



## **McHenry Public Library District Board of Library Trustees Regular Meeting**

**Tuesday, March 19, 2019  
Library Meeting Room, #136 (main floor)**

### **Agenda**

- I. CALL TO ORDER – Bradley Schubert, President**
- II. ROLL CALL – Monica Leccese, Secretary**
- III. PLEDGE OF ALLEGIANCE**
- IV. CORRECTIONS OR ADDITIONS TO THE AGENDA**
- V. PUBLIC COMMENT AND RECOGNITION OF VISITORS**
- VI. CONSENT AGENDA FOR THIS MEETING (Action)**
  - SECRETARY'S REPORT – Monica Leccese, Secretary**  
Minutes of the February 26, 2019, Regular Meeting
  - TREASURER'S REPORT – Delphine Grala, Treasurer**
    - Monthly Financial Statements and Interim Check Report through February 28, 2019 and Invoice Reports for February/March 2019
    - Additional Invoices (distributed night of meeting)
    - Petty Cash and Credit Card Reports
- VII. COMMUNICATIONS**
  - B. Edminster to Mr. Stephen Grimes—Response to Request for Reconsideration
- VIII. LIBRARIAN'S REPORT**
- IX. EXECUTIVE SESSION**

To discuss the appointment, employment, compensation, discipline, performance or dismissal of specific employees of the public body as well as discussing specific contractual matters of vendors in compliance with the Open Meetings Act 5 ILCS 120/2 section 2(c)(1).
- X. OLD BUSINESS**
  1. None
- XI. NEW BUSINESS**
  1. Acceptance of consulting contract for strategic planning. **(Discussion/Approval)**
  2. Discussion of Strategic plan date (4/27) agenda outline/content (Discussion)



McHENRY PUBLIC  
LIBRARY DISTRICT

WISDOM • KNOWLEDGE • DREAMS

809 Front St., McHenry, IL 60050 (815) 385-0036

3. Discussion of job description project and upcoming FY2019/20 budget scenario/planning.
4. Discussion of computer problems, including VoiP phone solutions, timetables.

**XII. ANY AND ALL OTHER BUSINESS THAT MAY PROPERLY COME BEFORE THE BOARD**

**XIII. ADJOURNMENT**

The McHenry Public Library District makes board meetings accessible to people with physical disabilities under ADA requirements. Any person with a physical disability may contact the MPLD at 815-385-0036 within 4 hours of any meeting date to request special access to the meeting.

**MINUTES**  
**MCHENRY PUBLIC LIBRARY DISTRICT**  
**BOARD OF LIBRARY TRUSTEES**  
**REGULAR MEETING**

**Date:** February 26, 2019  
**Time:** 7:00 P.M.  
**Location:** Library Board Room

**I. Call to Order:**

President Schubert called the meeting to order at 7:08 p.m.

**II. Roll Call:**

Roll was called and a quorum was established.

**Members Present:** Margaret Carey, Delphine Grala, Charles Reilly, Bradley Schubert

**Members Absent:** Jackie Fogleman, Monica Leccese, Jill Stone

**Also Present:** James Scholtz, Executive Director, McHenry Public Library  
Bill Edminster, Assistant Director, McHenry Public Library  
Lesley Jakacki, Youth Services Manager, McHenry Public Library  
Kathy Lambert, PR Manager, McHenry Public Library  
Sue Yazel, HR Generalist, McHenry Public Library

**III. Pledge of Allegiance**

**IV. Corrections or Additions to the Agenda**

Scholtz explained that the CCS Governing Board parliamentarian had informed him that a Board does not need to review the previous Executive Session minutes during Executive Session if no one makes an objection to those minutes in the Consent Agenda. Henceforth the Executive Session minutes will be included in the Consent Agenda and if there is an objection to the minutes, the Board will review them in Executive Session.

**V. Public Comment and Recognition of Visitors**

The staff in attendance introduced themselves to the Board.

**VI. Consent Agenda for this meeting**

**Secretary's Report – Chuck Reilly, Secretary pro tem**

Minutes of the January 15, 2019 Regular Meeting and the Minutes of the January 15, 2019 Executive Session Meeting

**Treasurer's Report – Delphine Grala, Treasurer**

Monthly Financial Statements and Interim Check Report through January 31, 2019, Invoice Reports for January/February 2019, Additional Invoices (distributed night of meeting), Petty Cash and Credit Card Reports

The Board reviewed the minutes of the January 15, 2019 Regular Meeting and Executive Session, the Monthly Financial Statements and Interim Check Report through January 31, 2019, Invoice Reports for January/February 2019, Petty Cash and Credit Card Reports. Reilly reported that he had examined the minutes and found no errors.

Grala told the Board that she and Leccese had signed checks on the regular day of the Board meeting. She remarked that the Financial Statements and balance sheets were all correct. She pointed out that the Financials now subdivided Per Capita Grant spending by accounts for Adult, Youth, and IT spending. Scholtz explained that the accountants said that this was required under the GASB rules.

Grala reported that in order to make it easier to distinguish documents within the Board packet, Torgersen would put footers with document titles in the later pages of documents. Carey moved and Grala seconded a motion to approve the minutes of the regular meeting for January 15, 2019, the monthly financial statements for the fiscal year through –January 31, 2019, the Invoice Reports for January/February 2019, and payment of the invoices.

Ayes: Carey, Grala, Reilly, Schubert

Nays: None

Abstain: None

Absent: Fogleman, Leccese, Stone

Motion Passed

## **VII. Communications**

The Board reviewed the Communications.

- B. Edminster to Ms. Minna Rae Friedman—Thank you for donation in memory of Darnell Jones
- B. Edminster to Ms. Michelle Cox—Thank you for donation in memory of Darnell Jones
- B. Edminster to John and Patricia Villard—Thank you for donation in memory of Darnell Jones
- B. Edminster to Cynthia Locke—Notice of donations made in memory of her brother Darnell Jones

Edminster explained that Darnell Jones was a used book dealer in McHenry who had designated the library as a recipient for memorial donations.

## **VIII. Librarian's Report**

The Board reviewed the Librarian's Report

- Scholtz commented that the managers had done a good job completing their monthly reports while he was away.
- Schubert asked how the new database Lynda.com was going with our patrons. Lambert replied that the product had just gone live. Jakacki reported it was the first time patrons called Public Services to find out when a new database was going to be available. Schubert extolled the virtues of Lynda.com and asked if we were able to track patron usage. Edminster will find out what information we can get as a library about our patrons' use of the database.
- Scholtz asked the library managers who were present to talk about what was going on in their departments.
- Jakacki reported that the Friends of the Library had donated \$2,455.99 for specific furnishings for the Early Literacy Room that will replace the Storytime Room. The Friends also donated \$7,500 for prizes for the Summer Reading Program. The Grand Opening for the Early Literacy Room will be Friday, April 12, 2019.

- Lambert told the Board she had recently completed the latest Preface newsletter and was preparing for the McHenry Business Expo. She commented on how popular Lynda.com was already proving to be.
- Yazel informed the Board that the revision of job descriptions was almost completed. She told the Board that as of the day before the meeting, the library has 50 employees and is fully staffed. She is working on a staff demographics report for the Strategic Planning retreat on April 27.
- Scholtz reported that he had attended a Landmark Commission Meeting just before the Board meeting and was now on the Commission.
- Scholtz told the Board he prepared a guide for a staff in-service about how to respond when approached about a FOIA request. He included the document in the Board packet as well as some added information for the Board.
- Scholtz thanked the Board for filling out the strategic planning questionnaire. He will compile the responses for the Board and staff to review before the April 27 retreat.
- Scholtz pointed out a thank you letter from a patron to Gwen for her help among the documents being passed among the Board members.
- Public Services managers have completed a revision of the library's Computer Use Policy and are now working on the Library Card Policy. The transition from Sirsi to Polaris caused many changes that need to be documented.
- Scholtz informed the Board that the CCS Governing Board had approved Indian Trails Public Library for membership in CCS.
- Scholtz spoke about the projects and tasks that the IT department, CCB Technology, and Eder Casella Consulting are working on. Among other things, the library purchased 60 new small-format Lenovo computers from CDW that will need to be prepared for use.
- Scholtz expressed concern about repeated transitory power outages since the November 26, 2018 snowstorm that ComEd has not solved.
- Lambert and Yazel are revising instructions for AV equipment in the meeting rooms.
- A new AV-equipped podium was delivered for the Meeting Room.
- Scholtz and Yazel talked about the implications of the Illinois law raising the minimum wage to \$15 per hour. Yazel said that pay rates will not change under the first year's increase but the increase will affect us in the years from 2021 to 2025. Further, changing the salary ranges for the lowest paid staff will affect other salary ranges as we try to maintain distinctions in pay based on skills, responsibility, and seniority.
- The April 26, 2019 staff in-service will include a talk on preparing for and responding during an active shooter event.
- The library has had incidents where a staff member requires help from other staff while in a meeting room but cannot leave the room to get it. We ordered doorbells that will sound in the workroom when set up. Pam and Lesley are discussing where to place the doorbells so they are accessible to staff but not a temptation to patrons,
- Edminster told the Board that the library has a St. Baldricks team again this year. The Community Shave will be March 21, 2019 and he has donation forms if any Board members wish to give again this year.
- Edminster reported on an information meeting at the Pioneer Center held about their new emergency homeless shelter here in McHenry. As an emergency shelter, it will serve newly homeless individuals and families with the mission of getting them back into shelter as soon as possible. The library will work with the Pioneer Center to identify ways that we can serve homeless families and individuals at the shelter or here at the library.
- Edminster told the Board that he attended the February 18 Presidents' Day Legislative Breakfast. State Senator Wilcox was not able to attend but many state legislators did attend.

- Scholtz reviewed the library's monthly statistics.

## **IX. Old Business**

None

## **X. New Business**

### **1. Approval of Employee Illness Reporting Policy/related form**

Reilly asked about the need for the policy. Jakacki responded that Illinois State law now requires tracking food-handling employees at all levels to follow the rules previously only required of employees at larger organizations. As a result, we need to track illness among staff that serve summer lunches and after school snacks. She added that county health departments are still settling details about things such as record retention. Grala felt that the title of the policy was misleading and that the title should clearly indicate that it only applied to staff that handle food. Yazel will add the word "food" before the word "employee" in the policy title and the related forms.

Schubert moved and Reilly seconded a motion to approve the Employee Illness Reporting Policy and related forms with the addition of the word "food" before the word "employee" in the title and where it appears in the forms.

Ayes: Carey, Grala, Reilly, Schubert

Nays: None

Abstain: None

Absent: Fogleman, Leccese, Stone

Motion Passed

### **2. Acceptance of consulting contract for strategic planning meeting**

Scholtz explained why he recommended Sarah Keister Armstrong as a consultant/facilitator for the library's April 27, 2019 strategic planning meeting. Yazel and Grala pointed out that there were two conflicting prices quoted in the documents included in the Board packet. Scholtz said that he needed to contact Armstrong to clarify what the cost will be. The Board tabled a vote to accept the contract until they knew more.

### **3. Discussion of strategic planning meeting date (4/27) agenda outline/content**

Scholtz presented a slideshow with census data that described the library's patrons. He expressed the opinion that projections for population growth are not realistic given the state's financial problems and residents leaving Illinois. The Board discussed various topics of strategic planning. Scholtz will compile the comments from the planning documents submitted by the Board and department managers to distribute for the planning meeting.

### **4. Acceptance of the FY 2017/18 Audit**

Scholtz and Torgersen looked at the audit and recommend accepting it. The auditor found no deficiencies. The auditor recommended in the audit that the library carry out a pension audit every two years.

Grala moved and Schubert seconded a motion to approve the FY 2017/18 Audit

Ayes: Carey, Grala, Reilly, Schubert

Nays: None

Abstain: None

Absent: Fogleman, Leccese, Stone

Motion Passed

5. Approval of ALA's Library Bill of Rights (changes to #7, amended 1/29/2019)  
Scholtz informed the Board that the ALA Library Bill of Rights appears in the appendix of the library's Public Policies and Procedures Manual, and the Board needs to approve it again whenever ALA amends the Bill of Rights.  
Grala moved and Reilly seconded a motion to approve ALA's Library Bill of Rights (changes to #7, amended 1/29/2019)  
Ayes: Carey, Grala, Reilly, Schubert  
Nays: None  
Abstain: None  
Absent: Fogleman, Leccese, Stone  
Motion Passed

**XI. Any and All Other Business That May Properly Come Before the Board**  
None

**XII. Adjournment**  
Grala moved and Reilly seconded a motion to adjourn the meeting at 8:42 p.m.  
Ayes: Carey, Grala, Reilly, Schubert  
Nays: None  
Abstain: None  
Absent: Fogleman, Leccese, Stone  
Motion Passed

**Respectfully Submitted,**

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**Chuck Reilly, Secretary pro tem**

MCHENRY PUBLIC LIBRARY DISTRICT

COMPILED FINANCIAL STATEMENTS

February 28, 2019



McHenry Public Library District  
Balance Sheet  
As of February 28, 2019

4:47 PM  
03/14/2019  
Cash Basis

Feb 28, 19

**ASSETS**

**Current Assets**

**Checking/Savings**

**1060 · First Midwest Bank-Money Market**

1060100 · MM - General - First Midwest 500,997.73

1060200 · MM - Spec Reserve-First Midwest 1,458,520.09

1060300 · MM - Grant & Gift-First Midwest 449,062.80

**Total 1060 · First Midwest Bank-Money Market** 2,408,580.62

1070100 · HSA/Building - First Midwest 228,634.68

1615100 · General Account - First Midwest -96,399.12

1625100 · Payroll Account - First Midwest 26,146.29

1635100 · Imprest Account - First Midwest 2,814.51

1045100 · PROPAY 5,382.56

**Total Checking/Savings** 2,575,159.54

**Other Current Assets**

1005100 · Petty Cash 800.00

1500200 · Due from General Fund 550,000.00

**Total Other Current Assets** 550,800.00

**Total Current Assets** 3,125,959.54

**TOTAL ASSETS** 3,125,959.54

**LIABILITIES & EQUITY**

**Liabilities**

**Current Liabilities**

**Other Current Liabilities**

2500100 · Due to Special Reserve Fund 550,000.00

**Total Other Current Liabilities** 550,000.00

**Total Current Liabilities** 550,000.00

**Total Liabilities** 550,000.00

**Equity**

3010100 · Fund Balance - General 1,361,167.56

3010200 · Fund Balance - Special Reserve 1,807,615.80

3010300 · Fund Balance - Grants & Gifts 417,289.60

**Net Income** -1,010,113.42

**Total Equity** 2,575,959.54

**TOTAL LIABILITIES & EQUITY** 3,125,959.54

McHenry Public Library District  
**Statement of Revenues and Expenditures**  
February 2019

