I'm not adding anything more. I'm meeting with city officials on 4/8, so maybe I'll have more information to share with the group at our retreat regarding building expansion/addition, etc. But I thought I'd like to share this illustration of "issue-based strategic planning" because I think this approach might be better for us than the traditional SWOT method (because we have lots of 'issues'!!).

Model Two - Issues-Based Strategic Planning

This model works best for organizations that have very limited resources, several current and major issues to address, little success with achieving ambitious goals, and/or very little buy-in to strategic planning. Using the conventional model of strategic planning for these organizations is a bit like focusing on the vision of running a marathon and on deciding the detailed route and milestones -- while concurrently having heart problems, bad feet and no running clothes.

This model might include the following phases:

1. Identify 5-7 of the most important current issues facing the organization now.
2. Suggest action plans to address each issue over the next 6-12 months.
3. Include that information in a Strategic Plan.

After an issues-based plan has been implemented and the current, major issues are resolved, then the organization might undertake the more ambitious conventional model. Many people might assert that issues-based planning is really internal development planning, rather than strategic planning. Others would argue that the model is very strategic because it positions the organization for much more successful outward-looking and longer term planning later on.

Let me know what you think and if you revise the daily schedule/game plan, I'll print it out. These are my last suggestions (aren't you glad!!?). Take care. Jim S.

--

"Yesterday's wisdom, Today's knowledge, Tomorrow's dreams"



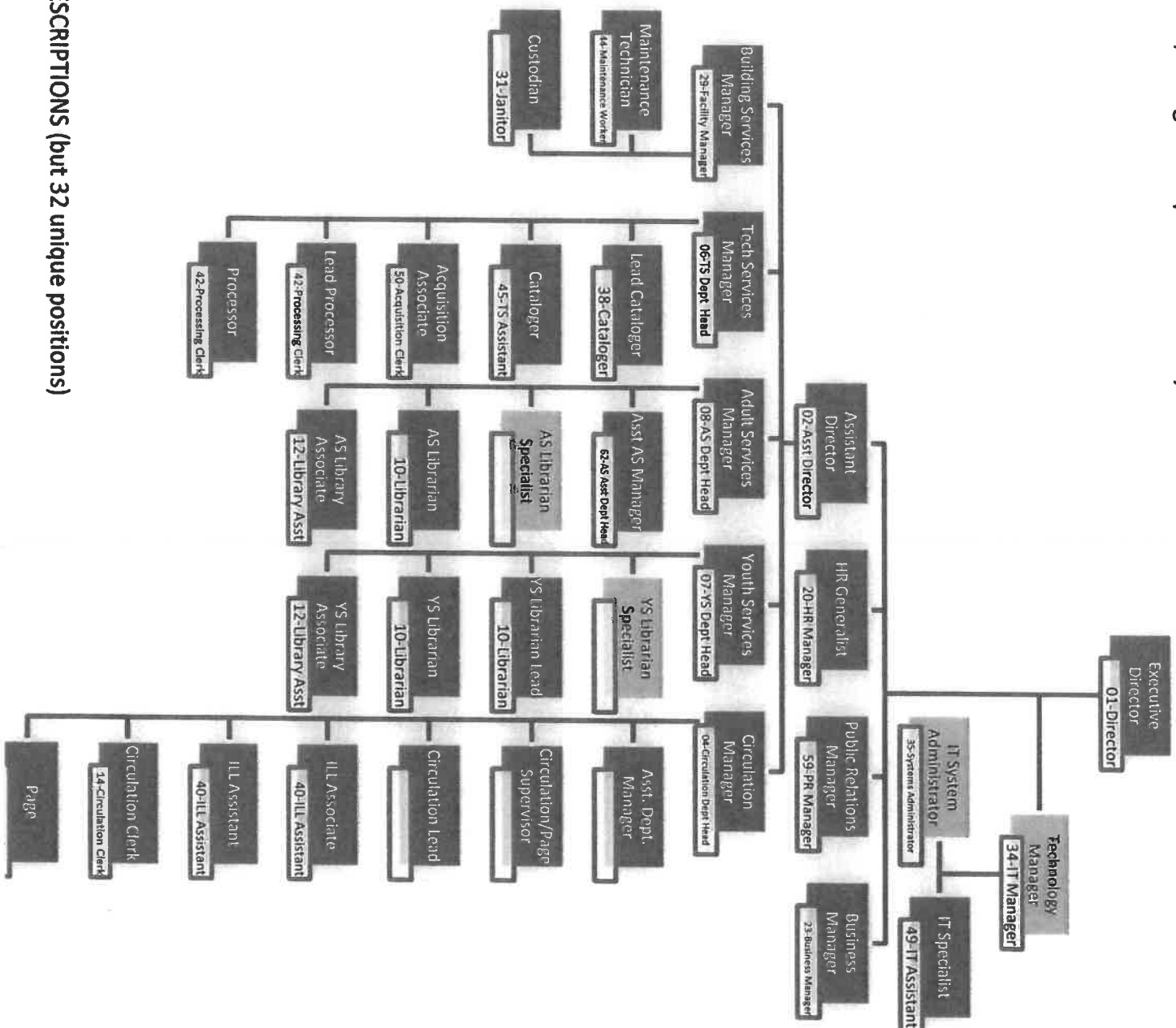
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MPLD SALARY SCALE
FY 2016-2018
Final Draft - Budget review
presented for committee review
presented for final review & adoption

	proposed new hire FY 2016-16	proposed midpoint FY 2016-16	proposed top of range FY 2016-16	Hours	Old new hire FY 2012-13	Old midpoint FY 2012-13	Old top of range FY 2012-13	Old new hire FY 2011-12	Old midpoint FY 2011-12	Old top of range FY 2011-12
ADMINISTRATIVE ASSISTANT	\$ 16.15	\$ 21.00	\$ 25.85	37.5	\$ 31,492.50	\$ 40,990.00	\$ 50,407.50	\$ 15.00	\$ 18.00	\$ 21.60
ASSISTANT CIRCULATION MANAGER	\$ 20.60	\$ 28.78	\$ 37.56	37.5	\$ 40,170.00	\$ 56,121.00	\$ 73,242.00	\$ 30.77	\$ 36.47	\$ 43.20
ASSISTANT DIRECTOR	\$ 30.77	\$ 43.39	\$ 56.00	37.5	\$ 60,001.50	\$ 84,810.50	\$ 109,200.00	\$ 12.75	\$ 15.66	\$ 18.36
ASSOCIATE LIBRARIAN	\$ 13.13	\$ 16.03	\$ 18.91	235	\$ 17,069.00	\$ 20,893.00	\$ 24,693.00	\$ 20.00	\$ 24.00	\$ 28.80
BUILDING MANAGER	\$ 20.60	\$ 28.78	\$ 37.56	37.5	\$ 40,170.00	\$ 56,121.00	\$ 73,242.00			
BUSINESS MANAGER	\$ 18.50	\$ 22.50	\$ 27.30	37.5	\$ 36,075.00	\$ 43,875.00	\$ 53,235.00			
CIRCULATION MANAGER	\$ 25.88	\$ 35.35	\$ 45.58	37.5	\$ 50,466.00	\$ 68,932.50	\$ 88,881.00			
CUSTODIAL II	\$ 12.88	\$ 15.45	\$ 18.54	37.5	\$ 25,116.00	\$ 30,127.50	\$ 36,153.00	\$ 12.50	\$ 15.00	\$ 18.00
CUSTODIAN I	\$ 10.50	\$ 12.98	\$ 15.54	15	\$ 8,190.00	\$ 10,124.00	\$ 12,160.00	\$ 10.50	\$ 12.60	\$ 15.12
EXECUTIVE DIRECTOR	\$ 41.03	\$ 61.89	\$ 82.36	37.5	\$ 80,008.50	\$ 100,795.50	\$ 121,602.00	SET BY	BOARD	TRUSTEES
HUMAN RESOURCES GENERALIST	\$ 11.93	\$ 16.03	\$ 19.50	37.5	\$ 23,263.50	\$ 31,258.50	\$ 38,025.00	\$ 17.50	\$ 21.35	\$ 26.20
IT SYSTEM SUPPORT SPECIALIST	\$ 20.60	\$ 28.78	\$ 37.56	37.5	\$ 40,170.00	\$ 56,121.00	\$ 73,242.00	\$ 20.60	\$ 24.72	\$ 29.66
LIBRARIAN I	\$ 18.03	\$ 21.99	\$ 25.96	37.5	\$ 35,158.50	\$ 42,880.50	\$ 50,622.00	\$ 25.88	\$ 31.06	\$ 37.27
LIBRARIAN II	\$ 20.60	\$ 28.78	\$ 37.56	37.5	\$ 40,170.00	\$ 56,121.00	\$ 73,242.00	\$ 9.50	\$ 11.59	\$ 13.68
LIBRARIAN III	\$ 25.88	\$ 35.36	\$ 45.58	15	\$ 50,466.00	\$ 68,932.50	\$ 88,881.00	\$ 8.25	\$ 9.08	\$ 9.90
PAGE I (shelving & routine desk)	\$ 8.25	\$ 9.36	\$ 10.20	10	\$ 4,290.00	\$ 4,862.00	\$ 5,304.00	\$ 8.75	\$ 10.68	\$ 12.60
PUBLIC RELATIONS MANAGER	\$ 20.60	\$ 28.78	\$ 37.56	37.5	\$ 40,170.00	\$ 56,121.00	\$ 73,242.00	\$ 18.00	\$ 21.60	\$ 25.92
TECHNOLOGY MANAGER	\$ 25.88	\$ 35.36	\$ 45.58	37.5	\$ 50,466.00	\$ 68,932.50	\$ 88,881.00	\$ 24.50	\$ 29.40	\$ 35.28

