



**McHenry Public Library District**

809 North Front Street

McHenry, Illinois 60050

Phone: 815.385.0036

[www.mchenrylibrary.org](http://www.mchenrylibrary.org)

**REVISED**

**McHenry Public Library District  
Board of Library Trustees Regular Meeting  
Public Hearing on  
The Annual Budget and Levy Ordinance  
Tuesday, October 24, 2017  
7:00 p.m.  
2nd Floor Board Room**

**Agenda**

- I. CALL TO ORDER** – Kathy Beaderstadt, President
- II. ROLL CALL** – Monica Leccese, Secretary
- III. PUBLIC FORUM** - For purposes of discussing/reviewing the FY2017-2018 Annual Budget and Levy Ordinance, 2017-2018-4 (to be voted on in public meeting directly after the hearing)
- IV. ADJOURNMENT**



**McHenry Public Library District  
Board of Library Trustees Regular Meeting  
(Following the Public Hearing)**

**Tuesday, October 24, 2017  
7:00 p.m.  
2<sup>nd</sup> Floor Board Room**

**Agenda**

- I. CALL TO ORDER** – Kathy Baderstadt, President
- II. ROLL CALL** – Monica Leccese, Secretary
- III. PLEDGE OF ALLEGIANCE**
- IV. CORRECTIONS OR ADDITIONS TO THE AGENDA**
- V. PUBLIC COMMENT AND RECOGNITION OF VISITORS**
- VI. CONSENT AGENDA FOR THIS MEETING (Action)**  
**SECRETARY'S REPORT** – Monica Leccese, Secretary  
Minutes of the Regular Board Meeting, September 19, 2017  
  
**TREASURER'S REPORT** – Delphine Grala, Treasurer  
Monthly Financial Statements and Interim Check Report through  
September 30, 2017 and Bill Reports for September/October 2017  
Additional Bills (Distributed night of meeting)  
Petty Cash and Credit Card Reports
- VII. COMMUNICATIONS**
  - Bill Brady, Senate Republic Leader, et al. to McHenry Public Library—donation in memory of Frances Mysker
  - B. Edminster to Senator Pam Althoff—notice of donation and request for suggestions
  - B. Edminster to Kim Johnson—notice of purchase of books in memory of her father-in-law

## **VIII. LIBRARIAN'S REPORT**

## **IX. EXECUTIVE SESSION**

To discuss the appointment, employment, compensation, discipline, performance or dismissal of specific employees of the public body in compliance with the Open Meetings Act 5 ILCS 120/2 section 2(c)(1) and review and release of the July 18, 2017 Executive Session Minutes.

## **X. OLD BUSINESS**

1. Sanitary sewer issue – review, discussion and instructions to proceed
2. Discussion concerning digitization of *The Plaindealer*

## **XI. NEW BUSINESS**

1. Approval and release of the July 18, 2017 Executive Session Minutes (**Action**)
2. Approval of FY 2017-2018 Annual Budget and Levy Ordinance FY 2017-2018-4 (**Action**)
3. Approval of FY 2016-2017 Receipts and Disbursements (**Action**)
4. Policies – Attendance, Tuition Reimbursement, Drug-free Workplace, Meeting Room, and Visual Media to Minors (Discussion, poss. **Action**)
5. Health Insurance (Discussion, poss. **Action**)
6. Approval to transfer funds from money market account – Huntington Bank to same type of account at First Midwest Bank (**Action**)

## **XII. ANY AND ALL OTHER BUSINESS THAT MAY PROPERLY COME BEFORE THE BOARD**

## **XIII. ADJOURNMENT**

**\*Note that revised upcoming board meeting dates are as follows:  
November 21; December 19, 2017; January 23, 2018.**

Any person with a physical disability may contact the MPLD (815-385-0036) within 4 hours of any meeting date to request special access to any board meeting. The MPLD will make all board meetings accessible to people with physical disabilities under the current ADA requirements.



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STATE OF ILLINOIS           )  
COUNTY OF McHENRY       )  
CITY OF McHENRY           )

**ORDINANCE NO. 2017/2018-4  
AN ORDINANCE PROVIDING FOR THE LEVY  
AND ASSESSMENT OF TAXES  
FOR THE FISCAL YEAR BEGINNING JULY 1, 2017  
AND ENDING JUNE 30, 2018  
FOR THE McHENRY PUBLIC LIBRARY DISTRICT  
McHENRY, McHENRY COUNTY, ILLINOIS**

BE IT ORDAINED by the President and Board of Library Trustees of the McHENRY PUBLIC LIBRARY DISTRICT, McHENRY, McHENRY COUNTY ILLINOIS, as follows:

**Section One:** That the total amount of appropriations for all General, Special Reserve and Corporate purposes legally made to be collected from the tax levy of the current fiscal year is Three Million and One Hundred and Eighty Thousand and Six Hundred and Fifty-Three Dollars and Twenty-Nine cents. (\$3,180,653.29).

**Section Two.** That the sum of Four Million, Seven Hundred and Ten Thousand, Three Hundred, Thirty Seven Dollars and Twenty-Seven Cents (\$4,710,337.27) being the total of appropriations heretofore legally made and which has taken into consideration all monies to be raised from other than tax sources, in addition to those monies which are to be collected from the tax levy of the current fiscal year of the McHenry Public Library District for all General, Special Reserve and Corporate purposes of said Public Library District, as appropriated for the current fiscal year by the Combined Budget and Appropriation Ordinance passed by the President and Board of Library Trustees of said District at the legally held meeting of August 15, 2017, which Ordinance No. 2017/2018-3, incorporated herein by reference, be and the various objects and purposes for which said appropriations were made are set forth under the column "Amount Appropriated" and the specific amount hereby levied for each object and purpose is set forth under the column entitled "Amount Levied" is hereby levied upon all of the taxable property in the McHENRY PUBLIC LIBRARY DISTRICT subjected to taxation for the current fiscal year of said Public Library District, commencing July 1, 2017, and ending June 30, 2018, as follows:

## **GENERAL FUND EXPENSES**

### **MATERIALS and SUPPLIES**

	<b>Appropriation</b>	<b>Levy</b>
Adult Books	\$ 94,000.00	\$ 60,000.00
Youth Books	\$ 64,000.00	\$ 35,000.00
Professional Resources	\$ 6,000.00	\$ 1,000.00
Administrative Resources	\$ 7,000.00	\$ 1,000.00
Magazines/Newspapers	\$ 20,000.00	\$ 10,000.00
Adult AV Materials	\$ 61,000.00	\$ 35,000.00
Youth AV Materials	\$ 19,000.00	\$ 35,000.00
Video Games	\$ 20,000.00	\$ 5,000.00
eBook & eMagazine Services	\$ 60,000.00	\$ 14,500.00
Electronic Resources	\$ 90,000.00	\$ 30,000.00
Bank Service Charges	\$ 500.00	\$ 500.00
Library Supplies	\$ 15,000.00	\$ 10,000.00
Tech. Services Supplies	\$ 58,000.00	\$ 25,000.00
Bindery	\$ 150.00	\$ 1,000.00
Adult Programs/Supplies	\$ 22,000.00	\$ 15,750.00
Circulation Supplies	\$ 26,000.00	\$ 6,000.00
Summer Reading Club	\$ 7,000.00	\$ 2,000.00
YPS Programs/Supplies	\$ 21,500.00	\$ 15,000.00

### **CONTRACTED SERVICES**

	<b>APPROPRIATION</b>	<b>LEVY</b>
Collection Agency Services	\$ 1,500.00	\$ 0.00
Computer/OFC & Equip/repairs	\$ 60,000.00	\$ 20,000.00
Misc. Contracted Services	\$ 5,000.00	\$ 1,000.00
Finance/Late Fee Charges	\$ 500.00	\$ 500.00

### **CATALOG and NETWORK EXPENSES**

	<b>APPROPRIATION</b>	<b>LEVY</b>
CCS & SIRSI Expenses	\$ 80,000.00	\$ 75,000.00
Network Expenses	\$ 30,000.00	\$ 35,000.00
OCLC Services	\$ 12,000.00	\$ 10,000.00

### **PROFESSIONAL SERVICES**

	<b>APPROPRIATION</b>	<b>LEVY</b>
Accounting, Payroll & Audit	\$ 34,000.00	\$ 25,000.00
Legal Services	\$ 2,000.00	\$ 5,000.00
Automation/Misc. Consultants	\$ 14,000.00	\$ 15,000.00
In Service Honorariums	\$ 1,000.00	\$ 0.00

### **PRINTING, PUBLICATION & POSTAGE**

	<b>APPROPRIATION</b>	<b>LEVY</b>
Printing Services	\$ 40,000.00	\$ 35,000.00
Public Notices & Ads	\$ 4,000.00	\$ 5,000.00
Postage	\$ 20,000.00	\$ 15,000.00
Public Relations/Promotions	\$ 10,000.00	\$ 10,000.00

### **UTILITIES**

	<b>APPROPRIATION</b>	<b>LEVY</b>
Electricity	\$ 30,000.00	\$ 55,000.00
Gas	\$ 4,000.00	\$ 2,500.00
Telephone & Internet Services	\$ 14,500.00	\$ 9,500.00
Water & Sewer	\$ 7,000.00	\$ 4,000.00

**MISCELLANEOUS OPERATING EXPENSES**

	<b>APPROPRIATION</b>	<b>LEVY</b>
Building & Auto Insurance	\$ 40,000.00	\$ 30,000.00
Bonding & Officers Liability	\$ 7,000.00	\$ 12,000.00
Building & Equip. Outsource	\$ 55,000.00	\$ 75,000.00
Hospitality	\$ 13,000.00	\$ 7,000.00
Interlibrary Loan Fees/Losses	\$ 1,500.00	\$ 0.00
Miscellaneous	\$ 4,000.00	\$ 5,000.00

**PERSONNEL EXPENSES**

	<b>APPROPRIATION</b>	<b>LEVY</b>
Salaries	\$1,870,000.00	\$1,819,402.28
FICA	\$ 150,000.00	\$ 145,000.00
IMRF	\$ 215,000.00	\$ 180,000.00
Health/Life Insurance	\$ 395,000.00	\$ 257,500.00
Tuition Reimbursement	\$ 12,000.00	\$ 0.00
Memberships & Dues	\$ 8,500.00	\$ 0.00
Travel	\$ 9,500.00	\$ 2,000.00
Meetings & Training	\$ 5,500.00	0.00

**CAPITAL EXPENSES**

	<b>APPROPRIATION</b>	<b>LEVY</b>
Library Furnishings	\$ 35,000.00	\$ 5,000.00
Library Equipment	\$ 70,000.00	\$ 2,500.00
Small Equip. under \$250	\$ 10,000.00	\$ 1,000.00
Additional Capital Projects	\$ 400,000.00	\$ 0.00

<b>Transfer to Reserve Fund</b>	\$ 500,000.00	\$ 0.00
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**TOTAL GENERAL FUND EXPENSES**

	<b>APPROPRIATION</b>	<b>LEVY</b>
	\$4,261,650.00	\$3,180,653.29

**GRANT and GIFT FUND**

<b>ESTIMATED EXPENSES</b>	<b>APPROPRIATION</b>	<b>LEVY</b>
Operating Fund Gifts	\$ 500,000.00	\$ 0.00
2016 Per Capita Grant Expenditures	\$ 52,528.75	\$ 0.00
General Fund Gifts Expenses	\$ 0.00	\$ 0.00
Misc. Grants	\$ 25,000.00	\$ 0.00
<b>TOT. GRANT/GIFT EXPENSES</b>	<b>\$ 577,528.75</b>	<b>\$ 0.00</b>

**SPECIAL RESERVE FUND**

<b>ESTIMATED EXPENSES</b>	<b>APPROPRIATION</b>	<b>LEVY</b>
Improvements not related to Expansion/renovation	\$ 200,000.00	\$ 0.00
Expenditures Pursuant To Statutory Guidelines of the LIBRARY DISTRICT ACT, 75 ILCS 16/40-50	\$ 100,000.00	\$ 0.00
<b>TOTAL RESERVE FUND EXPENSES</b>	<b>\$ 300,000.00</b>	<b>\$ 0.00</b>

	<b>APPROPRIATION</b>	<b>LEVY</b>
<b>TOT. GENERAL FUND EXPENSES</b>	<b>\$4,261,650.00</b>	<b>\$3,180,653.29</b>
<b>TOT. GIFT FUND EXPENSES</b>	<b>\$ 577,528.75</b>	<b>\$ 0.00</b>
<b>TOT. RESERVE FUND EXPENSES</b>	<b>\$ 300,000.00</b>	<b>\$ 0.00</b>
<b>GRAND TOTAL EXPENSES</b>	<b>\$5,139,178.75</b>	<b>\$3,180,653.29</b>

**Section Three:** That the total amount of Three Million, One Hundred and Eighty Thousand and Six Hundred and Fifty-Three Dollars and Twenty-Nine Cents (\$3,180,653.29) ascertained as aforesaid, be, and the same is hereby levied and assessed on all property subject to taxation within the McHENRY PUBLIC LIBRARY DISTRICT, McHENRY, McHenry County, Illinois, according to the value of said property as the same is assessed and equalized for State and County purposes for the current year. Revenues acquired from sources other than property taxes include, but are not limited to, fines and fees, interest, grants, gifts and donations, developer donations and impact fees, service fees, fees for non-resident cards, charges for lost library materials, replacement taxes, fees for special programs and services, and public use of photocopy machine.

**Section Four:** This tax Levy Ordinance is adopted pursuant to the procedures set forth in the Illinois Municipal Code, as amended, provided, however, any tax rate limitation or any other substantive limitations as to tax levies in the Illinois Municipal Code in conflict with this ordinance shall not be applicable to this ordinance pursuant to Section 6, Article VII of the Constitution of the State of Illinois.

**Section Five:** That there is hereby certified to the County Clerk of McHenry County, Illinois, the several sums aforesaid, constituting the said total amount of Three Million, One Hundred and Eighty Thousand and Six Hundred and Fifty-Three Dollars and Twenty-Nine Cents (\$3,180,653.29) which said total amount the said McHenry Public Library District requires to be raised by taxation for the current fiscal year of said District is hereby ordered and directed to file with the County Clerk of McHenry County, Illinois, on or before the time required by law, a certified copy of this Tax Levy Ordinance.

**Section Six:** All unexpended balances of proceeds received annually from Public Library District taxes not in excess of statutory limits may be transferred to the Special Reserve Fund, heretofore established according to 75 ILCS 16/40-50, pursuant to plans developed and adopted by this Library Board and said unexpended balances shall be accumulated in this fund for the purposes of erecting a new Public Library building, purchasing a site for same, or building an addition thereto, or furnishing necessary equipment therefore, or acquiring electronic data storage and retrieval facilities.

REVISED and PASSED by the McHENRY PUBLIC LIBRARY DISTRICT Board of Trustees and approved by me this 24th day of October, 2017.

\_\_\_\_\_  
Kathy Beaderstadt, President  
McHENRY PUBLIC LIBRARY DISTRICT  
BOARD OF LIBRARY TRUSTEES  
McHenry, McHenry County, Illinois

AYES:

NAYES:

ABSENT:

ABSTAINING:

ATTEST:

\_\_\_\_\_  
Monica Leccese, Secretary  
McHENRY PUBLIC LIBRARY DISTRICT  
BOARD OF LIBRARY TRUSTEES





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**STATE OF ILLINOIS )**

**COUNTY of McHENRY )**

**CERTIFICATE OF COMPLIANCE  
WITH THE TRUTH IN TAXATION ACT**

I, Monica Leccese, the duly qualified and acting Secretary of the McHENRY PUBLIC LIBRARY DISTRICT, McHenry, McHenry County, Illinois, do hereby certify that the attached Levy Ordinance adopted in full compliance with the provisions of The Truth in Taxation Act. (35 ILCS 215/1 et seq.)

IN WITNESS WHEREOF, I have placed my official signature this 24th day of October, 2017.

\_\_\_\_\_  
Monica Leccese, Secretary  
McHENRY PUBLIC LIBRARY DISTRICT  
BOARD OF LIBRARY TRUSTEES

Subscribed and sworn before me this 24th day of October, 2017.

\_\_\_\_\_  
Notary Public Reuben W. Edminster



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### CERTIFICATE

I, Monica Leccese, DO HEREBY CERTIFY that the above attached "ORDINANCE PROVIDING FOR THE LEVY AND ASSESSMENT OF TAXES FOR THE FISCAL YEAR BEGINNING JULY 1, 2017 AND EXPIRING JUNE 30, 2018" is a true and correct copy of said Ordinance which was presented and passed, and recorded by said Library Board at their Regular Board Meeting on October 24, 2017.

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Monica Leccese, Secretary  
McHENRY PUBLIC LIBRARY DISTRICT  
BOARD OF LIBRARY TRUSTEES

Subscribed and sworn before me this 24th day of October, 2017.

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Reuben W. Edminster  
Notary Public

**MINUTES**  
**MCHENRY PUBLIC LIBRARY DISTRICT**  
**BOARD OF LIBRARY TRUSTEES**  
**REGULAR MEETING**

**Date:** September 19, 2017

**Time:** 7:00 P.M.

**Location:** Library Board Meeting Room (Regular Meeting)

**I. Call to Order:**

Because of President Baderstadt's late arrival, Vice President Schubert called the meeting to order at 7:06 p.m.

**II. Roll Call:**

Roll was called and a quorum was established.

**Members Present:** Kathy Baderstadt (Arrived at 7:16), Margaret Carey (Arrived at 7:16), Delphine Grala, Monica Leccese, Bradley Schubert, and Jill Stone

**Members Absent:** Charles Reilly

**Also Present:** James Scholtz, Executive Director; Bill Edminster, Assistant Director; Debbie Gunness, Business Manager

**III. Pledge of Allegiance**

**IV. Corrections or Additions to the Agenda**

Board Minutes – Public Hearing – Add under Members Absent: Bradley Schubert

**V. Public Comment and Recognition of Visitors**

None

**VI. Consent Agenda for this meeting**

**Secretary's Report – Monica Leccese, Secretary**

Minutes of the Regular Board Meeting, August 15, 2017

**Treasurer's Report – Delphine Grala, Treasurer**

Monthly Financial Statements and Interim Check Report through August 31, 2017

Bill Reports for August/September 2017

Additional Bills (Distributed night of meeting)

Petty Cash and Credit Card Reports

The Board reviewed the regular board minutes, financial statements and bills.  
Grala moved and Leccese seconded a motion to approve the minutes of the regular meeting for August 15, 2017, the monthly financial statements for the fiscal year through August 31, 2017, the Bill Reports for August/September 2017, and payment of the bills.

Ayes: Beaderstadt, Carey, Grala, Leccese, Schubert, Stone

Nays: None

Abstain: None

Absent: Reilly

Motion Passed

## **VII. Communications**

- Letter to Judy Sedlack for gift of Lori Wilhelm framed prints

## **VIII. Librarian's Report**

- Scholtz reported that the RFID conversion project has experienced some delays and staff has been in talks with MK Solutions to try to fix the situation. The conversion stations that were provided don't work very well. New stations for the Circulation department will be coming tomorrow. Scholtz passed around examples of tagged items of various sizes and types. Scholtz explained how the process of tagging works.
- Scholtz said that he had received a notice from Comcast about movies being downloaded from the Internet illegally using BitTorrent. The letter included a warning that we could lose our access. As a library, we are actually exempt from this because of our situation with multiple users who are not under our control.
- Scholtz said that new staff doors would be installed soon. The doors will require a 4-digit passcode to open.
- Scholtz reported on a meeting with an insurance company about library collection insurance. The insurance company told Scholtz that the library could use a different type of policy for the collection. We go out to investigate insurance every three years so we will not actually be looking for a new company until next year.
- Scholtz received emails from Derick Moorefield in response to his questions about city sewer connections. Scholtz did not find Moorefield's answers helpful.
- Scholtz reported on changes in procedures related to tuition reimbursement and the sort of help we will give to outside groups using our meeting rooms with their electronic devices. Staff is also looking at our attendance policy and clarifying how it is applied.
- Scholtz reported that two part-time staff members have left for full-time employment at libraries closer to home. A full-time staff member has left to go to a library closer to her family in Wisconsin.
- Scholtz informed the Board that the Per Capita Grant application for the coming year will require training for the Board on safety although the State Library itself doesn't know what will meet its criteria.
- Carey asked Scholtz whether we were considering a United Way drive that was mentioned in the printed Librarians Report and Scholtz said that we were.
- Scholtz reiterated his comment from the printed Librarian's Report that the Library's budget for FY2017-2018 is less than that of 2007-2008. He expressed his concern, which results from his awareness of increased costs in all areas.
- Scholtz informed the Board that patron traffic has been down. Use of electronic resources and materials is up as is their cost. He also pointed out that for the first month in two years use of our study rooms has dropped. Fewer people are using our Internet in-house.

- Scholtz expressed the opinion that the library is properly staffed at this time. We are fully staffed but not overstaffed.
- Market Financial provides our liability insurance, while Vantage Point is our broker for health insurance from Blue Cross Blue Shield. Health insurance will be increasing by 23% for 2018.
- A new benefit called “Tickets at Work” that provides discounted tickets is now being offered to staff.
- Scholtz spoke about a construction hole in our south parking lot near a power pole that has been there since June. Com Ed made the hold but have no record of it. The hole was dug without clearing it with the City of McHenry and unless it is fixed, the McHenry Police Department will issue a shutdown on Com Ed.
- Scholtz briefly discussed the duties of the Business Manager in light of Debbie Gunness retirement announcement. Scholtz wants to reduce the secretarial duties of the position. He also said he intended to have Gunness and the new Business Manager work side-by-side for a few weeks for training purposes.

#### **IX. Executive Session**

To discuss the appointment, employment, compensation, discipline, performance or dismissal of specific employees of the public body in compliance with the Open Meetings Act 5 ILCS 120/2 section 2(c)(1) and review and release of the July 18, 2017 Executive Session Minutes.

The Board did not go into executive session.

#### **X. Old Business**

1. Sanitary sewer issue – review, discussion and instructions to proceed  
This was discussed under the Librarian’s Report.

#### **XI. New Business**

1. Approval and release of the July 18, 2017 Executive Session Minutes  
The Board did not go into executive session. No action was taken.
2. Discussion concerning roles/responsibilities of trustees (Possible new tasks for Secretary and President) – Discussion  
This was discussed under the Librarian’s Report.
3. End of FY 2016-2017 – Audit preparation information  
The audit has been changed to start the week of October 16<sup>th</sup>.
4. Policies – Attendance, Tuition Reimbursement & Drug-free Workplace  
The Board reviewed the Attendance, Tuition Reimbursement & Drug-free Workplace policies. They directed Scholtz to take their suggestions on the Tuition Reimbursement Policy and make the necessary revisions to be voted on at the October meeting. No action was taken.
5. Discussion concerning digitization of *The Plaindealer*  
Scholtz informed the Board that the total cost for digitization of *The Plaindealer* newspaper will be around \$53,000. He is hopeful that this project will be completed in about 1 year, due to digitizing only 15-20 reels at a time, because staff wants no more than that number to be gone from the collection at any one time.

Baderstadt moved and Stone seconded a motion to approve the digitization of ***The Plaindealer*** newspaper, so Funds for digitization will come out of the Grant & Gift Fund - specifically from funds given by Elaine Wattman in 2004.

Ayes: Baderstadt, Carey, Grala, Leccese, Schubert, Stone

Nays: None

Abstain: None

Absent: Reilly

Motion Passed

**XII. Any and All Other Business Which May Properly Come Before the Board**

None

**XIII. Adjournment**

Baderstadt moved and Carey seconded a motion to adjourn the meeting at 9:18 p.m.