4:44 PM  
03/14/2019  
Cash Basis  
Feb 19

<b>Income</b>	
6030100 · Interest Income - General	34.95
6030200 · Interest Income - Spec Reserve	88.81
6030300 · Interest Income - Grant & Gifts	27.59
6050100 · Fines	485.31
6055100 · Referral/Collection Fees	20.00
6060100 · Photocopier & Fax Income	1,359.05
6070300 · General Fund Gifts	21.76
6105100 · Cobra/Retiree Insurance Pmts	94.00
6110100 · Program Fees/Misc Fees	28.00
6120100 · Meeting Room Fees	80.00
6130100 · Misc Incom -General(Sales/Fees)	81.00
6150100 · Lost & Damged Materials	161.15
<b>Total Income</b>	<b>2,481.62</b>
<b>Gross Profit</b>	<b>2,481.62</b>
<b>Expense</b>	
8010100 · Adult Books	7,592.02
8020100 · Youth Books	5,986.70
8030100 · Magazines & Newspapers	399.99
8040300 · Operating Fund Gifts	2,826.49
8050100 · Adult AV Materials	5,297.10
8060100 · Youth AV Materials	1,689.11
8080100 · Video Games	727.12
8090100 · eBook & eMagazine Services	2,587.66
8095100 · Electronic Subscriptions	14,687.37
8110100 · Bank Service Charges	27.10
8120100 · Library Supplies	124.53
8130100 · Tech Services Supplies	992.60
8140100 · Adult Programs & Supplies	1,503.74
8145100 · Circulation Supplies	180.25
8150100 · Youth Programs & Supplies	1,312.61
8215100 · Collection Agency Fees	438.55
8245100 · Comp/OfcEqp/CopierRepairs/Contr	1,643.93
8310100 · CCS & Polaris Expenses	6,615.56
8320100 · Network Expenses	355.53
8410100 · Payroll Exp, Acctg & Audit Serv	1,534.00
8430100 · Automation & Misc Consultants	1,771.25
8510100 · Printing	6,580.00
8540100 · Postage	291.47
8550100 · Public Relations/Promotions	355.20
8610100 · Electricity	5,249.38
8620100 · Gas	3,206.57
8630100 · Telephone & Internet Services	92.30
8640100 · Water & Sewer	320.45
8720100 · Building/Auto Insurance	(964.00)
8740100 · Building & Grounds	4,712.82
8760100 · Hospitality	1,513.18
8770100 · Interlibrary Loan Fees & Losses	4.00
8795100 · Miscellaneous (FH)	10.00
8800300 · Per Capita Grant expense for FY	
8800311 · Adult Materials - PER CAPITA	1,293.74
8800333 · Computer Equipment - PER CAPITA	193.86
8800341 · Other Equipment - PER CAPITA	85.50
<b>Total 8800300 · Per Capita Grant expense for FY</b>	<b>1,573.10</b>
8910100 · Salaries	127,642.42
8920100 · FICA/Medicare	9,380.84
8930100 · IMRF	12,246.88
8940100 · Health & Life Insurance	79,966.28
8970100 · Travel	273.56
8980100 · Meetings & Training	925.00
9060100 · Library Furnishings	5,972.66
9070100 · Library Equipment	4,996.00
<b>Total Expense</b>	<b>322,641.32</b>
<b>Net Income</b>	<b>(320,159.70)</b>

## Statement of Revenues and Expenditures by Class

03/15/2019

July 2018 through February 2019

Cash Basis

	100 General Fund	200 Special Reserve Fund	300 Grant and Gift Fund	TOTAL
<b>Income</b>				
6010100 · Property Taxes	1,474,320.09	0.00	0.00	1,474,320.09
6030100 · Interest Income - General	307.07	0.00	0.00	307.07
6030200 · Interest Income - Spec Reserve	0.00	435.34	0.00	435.34
6030300 · Interest Income - Grant & Gifts	0.00	0.00	133.04	133.04
6035100 · Dividends	105.00	0.00	0.00	105.00
6040100 · Nonresident/Enhanced Cards	821.77	0.00	0.00	821.77
6050100 · Fines	9,718.38	0.00	0.00	9,718.38
6055100 · Referral/Collection Fees	20.00	0.00	0.00	20.00
6060100 · Photocopier & Fax Income	11,660.79	0.00	0.00	11,660.79
6070300 · General Fund Gifts	0.00	0.00	6,682.63	6,682.63
6090100 · Annexation Impact Fees	12,560.00	0.00	0.00	12,560.00
6105100 · Cobra/Retiree Insurance Pmts	4,303.08	0.00	0.00	4,303.08
6110100 · Program Fees/Misc Fees	208.00	0.00	0.00	208.00
6120100 · Meeting Room Fees	546.00	0.00	0.00	546.00
6130100 · Misc Incom -General(Sales/Fees)	2,018.20	0.00	0.00	2,018.20
6150100 · Lost & Damged Materials	3,684.66	0.00	0.00	3,684.66
6170300 · Per Capita Grant	0.00	0.00	52,528.75	52,528.75
<b>Total Income</b>	<b>1,520,273.04</b>	<b>435.34</b>	<b>59,344.42</b>	<b>1,580,052.80</b>
<b>Gross Profit</b>	<b>1,520,273.04</b>	<b>435.34</b>	<b>59,344.42</b>	<b>1,580,052.80</b>
<b>Expense</b>				
8010100 · Adult Books	39,097.49	0.00	0.00	39,097.49
8020100 · Youth Books	28,104.16	0.00	0.00	28,104.16
8025100 · Professional Resources	6,176.07	0.00	0.00	6,176.07
8030100 · Magazines & Newspapers	11,867.60	0.00	0.00	11,867.60
8040300 · Operating Fund Gifts	0.00	0.00	15,531.40	15,531.40
8050100 · Adult AV Materials	24,340.62	0.00	0.00	24,340.62
8060100 · Youth AV Materials	6,601.43	0.00	0.00	6,601.43
8080100 · Video Games	11,011.12	0.00	0.00	11,011.12
8090100 · eBook & eMagazine Services	31,807.38	0.00	0.00	31,807.38
8095100 · Electronic Subscriptions	62,962.09	0.00	0.00	62,962.09
8110100 · Bank Service Charges	272.84	0.00	0.00	272.84
8120100 · Library Supplies	4,736.57	0.00	0.00	4,736.57
8130100 · Tech Services Supplies	36,696.35	0.00	0.00	36,696.35
8135100 · Bindery	170.80	0.00	0.00	170.80
8140100 · Adult Programs & Supplies	10,298.93	0.00	0.00	10,298.93
8145100 · Circulation Supplies	1,046.04	0.00	0.00	1,046.04
8147100 · Summer Reading Club	2,288.49	0.00	0.00	2,288.49
8150100 · Youth Programs & Supplies	15,288.05	0.00	0.00	15,288.05
8215100 · Collection Agency Fees	438.55	0.00	0.00	438.55
8245100 · Comp/OfcEqp/CopierRepairs/Contr	131,818.88	0.00	0.00	131,818.88
8260100 · Misc Contracted Services	145.00	0.00	0.00	145.00
8270100 · Finance/Late Fee Charges	96.74	0.00	0.00	96.74
8310100 · CCS & Polaris Expenses	52,924.08	0.00	0.00	52,924.08
8320100 · Network Expenses	17,228.77	0.00	0.00	17,228.77
8410100 · Payroll Exp, Acctg & Audit Serv	8,173.25	0.00	0.00	8,173.25
8420100 · Legal Services	2,937.50	0.00	0.00	2,937.50
8430100 · Automation & Misc Consultants	2,371.25	0.00	0.00	2,371.25
8440100 · In Service Honorarium	209.46	0.00	0.00	209.46
8445100 · Payroll Processor Fees	13,783.24	0.00	0.00	13,783.24
8510100 · Printing	22,462.47	0.00	0.00	22,462.47
8540100 · Postage	6,711.60	0.00	0.00	6,711.60
8550100 · Public Relations/Promotions	4,589.12	0.00	0.00	4,589.12
8610100 · Electricity	15,547.52	0.00	0.00	15,547.52
8620100 · Gas	4,117.03	0.00	0.00	4,117.03
8630100 · Telephone & Internet Services	4,157.30	0.00	0.00	4,157.30
8640100 · Water & Sewer	3,932.49	0.00	0.00	3,932.49
8720100 · Building/Auto Insurance	18,759.26	0.00	0.00	18,759.26
8730100 · Bonding & Officers Liability	3,960.00	0.00	0.00	3,960.00
8740100 · Building & Grounds	45,305.99	0.00	0.00	45,305.99

	100 General Fund	200 Special Reserve Fund	300 Grant and Gift Fund	TOTAL
8760100 · Hospitality	8,577.43	0.00	0.00	8,577.43
8770100 · Interlibrary Loan Fees & Losses	112.91	0.00	0.00	112.91
8795100 · Miscellaneous (FH)	1,572.95	0.00	0.00	1,572.95
8800300 · Per Capita Grant expense for FY	0.00	0.00	12,039.82	12,039.82
8910100 · Salaries	1,197,790.01	0.00	0.00	1,197,790.01
8920100 · FICA/Medicare	84,130.42	0.00	0.00	84,130.42
8925100 · Other Payroll Taxes	16,016.67	0.00	0.00	16,016.67
8930100 · IMRF	141,659.03	0.00	0.00	141,659.03
8940100 · Health & Life Insurance	396,435.24	0.00	0.00	396,435.24
8950100 · Tuition Reimbursement	2,029.50	0.00	0.00	2,029.50
8960100 · Memberships & Dues	2,468.96	0.00	0.00	2,468.96
8970100 · Travel	6,147.06	0.00	0.00	6,147.06
8980100 · Meetings & Training	2,306.12	0.00	0.00	2,306.12
9060100 · Library Furnishings	6,132.21	0.00	0.00	6,132.21
9070100 · Library Equipment	10,666.83	0.00	0.00	10,666.83
9090100 · Additional Capital Projects	34,114.13	0.00	0.00	34,114.13
Total Expense	2,562,595.00	0.00	27,571.22	2,590,166.22
Net Income	(1,042,321.96)	435.34	31,773.20	(1,010,113.42)

## Statement of Revenues and Expenditures Budget vs. Actual

03/15/2019

July 2018 through February 2019

Cash Basis

	Jul '18 - Feb 19	Budget	\$ Over Budget	% of Budget
<b>Income</b>				
6010100 · Property Taxes	1,474,320.09	3,180,655.42	(1,706,335.33)	46.35%
6020200 · Developer Fees	0.00	25,000.00	(25,000.00)	0.0%
6030100 · Interest Income - General	307.07	5,000.00	(4,692.93)	6.14%
6030200 · Interest Income - Spec Reserve	435.34	3,000.00	(2,564.66)	14.51%
6030300 · Interest Income - Grant & Gifts	133.04	2,500.00	(2,366.96)	5.32%
6035100 · Dividends	105.00	500.00	(395.00)	21.0%
6040100 · Nonresident/Enhanced Cards	821.77	1,000.00	(178.23)	82.18%
6050100 · Fines	9,718.38	47,000.00	(37,281.62)	20.68%
6055100 · Referral/Collection Fees	20.00	1,000.00	(980.00)	2.0%
6060100 · Photocopier & Fax Income	11,660.79	20,000.00	(8,339.21)	58.3%
6070200 · Reserve Fund Gifts	0.00	25,000.00	(25,000.00)	0.0%
6070300 · General Fund Gifts	6,682.63	20,000.00	(13,317.37)	33.41%
6090100 · Annexation Impact Fees	12,560.00	1,000.00	11,560.00	1,256.0%
6090200 · Transfer from General Fund	0.00	400,000.00	(400,000.00)	0.0%
6105100 · Cobra/Retiree Insurance Pmts	4,303.08	13,500.00	(9,196.92)	31.88%
6110100 · Program Fees/Misc Fees	208.00	4,200.00	(3,992.00)	4.95%
6120100 · Meeting Room Fees	546.00	1,000.00	(454.00)	54.6%
6130100 · Misc Income -General(Sales/Fees)	2,018.20	15,000.00	(12,981.80)	13.46%
6130200 · Misc Income - Special Reserve	0.00	2,000.00	(2,000.00)	0.0%
6150100 · Lost & Damged Materials	3,684.66	5,000.00	(1,315.34)	73.69%
6170300 · Per Capita Grant	52,528.75	67,628.00	(15,099.25)	77.67%
6210300 · Miscellaneous Grants	0.00	50,000.00	(50,000.00)	0.0%
<b>Total Income</b>	<b>1,580,052.80</b>	<b>3,889,983.42</b>	<b>(2,309,930.62)</b>	<b>40.62%</b>
<b>Gross Profit</b>	<b>1,580,052.80</b>	<b>3,889,983.42</b>	<b>(2,309,930.62)</b>	<b>40.62%</b>
<b>Expense</b>				
8010100 · Adult Books	39,097.49	91,500.00	(52,402.51)	42.73%
8020100 · Youth Books	28,104.16	59,000.00	(30,895.84)	47.63%
8025100 · Professional Resources	6,176.07	5,500.00	676.07	112.29%
8028100 · Administrative Resources (GA)	0.00	6,000.00	(6,000.00)	0.0%
8030100 · Magazines & Newspapers	11,867.60	15,500.00	(3,632.40)	76.57%
8040300 · Operating Fund Gifts	15,531.40	420,000.00	(404,468.60)	3.7%
8050100 · Adult AV Materials	24,340.62	45,000.00	(20,659.38)	54.09%
8060100 · Youth AV Materials	6,601.43	15,000.00	(8,398.57)	44.01%
8080100 · Video Games	11,011.12	11,000.00	11.12	100.1%
8090100 · eBook & eMagazine Services	31,807.38	64,000.00	(32,192.62)	49.7%
8095100 · Electronic Subscriptions	62,962.09	80,000.00	(17,037.91)	78.7%
8110100 · Bank Service Charges	272.84	200.00	72.84	136.42%
8120100 · Library Supplies	4,736.57	10,000.00	(5,263.43)	47.37%
8130100 · Tech Services Supplies	36,696.35	40,000.00	(3,303.65)	91.74%
8135100 · Bindery	170.80	200.00	(29.20)	85.4%
8140100 · Adult Programs & Supplies	10,298.93	17,500.00	(7,201.07)	58.85%
8145100 · Circulation Supplies	1,046.04	25,000.00	(23,953.96)	4.18%
8147100 · Summer Reading Club	2,288.49	7,000.00	(4,711.51)	32.69%
8150100 · Youth Programs & Supplies	15,288.05	21,500.00	(6,211.95)	71.11%
8215100 · Collection Agency Fees	438.55	1,500.00	(1,061.45)	29.24%
8245100 · Comp/OfcEqp/CopierRepairs/Contr	131,818.88	59,000.00	72,818.88	223.42%
8260100 · Misc Contracted Services	145.00	8,000.00	(7,855.00)	1.81%
8270100 · Finance/Late Fee Charges	96.74	500.00	(403.26)	19.35%
8310100 · CCS & Polaris Expenses	52,924.08	75,000.00	(22,075.92)	70.57%
8320100 · Network Expenses	17,228.77	30,000.00	(12,771.23)	57.43%
8330100 · OCLC Services (cataloging)	0.00	16,000.00	(16,000.00)	0.0%
8410100 · Payroll Exp, Acctg & Audit Serv	8,173.25	78,500.00	(70,326.75)	10.41%
8420100 · Legal Services	2,937.50	4,700.00	(1,762.50)	62.5%
8430100 · Automation & Misc Consultants	2,371.25	20,000.00	(17,628.75)	11.86%
8440100 · In Service Honorarium	209.46	1,000.00	(790.54)	20.95%
8445100 · Payroll Processor Fees	13,783.24	0.00	13,783.24	100.0%
8510100 · Printing	22,462.47	30,000.00	(7,537.53)	74.88%
8530100 · Public Notices & Ads	0.00	3,000.00	(3,000.00)	0.0%
8540100 · Postage	6,711.60	15,000.00	(8,288.40)	44.74%
8550100 · Public Relations/Promotions	4,589.12	7,000.00	(2,410.88)	65.56%
8610100 · Electricity	15,547.52	25,000.00	(9,452.48)	62.19%
8620100 · Gas	4,117.03	4,500.00	(382.97)	91.49%
8630100 · Telephone & Internet Services	4,157.30	14,000.00	(9,842.70)	29.7%