Circulation Manager same as Librarian III (MLS required?); Asst. Circulation Manager same as Librarian II (MLS required?)
Human Resources Generalist same as Lib. II
IT System Support Specialist (2) - Lead person and other
See job descriptions for full information on duties/assignments
Current merit evaluations apply to managers and assistant managers - 2% of existing pay and up to x% as recommended by Bd/Ex Dir annually

Blue box = existing staff, Orange box = position currently not in use



TOTAL OF 35 JOB DESCRIPTIONS (but 32 unique positions)

	Department	Job Title	Status (New, Updated, Reviewed)
1	Admin	Business Manager	Updated
2	Admin	HR Generalist	Updated
3	Admin	PR Manager	Updated
4	Admin	Asst Director	Updated
5	Admin	Executive Director	Active
6	Building Services	Custodian	NEW
7	Building Services	Maintenance Technician	NEW
8	Building Services	Building Manager	NEW
9	Circulation	Page I	Updated
10	Circulation	Circulation Clerk	NEW
11	Circulation	ILL Assistant	NEW
12	Circulation	ILL Associate	NEW
13	Circulation	Circulation Lead	NEW
14	Circulation	Circulation/Page Supervisor	NEW
15	Circulation	Assistant Dept. Manager	NEW
16	Circulation	Department Manager	NEW
17	Technology	IT Specialist	Updated
18	Technology	IT Systems Administrator	NEW
19	Technology	Technology Manager	NEW
20	Tech Services	Processor	NEW
21	Tech Services	Lead Processor	NEW
22	Tech Services	Acquisition Associate	NEW
23	Tech Services	Cataloger	NEW
24	Tech Services	Lead Cataloger	NEW
25	Tech Services	Department Manager	NEW
26	Adult Services	AS Library Associate	NEW
27	Adult Services	AS Librarian	NEW
28	Adult Services	AS Librarian Specialist	NEW
29	Adult Services	Assistant Dept. Manager	NEW
30	Adult Services	Department Manager	NEW
31	Youth Services	YS Library Associate	NEW
32	Youth Services	YS Librarian	NEW
33	Youth Services	YS Librarian Lead	Updated
34	Youth Services	YS Librarian Specialist	NEW
35	Youth Services	Department Manager	NEW

Index of Description Drafts

McHenry Public Library District
Pay Grade Assignments
Based on a 37.5 Hour Workweek
Effective: July 1, 2019

Pay Grade	Job Title	Minimum	Midpoint	Maximum
15	Executive Director	\$94,020	\$117,525	\$141,030
		\$48.22	\$60.27	\$72.32
14	Hold for future restructuring	\$82,976	\$103,720	\$124,464
		\$42.55	\$53.19	\$63.83
13	Hold for future restructuring	\$73,229	\$91,536	\$109,844
		\$37.55	\$46.94	\$56.33
12	Assistant Director	\$64,627	\$80,784	\$96,941
		\$33.14	\$41.43	\$49.71
11	Technology Manager	\$57,036	\$71,295	\$85,554
	Adult Services Department Manager	\$29.25	\$36.56	\$43.87
	Technical Services Manager			
	Youth Services Department Manager			
10	Human Resources Generalist	\$50,336	\$62,920	\$75,504
	Circulation Manager	\$25.81	\$32.27	\$38.72
	IT System Administrator			
	Assistant Department Manager - Adult Services			
9	Business Manager	\$44,423	\$55,529	\$66,635
	Public Relations Manager	\$22.78	\$28.48	\$34.17
	Building Services Manager			
	Youth Services Librarian Lead			
	Librarian Specialist - Adult Services and YS			
8	Adult/Youth Services Librarian	\$39,205	\$49,006	\$58,808
	Lead Cataloger	\$20.11	\$25.13	\$30.16
7	Assistant Circulation Manager	\$34,600	\$43,250	\$51,900
	IT Specialist	\$17.74	\$22.18	\$26.62
6	Circulation/Page Supervisor	\$30,536	\$38,169	\$45,803
	Maintenance Technician	\$15.66	\$19.57	\$23.49
	Interlibrary Loan (ILL) Associate			
	Adult/Youth Services Associate			
	Cataloger			
	Acquisitions Associate			
5	Interlibrary Loan (ILL) Assistant	\$26,949	\$33,686	\$40,423
	Circulation Lead	\$13.82	\$17.27	\$20.73
	Lead Processor			
4	Circulation Clerk	\$23,783	\$29,729	\$35,675
	Processor	\$12.20	\$15.25	\$18.29
	Custodian			
3	Hold for future restructuring	\$20,989	\$26,237	\$31,484
		\$10.76	\$13.45	\$16.15
2	Hold for future restructuring	\$18,524	\$23,155	\$27,786
		\$9.50	\$11.87	\$14.25
10	Page	\$16,348	\$20,435	\$24,522
		\$8.38	\$10.48	\$12.58



Internet/Library Computer Use Policies

Internet/Library Computer Access – Public (10/15/02, rev. 3/15/05 - new, rev. 4/16/2019)

The McHenry Public Library District (MPLD) offers free, publicly accessible computers (to include desktop computers, laptops, Chromebooks, Macbooks and tablets) and Internet access as one of its service goals and seeks to provide equitable and fair access for all patrons. Providing public access also helps fulfill the Library's role as a free access information provider as outlined in its Material Selection Policy, and is in accord with the Library's endorsement of ALA's *Library Bill of Rights* and the *Freedom to Read Statement*. Each time a patron uses a Library computer/Internet access, s/he essentially enters into an agreement to conform to the rules and regulations of computer use/Internet access.

MPLD reserves the right to limit/restrict access regarding the number of available library computers and Internet Access by several methods if necessary:

- by demand and available bandwidth
- by cardholder type, restrictions placed by parent/guardian, fine/fee limits
- limiting patron's computer and/or Internet session lengths

Additionally, patrons may be restricted/banned from computer and/or Internet use due to abuse of access policies/procedures or content access on an individual basis.

Internet Access, Filtering, and Content Validity

The Library upholds and affirms the right of each individual to have access to constitutionally protected material, regardless of age but concurrently affirms the right and responsibility of parents to determine and monitor their children's use of library materials/services. The Library does place third-party content filtering hardware/software on computers to help block objectionable sites. If any patron is blocked from a site needed for doing valid homework or research, staff will assist that patron in gaining access to those sites. Ultimately, parents have the sole responsibility for allowing, teaching, guiding and monitoring their minor children's use of computers and/or Internet.