Ayes: Baderstadt, Carey, Grala, Leccese, Schubert, Stone

Nays: None

Abstain: None

Absent: Reilly

Motion Passed

**Respectfully Submitted,**

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**Monica Leccese, Secretary**

**MCHENRY PUBLIC LIBRARY DISTRICT**

**COMPILED FINANCIAL STATEMENTS**

**September 30, 2017**

**McHenry Public Library District****Balance Sheet**

As of September 30, 2017

4:26 PM

10/20/2017

Cash Basis

**Sep 30, 17****ASSETS****Current Assets****Checking/Savings****1060 · First Midwest Bank-Money Market**

1060100 · MM - General - First Midwest 1,950,719.76

1060200 · MM - Spec Reserve-First Midwest 1,257,177.75

1060300 · MM - Grant &amp; Gift-First Midwest 432,739.39

**Total 1060 · First Midwest Bank-Money Market 3,640,636.90**

1070100 · HSA/Building - First Midwest 373,842.50

1615100 · General Account - First Midwest 19,149.23

1625100 · Payroll Account - First Midwest 115,249.47

1635100 · Imprest Account - First Midwest 5,000.00

1045100 · PROPAY 8,665.11

1150100 · Huntington-MoneyMarket 200,419.53

**Total Checking/Savings 4,362,962.74****Other Current Assets**

1005100 · Petty Cash 800.00

1500200 · Due from General Fund 550,000.00

**Total Other Current Assets 550,800.00****Total Current Assets 4,913,762.74****TOTAL ASSETS****4,913,762.74****LIABILITIES & EQUITY****Liabilities****Current Liabilities****Other Current Liabilities**

2500100 · Due to Special Reserve Fund 550,000.00

**Total Other Current Liabilities 550,000.00****Total Current Liabilities 550,000.00****Total Liabilities 550,000.00****Equity**

3010100 · Fund Balance - General 1,456,371.20

3010200 · Fund Balance - Special Reserve 1,748,470.21

3010300 · Fund Balance - Grants &amp; Gifts 437,630.23

Net Income 721,291.10

**Total Equity 4,363,762.74****TOTAL LIABILITIES & EQUITY****4,913,762.74**



**McHenry Public Library District**  
**Statement of Revenues and Expenditures**  
September 2017

**4:29 PM**  
**10/20/2017**  
**Cash Basis**  
**Sep 17**

<b>Income</b>	
6010100 · Property Taxes	1,355,432.12
6030100 · Interest Income - General	63.17
6030200 · Interest Income - Spec Reserve	53.55
6030300 · Interest Income - Grant & Gifts	18.54
6040100 · Nonresident/Enhanced Cards	90.00
6050100 · Fines	4,588.99
6055100 · Referral/Collection Fees	20.00
6060100 · Photocopier & Fax Income	1,801.06
6070300 · General Fund Gifts	134.18
6105100 · Cobra/Retiree Insurance Pmts	970.45
6110100 · Program Fees/Misc Fees	585.00
6120100 · Meeting Room Fees	90.00
6130100 · Misc Incom -General(Sales/Fees)	360.00
6150100 · Lost & Damged Materials	328.04
6200100 · Over/Short	2.54
<b>Total Income</b>	<b>1,364,537.64</b>
<b>Gross Profit</b>	<b>1,364,537.64</b>
<b>Expense</b>	
8010100 · Adult Books	10,778.08
8020100 · Youth Books	3,316.05
8025100 · Professional Resources	4,233.60
8028100 · Administrative Resources (GA)	29.99
8030100 · Magazines & Newspapers	48.09
8040300 · Operating Fund Gifts	1,350.00
8050100 · Adult AV Materials	5,128.87
8060100 · Youth AV Materials	834.88
8080100 · Video Games	803.39
8090100 · eBook & eMagazine Services	1,469.71
8095100 · Electronic Subscriptions	750.00
8120100 · Library Supplies	1,118.82
8130100 · Tech Services Supplies	1,872.03
8140100 · Adult Programs & Supplies	2,431.00
8150100 · Youth Programs & Supplies	1,773.02
8215100 · Collection Agency Fees	98.45
8245100 · Comp/OfcEqp/CopierRepairs/Contr	3,289.95
8310100 · CCS & Polaris Expenses	5,962.95
8320100 · Network Expenses	524.01
8330100 · OCLC Services (cataloging)	742.71
8410100 · Payroll Exp, Acctg & Audit Serv	1,070.05
8540100 · Postage	1,685.12
8550100 · Public Relations/Promotions	138.37
8610100 · Electricity	6,300.28
8630100 · Telephone & Internet Services	1,353.77
8720100 · Building/Auto Insurance	22,032.00
8730100 · Bonding & Officers Liability	5,450.00
8740100 · Building & Grounds	4,962.49
8760100 · Hospitality	603.78
8770100 · Interlibrary Loan Fees & Losses	45.65

	<b>Sep 17</b>
8795100 · Miscellaneous (FH)	35.00
8800311 · Adult Materials - PER CAPITA	1,145.29
8910100 · Salaries	131,429.41
8920100 · FICA/Medicare	9,519.43
8930100 · IMRF	14,586.73
8940100 · Health & Life Insurance	56,618.07
8960100 · Memberships & Dues	10.99
8970100 · Travel	488.52
8980100 · Meetings & Training	80.00
9060100 · Library Furnishings	476.38
9070100 · Library Equipment	329.52
9080100 · Small Equipment Under \$250	199.98
9090100 · Additional Capital Projects	5,234.96
<b>Total Expense</b>	<b>310,351.39</b>
<b>Net Income</b>	<b><u>1,054,186.25</u></b>

**McHenry Public Library District**  
**Statement of Revenues and Expenditures by Class**  
 July through September 2017

**4:31 PM**  
**10/20/2017**  
**Cash Basis**

	<b>100 General Fund</b>	<b>200 Special Reserve Fund</b>	<b>300 Grant and Gift Fund</b>	<b>TOTAL</b>
<b>Income</b>				
6010100 · Property Taxes	1,467,788.16	0.00	0.00	1,467,788.16
6020200 · Developer Fees	0.00	58,576.00	0.00	58,576.00
6030100 · Interest Income - General	197.49	0.00	0.00	197.49
6030200 · Interest Income - Spec Reserve	0.00	131.54	0.00	131.54
6030300 · Interest Income - Grant & Gifts	0.00	0.00	46.91	46.91
6040100 · Nonresident/Enhanced Cards	90.00	0.00	0.00	90.00
6050100 · Fines	15,376.47	0.00	0.00	15,376.47
6055100 · Referral/Collection Fees	40.00	0.00	0.00	40.00
6060100 · Photocopier & Fax Income	3,852.21	0.00	0.00	3,852.21
6070300 · General Fund Gifts	0.00	0.00	152.60	152.60
6105100 · Cobra/Retiree Insurance Pmts	2,751.69	0.00	0.00	2,751.69
6110100 · Program Fees/Misc Fees	585.00	0.00	0.00	585.00
6120100 · Meeting Room Fees	185.00	0.00	0.00	185.00
6130100 · Misc Incom -General(Sales/Fees)	949.50	0.00	0.00	949.50
6150100 · Lost & Damged Materials	1,120.85	0.00	0.00	1,120.85
6200100 · Over/Short	20.66	0.00	0.00	20.66
<b>Total Income</b>	<b>1,492,957.03</b>	<b>58,707.54</b>	<b>199.51</b>	<b>1,551,864.08</b>
<b>Gross Profit</b>	<b>1,492,957.03</b>	<b>58,707.54</b>	<b>199.51</b>	<b>1,551,864.08</b>
<b>Expense</b>				
8010100 · Adult Books	18,122.36	0.00	0.00	18,122.36
8020100 · Youth Books	6,776.45	0.00	0.00	6,776.45
8025100 · Professional Resources	4,233.60	0.00	0.00	4,233.60
8028100 · Administrative Resources (GA)	59.98	0.00	0.00	59.98
8030100 · Magazines & Newspapers	13,250.40	0.00	0.00	13,250.40
8040300 · Operating Fund Gifts	405.00	0.00	3,945.06	4,350.06
8050100 · Adult AV Materials	10,148.09	0.00	0.00	10,148.09
8060100 · Youth AV Materials	1,771.79	0.00	0.00	1,771.79
8080100 · Video Games	1,526.62	0.00	0.00	1,526.62
8090100 · eBook & eMagazine Services	2,279.44	0.00	0.00	2,279.44
8095100 · Electronic Subscriptions	6,425.61	0.00	0.00	6,425.61
8120100 · Library Supplies	2,231.22	0.00	0.00	2,231.22
8130100 · Tech Services Supplies	4,020.92	0.00	0.00	4,020.92
8140100 · Adult Programs & Supplies	3,956.28	0.00	0.00	3,956.28
8147100 · Summer Reading Club	28.52	0.00	0.00	28.52
8150100 · Youth Programs & Supplies	4,768.94	0.00	0.00	4,768.94
8215100 · Collection Agency Fees	268.50	0.00	0.00	268.50
8245100 · Comp/OfcEqp/CopierRepairs/Contr	12,280.87	0.00	0.00	12,280.87
8310100 · CCS & Polaris Expenses	17,888.85	0.00	0.00	17,888.85
8320100 · Network Expenses	3,307.18	0.00	0.00	3,307.18
8330100 · OCLC Services (cataloging)	2,228.13	0.00	0.00	2,228.13
8410100 · Payroll Exp, Acctg & Audit Serv	3,084.55	0.00	0.00	3,084.55
8430100 · Automation & Misc Consultants	300.00	0.00	0.00	300.00
8510100 · Printing	6,489.05	0.00	0.00	6,489.05
8530100 · Public Notices & Ads	1,189.20	0.00	0.00	1,189.20
8540100 · Postage	2,349.86	0.00	0.00	2,349.86
8550100 · Public Relations/Promotions	335.55	0.00	0.00	335.55
8610100 · Electricity	6,300.28	0.00	0.00	6,300.28

	100 General Fund	200 Special Reserve Fund	300 Grant and Gift Fund	TOTAL
8630100 · Telephone & Internet Services	2,451.42	0.00	0.00	2,451.42
8640100 · Water & Sewer	1,382.25	0.00	0.00	1,382.25
8720100 · Building/Auto Insurance	22,032.00	0.00	0.00	22,032.00
8730100 · Bonding & Officers Liability	5,450.00	0.00	0.00	5,450.00
8740100 · Building & Grounds	8,221.51	0.00	0.00	8,221.51
8760100 · Hospitality	300.00	0.00	0.00	300.00
8770100 · Interlibrary Loan Fees & Losses	45.65	0.00	0.00	45.65
8795100 · Miscellaneous (FH)	35.00	0.00	0.00	35.00
8800311 · Adult Materials - PER CAPITA	0.00	0.00	1,145.29	1,145.29
8910100 · Salaries	393,975.58	0.00	0.00	393,975.58
8920100 · FICA/Medicare	28,726.36	0.00	0.00	28,726.36
8930100 · IMRF	43,914.82	0.00	0.00	43,914.82
8940100 · Health & Life Insurance	118,324.77	0.00	0.00	118,324.77
8950100 · Tuition Reimbursement	679.18	0.00	0.00	679.18
8960100 · Memberships & Dues	120.98	0.00	0.00	120.98
8970100 · Travel	706.87	0.00	0.00	706.87
8980100 · Meetings & Training	1,175.00	0.00	0.00	1,175.00
9060100 · Library Furnishings	476.38	0.00	0.00	476.38
9070100 · Library Equipment	329.52	0.00	0.00	329.52
9080100 · Small Equipment Under \$250	819.44	0.00	0.00	819.44
9090100 · Additional Capital Projects	60,288.66	0.00	0.00	60,288.66
<b>Total Expense</b>	<b>825,482.63</b>	<b>0.00</b>	<b>5,090.35</b>	<b>830,572.98</b>
<b>Net Income</b>	<b>667,474.40</b>	<b>58,707.54</b>	<b>(4,890.84)</b>	<b>721,291.10</b>

## Statement of Revenues and Expenditures Budget vs. Actual

10/20/2017

July through September 2017

Cash Basis

	Jul - Sep 17	Budget	\$ Over Budget	% of Budget
<b>Income</b>				
6010100 · Property Taxes	1,467,788.16	3,180,653.29	(1,712,865.13)	46.15%
6020200 · Developer Fees	58,576.00	58,000.00	576.00	100.99%
6030100 · Interest Income - General	197.49	5,000.00	(4,802.51)	3.95%
6030200 · Interest Income - Spec Reserve	131.54	3,000.00	(2,868.46)	4.39%
6030300 · Interest Income - Grant & Gifts	46.91	2,500.00	(2,453.09)	1.88%
6035100 · Dividends	0.00	500.00	(500.00)	0.0%
6040100 · Nonresident/Enhanced Cards	90.00	1,000.00	(910.00)	9.0%
6050100 · Fines	15,376.47	55,000.00	(39,623.53)	27.96%
6055100 · Referral/Collection Fees	40.00	1,000.00	(960.00)	4.0%
6060100 · Photocopier & Fax Income	3,852.21	17,000.00	(13,147.79)	22.66%
6070200 · Reserve Fund Gifts	0.00	25,000.00	(25,000.00)	0.0%
6070300 · General Fund Gifts	152.60	20,000.00	(19,847.40)	0.76%
6090100 · Annexation Impact Fees	0.00	8,000.00	(8,000.00)	0.0%
6090200 · Transfer from General Fund	0.00	500,000.00	(500,000.00)	0.0%
6105100 · Cobra/Retiree Insurance Pmts	2,751.69	13,500.00	(10,748.31)	20.38%
6110100 · Program Fees/Misc Fees	585.00	4,200.00	(3,615.00)	13.93%
6120100 · Meeting Room Fees	185.00	1,000.00	(815.00)	18.5%
6130100 · Misc Incom -General(Sales/Fees)	949.50	25,000.00	(24,050.50)	3.8%
6130200 · Misc Income - Special Reserve	0.00	2,000.00	(2,000.00)	0.0%
6150100 · Lost & Damged Materials	1,120.85	6,000.00	(4,879.15)	18.68%
6170300 · Per Capita Grant	0.00	84,893.43	(84,893.43)	0.0%
6200100 · Over/Short	20.66	0.00	20.66	100.0%
6210300 · Miscellaneous Grants	0.00	50,000.00	(50,000.00)	0.0%
<b>Total Income</b>	<b>1,551,864.08</b>	<b>4,063,246.72</b>	<b>(2,511,382.64)</b>	<b>38.19%</b>
<b>Gross Profit</b>	<b>1,551,864.08</b>	<b>4,063,246.72</b>	<b>(2,511,382.64)</b>	<b>38.19%</b>
<b>Expense</b>				
8010100 · Adult Books	18,122.36	94,000.00	(75,877.64)	19.28%
8020100 · Youth Books	6,776.45	59,000.00	(52,223.55)	11.49%
8025100 · Professional Resources	4,233.60	5,500.00	(1,266.40)	76.98%
8028100 · Administrative Resources (GA)	59.98	6,000.00	(5,940.02)	1.0%
8030100 · Magazines & Newspapers	13,250.40	15,000.00	(1,749.60)	88.34%
8040300 · Operating Fund Gifts	4,350.06	448,381.10	(444,031.04)	0.97%
8050100 · Adult AV Materials	10,148.09	53,000.00	(42,851.91)	19.15%
8060100 · Youth AV Materials	1,771.79	15,000.00	(13,228.21)	11.81%
8080100 · Video Games	1,526.62	12,500.00	(10,973.38)	12.21%
8090100 · eBook & eMagazine Services	2,279.44	55,500.00	(53,220.56)	4.11%
8095100 · Electronic Subscriptions	6,425.61	80,000.00	(73,574.39)	8.03%
8110100 · Bank Service Charges	0.00	200.00	(200.00)	0.0%
8120100 · Library Supplies	2,231.22	10,000.00	(7,768.78)	22.31%
8130100 · Tech Services Supplies	4,020.92	57,200.00	(53,179.08)	7.03%
8135100 · Bindery	0.00	150.00	(150.00)	0.0%
8140100 · Adult Programs & Supplies	3,956.28	18,500.00	(14,543.72)	21.39%
8145100 · Circulation Supplies	0.00	25,000.00	(25,000.00)	0.0%
8147100 · Summer Reading Club	28.52	7,000.00	(6,971.48)	0.41%
8150100 · Youth Programs & Supplies	4,768.94	21,500.00	(16,731.06)	22.18%
8215100 · Collection Agency Fees	268.50	1,500.00	(1,231.50)	17.9%
8245100 · Comp/OfcEqp/CopierRepairs/Contr	12,280.87	59,000.00	(46,719.13)	20.82%

	<b>Jul - Sep 17</b>	<b>Budget</b>	<b>\$ Over Budget</b>	<b>% of Budget</b>
8260100 · Misc Contracted Services	0.00	2,000.00	(2,000.00)	0.0%
8270100 · Finance/Late Fee Charges	0.00	500.00	(500.00)	0.0%
8310100 · CCS & Polaris Expenses	17,888.85	75,000.00	(57,111.15)	23.85%
8320100 · Network Expenses	3,307.18	25,000.00	(21,692.82)	13.23%
8330100 · OCLC Services (cataloging)	2,228.13	10,000.00	(7,771.87)	22.28%
8410100 · Payroll Exp, Acctg & Audit Serv	3,084.55	22,000.00	(18,915.45)	14.02%
8420100 · Legal Services	0.00	1,500.00	(1,500.00)	0.0%
8430100 · Automation & Misc Consultants	300.00	5,000.00	(4,700.00)	6.0%
8440100 · In Service Honorarium	0.00	1,000.00	(1,000.00)	0.0%
8510100 · Printing	6,489.05	34,000.00	(27,510.95)	19.09%
8530100 · Public Notices & Ads	1,189.20	3,000.00	(1,810.80)	39.64%
8540100 · Postage	2,349.86	14,000.00	(11,650.14)	16.79%
8550100 · Public Relations/Promotions	335.55	8,500.00	(8,164.45)	3.95%
8610100 · Electricity	6,300.28	25,000.00	(18,699.72)	25.2%
8620100 · Gas	0.00	3,500.00	(3,500.00)	0.0%
8630100 · Telephone & Internet Services	2,451.42	10,500.00	(8,048.58)	23.35%
8640100 · Water & Sewer	1,382.25	5,400.00	(4,017.75)	25.6%
8720100 · Building/Auto Insurance	22,032.00	31,500.00	(9,468.00)	69.94%
8730100 · Bonding & Officers Liability	5,450.00	5,500.00	(50.00)	99.09%
8740100 · Building & Grounds	8,221.51	54,000.00	(45,778.49)	15.23%
8760100 · Hospitality	300.00	10,000.00	(9,700.00)	3.0%
8770100 · Interlibrary Loan Fees & Losses	45.65	700.00	(654.35)	6.52%
8795100 · Miscellaneous (FH)	35.00	4,000.00	(3,965.00)	0.88%
8800300 · Per Capita Grant expense for FY	0.00	32,628.34	(32,628.34)	0.0%
8800311 · Adult Materials - PER CAPITA	1,145.29	0.00	1,145.29	100.0%
8910100 · Salaries	393,975.58	1,815,000.00	(1,421,024.42)	21.71%
8920100 · FICA/Medicare	28,726.36	140,000.00	(111,273.64)	20.52%
8930100 · IMRF	43,914.82	200,000.00	(156,085.18)	21.96%
8940100 · Health & Life Insurance	118,324.77	360,000.00	(241,675.23)	32.87%
8950100 · Tuition Reimbursement	679.18	6,000.00	(5,320.82)	11.32%
8960100 · Memberships & Dues	120.98	8,000.00	(7,879.02)	1.51%
8970100 · Travel	706.87	9,000.00	(8,293.13)	7.85%
8980100 · Meetings & Training	1,175.00	5,000.00	(3,825.00)	23.5%
9030300 · Misc Grants	0.00	25,000.00	(25,000.00)	0.0%
9050200 · Library District Act	0.00	150,000.00	(150,000.00)	0.0%
9060100 · Library Furnishings	476.38	35,000.00	(34,523.62)	1.36%
9070100 · Library Equipment	329.52	70,000.00	(69,670.48)	0.47%
9080100 · Small Equipment Under \$250	819.44	10,000.00	(9,180.56)	8.19%
9090100 · Additional Capital Projects	60,288.66	400,000.00	(339,711.34)	15.07%
9100100 · Transfer to Reserve Fund	0.00	500,000.00	(500,000.00)	0.0%
<b>Total Expense</b>	<b>830,572.98</b>	<b>5,161,159.44</b>	<b>(4,330,586.46)</b>	<b>16.09%</b>
<b>Net Income</b>	<b>721,291.10</b>	<b>(1,097,912.72)</b>	<b>1,819,203.82</b>	<b>(65.7%)</b>

## Statement of Revenue and Expenditures Budget vs. Actual

10/20/2017

July 1, 2017- September 30, 2017 - General Fund

Cash Basis

	Jul - Sep 17	Budget	\$ Over Budget	% of Budget
<b>Income</b>				
6010100 · Property Taxes	1,467,788.16	3,180,653.29	(1,712,865.13)	46.15%
6030100 · Interest Income - General	197.49	5,000.00	(4,802.51)	3.95%
6035100 · Dividends	0.00	500.00	(500.00)	0.0%
6040100 · Nonresident/Enhanced Cards	90.00	1,000.00	(910.00)	9.0%
6050100 · Fines	15,376.47	55,000.00	(39,623.53)	27.96%
6055100 · Referral/Collection Fees	40.00	1,000.00	(960.00)	4.0%
6060100 · Photocopier & Fax Income	3,852.21	17,000.00	(13,147.79)	22.66%
6090100 · Annexation Impact Fees	0.00	8,000.00	(8,000.00)	0.0%
6105100 · Cobra/Retiree Insurance Pmts	2,751.69	13,500.00	(10,748.31)	20.38%
6110100 · Program Fees/Misc Fees	585.00	4,200.00	(3,615.00)	13.93%
6120100 · Meeting Room Fees	185.00	1,000.00	(815.00)	18.5%
6130100 · Misc Incom -General(Sales/Fees)	949.50	25,000.00	(24,050.50)	3.8%
6150100 · Lost & Damged Materials	1,120.85	6,000.00	(4,879.15)	18.68%
6200100 · Over/Short	20.66	0.00	20.66	100.0%
<b>Total Income</b>	<b>1,492,957.03</b>	<b>3,317,853.29</b>	<b>(1,824,896.26)</b>	<b>45.0%</b>
<b>Gross Profit</b>	<b>1,492,957.03</b>	<b>3,317,853.29</b>	<b>(1,824,896.26)</b>	<b>45.0%</b>
<b>Expense</b>				
8010100 · Adult Books	18,122.36	94,000.00	(75,877.64)	19.28%
8020100 · Youth Books	6,776.45	59,000.00	(52,223.55)	11.49%
8025100 · Professional Resources	4,233.60	5,500.00	(1,266.40)	76.98%
8028100 · Administrative Resources (GA)	59.98	6,000.00	(5,940.02)	1.0%
8030100 · Magazines & Newspapers	13,250.40	15,000.00	(1,749.60)	88.34%
8040300 · Operating Fund Gifts	405.00			
8050100 · Adult AV Materials	10,148.09	53,000.00	(42,851.91)	19.15%
8060100 · Youth AV Materials	1,771.79	15,000.00	(13,228.21)	11.81%
8080100 · Video Games	1,526.62	12,500.00	(10,973.38)	12.21%
8090100 · eBook & eMagazine Services	2,279.44	55,500.00	(53,220.56)	4.11%
8095100 · Electronic Subscriptions	6,425.61	80,000.00	(73,574.39)	8.03%
8110100 · Bank Service Charges	0.00	200.00	(200.00)	0.0%
8120100 · Library Supplies	2,231.22	10,000.00	(7,768.78)	22.31%
8130100 · Tech Services Supplies	4,020.92	57,200.00	(53,179.08)	7.03%
8135100 · Bindery	0.00	150.00	(150.00)	0.0%
8140100 · Adult Programs & Supplies	3,956.28	18,500.00	(14,543.72)	21.39%
8145100 · Circulation Supplies	0.00	25,000.00	(25,000.00)	0.0%
8147100 · Summer Reading Club	28.52	7,000.00	(6,971.48)	0.41%
8150100 · Youth Programs & Supplies	4,768.94	21,500.00	(16,731.06)	22.18%
8215100 · Collection Agency Fees	268.50	1,500.00	(1,231.50)	17.9%
8245100 · Comp/OfcEqp/CopierRepairs/Contr	12,280.87	59,000.00	(46,719.13)	20.82%
8260100 · Misc Contracted Services	0.00	2,000.00	(2,000.00)	0.0%
8270100 · Finance/Late Fee Charges	0.00	500.00	(500.00)	0.0%
8310100 · CCS & Polaris Expenses	17,888.85	75,000.00	(57,111.15)	23.85%
8320100 · Network Expenses	3,307.18	25,000.00	(21,692.82)	13.23%
8330100 · OCLC Services (cataloging)	2,228.13	10,000.00	(7,771.87)	22.28%
8410100 · Payroll Exp, Acctg & Audit Serv	3,084.55	22,000.00	(18,915.45)	14.02%
8420100 · Legal Services	0.00	1,500.00	(1,500.00)	0.0%
8430100 · Automation & Misc Consultants	300.00	5,000.00	(4,700.00)	6.0%
8440100 · In Service Honorarium	0.00	1,000.00	(1,000.00)	0.0%

	<b>Jul - Sep 17</b>	<b>Budget</b>	<b>\$ Over Budget</b>	<b>% of Budget</b>
8510100 · Printing	6,489.05	34,000.00	(27,510.95)	19.09%
8530100 · Public Notices & Ads	1,189.20	3,000.00	(1,810.80)	39.64%
8540100 · Postage	2,349.86	14,000.00	(11,650.14)	16.79%
8550100 · Public Relations/Promotions	335.55	8,500.00	(8,164.45)	3.95%
8610100 · Electricity	6,300.28	25,000.00	(18,699.72)	25.2%
8620100 · Gas	0.00	3,500.00	(3,500.00)	0.0%
8630100 · Telephone & Internet Services	2,451.42	10,500.00	(8,048.58)	23.35%
8640100 · Water & Sewer	1,382.25	5,400.00	(4,017.75)	25.6%
8720100 · Building/Auto Insurance	22,032.00	31,500.00	(9,468.00)	69.94%
8730100 · Bonding & Officers Liability	5,450.00	5,500.00	(50.00)	99.09%
8740100 · Building & Grounds	8,221.51	54,000.00	(45,778.49)	15.23%
8760100 · Hospitality	300.00	10,000.00	(9,700.00)	3.0%
8770100 · Interlibrary Loan Fees & Losses	45.65	700.00	(654.35)	6.52%
8795100 · Miscellaneous (FH)	35.00	4,000.00	(3,965.00)	0.88%
8910100 · Salaries	393,975.58	1,815,000.00	(1,421,024.42)	21.71%
8920100 · FICA/Medicare	28,726.36	140,000.00	(111,273.64)	20.52%
8930100 · IMRF	43,914.82	200,000.00	(156,085.18)	21.96%
8940100 · Health & Life Insurance	118,324.77	360,000.00	(241,675.23)	32.87%
8950100 · Tuition Reimbursement	679.18	6,000.00	(5,320.82)	11.32%
8960100 · Memberships & Dues	120.98	8,000.00	(7,879.02)	1.51%
8970100 · Travel	706.87	9,000.00	(8,293.13)	7.85%
8980100 · Meetings & Training	1,175.00	5,000.00	(3,825.00)	23.5%
9060100 · Library Furnishings	476.38	35,000.00	(34,523.62)	1.36%
9070100 · Library Equipment	329.52	70,000.00	(69,670.48)	0.47%
9080100 · Small Equipment Under \$250	819.44	10,000.00	(9,180.56)	8.19%
9090100 · Additional Capital Projects	60,288.66	400,000.00	(339,711.34)	15.07%
9100100 · Transfer to Reserve Fund	0.00	500,000.00	(500,000.00)	0.0%
<b>Total Expense</b>	<b>825,482.63</b>	<b>4,505,150.00</b>	<b>(3,679,667.37)</b>	<b>18.32%</b>
<b>Net Income</b>	<b>667,474.40</b>	<b>(1,187,296.71)</b>	<b>1,854,771.11</b>	<b>(56.22%)</b>



## Statement of Revenues and Expenditures Budget vs. Actual

10/20/2017

July 1, 2017 - September 30, 2017 -Special Reserve Fund

Cash Basis

	Jul - Sep 17	Budget	\$ Over Budget	% of Budget
<b>Income</b>				
6020200 · Developer Fees	58,576.00	58,000.00	576.00	100.99%
6030200 · Interest Income - Spec Reserve	131.54	3,000.00	(2,868.46)	4.39%
6070200 · Reserve Fund Gifts	0.00	25,000.00	(25,000.00)	0.0%
6090200 · Transfer from General Fund	0.00	500,000.00	(500,000.00)	0.0%
6130200 · Misc Income - Special Reserve	0.00	2,000.00	(2,000.00)	0.0%
<b>Total Income</b>	<b>58,707.54</b>	<b>588,000.00</b>	<b>(529,292.46)</b>	<b>9.98%</b>
<b>Gross Profit</b>	<b>58,707.54</b>	<b>588,000.00</b>	<b>(529,292.46)</b>	<b>9.98%</b>
<b>Expense</b>				
9050200 · Library District Act	0.00	150,000.00	(150,000.00)	0.0%
<b>Total Expense</b>	<b>0.00</b>	<b>150,000.00</b>	<b>(150,000.00)</b>	<b>0.0%</b>
<b>Net Income</b>	<b>58,707.54</b>	<b>438,000.00</b>	<b>(379,292.46)</b>	<b>13.4%</b>