	Jul '18 - Feb 19	Budget	\$ Over Budget	% of Budget
8640100 · Water & Sewer	3,932.49	6,800.00	(2,867.51)	57.83%
8720100 · Building/Auto Insurance	18,759.26	33,000.00	(14,240.74)	56.85%
8730100 · Bonding & Officers Liability	3,960.00	5,500.00	(1,540.00)	72.0%
8740100 · Building & Grounds	45,305.99	54,000.00	(8,694.01)	83.9%
8760100 · Hospitality	8,577.43	10,000.00	(1,422.57)	85.77%
8770100 · Interlibrary Loan Fees & Losses	112.91	700.00	(587.09)	16.13%
8795100 · Miscellaneous (FH)	1,572.95	4,000.00	(2,427.05)	39.32%
8800300 · Per Capita Grant expense for FY	12,039.82	32,628.34	(20,588.52)	36.9%
8910100 · Salaries	1,197,790.01	1,840,000.00	(642,209.99)	65.1%
8920100 · FICA/Medicare	84,130.42	148,000.00	(63,869.58)	56.85%
8925100 · Other Payroll Taxes	16,016.67	0.00	16,016.67	100.0%
8930100 · IMRF	141,659.03	205,000.00	(63,340.97)	69.1%
8940100 · Health & Life Insurance	396,435.24	290,000.00	106,435.24	136.7%
8950100 · Tuition Reimbursement	2,029.50	10,000.00	(7,970.50)	20.3%
8960100 · Memberships & Dues	2,468.96	8,000.00	(5,531.04)	30.86%
8970100 · Travel	6,147.06	11,000.00	(4,852.94)	55.88%
8980100 · Meetings & Training	2,306.12	6,000.00	(3,693.88)	38.44%
9030300 · Misc Grants	0.00	25,000.00	(25,000.00)	0.0%
9050200 · Library District Act	0.00	150,000.00	(150,000.00)	0.0%
9060100 · Library Furnishings	6,132.21	48,000.00	(41,867.79)	12.78%
9060200 · Special Reserve Expenditures	0.00	225,000.00	(225,000.00)	0.0%
9070100 · Library Equipment	10,666.83	45,000.00	(34,333.17)	23.7%
9080100 · Small Equipment Under \$250	0.00	5,000.00	(5,000.00)	0.0%
9090100 · Additional Capital Projects	34,114.13	150,000.00	(115,885.87)	22.74%
9100100 · Transfer to Reserve Fund	0.00	400,000.00	(400,000.00)	0.0%
<b>Total Expense</b>	<b>2,590,166.22</b>	<b>5,039,228.34</b>	<b>(2,449,062.12)</b>	<b>51.4%</b>
<b>Net Income</b>	<b>(1,010,113.42)</b>	<b>(1,149,244.92)</b>	<b>139,131.50</b>	<b>87.89%</b>

## Statement of Revenue and Expenditures Budget vs. Actual

03/15/2019

July 1, 2018 - February 28, 2019 - General Fund

Cash Basis

	Jul '18 - Feb 19	Budget	\$ Over Budget	% of Budget
<b>Income</b>				
6010100 · Property Taxes	1,474,320.09	3,180,655.42	(1,706,335.33)	46.35%
6030100 · Interest Income - General	307.07	5,000.00	(4,692.93)	6.14%
6035100 · Dividends	105.00	500.00	(395.00)	21.0%
6040100 · Nonresident/Enhanced Cards	821.77	1,000.00	(178.23)	82.18%
6050100 · Fines	9,718.38	47,000.00	(37,281.62)	20.68%
6055100 · Referral/Collection Fees	20.00	1,000.00	(980.00)	2.0%
6060100 · Photocopier & Fax Income	11,660.79	20,000.00	(8,339.21)	58.3%
6090100 · Annexation Impact Fees	12,560.00	1,000.00	11,560.00	1,256.0%
6105100 · Cobra/Retiree Insurance Pmts	4,303.08	13,500.00	(9,196.92)	31.88%
6110100 · Program Fees/Misc Fees	208.00	4,200.00	(3,992.00)	4.95%
6120100 · Meeting Room Fees	546.00	1,000.00	(454.00)	54.6%
6130100 · Misc Incom -General(Sales/Fees)	2,018.20	15,000.00	(12,981.80)	13.46%
6150100 · Lost & Damged Materials	3,684.66	5,000.00	(1,315.34)	73.69%
<b>Total Income</b>	<b>1,520,273.04</b>	<b>3,294,855.42</b>	<b>(1,774,582.38)</b>	<b>46.14%</b>
<b>Gross Profit</b>	<b>1,520,273.04</b>	<b>3,294,855.42</b>	<b>(1,774,582.38)</b>	<b>46.14%</b>
<b>Expense</b>				
8010100 · Adult Books	39,097.49	91,500.00	(52,402.51)	42.73%
8020100 · Youth Books	28,104.16	59,000.00	(30,895.84)	47.63%
8025100 · Professional Resources	6,176.07	5,500.00	676.07	112.29%
8028100 · Administrative Resources (GA)	0.00	6,000.00	(6,000.00)	0.0%
8030100 · Magazines & Newspapers	11,867.60	15,500.00	(3,632.40)	76.57%
8050100 · Adult AV Materials	24,340.62	45,000.00	(20,659.38)	54.09%
8060100 · Youth AV Materials	6,601.43	15,000.00	(8,398.57)	44.01%
8080100 · Video Games	11,011.12	11,000.00	11.12	100.1%
8090100 · eBook & eMagazine Services	31,807.38	64,000.00	(32,192.62)	49.7%
8095100 · Electronic Subscriptions	62,962.09	80,000.00	(17,037.91)	78.7%
8110100 · Bank Service Charges	272.84	200.00	72.84	136.42%
8120100 · Library Supplies	4,736.57	10,000.00	(5,263.43)	47.37%
8130100 · Tech Services Supplies	36,696.35	40,000.00	(3,303.65)	91.74%
8135100 · Bindery	170.80	200.00	(29.20)	85.4%
8140100 · Adult Programs & Supplies	10,298.93	17,500.00	(7,201.07)	58.85%
8145100 · Circulation Supplies	1,046.04	25,000.00	(23,953.96)	4.18%
8147100 · Summer Reading Club	2,288.49	7,000.00	(4,711.51)	32.69%
8150100 · Youth Programs & Supplies	15,288.05	21,500.00	(6,211.95)	71.11%
8215100 · Collection Agency Fees	438.55	1,500.00	(1,061.45)	29.24%
8245100 · Comp/OfcEqp/CopierRepairs/Contr	131,818.88	59,000.00	72,818.88	223.42%
8260100 · Misc Contracted Services	145.00	8,000.00	(7,855.00)	1.81%
8270100 · Finance/Late Fee Charges	96.74	500.00	(403.26)	19.35%
8310100 · CCS & Polaris Expenses	52,924.08	75,000.00	(22,075.92)	70.57%
8320100 · Network Expenses	17,228.77	30,000.00	(12,771.23)	57.43%
8330100 · OCLC Services (cataloging)	0.00	16,000.00	(16,000.00)	0.0%
8410100 · Payroll Exp, Acctg & Audit Serv	8,173.25	78,500.00	(70,326.75)	10.41%
8420100 · Legal Services	2,937.50	4,700.00	(1,762.50)	62.5%
8430100 · Automation & Misc Consultants	2,371.25	20,000.00	(17,628.75)	11.86%
8440100 · In Service Honorarium	209.46	1,000.00	(790.54)	20.95%
8445100 · Payroll Processor Fees	13,783.24	0.00	13,783.24	100.0%
8510100 · Printing	22,462.47	30,000.00	(7,537.53)	74.88%
8530100 · Public Notices & Ads	0.00	3,000.00	(3,000.00)	0.0%
8540100 · Postage	6,711.60	15,000.00	(8,288.40)	44.74%
8550100 · Public Relations/Promotions	4,589.12	7,000.00	(2,410.88)	65.56%
8610100 · Electricity	15,547.52	25,000.00	(9,452.48)	62.19%
8620100 · Gas	4,117.03	4,500.00	(382.97)	91.49%
8630100 · Telephone & Internet Services	4,157.30	14,000.00	(9,842.70)	29.7%
8640100 · Water & Sewer	3,932.49	6,800.00	(2,867.51)	57.83%
8720100 · Building/Auto Insurance	18,759.26	33,000.00	(14,240.74)	56.85%
8730100 · Bonding & Officers Liability	3,960.00	5,500.00	(1,540.00)	72.0%
8740100 · Building & Grounds	45,305.99	54,000.00	(8,694.01)	83.9%
8760100 · Hospitality	8,577.43	10,000.00	(1,422.57)	85.77%
8770100 · Interlibrary Loan Fees & Losses	112.91	700.00	(587.09)	16.13%

	<b>Jul '18 - Feb 19</b>	<b>Budget</b>	<b>\$ Over Budget</b>	<b>% of Budget</b>
8795100 · Miscellaneous (FH)	1,572.95	4,000.00	(2,427.05)	39.32%
8910100 · Salaries	1,197,790.01	1,840,000.00	(642,209.99)	65.1%
8920100 · FICA/Medicare	84,130.42	148,000.00	(63,869.58)	56.85%
8925100 · Other Payroll Taxes	16,016.67	0.00	16,016.67	100.0%
8930100 · IMRF	141,659.03	205,000.00	(63,340.97)	69.1%
8940100 · Health & Life Insurance	396,435.24	290,000.00	106,435.24	136.7%
8950100 · Tuition Reimbursement	2,029.50	10,000.00	(7,970.50)	20.3%
8960100 · Memberships & Dues	2,468.96	8,000.00	(5,531.04)	30.86%
8970100 · Travel	6,147.06	11,000.00	(4,852.94)	55.88%
8980100 · Meetings & Training	2,306.12	6,000.00	(3,693.88)	38.44%
9060100 · Library Furnishings	6,132.21	48,000.00	(41,867.79)	12.78%
9070100 · Library Equipment	10,666.83	45,000.00	(34,333.17)	23.7%
9080100 · Small Equipment Under \$250	0.00	5,000.00	(5,000.00)	0.0%
9090100 · Additional Capital Projects	34,114.13	150,000.00	(115,885.87)	22.74%
9100100 · Transfer to Reserve Fund	0.00	400,000.00	(400,000.00)	0.0%
<b>Total Expense</b>	<b>2,562,595.00</b>	<b>4,186,600.00</b>	<b>(1,624,005.00)</b>	<b>61.21%</b>
<b>Net Income</b>	<b>(1,042,321.96)</b>	<b>(891,744.58)</b>	<b>(150,577.38)</b>	<b>116.89%</b>



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03/14/19

Cash Basis

## McHenry Public Library District

## Statement of Revenues and Expenditures Budget vs. Actual

July 1, 2018 - February 28, 2019 - Special Reserve Fund

	Jul '18 - Feb 19	Budget	\$ Over Budget	% of Budget
<b>Income</b>				
6020200 · Developer Fees	0.00	25,000.00	(25,000.00)	0.0%
6030200 · Interest Income - Spec Reserve	435.34	3,000.00	(2,564.66)	14.5%
6070200 · Reserve Fund Gifts	0.00	25,000.00	(25,000.00)	0.0%
6090200 · Transfer from General Fund	0.00	400,000.00	(400,000.00)	0.0%
6130200 · Misc Income - Special Reserve	0.00	2,000.00	(2,000.00)	0.0%
<b>Total Income</b>	<b>435.34</b>	<b>455,000.00</b>	<b>(454,564.66)</b>	<b>0.1%</b>
<b>Gross Profit</b>	<b>435.34</b>	<b>455,000.00</b>	<b>(454,564.66)</b>	<b>0.1%</b>
<b>Expense</b>				
9050200 · Library District Act	0.00	150,000.00	(150,000.00)	0.0%
9060200 · Special Reserve Expenditures	0.00	225,000.00	(225,000.00)	0.0%
<b>Total Expense</b>	<b>0.00</b>	<b>375,000.00</b>	<b>(375,000.00)</b>	<b>0.0%</b>
<b>Net Income</b>	<b>435.34</b>	<b>80,000.00</b>	<b>(79,564.66)</b>	<b>0.5%</b>

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03/14/19  
Cash Basis

**McHenry Public Library District**  
**Statement of Revenues and Expenditures Budget vs. Actual**  
July 1, 2018 - February 28, 2019 - Grant and Gift Fund

	<u>Jul '18 - Feb...</u>	<u>Budget</u>	<u>\$ Over Bud...</u>	<u>% of Budget</u>
<b>Income</b>				
6030300 · Interest Income - Grant & Gifts	133.04	2,500.00	(2,366.96)	5.3%
6070300 · General Fund Gifts	6,682.63	20,000.00	(13,317.37)	33.4%
6170300 · Per Capita Grant	52,528.75	67,628.00	(15,099.25)	77.7%
6210300 · Miscellaneous Grants	0.00	50,000.00	(50,000.00)	0.0%
<b>Total Income</b>	<u>59,344.42</u>	<u>140,128.00</u>	<u>(80,783.58)</u>	<u>42.4%</u>
<b>Gross Profit</b>	59,344.42	140,128.00	(80,783.58)	42.4%
<b>Expense</b>				
8040300 · Operating Fund Gifts	15,531.40	420,000.00	(404,468.60)	3.7%
8800300 · Per Capita Grant expense for FY				
8800311 · Adult Materials - PER CAPITA	9,393.71	0.00	9,393.71	100.0%
8800321 · Youth Materials - PER CAPITA	479.70	0.00	479.70	100.0%
8800331 · Staff Software - PER CAPITA	302.49	0.00	302.49	100.0%
8800333 · Computer Equipment - PER CAPITA	1,778.42	0.00	1,778.42	100.0%
8800341 · Other Equipment - PER CAPITA	85.50	0.00	85.50	100.0%
8800300 · Per Capita Grant expense for FY - Other	0.00	32,628.34	(32,628.34)	0.0%
<b>Total 8800300 · Per Capita Grant expense for FY</b>	<u>12,039.82</u>	<u>32,628.34</u>	<u>(20,588.52)</u>	<u>36.9%</u>
9030300 · Misc Grants	0.00	25,000.00	(25,000.00)	0.0%
<b>Total Expense</b>	<u>27,571.22</u>	<u>477,628.34</u>	<u>(450,057.12)</u>	<u>5.8%</u>
<b>Net Income</b>	<u><b>31,773.20</b></u>	<u><b>(337,500.34)</b></u>	<u><b>369,273.54</b></u>	<u><b>(9.4)%</b></u>