Information and resources available on the Internet enhance those already available in the Library. The content, accuracy/validity, and currency of the resources available through the Internet are the responsibility of their originators or producers, and the MPLD cannot guarantee the quality of information that it has not produced and published on its web pages. Library staff will help users evaluate information found on the Internet but ultimately patrons must use their own discretion when accessing the Internet and using information obtained from it.

Basic Rules Governing Internet Access

In order to provide equitable and fair access to all users, the Library enacts the following rules for patrons using the Internet accessible library computers. Noncompliance with these rules will result in termination/restriction/suspension of library computer access for a period of time to be determined by policy and staff.

- Only one person on a library computer at a time; except for parental guidance.
- Patrons will treat library computers/equipment with respect.

- Access to all library computers is available on a first come, first served basis. Patrons will not obstruct access to adjacent computers or otherwise deny access to others.
- Patrons will respect the privacy of other users.
- Patrons will not engage in any illegal activities while using any computers and/or Internet access.
- Patrons will refrain from using computers/Internet for any purpose that results in the discomfort or harassment of other users.
- According to Illinois Compiled Statutes (720 ILCS 5/11-20.1), patrons accessing child pornography or [obscene] materials over the Internet are subject to immediate suspension of computer and/or Internet access and possible prosecution.
- Patrons will not damage, add, delete or modify installed hardware or software.
- Youth under age 18 will only have access to filtered Internet stations unless accompanied by a parent or legal guardian and based on availability.
- Patrons over age 18 (proof of age required) may request unfiltered Internet access. The Library reserves the right to limit this service to one Internet accessible computer.
- The Library is not responsible for damage to patron's equipment or loss of data, direct or indirect, resulting from a patron's use of the Internet or computer.
- Patrons who use the library's Internet access to engage in transactions that involve disclosure of personal information and/or the transfer of money, do so at their own risk. Staff shall not conduct business for library patrons.

Files are deleted automatically from each computer and should be saved on the patron's portable media or printed out prior to ending the session on the computer. However, patrons should be proactive in deleting personal files saved/ downloaded to the computer themselves during their session as a matter of course.

Use of Laptops/Wireless Internet Access

The Library provides wireless Internet access during normal Library hours of service. These services are bound by the same rules and guidelines governing the use of traditional Library Internet and computer usage.

Additional Laptop Use Guidelines:

- The Library has designed the wireless network or "hotspot" to reduce chances of "hacking," and ensure data privacy and virus security. However, risks still exist with any wireless network. For that reason, patrons expressly agree that they knowingly assume such risk, and further agree to hold McHenry Public Library District harmless from any claim or loss arising out of or related to hacking or other unauthorized use of or access to computers and data accessing the Library's wireless network. *Library staff will not change/modify any setting on patrons' personal laptops.*
- The Library cannot guarantee that an individual's computer will be able to access the

wireless network. The MPLD encourages installation of up-to-date virus protection software and accepts no responsibility for any software downloaded and/or installed, e-mail opened, or sites accessed while using the wireless network connection. Any damage to equipment or data from viruses, plug-ins or other Internet-borne programs is the sole responsibility of the patron.

Wireless Access Agreement:

The Service is a free public service provided by the McHenry Public Library District. Your access to the Service is completely at the discretion of the McHenry Public Library District, and your access to the Service may be blocked, suspended, or terminated at any time for any reason including, but not limited to, violation of this Agreement, actions that may lead to liability for the McHenry Public Library District or the citizens of McHenry, disruption of access to other Users or networks, and violation of applicable laws or regulations. The McHenry Public Library District may revise this Agreement at any time. You must accept this Agreement each time you use the Service and it is your responsibility to review it for any changes each time.

Acceptable Use of the Service

The McHenry Public Library District supports the free flow of information and ideas over the Internet. Your access to the Service is conditioned on legal and appropriate use of the Service. Your use of the Service and any activities conducted online through the Service shall not violate any applicable law or regulation or the rights of the McHenry Public Library District, or any third party.

The use of the Service for the following activities is prohibited

Spamming and Invasion of Privacy Sending of unsolicited bulk and/or commercial messages over the Internet using the Service or using the Service for activities that invade another's' privacy. Intellectual Property Right Violations Engaging in any activity that infringes or misappropriates the intellectual property rights of others, including, but not limited to, patents, copyrights, trademarks, service marks, trade secrets, or any other proprietary right of any third party. Obscene or Indecent Speech or Materials Using McHenry Public Library District's WiFi network to advertise, solicit, transmit, store, post, display, or otherwise make available obscene or indecent images or other materials. McHenry Public Library District will notify and fully cooperate with law enforcement if it becomes aware of any use of the Service in any connection with child pornography or the solicitation of sex with minors. Defamatory or Abusive Language Using the Service to transmit, post, upload, or otherwise making available defamatory, harassing, abusive, or threatening material or language that encourages bodily harm, destruction of property or harasses another. Forging of Headers Forging or misrepresenting message headers, whether in whole or in part, to mask the originator of the message.

Hacking

Accessing illegally or without authorization computers, accounts, equipment or networks belonging to another party, or attempting to penetrate security measures of another system. This includes any activity that may be used as a precursor to an attempted system penetration, including, but not limited to, port scans, stealth scans, or other information gathering activity. Distribution of Internet Viruses, Trojan Horses, or Other Destructive Activities Distributing information regarding the creation of and sending Internet viruses, worms, Trojan Horses, pinging, flooding, mail-bombing, or denial of service attacks or like matters. Also, activities that disrupt the use of or interfere with the ability of others to effectively use the Node or any connected network, system, service, or equipment. Facilitating a Violation of this Agreement of Use Advertising, transmitting, or otherwise making available any software product, product, or service that is designed to violate this Agreement, which includes the facilitation of the means to spam, initiation of pinging, flooding, mail-bombing, denial of service attacks, and piracy of software.

Export Control Violations

The transfer of technology, software, or other materials in violation of applicable export laws and regulations, including but not limited to the U.S. Export Administration Regulations and Executive Orders. Other Illegal Activities Using the Service in violation of applicable local, state and federal laws and regulations, including, but not limited to, advertising, transmitting, or otherwise making available ponzi schemes, pyramid schemes, fraudulently charging credit cards, pirating software, or making fraudulent offers to sell or buy products, items, or services.

Resale

The sale, transfer, or rental of the Service to customers, clients or other third parties, either directly or as part of a service or product created for resale. Agent to Receive Notification of Copyright Infringement Claims The Digital Millennium Copyright Act of 1998 (the "DMCA") provides recourse for copyright owners who believe that material posted on Internet sites infringes their rights under U.S. copyright law. If you believe in good faith that items, information or other materials made available by and hosted on the Service infringes your copyright, you (or your agent) may send McHenry Public Library District's Designated Agent a notice requesting that the item, information or material be removed, or access to it blocked. You can contact the McHenry Public Library District at (815) 385-0036.

Disclaimer

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THESE LIMITATIONS, EXCLUSIONS AND DISCLAIMERS.

Attorney's Fees

In the event of any legal action to enforce the terms of this agreement, each party shall bear its own attorney's fees and costs. Governing Law This agreement shall be governed, interpreted and construed according to the laws of the State of Illinois.

Venue

Venue for any legal action by any party to this agreement to interpret, construe or enforce this agreement shall be in a court of competent jurisdiction in and for McHenry, Illinois.

Indemnity

You agree to indemnify and hold harmless McHenry Public Library District, its and their suppliers and licensors, officers, directors, employees, agents and affiliates from any claim, liability, loss, damage, cost, or expense (including without limitation reasonable attorney's fees) arising out of or related to your use of the Service, any materials downloaded or uploaded through the Service, any actions taken by you in connection with your use of the Service, any violation of any third party's rights or an violation of law or regulation, or any breach of this agreement. This Section will not be construed to limit or exclude any other claims or remedies that the McHenry Public Library District may assert under this Agreement or by law.