## Statement of Revenues and Expenditures Budget vs. Actual

10/20/2017

July 1, 2017 - September 30, 2017 - Grant and Gift Fund

Cash Basis

	Jul - Sep 17	Budget	\$ Over Budget	% of Budget
<b>Income</b>				
6030300 · Interest Income - Grant & Gifts	46.91	2,500.00	(2,453.09)	1.88%
6070300 · General Fund Gifts	152.60	20,000.00	(19,847.40)	0.76%
6170300 · Per Capita Grant	0.00	84,893.43	(84,893.43)	0.0%
6210300 · Miscellaneous Grants	0.00	50,000.00	(50,000.00)	0.0%
<b>Total Income</b>	<b>199.51</b>	<b>157,393.43</b>	<b>(157,193.92)</b>	<b>0.13%</b>
<b>Gross Profit</b>	<b>199.51</b>	<b>157,393.43</b>	<b>(157,193.92)</b>	<b>0.13%</b>
<b>Expense</b>				
8040300 · Operating Fund Gifts	3,945.06	448,381.10	(444,436.04)	0.88%
8800300 · Per Capita Grant expense for FY	0.00	32,628.34	(32,628.34)	0.0%
8800311 · Adult Materials - PER CAPITA	1,145.29	0.00	1,145.29	100.0%
9030300 · Misc Grants	0.00	25,000.00	(25,000.00)	0.0%
<b>Total Expense</b>	<b>5,090.35</b>	<b>506,009.44</b>	<b>(500,919.09)</b>	<b>1.01%</b>
<b>Net Income</b>	<b>(4,890.84)</b>	<b>(348,616.01)</b>	<b>343,725.17</b>	<b>1.4%</b>

McHenry Public Library District  
 INTERIM CHECKS ISSUED - September 2017  
 (NOT INCLUDED ON BILL REPORT)

Account - Money Market					
<u>VENDOR</u>	<u>DESCRIPTION</u>	<u>AMOUNT</u>	<u>ACCT#</u>	<u>DATE</u>	<u>CHECK</u>
(no checks written on this account)					
subtotal for account		\$ -			

Account - General Fund					
<u>VENDOR</u>	<u>DESCRIPTION</u>	<u>AMOUNT</u>	<u>ACCT#</u>	<u>DATE</u>	<u>CHECK</u>
subtotal for account		\$ -			

Account - HSA/Building					
First Midwest Bank	employer contributions HSA	\$ 1,800.00	8940-100	09/13/17	EFT
First Midwest Bank	employer contributions HSA	\$ 1,800.00	8940-100	09/13/17	EFT
First Midwest Bank	employee contributions HSA	\$ 972.68	8940-100	09/12/17	EFT
First Midwest Bank	employee contributions HSA	\$ 972.68	8940-100	09/26/17	EFT
subtotal for account		\$ 1,945.36			

Account - Payroll					
<u>VENDOR</u>	<u>DESCRIPTION</u>	<u>AMOUNT</u>	<u>ACCT#</u>	<u>DATE</u>	<u>CHECK</u>
IL Municipal Retirement Fund IMRF		\$ 32,463.75	8930-100	09/07/17	EFT
subtotal for account		\$ 32,463.75			

Account - Imprest					
<u>VENDOR</u>	<u>DESCRIPTION</u>	<u>AMOUNT</u>	<u>ACCT#</u>	<u>DATE</u>	<u>CHECK</u>
subtotal for account		\$ -			

GRAND TOTAL CHECKS ISSUED \$ 34,409.11

<b>BANKCARD PROCESSING CENTER</b>					
<b>October 2017</b>					
<b>STAFF</b>	<b>VENDOR</b>	<b>DATE</b>	<b>Amount</b>	<b>LINE</b>	<b>Subtotal</b>
Gunness	SimpleInOut	9/12	\$ 29.99	<b>8028-100</b>	<b>\$ 29.99</b>
Gunness	Shaw Suburban Media	10/2	\$ 48.09	<b>8030-100</b>	<b>\$ 48.09</b>
Gunness	Computype	9/19	\$ 348.71	8130-100	
Gunness	Computype	9/20	\$ 467.99	8130-100	
Gunness	Computype	9/20	\$ 32.15	<b>8130-100</b>	<b>\$ 848.85</b>
Brown	Jimano's Pizzeria	10/4	\$ 53.70	8140-100	
Terrill	The Heros Edge Collection	9/19	\$ 40.00	8140-100	
Terrill	Snap Keep Games Inc.	9/19	\$ 40.00	<b>8140-100</b>	<b>\$ 133.70</b>
Jakacki	Target	9/9	\$ 6.00	8150-100	
Jakacki	Jewel	9/10	\$ 3.22	8150-100	
Jakacki	Hobby Lobby	9/9	\$ 156.38	8150-100	
Jakacki	OTC Brands, Inc.	9/8	\$ 79.87	8150-100	
Jakacki	Art.com/AllPosters	9/13	\$ 74.87	8150-100	
Jakacki	Hobby Lobby	9/15	\$ 8.94	8150-100	
Jakacki	The Patroons Mexican	9/18	\$ 200.00	8150-100	
Jakacki	Wal Mart	10/1	\$ 80.40	8150-100	
Jakacki	Hobby Lobby	9/30	\$ 68.56	8150-100	
Jakacki	USPS Kiosk	9/30	\$ 3.15	8150-100	
Jakacki	ISLMA	10/2	\$ 10.00	8150-100	
Jakacki	Michaels Stores	10/3	\$ 102.44	8150-100	
Jakacki	Dollar Tree	10/4	\$ 12.00	8150-100	
Jakacki	Michaels Stores	10/5	\$ 45.00	8150-100	
Jakacki	Modern Age Comics	10/4	\$ 40.00	<b>8150-100</b>	<b>\$ 890.83</b>
Brown	Mangoapps	10/3	\$ 49.00	<b>8245-100</b>	<b>\$ 49.00</b>
Brown	New Egg	10/2	\$ 198.17	8320-100	
Brown	New Egg	10/4	\$ 59.99	<b>8320-100</b>	<b>\$ 258.16</b>
Lambert	USPS	9/7	\$ 22.97	8540-100	
Lambert	USPS	9/13	\$ 26.41	8540-100	
Lambert	USPS	9/22	\$ 26.41	8540-100	
Yazel	USPS	9/12	\$ 6.58	<b>8540-100</b>	<b>\$ 82.37</b>
Lambert	Facebook	9/27	\$ 50.54	8550-100	
Lambert	Facebook	9/30	\$ 9.46	<b>8550-100</b>	<b>\$ 60.00</b>
Gunness	NNA Services	9/13	\$ 104.00	<b>8730-100</b>	<b>\$ 104.00</b>
Harding	Best Buy	9/19	\$ 19.99	8740-100	
Harding	Grammarly	9/22	\$ 139.95	8740-100	
Harding	Lands End Bus Outfitters	9/26	\$ 901.00	8740-100	
Harding	Lands End Bus Outfitters	10/4	\$ (53.00)	<b>8740-100</b>	<b>\$ 1,007.94</b>
Lambert	Meijer	9/13	\$ 22.71	8760-100	
Lambert	Jewel	9/26	\$ 176.56	8760-100	
Lambert	Jewel	9/27	\$ 35.99	8760-100	
Strain	Sams Club	9/20	\$ 31.60	8760-100	
Terrill	Dollar Tree	9/7	\$ 2.00	<b>8760-100</b>	<b>\$ 268.86</b>
Edminster	Amazon Prime Membership	9/8	\$ 10.99	<b>8960-100</b>	<b>\$ 10.99</b>

<b>BANKCARD PROCESSING CENTER</b>					
<b>October 2017</b>					
Scholtz	Stateline Shrm	10/2	\$ 45.00	8980-100	
Yazel	Stateline Shrm	9/19	\$ 30.00	<b>8980-100</b>	<b>\$ 75.00</b>
Lambert	Officescapes Direct	9/11	\$ 291.90	<b>9060-100</b>	<b>\$ 291.90</b>
Harding	ENA Appliance Warranty	10/3	\$ 248.85	<b>9090-100</b>	<b>\$ 248.85</b>
<b>BANKCARD PROCESSING CENTER</b>			<b>\$ 4,408.53</b>	<b>TOTAL</b>	<b>\$ 4,408.53</b>
<b>P O BOX 31021</b>					
<b>TAMPA, FL 33631-3021</b>					
Jakacki	Expert Events	10/4	\$ 666.42	<b>Fraud-refund 10/25/17</b>	

**McHenry Public Library District**  
**Custom Transaction Detail Report**  
**October 17, 2017**

**6:16 PM**  
**10/17/2017**  
**Accrual Basis**

	Num	Name	Memo	Amount
Oct 17, 17				
	EFT	Comcast - 0082327	0082327	(9.50)
	7181	Ace Hardware	116736	(115.32)
	7182	Aflac	A6H17	(494.78)
	7183	AMAZON/Synchrony Bank	6045787810116562	(1,913.29)
	7184	AT&T	118808300	(85.49)
	7185	Baker & Taylor Books		(13,226.54)
	7186	Bankcard Processing Center	9270	(4,408.53)
	7187	Blackstone Audio, Inc	Cust ID 101579	(303.74)
	7188	Blue Cross Blue Shield of Illinois	736860	(28,291.42)
	7189	Brodart Co.		(424.29)
	7190	City of McHenry (Water)	01-104208090-01	(2,314.43)
	7191	Comcast - 0461992	8771 10 044 0461992	(250.16)
	7192	Commercial Specialties, Inc		(538.00)
	7193	Cooperative Computer Services		(6,705.66)
	7194	Demco, Inc		(1,713.66)
	7195	Destination Print Inc		(4,119.42)
	7196	Dynegy Energy Services		(1,645.04)
	7197	Eder, Casella & Co.	MCHLIBR	(298.75)
	7198	Evanston Public Library		(21.00)
	7199	Gale Cengage Learning		(1,451.71)
	7200	Gaylord Bros., Inc		(349.81)
	7201	Gershbein, M.- Very Smart People LLC		(200.00)
	7202	HDI-Horizon Distributors, Inc.		(490.49)
	7203	Highland Park Public Library		(24.99)
	7204	Home Depot Credit Services	6035 3220 0893 5060	(367.00)
	7205	Lake Villa District Library		(33.00)
	7206	Mayberry, Melissa		(150.00)
	7207	Mayberry, Melissa		(150.00)
	7208	MDC Environmental Services	407546	(211.28)
	7209	MetLife Small Business Center	TS05943262	(421.67)
	7210	Midwest Tape	60050C	(2,442.49)
	7211	Midwest Tape - hoopla	2000013497	(1,225.99)
	7212	Monari Hair Styling, Inc		(75.00)
	7213	Park Ridge Public Library		(31.99)
	7214	Penguin Random House LLC		(71.25)
	7215	Proquest LLC		(1,370.00)
	7216	Quill Corporation	C974731	(363.45)
	7217	Recorded Books, Inc		(16,852.24)
	7218	Sam's Club - Other Staff	7715090394481519	(108.19)
	7219	Sam's Club Master Card - Debbie G.	6011371005097083	(1,073.45)

Num	Name	Memo	Amount
7220	Scholastic Library Publishing		(5,756.10)
7221	Shull Plumbing, Inc		(411.00)
7222	SmithAmundsen LLC		(517.00)
7223	Spirit of the Eagle Presentations		(300.00)
7224	StackMap LLC		(795.00)
7225	Standard Insurance Co. - Dental	160-160553	(2,010.40)
7226	State Industrial Products		(968.00)
7227	Stillman Nature Center		(250.00)
7228	Subway Stamp Shop, Inc		(237.58)
7229	Thornton, Christine		(550.00)
7230	Today's Business Solutions, Inc		(105.00)
7231	Unique Management Services, Inc		(80.55)
7232	VSP of Illinois, NFP	30 011766 0001	(251.67)
7233	Wendt, Tom		(150.00)
Oct 17, 17			<u><u>(106,725.32)</u></u>



809 North Front Street

McHenry, Illinois

60050-5578

Phone: 815.385.0036

Fax: 815.385.7085

[www.mchenrylibrary.org](http://www.mchenrylibrary.org)

Senator Pamela Althoff  
5400 West Elm Street, #103  
McHenry, IL 60050  
September 18, 2017

Dear Senator Althoff:

The McHenry Public Library has received a donation in memory of your mother, Frances Mysker, from Bill Brady, Senate Republican Leader, Phil Draves, Chief of Staff, and the Senate Republican Caucus & Staff. We will use the donation to purchase books to commemorate your mother and once we have purchased them, I will send a letter notifying you of the titles.

When we receive a memorial donation, we try to choose books that the person being commemorated would have enjoyed. Would you please let us know the sort of books your mother would have enjoyed reading so that we can make appropriate selections?

I will say this again when I write telling you about our selections but we are honored to have been chosen to receive memorial donations in honor of your mother.

If there is a better address for us to send future letters to, please let us know. If there are other family members you'd like us to notify, please include their names and addresses also.

Sincerely,

Bill Edminster  
Assistant Director

**James C. Scholtz**

Executive Director

[jscholtz@mchenrylibrary.org](mailto:jscholtz@mchenrylibrary.org)





P.O. Box 3422  
Springfield, IL  
62708

September 13, 2017

McHenry Public Library  
809 Front Street  
McHenry, IL 60050

Please find enclosed a Memorial for Frances Mysker, mother of Senator Pamela Althoff.

Our deepest sympathies to Senator Althoff and the entire family.

Sincerely,

Bill Brady, Senate Republican Leader,  
Phil Draves, Chief of Staff,  
And the Senate Republican Caucus & Staff



809 North Front Street

McHenry, Illinois

60050-5578

Phone: 815.385.0036

Fax: 815.385.7085

[www.mchenrylibrary.org](http://www.mchenrylibrary.org)

Kim Johnson and Family  
4315 Sioux Lane  
McHenry, IL 60050  
October 9, 2017

Dear Kim Johnson:

The McHenry Public Library has set aside money to purchase books in memory of your father-in-law Kenneth R. Johnson.

We purchased *The Dark Tower II: The Drawing of the Three*, *The Dark Tower III: The Waste Land*, *The Dark Tower V: Wolves of the Calla*, and *The Dark Tower VI: Song of Susannah* by Stephen King. We understand that he would have enjoyed these books.

Please take this donation and purchase of books as a sign of the regard we feel for you and for your family.

Sincerely,

Bill Edminster  
Assistant Director.

**James C. Scholtz**

Executive Director

[jscholtz@mchenrylibrary.org](mailto:jscholtz@mchenrylibrary.org)

# McHenry Public Library District

## LIBRARIAN'S REPORT

September 2017

### Administration

- While doing monthly CCS reports, B. Edminster found that the number of holds placed in September 2017, which was 4,429, was the lowest number since the summer of 2010 when the library was closed for renovation. The average number of holds for the previous twelve months was 4,960 and the previous sixty months was 5,916.
- B. Edminster to represent the Library at the Character Counts! Coalition meeting on 10/12.
- B. Edminster to lead the Classic Book Discussion of *The Blind Assassin*, Margaret Atwood, 10/16.
- J. Scholtz attended CCS gov. Bd. Mtg 9/27 – lots of decisions made regarding Polaris migration/staff training.
- J. Scholtz/S. Yazel had 2 meetings with vendors regarding health/liability insurance (9/7, 10/6).
- J. Scholtz attended RAILS update mtg, Vernon Area PL, 10/5.
- J. Scholtz, S. Yazel attended SHRM special event, 10/12.
- As a result of L. Wilhelm prints being added to our collection via gift, K. Lambert will be making a display of the 4 prints with other items – displayed in the meeting room hallway (thanks Kathy!!) – also T. Hillier has collected a few local newspaper articles about Wilhelm's work and we'll be putting all of that information up on our library website soon (thanks Thomas!!)
- J. Scholtz has also had numerous communications with the director of the Chillicothe (IL) public library director about our solar panels/installation, etc.
- D. Gunness announces her retirement.
- D. Gunness preparing for the annual audit with Eder Casella.

### Adult Services

- K. Lopez and J. Velasquez spoke at District 15's Bilingual Parent Advisory Committee meeting where the topic was "Community Resources for Parents on How to Help Your Child Excel in School".
- Z. Terrill and P. Strain attended a LACONI program, "Who's on Desk? Adapting to Changing Trends in Public Service".
- The weather cooperated for a successful Moon Over McHenry event in our parking lot with the expertise and equipment of the Lake County Astronomical Society.
- The September Free Movie @ Your Library program featured the film *Fences*.

### Building Services

- We have a new employee, his name is Larry Livingston. Larry is presently being trained on all machinery including cleaning equipment.
- Building Services has started to prepare for the winter season. The truck is receiving the necessary repairs and maintenance needed. As well as snow throwers and lawn equipment.
- D. Harding has updated some of the meeting room setup sheets by request of Z. Terrill.
- Newly installed front doors have been operating correctly after several adjustments. Fine tuning is always needed after door installation.
- New staff entrance doors will be scheduled to be install sometime in October. The electrical for the staff doors is completed. Waiting on Tee Jay Doors for installment date.

## **Circulation**

- S. Willis reports a total of 127 expired holds pulled in September
- Circ/ILL Tech meeting at Zion Benton 9/8 B Majka
- Management Team Meeting 9/12 B. Majka
- Joyce Forney's last day 9/29

## **Human Resources**

### **Public Relations**

- Laid out the November/December issue of *The Preface* newsletter -- to be mailed to district homes around October 15-16.
- Promoted upcoming programs via various media: inside/outside electronic signage, press releases, website, NW Herald's online calendar, & social media (Facebook/Twitter)
- Created promotional materials for upcoming Friends' book sale (10/21 & 22) and began to promote to community.
- Met with key staff re: procedural changes to renting out meeting rooms.
- Attended RAILS Mktg. Group meeting at Indian Trails Lib.
- Attended Dept. Heads Meeting
- Attended Sunshine Committee Meeting
- Attended Collection Development Meeting to talk about Gale Analytics on Demand

### **Technical Services**

- 9/5, Collection Development attended by K. Milfajt.
- 9/11, TS Department meeting attended by K. Kimbrel, K. Meadows, K. Walker, K. Milfajt.
- 9/11, Contemporary Book Group discussion of *Beautiful Ruins* by Jess Walter facilitated by K. Milfajt.
- 9/12, Management Team meeting attended by K. Milfajt.
- 9/12, Dungeons and Dragons event facilitated by K. Walker.
- 9/26, TS Department meeting attended by K. Kimbrel, D. Lavin, K. Meadows, P. Radic, K. Walker, K. Milfajt.
- This month, we began RFID tagging, which is a big part of why most of our stats are down from last year. Anything that comes up to us to be mended, relabeled or removed from new, as well as new materials now go down tagged. We have begun retrospective tagging of the library's collections as well. 3154 items were tagged as part of retrospective tagging and 2358 items were tagged as part of tagging everything that originates or returns to the department. Of the 157,683 total items in our collection, we have tagged 3.5%.

### **Technology**

- New software for all staff communications tested – Office Chat app chosen. It will be installed on all staff/Dept. computers in the near future.
- Copier/SimpleScan coin-ops updated with video screens/updated software – staff taught to use + copier repaired – we are considering moving copier by Local History Room to center area so all printers are together/more accessible to patrons/staff.
- IT/Maintenance using Freshdesk for problems/tickets instead of Spiceworks. IT also using Google Keep as task priority daily checklist with J. Scholtz.

## Youth Services

- After-school snack program: 118 meals served and 161 patrons in the room
- C. Bergan and J. Velasquez presented 3 workshops at District 156, 15 & 36's full day teacher In-Service. Their presentation was literacy connections for new children's literature for grades K-3 and for grades 4-8. They focused on 8-10 newer books and then highlighted non-fiction and fiction titles to extend learning, applicable library databases to do more research and other library services and collections like Bi-Folkal kits that can assist teachers in bringing the books alive for each title. They made new connections with teachers they previously have not worked with and have seen more teachers reach out to them for booktalks and library tours. While they were presenting E. Wyant manned the library booth to talk to interested teachers about our services, and collect contact information.
- G. Doolan visited Montini's Preschool and it was terrific. However, Gwen had to laugh. She was doing a Letter of the week, Letter A, and craft. We talked about alligators, read about alligators, sang songs about alligators. Even the craft was the letter A made into an alligator. One little boy was so happy to show his craft that he said; "Miss Gwen, look at my crocodile." Made her smile.
- An adult patron brought her grandson to M. Cairo's Nature Kid's program. After the program she commented on All the programs both youth and adult that we offer and informed me that, "I have been to many programs offered through other venues. None compare to this library's quality, educational and fun programs and you don't even have to pay. My taxpayer money is being well spent!"
- Karan Storlie and Nikki Cogswell both started in the Associate Librarian position in mid-September

## Statistics and Highlights Narrative

Legend – ABk – Adult Books; JBk – Children's Books; PBk – Paperback Books; AudBk – Audio books; JAudBk – Children's Audio books; ILL – Interlibrary loan; Vid/DVD – Videos/DVDs; JVid/DVD – Children's Videos/DVDs; Oth - Other

The TS Dept. added 1110 items (-29%) and withdrew 1232 (-38%) compared with September 2016. Staff mended only 323 items (-67%) and processed 1098 new items (-30%) but also started RFID tagging all new materials + retrospective tagging of AD music CDs (about 3% of entire collection is done). Overall circulation decreased by (-12%) from the previous year/month and we were open the same number of days as last yr/last mon. (27 days; 44,296 circ. Compared with 45,322 (only -2%!!) ave. daily circ. was 1641 compared with 1679 last year. All areas except Ad. Audio decreased (+81%). Both holds and renewals decreased (-9 and even, respectively). Patron traffic decreased by (-12%) to 13,124 (14,997 in 2016). Also our eMagazine/Zinio was at (-3%) with Hoopla up (+25%); digital downloads increased (+9%) and Simple Scan use increased by (+35%). Internet use increased overall by +3% and hotspot use increased (+9%). Our study room use increased by (+9%) but meeting room use declined (-39%). Programs: (adult -2%; teen (-25%); child -28%; school visits (-19%). The TBS Simple Scan unit was refitted with an upgraded video display that patrons love + credit card scanner now does not reserve a \$50 fee per scan.

## Upcoming Events and Projects

- Dec. 6- staff in-service.
- Work progresses on RFID – TS retro-conversion + tagging of all new items; gate installation forthcoming – installation of self-check stations next, then AMH.
- Staff training for Polaris – Train-the-Trainer in Nov. (6,7,8)
- Friends of the Library booksale -10/21/22, preview 10/19.
- New cash register will be installed in Circ + Quickbooks 2018 updated for Bus. Manager
- Interviews for new Business Manager, followed by training.
- Hiring of new custodial staff – D. Harding/S. Yazel.

## **September 5, 2017 Collection Development Meeting, 2:00 p.m.**

### **CCS Migration to Polaris**

As noted in last Friday's newsletter, we will open registration for CCS-led training on Friday. Below is a list of all training sessions that will be led by CCS, along with the number of seats available per library for each type of session. In addition to covering software navigation and functionality, these sessions will incorporate the unique policy and configuration decisions made by CCS libraries during profiling and mapping. Please coordinate registration within your library to ensure that the appropriate staff members are registered for these training sessions. Registration must be completed by November 1. After November 1, we will open up any unused seats to individuals on the waitlist.

#### **Train-the-Trainer:** 2 staff per library

These full-day sessions (9 am-4 pm) are designed for library leads and additional staff members who will have internal training responsibilities. Each library lead is required to attend, along with 1 other staff member at your library who will be responsible for leading internal training. We'll be providing a basic overview of Leap, as well as discussing relevant policy, configuration and procedural information that should be shared with staff during in-house training sessions.

##### *Session dates:*

- November 6, 2017
- November 7, 2017
- November 8, 2017

#### **Cataloging Basics:** 1 staff per library.

Learn the basics of using Polaris for cataloging, including using the "Find" tool, editing bib records (including programming macros), editing and creating item records, adding new records from OCLC, and using record sets for managing workflow.

##### *Session dates:*

- December 7, 2017 (9am-12pm)
- December 8, 2017 (9am-12pm)

#### **PowerPac:** 3 staff per library.

PowerPAC sessions will cover navigation, searching, placing requests, and patron account settings.

##### *Session dates:*

- January 4, 2018 (2 sessions; 9:00 am and 1:00pm)
- February 26, 2018 (2 sessions; 9:00 am and 1:00pm)
- March 8, 2018 (2 sessions; 9:00 am and 1:00pm)

#### **Reports:** 3 staff per library.

Learn how to log in to Simply Reports, create a report, view and manipulate results, and other report options.

**Session Dates:**

- January 17, 2018 (2 sessions; 9:00 am and 1:00pm)
- February 16, 2018 (2 sessions; 9:00 am and 1:00pm)
- March 1, 2018 (2 sessions; 9:00 am and 1:00pm)

**Public Services:** 3 staff per library.

These sessions will provide a basic overview of Leap, including navigation, searching, modifying records, checkout/check-in, and more.

**Session Dates:**

- January 25, 2018 (2 sessions; 9:00 am and 1:00pm)
- February 13, 2018 (9:00 am)
- March 12, 2018 (2 sessions; 9:00 am and 1:00pm)
- March 23, 2018 (9:00 am)

**Tech Services Cram Session:** 1 staff per library.

These sessions will provide an overview of all things Polaris, focusing on reinforcing training in cataloging, serials and acquisitions.

**Session Dates:**

- April 10, 2018 (9 am-12pm)
- April 11, 2018 (9 am-12pm)

Registration for the Polaris Q&A sessions will not open until March 2018, closer to go-live.