**Bankcard Processing Center****Mar-19**

Jakacki	02.04.2019	MENARDS	8150-100	\$ 7.98
	02.07.2019	ALA	8970-100	\$ 58.50
	02.07.2019	JEWEL	8760-100	\$ 5.50
	02.10.2019	TARGET	8150-100	\$ 19.78
	02.11.2019	NOAHS ARK ANIMAL WORKSHO	810-100	\$ 361.00
	02.13.2019	HOBBY LOBBY	8150-100	\$ 6.47
	02.23.2019	LAKESHORE LEARNIG	8150-100	\$ 169.12
	02.23.2019	TARGET	8150-100	\$ 15.40
	02.24.2019	DOLAR TREE	8150-100	\$ 12.00
	02.24.2019	WALMART	8960-100	\$ 150.09
	02.23.2019	GFS STORE	8150-100	\$ 134.34
	02.24.2019	PARTY CITY	8150-100	\$ 7.98
	02.24.2019	PARTY CITY	8760-100	\$ 20.94
	03.02.2019	WALMART	8150-100	\$ 82.62
	03.02.2019	ILA	8960-100	\$ 150.00
	03.02.2019	HOBBY LOBBY	8150-100	\$ 18.35
	03.04.2019	ORIENTAL TRADING	8150-100	\$ 122.63
Lambert	02.11.2019	USPS PO 1646800050	8540-100	\$ 20.72
	02.13.2019	POSITIVE PROMOTIONS	8550-100	\$ 263.55
	02.19.2019	USPS PO 1646800050	8540-100	\$ 19.74
	02.21.2019	AMAZON	8760-100	\$ 50.00
	02.25.2019	USPS PO 1646800050	8540-100	\$ 16.48
	02.28.2019	FACEBOOK	8550-100	\$ 3.83
	03.01.2019	LANDS END	8760-100	\$ 60.57
	03.01.2019	AMAZON	8760-100	\$ 25.00
	03.05.2019	USPS PO 1646800050	8540-100	\$ 13.05
EDMINISTER	02.08.2019	AMAZON	8030-100	\$ 12.99
	02.09.2019	ILA	8960-100	\$ 30.00
Claucherty	02.12.2019	BP	8740-100	\$ 53.25
	02.25.2019	BURGER KING	8740-100	\$ 16.74
	03.05.2019	360 TRAINING	8740-100	\$ 79.00
	03.08.2019	LANDSEND	8740-100	\$ 190.66
Strain	02.13.2019	SAMS CLUB	8760-100	\$ 41.90
	02.13.2019	MARIANOS	8760-100	\$ 11.42
	02.26.2019	FAMILY ROOTS PUBLISHING	8010-100	\$ 135.60
Milfajt	02.22.209	ISMLA	8960-100	\$ 55.89
	02.27.2019	MENARDS	8130-100	\$ 8.28
Scholtz	02.27.2019	UAC	8550-100	\$ 500.00
Torgersen	02.13.2019	WALMART	8760-100	\$ 30.74
	02.13.2019	USPS	8760-100	\$ 7.60
	02.25.2019	WALMART	8760-100	\$ 56.24
Yazel	02.15.2019	MGMT ASSOC OF IL	8960-100	\$ 445.00
	02.19.2019	OFFICEMAX	8760-100	\$ 61.40
	02.22.2019	LOCKERS FLOWERS	8760-100	\$ 28.80
Grandon	02.28.2019	EB CCB TECHSHOWCASE	8960-100	\$ 79.00

**Total Charges****\$ 3,660.15**



McHenry Public Library District  
809 North Front Street  
McHenry, Illinois 60050  
Phone: 815.385.0036  
[www.mchenrylibrary.org](http://www.mchenrylibrary.org)

Stephen Grimes  
5000 Parkview Drive  
McCullom Lake, IL 60050  
March 4, 2019

Dear Mr. Grimes:

Thank you for responding to our request for more information about your objection to having *Mad Magazine* in the Teen Area. We respect your desire to be actively involved in guiding your children's reading habits

We looked at where other public libraries put *Mad Magazine* and every library we looked at put it in their Teen Collection. If any library had it in their Adult Collection, it was because that was an additional subscription to the one that was in the Teen Collection. We also looked for reviews in professional library journals but couldn't find any, only recommendations from Youth librarians on their blogs. The lack of reviews is certainly because *Mad Magazine* is over 65 years old now.

*Mad Magazine* is aimed at an older teen audience and we feel it should stay in the Teen Collection. We understand that the covers and the contents can often be inappropriate for a young audience. We will be moving the Teen Magazines to another part of the collection away from where younger patrons can see it.

I know that this is not a perfect solution for you and your family but we want to make sure the magazine remains available for our Teen patrons. If you wish to discuss this further, feel free to contact us.

Sincerely,

Bill Edminster, Assistant Director

Jim Scholtz, Executive Director

## **McHenry Public Library District**

### **LIBRARIAN'S REPORT**

**February 2019**

#### **Administration**

- J. Scholtz had meetings with D. Grandon and CCB/Eder Technology regarding IT issues/solutions.
- J. Scholtz met with Landmark Commission 2/26, 3/5 and with McHenry County Hist. Society ¾ for their strategic planning process.
- J. Scholtz attended CCS strategic planning session 2/25.
- J. Scholtz met with All State rep. regarding supplemental medical insurance (2/28) and also with rep from In Sync/First Communications regarding existing telephone problems and VoIP phone solution.
- J. Scholtz met with Gillespie Design and with City officials relative to the strategic plan and building/site issue relative to new building/addition and repairs.
- J. Scholtz working on MPLD strategic planning session with S. Armstrong – handouts, PP presentations for 4/27, @ Concorde Center (management team/board)

#### **Adult Services**

- E. Janas created a brochure on our Bi-Folkal kits with the goal of increasing circulation.
- T. Hillier used our General Reference Center Gold database to search and retrieve an article in the Economist from 2010 that a patron needed for a research paper.
- T. O'Toole assisted a patron who was looking for primary sources and specific papers that she was having trouble locating for her project on Abigail Adams. The Massachusetts Historical Society provided the information (and more) she was hoping to find.
- A patron who was returning a Hotspot commented to D. Gaudio that it was his third time checking out a device. He was very grateful and wanted to thank the library for providing the service.
- A. Moreno dug deep to find materials for a patron who asked for nonfiction audiobooks on how to play poker and black jack. After conducting a search in the catalog there were no materials readily available. With some assistance from Z. Terrill they found some audiobooks on CD through Interlibrary Loan. She also offered to show the patron printed books on the subject.
- A patron asked for Z. Terrill's help. She was invited to a Valentine's Day party where each attendee was asked to bring a poem to read aloud to everyone. She wanted something that was uplifting, but not mushy, relatively short, and easy to read. He found a few different books of poetry that they looked though before she decided on *In a Time* by Maya Angelou. She was very grateful and happy for the help.
- In preparation for the April Strategic Planning Retreat, Z. Terrill and P. Strain completed the Strategic Plan document distributed by Jim S.

- P. Strain and Z. Terrill rewrote job descriptions for the Adult Services Department and met with S. Yazel to review them.
- Bilingual Librarian A. Moreno joined School Liaison A. Karwowska to represent MPLD at Edgebrook School's Family Reading Night.
- A patron called asking for help with the Demographics Now database because he getting results for the entire US when he only wanted a specific location. D. Gaudio talked him through the steps to enter the location he wanted. That reduced his results from 17 million to 16 thousand. Then she told him how to narrow his results further by selecting miles, kilometers, or minutes of travel.

## **Building Services**

- xxx.

## **Circulation**

- M. DelSanto attended Sunshine Committee Meeting 2/5
- B. Majka attended Manager's Meeting 2/12
- R. Grabowski assisted Library Card sign-up at Edgebrook School 2/13
- C. Balingit assisted Library Card sign-up at Duker School 2/21
- Circulation Staff attended In-service 2/22
- B. Majka attended PS Managers Meeting 2/26
- L. Rex attended CCS ILL Meeting in Zion 2/28

## **Human Resources**

- Coordinated and conducted interviews for Custodian with Building Services Manager
- Hired James Nygaard on 2/25 as a Custodian
- Wrapped up drafting job descriptions with managers for compensation study (34 job descriptions updated/revised/drafted)
- Average Salary increase for the Last 3 months – 3.1%
  - This average calculation is missing data from two (2) employees whose salary increase has not yet been submitted.
- Average Salary increase for the FY 2018-2019 is 2.64%
  - Other Fiscal YTD notes: a) one employee did not receive an increase due to performance; b) three employees have received lump-sum merit payments vs. an increase to their base salary; c) two employees have not yet had a salary increase submitted.
- Processed a FMLA leave request for an eligible employee and counseled employee on pay, etc.
- Facilitated on-site visit w/ Aflac representatives (voluntary supplemental benefits)
- Created pay category code to record & track hours spent attending In-Service meetings.
- Worked with Kathy Lambert to create instruction guide for new audio/visual equipment in meeting rooms.
- Compiled PowerPoint slide deck for In-Service meeting on 2/22.

- Counseled In-Service emcee in preparation for event and assisted in facilitating In-Service meeting.
- Generated new employee demographic information per Jim's request.
- Shared information with managers regarding scheduled increase in state minimum wage, "ban the box" legislation, and Henry Pratt incident in Aurora
- The featured presentation for the In-Service Meeting on 2/22 was "Follow-up Info on FOIA". The meeting was attended by approx. 85% of our staff (Previous attendance: December 83% and October 80%)
- Attended YS Dept meeting to discuss work & pay related issues
- Attended HR Roundtable facilitated by HR Source (@ Palatine Public Library)
- Attended Manager's Meeting
- Attended Stateline SHRM meeting (feature presentation: Reducing Negative Psychological Influences in Team Dynamics)
- Attended webinar by RAILS (The Steps to Delivering Difficult Performance Feedback)
- Submitted questionnaire regarding strategic plan to Jim (my input was focused on Safety/Security and Recruitment/Retention)

## **Public Relations**

- *Preface* library newsletter designed, printed then mailed to 21,000 households on February 14.
- Promoted new Lynda.com online resource to staff and patrons, and created promotional materials for such.
- Sent two e-newsletters in February to more than 2,000 patrons who have signed up
- Updated website as needed, including changing all URLs that pointed to our catalog to reflect CCS' new secure URL.
- Promoted upcoming programs via website, electronic signage, e-news, social media and NW Herald online calendar.
- Took pictures at various programs.
- Per Jim's request, worked with Sue Y. and Public Services managers to create new A/V equipment operating instructions. Placed in all meeting rooms and on staff intranet.
- Ordered thank-you gifts for staff for Nat'l. Library Worker's Day – April 9.
- Helped with St. Baldrick's staff fundraisers as needed.
- Attended Dept. Heads meeting Feb. 12.
- Attended staff in-service Feb. 22.
- Attended Board Meeting Feb. 26.

## **Technical Services**

- Circulation and Technical Services continue RFID tagging, and are over 50% of the way through Phase 2. In Phase 2, we are concentrating our efforts on a second pass through the collection.
- D. Lavin continues entering the Polaris Serials Holdings Records for our magazine subscriptions into the CCS database.

- K. Meadows continued training with S. Willis on the operation of the disc cleaning equipment.
- D. Lavin participated in the MPLD Sunshine Committee meeting, 2/5.
- K. Milfajt represented the CCS Catalog and Metadata Management Technical Group and the CCS Acquisitions Technical Group at the CCS Database Management Committee meeting, 2/11.
- K. Milfajt facilitated the the Contemporary Book Group discussion of The All-Girl Filling Station's Last Reunion by Fannie Flagg, 2/11.
- K. Walker ran the MPLD Dungeons and Dragons program, 2/12.
- K. Milfajt facilitated and participated in the MPLD Management Team meeting, 2/12.
- K. Milfajt participated in the CCS Catalog and Metadata Management Technical Group meeting, 2/13.
- K. Kimbrel, D. Lavin, K. Milfajt, P. Radic and K. Walker participated in the MPLD Staff In-Service, 2/22.

### **Technology**

- D. Grandon met with CCB techs to discuss managed services and fixing problems.
- D. Grandon coordinated CCB's in-service presentation for IT staff computer ticketing system 2/22. System up and running but needs a bit more staff training and tweaking.
- D. Grandon has IDed problems with public computers and will be working with Eder Technology to solve those problems; also ordered 60 new Lenovo computers; set up new IT furniture, delivered/installed 3/5 by ROI.
- D. Grandon has IDed problems with public computer profiles; working with Eder Cassella Tech to build/clone new profiles.
- Phone committee had meeting with First Communications regarding new VoIP phones 3/18. Our Toshiba Strata PBX system cannot be repaired and is failing.

### **Youth Services**

- The Youth Services Program statistics are down compared to last year due to decreased participation in the Book Madness brackets and voting.
- During Family Reading Night at Edgebrook, both A. Karwowska and A. Moreno were able to utilize their language speaking skills to communicate with patrons! A. Moreno helped a Spanish-speaking mom and daughter sign up for library cards and A. Karwowska talked with a Polish-speaking family, who seemed pleasantly surprised that she knew Polish. It was just really cool to see both A. Karwowska and A. Moreno shine that night and proves that both Spanish and Polish are really important in our community.
- M. Puga had an interaction with a local Middle School Teacher that shows how important it is to have materials in both English and Spanish at different reading levels. The teacher has a middle school student struggling to read in both Spanish and learning to read English and was looking for high interest materials at a reading level that would help the student gain confidence. M. Puga was able to pull materials in both languages that the teacher was happy to take back to their student.