Interpretation

This Agreement shall not be construed as creating a partnership, joint venture, agency relationship or granting a franchise between the parties. Except as otherwise provided above, any waiver, amendment or other modification of this Agreement will not be effective unless in writing and signed by the party against whom enforcement is sought. If any provision of this Agreement is held to be unenforceable, in whole or in part, such holding will not affect the validity of the other provisions of this Agreement. McHenry Public Library District's performance of this Agreement is subject to existing laws and legal process, and nothing contained in this Agreement shall waive or impede McHenry Public Library District's right to comply with law enforcement requests or requirements relating to your use of this Service or information provided to or gathered by the McHenry Public Library District with respect to such use. This Agreement constitutes the complete and entire statement of all terms, conditions and representations of the agreement between you and the McHenry Public Library District with respect to its subject matter and supersedes all prior writings or understanding.

April 26 2019 In-Service

- 8:30-9:00 a.m. – It's Orange You Glad It's National Citrus Day

Morning Potluck

We'll be providing citrus juices and some pastry but we're inviting staff to share their breakfast specialties. The food will be in the hallway so we can't handle crockpots, which means cold treats or treats warm from the oven are best.

- 9:00-9:30 a.m. - Library News

- New staff and anniversaries
- Sunshine Committee
- Why are there doorbells in the Meeting Room?
- Survey results

- 9:30-11:30 a.m. - "Active Shooter Preparedness & Response
Peaceful Warrior Training Group

- 11:30 a.m.-? - Security Q & A

We're not sure how much time we have for questions with our Peaceful Warrior speaker but we're allowing some time for Q&A.

- Noon-1:00 p.m. Lunch Break (the long awaited Taco Bar)—
Conference Room

- 1:00-2:00 p.m. - McHenry Police Department
Police Chief John Birk
Officer Pat Polidori, Outreach

- 2:00-2:15 p.m. – Break

- 2:15-2:30 p.m. - Meet the Friends of the Library

- 2:30-3:30 p.m. - Meet our 4-legged Friends

- 3:00-3:30 p.m. – Minute to Win It—Staff Challenge

- 3:30-5:00 p.m. - Department Meetings and/or work

Administration and Building Services will hold a joint department meeting in Jim's office

- 5:00 p.m. - Library Closes

LIBRARY

McHenry
County
Libraries

Looking for a great book, a fun family event, or an enriching discussion? The McHenry Public Library District meets those demands, through responsive and cooperative library services, access to a diverse and comprehensive collection of books and media, and community and educational events to engage every age group.

McHenry Public Library
809 N. Front Street (Rte 31) • McHenry
Phone: 815-385-0036
www.Mchenrylibrary.org

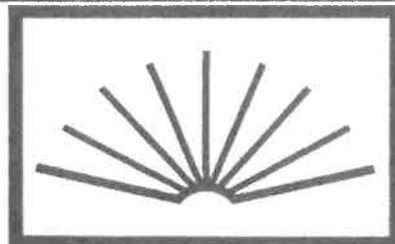
M-Th: 9 am to 9 pm
Fri & Sat: 9 am to 5 pm
Sun: Noon to 4 pm

Johnsburg Public Library
3000 N. Johnsburg Road • Johnsburg
Phone: 815-344-0077
www.johnsburglibrary.org

M-Th: 8:30am to 9:00pm
Fri-Sat: 8:30am to 5:00pm
Sun: 1:00pm to 4:00pm*
*3rd Sunday in Sept. through 3rd
Sunday in May

River East Public Library
813 W. IL Rte. 120 • McHenry
Phone: 815-385-6303
www.rivereastlibrary.org

M-Th: 10:00am to 7:00pm
Fri-Sat: 10:00am to 5:00pm



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House passes bill requiring more disclosure in municipal pensions

Bill requires disclosure when accumulated sick leave is used to bump up pension payments

By Peter Hancock
Capitol News Illinois

Local government pension systems may soon have to start disclosing more information about how certain lump-sum payouts at the end of an employee's career are used to increase that person's retirement benefits.

In 2016, the General Assembly passed a law known as the Local Government Wage Increase Transparency Act, which requires disclosure of certain large lump-sum payments such as severance packages and unused vacation. Of-

ten, those payments have the effect of boosting an employee's final average salary, which is used to calculate benefits.

Now, the Illinois House has passed a bill that adds lump-sum payments for accumulated sick days to the list of items that the Illinois Municipal Retirement Fund must disclose. The bill would require disclosure of only those payments and would not prohibit the practice of cashing in unused sick leave when an employee retires. The bill also would apply only to non-union employees in that system.

"We need to make sure we are capturing all of these possible pension boosts by requiring sick days to be included in the disclosure process," Rep. David McSweeney, a Barrington Hills Republican and a lead sponsor of the bill, said in a statement.

Although IMRF is the best funded pension system of all



Rep. David McSweeney
(Credit: Twitter)

the public employee pension plans in Illinois, local government officials have told state lawmakers they struggle to keep up with their mandatory contributions into that fund.

The legislation is House Bill 303, which passed the House unanimously on Wednesday, March 20. It is now pending in the Senate, where Democratic Sen. Tom Cullerton, of Villa Park, is the chief sponsor.

phancock@capitolnewsillinois.com

Chronicle Media earns 13 awards in IPA contest

Chronicle Media LLC earned 13 awards, including three first-place honors, in the annual Illinois Press Association contest.

Irv Leavitt earned two first-place awards, one in the Original Column category and one in the Humorous Column category.

Karie Angell Luc earned first place in the Video Journalism category for her coverage of the Lake Shore Drive protests.

Luc also earned a second place in the Creative Use of Multimedia category for her coverage of a Nov. 2 vigil and community Shabbat to remember the people who were killed in an Oct. 27 shooting at the Tree of Life Congregation.

Chronicle Media earned a second place for its website

Category.

Kevin Beese finished third in the Reporting — Single Story.

Jennifer Kranz earned a third place in the Informational Graphic category for her Pumpkin Patch map.

Jack McCarthy placed third in the Story-Series-Localized National Story category for his coverage of the opioid crisis.

Finishing fourth were Luc in the Feature Photo category; Erika Wurst in the News Reporting — Single Story category; Tim Alexander in the Story/Series — Agricultural Story category; and Kranz in the Informational Graphic category for her Gun Sanctuary map.

All the award winners will be honored

Note: The NW Herald is once again publishing a Community Calendar. Maybe enough people complained!

I + passed!

A CLOSER LOOK

'A very reasonable price'

Library district says reception to \$12.9M bond referendum mostly positive

By DREW ZIMMERMAN
dzimmerman@shawmedia.com

Araceli Arellano, a Lake in the Hills resident, said she visits the Huntley Area Public Library, 11000 Ruth Road in Huntley, about once a week to pick up new books for her kids and is impressed by the numerous resources the building has to offer.

"My kids love it here," Arellano said.

Therefore, Arellano does not feel that an estimated \$60 annual increase on the library's portion of her property tax bill was too steep a price to pay to see a larger library with greater opportunities.

With a little more than a week before April's election, library director Frank Novak said public reception to a referendum requesting the issuance of \$12.9 million in bonds to fund a massive library expansion has mostly been positive.

Novak and the library's Vote Yes Committee have conducted a multipronged campaign to spread word about the 17,000-square-foot expansion through online promotion, yard signs and speeches throughout the library district.

"This is the first building program I've done where I've had this amount of positivity, and I'm so very encouraged by that, but again, we have to have people vote on April 2 or do early voting, because if they support it and don't vote, it's not necessarily going to happen," Novak said.

The issued bond would be payable at 20 years and would not exceed the \$12.9 million amount. For a home in the district valued at \$231,100, the estimated annual property tax increase from the bond issuance would be \$57.32, Novak said.

"We think that's a very reasonable price for this building expansion because it's not just the addition, but we're also renovating the old building, too," Novak said. "We're trying to honor the taxpayer and have something that's a price point that makes sense for our community."