## **Physical Collection**

1. RFID tagging and weeding updates, if any

## **Electronic Resources and Materials**

1. Renewals of Electronic Subscriptions

Product Name	Begin Date	Expire Date	Price
EBSCO Package			\$5,135.00
· Job and Career Accelerator 5.0	01/01/2018	12/31/2018	
· Popular Software Tutorials	01/01/2018	12/31/2018	
· LearningExpress Library 3.0	01/01/2018	12/31/2018	
Public Library Core Collection: Nonfiction (H.W.Wilson)	11/01/2017	10/31/2018	\$162.00
Fiction Core Collection (H.W.Wilson)	11/01/2017	10/31/2018	\$445.00
ConsumerReports.org	09/01/2017	08/31/2018	\$2,124.00
Total:			\$7,866.00

## August 2017 InService Survey Results

### Do you feel that the objectives set out were achieved?

- 100% said yes

### Did you find the topic useful? Why or why not?

- Yes, I gave us perspective on personalities
- Yes. Good information on interacting with each other.
- No. I'm not a big fan of DISC
- Yes because we all learn how to communicate to various personality types.
- If the goal was to help us gain insight into ourselves, then yes. But trying to remember which group your coworker is in so that you can communicate accordingly is not possible. If we just respect one another and listen to each other I think it will be fine.
- I found it very interesting, although since we've covered that topic before it wasn't truly new information.
- It was a basic general introduction to various characteristics that individuals possess, but I don't think it will help in dealing with coworkers and others.
- Yes, I thought it was very interesting to see my co-workers' personalities. It was good to learn strategies for effective communication with different personality types.
- yes, DiSC profile stuff is always interesting and fun. Sue Y. did a fantastic job in making it interesting, light and fun.
- Yes, anything that assists in all of learning to communicate better is useful
- Yes. I always like learning new things about myself.
- Yes, it was interesting to see our personalities
- Yes, it helped me understand why I am having trouble communicating with a person.
- Yes
- yes it was very interesting to discover our work personality in a fun an interacting way!
- Yes, especially the DiSC profile. It will help understand interactions. It's not just understanding why others act so contrary but recognizing the accommodations you need to make yourself.
- yes it made you think about how to approach others
- Yes, I loved the DISC profile analysis. Learned a lot about myself and others.
- Yes. It was interesting to learn the different communication styles and being a lead, it's good to know how best to work with other members of my staff
- yes
- Yes; communicating with coworkers is a key skill to acknowledge and develop in the workplace.
- Helps me to deal better with staff.
- Yes, because it was very interesting to see how much alike or unlike we really all are.
- DISC seemed like a big waste of time the food was good
- Yes it just seems they are funnier then use to be.



### **What charity would you like to see the library work with?**

- feed my starving children or anything that serves the local community
- United Way
- Any
- Anything local that really needs it. Not United Way.
- One that supports those who are homeless, such as Home of the Sparrow. I
- PADS, Pioneer Center
- Any charity that provides for the McHenry community.
- PAWS Humane Society
- Turning Point
- Turning Point of McHenry, CASA of McHenry, A Warriors Mind
- Any charity is fine.
- Turning Point and/or Pioneer Center
- FISH and St Baldricks
- local animal shelters
- local charities that would benefit the community.
- Continue with FISH and St. Baldricks
- American Foundation for Suicide Prevention
- Pads and Pet Shelters
- I'm not sure which local charities, but I like The V Foundation-it's a cancer charity
- Turning Point, Home of the Sparrow
- McHenry Jaycees is in dire need of help this year.
- FISH
- Any charity would be great.
- a domestic violence shelter or veteran group
- As long as it is local

### **Do you have any other comments, questions, or concerns?**

- Great program! Sue did a fabulous job of presenting the information and mediating the discussion. Fun and informative!
- No
- Would like to make in-service meetings mandatory unless staff member has a valid excuse.
- No
- Some people read a ridiculous amount of pages in a summer!
- All-in-all it was a well planned out agenda.
- N/A
- Would like to have more time for department meetings and work afterward. Always work to be done in Circ
- Liked the fun activities
- Well done!
- No
- I really enjoyed having such an engaging / interactive main presentation.
- None
- No.
- no
- I hate the chairs so uncomfortable for the length of time we are there, however having the table is nice wish we could have them every time.

### **What would you like to see at future inservices?**

- I realize our dress code is "casual", but I think we could review what that really means.
- I would like to us doing something fun like Bowling or Paintball.
- More outside speakers.
- Team Building exercises where we must work with members of other departments. An explanation/demonstration of RFID Same for Polaris
- Food :) Actually, I really like the informative no-sell type seminars. Keep up the good work!
- I would like individuals to share reports/findings from programs/committees attended outside our own library environment to find out what other libraries are thinking and doing for their patrons.
- N/A
- Safety course - using fire extinguishers, tornado drill, - other emergencies. Active shooter has sort of died down. Another serving the mentally disabled might be good since we have so many new employees.
- Fire drills, active shooter drills, tips on how to handle certain patrons such as mental health issues, police rep on how to handle situations, business casual dress on a budget, tips on dealing with different age groups (baby boomers vs. millennials)
- more co-workers attending
- Not sure
- More Food! :) Massage Therapist :)
- CPR training and certification
- I'd like if, for future meetings, if there is something that mainly has to do with, say Tech Services, or only full timers, that not everyone is at that meeting. This meeting wasn't like that, but occasionally they are, and this is very boring for those for whom the information doesn't pertain. Especially for circ, we have loads we can do if we aren't stuck sitting in a meeting talking about things we aren't involved in.
- More superb cooking! (not to imply previous ones were subpar or somesuch)
- At the desk exercises
- Just interesting topics with interesting speakers.
- have another get up and move topic
- Other character things besides DISC

**EXECUTIVE SESSION MINUTES**  
**MCHENRY PUBLIC LIBRARY DISTRICT**  
**BOARD OF LIBRARY TRUSTEES**

**Date:** July 18, 2017

**Time:** 7:22 p.m.

**Location:** Library Board Meeting Room

**I. Call to Order:**

**Members Present:** Kathy Baderstadt, Margaret Carey, Delphine Grala, Monica Leccese, Charles Reilly, Bradley Schubert, and Jill Stone

**Members Absent:** None

During Executive Session, the Board discussed the appointment, employment, compensation, discipline, performance or dismissal of specific employees of the public body in compliance with the Open Meetings Act 5 ILCS 120/2 section 2(c)(1) and review and release of the June 20, 2017 Executive Session Minutes.

No action was taken during Executive Session.

Respectfully Submitted,

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Monica Leccese, Secretary

# FINAL BUDGET FY 2017/18

8/15/2017

## FY 2017-2018 OPERATING BUDGET

		FY2017-18 Appropriation	FY2017-18 Operating Budget	FY2016-17 operating budget	FY2017-18 Levy
	<b>GENERAL FUND REVENUES</b>				
	estimated CASH ON HAND (7/1/2017)	<b>\$ 1,381,183.98</b>	<b>\$ 1,381,183.98</b>	\$ 1,565,129.00	
<b>6010-100</b>	PROPERTY TAXES	\$ 3,180,653.29	\$ 3,180,653.29	\$ 3,180,645.36	\$ 3,180,653.29
<b>6020-100</b>	CORPORATE REPLACEMENT TAX	\$ -	\$ -	\$ -	
<b>6030-100</b>	GENERAL FUND INTEREST	\$ 7,000.00	\$ 5,000.00	\$ 5,000.00	
<b>6035-100</b>	DIVIDENDS	\$ 1,000.00	\$ 500.00	\$ 500.00	
<b>6040-100</b>	NONRESIDENT & ENHANCED FEE CARDS	\$ 1,000.00	\$ 1,000.00	\$ 1,000.00	
<b>6050-100</b>	FINES AND FEES	\$ 57,000.00	\$ 55,000.00	\$ 55,000.00	
<b>6055-100</b>	REFERRAL/COLLECTION FEES	\$ 1,000.00	\$ 1,000.00	\$ 1,000.00	
<b>6060-100</b>	PHOTOCOPIER & FAX INCOME	\$ 18,000.00	\$ 17,000.00	\$ 17,000.00	
<b>6090-100</b>	ANNEXATION IMPACT FEES	\$ 8,000.00	\$ 8,000.00	\$ 1,000.00	
<b>6105-100</b>	COBRA/RETIREE INSURANCE PAYMENTS	\$ 16,000.00	\$ 13,500.00	\$ 17,000.00	
<b>6110-100</b>	PROGRAM FEES /MISC. FEES	\$ 6,000.00	\$ 4,200.00	\$ 4,200.00	
<b>6120-100</b>	MEETING ROOM FEES	\$ 2,000.00	\$ 1,000.00	\$ 1,000.00	
<b>6130-100</b>	MISC. SALES (disks, T-shirts) & FEES	\$ 25,000.00	\$ 25,000.00	\$ 25,000.00	
<b>6150-100</b>	LOST & DAMAGED MATERIALS	\$ 6,000.00	\$ 6,000.00	\$ 6,000.00	
<b>6200-100</b>	OVER/SHORT	\$ 500.00	\$ -	\$ -	
	<b>TOTAL GENERAL FUND REVENUES</b>	<b>\$ 4,710,337.27</b>	<b>\$ 4,699,037.27</b>	<b>\$ 4,879,474.36</b>	<b>\$ 3,180,653.29</b>

## GENERAL FUND EXPENSES

		FY2017-18	FY2017-18	FY2016-17	FY2017-18
		Appropriation	Operating Budget	operating budget	Levy
<b>MATERIALS and SUPPLIES</b>					
8010-100	ADULT BOOKS	\$ 94,000.00	\$ 94,000.00	\$ 85,000.00	\$ 60,000.00
8020-100	YOUTH BOOKS	\$ 64,000.00	\$ 59,000.00	\$ 59,000.00	\$ 35,000.00
8025-100	PROFESSIONAL RESOURCES	\$ 6,000.00	\$ 5,500.00	\$ 3,500.00	\$ 1,000.00
8028-100	ADMINISTRATIVE RESOURCES	\$ 7,000.00	\$ 6,000.00	\$ 6,400.00	\$ 1,000.00
8030-100	MAGAZINES and NEWSPAPERS	\$ 20,000.00	\$ 15,000.00	\$ 15,000.00	\$ 10,000.00
8050-100	ADULT AV MATERIALS	\$ 61,000.00	\$ 53,000.00	\$ 62,000.00	\$ 35,000.00
8060-100	YOUTH AV MATERIALS	\$ 19,000.00	\$ 15,000.00	\$ 16,000.00	\$ 35,000.00
8080-100	VIDEO GAMES	\$ 20,000.00	\$ 12,500.00	\$ 15,000.00	\$ 5,000.00
8090-100	eBOOK & eMAGAZINE SERVICES	\$ 60,000.00	\$ 55,500.00	\$ 55,500.00	\$ 14,500.00
8095-100	ELECTRONIC RESOURCES	\$ 90,000.00	\$ 80,000.00	\$ 80,000.00	\$ 30,000.00
8110-100	BANK SERVICE CHARGES	\$ 500.00	\$ 200.00	\$ 500.00	\$ 500.00
8120-100	LIBRARY SUPPLIES	\$ 15,000.00	\$ 10,000.00	\$ 10,000.00	\$ 10,000.00
8130-100	TECH SERVICES SUPPLIES	\$ 58,000.00	\$ 57,200.00	\$ 57,200.00	\$ 25,000.00
8135-100	BINDERY	\$ 150.00	\$ 150.00	\$ 150.00	\$ 1,000.00
8140-100	ADULT PROGRAMS & SUPPLIES	\$ 22,000.00	\$ 18,500.00	\$ 22,000.00	\$ 15,750.00
8145-100	CIRCULATION SUPPLIES	\$ 26,000.00	\$ 25,000.00	\$ 12,000.00	\$ 6,000.00
8147-100	SUMMER READING CLUB	\$ 7,000.00	\$ 7,000.00	\$ 7,000.00	\$ 2,000.00
8150-100	YOUTH PROGRAMS & SUPPLIES	\$ 21,500.00	\$ 21,500.00	\$ 21,500.00	\$ 15,000.00
	<b>TOTAL MATERIALS &amp; SUPPLIES</b>	<b>\$ 591,150.00</b>	<b>\$ 535,050.00</b>	<b>\$ 527,750.00</b>	<b>\$ 301,750.00</b>
		FY2017-18	FY2017-18	FY2016-17	FY2017-18
		Appropriation	Operating Budget	operating budget	Levy
<b>CONTRACTED SERVICES</b>					
8215-100	COLLECTION AGENCY	\$ 1,500.00	\$ 1,500.00	\$ 1,500.00	\$ -
8245-100	Computer/OFC EQP/Copier Repairs & Contracts	\$ 60,000.00	\$ 59,000.00	\$ 59,000.00	\$ 20,000.00
8260-100	MISC. CONTRACTED SERVICES	\$ 5,000.00	\$ 2,000.00	\$ 2,000.00	\$ 1,000.00
8270-100	FINANCE/LATE FEE CHARGES	\$ 500.00	\$ 500.00	\$ 500.00	\$ 500.00
	<b>TOTAL CONTRACTED SERVICES</b>	<b>\$ 67,000.00</b>	<b>\$ 63,000.00</b>	<b>\$ 63,000.00</b>	<b>\$ 21,500.00</b>

		FY2017-18	FY2017-18	FY2016-17	FY2017-18
CATALOG and NETWORK EXPENSES		Appropriation	Operating Budget	operating budget	Levy
8310-100	CCS & Polaris EXPENSES	\$ 80,000.00	\$ 75,000.00	\$ 80,000.00	\$ 75,000.00
8320-100	NETWORK EXPENSES	\$ 30,000.00	\$ 25,000.00	\$ 25,000.00	\$ 35,000.00
8330-100	OCLC SERVICES (cataloging)	\$ 12,000.00	\$ 10,000.00	\$ 8,000.00	\$ 10,000.00
	<b>TOTAL CATALOG and NETWORK EXPENSES</b>	<b>\$ 122,000.00</b>	<b>\$ 110,000.00</b>	<b>\$ 113,000.00</b>	<b>\$ 120,000.00</b>
		FY2017-18	FY2017-18	FY2016-17	FY2017-18
PROFESSIONAL SERVICES		Appropriation	Operating Budget	operating budget	Levy
8410-100	ACCOUNTING, PAYROLL & AUDIT SERVICES	\$ 34,000.00	\$ 22,000.00	\$ 28,000.00	\$ 25,000.00
8420-100	LEGAL SERVICES	\$ 2,000.00	\$ 1,500.00	\$ 1,500.00	\$ 5,000.00
8430-100	AUTOMATION & MISC. CONSULTANTS	\$ 14,000.00	\$ 5,000.00	\$ 14,000.00	\$ 15,000.00
8440-100	IN SERVICE HONORARIUMS	\$ 1,000.00	\$ 1,000.00	\$ 1,000.00	\$ -
	<b>TOTAL PROFESSIONAL SERVICES</b>	<b>\$ 51,000.00</b>	<b>\$ 29,500.00</b>	<b>\$ 44,500.00</b>	<b>\$ 45,000.00</b>
		FY2017-18	FY2017-18	FY2016-17	FY2017-18
PRINTING, PUBLICATIONS & POSTAGE		Appropriation	Operating Budget	operating budget	Levy
8510-100	PRINTING SERVICES	\$ 40,000.00	\$ 34,000.00	\$ 36,000.00	\$ 35,000.00
8530-100	PUBLIC NOTICES & ADS (legal...not display ads)	\$ 4,000.00	\$ 3,000.00	\$ 3,000.00	\$ 5,000.00
8540-100	POSTAGE	\$ 20,000.00	\$ 14,000.00	\$ 18,000.00	\$ 15,000.00
8550-100	PUBLIC RELATIONS/PROMOTIONS	\$ 10,000.00	\$ 8,500.00	\$ 10,000.00	\$ 10,000.00
	<b>TOTAL PRINTING, PUB. &amp; POSTAGE</b>	<b>\$ 74,000.00</b>	<b>\$ 59,500.00</b>	<b>\$ 67,000.00</b>	<b>\$ 65,000.00</b>
		FY2017-18	FY2017-18	FY2016-17	FY2017-18
UTILITIES		Appropriation	Operating Budget	operating budget	Levy
8610-100	ELECTRIC	\$ 30,000.00	\$ 25,000.00	\$ 25,000.00	\$ 55,000.00
8620-100	GAS	\$ 4,000.00	\$ 3,500.00	\$ 2,500.00	\$ 2,500.00
8630-100	TELEPHONE & INTERNET SERVICES	\$ 14,500.00	\$ 10,500.00	\$ 13,500.00	\$ 9,500.00
8640-100	WATER & SEWER	\$ 7,000.00	\$ 5,400.00	\$ 3,500.00	\$ 4,000.00
	<b>TOTAL UTILITIES</b>	<b>\$ 55,500.00</b>	<b>\$ 44,400.00</b>	<b>\$ 44,500.00</b>	<b>\$ 71,000.00</b>

		<b>FY2017-18</b>	<b>FY2017-18</b>	<b>FY2016-17</b>	<b>FY2017-18</b>
	<b>MISCELLANEOUS OPERATING EXPENSES</b>	<b>Appropriation</b>	<b>Operating Budget</b>	<b>operating budget</b>	<b>Levy</b>
<b>8720-100</b>	BUILDING & AUTO INSURANCE	\$ 40,000.00	\$ 31,500.00	\$ 32,000.00	\$ 30,000.00
<b>8730-100</b>	BONDING & OFFICERS LIABILITY	\$ 7,000.00	\$ 5,500.00	\$ 5,500.00	\$ 12,000.00
<b>8740-100</b>	BUILDING & GROUNDS	\$ 55,000.00	\$ 54,000.00	\$ 54,000.00	\$ 75,000.00
<b>8760-100</b>	HOSPITALITY(incl. vending machine)	\$ 13,000.00	\$ 10,000.00	\$ 13,000.00	\$ 7,000.00
<b>8770-100</b>	INTERLIBRARY LOAN FEES & LOSSES	\$ 1,500.00	\$ 700.00	\$ 700.00	\$ -
<b>8795-100</b>	MISCELLANEOUS	\$ 4,000.00	\$ 4,000.00	\$ 4,000.00	\$ 5,000.00
	<b>TOT. MISCEL. OPERATING EXPENSES</b>	<b>\$ 120,500.00</b>	<b>\$ 105,700.00</b>	<b>\$ 109,200.00</b>	<b>\$ 129,000.00</b>

		<b>FY2017-18</b>	<b>FY2017-18</b>	<b>FY2016-17</b>	<b>FY2017-18</b>
	<b>PERSONNEL EXPENSES</b>	<b>Appropriation</b>	<b>Operating Budget</b>	<b>operating budget</b>	<b>Levy</b>
<b>8910-100</b>	SALARIES	\$ 1,870,000.00	\$ 1,815,000.00	\$ 1,810,000.00	\$ 1,819,402.28
<b>8920-100</b>	FICA	\$ 150,000.00	\$ 140,000.00	\$ 145,000.00	\$ 145,000.00
<b>8930-100</b>	IMRF	\$ 215,000.00	\$ 200,000.00	\$ 180,000.00	\$ 180,000.00
<b>8940-100</b>	HEALTH & LIFE INSURANCE	\$ 395,000.00	\$ 360,000.00	\$ 260,000.00	\$ 257,500.00
<b>8950-100</b>	TUITION REIMBURSEMENT	\$ 12,000.00	\$ 6,000.00	\$ 9,000.00	\$ -
<b>8960-100</b>	MEMBERSHIPS & DUES	\$ 8,500.00	\$ 8,000.00	\$ 8,000.00	\$ -
<b>8970-100</b>	TRAVEL	\$ 9,500.00	\$ 9,000.00	\$ 14,000.00	\$ 2,000.00
<b>8980-100</b>	MEETINGS & TRAINING	\$ 5,500.00	\$ 5,000.00		
	<b>TOTAL PERSONNEL EXPENSES</b>	<b>\$ 2,665,500.00</b>	<b>\$ 2,543,000.00</b>	<b>\$ 2,426,000.00</b>	<b>\$ 2,403,902.28</b>

		<b>FY2017-18</b>	<b>FY2017-18</b>	<b>FY2016-17</b>	<b>FY2017-18</b>
	<b>CAPITAL EXPENSES</b>	<b>Appropriation</b>	<b>Operating Budget</b>	<b>operating budget</b>	<b>Levy</b>
<b>9060-100</b>	LIBRARY FURNISHINGS	\$ 35,000.00	\$ 35,000.00	\$ 35,000.00	\$ 5,000.00
<b>9070-100</b>	LIBRARY EQUIPMENT	\$ 70,000.00	\$ 70,000.00	\$ 70,000.00	\$ 2,500.00
<b>9080-100</b>	SMALL EQUIPMENT UNDER \$250	\$ 10,000.00	\$ 10,000.00	\$ 10,000.00	\$ 1,000.00
<b>9090-100</b>	ADTL. CAPITAL PROJECTS	\$ 400,000.00	\$ 400,000.00	\$ 320,000.00	\$ -
	<b>TOTAL CAPITAL EXPENSES</b>	<b>\$ 515,000.00</b>	<b>\$ 515,000.00</b>	<b>\$ 435,000.00</b>	<b>\$ 8,500.00</b>

		<b>FY2017-18 Appropriation</b>	<b>FY2017-18 Operating Budget</b>	<b>FY2016-17 operating budget</b>	<b>FY2017-18 Levy</b>
<b>9100-100</b>	<b>TRANSFER TO RESERVE FUND</b>	\$ -	\$ 500,000.00	\$ 800,000.00	\$ -
	<b>TOTAL TRANSFER TO RESERVE FUND</b>	\$ -	\$ 500,000.00	\$ 800,000.00	\$ -
		<b>FY2017-18 Appropriation</b>	<b>FY2017-18 Operating Budget</b>	<b>FY2016-17 operating budget</b>	<b>FY2017-18 Levy</b>
	<b>DEBT SERVICE</b>				
<b>9115-100</b>	RECOVERY ZONE BOND PRINCIPAL	\$ -	\$ -	\$ -	\$ -
<b>9120-100</b>	RECOVERY ZONE BOND INTEREST	\$ -	\$ -	\$ -	\$ -
<b>9095-100</b>	DEBT SERVICE - GF	\$ -	\$ -	\$ -	\$ -
	<b>TOTAL DEBT SERVICE</b>	\$ -	\$ -	\$ -	
	<b>TOTAL ESTIMATED EXPENSES</b>	\$ 4,261,650.00	\$ 4,505,150.00	\$ 4,629,950.00	\$ 3,165,652.28
		<b>FY2017-18 Appropriation</b>	<b>FY2017-18 Operating Budget</b>	<b>FY2016-17 operating budget</b>	<b>FY2017-18 Levy</b>
	<b>TOTAL GENERAL FUND REVENUES</b>	\$ 4,710,337.27	\$ 4,699,037.27	\$ 4,879,474.36	\$ 3,180,653.29
	<b>TOTAL GENERAL FUND EXPENSES</b>	\$ 4,261,650.00	\$ 4,505,150.00	\$ 4,629,950.00	\$ 3,165,652.28
	estimated year end fund balance		\$ 193,887.27	\$ 249,524.36	



## GRANT & GIFT FUND

		FY2017-18	FY2017-18	FY2016-17	FY2017-18
	GRANT & GIFT FUND REVENUES	Appropriation	Operating Budget	operating budget	Levy
	est. CASH ON HAND7/1/2017	\$ 437,630.23	\$ 437,630.23	\$ 482,237.00	
6030-300	GRANT /GIFT FUND INTEREST	\$ 5,000.00	\$ 2,500.00	\$ 2,500.00	
6070-300	GENERAL FUND GIFTS	\$ 40,000.00	\$ 20,000.00	\$ 20,000.00	
6170-300	PER CAPITA GRANT-any revenues received FY	\$ 87,000.00	\$ 84,893.43	\$ 84,893.43	
6210-300	MISC. GRANTS	\$ 50,000.00	\$ 50,000.00	\$ 50,000.00	
	<b>TOTAL GRANT &amp; GIFT REVENUES</b>	<b>\$ 619,630.23</b>	<b>\$ 595,023.66</b>	<b>\$ 639,630.43</b>	
	GRANT & GIFT FUND EXPENSES	FY2017-18	FY2017-18	FY2016-17	FY2017-18
		Appropriation	Operating Budget	operating budget	Levy
8040-300	OPERATING FUND GIFTS	\$ 500,000.00	\$ 448,381.10	\$ 448,381.10	\$ -
8800-300	2017-2018 per capita grant	\$ 52,528.75	\$ 32,628.34	\$ 32,393.43	\$ -
8800-311	Adult Materials				
8800-321	Youth Materials				
8800-331	Staff Software				
8800-332	Public Software				
8800-333	Computer Equipment				
8800-341	Other Equipment				
8800-342	Additional Expenses (personnel)				
9200-300	ADDITIONAL EXPENSES	\$ -	\$ -		\$ -
9030-300	MISC. GRANTS	\$ 25,000.00	\$ 25,000.00	\$ 25,000.00	\$ -
	<b>TOTAL GRANT FUND EXPENSES</b>	<b>\$ 577,528.75</b>	<b>\$ 506,009.44</b>	<b>\$ 505,774.53</b>	<b>\$ -</b>
9100-300	TRANSFER TO RESERVE FUND	\$ -	\$ -		\$ -
	<b>TOTAL GRANT FUND REVENUES</b>	<b>\$ 619,630.23</b>	<b>\$ 595,023.66</b>	<b>\$ 639,630.43</b>	<b>\$ -</b>
	<b>TOTAL GRANT FUND EXPENSES</b>	<b>\$ 577,528.75</b>	<b>\$ 506,009.44</b>	<b>\$ 505,774.53</b>	<b>\$ -</b>
	est. year end fund balance	\$ 42,101.48	\$ 89,014.22	\$ 133,855.90	

**SPECIAL RESERVE FUND**

		<b>FY2017-18</b>	<b>FY2017-18</b>	<b>FY2016-17</b>	<b>FY2017-18</b>
	<b>SPECIAL RESERVE FUND REVENUES</b>	<b>Appropriation</b>	<b>Operating Budget</b>	<b>operating budget</b>	<b>Levy</b>
	Est. Cash on Hand (7/1/2017)	\$ 1,198,470.21	\$ 1,198,470.21	\$ 1,721,585.00	
<b>6020-200</b>	DEVELOPER FEES	\$ 65,000.00	\$ 58,000.00	\$ 25,000.00	
<b>6030-200</b>	RESERVE FUND INTEREST	\$ 50,000.00	\$ 3,000.00	\$ 3,000.00	
<b>6070-200</b>	RESERVE FUND GIFTS	\$ 50,000.00	\$ 25,000.00	\$ 25,000.00	
<b>6080-200</b>	BOND & DEBT CERTIFICATE SALE	\$ -	\$ -	\$ -	
<b>6090-200</b>	TRANSFERS FROM OTHER FUNDS (9100-100)	\$ -	\$ 500,000.00	\$ 800,000.00	
<b>6130-200</b>	MISC. INCOME SR	\$ 2,000.00	\$ 2,000.00	\$ 2,000.00	
	<b>TOTAL RESERVE FUND REVENUES</b>	<b>\$ 1,363,470.21</b>	<b>\$ 1,786,470.21</b>	<b>\$ 2,576,585.00</b>	
	<b>RESERVE FUND EXPENSES</b>	<b>FY2017-18</b>	<b>FY2017-18</b>	<b>FY2016-17</b>	<b>FY2017-18</b>
		<b>Appropriation</b>	<b>Operating Budget</b>	<b>operating budget</b>	<b>Levy</b>
<b>9040-200</b>	Debt Service	\$ -	\$ -	\$ -	\$ -
<b>9050-200</b>	Improv.& equip. not directly related to building plan misc. capital improvements	\$ 200,000.00	\$ 100,000.00	\$ 100,000.00	\$ -
<b>9050-200</b>	expenditures pursuant to statutory guidelines of the Lib. Dist. Act 75 ILCS 16/40-50 (Special reserve fund)	\$ 100,000.00	\$ 50,000.00	\$ 50,000.00	\$ -
	<b>Total Reserve Fund Expenses</b>	<b>\$ 300,000.00</b>	<b>\$ 150,000.00</b>	<b>\$ 150,000.00</b>	
	<b>RESERVE FUND REVENUES</b>	<b>\$ 1,363,470.21</b>	<b>\$ 1,786,470.21</b>	<b>\$ 2,576,585.00</b>	
	<b>RESERVE FUND EXPENSES</b>	<b>\$ 300,000.00</b>	<b>\$ 150,000.00</b>	<b>\$ 150,000.00</b>	
	<b>est. year end fund balance</b>		<b>\$ 1,636,470.21</b>	<b>\$ 2,426,585.00</b>	