- J.Hume's story times for the three-years-old and under crowd continue to be a hit. A mix of regulars and new faces each time allow the kids to learn about making friends and Jessie the kids enjoy seeing each other from week to week which is adorable. Story times are a great way for parents to help their children work on their socialization skills along with literacy skills.
- J. Hume and L. Jakacki have been working with S.Claucherty on the storytime room remodel. We are a little behind schedule due to snow and other building concerns, but catching up. The new furnishings are starting to arrive and we are excited to see what we picked out be set up in the room!
- J. Einoris found a novel way to recycle some of the used books we receive that are not added to the collection. She hosted a book folding program for tweens and by following a diagram of how to fold the pages of a book the tweens all took home a hedgehog made from a book!
- E. Andrews attending a meeting of the after-school book club at West Campus. She was able to talk to them about the book and offer some read-alike suggestions. While at West Campus she was also able to visit the eSports club while they were meeting. She was able to promote our video game collection and get ideas about a video game tournament at the library this summer.
- M. Cairo was the emcee for the library's February In-Service Meeting did so grace and humor. As a member of the library's In-Service committee she helps choose the topics, selects presenters, set meeting objectives, and host meetings.
- G. Doolan hosted the Prairie State Story League at the library this month and had picked the theme of science story times for this meeting. This is a librarians networking group that shares wonderful ideas for story times and other young child programs.
- L. Jakacki brought the new Library Bill of Rights Amendment to the attention of all managers at the February Managers meeting to review and discuss. She also drafted and submitted for review the updated Computer Use Policy for patrons. Lastly, she put together the staff fundraisers for the annual St. Baldrick's community fund.

## Statistics and Highlights Narrative

Legend – ABk – Adult Books; JBk – Children's Books; PBk – Paperback Books; AudBk – Audio books; JAudBk – Children's Audio books; ILL – Interlibrary loan; Vid/DVD – Videos/DVDs; JVid/DVD – Children's Videos/DVDs; Oth - Other

The TS Dept. added (-27%) items and withdrew (+6%) items, also mending (+350%) items and processing (-25%) items compared with same month/last year. Overall circulation increased by (+11%) from the previous year/month and we were open a total of 26 days compared to last year's 24 days. So our ave. daily circulation was 1,647 compared to 1,667 last month/yr. All areas except AdVid and JVid. (+27%; +37%, respectively) decreased in circulation. Total circulation was 42,830 compared to last yr/mon. 38,664; renewals accounted for 36% of total circulation. It's hard to believe that with increased circulation, our patron in-house traffic count decreased by (-42%). Our in-house PC use decreased by (-3%), increasing by (+1%) in YS and decreasing by (-3%) in YS. Also our eMagazine/Zinio was at (+84% with Hoopla up (+48%) and digital downloads (+13%). Total of Adult and teen program attendance (-48%) and (-53%) respectively with number of programs being offered even in adult and +5% more in YS.

### **Upcoming Events and Projects**

- Business Expo March 9
- St. Baldrick's Community Shave Event March 21
- Early Literacy room to be unveiled April 12
- In-service – active shooter presentation April 26 – library closed all day
- Long-range planning retreat, April 27 (board and mgt. team)
- Summer Reading Kickoff May 31
- Petersen Farm Day June 23
- Fiesta Days July 11-21
- Roof scheduled to be repaired in March/April (some leaks)
- Phone committee to select new VoiP or PBX system for install (Apr./May)

## OUR EXPERIENCE

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Sarah Keister Armstrong & Associates, LLC specializes in community needs assessments and strategic planning and facilitation, program evaluation, and communications for libraries and nonprofit organizations.

### Why Us?

We're library people. We understand the challenges facing today's libraries and the changes in how communities interact with them. We also know that every library is different, and our intentionally small size allows us to provide our clients with customized services and solutions.

The success of our work stems from our ability to design customized planning, facilitation, and evaluation tools, effectively implement them, and analyze results intended to inform decision-making. We are experienced in working with municipal and district library boards and facilitating discussions that lead libraries forward. This end-to-end servicing of client needs reflects our philosophy of working with clients to meet their needs rather than for clients using pre-packaged tools and methods.

### Key Personnel

**Sarah Keister Armstrong** has worked in a variety of private, state, and federal government offices and nonprofit organizations. She is experienced in statistical analysis, data collection, and using quantitative and qualitative measures to evaluate public policies and programs. Sarah holds a Master of Public Policy and Administration degree and a Bachelor of Arts degree in Political Science and Sociology and was a recipient of the federal government's prestigious Presidential Management Fellowship. Sarah previously served on the Board of Directors of the Reaching Across Illinois Library System (RAILS) and has presented and published the following:

- Engaging Your Board, Staff and Community in Strategic Planning  
Presented during the Wisconsin Library Association *Trustee Training Week* webinar series, August 2017
- Advocacy From the Top: Spring Your Board to Action  
Presentation at the *Wisconsin Association of Public Libraries Conference*, April 2017  
Presentation at the *Illinois Library Association Annual Conference*, October 2017  
Presentation at the *Michigan Library Association Annual Conference*, October 2017
- Survey Says: Writing Questionnaires and Avoiding Common Pitfalls  
Presentation at Madison Nonprofit Day, October 2017  
Presentation at the *Wisconsin Library Association Annual Conference*, October 2016
- From Quantity to Quality: How Libraries Can Unearth the Meaning of Their Data  
Panel Presentation at *A Library State of Mind: 2015 Illinois Academic, Public, School & Special Libraries Conference*
- Trustee Voices  
Published in the *Illinois Library Association Reporter*

- Are We There Yet? Five Stops Along a Nonprofit's Journey Through Strategic Planning  
Published in *Nonprofit Information*

Sarah served on the Fremont Public Library District Board of Trustees (Illinois) from 2013 to 2017, most recently as vice president, and serves in the following leadership roles within her community:

- Director-at-Large, Illinois Library Association
- Co-Chair of the Lake County Youth Empowerment for Success Coalition

**Beth Keister** also brings a mix of technical expertise and library consulting experience to the firm. After earning a Bachelor of Science degree in Mathematics and a Master of Science degree in Statistics, Beth worked in various technical positions for commercial and non-profit organizations, taught university level mathematics, and consulted with major educational publishers. She has trained the staffs of several libraries and organizations on a variety of software packages and consulted with libraries on creating programs and reports that support daily operations. She also is experienced in using survey design and research methodologies for evaluation purposes.

**Dan Armstrong** is a skilled information professional with experience working in educational and nonprofit organizations. He is experienced in developing and implementing public relations, community engagement, and social media strategies. Dan holds a Master of Library and Information Science degree and a Bachelor of Arts degree in English-writing and Sociology and has been recognized for his accomplishments in writing and media relations.

## Recent Library Projects

We're proud to have led a number of successful strategic planning and facilitation projects for public libraries with the belief that when their operations are aligned with community needs, libraries can be transformational institutions. Some of our library clients have included:

- Addison Public Library, Addison, Illinois
- Arlington Heights Memorial Library, Arlington Heights, Illinois
- Bartlett Public Library District, Bartlett, Illinois
- Bensenville Community Public Library, Bensenville, Illinois
- Delafield Public Library, Delafield, Wisconsin
- Ella Johnson Memorial Public Library, Hampshire, Illinois
- Forest Park Public Library, Forest Park, Illinois
- Fox River Valley Public Library District, East Dundee, Illinois
- Glencoe Public Library, Glencoe, Illinois
- Glenwood-Lynwood Public Library District, Lynwood, Illinois
- Green Hills Public Library District, Palos Hills, Illinois
- Hillside Public Library, Hillside, Illinois
- Itasca Community Library, Itasca, Illinois
- Jacksonville Public Library, Jacksonville, Illinois
- Lake Forest Library, Lake Forest, Illinois
- Lake Geneva Public Library, Lake Geneva, Wisconsin
- Lansing Public Library, Lansing, Illinois
- Messenger Public Library, North Aurora, Illinois
- Morton Grove Public Library, Morton Grove, Illinois
- Mukwonago Community Library, Mukwonago, Wisconsin
- Palos Heights Public Library, Palos Heights, Illinois
- Pekin Public Library, Pekin, Illinois
- Round Lake Area Public Library, Round Lake, Illinois
- Stillwater Public Library, Stillwater, Minnesota
- Warren-Newport Public Library District, Gurnee, Illinois
- Warrenville Public Library, Warrenville, Illinois
- Wheaton Public Library, Wheaton, Illinois

## PROJECT APPROACH

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To facilitate the process of developing a strategic vision for the McHenry Public Library District, we propose conducting a one-day retreat with the Board of Trustees and library management team, with an agenda similar to the enclosed draft. By engaging trustees and staff leadership in conversations about maintaining the essential role of library service within the community while adhering to the district's commitment to its mission and values, we will assist in facilitating discussion intended to determine the library's goals and strategies, to prioritize its work moving forward, and to develop an understanding of the resources necessary for achieving its goals.

Following the facilitation of the meeting with the Board of Trustees and library management team, we will remain available for follow-up consultation as needed.

## PROJECT FEE

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Sarah Keister Armstrong & Associates sets its fees as total project costs, which include labor, materials used by Sarah Keister Armstrong & Associates, and travel incurred by Sarah Keister Armstrong & Associates. The total project cost of the project approach outlined above is \$1,500.

For more information, please contact:

Sarah Keister Armstrong  
Principal & Owner  
Sarah Keister Armstrong & Associates, LLC  
218 Greentree Parkway  
Libertyville, IL 60048

Phone: (224) 305-2701  
Email: [sarah@skaassociates.com](mailto:sarah@skaassociates.com)  
Website: [www.skaassociates.com](http://www.skaassociates.com)

# SARAH KEISTER ARMSTRONG & ASSOCIATES, LLC

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We look forward to working with you. If these terms are acceptable, please sign this letter and return one copy to us. Thank you.



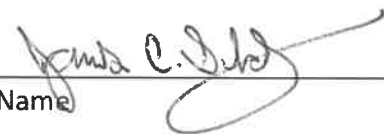
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Sarah Keister Armstrong, Principal & Owner  
Sarah Keister Armstrong & Associates, LLC

February 28, 2019

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Date



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Name

James Scholtz, Executive Director  
McHenry Public Library District

3-4-2019

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Date

## DRAFT AGENDA

**McHenry Public Library District  
Strategic Planning Retreat  
Saturday, April 27, 2019  
9:00 a.m. – 4:00 p.m.**

<i>9:00 a.m. – 9:15 a.m.</i>	<b>Introductions Review of Purpose of Meeting</b>
<i>9:15 a.m. – 9:30 a.m.</i>	<b>Icebreaker Activity</b>
<i>9:30 a.m. – 10:15 a.m.</i>	<b>Evaluating Data to Inform Our Decision-Making</b>
<i>10:15 a.m. – 10:30 a.m.</i>	<b>Acknowledging the Successes and Shortcomings of the Library's Most Recent Long-Range Plan</b>
<i>10:30 a.m. – 10:45 a.m.</i>	<b>Break</b>
<i>10:45 a.m. – 11:30 a.m.</i>	<b>Examining the Library's Values, Vision, and Mission</b>
<i>11:30 a.m. – 12:30 p.m.</i>	<b>Lunch Break</b>
<i>12:30 p.m. – 2:45 p.m.</i>	<b>Identifying Our Goals and Developing Strategies to Achieve Them</b>

Small Group Activities  
Large Group Discussions

- How can we capitalize on our strengths?
- How can we improve upon our weaknesses?
- What obstacles exist to achieving these goals?
- What are the financial implications and effect on the library's resources?

<i>2:45 p.m. – 3:00 p.m.</i>	<b>Break</b>
<i>3:00 p.m. – 3:45 p.m.</i>	<b>Determining Community Engagement Strategies</b>

- How do we effectively communicate the library's needs?
- How do we maximize the likelihood of success?

<i>3:45 p.m. – 4:00 p.m.</i>	<b>Determining Next Steps</b>
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- What additional information is needed at this time?
- What is our timeline?
- What actions do we take from here?



# Library News Clippings Jan. '19

Kress

## COMMUNITY CALENDAR

Jan. 28

- 9:30 to 11 a.m. – **Google Drive Basics**, Crystal Lake Public Library, 126 W. Paddock St., Crystal Lake. Registration required. Free. Information: 815-459-1687 or [www.cpl.org](http://www.cpl.org).
- 9:30 to 10 a.m. – **Babytime**, Crystal Lake Public Library, 126 W. Paddock St., Crystal Lake. From birth to age 17 months, with adult. Information: 815-459-1687 or [www.cpl.org](http://www.cpl.org).
- 2 to 2:45 p.m. – **Yoga**, Harvard Community Senior Center, 6817 Harvard Hills Road, Harvard. Yoga mats and blocks are provided.

Cost: \$2 to \$5. Information: 815-943-2740 or [glenda.stewart@harvardseniorcenter.org](mailto:glenda.stewart@harvardseniorcenter.org).  
 • 3:45 to 5:15 p.m. – **Drop-in Lego**  
**Monday**, Crystal Lake Public Library, 126 W. Paddock St., Crystal Lake. Ages 4 and older. Free. Information: 815-459-1687 or [www.cpl.org](http://www.cpl.org).

• 4:30 to 5:30 p.m. – **Nature Kids: Making Tracks**, McHenry Public Library, 809 Front St., McHenry. Do you ever wonder what animal made those tracks in the snow? Join us and create your own tracks in the snow with fun science-related activities. Grades K-4. Free. Information: 815-385-0036 or [www.mchenrylibrary.org](http://www.mchenrylibrary.org).

• 5:30 to 7:30 p.m. – **Adult Coloring Night**, Harvard Diggins Library, 900 E. McKinley St., Harvard. No registration is required. All supplies provided, but bring your own if

you prefer. Adults only. Free. Information: 815-943-4671.

• 6 to 7 p.m. – **Book Club at the General Store**, General Store, 4409 Greenwood Road, Greenwood. Hosted by the Woodstock Public Library. "Great Alone" by Kristin Hannah. Information: 815-338-0542 or [www.woodstock-publiclibrary.org](http://www.woodstock-publiclibrary.org).

• 6:30 p.m. – **Crystal Lake Lions Club**, Village Squire, 4816 Route 14, Crystal Lake. Guest speakers will be Dana Briscoe and Kelsey Anderson of Big Brothers/Big Sisters. Information: [www.crystallakelions.org](http://www.crystallakelions.org).