To offset potential declines in overall library usage, Novak said it is his hope to offer job training and digital creations projects using augmented reality, virtual reality, green-screen technology, podcasting, Adobe Creative Cloud, music production and other services.

"Of course, we'd still do traditional training that we do now, and that in



Photos by Matthew Aggar - maggar@shawmedia.com

Leigh Ann Porsch (center), Huntley Area Public Library's head of marketing, shows a map with proposed expansions Thursday at a Spring Fling Consumer Showcase event at Sun City in Huntley. A referendum is being proposed to expand the library, which would replace the temporary trailers currently in use and add additional space to the facility.

cludes working with Microsoft Office Suite or Quickbooks training," Novak said. "We would still do those, but we'd be able to ramp it up quite a bit from what we're doing now with new digital facilities included in the addition."

A proposed floor plan of the finished remodeling includes technology space and digital creation spaces, multifunctional programming rooms and small study rooms - which were one feature Arellano said she would like to see at the library.

Novak said the library outgrew its current space when it was built in the late 1990s because it preceded an influx of commercial development, such as the Sun City community and the Talamore subdivision development.

In November, a survey on the expansion was mailed to more than 14,000 residents with 1,602 residents responding. Of those, 71 percent of participants gave the library a grade of A or B, and 66 percent said they were in favor of the expansion.

However, the referendum is not without its detractors. Some



During a special meeting in January - where the library board agreed to put the measure on April's ballot - Huntley resident Chris Yaeger said he was not in favor of a greater tax burden on residents, especially when there are talks in Springfield of additional tax increases.

The referendum is set to appear on

the ballot for residents of the library district, which includes portions of McHenry and Kane counties, including portions of Huntley, Lake in the Hills, Algonquin, Union, Hampshire and surrounding areas. As of 2016, the library serves more than 39,000 residents, according to its website.

Leigh Ann Porsch points to a section on a map of the Huntley Area Public Library's proposed expansion Thursday. Library director Frank Novak said public reception to a referendum requesting the issuance of \$12.9 million in bonds to fund the expansion has mostly been positive.

3

LOCAL NEWS

Northwest Herald / NWHeadline.com • Monday, March 25, 2019

COMMUNITY CALENDAR

of retirement years. Learn all about them at this program so you can evaluate the pros and cons. Free. Info: 815-385-0036, mpiref@mcchenrylibrary.org, evanced.mcchenrylibrary.org

• 2 to 5 p.m. - Expressive Arts Open Studio, McHenry County, 620 Dakota St., Crystal Lake. NAMI McHenry County Presents: The Expressive Arts Open Studio. A new, free program, the Expressive Arts Open Studio provides participants with a safe space to freely express themselves through the visual arts and creative writing. Free. Information: 815-308-0851, pseyler@nanimchenrycounty.org, nanimchenrycounty.org

• 7:30 to 9 a.m. - **Chamber 101**, Chamber Office, McHenry, IL 60050, McHenry. Free. Information: 815-385-4300, frank@mcchenrychamber.com, business.mcchenrychamber.com

• 9 a.m. - **You & Me Storytime Crafts**, Grand Oaks, 1401 W. Route 176, Crystal Lake. \$15-\$20. Info: www.crystallakeparks.org.

• 9 a.m. to 5 p.m. - **Friday Fun Lego Day**, Woodstock Public Library, 414 W. Judd St., Woodstock. Information: il.evanced.info.

• 9 a.m. to 12 p.m. - **Restoration Workday**, Grassy Lake, Grassy Lake, 22900 W. Kelsey Road, Lake Barrington. Information: www.lcfdp.org

• 10 to 11 a.m. - **Baby Scientist**, Dundee Library, 555 Barrington Ave., East Dundee. Bring your littlest one to this hands-on exploratory STEAM program. Ages 1 to 3 with a caregiver. Free. Info: 847-428-3661, kfineran@frvpd.info, www.frvpd.info

• 1 to 3 p.m. - **Reverse Mortgage - What is It and Can it Help Me in My Retirement Years?** McHenry Public Library, 809 Front St., McHenry. Home Equity Conversion Mortgages can be a valuable resource for easing the financial burdens

of retirement years. Learn all about them at this program so you can evaluate the pros and cons. Free. Info: 815-385-0036, mpiref@mcchenrylibrary.org, evanced.mcchenrylibrary.org

• 2 to 4:30 p.m. - **A Matter of Balance**, Crystal Lake Public Library, 126 W. Paddock St., Crystal Lake. Eight-week program at the Crystal Lake Public Library designed to reduce the concerns of falling and increase activity levels in older adults. Program is facilitated by trained volunteers and Senior Services. Register at www.cipl.org or call 815-459-1687. Free. Information: 815-459-1687, cpl.evanced.info

• 6 to 8:30 p.m. - **Pioneer Center 2nd Annual Empty Bowls Art Auction**, Smith's Central Garage, 3315 Pearl St., McHenry. \$35. Info: 815-759-7129, jdebink@pioneercenter.org, huntleychamberchambers.com

• 7 to 9 p.m. - **Hops and History**, Lake County Discovery Museum, 21277 N. Forest Preserve Road, Wauconda. \$11. Information: www.lcfdp.org

• 8 p.m. - **Emmal**, Raue Center for the Arts, 26 N. Williams St., Crystal Lake. \$35.50

• 10 to 11 p.m. - **Karaoke**, Duke's Alehouse and Kitchen, 110 N. Main St., Crystal Lake. Information: thedukeabides.com

Saturday

• 7:30 a.m. to 4 p.m. - **McHenry County Gardenfest 2019**, McHenry County College, 8900 Route 14, Crystal Lake. Learn about new garden trends, plants and techniques at this daylong series of garden-related seminars and workshops. \$45 to \$50. Includes lunch; \$45 for preregistration, \$50 at the door. Information: 815-479-7570, mlenab2000@gmail.com, www.mcchenry.edu

• 8 a.m. to 5 p.m. - **2019 IDOT Motorcycle Safety Program**, College of Lake County, 13951 W. Washington St., Grayslake. Information: www.cclilinois.edu

• 8 a.m. to 3 p.m. - **Habitat for Humanity McHenry County Home Build Projects**, McHenry County - Wonder Lake - Woodstock - Crystal Lake. P.O. Box 1166, McHenry. Visit our volunteer site to sign up for available opportunities at any of our home-build sites or within our McHenry or Woodstock ReStore locations. habitat-mchenry.galaxydigital.com. Free. Information: 815-759-9002, volunteers@habitatmchenry.org, habitatmchenry.galaxydigital.com.

• 8 to 8:45 a.m. - **Saturday Morning English Conversation Club with Angie/Vamos a Conversar!**, Woodstock Public Library, 414 W. Judd St., Woodstock. Information: il.evanced.info

• 8:30 a.m. to noon - Community

Children's Resale hosted by Double Love Mother's of Multiples, St. John's Lutheran School, 115 N. Spring St., Elgin. One-day-only children's resale shopping event. Come shop for gently used spring and summer clothing for babies to teens and toys, equipment, maternity. Select items half-off between 11 a.m. and noon. \$1 admission, items starting at \$1. Information: 111-111-1111, Doublelovewin-sclub@gmail.com, Doublelovewin-sclub.wordpress.com

• 9 a.m. - **Spring Arts & Crafts Show**, Lake County Fairgrounds, 1060 E. Peterson Road, Grayslake. Information: lcfair.com.

• 9 a.m. to 4 p.m. - **Spring Craft Show**, Nunda MHC, 200 Elsworth St. (Enter in the back), Crystal Lake. Free. Information: 815-219-4366, Nundamhc@gmail.com

• 9 a.m. to 4 p.m. - **Movie Poster Display and Matching Contest**, McHenry Public Library, 809 Front St., McHenry. Stop by for some REEL fun for all ages, and you could win a gift card. Work your way through a display of movie posters, from a private collection, then challenge yourself to a "Find That Poster" activity. Free. Information: 815-385-0036, jscholtz@mcchenrylibrary.org, evanced.mcchenrylibrary.org

• 10 a.m. - **Flash Sale**, McHenry County Historical Museum, 6422 Main St., Union. The McHenry County Historical Society hosts a Museum Flash Sale featuring a selection of vintage books, linens, postcards and other rare finds. Free. Information: 815-923-2267, kurt@mcchenrycountyhistory.org

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COMMUNITY CALENDAR

A variety of supplies and techniques. This month create your own bird feeders using bird-friendly materials. For grades three to five. Free. Information: 815-385-0036, mplyps@mchenrylibrary.org, evanced.mchenrylibrary.org.