	<b>FY2017-18</b>	<b>FY2017-18</b>	<b>FY2016-17</b>	<b>FY2017-18</b>
	<b>Appropriation</b>	<b>Operating Budget</b>	<b>operating budget</b>	<b>Levy</b>
<b>TOTAL REVENUES</b>				
General Fund	\$ 4,710,337.27	\$ 4,699,037.27	\$ 4,879,481.28	
Grant/Gift Fund	\$ 619,630.23	\$ 595,023.66	\$ 639,630.43	
Special Reserve Fund	\$ 1,363,470.21	\$ 1,786,470.21	\$ 2,576,585.00	
<b>GRAND TOTAL ESTIMATED REVENUES</b>	<b>\$ 6,693,437.71</b>	<b>\$ 7,080,531.14</b>	<b>\$ 8,095,696.71</b>	<b>\$ -</b>
	<b>FY2017-18</b>	<b>FY2017-18</b>	<b>FY2016-17</b>	<b>FY2017-18</b>
	<b>Appropriation</b>	<b>Operating Budget</b>	<b>operating budget</b>	<b>Levy</b>
<b>TOTAL EXPENSES</b>				
General Fund	\$ 4,261,650.00	\$ 4,505,150.00	\$ 4,629,950.00	\$ 3,165,652.28
Grant/Gift Fund	\$ 577,528.75	\$ 506,009.44	\$ 505,774.53	\$ -
Special Reserve Fund	\$ 300,000.00	\$ 150,000.00	\$ 150,000.00	\$ -
<b>GRAND TOTAL ESTIMATED EXPENSES</b>	<b>\$ 5,139,178.75</b>	<b>\$ 5,161,159.44</b>	<b>\$ 5,285,724.53</b>	<b>\$ 3,165,652.28</b>
<b>GRAND TOTAL OF ALL FUND REVENUES</b>	<b>\$ 6,693,437.71</b>	<b>\$ 7,080,531.14</b>	<b>\$ 8,095,696.71</b>	
<b>GRAND TOTAL OF ALL FUND EXPENSES</b>	<b>\$ 5,139,178.75</b>	<b>\$ 5,161,159.44</b>	<b>\$ 5,285,724.53</b>	
<b>estimated year end combined fund balance</b>	<b>\$ 1,554,258.96</b>	<b>\$ 1,919,371.70</b>	<b>\$ 2,809,972.18</b>	



## McHenry Public Library District

809 North Front Street  
McHenry, Illinois 60050  
Phone: 815.385.0036  
[www.mchenrylibrary.org](http://www.mchenrylibrary.org)

STATE OF ILLINOIS           )  
COUNTY OF McHENRY       )  
CITY OF McHENRY           )

**ORDINANCE NO. 2017/2018-4  
AN ORDINANCE PROVIDING FOR THE LEVY  
AND ASSESSMENT OF TAXES  
FOR THE FISCAL YEAR BEGINNING JULY 1, 2017  
AND ENDING JUNE 30, 2018  
FOR THE McHENRY PUBLIC LIBRARY DISTRICT  
McHENRY, McHENRY COUNTY, ILLINOIS**

BE IT ORDAINED by the President and Board of Library Trustees of the McHENRY PUBLIC LIBRARY DISTRICT, McHENRY, McHENRY COUNTY ILLINOIS, as follows:

**Section One:** That the total amount of appropriations for all General, Special Reserve and Corporate purposes legally made to be collected from the tax levy of the current fiscal year is Three Million and One Hundred and Eighty Thousand and Six Hundred and Fifty-Three Dollars and Twenty-Nine cents. (\$3,180,653.29).

**Section Two.** That the sum of Four Million, Seven Hundred and Ten Thousand, Three Hundred, Thirty Seven Dollars and Twenty-Seven Cents (\$4,710,337.27) being the total of appropriations heretofore legally made and which has taken into consideration all monies to be raised from other than tax sources, in addition to those monies which are to be collected from the tax levy of the current fiscal year of the McHenry Public Library District for all General, Special Reserve and Corporate purposes of said Public Library District, as appropriated for the current fiscal year by the Combined Budget and Appropriation Ordinance passed by the President and Board of Library Trustees of said District at the legally held meeting of August 15, 2017, which Ordinance No. 2017/2018-3, incorporated herein by reference, be and the various objects and purposes for which said appropriations were made are set forth under the column "Amount Appropriated" and the specific amount hereby levied for each object and purpose is set forth under the column entitled "Amount Levied" is hereby levied upon all of the taxable property in the McHENRY PUBLIC LIBRARY DISTRICT subjected to taxation for the current fiscal year of said Public Library District, commencing July 1, 2017, and ending June 30, 2018, as follows:

## **GENERAL FUND EXPENSES**

### **MATERIALS and SUPPLIES**

	<b>Appropriation</b>	<b>Levy</b>
Adult Books	\$ 94,000.00	\$ 60,000.00
Youth Books	\$ 64,000.00	\$ 35,000.00
Professional Resources	\$ 6,000.00	\$ 1,000.00
Administrative Resources	\$ 7,000.00	\$ 1,000.00
Magazines/Newspapers	\$ 20,000.00	\$ 10,000.00
Adult AV Materials	\$ 61,000.00	\$ 35,000.00
Youth AV Materials	\$ 19,000.00	\$ 35,000.00
Video Games	\$ 20,000.00	\$ 5,000.00
eBook & eMagazine Services	\$ 60,000.00	\$ 14,500.00
Electronic Resources	\$ 90,000.00	\$ 30,000.00
Bank Service Charges	\$ 500.00	\$ 500.00
Library Supplies	\$ 15,000.00	\$ 10,000.00
Tech. Services Supplies	\$ 58,000.00	\$ 25,000.00
Bindery	\$ 150.00	\$ 1,000.00
Adult Programs/Supplies	\$ 22,000.00	\$ 15,750.00
Circulation Supplies	\$ 26,000.00	\$ 6,000.00
Summer Reading Club	\$ 7,000.00	\$ 2,000.00
YPS Programs/Supplies	\$ 21,500.00	\$ 15,000.00

### **CONTRACTED SERVICES**

	<b>APPROPRIATION</b>	<b>LEVY</b>
Collection Agency Services	\$ 1,500.00	\$ 0.00
Computer/OFC & Equip/repairs	\$ 60,000.00	\$ 20,000.00
Misc. Contracted Services	\$ 5,000.00	\$ 1,000.00
Finance/Late Fee Charges	\$ 500.00	\$ 500.00

### **CATALOG and NETWORK EXPENSES**

	<b>APPROPRIATION</b>	<b>LEVY</b>
CCS & SIRSI Expenses	\$ 80,000.00	\$ 75,000.00
Network Expenses	\$ 30,000.00	\$ 35,000.00
OCLC Services	\$ 12,000.00	\$ 10,000.00

### **PROFESSIONAL SERVICES**

	<b>APPROPRIATION</b>	<b>LEVY</b>
Accounting, Payroll & Audit	\$ 34,000.00	\$ 25,000.00
Legal Services	\$ 2,000.00	\$ 5,000.00
Automation/Misc. Consultants	\$ 14,000.00	\$ 15,000.00
In Service Honorariums	\$ 1,000.00	\$ 0.00

### **PRINTING, PUBLICATION & POSTAGE**

	<b>APPROPRIATION</b>	<b>LEVY</b>
Printing Services	\$ 40,000.00	\$ 35,000.00
Public Notices & Ads	\$ 4,000.00	\$ 5,000.00
Postage	\$ 20,000.00	\$ 15,000.00
Public Relations/Promotions	\$ 10,000.00	\$ 10,000.00

### **UTILITIES**

	<b>APPROPRIATION</b>	<b>LEVY</b>
Electricity	\$ 30,000.00	\$ 55,000.00
Gas	\$ 4,000.00	\$ 2,500.00
Telephone & Internet Services	\$ 14,500.00	\$ 9,500.00
Water & Sewer	\$ 7,000.00	\$ 4,000.00

**MISCELLANEOUS OPERATING EXPENSES**

	<b>APPROPRIATION</b>	<b>LEVY</b>
Building & Auto Insurance	\$ 40,000.00	\$ 30,000.00
Bonding & Officers Liability	\$ 7,000.00	\$ 12,000.00
Building & Equip. Outsource	\$ 55,000.00	\$ 75,000.00
Hospitality	\$ 13,000.00	\$ 7,000.00
Interlibrary Loan Fees/Losses	\$ 1,500.00	\$ 0.00
Miscellaneous	\$ 4,000.00	\$ 5,000.00

**PERSONNEL EXPENSES**

	<b>APPROPRIATION</b>	<b>LEVY</b>
Salaries	\$1,870,000.00	\$1,819,402.28
FICA	\$ 150,000.00	\$ 145,000.00
IMRF	\$ 215,000.00	\$ 180,000.00
Health/Life Insurance	\$ 395,000.00	\$ 257,500.00
Tuition Reimbursement	\$ 12,000.00	\$ 0.00
Memberships & Dues	\$ 8,500.00	\$ 0.00
Travel	\$ 9,500.00	\$ 2,000.00
Meetings & Training	\$ 5,500.00	0.00

**CAPITAL EXPENSES**

	<b>APPROPRIATION</b>	<b>LEVY</b>
Library Furnishings	\$ 35,000.00	\$ 5,000.00
Library Equipment	\$ 70,000.00	\$ 2,500.00
Small Equip. under \$250	\$ 10,000.00	\$ 1,000.00
Additional Capital Projects	\$ 400,000.00	\$ 0.00

<b>Transfer to Reserve Fund</b>	\$ 500,000.00	\$ 0.00
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**TOTAL GENERAL FUND EXPENSES**

	<b>APPROPRIATION</b>	<b>LEVY</b>
	\$4,261,650.00	\$3,180,653.29

**GRANT and GIFT FUND**

<b>ESTIMATED EXPENSES</b>	<b>APPROPRIATION</b>	<b>LEVY</b>
Operating Fund Gifts	\$ 500,000.00	\$ 0.00
2016 Per Capita Grant Expenditures	\$ 52,528.75	\$ 0.00
General Fund Gifts Expenses	\$ 0.00	\$ 0.00
Misc. Grants	\$ 25,000.00	\$ 0.00
<b>TOT. GRANT/GIFT EXPENSES</b>	<b>\$ 577,528.75</b>	<b>\$ 0.00</b>

**SPECIAL RESERVE FUND**

<b>ESTIMATED EXPENSES</b>	<b>APPROPRIATION</b>	<b>LEVY</b>
Improvements not related to Expansion/renovation	\$ 200,000.00	\$ 0.00
Expenditures Pursuant To Statutory Guidelines of the LIBRARY DISTRICT ACT, 75 ILCS 16/40-50	\$ 100,000.00	\$ 0.00
<b>TOTAL RESERVE FUND EXPENSES</b>	<b>\$ 300,000.00</b>	<b>\$ 0.00</b>

	<b>APPROPRIATION</b>	<b>LEVY</b>
<b>TOT. GENERAL FUND EXPENSES</b>	<b>\$4,261,650.00</b>	<b>\$3,180,653.29</b>
<b>TOT. GIFT FUND EXPENSES</b>	<b>\$ 577,528.75</b>	<b>\$ 0.00</b>
<b>TOT. RESERVE FUND EXPENSES</b>	<b>\$ 300,000.00</b>	<b>\$ 0.00</b>
<b>GRAND TOTAL EXPENSES</b>	<b>\$5,139,178.75</b>	<b>\$3,180,653.29</b>

**Section Three:** That the total amount of Three Million, One Hundred and Eighty Thousand and Six Hundred and Fifty-Three Dollars and Twenty-Nine Cents (\$3,180,653.29) ascertained as aforesaid, be, and the same is hereby levied and assessed on all property subject to taxation within the McHENRY PUBLIC LIBRARY DISTRICT, McHENRY, McHenry County, Illinois, according to the value of said property as the same is assessed and equalized for State and County purposes for the current year. Revenues acquired from sources other than property taxes include, but are not limited to, fines and fees, interest, grants, gifts and donations, developer donations and impact fees, service fees, fees for non-resident cards, charges for lost library materials, replacement taxes, fees for special programs and services, and public use of photocopy machine.

**Section Four:** This tax Levy Ordinance is adopted pursuant to the procedures set forth in the Illinois Municipal Code, as amended, provided, however, any tax rate limitation or any other substantive limitations as to tax levies in the Illinois Municipal Code in conflict with this ordinance shall not be applicable to this ordinance pursuant to Section 6, Article VII of the Constitution of the State of Illinois.

**Section Five:** That there is hereby certified to the County Clerk of McHenry County, Illinois, the several sums aforesaid, constituting the said total amount of Three Million, One Hundred and Eighty Thousand and Six Hundred and Fifty-Three Dollars and Twenty-Nine Cents (\$3,180,653.29) which said total amount the said McHenry Public Library District requires to be raised by taxation for the current fiscal year of said District is hereby ordered and directed to file with the County Clerk of McHenry County, Illinois, on or before the time required by law, a certified copy of this Tax Levy Ordinance.

**Section Six:** All unexpended balances of proceeds received annually from Public Library District taxes not in excess of statutory limits may be transferred to the Special Reserve Fund, heretofore established according to 75 ILCS 16/40-50, pursuant to plans developed and adopted by this Library Board and said unexpended balances shall be accumulated in this fund for the purposes of erecting a new Public Library building, purchasing a site for same, or building an addition thereto, or furnishing necessary equipment therefore, or acquiring electronic data storage and retrieval facilities.

REVISED and PASSED by the McHENRY PUBLIC LIBRARY DISTRICT Board of Trustees and approved by me this 24th day of October, 2017.

\_\_\_\_\_  
Kathy Beaderstadt, President  
McHENRY PUBLIC LIBRARY DISTRICT  
BOARD OF LIBRARY TRUSTEES  
McHenry, McHenry County, Illinois

AYES:

NAYES:

ABSENT:

ABSTAINING:

ATTEST:

\_\_\_\_\_  
Monica Leccese, Secretary  
McHENRY PUBLIC LIBRARY DISTRICT  
BOARD OF LIBRARY TRUSTEES





**McHenry Public Library District**

809 North Front Street  
McHenry, Illinois 60050  
Phone: 815.385.0036  
[www.mchenrylibrary.org](http://www.mchenrylibrary.org)

**STATE OF ILLINOIS )**

**COUNTY of McHENRY )**

**CERTIFICATE OF COMPLIANCE  
WITH THE TRUTH IN TAXATION ACT**

I, Monica Leccese, the duly qualified and acting Secretary of the McHENRY PUBLIC LIBRARY DISTRICT, McHenry, McHenry County, Illinois, do hereby certify that the attached Levy Ordinance adopted in full compliance with the provisions of The Truth in Taxation Act. (35 ILCS 215/1 et seq.)

IN WITNESS WHEREOF, I have placed my official signature this 24th day of October, 2017.

\_\_\_\_\_  
Monica Leccese, Secretary  
McHENRY PUBLIC LIBRARY DISTRICT  
BOARD OF LIBRARY TRUSTEES

Subscribed and sworn before me this 24th day of October, 2017.

\_\_\_\_\_  
Notary Public Reuben W. Edminster



**McHenry Public Library District**

809 North Front Street  
McHenry, Illinois 60050  
Phone: 815.385.0036  
[www.mchenrylibrary.org](http://www.mchenrylibrary.org)

**CERTIFICATE**

I, Monica Leccese, DO HEREBY CERTIFY that the above attached "ORDINANCE PROVIDING FOR THE LEVY AND ASSESSMENT OF TAXES FOR THE FISCAL YEAR BEGINNING JULY 1, 2017 AND EXPIRING JUNE 30, 2018" is a true and correct copy of said Ordinance which was presented and passed, and recorded by said Library Board at their Regular Board Meeting on October 24, 2017.

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Monica Leccese, Secretary  
McHENRY PUBLIC LIBRARY DISTRICT  
BOARD OF LIBRARY TRUSTEES

Subscribed and sworn before me this 24th day of October, 2017.

---

Reuben W. Edminster  
Notary Public



## **McHenry Public Library District**

809 North Front Street  
McHenry, Illinois 60050  
Phone: 815.385.0036  
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### **NOTICE OF PROPOSED TAX INCREASE**

#### **McHENRY PUBLIC LIBRARY DISTRICT**

- I. A public hearing to approve a proposed levy increase for the McHenry Public Library District for Fiscal Year 2017-2018 will be held on Tuesday, October 24, 2017 at 7 p.m. at the McHenry Public Library District, 809 N. Front Street, McHenry, Illinois.

Any person desiring to appear at the public hearing and present testimony to the taxing district may contact James C. Scholtz, Executive Director, at the McHenry Public Library District, 809 N. Front Street, McHenry, Illinois (815-385-0036)

- II. The corporate and special purpose property taxes extended for Fiscal Year 2016-2017 were \$3,180,652.28.

The proposed corporate and special purpose property taxes to be levied for Fiscal Year 2017-2018 are \$3,180,653.29. This represents a 0.0% increase over the previous year.

- III. The property taxes extended for debt service and public building commission leases for Fiscal Year 2017-2018 were zero (0) dollars.

The estimated property taxes to be levied for debt service and public building commission leases for Fiscal Year 2017-2018 are zero (0) dollars. This represents no increase over the previous year.

- IV. The total property taxes extended for Fiscal Year 2016-2017 were \$3,180,652.28.

The estimated total property taxes to be levied for Fiscal Year 2017-2018 are \$3,180,653.29. This represents a 0.0% increase over the previous year.

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Monica Leccese, Secretary  
McHenry Public Library District  
Board of Library Trustees

Annual Statement of Receipts and Disbursements for Fiscal Year  
Beginning July 1, 2016 and ending June 30, 2017  
McHenry Public Library District  
McHenry County, McHenry IL

General Fund Receipts	Totals
6010100 · Property Taxes	3,190,441.65
6020100 · Corp Replacement Taxes	287.00
6030100 · Interest Income - General	594.36
6035100 · Dividends	329.20
6040100 · Nonresident/Enhanced Cards	565.00
6050100 · Fines	50,314.03
6055100 · Referral/Collection Fees	290.00
6060100 · Photocopier & Fax Income	16,088.35
6090100 · Annexation Impact Fees	0.00
6105100 · Cobra/Retiree Insurance Pmts	19,624.95
6110100 · Program Fees/Misc Fees	2,490.00
6120100 · Meeting Room Fees	935.00
6130100 · Misc Incom -General(Sales/Fees)	4,436.21
6150100 · Lost & Damged Materials	3,150.55
6200100 · Over/Short	0.35
General Fund Receipts Total	3,289,546.65

Special Reserve Fund Receipts	Totals
6020200 · Developer Fees	3,470.00
6030200 · Interest Income - Spec Reserve	667.35
6070200 · Reserve Fund Gifts	0.00
6090200 · Transfer from General Fund	0.00
6130200 · Misc Income - Special Reserve	0.00
Special Reserve Fund Receipts Total	4,137.35

Grant & Gift Fund Receipts	Totals
6030300 · Interest Income - Grant & Gifts	182.84
6070300 · General Fund Gifts	17,319.97
6170300 · Per Capita Grant	0.00
6210300 · Miscellaneous Grants	0.00
Grant & Gift Fund Receipts Total	17,502.81

General Fund Disbursements	Totals
Abdo-Spotlight-Magic Wagon	1,614.95
AccuCut	845.00
Ace Hardware	1,774.88
Advanced Fire Protection & Safety, Inc	560.00
Aflac	6,924.19
Akins, Geoffrey	550.00
Alarm Detection Systems, Inc	771.00
AMAZON/Synchrony Bank	8,283.49
Amponin, Dawn	12,562.25
Amstadt, Mary	28,672.01
Aramark Refreshment Services	2,145.34
Associated Electrical Contractors, Inc	2,870.00
AT&T	1,054.00
AVI Systems Inc	6,968.00
Baker & Taylor	127,946.39
Bankcard Processing Center	74,670.09
Barnes, Heidi	8,669.68
Baseley, Steffanie	4,683.51
Bergan, Caitlin	41,414.76
Big Run Wolf Ranch	500.00
Blackstone Audio, Inc	3,763.31
Blue Cross Blue Shield of Illinois	258,473.44
Brilliance Publishing, Inc	1,565.06
Broadway In Chicago	2,560.00
Brodart Co.	3,916.14
Broderick, Nancy	31,076.51
Brown, Micah	31,969.36
Cairo, Mariann	33,725.20
Calhoun, Tawnee	4,766.01
Call One	3,907.77
Cavendish Square	2,009.78
Caywood, Erin	8,441.51
Centegra Worksite Wellness	910.00
Chicago Cut Concrete Cutting	750.00
Child's World, The	1,403.30
City of McHenry	5,382.22
CL Graphics, Inc	27,913.76
Comcast	7,712.52
Computer View, Inc	1,521.50

Computype, Inc	1,534.18
Cooperative Computer Services	80,496.00
Cordoba, James	1,100.00
Crescent Electric Supply Company	9,350.69
Culture Shock Chicago NFP	600.00
DearReader.com	3,000.00
Del Santo, Mary Ann	2,360.00
Demco	34,647.32
Destination Print Inc	16,268.90
Dineen, Molly	36,926.14
Doolan, Gwendolyn	39,705.74
Drinka, Joseph	7,319.07
Dynegy Energy Services	23,268.71
EBSCO	20,929.08
Eder, Casella & Co.	11,584.00
Edminster, R. William	102,060.14
Ed's Rental & Sales, Inc	536.00
Ehredt, Deirdre	7,492.84
Elm USA, Inc	658.49
Encyclopedia Britannica, Inc	725.00
Eugene Matthews Inc	1,950.00
Findaway	2,255.40
Folding Partition Services, Inc	616.00
Forney, Joyce	7,012.51
Gale Cengage Learning	21,705.33
Gaudio, Diane	31,614.67
Gaylord Bros., Inc	909.80
Gibbons, Jim	1,375.00
Gillespie Design Group	1,736.00
Goddard, Leslie	680.00
Golden Age Cinemas, LLC	1,500.00
Google Inc	3,500.00
Grandon-Keane, Denise	29,655.35
Grey House Publishing, Inc	2,045.00
Gunness, Debbie	51,581.74
Halbleib, LLC, John F	600.00
Hall, Quintessa	4,407.80
Hanover Insurance Group	828.00
Harding, David	55,292.70
Hass, Earl K	500.00
HDi-Horizon Distributors, Inc.	7,849.94
Heinmiller, Charles	13,196.83
Hillier, Thomas	43,248.04
Home Depot Credit Services	2,590.52
Horist, Lisa	14,995.39
Howell, Anna	5,665.71
Imaging Office Systems, Inc	1,440.00
Independence Trust	1,142.00
Infobase Learning	10,794.56
Jakacki, Lesley	67,685.77
Janas, Emily	4,401.97
Jansen Electronics	13,775.25
Johnson, Kimberly	12,019.02
Johnson, Pamela	2,390.00
Kaplan, Parker	7,207.68
Katzan-Stevens, Jodi	6,574.03
Kett, Michael	575.00
Kimbrel, Kevin	61,254.57
Kuhlmann, Dusanka	16,701.45
Kulba, Denise	5,679.92
Lambert, Kathryn	61,240.51
Lavin, Debra	33,344.75
Lopez, Katherine	5,885.00
MacLaren, Renee	1,064.46
Magitek Energy Solutions, Inc	53,017.94
Majka, Barbara	21,650.44
Management Association	1,360.00
Mango Languages	5,772.00
Mann, Laurie	25,379.65
Market Financial Group, Ltd	25,791.00
Mayberry, Melissa	2,250.00
McHenry Comm. Cons. District 15	1,211.65
McHenry County Historical Society&Museum	2,565.00
McHenry Garden Center, Inc	12,798.33
McHenry Public ACH	40,936.18
MDC Environmental Services	2,430.53
Meadows, Kimberly	16,299.39
Meagher, Kristin	6,313.33
Mechanical Inc	12,197.61
Merkling, Nancy	600.00

MetLife Small Business Center	2,741.04
Midwest Tape	53,262.88
Milfajt, Kathryn	66,107.34
Misc Vendors under \$500	18,299.07
mk Solutions, Inc	121,003.00
Modern Age Comics	889.36
Morningstar Inc	1,900.00
Myers, Colette	57,486.58
National Highlights, Inc	1,701.24
National Pen Company LLC	720.30
Nicholls, Angel	9,058.53
Nicor Gas	2,757.26
Niepsuj, Bonnie	33,102.34
North Suburban Digital Consortium	22,751.75
O'Toole, Timothy	23,210.85
OurDigitalWorld	2,389.22
OverDrive Inc	10,000.00
Penguin Random House LLC	1,609.50
Postmaster	8,820.00
Proquest LLC	7,725.00
Pusateri, Charles	19,423.46
Quill Corporation	4,863.97
Raco Industries	1,656.50
Radic, Patricia	13,191.79
RAILS	10,589.50
Raleigh, Rebekah	42,917.48
Record Information Services, Inc	698.00
Recorded Books, Inc	37,602.24
Research Technology International	1,058.95
Rex, Laurene	29,093.27
Sam's Club	8,648.08
Scholastic Library Publishing	6,278.22
Scholtz, James	116,977.28
Shallcross-Willis, Sarah	29,072.48
Shaw Media	2,232.88
Shull Plumbing, Inc	4,504.00
SmithAmundsen LLC	1,292.50
StackMap LLC	750.00
Standard Insurance Co. - Dental	22,798.07
Staples Advantage	1,099.35
State Industrial Products	3,002.18
Strain, Pamela	67,198.88
Subway Stamp Shop, Inc	941.22
Tee Jay Service Company, Inc	8,620.00
Terrill, Zachariah	41,880.63
The Rawlings Company	739.47
Thomson Reuters - West	892.00
Thornton, Christine	850.00
Thornton, Julie	947.00
Today's Business Solutions, Inc	7,221.08
Toshiba Business Solutions, USA	17,114.10
TTI - Total Teledata Inc	3,048.00
Tumbleweed Press Inc	2,057.40
Uline	5,046.98
Unique Management Services, Inc	1,360.40
Unique Products	5,207.20
United Canvas & Awning Inc	740.00
Value Line	1,425.00
Velasquez, Jennifer	34,292.67
Virtek	6,783.89
Vision For Change LLC	600.00
VSP of Illinois, NFP	2,713.58
Wacaser, Elizabeth	5,748.94
Walker, Keith	19,492.50
Warehouse Direct	1,150.14
Willhoit, Nancy	9,819.53
Wyant, Emma	3,450.00
Yazel, Suzanne	55,500.16

<b>General Fund Disbursements Total</b>	<b>3,124,996.18</b>
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<b>Special Reserve Fund Disbursements</b>	<b>Totals</b>
None	0.00
<b>Special Reserve Fund Disbursements Total</b>	<b>0.00</b>

<b>Grant &amp; Gift Fund Disbursements</b>	<b>Totals</b>
AMAZON/Synchrony Bank	851.50
Apple Books	5,360.87
Baker & Taylor Books	8,261.69
Bankcard Processing Center	3,228.01
Bergan, Caitlin	27.04

Carlson, Elizabeth	400.00
Classic Cinemas	600.00
Crotte, Laura	300.00
Culture, Arts and Music	350.00
Demco, Inc	213.19
Discovery Center Museum Rockford IL , Inc	430.00
Evolve, Inc	1,120.00
Filisko, Joe	225.00
Hecksel, Julie	500.00
Jefferson, Lorie	300.00
Johnston, E. K.	900.00
McHenry Public Library District	430.00
Mid west Museum of Natural History	247.00
Midwest Tape	1,321.03
Pierce, Craig	125.00
Proshred Security	450.00
Romo, Sandra	150.00
Rosen Publishing	2,649.50
Sam's Club - Other Staff	576.42
Sweet Feet Yoga	75.00
Thornton, Christine	300.00
Van Galder Bus/Coach USA	500.00
Van Nius, Petra	350.00
Virtek	16,196.00
<b>Grant &amp; Gift Fund Disbursements Total</b>	<b>46,437.25</b>



**McHenry Public Library District**

809 North Front Street

McHenry, Illinois 60050

Phone: 815.385.0036

I, Delphine Grala, DO HEREBY CERTIFY that I am the duly qualified and acting Treasurer of the Board of Library Trustees of the McHENRY PUBLIC LIBRARY DISTRICT of McHenry County, McHenry, Illinois, and as such, I am the chief fiscal officer of said Library District.