*Have an event to share?  
 Submit your information online at  
[PlanItNorthwest.com](http://PlanItNorthwest.com). Photos may be  
 emailed to [neighbors@nwherald.com](mailto:neighbors@nwherald.com).*

Continued from page 12

to 2:30 p.m. – **Sage Y Preschool in House**, Sage YMCA, 701 Manor Road, Crystal Lake. Programs for toddlers age 2.5 and older. Two-, three-, four- or five-day programs, both half morning or afternoon full day. Free. Information: 815-526-1632 or [fredrick@ymcachicago.org](mailto:fredrick@ymcachicago.org).  
 • 2:30 to 5 p.m. – **Rocket Building Session**, Woodstock North High School, 3000 Raffle Rd., Woodstock. Fox Valley Rocketeers meet. Bring your own projects and supplies. Information: 815-337-9068 or [www.foxvalleyrocketeers.org](http://www.foxvalleyrocketeers.org).  
 • 3:30 to 2:15 p.m. – **Second Saturday Storytime**, Crystal Lake Public Library, 126 W. Paddock St., Crystal Lake. Ages 2 to 5 p.m. In January, the library offer the first sensory movie program for children with sensory/special needs. Children are free to get up, move around and talk freely. Registration required. Free. Information: 815-459-1687 or [www.cpl.org](http://www.cpl.org).  
 • 3 to 3 p.m. – **Big Bang Family Science**, McHenry Public Library, 809 Front St., McHenry. Have fun exploring the science behind snow through simple experiments and hands-on activities. For children ages 6-10 and adults. Free. Information: 815-385-0036 or [www.mchenrylibrary.org](http://www.mchenrylibrary.org).  
 • 8 to 8:30 p.m. – **Polish Dinner**, St. Mary's the Apostle Community Center, 451 W. Cotta Ave., Crystal Lake. Cost: \$20 for adults, \$10 for children age 12 and younger. Information: 815-216-1391 or [kofc3880.org](mailto:kofc3880.org).

• 7 to 8:30 p.m. – **Free Intro to Square Dance**, McHenry Township Center, 3519 N. Richmond Road, McHenry. Offered by NorthWest Grand Squares. No experience or partner needed. Wear comfortable shoes and clothing. Information: Christine, 815-322-9799 or [nwgrandsquares@gmail.com](mailto:nwgrandsquares@gmail.com).  
 • 7 to 9 p.m. – **Adult Country Line Dance Party**, Grand Oaks Recreation Center, 1401 W. Route 176, Crystal Lake. Offered by the Crystal Lake Park District for ages 18 and older. Dance lesson in the first 45 minutes. Refreshments will be served. Cost: \$10, registration for code 230714-01. Price increases to \$15 three days before the dance. Information: 815-459-0680 or [www.crystallakeparks.org](http://www.crystallakeparks.org).  
 • 7 to 10 p.m. – **Haystacks Coffee House & Open Mic**, Tree of Life Unitarian Universalist Congregation, 5603 W. Bull Valley Road, McHenry. A free-will offering will be taken. Information: Patrick Murfin, 815-322-2464, [pmurfin@sboglobal.net](mailto:pmurfin@sboglobal.net) or <https://treeoflifeuui.org>.  
 • 8 p.m. – **Cassandra & Friends**, Stage Left Café, 125 W. Van Buren St., Woodstock. Second Sunday Concert Series presented by Cassandra Vohs-Demann and the Woodstock Opera House. Joined by Jim Seidel, Joe Pesz and Carrie MacDonald for an evening of music, stories and cover songs. Tickets: \$15. Information: 815-338-5300 or [www.woodstockoperahouse.com](http://www.woodstockoperahouse.com).  
 • 8 to 10 p.m. – **Icons of Vinyl: The Music of Eric Clapton & Tom Petty**, Rave Center for the Arts, 26 N. Williams St., Crystal Lake. The PettyBreakers is the nation's premier

"Tom Petty and the Heartbreakers" tribute act. Based out of Southern California, this band accurately recreates the sights, sounds and concert experience of a Tom Petty concert. Tickets: \$35. Information: 815-356-5212 or [www.rauecenter.org](http://www.rauecenter.org).

Jan. 13

• 10 a.m. to 1 p.m. – **Brunch**, Polish Legion of American Veterans Post 188, 1304 Park St., McHenry. Hosted by the Ladies Auxiliary to benefit area veterans. Cost: \$10 adults, \$5 children. Information: 779-704-2200.

• 11:15 a.m. to 3:30 p.m. – **21st Annual McHenry County Cruise, Tour and Moneymoon Travel Show**, Holiday Inn, 800 S. Route 31, Crystal Lake. Presented by Cary Travel Express. There will be free travel seminars, travel show specials, and a grand prize drawing at 3:15 p.m. Free admission. Information: 847-639-3300 or [www.cary-travelexpress.com](http://www.cary-travelexpress.com).

• Noon to 4 p.m. – **Winterfest**, Volo Bog State Natural Area, 28478 W. Brandenburg Road, Ingleside. There will be winter nature crafts, snow sculpting contest, cross-country skiing, snowshoeing, hiking, photo contest awards, live music featuring Miles Over Mountains and bog tours. Sponsored by Friends of Volo Bog with Illinois Department of Natural Resources. Free admission. Information: 815-244-1294 or [dnr.volobog@illinois.gov](mailto:dnr.volobog@illinois.gov).

• 1 to 3 p.m. – **Free Movies @ Your Library: "Juliet, Naked,"** McHenry Public Library, 809 Front St., McHenry. After breaking up with her boyfriend, a woman meets the

reclusive rocker her ex was once. Rated R. Ages 18 and older. Free. Information: 815-385-0036 or [www.mchenrylibrary.org](http://www.mchenrylibrary.org).

• 1:30 to 2:30 p.m. – **Jigsaw Swap**, Cary Public Library, 101 W. Main St., Cary. Bring in your puzzle with others. Puzzles must have intact. Drop-in; no registration. Information: 847-639-4210.

• 2 to 3:30 p.m. – **Minimalist More With Less**, Crystal Lake Public Library, 126 W. Paddock St., Crystal Lake. Join Gina Intoppa from Minimalist. She talks about what it really is to be a minimalist. Discussion will include steps you can take to simplify your life. Information: 815-459-1687 or [www.cpl.org](http://www.cpl.org).

Jan. 14

• 9:30 to 10 a.m. – **Babytime**, Crystal Lake Public Library, 126 W. Paddock St., Crystal Lake. From birth to age 17 months, with caregiver. Information: 815-459-1687 or [www.cpl.org](http://www.cpl.org).

• 9:30 to 10 a.m. – **Toddler Time**, Crystal Lake Public Library, 126 W. Paddock St., Crystal Lake. From birth to age 35 months, with caregiver. Information: 815-459-1687 or [www.cpl.org](http://www.cpl.org).

• 10:30 to 11 a.m. – **Family Time**, Crystal Lake Public Library, 126 W. Paddock St., Crystal Lake. From birth to age 17 months, with caregiver. Information: 815-459-1687 or [www.cpl.org](http://www.cpl.org).

• Continued on page 13

McHenry

and making a difference

# COMMUNITY CALENDAR

## Jan. 14

- 9:30 to 10 a.m. - **Babytime**, Crystal Lake Public Library, 126 W. Paddock St., Crystal Lake. From birth to age 17 months, with caregiver. Information: 815-459-1687 or www.clpl.org.
- 9:30 to 10 a.m. - **Toddler Time**, Crystal Lake Public Library, 126 W. Paddock St., Crystal Lake. For ages 18 to 35 months, with caregiver. Information: 815-459-1687 or www.clpl.org.
- 10:30 to 11 a.m. - **Family Storytime**,

Crystal Lake Public Library, 126 W. Paddock St., Crystal Lake. From birth to age 5, with caregiver. Information: 815-459-1687 or www.clpl.org.

• 1 p.m. - **McHenry Senior Citizens Club meeting**, McHenry Township Hall, 3703 N. Richmond Road, Johnsburg. Bob Jay, comedy impressionist, will entertain the group. Coffee and sweets will be served. Visitors welcome. Information: 815-385-3404.

• 2 to 4 p.m. - **Coloring for Adults**, Crystal Lake Public Library, 126 W. Paddock St., Crystal Lake. Supplies and snacks provided. Free. Information: 815-459-1687 or www.clpl.org.

• 3:45 to 5:15 p.m. - **Drop-in Lego Monday**, Crystal Lake Public Library, 126 W. Paddock St., Crystal Lake. Ages 4 and older. Free. Information: 815-459-1687 or www.clpl.org.

• 6 to 7:30 p.m. - **American Doughboys in WWI**, Harvard Diggins Library, 900 E. McKinley

St., Harvard. Learn about the events, people, and places of America's contribution to defeat of the German Kaiser in the battlefields of Northern France. Presented by author Robert Mueller. Books available for sale for \$12 to 25 each. Registration is required. Free. Information: 815-943-4671.

• 7 to 8:30 p.m. - **Our 10 Worst Former Presidents with Gary Midkiff**, McHenry Public Library, 809 Front St., McHenry. Gary Midkiff exams the situations that exposed each leader's failure or flaw. Free. Information: 815-385-0036 or www.mchenrylibrary.org.

• 7 to 8:30 p.m. - **Contemporary Book Discussion Group**, McHenry Public Library, 809 Front St., McHenry. Read and discuss "Pigs in Heaven" by Barbara Kingsolver. For ages 18 and older. Free. Information: 815-385-0036 or www.mchenrylibrary.org.

# COMMUNITY CALENDAR

## Jan. 16

• 9:30 a.m. to noon - **Memory Makers: The Art of Storytelling**, Woodstock Public Library, 414 W. Judd St., Woodstock. Local resident Joy Aavang - speaker, author, storyteller - will be present to encourage interested parties to tell their stories and practice the art of storytelling. Listeners are welcome. Free. Information: www.woodstockpubliclibrary.org.

• 9:30 to 11 a.m. - **Bookies Book Discussion Group**, Crystal Lake Public Library, 126 W. Paddock St., Crystal Lake. "The Radium Girls: The Dark Story of America's Shining Women" by Kate Moore. Free. Information: 815-459-1687 or www.clpl.org.

• 10 to 11 a.m. - **Bluestem Readers**, Harvard Diggins Library, 900 E. McKinley St., Harvard. For home-school students in grades three to five. Registration required. Free. Information: Karen, 815-943-4671.

• 10 a.m. to 1 p.m. - **Restoration Workday**, Wolf Oak Woods, 9030 Route 120, Woodstock. Free. Information: 815-337-9502 or gmaki@conservemc.org.

• 10 a.m. - **S'More Fun**, The Nature Center, 330 N. Main St., Crystal Lake. This hot class will be sprinkled with basic fire safety skills, but the main fun will be roasting marshmallows and telling jokes around a small campfire. Bring your own supplies if your child has food allergies. For ages 2 to 4. Cost: \$7 residents, \$9 nonresidents; register for code 222312-01.

Information: www.crystallakeparks.org.

• 10 a.m. - **Heritage Quilters' Quilt Cutting Extravaganza**, McHenry County Historical Museum, 6422 Main St., Union. Bring your scissors, pins, ruler, pencil and off-white thread to help create a one-of-a-kind quilt. Experienced quilters and beginners are welcome. Sandpaper will be provided to help trace your pieces. Bring a dish to pass for the Heritage Quilters renowned potluck. Blocks are due back to the museum the week of Feb. 14. Snow date is Jan. 23. Call by Jan. 14 to register. Information: 815-923-2267 or www.mchenry-countyhistory.org.

• 10 to 10:30 a.m. - **Storytime at Panera**, Panera Bread, 1711 N. Richmond Road, McHenry. Hosted by the McHenry Public Library. Ages 3-6, with adult. Free. Information: 815-385-0936 or www.mchenrylibrary.org.

• 11:30 a.m. to noon - **Story Thyme @ Fresh Thyme Market**, Fresh Thyme Market, 5340 Route 14, Crystal Lake. For babies from birth to age 5 with caregiver. Hosted by the Crystal Lake Public Library. Registration required. Free. Information: 815-459-1687 or www.clpl.org.

• 1 p.m. - **Harvard Village Quilters meeting**, Trinity Evangelical Lutheran Church, 504 E. Diggins St., Harvard. "Help! Rescue My Sewing Room" will be presented by Phyllis Fay. Information: 815-943-7433.

• 1 to 2 p.m. - **Half-day Hangout**, Harvard Diggins Library, 900 E. McKinley St., Harvard. Registration required. Grades 8-12 only. Free. Information: 815-943-4671.

• 1 to 2 p.m. - **Mini Masterpieces: Make a Snow Globe**, McHenry Public Library, 809 Front St., McHenry. Ages 3-6 with adult. Free. Information: 815-385-0036 or www.mchenrylibrary.org.

• 1:30 to 5 p.m. - **Kid's Craftsmoon**, Harvard Diggins Library, 900 E. McKinley St., Harvard.

Ages 3 and older. All supplies provided. Registration required. Free. Information: 815-943-4671.

• 2 and 6 p.m. - **Proposed Pioneer Center expansion public meetings**, Pioneer Center for Human Services, 4031 Dayton St., McHenry. State Sen. Craig Wilcox (R-McHenry), city of McHenry staff and Pioneer Center staff invite the public to attend one of two open meetings to learn more about Pioneer Center's plan to expand their services to the homeless in McHenry. Information: 217-558-4881.

• 5 to 7 p.m. - **Poetry Night at Raue Center Cafe**, Raue Center for the Arts, 26 N. Williams St., Crystal Lake. Free admission. Information: 815-356-9212 or www.rauecenter.org/upcoming-event/poetry-night-2/.

• 5:30 to 6:30 p.m. - **Alzheimer's Care-giver Support Group**, White Oaks Memory Care Community, 4605 W. Crystal Lake Road, McHenry. Free. Information: 815-344-2970 or mc-resident.engagement@whiteoaks-mchenry.com.

• 5:30 to 7 p.m. - **Preschool Preview**, Cary Park District Preschool, 1180 Silver Lake Road, Cary. Meet the teachers, tour the classrooms, and receive program and registration information. Free. Information: 847-639-7448, nherbster@carypark.com or www.carypark.com.

• 6:30 p.m. - **Storytime at Barlina House**, Barlina House Preschool, 705 Barlina Road, Crystal Lake. For ages 3-6. Wear your jammies and bring along a special stuffed animal to our Bedtime Story Nights, where we'll share a few stories and play some games. Cost: \$7; register for code 211313-02. Information: www.crystallakeparks.org.

• 7 to 8:30 p.m. - **Discovering your British/Irish Roots Online**, McHenry Public Library, 809 Front St., McHenry. Free. Information: 815-385-0036 or www.mchenrylibrary.org.

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## Auxiliary brunch

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The cost is \$10

# COMMUNITY CALENDAR

## Jan. 18

• 9 a.m. to 5 p.m. - **Dinosaur Day!**, Crystal Lake Public Library, 126 W. Paddock St., Crystal Lake. Children up to eighth grade can celebrating ext-ROAR-dinary reptiles with book displays, crafts and activity sheets. Drop-in. Free. Information: 815-459-1687 or [www.clpl.org](http://www.clpl.org).

• 9:30 to 11 a.m. - **Drop-in Preschool Crafts**, Crystal Lake Public Library, 126 W. Paddock St., Crystal Lake. Ages 2-6, with caregiver. Free. Information: 815-459-1687 or [www.clpl.org](http://www.clpl.org).

• 9:30 to 10 a.m. - **Wiggles & Giggles**, McHenry Public Library, 809 Front St., McHenry. Enjoy fun and active stories, rhymes, and songs. For ages 6 months to 23 months with adult. Free. Information: 815-385-0036 or [www.mchenrylibrary.org](http://www.mchenrylibrary.org).