Friday

• 8:30 a.m. to 10 a.m. - **SCORE Roundtable**, McHenry Chamber of Commerce, 1257 N. Green St., McHenry. Free. Information: counselor@scorefoxvalley.org, business.mchenrychamber.com.

• 9 a.m. to 12 p.m. - **Restoration Workday: Grassy Lake**, Grassy Lake, 23900 West Kelsey Road, Lake Barrington. Information: www.lcfdp.org.

• 10 a.m. - **GameWorks for Teens**, Transportation from Veteran Acres, Crystal Lake. \$40-\$45. Information: www.crystal-lakeparks.org.

• 10 a.m. to 12 p.m. - **The Shades of Blue Ranch**, all ages, Crystal Lake Public Library, 126 W. Paddock St., Crystal Lake. Shades of Blue Ranch, a miniature horse ranch in Hebron will visit the Crystal Lake Public Library for a storyline and meet-the-horse program. Yes, we'll have a miniature horse at the library. CLPL cardholders only. Register at www.clpl.org or call 815-459-1687. Free. Information: 815-459-1687, clpl.evanced.info.

• 10 a.m. to 11 a.m. - **Crazy Crafters: Bird Feeders**, McHenry Public Library, 809 Front St., McHenry. Crazy about crafts? Join us and explore your crafty side by using

• 10 a.m. to 11 a.m. - **Snack and Chat**, Randall Oaks Library, 500 Randall Road, West Dundee. Enjoy a morning with your favorite book characters, do a craft and have a yummy snack. Ages 3 to 6 with caregiver. Free. Information: 847-428-3661, kfineran@rpld.info, www.rpld.info.

• 12:30 p.m. to 2 p.m. - **Sewing 101: Just the Basics**, McHenry Public Library, 809 Front St., McHenry. Want to bring your own unique style to life? Want to absolutely rock the stage at next year's cosplay contest? Want to make super-cute stuffed animals? Simply want to mend your well-loved clothes? It all starts here. Learn the basics of sewing with Miss Emma. Free. Information: 815-385-0036, mplyps@mchenrylibrary.org, evanced.mchenrylibrary.org.

• 2 p.m. to 5 p.m. - **Expressive Arts Open Studio**, NAMI McHenry County, 620 Dakota St., Crystal Lake. NAMI McHenry County Presents: The Expressive Arts Open Studio. A new, free program. The Expressive Arts Open Studio provides participants with a safe space to freely express themselves through the visual arts and creative writing. Free. Information: 815-308-0851, pseyler@namimchenrycounty.org, namimchenrycounty.org.

W. Paddock St., Crystal Lake. Eight-week program at the Crystal Lake Public Library designed to reduce the concerns of falling and increase activity levels in older adults. Program is facilitated by trained volunteers and Senior Services. Register at www.clpl.org or call 815-459-1687. Free. Information: 815-459-1687, clpl.evanced.info.

• 3 p.m. and 8 p.m. - **EMMA! A Pop Musical**, "Raue Center for the Arts, 26 N. Williams St., Crystal Lake. Information: www.rauecenter.org.

• 3 p.m. to 4:30 p.m. - **Sewing 101- Tote Bags**, McHenry Public Library, 809 Front St., McHenry. Your skills are growing, and now it's time for something a bit more complex. Spring is here, and it is the perfect time for a stylish tote bag. Use the skills you learned from the previous sewing classes to create a bag your friends will be jealous of. For grades six through 12. Free. Information: 815-385-0036, mplyps@mchenrylibrary.org, evanced.mchenrylibrary.org.

• 4 p.m. to 4:45 p.m. - **English Conversation Club with Angie**, Vannos a Conversari, Woodstock Public Library, 414 W. Judd St., Woodstock. Information: il.evanced.info.

• 4:30 p.m. to 8:30 p.m. - **Friday Knight Lenten Fish Fry**, St. Margaret Mary Church, 111 S. Hubbard St., Algonquin. All you can eat: fried cod and catfish, pizza, salad bar and soups with all meals. Additional entrees: baked cod and tilapia, shrimp and pasta, sautéed Mahi Mahi and salmon \$5-\$16. Children's menu and senior discount. Information: 847-907-0330, gtofreund@yahoo.com,

saintmargaretmary.org.

• 5 p.m. - **ChicagoLand Antique Advertising, Slot Machine & Jukebox Show**, Lake County Fairgrounds, 1060 E. Peterson Road, Grayslake. Information: lcfair.com.

• 8 p.m. to 10 p.m. - **WMTC - Nunsense**, Woodstock Opera House, 121 W. Van Buren St., Woodstock. Information: www.facebook.com.

• 10 p.m. to 11 p.m. - **Karaoke**, Duke's Ale-house and Kitchen, 110 N. Main St., Crystal Lake. Information: thedukeabides.com.

Saturday

8 a.m. to 8:45 a.m. - **Saturday Morning English Conversation Club with Angie**, Vannos a Conversari, Woodstock Public Library, 414 W. Judd St., Woodstock. Information: il.evanced.info.

9 a.m. - **Make & Take-Family Fun**, Grand Oaks, 1401 W. Route 176, Crystal Lake. \$0-\$20. Information: www.crystal-lakeparks.org.

9 a.m. to 3 p.m. - **Learn to Burn**, Hennen Conservation Area, 4622 Dean St., Woodstock. Learn how to use fire to manage prairies, wetlands and woodlands safely. The class will be indoors and outdoors, so dress appropriately. Safety equipment will be provided. Lunch is included in the class fee. \$35 TLC member, \$50 nonmember. Information: 815-337-9502, gmaki@conservemc.org, secure.igiforums.com.

9 a.m. to 1 p.m. - **Intermediate Computer Class - Microsoft PowerPoint**, Woodstock Public Library, 414 W. Judd St., Woodstock. Information: il.evanced.info.

Windy City Coin-Op and Antique Advertising Show



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COMMUNITY CALENDAR

Thursday

- 9:30 a.m. - **Drop-in Tot Open Gym**, Grand Oaks Gym, 1401 W. Route 176, Crystal Lake. \$5. Information: www.crystallakeparks.org.
- 10 a.m. to 11 a.m. - **Downloading Help Drop-In Sessions**, Woodstock Public Library, 414 W. Judd St., Woodstock. Information: il.evacenced.info.
- 10 a.m. to 12 p.m. - **STEM Kit Open House**, preschool-fifth grade, Crystal Lake Public Library, 126 W. Paddock St., Crystal Lake. Check out the new STEM kits available at the Crystal Lake Public Library. Topics include simple robotics, engineering, science and technology themes. No registration needed. Free. Information: 815-459-1687, cpl.evacenced.info.
- 1 p.m. to 7:30 p.m. - **Labyrinth Walk**, St. Paul's Episcopal Church 3706 W. St. Paul's Ave., McHenry. Free. Information: 815-385-0390, lit@stpaulmchenry.com, jimlukasz2016@gmail.com, business.mchenryochrychamber.com.
- 2 p.m. - **Recovery International**, Community Resource Center, 620 Dakota St., Crystal Lake. Weekly meetings of support and training in the Recovery International

Method of cognitive behavioral self help. Meetings continue 2 p.m. Thursdays. Free. Information: 847-961-6295.