I DO FURTHER CERTIFY that the following Annual Statement of Receipts and Disbursements for the Fiscal Year beginning July 1, 2016 and ending June 30, 2017 for the McHenry Public Library District is true and correct to the best of my knowledge and belief.

DATED this 24th day of October, 2017

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Delphine Grala, Treasurer  
McHenry Public Library District

Subscribed and sworn before me  
This 24th day of October 2017

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Reuben William Edminster  
Notary Public

My commission expires: \_\_\_\_\_



## **ATTENDANCE**

Consistent attendance and punctuality contribute to the success of the Library's daily operations. Attendance problems disrupt operations, lower productivity and create a burden for other employees. All employees of the Library are expected to be at work as scheduled.

The Library recognizes that circumstances beyond employees' control may occasionally cause them to be late or to miss a work day. Employees who find they are unable to report to work as scheduled on a given day must notify their manager by phone or text message at least 30 minutes before their scheduled starting work time. Your manager may have additional requirements that are relevant to your department's scheduling and/or staffing needs. Be prepared to explain the reason for your absence or tardiness and give an expected date of return to work or time of arrival. At the Library's discretion, employees may be required to provide written documentation explaining the reason for their absence or tardiness. Any absence due to illness of three (3) days or more will require a release to return to work from an attending doctor or medical provider.

The Library provides its employees sufficient vacation, holiday, and personal time throughout the year; therefore prescheduled absences will not be counted unfavorably against an employee's attendance record. In addition, absences due to illnesses or injuries that qualify under the Family and Medical Leave Act (FMLA) will not be considered as excessive absenteeism.

Unacceptable or excessive absenteeism will be defined as six (6) or more unscheduled absences within any consecutive six-month period. Additionally, six (6) or more incidents of tardiness of 15 minutes or more within any six-month period will be considered as unacceptable attendance as well. Attendance and/or punctuality will be reflected in an employee's performance review, and is subject to disciplinary action, up to and including termination of employment.

Employees who are absent from work for three (3) consecutive days without providing proper notice will be considered to have voluntarily resigned from their position, thereby terminating their employment with the Library.



**McHenry Public Library District**  
809 N. Front St.  
McHenry, IL 60050  
815.385.0036; FAX 815.385.7085

## **MEMO**

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**TO:** MPLD Board of Trustees  
**FROM:** Jim Scholtz, Executive Director, MPLD  
**RE:** Tuition Reimbursement Policy Changes  
**DATE:** 10/24/2017

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## **TUITION REIMBURSEMENT**

### **POLICY**

MPLD administration feels that there is value for the institution when an employee seeks to his/her education while in the employee of the Library. Therefore, relative to an available budget and line item within that budget, the board will consider requests for tuition reimbursement on a case-by-case basis. The Library's support for staff continuing education includes a tuition reimbursement policy currently at 50% for tuition only, maximum per employee per year is \$5,200. Request for tuition reimbursement must be made before the course(s) are taken and they must be approved by the supervising Dept. Hd. as being appropriate for the position. A letter requesting tuition reimbursement must be written to the Library Board of Trustees. Reimbursement will be provided upon successful completion (B or better) of the course - official college grade record/completion required for reimbursement.

### **GUIDELINES and PROCEDURES FOR IMPLEMENTATION**

Education assistance is available to assist any employee who works at least 20 hours per week and has been with the Library for at least one year and is considered by his/her supervisor to have a satisfactory performance rating. Courses must have the approval of the Board of Trustees prior to class enrollment in order to qualify for reimbursement.

Employees wishing to pursue an advanced degree program will be considered on a case-by-case basis taking into consideration alignment with individual objectives and Library need. The maximum reimbursement that will be made to an individual employee is \$5,200 per calendar year, dependent upon available funds and for each approved class where the employee obtains a grade of 'B' or better. Also, the choice of schools or certificate programs should not necessarily be dictated by the Library Board, Executive Director or the Dept. Head – it should be an individual choice. But, in certain circumstances, the before-mentioned people may give input to the employee regarding an institution or course of study.

Reimbursement will be granted for approved courses or a degree program at the rate stated above upon receipt of a paid tuition bill and official grade report. All IRS rules apply. The acquiring of knowledge, a certificate or a degree does not necessarily constitute an automatic raise in pay or increase in grade/position unless a prior agreement with the board/Executive Director has been authorized and executed. Note that the State of Illinois and the MPLD is an "at will" employer.

**Employees eligible for reimbursement from any other source (e.g., a government-sponsored program or a scholarship) may seek assistance under our educational assistance program but are reimbursed only for the difference between the amount received from the other funding sources and the actual course cost. Total aid from the Library and other sources may not exceed 100% of the allowable tuition and fees.**

**Tax consequences (if any) as a result of Library reimbursement under this plan are the sole responsibility of the employee. Taxable earnings (if applicable) may be added to overall earnings and reflected on an employee's W-2.**

**In the event that the employee resigns or is terminated within twelve (12) months after reimbursement is received, the employee must repay the Library for the last tuition payment only.**

Ayes \_\_\_\_\_

Nays \_\_\_\_\_

Abstain \_\_\_\_\_

**Voted as a change/addition into the MPLD Employee Policy Manual on \_\_\_\_\_.**

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**Monica Leccese, Secretary**

# DRUG-FREE WORK PLACE

## POLICY

The Library has a strong commitment to its employees to provide a safe and healthy work environment. The Library expects all employees to report for work in a condition to perform their duties. The presence of drugs or alcohol on the job and the influence of these substances on employees during working hours are inconsistent with these objectives. This policy does not prohibit employees from the lawful use (use must be lawful in accordance with both federal and state law) and possession of prescribed medications. Employees are responsible for consulting with their doctors about a medications' effect on their ability to work safely, and promptly disclose any restrictions to their supervisor. (Employees should not, however, disclose underlying medical conditions unless specifically directed to so.) The Library's policy with respect to drugs and alcohol is as follows:

## GUIDELINES and PRACTICES FOR IMPLEMENTATION

1. The illegal use, sale, buying, selling, manufacturing or dispensing, or possession of narcotics, drugs or controlled substances; including, but not limited to, marijuana, cocaine, PCP, heroin, LSD, amphetamines, and barbiturates while on the job or on the Library's property is a dischargeable offense. Any illegal substances found on or in the Library's property will be turned over to the appropriate law enforcement agency and may result in criminal prosecution.
- 1-2. The possession, distribution or use, consumption of alcoholic beverages by any Library employee is prohibited during working hours. Individuals found using alcohol will be subject to disciplinary action up to and including discharge.
3. Employees ~~will not be permitted to work while~~ are prohibited from being under the influence of illegal drugs or alcohol while they are working. Under the influence of alcohol means an alcohol concentration of .04 or more, or any actions, appearance, speech or bodily odors which cause a supervisor to reasonably conclude that an employee is impaired because of alcohol use. Under the influence of drugs is determined by a confirmed positive test result for illegal drug use.
4. Pre-Employment Testing: Applicants for job positions within the Building Services department will be required to submit to a drug screening test before beginning employment. A negative drug test result will be a condition of the employment offer. Applicants who refuse to cooperate in or fail to pass a drug test will no longer be considered for employment.
- 2-5. Reasonable Suspicion Testing: Individuals who appear to be under the influence of drugs or alcohol and therefore unfit for duty will be relieved from duty and ~~may~~ will be requested to ~~take a physical examination~~ undergo a drug and/or alcohol screening test at a designated medical facility. Refusal to comply with ~~a physical examination~~ the request for the screening test or failure to pass the examination may result in disciplinary action, up to and including discharge. The refusal to comply may be demonstrated by obstructing the collection process, submitting an altered adulterated or substitute sample, or failing to promptly provide specimen(s) for testing when directed.
- 3-6. Off-the-job illegal drug and/or alcohol use which could adversely affect an employee's job performance or which could jeopardize the safety of other employees, the public, or the Library's facilities, or where such usage adversely affects the public trust in the ability of the Library to carry out its responsibilities, is also cause for disciplinary action, up to and including discharge.



4.7. Employees who are arrested for off-the-job drug activity may be considered in violation of this policy. In deciding what action to take, the Library will take into consideration the nature of the charges, the employee's present assignment and record with the Library, and the impact of the employee's arrest on the conduct of the Library's business.

5.8. Employees are encouraged to request assistance through reputable sources in the community in dealing with a personal alcohol or drug-related problem. Their employment will not be jeopardized so long as an approved treatment program is successfully completed, and they continue to observe the Library's policy regarding drugs and alcohol.

6.9. Employees who wish to report drug and alcohol use in violation of this policy should contact the Executive Director or, ~~in the event the matter concerns the Executive Director, the Board of Trustees~~ Human Resources. The Library will make every effort to protect anonymity, and such information will be treated in confidence.

7.10. Employees are required to notify a member of management of any criminal drug statute conviction for a violation occurring in the workplace no later than five days after such conviction.

# **McHenry Public Library District**

## **Meeting Room Use Policy**

*Revised 09/17*

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**Policy** The McHenry Public Library District (the "Library") offers the use of its Meeting Rooms and Conference Room as a limited public forum primarily for the purpose of providing space for library-sponsored programs and meetings and secondarily for civic, informational, cultural and educational purposes. When the rooms are not being used by the Library or library-affiliated groups (like the Friends of the Library), they will be available for use by outside community groups and organizations. The following guidelines and procedures apply to all non-library-sponsored meetings and programs.

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### **General Use Guidelines**

Permission to use the meeting or conference room(s) does not in any way constitute an endorsement of the groups' policies and beliefs. The Library reserves the right to supersede other meetings in the event of a room conflict and to cancel any scheduled meeting if circumstances warrant, such as in the case of an emergency closing. Persons listed on the Meeting Room Reservation Request Form will be contacted by telephone. It is the organization's responsibility to contact members/public to inform them of the meeting cancellation.

### **Non-Eligible Groups**

- Groups creating excessive noise that would disrupt Library service
- Private parties/social events
- Meetings involving youth under the age of 18 without adult supervision
- Gambling or any illegal activities or sales presentations for general marketing purposes
- Non-library-sponsored events where money is changing hands. With the exception of Library activities, programs are prohibited if there is a charge for admission, if a collection is taken or if sales transactions are made.

### **Rooms Available/Capacities/Equipment Provided**

- The Library offers two (2) Meeting Rooms that can be combined into one large room, and one (1) smaller Conference Room.
- In addition to tables and chairs, certain A/V equipment is available for use free of charge as outlined below.

**PLEASE NOTE:** The group or person reserving a Meeting Room is responsible for providing their own laptop or tablet. Library staff will turn on the library's equipment and lower the screen, and turn them off when the meeting is done. Staff is not available to operate equipment for outside groups during the meeting or program. We have some cables and adapters; however, it's best if the group or person reserving the room brings the necessary cable/adaptor for their specific device. The library is not liable for any damage or loss to outside group's equipment/devices. If you have any questions about our equipment, please call our IT department ahead of time.

Room Name/Number	Capacity	A/V Equipment Provided
Meeting Room East/135	40 using chairs only	Wifi; overhead projector; remote-controlled wall-mounted screen; dry-erase board
Meeting Room West/136	40 using chairs only	Wifi; overhead projector; remote-controlled wall-mounted screen; dry-erase board
Conference Room/124	(12 people if used as a computer lab/classroom or boardroom style; 20 for lecture/theater)	Wifi; overhead projector; remote-controlled wall-mounted screen; dry-erase board

*Attendance at a meeting may not exceed the maximum number of people certified by the Fire Protection District as the occupancy limit for the room.*

### **Room Use Fees**

Not-for-profit organizations	\$10 per event/room
For-profit businesses/depositions:	\$25 per event/room

### **Reservation Guidelines and Procedures**

- Requests can be made via hard copy or through the Library's website ([www.mchenrylibrary.org](http://www.mchenrylibrary.org)) using an electronic room reservation system (see instructions on next page).
- Patrons wishing to use the public Meeting Rooms or Conference Room must complete a Meeting Room Reservation Request Form, available at the Checkout Desk or on the Library's website ([www.mchenrylibrary.org](http://www.mchenrylibrary.org)). The Library must receive a completed Meeting Room Reservation Request Form and payment for any room use fees before the reservation is approved/accepted.
- A member of the Circulation staff approves all Meeting Room requests based on room availability and profit/nonprofit status. If necessary, the Library Director may approve certain room reservation requests.

- Groups and individuals are limited to one meeting room reservation per month.
- Reservations must be made at least 7 days before the requested meeting date.
- Reservations may be made up to a month in advance.
- Cancellations should be made as promptly as possible. The Library will only refund meeting room fees if the cancellation is made at least one week prior to the scheduled activity.

**To Make an Online Reservation:**

1. After reading and accepting the Library's Meeting Room Policy (see below), you'll be directed to the current day's room availability calendar. Use the links on the upper left side of the page to navigate to different days/rooms to see availability.
2. Hovering over the meeting room options will show capacity and standard fixtures. You can choose A/V equipment needed on the actual reservation form.
3. Available times on the selected day will say "Open." Check the appropriate boxes for the meeting time desired and then select "Continue" at the bottom of the screen.
4. Next, fill in the reservation form (Name, address, telephone and email along with room setup/equipment information).
5. Select "Review Request" to review the information entered and then select "Submit Request."
6. A submission email will be sent to the room requester. A confirmation or denial email will be sent within 3 business days.
7. You can cancel an online reservation with your confirmation number using the online system.



## **Rules of Meeting Room Use**

1. Refreshments are limited to securely covered beverages.
2. The Library maintains a drug free, alcohol free and smoke free environment. Individuals or groups using the Meeting Rooms are expected to uphold this policy.
3. The Meeting Rooms are only available to outside groups during regular Library hours, beginning 30 minutes after the Library is open to the public on weekdays, and one hour on weekends. Groups must vacate the room 30 minutes before regular closing times. Requestor must be at least 18 years of age.
4. The Library does not provide porter service to carry supplies or materials.
5. No equipment, materials or supplies may be stored at the Library.
6. Groups using the Meeting Rooms may not use the Library as the organization's mailing address.
7. Groups using the Meeting Rooms are responsible for any damage to Library furnishings, equipment or materials as follows: Carpet cleaning/stains: \$50.00; Other damage as reported: Actual repair cost.
8. The Library is not responsible for loss, theft or damage of property owned by any individuals or groups using the Meeting Room. This includes DVDs and CDs when used on library-owned equipment, and laptops or removable storage devices ("flash drives") brought in by outside groups.
9. In the event the Executive Director or the Library Board determines that police protection is needed to ensure the safety of the group or other Library patrons, they shall inform the group that all security costs and/or damage to Library property are at the expense of the group reserving the Library Meeting Room.

To the Library Board of Directors--

I would like to propose eliminating the following policy from our Public Policies and Procedures Manual:

***Restriction on Circulating Visual Media to Minors***

*The MPLD chooses to follow the guidance of the voluntary motion picture rating system operated by the Motion Picture Association of America (MPAA) and therefore, restricts access to R-rated films for minor patrons 17 years and older and restricts access to NC-17-rated films to patrons 18 years and older. In practice, if the parent/legal guardian gives permission for the item to be checked out on the minor's card, staff will complete the transaction but will only do so on a case-by-case basis. Note that this policy does not deal with the television rating system – only the MPAA ratings.*

This decision to remove this policy is based on the following:

While the original intent of this policy was to be a good public servant to the community's children, when looking at the current state of technology, the policy now seems obsolete. The MPAA standards only apply to movies, but not TV shows or video games which are also very popular with minors.

Currently, notations are made in a minor's record regarding these restrictions but our current system, Workflows, cannot distinguish those notes in a patron record in the check-out field. Our future system, Polaris, will also not be able to determine these notations. The Circulation staff is able to check for these notations by delving into the patron's record but this is not a fool proof method. Furthermore, there is nothing to stop a minor from checking out restricted items at our self-check outs. Moving forward, with our introduction of more self-check outs, there will be more opportunity for this policy to be ignored by minors doing their own check outs.

Although we might not be held to a legal standard if a minor were to abuse the current policy, we do not want to open the doors for an angry parent whose child checked out a restricted item to use this policy to hold us responsible in the public eye, spreading bad press about us throughout the community. My intent in removing this is to make sure the library is not held accountable for taking on the parental role for a minor.

Thank you for your consideration.

Barb Majka  
Circulation Manager



**FRANKFORT**  
PUBLIC LIBRARY DISTRICT

## **"M" and "A" RATED VIDEO GAME POLICY**

The library recognizes that "M" and "A" rated video games may contain material that may be inappropriate for children. As with other library materials, restriction of a child's access to the material is the responsibility of the parent or legal guardian.

Video games are rated in a similar, non-governmentally controlled manner as other formats such as movies. Video games are rated by the Entertainment Software Rating Board (ESRB). ESRB ratings are designed to provide concise information, provided by the software producers, about the content in computer and video games so consumers, especially parents, can make an informed purchase decision. ESRB ratings have two equal parts: Rating Symbols (C, E, E10+, T, M, A), suggest age appropriateness for the game and Descriptors (Everyone, Teen, Mature) indicate elements in a game that may have triggered a particular rating and/or may be of interest or concern to children's' parents or guardians.

Patrons responsible for children should be aware that users of "M" and "A" rated video console games may encounter messages, materials, or graphics that they find offensive. Parents are strongly advised to monitor their children's use of the Library's video game collection, if they wish to control the information, messages, and graphics to which their children are exposed.

Children under the age of 18 years must have the written approval of a parent or other guardian allowing the borrowing of "M" or "A" rated video console games on file at the Frankfort Public Library District. Parents or guardians must demonstrate their approval by signing an "M" and "A" rated video game approval card in the presence of a library staff member. Once approved, the minor's record will be flagged to indicate parental approval has been received so that approval is only required on the first request for these games. By signing the approval card, the parent or guardian explicitly gives their approval for their child to borrow "M" rated video console games.

This policy has been approved by the Library Board of Trustees of the Frankfort Public Library District on January 24<sup>th</sup>, 2011.

the Arts, 26 N. Williams St., Crystal Lake

**COST & INFO:** Featuring sketch comedy and improv from members of the Williams Street Repertory Comedy Troupe, with something spooky in mind for the Oct. 19 show. Shows every third Thursday of the month. Tickets: \$10 at the door. Information: 815-356-9212 or <http://wsrep.org> or [www.rauecenter.org](http://www.rauecenter.org).

## POETRY SLAM NIGHT

**WHEN:** 6 to 9 p.m. Oct. 19  
**WHERE:** Studio 25 Art Creations, Inc., 5 Nippersink Blvd., Fox Lake

**COST & INFO:** Information: 224-225-1563 or [studio25artcreations@gmail.com](mailto:studio25artcreations@gmail.com).

## MEET TEEN AUTHOR CLARA KENSIE

**WHEN:** 4 to 5:30 p.m. Oct. 19  
**WHERE:** McHenry Public Library, 809 Front St., McHenry  
**COST & INFO:** Clara Kensie, author of teen book "Aftermath," will share how she became a writer and talk about the life of an author. Question-and-answer session to follow. Free. Information: 815-385-0036 or [www.mchenrylibrary.org](http://www.mchenrylibrary.org).



**GUEST SPEAKERS** – The Speakers' Bureau of The Environmental Defenders of McHenry County provided a program on nutrient loss reduction led by Cindy Skukrud. The Huntley Rotary Club hosted the event at Huntley Park District's Pinecrest Golf Course. Guests included (from left) John Buckley, Stacy Thompson, Karen Hutchings, Bill Jorgensen, Susan Netherton, Warren Higgins, Skrukud, Jim Drendel and Ken Black. Those interested in a speaker on an environmental issue can contact The Environmental Defenders at 815-338-0393 and ask about the Speakers' Bureau.

# COMMUNITY CALENDAR

• 9:30 to 11:30 a.m. – **Prize Bingo**, Harvard Community Senior Center, 6817 Harvard Hills Road, Harvard. Cost: \$2-\$9. Information: 815-943-2740.

• 9:30 to 11 a.m. – **Mommy & Me Painting**, Joyful Harvest Church, 5050 N. Johnsbury Road, Johnsbury. Cost: \$10. Information: 815-403-0217 or [www.charactersofcharacter.org](http://www.charactersofcharacter.org).

• 10 a.m. to 2 p.m. – **Senior Fair**, Maravela's Banquet & Catering, Grand Avenue and Route 59, Ingleside. Hosted by the Fox Lake Area Chamber. Cost: \$5, includes raffles, free goodie bag and a free boxed lunch. Information: 847-587-7474 or [www.discoverfoxlake.com](http://www.discoverfoxlake.com).

• 1:30 to 2:30 p.m. – **Take Charge of Your Health**, Harvard Community Senior Center, 6817 Harvard Hills Road, Harvard. Learn to help cope with pain. Free. Information: 815-943-2740 or [glenda.stewart@harvardseniorcenter.org](mailto:glenda.stewart@harvardseniorcenter.org).

• 3:30 to 4:30 p.m. – **Halloween Bottle Cap Creations**, Harvard Diggins Library, 900 E. McKinley St., Harvard. Grades 6-12. Make Halloween magnets and necklaces with bottle caps. Registration required. Free. Information: 815-943-4671 or [www.harvarddiggins.org](http://www.harvarddiggins.org).

• 3:30 to 4:30 p.m. – **Pizza & Pages Teen Book Group**, Jimano's Pizza, 366 Bank Drive, McHenry. "The Replacement" by Brenna Yovanoff. Free. Information: 815-385-0036 or [www.mchenrylibrary.org](http://www.mchenrylibrary.org).

• 4 to 5:30 p.m. – **Meet Teen Author Clara Kensie**, McHenry Public Library, 809 Front St., McHenry. Meet author of teen book "Aftermath." Free. Information: 815-385-0036 or [www.mchenrylibrary.org](http://www.mchenrylibrary.org).

• 4:30 to 7 p.m. – **Senior Services Open House**, Senior Services Associates, 110 W. Woodstock St., Crystal Lake. Marks 30 years of service. Information: 815-356-7457 or [www.seniorservicesassoc.org](http://www.seniorservicesassoc.org).

• 6 p.m. – **State of the Real Estate Market in Fox River Grove and Cary**, Fox River Grove Memorial Library, 407 Lincoln Ave., Fox River Grove. Registration required. Free. Information: 847-639-2274 or <https://frgml.org>.

• 6 to 7 p.m. – **Conceptos Basicos de la Computadora**, Harvard Diggins Library, 900 E. McKinley St., Harvard. Aprendera como usar el raton de computadora, el teclado, para usar el internet, el correo electronico y la navegacion web. El registro es necesario. Gratis. Information: 815-943-4671 o [leticia@harvard-diggins.org](mailto:leticia@harvard-diggins.org).

• 6 to 8:30 p.m. – **Film Lovers Group**, Crystal Lake Public Library, 126 W. Paddock St., Crystal Lake. "The Man Who Shot Liberty Valance" (NR; 1962). Free. Information: 815-459-1687 or [www.clpl.org](http://www.clpl.org).

• 6 to 9 p.m. – **Wreath-making event**, Senior Care Volunteer Network, 360 Memorial Drive, Lower Level, Crystal Lake. Create a wreath with a fall or Halloween theme as part of a "Support Our Heart with Your Own Art" series to benefit local seniors in need. Cost: \$25 includes all supplies and instruction. Registration and information: 815-455-3120 or [www.scvnmchenry.org](http://www.scvnmchenry.org).

• 6:30 p.m. – **"Equal Means Equal" documentary**, Room B166-167, McHenry County College, 8900 Route 14, Crystal Lake. Hosted by the Student Peace Action Network of McHenry County College. Documentary focuses on how women are treated in the U.S. today, revealing how discriminatory attitudes and inadequate laws impact women's lives and urges the ratification of the Equal Rights Amendment. Open to the public. Free. Information: 815-455-8550.