• 10:30 to 11 a.m. - **Parachute Play for Toddlers**, McHenry Public Library, 809 Front St., McHenry. For toddlers age 2 to 3 1/2 with adult. Free. Information: 815-385-0036 or [www.mchenrylibrary.org](http://www.mchenrylibrary.org).

• 11 a.m. to noon and 1 to 2 p.m. - **Escape Room**, Crystal Lake Public Library, 126 W.

Paddock St., Crystal Lake. Schedule: 11 a.m. to noon for grades 6-8; 1 to 2 p.m. for grades 9-12. Registration required. Free. Information: 815-459-1687 or [www.clpl.org](http://www.clpl.org).

• 2 to 5 p.m. - **Expressive Arts Open Studio**, NAMI McHenry County, 620 Dakota St., Crystal Lake. This new, free program provides participants with a safe space to freely express themselves through the visual arts and creative writing. Free. Information: 815-308-0851 or [pseyler@namimchenrycounty.org](mailto:pseyler@namimchenrycounty.org).

• 2 to 2:45 p.m. - **Diggin' Dinos**, Crystal Lake Public Library, 126 W. Paddock St., Crystal Lake. Grades K-2. Share your love for prehistoric giants as we dig, measure, build and play. CLPL cardholders only. Registration required. Free. Information: 815-459-1687 or [www.clpl.org](http://www.clpl.org).

• 3:30 to 4:30 p.m. - **Reader's Dozen Tween Book Group**, Dunkin Donuts, 617 Front St., McHenry. Hosted by the McHenry Public Library. Enjoy donuts while discussing books. Bring in your favorite book you read in 2018 to share with the group. For grades 6-8. Free. Information: 815-385-0036 or [www.mchenrylibrary.org](http://www.mchenrylibrary.org).

• 6 to 7 p.m. - **Qi Gong**, Crystal Lake Park District - West Beach, 2330 Lake Ave., Crystal Lake. Ages 14 and older. With origins in Tai Chi, this class is an ancient form of exercise that focuses on the mind with healing techniques and gentle moving standing poses to connect our body and mind energy as one. Cost: \$10 residents,

\$12 nonresidents; register for code 231047-01. Information: [www.crystallakeparks.org](http://www.crystallakeparks.org).

• 6 to 8 p.m. - **Wild Woodstock Walks: Winter Night's Family Fun**, Hennen Conservation Area, 4622 Dean St., Woodstock. Explore Woodstock's natural areas with The Land Conservancy. Featuring bonfires, guided night hikes and a sheltered area with hot cocoa. Free. Information: 815-337-9502 or [gmaki@conserve-mc.org](mailto:gmaki@conserve-mc.org).

• 6 to 9 p.m. - **Royal Bunco Bash**, D'Andrea Banquets, 4419 Route 14, Crystal Lake. Play a simple dice game and support three local non-profits. Featuring bunco, refreshments, raffles and prizes. ave thelf the event is a sell-out, no-show seats will be sold at 7:15 p.m. Cost: \$40 a person. Registration: [www.royalbuncobash.com](http://www.royalbuncobash.com). Information: 815-459-0737, ext. 231, or [hdonr@mra.org](mailto:hdonr@mra.org).

• 7:30 p.m. - **Astronomy Night**, Volo Bog State Natural Area, 28478 W. Brandenburg Road, Ingleside. Business meeting followed by a discussion of a classroom topic. A star party will round out the meeting at 9:45 p.m. Information: [www.lcas-astronomy.org](http://www.lcas-astronomy.org).

• 8:30 p.m. - **Lucy's Comedy**, Raue Center for the Arts, 26 N. Williams St., Crystal Lake. Tickets: \$20 in advance, \$25 at the door. Tickets and information: 815-356-9212 or [www.rauecenter.org](http://www.rauecenter.org).

## • Continued from page 16

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• 8:30 p.m. - **Lucy's Comedy**, Raue Center for the Arts, 26 N. Williams St., Crystal Lake. Now in its ninth season and selling out almost every event, Lucy's Comedy Café is one of Raue Center's longest-running programs and the cornerstone of its comedy programming. The series has featured amazing regional and national comedians including Dwayne Kennedy, Rocky LaPorte, Patti Vasquez, John DaCosse, Mike Preston, Pat Tomasulo, Tim Benker and more. Tickets: \$20 in advance, \$25 at the door. Tickets and information: 815-356-9212 or [www.rauecenter.org](http://www.rauecenter.org).





Student Kaylen a gingerbread creative arts Highland Ave., on art class-  
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## Volunteer at MCCD

McHenry County Conservancy offers many opportunities available during 1 a.m. to 3 p.m. at Valley View Park, Route 14, Woodstock. How to get involved in monitoring, stewardship, public safety, and more. Volunteer age 14 for information, call 815-459-1687, or email [volunteer@mccl.org](mailto:volunteer@mccl.org).

## Join Pioneer Center expansion plan

Pioneer Center services McHenry at one Jan. 16. Meet at 2 and 6 p.m. The event is Craig Wilcox of McHenry

• 10 to 11 a.m. – **Bluestem Readers**, Harvard Diggins Library, 900 E. McKinley St., Harvard. For home-school students in grades 3-5. Registration required. Free. Information: Karen, 815-943-4671.

• 10 a.m. to 1 p.m. – **Restoration Workday**, Wolf Oak Woods, 9030 Route 120, Woodstock. Hosted by The Land Conservancy of McHenry County. Free. Information: 815-337-9502 or [gmaki@conservemc.org](mailto:gmaki@conservemc.org).

• 10 a.m. – **S'More Fun**, The Nature Center, 330 N. Main St., Crystal Lake. This hot class will be sprinkled with basic fire safety skills, but the main fun will be roasting marshmallows and telling jokes around a small campfire. Bring your own supplies if your child has food allergies. For ages 2 to 4. Cost: \$7 residents, \$9 nonresidents; register for code 222312-01. Information: [www.crystallakeparks.org](http://www.crystallakeparks.org).

• 10 a.m. – **Heritage Quilters' Quilt Cutting Extravaganza**, McHenry County Historical Museum, 6422 Main St., Union. Bring your scissors, pins, ruler, pencil and off-white thread to help create a one-of-a-kind quilt. Experienced quilters and beginners are welcome. Sandpaper will be provided to help trace your pieces. Bring a dish to pass for the Heritage Quilters renowned potluck. Blocks are due back to the museum the week of Feb. 14. Snow date is Jan. 23. Call by Jan. 14 to register. Information: 815-923-2267 or [www.mchenrycountyhistory.org](http://www.mchenrycountyhistory.org).

• 10 to 10:30 a.m. – **Storytime at Panera**, Panera Bread, 1711 N. Richmond Road, McHenry. Hosted by the McHenry Public Library. Ages 3-6, with adult. Free. Information: 815-385-0036 or [www.mchenrylibrary.org](http://www.mchenrylibrary.org).

• 11:30 a.m. to noon – **Story Thyme @ Fresh Thyme Market**, Fresh Thyme Market, 5340 Route 14, Crystal Lake. For babies from birth to age 5 with caregiver. Hosted by the Crystal Lake Public Library. Registration required. Free. Information: 815-459-1687 or [www.clpl.org](http://www.clpl.org).

• 1 p.m. – **Harvard Village Quilters meeting**, Trinity Evangelical Lutheran Church, 504 E. Diggins St., Harvard. "Help! Rescue My Sewing Room" will be presented by Phyllis Fay. Information: 815-943-7433.

• 1 to 2 p.m. – **Half-day Hangout**, Harvard Diggins Library, 900 E. McKinley St., Harvard. Registration required. Grades 6-12 only. Free. Information: 815-943-4671.

• 1 to 2 p.m. – **Mini Masterpieces: Make a Snow Globe**, McHenry Public Library, 809 Front St., McHenry. Make a self-contained snow scene using a plastic plate and bean bag filling. Ages 3-6 with adult. Free. Information: 815-385-0036 or [www.mchenrylibrary.org](http://www.mchenrylibrary.org).

• 1:30 to 5 p.m. – **Kid's Crafternoon**, Harvard Diggins Library, 900 E. McKinley St., Harvard. Ages 3 and older, with adult. All supplies provided. Registration required. Free. Information: 815-943-4671.

• 2 and 6 p.m. – **Proposed Pioneer Center expansion public meetings**, Pioneer Center for Human Services, 4031 Dayton St., McHenry. State Sen. Craig Wilcox (R-McHenry), city of McHenry staff and Pioneer Center staff invite the public to attend one of two open meetings

McHenry. Information: 217-330-4001.

• 5 to 7 p.m. – **Poetry Night at Raue Center Cafe**, Raue Center for the Arts, 26 N. Williams St., Crystal Lake. Come out to see big names in poetry and your local favorites read, rhyme, sing, speak and perform their work. Coffee, wine, and beer for sale. Free admission. Information: 815-356-9212 or [www.rauecenter.org](http://www.rauecenter.org).

• 5:30 to 6:30 p.m. – **Alzheimer's Caregiver Support Group**, White Oaks Memory Care Community, 4605 W. Crystal Lake Road, McHenry. Group meets monthly and is designed to give caregivers a chance to interact with other individuals who are caring for family or friends who have an Alzheimer's or dementia diagnosis. Sponsored by White Oaks Memory Care Community and Heartland Hospice Care. Free. Information: 815-344-2970 or [mc-resident.engagement@whiteoaks-mchenry.com](mailto:mc-resident.engagement@whiteoaks-mchenry.com).

• 5:30 to 7 p.m. – **Preschool Preview**, Cary Park District Preschool, 1180 Silver Lake Road, Cary. Visitors can meet the teachers, tour the classrooms, and receive program and registration information. Free. Information: 847-639-7448, [nherbster@carypark.com](mailto:nherbster@carypark.com) or [www.carypark.com](http://www.carypark.com).

• 6:30 p.m. – **Storytime at Barlina House**, Barlina House Preschool, 705 Barlina Road, Crystal Lake. For ages 3-6. Wear your jammies and bring along a special stuffed animal to our Bedtime Story Nights, where we'll share a few stories and play some games. Cost: \$7; register for code 211313-02. Information: [www.crystallakeparks.org](http://www.crystallakeparks.org).

• 7 to 8:30 p.m. – **Discovering your British/Irish Roots Online**, McHenry Public Library, 809 Front St., McHenry. This program will lead you through the resources and search techniques of the three big UK and Irish databases. Learn what's new on these databases, how you can apply them to your research and how privacy and information rights impact your quest for records. Free. Information: 815-385-0036 or [www.mchenrylibrary.org](http://www.mchenrylibrary.org).

## Jan. 17

• 8:30 to 10 a.m. – **Volunteer Management Network**, Volunteer Center McHenry County, 620 Dakota St. (back building, second story), Crystal Lake. Meets the third Thursday of every month. Connect with a network of resourceful volunteer managers. Share your skills, ask questions, give advice, find new tools, and build relationships. Cost: Free to VCMC members; nonmembers may attend one session free. Information: 815-344-4483, [kelsey@volunteercentermchenrycounty.org](mailto:kelsey@volunteercentermchenrycounty.org) or [www.volunteercentermchenrycounty.org](http://www.volunteercentermchenrycounty.org).

• 10 a.m. – **"Stumbling on History,"** Woodstock Opera House, 121 W. Van Buren St., Woodstock. A Woodstock Fine Arts Association Creative Living Series event. Award-winning author Fern Schumer Chapman will explain how German artist-activist Gunter Demnig began his Stumbling Stones project in 1992 creating small bronze plaques, each bearing the name of a Holocaust victim, and embedding them in sidewalks near their former homes.

8:30 to 4:30 p.m. – **Reading Group**, Harvard Diggins Library, 900 E. McKinley St., Harvard. For grades 6-12. Registration required. Call to sign up. Free. Information: 815-943-4671.

• 5 to 7 p.m. – **Raue Center Cafe events**, Raue Center for the Arts, 26 N. Williams St., Crystal Lake. Featuring a variety of performances by local talent. All events take place 5 to 7 p.m. Schedule: Jan. 17, Andrew Korzenik, magic and comedy act; Jan. 23, Rick Cornwall, pianist; Jan. 24, Bourbon Country, traditional and country rock. Free admission. Information: 815-356-9212 or [www.rauecenter.org](http://www.rauecenter.org).

• 6 to 7 p.m. – **Spanish Conversation Group**, Woodstock Public Library, 414 W. Judd St., Woodstock. Come practice conversational Spanish with friendly people. All levels of fluency are welcome. Information: Call or text Jose at 815-261-8025.

• 6 to 7 p.m. – **Monster Boogie Storytime**, McHenry Public Library, 809 Front St., McHenry. Make your own monster masks and then read the book and dance to the song, "Monster Boogie," by author and recording artist Laurie Berkner. Ages 2-6, with adult. Free. Information: 815-385-0036 or [www.mchenrylibrary.org](http://www.mchenrylibrary.org).

• 6:30 to 7 p.m. – **Spanish Language Family Storytime**, Crystal Lake Public Library, 126 W. Paddock St., Crystal Lake. All ages with caregiver. Drop-in. Open to beginners and Spanish speakers. Free. Information: 815-459-1687 or [www.clpl.org](http://www.clpl.org).

• 7 to 8 p.m. – **Lead Out Loud**, Crystal Lake South High School, 1200 S. McHenry Ave., Crystal Lake. Grades 9-12. Join the Crystal Lake Public Library's no-stress group to talk about leadership and how to be better leaders in the community. Free. Information: 815-459-1687 or [www.clpl.org](http://www.clpl.org).

• 7 to 8:30 p.m. – **Film Discussion Group**, Cary Public Library, 1606 Three Oaks Road, Cary. We will be discussing the 2016 film "Captain Fantastic," starring Viggo Mortensen. Watch the title on your own and then join the lively discussion. Registration required. Free. Information: 847-639-4210 or [www.caryarealibrary.info](http://www.caryarealibrary.info).

• 7:30 p.m. – **Original Open Mic Night**, Stage Left Café, 125 W. Van Buren St., Woodstock. A Place to Shine Music and Off Square music have teamed up to produce an evening of original work by local and regional songwriters, poets and storytellers on the third Thursday of each month. Artists perform in 10-minute slots. Cost: \$5 donation. To sign up for a time slot contact: 847-507-1352 or [aplacetoshinemusic@gmail.com](mailto:aplacetoshinemusic@gmail.com). Information: 815-338-5300 or [www.woodstockoperahouse.com](http://www.woodstockoperahouse.com).

• 8 p.m. – **Dueling Pianos**, Raue Center for the Arts, 26 N. Williams St., Crystal Lake. Felix and Fingers Dueling Pianos is a high energy, all request sing-along show for all ages. This interactive act brings together music and comedy for a night you'll be laughing about for weeks. Tickets: \$10 in advance, \$15 at the door. Information: 815-356-5212 or [www.rauecenter.org](http://www.rauecenter.org).