- 2 p.m. to 3:30 p.m. - **DIY Sharpie Tie-Dye**, Grades 6-12, Crystal Lake Public Library, 126 W. Paddock St., Crystal Lake. Come to the Crystal Lake Public Library and learn to create a tie-dye shirt with Sharpies. Bring a white cotton shirt and we will supply the rest. Register at www.cpl.org or call 815-459-1687. Free. Information: 815-459-1687, cpl.evacenced.info.
- 3:30 p.m. to 5 p.m. - **Game On! for Tweens**, McHenry Public Library, 809 Front St., McHenry. Join us at the library for a fun afternoon of games featuring new Nintendo Switch and Xbox One, board games, and puzzles. For grades 4-8. Free. Information: 815-385-0036, mplys@mcchenrylibrary.org, evacenced.mchenrylibrary.org.
- 5 p.m. to 7 p.m. - **Raue Center Café**, Raue Center for the Arts, 26 N. Williams St., Crystal Lake. Information: www.rauecenter.org.
- 6 p.m. to 7 p.m. - **Diabetes Medications: Knowing Your Options**, Advocate Good Shepherd Hospital, Auxiliary Center, thegreenreadbookstore@gmail.com.
- 1:30 p.m. to 2:30 p.m. - **Tween Paint & Sip: Tape Resist Painting**, McHenry Public Library, 809 Front St., McHenry. Creativity and juice boxes will be free flowing when you join us for a tween paint & sip event. For grades 4-8. Free. Information: 815-385-0036, mplys@mcchenrylibrary.org, evacenced.mchenrylibrary.org.
- 2:15 p.m. to 3 p.m. - **Charlotte Choir**, thegreenreadbookstore@gmail.com.

Main St., Crystal Lake. Information: thedukeabides.com.

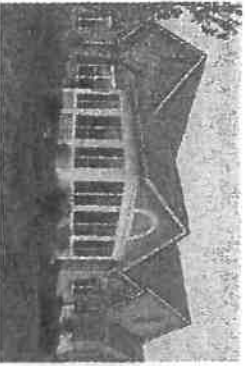
- 7 p.m. to 8:30 p.m. - **CLPL Social Throwback Thursday: Adult Recess**, Crystal Lake Public Library, 126 W. Paddock St., Crystal Lake. Build cardboard forts, play giant games, make messy art and watch cartoons. Register at www.cpl.org or call 815-459-1687, kimberly@crystal.org, cpl.evacenced.info.
- 2 p.m. to 3 p.m. - **AARP Smart DriverTEK**, McHenry Public Library, 809 Front St., McHenry. Stay up to date with the latest safety technology in your current or future car. Learn all about blind-spot detection systems, front-collision warning systems and more. This is a free class. Free. Information: 815-385-0036, mplef@mcchenrylibrary.org, evacenced.mchenrylibrary.org.
- 3:30 p.m. to 5 p.m. - **Teen Anime Club**, Grades 6-12, Drop-in, Crystal Lake Public Library, 126 W. Paddock St., Crystal Lake. Teen anime fans, gather with friends at the Crystal Lake Public Library for your unique situation. Free. Information: 224-829-8991, kerr@kerrbarber.com, northernillinoispropressives.com.
- 7 p.m. to 10 p.m. - **Game Day, The Green Read book store**, 61 N. Williams St., Crystal Lake. Taking a "staycation" over spring break? Bring your family and friends to The Green Read to learn and play some fun new teen Tuesday & Saturday afternoons are family game days. Thursday evening is teen adult games. Games provided by Mar's Toy Store. Free. Information: 779-220-115, thegreenreadbookstore@gmail.com.

• 9 p.m. to 10 p.m. - **BAND-Jim and Justin**, Duke's Alehouse and Kitchen, 110 N. Main St., Crystal Lake. Info: thedukeabides.com.

Friday

- 8:30 a.m. to 10 a.m. - **SCORE Roundtable**, McHenry Chamber of Commerce, 1257 North Green Street, McHenry. Free. Information: counselor@scorefoxvalley.org, cherrychamber.com.
- 12 p.m. - **Restoration Work**, Grassy Lake, 23900 West of Lake Barrington. Information: www.cpl.org.
- **GameWorks for Teens**, from Veteran Acres, Crystal Lake. Information: www.crystallake.org.
- 12 p.m. - **The Shades of Blue**, Crystal Lake Public Library, 126 W. Paddock St., Crystal Lake. Shades of a miniature horse ranch in He-sit the Crystal Lake Public Library for a storytime and meet-the-horse program. Yes! We'll have a miniature horse at the library! CLPL cardholders only. Register at www.cpl.org or call 815-459-1687. Free. Information: 815-459-1687, cpl.evacenced.info.
- 10 a.m. to 11 a.m. - **Crazy Crafters: Bird Feeders**, McHenry Public Library, 809 Front St., McHenry. Crazy about crafts? Join us and explore your crafty side by using a variety of supplies and techniques. This month create your own bird feeders using bird friendly materials! For grades 3-5. Free. Information: 815-385-0036, mplys@mcchenrylibrary.org, evacenced.mchenrylibrary.org.

Maintenance-Free Ranch Homes in a Clubhouse Community



COMMUNITY CALENDAR

of retirement years. Learn all about them at this program so you can evaluate the pros and cons. Free. Info: 815-385-0036, mlpre@mchenrylibrary.org, evanced.info, mchenrylibrary.org

• 2 to 5 p.m. - Expressive Arts Open Studio, NAMI McHenry County, 620 Dakota St., Crystal Lake. NAMI McHenry County Presents: The Expressive Arts Open Studio. A new, free program, the Expressive Arts Open Studio provides participants with a safe space to freely express themselves through the visual arts and creative writing. Free. Information: 815-308-0851, peeyler@naminchenrycounty.org, naminchenrycounty.org

• 2 to 4:30 p.m. - **A Matter of Balance**, Crystal Lake Public Library, 126 W. Paddock St., Crystal Lake. Eight-week program at the Crystal Lake Public Library designed to reduce the concerns of falling and increase activity levels in older adults. Program is facilitated by trained volunteers and Senior Services. Register at www.cllp.org or call 815-459-1687. Free. Information: 815-459-1687, cpl.evanced.info

Friday

• 7:30 to 9 a.m. - **Chamber 101**, Chamber Office, McHenry, IL 60050. McHenry. Free. Information: 815-385-4300, frank@mchenrychamber.com, business.mchenrychamber.com

• 9 a.m. - **You & Me Storytime Crafts**, Grand Oaks, 1401 W. Route 176, Crystal Lake. \$15-\$20. Info: www.crystallakeparks.org.

• 9 a.m. to 5 p.m. - **Friday Fun Lego Day**, Woodstock Public Library, 414 W. Judd St., Woodstock. Information: il.evanced.info.

• 9 a.m. to 12 p.m. - **Restoration Workday: Grassy Lake, Grassy Lake, 23900 W. Kelsey Road, Lake Barrington**. Information: www.lcfpd.org

• 10 to 11 a.m. - **Baby Scientist**, Dundee Library, 555 Barrington Ave., East Dundee. Bring your littlest one to this hands-on exploratory STEAM program. Ages 1 to 3 with a caregiver. Free. Info: 847-428-3661, kimmeran@frvpd.info, www.frvpd.info

• 1 to 3 p.m. - **Reverse Mortgage - What is it and Can it Help Me in My Retirement Years?** McHenry Public Library, 809 Front St., McHenry. Home Equity Conversion Mortgages can be a valuable resource for easing the financial burdens

• 8 p.m. - **Emmal**, Raue Center for the Arts, 26 N. Williams St., Crystal Lake. \$35.50

• 8:30 a.m. to noon - **Community Children's Resale** hosted by Double Love Mother's of Multiples. St. John's Lutheran School, 115 N. Spring St., Elgin. One-day-only children's resale shopping event. Come shop for gently used spring and summer clothing for babies to teens and toys, equipment, maternity. Select items half-off between 11 a.m. and noon. \$1 admission. Items starting at \$1. Information: 111-111-1111, DoubleLoveTwinsclub@gmail.com, DoubleLoveTwinsclub.wordpress.com

Saturday

• 7:30 a.m. to 4 p.m. - **McHenry County Gardenfest 2019**, McHenry County College, 8900 Route 14, Crystal Lake. Learn about new garden trends, plants and techniques at this daylong series of garden-related seminars and workshops. \$45 to \$50. Includes lunch. \$45 for preregistration, \$50 at the door. Information: 815-479-7570, milen-ab2000@gmail.com, www.mchenry.edu

• 8 a.m. to 5 p.m. - **2019 IDOT Motorcycle Safety Program**, College of Lake County, 19351 W. Washington St., Grayslake. Information: www.cllinois.edu

• 8 a.m. to 3 p.m. - **Habitat for Humanity McHenry County Home Build Projects**, McHenry County - Wonder Lake - Woodstock - Crystal Lake, P.O. Box 1166, McHenry. Visit our volunteer site to sign up for available opportunities at any of our home-build sites or within our McHenry or Woodstock ReStore locations. habitatmchenry.galaxydigital.com. Free. Information: 815-759-9002, volunteers@habitatmchenry.org, habitatmchenry.galaxydigital.com.