• 6:30 p.m. – **Halloween Makeup Workshop**, Johnsbury Public Library, 3000 N. Johnsbury Road, Johnsbury. Ages 12 to 18. Learn to make fake blood, scars, and the perfect ghoul, monster or zombie face. Registration required. Free. Information: 815-344-0077, [bryan@johnsburylibrary.org](mailto:bryan@johnsburylibrary.org) or [www.johnsburylibrary.org](http://www.johnsburylibrary.org).

• 6:30 to 8 p.m. – **Rotary Club of Fox Valley Sunset weekly meeting**, Holiday Inn, Crystal Lake, 800 S. Route 31, Crystal Lake. Free. Information: 815-444-9560 or <https://portal.clubrunner.ca/9717>.

• 7 to 7:30 p.m. – **Hora del cuento en español para las familias (Drop-in Spanish Storytime for Families)**, Crystal Lake Public Library, 126 W. Paddock St., Crystal Lake. Designed for people beginning to learn Spanish and native speakers. All welcome. Free drop-in program. Information: 815-459-1687 or [www.clpl.org](http://www.clpl.org).

• 7 to 8:30 p.m. – **Cobbler, Tailor, Trunkmaker: How my Grandpappies Made a Living**, McHenry Public Library, 809 Front St., McHenry. Led by Ginger Frere. Discover more details about ancestors' occupations. Free. Information: 815-385-0036 or [www.mchenrylibrary.org](http://www.mchenrylibrary.org).

• 7 to 8 p.m. – **Tinkercad**, Crystal Lake Public Library, 126 W. Paddock St., Crystal Lake. Grades 6-12. Introduction to 3-D design. Registration required. Free. Information: 815-459-1687 or [www.clpl.org](http://www.clpl.org).

• 7 to 9 p.m. – **Astronomy Night**, Cary Public Library, 1606 Three Oaks Road, Cary. Telescopes will be set up in the field behind the library. Rain date: Oct. 26. Free. Information: 847-639-4210 or [www.caryarealibrary.org](http://www.caryarealibrary.org).

• 7 to 9 p.m. – **NAMI General Meeting**, NAMI McHenry County, 620 Dakota St., Crystal Lake. Panel discussion. Free. Information: 815-308-0851 or <http://namimchenrycounty.org>.

*Have an event to share? Submit your information online at [PlanitNorthwest.com](http://PlanitNorthwest.com). Photos may be emailed to [neighbors@nwherald.com](mailto:neighbors@nwherald.com).*

## LITERARY EVENTS

To have an event listed in this calendar, fill out the form at [PlanItNorthwest.com](http://PlanItNorthwest.com). For information, email [calendars@nwherald.com](mailto:calendars@nwherald.com).

**USED BOOK SALE**, 1 to 5 p.m. Oct. 15, Cary Area Public Library, 1606 Three Oaks Road, Cary. A bi-annual sale hosted by the Friends of the Cary Area Library. Teachers who bring ID are eligible for half-off their purchases. Free. Information: [www.caryarealibrary.org](http://www.caryarealibrary.org).

**CLASSIC LITERATURE BOOK DISCUSSION GROUP**, 7 to 8 p.m. Oct. 16, McHenry Public Library, 809 Front St., McHenry. Join the Classic Book Group as members celebrate their 150th meeting. Read and discuss "The Blind Assassin" by Margaret Atwood. Copies available at the Checkout Desk. For ages 18 and older. Free. Information: 815-385-0036, [mpref@mchenrylibrary.org](mailto:mpref@mchenrylibrary.org) or [www.mchenrylibrary.org](http://www.mchenrylibrary.org).

**WSREP LAB SERIES PRESENTS THE DEGENERATES**, 7 to 10 p.m. Oct. 16, Raue Center for the Arts, 26 N. Williams Str., Crystal Lake. When Adolf Hitler declares war on Europe's avant-garde, a jaded Paris art dealer and a high-minded Berlin art student play a deadly game of bait-and-switch to save the life of a condemned Jewish artist. Free. Information: 815-356-9212 or [www.wsrep.org](http://www.wsrep.org).

**PRESCHOOL STORYTIME**, 10 to 11 a.m. Oct. 17, Harvard Diggins Library, 900 E. McKinley St., Harvard. Stories, crafts and songs with Mrs. Karen and Ms. Anna for children ages 3-5 and their caregivers. Please register. Free. Information: 815-943-4671.

**BOOKIES BOOK DISCUSSION GROUP**, 9:30 a.m. to 11 a.m. Oct. 18, Crystal Lake Public Library, 126 W. Paddock St., Crystal Lake. This month's book is "Mountains Beyond Mountains: The Quest of Dr. Paul Farmer, a Man Who Would Cure the World" by Tracy Kidder. Books are available at the circulation desk. New members welcome. Free. Information: 815-459-1687.

**DROP-IN SPANISH STORYTIME FOR FAMILIES**, 7 to 7:30 p.m. Oct. 19, Crystal Lake Public Library, 126 W. Paddock St., Crystal Lake. Introducing the library's newest storytime. Miss Veronica will share stories in Spanish for families. This program is designed for people beginning to learn Spanish and native speakers. All are welcome. Drop-in program. No registration needed. Free. Information: 815-459-1687.

**MEET TEEN AUTHOR CLARA KENSIE**, 4 p.m.

to 5:30 p.m. Oct. 19, McHenry Public Library, 809 Front St., McHenry. Clara Kensie, author of teen book "Aftermath," will share how she became a writer and talk about the life of an author. Teens can ask questions about the writing process and where Clara gets her ideas from. Free. Information: 815-385-0036, [mplyps@mchenrylibrary.org](mailto:mplyps@mchenrylibrary.org) or [www.mchenrylibrary.org](http://www.mchenrylibrary.org).

**PIZZA & PAGES TEEN BOOK GROUP**, 3:30 to 4:30 p.m. Oct. 19, Jimano's Pizza, 366 Bank Dr. McHenry, McHenry. Talking about good books and eating great pizza - what could be better? Discuss "The Replacement" by Brenna Yovanoff. The first 15 teens to sign up will get a free copy of the book. Free. Information: 815-385-0036, [mplyps@mchenrylibrary.org](mailto:mplyps@mchenrylibrary.org) or [www.mchenrylibrary.org](http://www.mchenrylibrary.org).

**POETRY SLAM NIGHT**, 6 to 9 p.m. Oct. 19, Studio 25 Art Creations, Inc., 5 Nippersink Blvd, Fox Lake. Information: 224-225-1563, [studio25artcreations@gmail.com](mailto:studio25artcreations@gmail.com) or [www.discoverfoxlake.com](http://www.discoverfoxlake.com).

**THE ESSENTIAL EDGAR ALLAN POE**, 2 p.m. to 4 p.m. Oct. 21, Fox Lake District Library, 255 E Grand Ave, Fox Lake. Join William Pack for a look at the life and works of America's undisputed master of the macabre. Free. Information: 847-587-0198, [foxlakelibrary@flilb.org](mailto:foxlakelibrary@flilb.org) or [www.facebook.com](http://www.facebook.com).

**THE FUTURE OF THE LIBRARY: ADD YOUR VOICE**, 12:30 p.m. Oct. 21, Fox River Grove Memorial Library, 407 Lincoln Ave., Fox River Grove. This will be an opportunity for residents of the FRG Library District to share thoughts and ask questions about the future of the library. Information: 847-639-2274, [nteeves@frgml.org](mailto:nteeves@frgml.org) or [www.frgml.org](http://www.frgml.org).

**HUGE FALL USED BOOK SALE**, 9 a.m. to 5 p.m. Oct. 20-21, McHenry Public Library, 809 Front St., McHenry. Come browse hundreds of bargains in books, CDs, DVDs and more. Hosted by the Friends of the McHenry Public Library. Sale takes place in the library's warehouse. Use north parking lot toward rear of building. \$10 fee to bring in a scanner. \$5 bag sale on Sunday. Free. Information: 815-385-0036, [klambert@mchenrylibrary.org](mailto:klambert@mchenrylibrary.org) or [www.mchenrylibrary.org](http://www.mchenrylibrary.org).

**WITHOUT A CLUE - MYSTERY AUTHOR PANEL**, 10 a.m. to 1 p.m. Oct. 21, The Garlands, 1000 Garlands Lane, Barrington. A panel of authors will explore the process of creating the

intricate plots that challenge mystery readers. Meet Barrington Writers Group members Todd Arkenberg, Tom Fenwick, Julie Kendrick, Keith Mulford and Georgann Prochaska, along with special guest Raymond Benson, as they reveal the dilemmas that surface when writing mysteries. Cost: Suggested admission \$10 or buy an author's book. Information: 847-394-3129, [cvss55km@gmail.com](mailto:cvss55km@gmail.com) or [www.barringtonwriters.org](http://www.barringtonwriters.org).

**STEM ME A STORY: "BARTHOLOMEW AND THE OOBLECK"**, 4:30 to 5:30 p.m. Oct. 23, McHenry Public Library, 809 Front St., McHenry. Experience the story and then enjoy a hands-on STEM activity. This month will feature Dr. Seuss' "Bartholomew and the Oobleck." Create slime. For grades K-1. Free. Information: 815-385-0036, or [www.mchenrylibrary.org](http://www.mchenrylibrary.org).

**GET READY FOR NANOWRIMO!**, 7 to 8 p.m. Oct. 25, McHenry Public Library, 809 Front St., McHenry. Interested in writing, but not sure where to start? As part of National Novel Writing Month, play some writing games, talk about beloved books and leave with an idea of something to write in the future. For children in grades 4-8. Free. Information: 815-385-0036, [mplyps@mchenrylibrary.org](mailto:mplyps@mchenrylibrary.org) or [www.mchenrylibrary.org](http://www.mchenrylibrary.org).

**HALLOWEEN BASH FOR KIDS**, 10 to 11 a.m. and 1 to 2 p.m. Oct. 25, McHenry Public Library, 809 Front St., McHenry. Come in costume and ready to have fun with stories, activities and the monster mash. A parent/caregiver must accompany child. Must register every person attending. For ages 2 and older. Free. Information: 815-385-0036 or [www.mchenrylibrary.org](http://www.mchenrylibrary.org).

## MCHENRY PARKS & RECREATION SPOOKTACULAR HALLOWEEN EVENTS

**10/21 - Teen Fear Fest Trip**  
Ages 12-15 | \$45/R-\$55/NR

**10/25 - Family  
Pumpkin Pizza Party**  
Ages 2 & Up | \$10/child & \$5/Adult

**10/27 - Pumpkin Pump**  
Ages 14 & Up | \$6/R-\$9/NR

Unique Ladies Clothing Handcrafted Jewelry Accessories & Gifts



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REGISTER





**RECYCLING DRIVE** – Environmental Defenders' Waste Reduction volunteers and committee members Dwight Dalton, Ed Ellinghausen and Gary Johnson staff the monthly drive Aug. 12 at McHenry County College.

## COMMUNITY CALENDAR

• 8 a.m. to 3 p.m. – **Fall Rummage Sale**, Zion Lutheran Church, 4206 W. Elm St., McHenry. Continues 8 a.m. Oct. 14. Free. Information: 815-385-0859 or office@zionmchenry.org.

• 2 to 3 p.m. – **Make a fall craft with the Garden Club**, McHenry Public Library, 809 Front St., McHenry. For grades K-5. Free. Information: 815-385-0036, mplyps@mchenrylibrary.org or www.mchenrylibrary.org.

• 3 to 4:30 p.m. – **Your Online Life After Death**, Crystal Lake Public Library, 126 W. Pad-dock St., Crystal Lake. Learn what to do now to manage online accounts after death. Registration required. Free. Information: 815-459-1687 or www.clpl.org.

• 4 to 8 p.m. – **Fish Fry**, LITH American Legion Post 1231, 1101 W. Algonquing Road, Lake in the Hills. Cost: \$10 adults, \$9 seniors and \$8 youth 12 and younger. Information: 847-658-2010, post1231@org or contact@post1231.org.

• 4:30 to 7:30 p.m. – **Dinner with Abraham**, Unity Spiritual Center of Woodstock, 225 W. Calhoun St., Woodstock. Features meditation and includes a potluck dinner and 90-minute videotape of Abraham-Hicks' workshop talks, followed by conversation. Bring a dish to share. Free. Information: 815-337-3534 or http://unitywoodstock.org.

• 5 p.m. – **Hippo Campus Fall Festival and**

**Montrepreneur Event**, Hippo Campus, 401 E. Route 60, Volo. Play rooms open for kids of all abilities. Featuring raffles, live entertainment, free snacks, outdoor games (weather permitting, fall story time, fall crafts and vendors. Cost: \$12 for first child, \$10 for siblings, \$6 children 1 and younger or free with paid sibling. Information: 847-201-1120.

• 6:30 to 9 p.m. – **Northern Illinois Scale Modelers Club**, Goodwill, 2006 N. Richmond Road, McHenry. Discuss anything model-build-ing related. All ages welcome. Free. Information: modelcars14@yahoo.com.

• 7 to 10:30 p.m. – **Haunted Hayride**, Peters-en Park, 4311 Lakewood Road, McHenry. All ages. Henry Deadwood and his friends are creeping around, lurking about and hiding within the forested area of Deadwood Forest (aka Petersen Park). Free parking. Refreshments available. Host-ed by the Wonder Lake Ski Team, with proceeds going to area charities. Continues 7 to 10:30 p.m. Oct. 14 and Oct. 20-21. Tickets: \$8. Tickets and information: www.wonderlakeskiteam.org.

• 7:30 to 8:30 p.m. – **Joe Diamond presents: "Paranormal,"** Lakeside Legacy Arts Park, 401 Country Club Road, Crystal Lake. Diamond will share real-life ghost stories, read minds and per-form acts that defy explanations. Cost: \$18-\$30. Information: 815-455-8000, joe@joediamondlive.com or www.joediamondlive.com.

• 8 to 10 p.m. – **Woodstock Square Dance Club**, McHenry Township Center, Building B, 3519 N. Richmond Road, McHenry. An evening of Alternating Plus and Club 50 dancing. Dave Schultz will be calling squares. Cost: \$7. Infor-mation: www.woodstocksquares.wix.com.

Crystal Lake

### Nonprofit art studio to host free community open house

Creative Arts Studio will host an open house from 1 to 3 p.m. Oct. 14. Join instructors and students for a fun-filled afternoon, and learn about studio art classes, camps and special events. Admission is free and includes tours and art in action; for an optional \$15, attendees can paint on canvas or participate in 3-D shadowbox art activities for youth and adults. The nonprofit art studio is at 400 Highland Ave., Crystal Lake. For information, call 815-219-9243 or visit www.creativeartsinc.org.

Spring Grove

### Nature's Feed to host charity event to benefit pet shelter

Nature's Feed will host a spooky pet charity event from 11 a.m. to 2 p.m. Oct. 14 at 2440 Westward Drive, Unit C, Spring Grove. The community is invited to bring their pets for a photo at the store, which will be posted on Facebook for a contest. Donations are requested and will benefit Helping Paws Animal Shelter in Woodstock. There also will be pumpkin lattes for the pups. All participating pets will re-ceive a Halloween treat compliments of Weruva. For information, call 815-675-2008 or visit www.naturesfeed.net.



**BREAST CANCER SUPPORT** – Members of Sun City-Huntley's Breast Cancer Support Group met and modeled T-shirts on Aug. 2, ahead of Sun City's 15th annual "You're not Alone" Walk for Cancer on Sept. 8. Pictured (back row) are Andrea Berebitsky, Irma Wallner, Ingrid Kiss, Esther Goebbert, Barb Terrill and Sue Christy; (middle row) Birdie Argast, Pat Oakley, Midge Novy, Dolores Kniola, Hilde Belgram and Carol Gasser; and (front row) Janette Dennis, Audrey Munger (group founder), Gail Hinkle, Lorraine Handlin and Joan Duffie.

## COMMUNITY CALENDAR

### Oct. 12

• 7:30 a.m. to noon – **Stateline SHRM**, Bull Valley Golf Club, 1311 Club Road, Woodstock. Featuring "Leadership Rising: Raising Your Leadership Level During Demanding Times." Cost: \$30 members, \$45 nonmembers. Information: cbjgreen@yahoo.com or www.statelineshrm.org.

• 8 a.m. to 5 p.m. – **Fall Rummage Sale**, Zion Lutheran Church, 4206 W. Elm St., McHenry. Hosted by the Ladies Guild. Information: 815-385-0859 or office@zionmchenry.org.

• 9:30 to 11:30 a.m. – **Prize Bingo**, Harvard Community Senior Center, 6817 Harvard Hills Road, Harvard. Cost: \$2-\$9. Information: 815-943-2740 or glenda.stewart@harvardseniorcenter.org.

• 9:30 a.m. to noon – **Volunteer work day**, Volo Bog State Natural Area, 28478 W. Brandenburg Road, Ingleside. Volunteers sought for the Illinois Department of Natural Resources Volunteer Habitat Restoration and

Stewardship teams. Information: 815-344-1294 or dnr.volobog@illinois.gov.

• 9:30 to 11 a.m. – **Mommy & Me Painting Classes**, Joyful Harvest, 5050 N. Johnsbury Road, Johnsbury. Hosted by Characters of Character, a unique way to teach children life lessons and vital core values. Classes meet Tuesdays and Thursdays. Each week, meet two new characters and learn about their traits while painting the character on a canvas. Cost: \$10 a couple, \$5 each additional sibling. Information: 815-403-0217, joni@charactersofcharacter.org or www.character-sofcharacter.org.

• 1:30 to 2:30 p.m. – **Take Charge of Your Health**, Harvard Community Senior Center, 6817 Harvard Hills Road, Harvard. Create an exercise/healthy eating program. Learn problem-solving strategies to help cope with pain. Free. Information: 815-943-2740 or glenda.stewart@harvardseniorcenter.org.

• 6 to 7 p.m. – **Battle Against Buckthorn**, Harvard Diggins Library, 900 E. McKinley St., Harvard. Join Sarah Michehl from The Land Conservancy to learn how to control these species. Registration required. Free. Information: 815-943-4671 or leticiag@harvard-diggins.org.

• 7 to 8:30 p.m. – **Cary Grove Toastmasters**, Panera Bread, 730 Route 14, Fox River Grove. Interested in gaining speaking skills?

No prior speaking experience required. Group meets on the second and fourth Thursday. Free. Information: 815-459-9151, lynnearlson79@gmail.com or www.carygrove.toastmastersclubs.org.

• 7 to 8 p.m. – **Teen Read Week Writing Workshop**, McHenry Public Library, 809 Front St., McHenry. For teens in grades 6-12. Free. Information: 815-385-0036, mpyps@mchenrylibrary.org or www.mchenrylibrary.org.

• 7 to 8 p.m. – **Civically Speaking: Civics in the 21st Century with Terry Lynch**, McHenry Public Library, 809 Front St., McHenry. Has there ever been another time in our history when the structure of our government was challenged? Is the electoral college an antiquated system, or does it still serve a purpose? Is "fake news" a new phenomenon? Terry Lynch will answer these questions and more. Free. Information: 815-385-0036, mpref@mchenrylibrary.org or www.mchenrylibrary.org.

• 7:30 to 9 p.m. – **American Legion Post 171 monthly meeting**, Park Place, 406 W. Woodstock Street, Crystal Lake. Free. Information: 815-459-0481 or t70aellig@yahoo.com.

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**DISC GOLF TOURNAMENT** – Competitors played 18 holes and participated in golf challenges during the Harvard Lions Club's fifth annual Disc Golf Tournament at Lions Park in Harvard. Funds collected will support high school scholarships and eyeglass needs in the community. Pictured are Ryan Martinez, John Peterson, Mike Clark, Josh Peterson, Lion Cynthia Speath, Chairman Adam Schultz, Tegan Schultz and Lion Carol Larson.

#### Crystal Lake

### Driving class offered for seniors

Senior Services in Crystal Lake is offering a driving class designed to help seniors age 50 and older develop safe driving strategies.

The safe driving classes will meet from 9 a.m. to 1 p.m. Oct. 17 and 18 at Senior Services Associates, 110 W. Woodstock St., Suite B, Crystal Lake. The cost is \$15 for AARP members and \$20 for nonmembers. To register or for information, call 815-356-7457.

The Woodstock Public Library is offering the safe driving course from 10 a.m. to 2 p.m. Oct. 23 and 24 at the library, 414 W. Judd St., Woodstock. To register or for information, call 815-338-0542.

Successful completion of either class might entitle participants to a discount on auto insurance.

#### Crystal Lake

### Park district to host children's cake decorating class

Decorate cakes and cookies like a pro for the holidays – then show them off to family and friends. The Crystal Lake Park District is offering children's cake decorating classes open to those ages 8 to 18 years old. Supplies are included, and participants will take home their tasty masterpieces. All classes meet from 9 a.m. to noon at Wood-s creek Park, 1420 Willow Tree, Crystal Lake.

The Oct. 21 class will feature a Halloween theme. When registering, use code No. 120315-02.

The Nov. 18 class will feature a Thanksgiving theme. When registering, use code No. 120315-03.

The Dec. 2 class will feature a gingerbread houses theme. When registering, use code No. 120315-04.

The cost is \$40 for residents, \$45 for nonresidents per program. Register online at [www.crystallakeparks.org](http://www.crystallakeparks.org) or in person at the Crystal Lake Park District Administrative Office, 1 E. Crystal Lake Ave., Crystal Lake. For information, call Sam Thompson at 815-459-0680, ext. 1220.

## COMMUNITY CALENDAR

### Oct. 11

- 9:30 to 11:30 a.m. – **Bingo**, Harvard Community Senior Center, 6817 Harvard Hills Road, Harvard. Every Wednesday with free coffee and rolls. Cost: \$5-\$10. Information: 815-943-2740 or [glenda.stewart@harvardseniorcenter.org](mailto:glenda.stewart@harvardseniorcenter.org).
- 11:45 to 1:15 p.m. – **Women In Business Council**, Community Room, Wauconda Area Chamber of Commerce 100 N. Main St., Waucon-

da. Information: [www.waucondachamber.org](http://www.waucondachamber.org).

- 1:30 p.m. to 5 p.m. – **Kid's Crafternoon**, Harvard Diggins Library, 900 E. McKinley St., Harvard. Children ages 3 to 12 with an adult helper invited to drop in anytime to create a spooky haunted house out of a paper bag. Registration required. Free. Registration and information: 815-942-4671 or [www.harvard-diggins.org](http://www.harvard-diggins.org).

- 3:30 to 4:30 p.m. – **Teen Advisory Group (TAG)**, McHenry Public Library, 809 Front St., McHenry. For grades 6-12. Free. Information: 815-385-0036, [mplyps@mchenrylibrary.org](mailto:mplyps@mchenrylibrary.org) or [www.mchenrylibrary.org](http://www.mchenrylibrary.org).

- 4:30 to 5:30 p.m. – **Fidget Frenzy**, McHenry Public Library, 809 Front St., McHenry. Create spin art and participate in STEM-related challenges using fidgets. For grades 2-3. Free.

Information: 815-385-0036, [mplyps@mchenrylibrary.org](mailto:mplyps@mchenrylibrary.org) or [www.mchenrylibrary.org](http://www.mchenrylibrary.org).

- 5:30 to 6:30 p.m. – **Young Professionals Meeting**, Hickory Lodge, 3018 Hickory Dr., McCullom Lake. Information: [molly@mchenrychamber.com](mailto:molly@mchenrychamber.com) or [www.mchenrychamber.com](http://www.mchenrychamber.com).

- 6:30 to 7:30 p.m. – **Digg'In Book Club**, Harvard Diggins Library, 900 E. McKinley St., Harvard. This month's book selection is "Dandelion Wine" by Ray Bradbury, available for checkout at the library. Free. Information: 815-943-4671.

*Have an event to share? Submit your information online at [PlanitNorthwest.com](http://PlanitNorthwest.com). Photos may be emailed to [neighbors@nwherald.com](mailto:neighbors@nwherald.com).*



# LOCAL CHILDREN'S AUTHOR TO APPEAR

1 p.m. Oct. 8, Barnes & Noble, 5380 Route 14, Crystal Lake. Barnes & Noble Crystal Lake will be hosting Brigid Coleman, author of "Sawyer's Visit to the Pumpkin Patch." This children's story is based on the Coleman family's own trip to the pumpkin patch. Information: 815-444-0824, <https://m.facebook.com/BNCrystalLk/>.

**DIGG'IN BOOK CLUB**, 6:30 to 7:30 p.m. Oct. 11, Harvard Diggins Library, 900 E. McKinley St., Harvard. A monthly meeting of those who love to read. Organized by community members and hosted by the library. This month's book selection is "Dandelion Wine" by Ray Bradbury, available for checkout at the library. Free. Information: 815-943-4671.

**TEEN READ WEEK WRITING WORKSHOP**, 7 p.m. to 8 p.m. Oct. 12, McHenry Public Library, 809 Front St., McHenry. Join us for a fun writing workshop and get ready to Unleash Your Story! For teens in grades 6-12. Free. Information: 815-385-0036, [mplyps@mchenrylibrary.org](mailto:mplyps@mchenrylibrary.org), [evanced.mchenrylibrary.org](http://evanced.mchenrylibrary.org).

**32ND ANNUAL GHOST STORIES PLUS**, 5 to 9 p.m. Oct. 14, Volo Bog State Natural Area, 28478 W. Brandenburg Road, Ingleside. The event features Emmy Award-winning storyteller Jim May, bog tours and haunted woods. Doughnuts, cider, popcorn and more will be for sale from 5 to 6:30 p.m. and during intermission. Attendees can bring their own dinner. Reservations are required. Send an email or call with information including your name, phone number, email, number of adults and children in the party (minimum 5 years old). Once a registration has been processed, look for a return confirmation with parking pass. No group registration. The event is sponsored by the Illinois Department of Natural Resources with Friends of Volo Bog. Cost: \$5 adult, \$3 children, payable at the door, but RSVP. Information: 815-344-1294, [dnr.volobog@illinois.gov](mailto:dnr.volobog@illinois.gov) or <http://www.friendsofvolobog.org>.