# COMMUNITY CALENDAR

## Jan. 22

- 8 to 9 a.m. – **Mindfulness for Mental Health**, NAMI McHenry County, 620 Dakota St., Crystal Lake. Free. Information: 815-308-0851 or pseyler@namimchenrycounty.org.
- 9 to 10 a.m. – **Chair Yoga**, NAMI McHenry County, 620 Dakota St., Crystal Lake. No experience necessary. Free. Information: 815-308-0851 or pseyler@namimchenrycounty.org.
- 9 a.m. to 12:30 p.m. – **Cribbage on Tuesday Mornings**, Barnes & Noble Bookstore, 5380 Route 14, Crystal Lake. Hosted by the Crystal Lake Cribbage Club. Cost: \$5. Information: 815-568-0494 or urbandonaldg@gmail.com.
- 9:30 to 11 a.m. – **Beginning Excel 2013**, Crystal Lake Public Library, 126 W. Paddock St., Crystal Lake. Keyboard and mouse skills required. Registration required. Free. Information: 815-459-1687 or www.clpl.org.
- 10 to 11 a.m. – **Preschool Story time**, Harvard Diggins Library, 900 E. McKinley St., Harvard. Children ages 3-5 and their caregivers can enjoy stories, songs and a craft. Free. Registration required. Call 815-943-4671 to sign up.
- 10:30 to 11 a.m. – **Drop-in Family Story Time**, Crystal Lake Public Library, 126 W.

Paddock St., Crystal Lake. From birth to age 5 with caregiver. Information: 815-459-1687 or www.clpl.org.

• 1 to 2:30 p.m. – **Lunch & Learn**, Harvard Diggins Library, 900 E. McKinley St., Harvard. The documentary, "Faces Places," is the story of director Agnes Varda and photographer/muralist J.R. as they journey through rural France and form an unlikely friendship. Free. Information: 815-943-4671.

• 2 p.m. – **Recovery International**, Community Resource Center, 620 Dakota St., Crystal Lake. Weekly meetings of support and training in the Recovery International Method of cognitive behavioral self help. Free. Information: 847-961-6295.

• 5:30 to 7 p.m. – **Game On!**, Harvard Diggins Library, 900 E. McKinley St., Harvard. Teens in grades 6-12 can visit the library every Tuesday night for gaming on the Nintendo Switch. Free. Register for a time slot by calling 815-943-4671.

• 6 to 7:30 p.m. – **SAT Critical Reading and Grammar Prep**, McHenry Public Library, 809 Front St., McHenry. Learn some tips and tricks to taking the SAT. Free. Information: 815-385-0036 or www.mchenrylibrary.org.

• 6:30 p.m. – **Winter Book Discussions**, St. Ann's Episcopal Church, 503 W. Jackson St., Woodstock. Evening discussions of Cynthia Bourgeault's book, "The Wisdom Jesus." Registration required. Free. Information: 708-288-5199 or davidorth@orthsculpture.com.

• 6:30 to 8:30 p.m. – **Cabin Fever Game Night**, Woodstock Public Library, 414 W. Judd

St., Woodstock. Learn a new game or show off your mastery of an old favorite at game night. Featuring pizza and games for all ages. Bring a game, too. Information: 815-338-0542 or www.woodstockpubliclibrary.org.

• 6:45 to 8:30 p.m. – **Celebrate Recovery**, Willow Creek Crystal Lake, 100 S. Main St., Crystal Lake. Free. Information: 224-512-1287 or dcollings@willowcreek.org.

• 6:45 to 8:30 p.m. – **DivorceCare**, Willow Creek Crystal Lake, 100 S. Main St., Crystal Lake. Registration required. Cost: \$15. Information: 224-512-1287 or dcollings@willowcreek.org.

• 7 to 8 p.m. – **Downloading Help Drop-in Sessions**, Woodstock Public Library, 414 W. Judd St., Woodstock. Information: 815-338-0542 or www.woodstockpubliclibrary.org.

• 7 to 8:30 p.m. – **Write Here, Write Now: Creating Characters**, Crystal Lake Public Library, 126 W. Paddock St., Crystal Lake. Hands-on fiction writing workshop. Free. Information: 815-459-1687 or www.clpl.org.

• 7 to 8:30 p.m. – **Blended Family Community**, Willow Creek Crystal Lake, 100 S. Main St., Crystal Lake. Registration required. Free. Information: 224-512-1287 or dcollings@willowcreek.org.

• 7 to 8:30 p.m. – **Teen Gaming Drop-in**, Cary Public Library, 1606 Three Oaks Road, Cary. Grades 6-12. Play "Super Smash Bros." for the Wii U and other Wii U or Xbox One games on the big screen. Snacks provided. Free. Information: 847-639-4210 or www.caryarealibrary.org.

# COMMUNITY CALENDAR

## Jan. 24

- 10 to 11 a.m. – **Downloading Help Drop-in Sessions**, Woodstock Public Library, 414 W. Judd St., Woodstock. Information: 815-338-0542 or www.woodstockpubliclibrary.org.
- 10:30 to 11 a.m. – **Family Storytime**, Crystal Lake Public Library, 126 W. Paddock St., Crystal Lake. For children from birth to age 5 with caregiver. Information: 815-459-1687 or www.clpl.org.
- 12:30 to 2:30 p.m. – **Winter Tree Walk**, Volo Bog State Natural Area, 28478 W. Brandenburg Road, Ingleside. Adults and youth ages 10 and older are invited to the walk and take time to appreciate other winter discoveries such as insect galls, animal tracks and nests. Registra-

tion required. Free. Information: 815-344-1294 or dnir.volobog@illinois.gov.

• 4:15 to 5:15 p.m. – **Reading Without Walls Book Discussion Group**, Crystal Lake Public Library, 126 W. Paddock St., Crystal Lake. For grades 4-6. Participants will choose a book about someone who doesn't live like we do and then meet each week to discuss the book and share snacks. Registration required. Free. Information: 815-459-1687 or www.clpl.org.

• 6 to 7 p.m. – **Spanish Conversation Group**, Woodstock Public Library, 414 W. Judd St., Woodstock. All levels of fluency are welcome. Information: Call or text Jose at 815-261-8025.

• 6 to 8:30 p.m. – **Real Life Movies**, Crystal Lake Public Library, 126 W. Paddock St., Crystal Lake. Screening and discussion of "Colette," based on a true story about a woman who is pushed by her husband to write novels under his name. Rated R. Cosponsored by the American Association of University Women (AAUW) Crystal Lake Area Branch. Bring your own dinner or snack. Registration required. Free. Information:

815-459-1687 or www.clpl.org.

• 6 to 8:30 p.m. – **Table Top Game Night for Emerging Adults**, McHenry Public Library, 809 Front St., McHenry. For ages 18-29. Bring your table-top games that can be played in less than 2 hours. Free. Information: 815-385-0036 or www.mchenrylibrary.org.

• 6:30 to 7 p.m. – **Drop-in Spanish Storytime**, Crystal Lake Public Library, 126 W. Paddock St., Crystal Lake. Open to beginners and Spanish speakers. All ages with caregiver. Drop-in. Information: 815-459-1687 or www.clpl.org.

• 6:30 p.m. – **Crystal Lake Lions Club meeting**, The Cottage, 6 E. Crystal Lake Ave., Crystal Lake. Information: www.crystallakelions.org.

• 7 to 8 p.m. – **Anime & Manga Club**, McHenry Public Library, 809 Front St., McHenry. Grade 6 and up. Free. Information: 815-385-0036 or www.mchenrylibrary.org.

*Have an event to share? Submit your information online at [PlanItNorthwest.com](http://PlanItNorthwest.com). Photos may be emailed to [neighbors@nwherald.com](mailto:neighbors@nwherald.com).*

## gnup underway for riefShare program

Registration is underway for the GriefShare program at Grace Fellowship Church in Woodstock. GriefShare will meet from 6 to 8 p.m. Mondays, Feb. 4 through April 29, in the Christian Education Room of the church, 200 Morris Court. To register, call 815-337-6510 or email [gracefel@cglobal.net](mailto:gracefel@cglobal.net). Participants may join at any time. There is a \$15 fee for a workbook.

## McHenry



## CAMPUS REPORT

NASHVILLE – The following have been named to the 201 dean's list at Belmont University: Algonquin resident **Tayma Cary**; resident **Zachary Bun**; residents **Geno Ceasario**, **Nicole Rhodes**; Oakwood resident **Michael Schultz**; McHenry resident **Talashak**; Spring Grove resident **Tribuzio**; and Huntley resident **Werner**.

CONWAY, S.C. – Marengo resident **Tautges** was named to the president's list at Coastal Carolina University.

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# COMMUNITY CALENDAR

## Jan. 25

- 9 a.m. to 7 p.m. – **Book Blast Bargain Book Sale**, Algonquin Township Hall, 3702 Route 14, Crystal Lake. Hosted by the Crystal Lake Friends of Gifted Education. Featuring thousands of titles in most genres for readers of all ages. Continues 9 a.m. to 4 p.m., Jan. 26. Free admission. Information: 815-520-0815 or [www.clfoge.org](http://www.clfoge.org).
- 10 to 11 a.m. – **Memory Café**, McHenry Senior Center, 3519 N. Richmond Road, McHenry. Free opportunity for people with memory issues, and their care providers, to meet, share stories, enjoy meaningful activities and spend time together, in a casual environment. RSVP: Lois Fox,

815-382-0464 or [seniorsitter@hotmail.com](mailto:seniorsitter@hotmail.com).

• 11 a.m. to noon – **Preschool story time**, The Green Read, 61 N. Williams St., Crystal Lake. Covered beverages are welcome. Free. Information: 779-220-4945 or [thegreenreadbookstore@gmail.com](http://thegreenreadbookstore@gmail.com).

• 1 to 2 p.m. – **Preschool Playtime: Parlor Games for Kids**, McHenry Public Library, 809 Front St., McHenry. Featuring games like Simon Says, Drop the Clothespin in the Bottle, Freeze Dance and more. For ages 2-5 with adult. Free. Information: 815-385-0036 or [www.mchenrylibrary.org](http://www.mchenrylibrary.org).

• 2 to 5 p.m. – **Expressive Arts Open Studio**, NAMM McHenry County, 620 Dakota St., Crystal Lake. This new, free program provides participants with a safe space to freely express themselves through the visual arts and creative writing. Free. Information: 815-308-0851 or [pseyler@nammchenrycounty.org](mailto:pseyler@nammchenrycounty.org).

• 4 to 4:45 p.m. – **English Conversation Club with Angie/Vamos a Conversar**, Pane-

ra, 1711 N. Richmond Road; McHenry. Hosted by the Woodstock Public Library. Free. Information: 815-338-0542 or [www.woodstockpubliclibrary.org](http://www.woodstockpubliclibrary.org).

• 6 p.m. – **Yoga Nidra**, West Beach, 2330 Lake Ave., Crystal Lake. Ages 14 and older. Bring a yoga mat and water bottle to class. Registration required; use code 231049-03. Cost: \$10 residents, \$12 nonresidents. Information: [www.crystallakeparks.org](http://www.crystallakeparks.org).

6 to 10 p.m. – **Starline Factory 4th Fridays**, Starline Factory, 300 W. Front St., Harvard. "New Beginnings" is the theme for this juried art show featuring paintings, drawings, sculpture, prints, photographs, jewelry, mixed media and more created by area artists. Admission: \$10 adults, free for ages 17 and younger with paying adult. Information: 815-943-4805 or

*Have an event to share? Submit your information online at [PlanItNorthwest.com](http://PlanItNorthwest.com). Photos may be emailed to [neighbors@nwherald.com](mailto:neighbors@nwherald.com).*

**Holmes** graduated from basic military training at Joint Base San Antonio-Lackland in San Antonio, Texas. **Holmes** is the grandson of Rachel and Gregory Mango of Lake in the Hills; grandson of Tiffany M. Holmes of Crystal Lake; and son-in-law of Ron Schuermann of Crystal Lake. **Holmes** is a 2016 graduate of Elgin Community College in Elgin.

**Smith**, a sonar technician (Submarine) Seaman Apprentice **Daniel Smith**, a McHenry resident, is serving aboard the 17th and fastest Virginia-class fast attack submarine in the Navy, USS South Dakota, which is scheduled to be commissioned Feb. 2. As a sonar technician, **Smith** uses technology that picks up sounds emanating from the surrounding waters to identify objects and other watercraft which he reports to the sonar supervisor who verifies and reports the information directly to the officer of the deck.

# COMMUNITY CALENDAR

## Jan. 27

• 10 a.m. to 1 p.m. – **School Open House**, St. John the Baptist School, 2304 W. Church St., Johnsburg. Learn about the preschool program for ages 3 and 4, and kindergarten and middle school programs. Free. Information: 815-385-3959 or [www.stjohnschool.com](http://www.stjohnschool.com).

• 10:30 a.m. to 1:30 p.m. – **28th annual Celebration Brunch**, D'Andrea Banquets, 4419 Route 14, Crystal Lake. Celebrate the people, places and achievements that make The Land Conservancy the vital organization that it is. Enjoy brunch, keynote speakers,

silent auction, raffle items and time to connect with friends. Keynote presentation: "Better for you. Better for them. Better for the Earth," by Mike Biver, Katie Kelley and Kevin Kelley of Terra Vitae Farms. Cost: \$55 TLC members, \$65 nonmembers. Information: 815-337-9502 or [www.conservemc.org](http://www.conservemc.org).

• 1 to 2 p.m. – **LGBTQ+ Rainbow Reads**, McHenry Public Library, 809 Front St., McHenry. Monthly LGBTQ+ casual book club and support group. Free. Information: 815-385-0036 or [www.mchenrylibrary.org](http://www.mchenrylibrary.org).

• 2 to 3 p.m. – **Mad Hatter Tea Party**, Woodstock Public Library, 414 W. Judd St., Woodstock. Go down the rabbit hole with storyteller Megan Wells, who will share the story of "Alice in Wonderland" while guests have "tea" and treats to celebrate Lewis Carroll's birthday. Wear your favorite hat. Information: 815-338-0542 or [www.woodstockpubliclibrary.org](http://www.woodstockpubliclibrary.org).

**Nejman** and **Sam Ren** Cary residents **Jenna Dell** Fredrich, **Jessica Norman** Walther and **Austin Wisn** Crystal Lake residents **Jack Eckland**, **William Holland** Lowndes, **Kelly Mink**, **Rebecca Melissa Van Vianen**; Harvard residents **Leah B Jacob Dehne**; Huntley residents **Anthony Jacob Quirk**; Johnsburg residents **Trev Nicholas Domenella**, **Rac Qing Yang**; Lake in the Hills residents **Campbell**, **Peter Campb** vanec, **Driffin John Don**, **Caitlyn Jezowitz**, **Corinne J** ander Kuphal, **Joseph Ma** Tomkiewicz and **Christin** Lakemoor resident **Daniel** Marengo resident **Nathan**