• 8 to 8:45 a.m. - **Saturday Morning English Conversation Club with Angie/Vamos a Conversar!**, Woodstock Public Library, 414 W. Judd St., Woodstock. Information: il.evanced.info

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• 9 a.m. - **Spring Arts & Crafts Show**, Lake County Fairgrounds, 1060 E. Peterson Road, Grayslake. Information: lcfair.com.

• 9 a.m. to 4 p.m. - **Spring Craft Show**, Nunda MBC, 200 Elsworth St. (Enter in the back), Crystal Lake. Free. Information: 815-219-4386, NundamBc@gmail.com

• 9 a.m. to 4 p.m. - **Movie Poster Display and Matching Contest**, McHenry Public Library, 809 Front St., McHenry. Stop by for some REEL fun for all ages, and you could win a gift card. Work your way through a display of movie posters, from a private collection, then challenge yourself to a "Find That Poster" activity. Free. Information: 815-385-0036, ischoltz@mchenrylibrary.org, evanced.mchenrylibrary.org

• 10 a.m. - **Flash Sale**, McHenry County Historical Museum, 6422 Main St., Union. The McHenry County Historical Society hosts a Museum Flash Sale featuring a selection of vintage books, linens, postcards and other rare finds. Free. Information: 815-923-2267, kurt@mchenrycountyhistory.org



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PAPA SAVERIO'S PIZZERIA

COMMUNITY CALENDAR

Thursday

- 8 a.m. to 6 p.m. - **Church Rummage Sale.** First Presbyterian Church of Woodstock, 2018 N. IL Route 47, Woodstock. Church Rummage Sale. Used and like-new clothing, toys, books, kitchen accessories, knick knacks and more. Come and find your treasure. Friday at noon half price. Saturday is \$5 bag. Free. Information: 815-338-7265, jamaicohi@att.net.
- 9:30 a.m. to 10 a.m. - **Big Kid Storytime.** Crystal Lake Public Library, 126 W. Paddock St. Crystal Lake. Information: cpl.evanced.info.
- 10 a.m. to 11 a.m. - **Downloading Help Drop-In Sessions.** Woodstock Public Library, 414 W. Judd St., Woodstock. Information: il.evanced.info.
- 12:30 p.m. to 3:30 p.m. - **Wauconda Township Cards and Games Club.** Wauconda Township Hall 505 W. Bonner Road, Wauconda. Free. Information: 847-526-1800, lknight@waucondatowship.com, www.wauconda-chamber.org.
- 1 p.m. to 7:30 p.m. - **Labyrinth Walk.** St. Paul's Episcopal Church 3706 W. St. Paul's Ave., McHenry. Free. Information: 815-385-0390, lisa@stpaulmchenry.com, jimlukas2016@gmail.com, business.mchenrychamber.com.
- 1:30 p.m. to 2:30 p.m. - **Artsy Thursday**
- **Week of the Young Child Celebration.** McHenry Public Library, 809 Front St., McHenry. We're celebrating Week of the Young Child, an annual event celebrating early learning, young children, their teachers and families. Be sure to bring a smock or old shirt because we may get messy. Free. Information: 815-385-0036, mplyps@mchenrylibrary.org, evanced.mchenrylibrary.org.
- 2 p.m. - **Recovery International.** Community Resource Center, 620 Dakota St., Crystal Lake. Weekly meetings of support and 815-566-0494, lbandonaid@gmail.com.
- 9:30 a.m. to 10:30 a.m. - **Tasty Tuesday - Week of the Young Child Celebration.** McHenry Public Library, 809 Front St., McHenry. We're celebrating Week of the Young Child, an annual celebration celebrating early learning, young children, their teachers and families. Bring your appetites. Free. Info: 815-385-0036, mplyps@mchenrylibrary.org, evanced.mchenrylibrary.org.
- 9:30 a.m. to 10 a.m. - **Preschool Storytime.** Crystal Lake Public Library, 126 W. Paddock St., Crystal Lake. Information: cpl.evanced.info.
- 4 p.m. to 5 p.m. - **Hands on STEM, Robots.** Grades 3-5. Crystal Lake Public Library, 126 W. Paddock St., Crystal Lake. Information: cpl.evanced.info.
- 5 p.m. to 7 p.m. - **Clearbrook's Naturally Gifted Open House.** Naturally Gifted, 6500 Northwest Highway, Suite 128, Crystal Lake. A community open house for local families. Visitors and guests to Clearbrook's recently renovated space will get a look at the Natu-

required. Call 815-943-4671 to sign up. Free. Information: 815-943-4671.

• 1:30 p.m. to 2:30 p.m. - **Work Together Wednesday - Week of the Young Child Celebration.** McHenry Public Library, 809 Front St., McHenry. We're celebrating Week of the Young Child, an annual celebration celebrating early learning, young children, their teachers and families. Free. Information: 815-385-0036, mplyps@mchenrylibrary.org, evanced.mchenryli-

• 7 p.m. to 8:30 p.m. - **SAT Critical Reading and Grammar Prep.** McHenry Public Library, 809 Front St., McHenry. The SAT Critical Reading Test has students read and analyze passages from U.S. literature, a U.S. Founding documents and science and the social sciences text. While there is a lot to cover, it is very doable. Free. Info: 815-385-0036, mplyps@mchenrylibrary.org, evanced.mchenrylibrary.org.

• 7 p.m. to 8:45 p.m. - **McHenry County Civil War Round Table.** Woodstock Public

Library, 12 p.m. - **Restoration Workday.** In Lake, Grassy Lake, 23900 West Kelsey Lake Barrington. Information: www.lcpd.

• 1 p.m. - **Beanbag Baseball Tournney.** Oaks, 1401 W. Route 176, Crystal Lake. Information: www.crystallakeparks.org.

• 1 p.m. to 5 p.m. - **Psychic Holistic Fair.** Street Market, Crystal Lake. Information: www.towncl.org.

• 10:30 a.m. to 10:30 a.m. - **Spring Time Sen-Play.** Dundee Library, 555 Barrington Ave., Dundee. A sensory playtime where we will to interactive stories, music and explore ended crafts. Ages 1-3 w/caregiver. Free. Information: 847-428-3661, kfineran@frpld.

• 1:30 p.m. - **Sustainability Walking Tour.** Henry County College, 8900 U.S. Highway Crystal Lake. Information: 815-479-7765, alnability@mchenry.edu, www.mchenry.

Presents

North Banquets

Easter Brunch & Dinner

Breakfast Brunch 8am-2:30pm &

Dinner Buffet 3:00pm until 5:00pm

Reservations Required

5 & Under: FREE, Children (6-12): \$15.95, Adults \$26.95

Scrambled Eggs, Sausage & Bacon, Hash Browns, Eggs Benedict (Made to Order), Biscuits and Gravy, Signature French Toast, Fresh Fruit, Salad Bar, Honey Baked Ham, Carved Roast Beef, Baked Cod, Sauerkraut & Polish Sausage, Pierogis, Caprese Pasta Dish, Creamy Mashed Potatoes, Sauteed Vegetables, Dessert Bar (including Kolachki & Bread Pudding), Soda, Tea & Coffee included - Cash Bar for Alcohol

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