**OF BOGS & BOOKS**, 10 to 11:30 a.m. Oct. 14, Volo Bog State Natural Area Library, 28478 W. Brandenburg Road, Ingleside. Book discussion for adults and interested teens. Today's



## GHOST HUNTER BOOK SIGNING

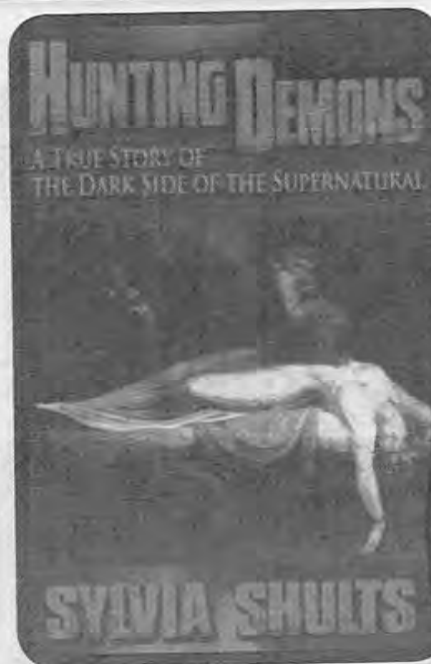
**WHEN:** 6 p.m. Oct. 14

**WHERE:** Barnes & Noble, 5380 Route 14, Crystal Lake

**COST & INFO:** Author and ghost hunter Sylvia Shults (above) will host a discussion and signing of several of her books. Shults is the author of "44 Years in Darkness, Hunting Demons, Fractured Spirits: Hauntings at the Peoria State Hospital" and "Ghosts of the Illinois River." For information on her and her books, visit [www.sylviasults.wordpress.com](http://www.sylviasults.wordpress.com) or pages for Fractured Spirits and Ghosts of the Illinois River on Facebook. Information: 815-444-0824, visit <https://stores.barnesandnoble.com/store/2959> or find Barnes & Noble (Crystal Lake) on Facebook.

selection is "The Last Neanderthal: A Novel" by Claire Cameron. Information: 815-344-1294, [dnr.volobog@illinois.gov](mailto:dnr.volobog@illinois.gov), <https://www.friendsofvolobog.org>.

**CLASSIC LITERATURE BOOK DISCUSSION GROUP**, 7 to 8 p.m. Oct. 16, McHenry Public Library, 809 Front St., McHenry. Join the Classic Book Group as members celebrate their 150th meeting. Read and discuss "The Blind Assassin"



by Margaret Atwood. Copies available at the Checkout Desk. For ages 18 and older. Free. Information: 815-385-0036, [mplref@mchenrylibrary.org](mailto:mplref@mchenrylibrary.org) or [www.mchenrylibrary.org](http://www.mchenrylibrary.org).

**WSREP LAB SERIES PRESENTS THE DEGENERATES**, 7 to 10 p.m. Oct. 16, Raue Center for the Arts, 26 N. Williams Str., Crystal Lake. When Adolf Hitler declares war on Europe's

815-356-9212 or [www.wsrep.org](http://www.wsrep.org).

**CONVERSATION WITH A MODERN-DAY RENAISSANCE WOMAN**, 10 a.m. to noon Oct. 19, Woodstock Opera House, 121 W. Van Buren St., Woodstock. Legendary Judy Collins opens the 54th annual Creative Living Series presented by the Woodstock Fine Arts Association. Cost: \$25 for single seats or \$115 for subscription package. Information: 708-214-2567, [info@woodstockfineart.org](mailto:info@woodstockfineart.org) or [www.facebook.com](http://www.facebook.com).

**DROP-IN SPANISH STORYTIME FOR FAMILIES**, 7 to 7:30 p.m. Oct. 19, Crystal Lake Public Library, 126 W. Paddock St., Crystal Lake. Introducing the library's newest storytime. Miss Veronica will share stories in Spanish for families. This program is designed for people beginning to learn Spanish and native speakers. All are welcome. Drop-in program. No registration needed. Free. Information: 815-459-1687.

**MEET TEEN AUTHOR CLARA KENSIE**, 4 p.m. to 5:30 p.m. Oct. 19, McHenry Public Library, 809 Front St., McHenry. Clara Kensie, author of teen book Aftermath, will share how she became a writer and talk about the life of an author. Teens can ask questions about the writing process and where Clara gets her ideas from. Free. Information: 815-385-0036, [mplyps@mchenrylibrary.org](mailto:mplyps@mchenrylibrary.org) or [www.mchenrylibrary.org](http://www.mchenrylibrary.org).

**PIZZA & PAGES TEEN BOOK GROUP**, 3:30 to 4:30 p.m. Oct. 19, Jimano's Pizza, 366 Bank Dr. McHenry, McHenry. Talking about good books and eating great pizza - what could be better? Discuss "The Replacement" by Brenna Yovanoff. The first 15 teens to sign up will get a free copy of the book. Free. Information: 815-385-0036, [mplyps@mchenrylibrary.org](mailto:mplyps@mchenrylibrary.org) or [www.mchenrylibrary.org](http://www.mchenrylibrary.org).

**POETRY SLAM NIGHT**, 6 to 9 p.m. Oct. 19, Studio 25 Art Creations, Inc., 5 Nippersink Blvd, Fox Lake. Information: 224-225-1563, [studio25artcreations@gmail.com](mailto:studio25artcreations@gmail.com) or [www.discoverfoxlake.com](http://www.discoverfoxlake.com).

See LITERARY EVENTS, page 7

Unique Ladies Clothing Handcrafted Jewelry Accessories & Gifts

Ad Dates: 10/5/17-10/11/17 \*While Supplies Last!

USDA Government Inspected Green Grass Farms:

New York Strip Steaks.....	\$9.98/lb.
Cowboy Steaks (Bone-In Ribeye).....	\$10.98/lb.
Flank Steaks.....	\$6.98/lb.

This Weeks  
SALE ITEMS

Occupational therapy practitioners can hear about fieldwork supervisor opportunities at two free seminars at McHenry County College in September and October. A third seminar in November will feature a presentation by Nancy Richman on hot topics in the occupational therapy field.

The following are available:

- Learn more about opportunities to become a fieldwork supervisor: Fieldwork is an essential aspect of every OT and OTA's education before taking the National Board for Certification of Orthopaedic Technologists exam. Learn more about the rewarding opportunities available supervising OTA students and helping to ensure a strong future in the OT profession. A free session will meet in Room A240 from 9 to 11 a.m. Oct. 7. To register, use course code UHL U20 002.

- Guest presenter Nancy Richman: Hear the latest information on hot topics in the OT field, including recent legislation updates and changes, Medicare A versus B and ethical problems. Richman is the co-owner of Glantz Richman Rehabilitation Associates, which offers a range of services to care facilities in the Chicago area. This seminar meets at 9 a.m. Nov. 18 in Room A240. When registering, use course code UHL U21 001. The cost is \$79.

To register, call the MCC Registration Office at 815-455-8588 or visit [www.mchenry.edu/mymcc](http://www.mchenry.edu/mymcc) and click on "Register for Workforce and Community Development Classes."



**DAY AT NATIVES HAVEN** - Algonquin Garden Club on a tour of the gardens. The garden club also Leak Foundation. Pictured are Janice Hanson, C. Weinhammer, Shelley Haiges, Kate Kelly, Sillive

## Woodstock

### Coffee with Chief to feature economic development

Woodstock Police Chief John Lieb will host the next Coffee with the Chief from 7 to 8:30 p.m. Oct. 9 at the Woodstock Police Department, 656 Lake Ave., Woodstock. The event features coffee, conversation and an informative program.

The guest speaker will be Woodstock Economic Development Director Garrett Anderson, who will give an overview of his department's current activities. For information, call Tamara Reed at 815-338-6787.

## Continued from page 15

- 6 to 7 p.m. - **Battle Against Buckthorn**, Harvard Diggins Library, 900 E. McKinley St., Harvard. Join Sarah Michehl from The Land Conservancy to learn how to control these species. Registration required. Free. Information: 815-943-4671 or [leticiag@harvard-diggins.org](mailto:leticiag@harvard-diggins.org).

- 7 to 8:30 p.m. - **Cary Grove Toastmasters**, Panera Bread, 730 Route 14, Fox River Grove. Interested in gaining speaking skills? No prior speaking experience required. Group meets on the second and fourth Thursday. Free. Information: 815-459-9151, [lynnpearlson79@gmail.com](mailto:lynnpearlson79@gmail.com) or [www.carygrove.toastmastersclubs.org](http://www.carygrove.toastmastersclubs.org).

- 7 to 8 p.m. - **Teen Read Week Writing Workshop**, McHenry Public Library, 809 Front St., McHenry. For teens in grades 6-12. Free. Information: 815-385-0036, [mplyps@mchenrylibrary.org](mailto:mplyps@mchenrylibrary.org) or [www.mchenrylibrary.org](http://www.mchenrylibrary.org).

- 7 to 8 p.m. - **Civically Speaking: Civics in the 21st Century with Terry Lynch**, McHenry Public Library, 809 Front St., McHenry. Has there ever been another time in our history when the structure of our government was challenged? Is the electoral college an antiquated system,

or does it still serve a purpose? Is "fake news" a new phenomenon? Terry Lynch will answer these questions and more. Free. Information: 815-385-0036, [mpref@mchenrylibrary.org](mailto:mpref@mchenrylibrary.org) or [www.mchenrylibrary.org](http://www.mchenrylibrary.org).

- 7 p.m. - **Get Lit(erary)**, Raue Center for the Arts Café, 26 N. Williams St., Crystal Lake. A monthly reading series hosted by Williams Street Repertory based around classic and contemporary literary works. Each month, a group of readers are chosen from a pool of WSR actors and supporters to read from work by an array of authors. Free. Information: 815-356-9212, [www.rauecenter.org](http://www.rauecenter.org) or [www.wsrep.org](http://www.wsrep.org).

- 7:30 to 9 p.m. - **American Legion Post 171 monthly meeting**, Park Place, 406 W. Woodstock Street, Crystal Lake. Free. Information: 815-459-0481 or [t70aellig@yahoo.com](mailto:t70aellig@yahoo.com).

## Oct. 13

- 2 to 3 p.m. - **Make a fall craft with the Garden Club**, McHenry Public Library, 809 Front St., McHenry. For grades K-5. Free. Information: 815-385-0036, [mplyps@mchenrylibrary.org](mailto:mplyps@mchenrylibrary.org) or [www.mchenrylibrary.org](http://www.mchenrylibrary.org).

- 4:30 to 7:30 p.m. - **Dinner with Abraham**,





## • MYSTERY DINER

Continued from page 6

with a beef flavor that far surpassed that of the steak tacos. I know, completely different dishes, but in this case it was hard to go back to the tacos after starting on the carne asada.

As the foundation of a number of their special dishes, I would highly recommend trying one of the steak dishes at Taqueria Las Cumbres.

An authentic taco really should be soft, but, for those that like more crunch with each bite, a simple but

pleasing option is a tostada. Flat, open-faced and loaded with meat, beans, lettuce, cheese, tomato and sour cream, the tostadas at Taqueria Las Cumbres are an excellent value and very filling (\$3.25).

Whether it's just for tacos or for something more elaborate, check out Taqueria Las Cumbres for authentic local Mexican food right in our own backyard.

*• Restaurant reviews are based on an anonymous visit. The Northwest Herald only publishes reviews of restaurants it recommends.*



**ABOVE LEFT:** The carne asada at Taqueria Las Cumbres side of refried beans, rice, lettuce, sour cream, tomatoes and tortillas (\$12.99). **ABOVE:** Flat, open-faced and loaded with meat, beans, lettuce, tomato and sour cream, the tostadas at Taqueria Las Cumbres are an excellent value and very filling (\$3.25).

## • LITERARY EVENTS

Continued from page 3

**THE ESSENTIAL EDGAR ALLAN POE,** 2 p.m. to 4 p.m. Oct. 21, Fox Lake District Library, 255 E Grand Ave, Fox Lake. Join William Pack for a look at the life and works of America's undisputed master of the macabre. Free. Information: 847-587-0198, foxlakelibrary@fllib.org or www.facebook.com.

**THE FUTURE OF THE LIBRARY: ADD YOUR VOICE,** 12:30 p.m. Oct. 21, Fox River Grove Memorial Library, 407 Lincoln Ave., Fox River Grove. This will be an opportunity for residents of the FRG Library District to share thoughts and ask questions about the future of the library. Information: 847-639-2274, nsteeves@frgml.org or www.frgml.org.

**HUGE FALL USED BOOK SALE,** 9 a.m. to 5 p.m. Oct. 21, McHenry Public Library, 809 Front St., McHenry. Come browse hundreds of bargains in books, CDs, DVDs and more. Hosted by the Friends of the McHenry Public Library. Sale takes place in the library's warehouse. Use north parking lot toward rear of building. \$10 fee to bring in a scanner. \$5 bag sale on Sunday. Free. Information: 815-385-0036, klambert@mchenrylibrary.org or www.mchenrylibrary.org.

**STEM ME A STORY: "BARTHOLOMEW AND THE OOBLECK,"** 4:30 to 5:30 p.m. Oct. 23, McHenry Public Library, 809 Front St., McHenry. Experience the story and then enjoy a hands-on STEM activity that relates to the story. This

month will feature Dr. Seuss' "Bartholomew and the Oobleck." Then create slime. For children in grades K-1. Free. Information: 815-385-0036, mplyps@mchenrylibrary.org or www.mchenrylibrary.org.

**GET READY FOR NANOWRIMO!** 7 to 8 p.m. Oct. 25, McHenry Public Library, 809 Front St., McHenry. Interested in writing, but not sure where to start? As part of National Novel Writing Month, play some writing games, talk about beloved books and leave with an idea of something to write in the future. For children in grades 4-8. Free. Information: 815-385-0036, mplyps@mchenrylibrary.org or www.mchenrylibrary.org.

**HALLOWEEN BASH FOR KIDS,** 10 to 11 a.m. and 1 to 2 p.m. Oct. 25, McHenry Public Library, 809 Front St., McHenry. Come in costume and ready to have fun with stories, activities and the monster mash. A parent/caregiver must accompany child. Must register every person attending. For ages 2 and older. Free. Information: 815-385-0036, mplyps@mchenrylibrary.org or www.mchenrylibrary.org.

**ANIME & MANGA CLUB,** 7 to 8 p.m. Oct. 26, McHenry Public Library, 809 Front St., McHenry. Join other fans of Anime and Manga to talk about your favorite manga, watch anime and enjoy other fun activities. Bring your drawings and cosplay projects to work on and favorite manga/anime to share. For grades 6 and older through age 20. Free. Information: 815-385-0036, mplyps@mchenrylibrary.org or www.mchenrylibrary.org.

# HEALTHY D

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## BREAST HEALTH

Join Daniel J. Farrugia, MD, a fellow surgeon with Centegra Physician Care of the Comprehensive Breast Program, to learn about the newest research into how to minimize your risk.

**TUESDAY, OCTOBER 10 | 6:30**  
**CENTEGRA HOSPITAL - HUNTLEY**  
Lower Level | Foglia Family Foundation

## JOINT REPLACEMENT

Join Brian Flanagan, MD, a board-certified orthopedic surgeon at Centegra Physician Care-McHenry, to learn about the surgical options available to minimize your pain.

**THURSDAY, OCTOBER 26 | 6:30**  
**CENTEGRA HOSPITAL - HUNTLEY**  
Lower Level | Foglia Family Foundation

Space is limited. Register, visit or call 877-CEN

**Centegra HealthSystem**  
ALWAYS LOOKING AHEAD™

Continued from page 12

**HALLOWEEN BASH FOR KIDS**, 10 to 11 a.m. and 1 to 2 p.m. Oct. 25, McHenry Public Library, 809 Front St., McHenry. Ages 2 and older invited to come in costume and have fun with stories, activities and the monster mash. Parent/caregiver must accompany child. Free. Registration and information: 815-385-0036 or [www.mchenrylibrary.org](http://www.mchenrylibrary.org).

**PAINT A PUMPKIN**, 3 to 4 p.m. Oct. 25, Harvard Diggins Library, 900 E. McKinley St., Harvard. Teens in grades 6 through 12 invited to paint glow-in-the-dark pumpkins. All supplies provided. Registration required. Free. Registration and information: 815-942-4671 or [www.harvard-diggins.org](http://www.harvard-diggins.org).

**JUDGING FOR CRYSTAL LAKE PARK DISTRICT'S HAUNTED HOME DECORATING CONTEST**, 6 to 8 p.m. Oct. 25, Crystal Lake Park District residents invited to enter the contest for the best Halloween decorations. The winner will receive a Main Beach party package valued at \$100. Registration deadline: Oct. 20. Fee: \$5, code: 141401-01. Information: 815-459-0680 or [www.crystallakeparks.org](http://www.crystallakeparks.org).

**"FRANKENWEENIE,"** 1 to 2:30 p.m. Oct. 26, Harvard Diggins Library, 900 E. McKinley St., Harvard. A screening of "Frankenweenie" on the library's big screen. Rated PG. All children must be accompanied by an adult. Bring your own pillows, snacks and drinks with a lid. Free. Information: 815-942-4671 or [www.harvard-diggins.org](http://www.harvard-diggins.org).

**"WARM BODIES,"** 3 to 4:30 p.m. Oct. 26, Harvard Diggins Library, 900 E. McKinley St., Harvard. A screening of "Warm Bodies" on the library's big screen. Rated PG-13. All children must be accompanied by an adult. Bring your own pillows, snacks and drinks with a lid. Free. Information: 815-942-4671 or [www.harvard-diggins.org](http://www.harvard-diggins.org).

**"THE CONJURING,"** 6 to 8 p.m. Oct. 26, Harvard Diggins Library, 900 E. McKinley St., Harvard. A screening of "The Conjuring" on the library's big screen. Rated R. Movie starts after a brief introduction from Harvard resident Bill Matteson, who previously met Ed and Lorraine Warren from the film. Bring your own snacks and drinks. Free. Information: 815-942-4671 or [www.harvard-diggins.org](http://www.harvard-diggins.org).

**HALLOWEEN PARTY**, 6:30 to 8 p.m. Oct. 27, The Fountains at Crystal Lake, 965 N. Brighton Circle West, Crystal Lake. Trick-or-treating up and down the hallways. Games and goodies galore at a "delightful dungeon." For all ages. Registration required by Oct. 25. Free. Registration and information: 815-893-8431.

**TRICKS & TREATS**, 6:30 p.m. Oct. 27, Living Waters Lutheran Church, 1808 Miller Road, Crystal Lake. Wear costumes for games and treats for all ages. Free. Information: 847-708-1975 or <http://livingwaterschurch.com>.

**TRUNK OR TREAT**, third annual, 6:30 to 8:30 p.m. Oct. 27, St. Paul's United Church of Christ, 485 Woodstock St., Crystal Lake. Includes more than 20 trunks full of treats, a hot dog dinner, face painting, hayride, games, cookie decorating, bonfire and outdoor screening of "It's the Great Pumpkin Charlie Brown." Free to attend, but nonperishable food donations for the Crystal Lake Food Pantry are requested. Information: 815-459-5096 or [www.stpaulsucccl.org](http://www.stpaulsucccl.org).

**HAUNTED HALLWAYS**, 7 to 8:50 p.m. Oct. 27, McHenry County College, 8900 Route 14, Crystal Lake. Discover what paranormal activity lurks in the corridors, classrooms and offices of MCC with The Society of Anomalous Studies. The paranormal



Then 5-month-old Adalynn Voll sits in the arms of her grandfather, Jim Voll, as her mother, Emily Voll, entertains her during last year's Halloween walk hosted by the Cary-Grove Chamber of Commerce.

Shaw Media file photo

**FAMILY**, 10 a.m. Oct. 28, Woodstock Opera House, 121 Van Buren St., Woodstock. Come hear funny (and a bit scary), ghostly adventures of the Boo Baby Girl and her sidekick, Bootsie, the Bilingual Cattle-Herding Chihuahua in a sneak preview of professional storyteller Jim May's new chapter book "The Further Adventures of the Boo Baby Girl." Includes a book signing. Tickets: \$8 all seats. Tickets and information: 815-338-5300 or [www.woodstockoperahouse.com](http://www.woodstockoperahouse.com).

**TRUCK OR TREAT**, 10 a.m. to noon Oct. 28, Main Beach, 300 Lake Shore Drive, Crystal Lake. Includes Monster Bash Games by Buffalo Wild Wings. After the Truck or Treat will be more Halloween fun from noon to 3 p.m. at Crystal Lake Plaza. Rain or shine. Free. Information: 815-459-0680, ext. 1213 or [www.crystallakeparks.org](http://www.crystallakeparks.org).

**LUNCH WITH GOBLINS & HALLOWEEN EGG HAUNT**, 11 a.m. to 1 p.m. Oct. 28, Village Hall, 600 Harvest Gate, Lake in the Hills. Grab your costume for friendly goblins, Halloween egg haunt and boo-licious bites. Limit 12 eggs a child. Lunch of cheese pizza, chips and drink will be served. Registration and adult supervision required. Cost: \$15-\$18. Registration and information: 847-960-7460 or [www.liith.org](http://www.liith.org).

**SVENGOOLIE MEET & GREET**, 11 a.m. to 2 p.m. Oct. 28, Volo Auto Museum, 27582 Volo Village Road, Volo. To ensure everyone gets a chance to meet Sven-goolie, guests will be allowed one autograph and one photo a person or group from the photographer. No personal cameras allowed. Halloween-themed magic shows at 2:30 and 3:30 p.m. Corn roast. See the spooky cars from TV and movies, such as "Christine" and "The Munsters"-mobiles. Admission: \$15 adults, \$13 seniors, \$12 military and veterans, \$9 children ages 5-12, free for children younger than 5, veterans and military in uniform. Information: 815-385-3644 or [www.volocars.com](http://www.volocars.com).

start at 1 p.m. in front on the hardware store and proceed down the shopping center, ending at Living "4" Childcare and VCA Animal Hospital. Free. Information: 847-639-2800 or [www.carygrove-chamber.com](http://www.carygrove-chamber.com).

**TRICK OR TREAT TRAIL**, 1 to 2 p.m. Oct. 28, Lions Park, 1200 Silver Lake Road, Cary. Games, treats, prizes and more hosted by the Cary Park District. Families invited to come dressed in costume. Registration required. Cost: \$5 a child, free for adults. Registration and information: 847-639-6100 or [www.carypark.com](http://www.carypark.com).

**"DRACULA" - WITH STORYTELLER MEGAN WELLS**, 8 p.m. Oct. 28, Woodstock Opera House, 121 Van Buren St., Woodstock. Experience the emotional thrill of Bram Stoker's Gothic masterpiece in this elegantly horrific one-woman show by resident storyteller Megan Wells. Presented by Jim May and Nippersink Stories. This program is recommended for adults and young adults. Tickets: \$26 adults, \$21 students. Tickets and information: 815-338-5300 or [www.woodstockoperahouse.com](http://www.woodstockoperahouse.com).

**"RAPTURE 2017" DARK ART EXHIBITION**, 8 to 11:30 p.m. Oct. 28, Aeon Gallery, 10331 Main St., Richmond. A Halloween gallery event featuring some of the top dark artists from around the world. Costumes and avant garde attire are encouraged at the reception, but optional. All artwork will be for sale unless marked otherwise. Exhibition runs through Jan. 7. Admission: \$5 to \$20 cover charge. Information: 815-276-5458 or find the event on Facebook.

**HALLOWEEN PET COSTUME CONTEST**, 2 to 3 p.m. Oct. 29, Tractor Supply Co., 150 S. Kennedy Drive, Carpentersville. Hosted by Ellie's Animal Rescue, Inc. of Carpentersville. Prizes for first, second and third place. First place award is a 6-volt kids motorcycle tricycle. Entry fee is any size bag of dog food. Information: 847-428-0834 or [geekers55@hotmail.com](mailto:geekers55@hotmail.com).

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# NEIGHBORS

## Plan!t

THINGS TO DO  
IN & AROUND  
McHENRY COUNTY

### COMICON

**WHEN:** 6:30 to 8:30 p.m. Oct. 4

**WHERE:** McHenry Public Library, 809 Front St., McHenry

**COST & INFO:** Featuring comic creators, local comic book and gaming stores, a gaming room, activities for children and a cosplay contest. Free swag and snacks. Free. Information: 815-385-0036 or [www.mchenrylibrary.org](http://www.mchenrylibrary.org).

### LECTURE ON ALEXANDER HAMILTON

**WHEN:** 12:30  
to 2 p.m. and  
again from 7  
to 8:30 p.m.  
Oct. 4

**WHERE:**

McHenry  
County College,  
Luecht Conference Center,  
8900 Route 14, Crystal Lake  
**COST & INFO:** Award-winning  
historian Barry Bradford will  
present "Hamilton: The Man,  
Miranda and the Musical."  
Bradford's presentation will ex-  
amine how an 818-page biog-  
raphy of America's first secretary  
of the treasury, Alexander  
Hamilton, would become one  
of the biggest Broadway shows  
of all time. Bradford will talk  
about the life of Hamilton and  
his place in American history.  
He also will unveil the life and  
work of Lin-Manuel Miranda



Barry  
Bradford

### Harvard



**FLOOD RELIEF** – Harvard Lions member Larry Spaeth and Terry Sherman of Winthrop Harbor Lions staff the table with food and supplies for those affected by the Fox River flooding. Cleaning supplies, clothing and food was provided through a grant from the Winthrop Harbor Lions Club.

### Crystal Lake

#### Experience paranormal fall hauntings at MCC

Join McHenry County College for some ghoulish fun and excitement with two intriguing classes facilitated by the Society for Anomalous Studies, a paranormal research organization.

- "Exploring the Paranormal" will feature a discussion on the techniques and equipment used to capture evidence of paranormal activity. The class will be from 7 to 8:50 p.m. Oct. 6 in the Bersted Lecture Hall, Room A240. The cost is \$19 a person. When registering, use course code NRE S53 002.

- Discover what paranormal activity lurks in the corridors, classrooms and offices of MCC during "Haunted Hallways." The class will be from 7 to 8:50 p.m. Oct. 27 in Room A103. The cost is \$19 a person. When registering, use course code NRE S58 001.

To register, call the MCC Registration Office at 815-455-8588.

### McHenry County

#### Entries sought for Volo

Volo Bog State Natural Area is seeking entries for the 31st Volo Bog Natural Area Photo Contest. The contest is open to all amateur photographers.

There will be seven categories: one for each of the three photos a category, but no more than three photos per category. Each entry must be accompanied by a written description. The entry fee is \$10. Checks must be made payable to Volo Bog. The first 150 qualifying entries will be entered in the drawing.

The deadline to submit is 3 p.m. Oct. 10. Entries can be mailed or dropped off from 9 a.m. to 5 p.m. through Sunday at the Visitor Center, 28478 W. Brandenburg Rd., Volo. For rules and entry form, visit [www.volo.org/Upcoming\\_Events/2017/VoloBog](http://www.volo.org/Upcoming_Events/2017/VoloBog).

## COMMUNITY CALENDAR

• 9:30 to 11:30 a.m. – **Bingo.** Harvard Com-

Crystal Lake. Topics: Drop Box, Google Drive, One Drive and others. Registration required. Free. Information: 815-459-1687 or [www.clpl.org](http://www.clpl.org).

• 10 a.m. to 4 p.m. – **Environmental Defenders' used book sale,** Algonquin Township Highway Department, 3702 Route 14, Crystal Lake. Continues 10 a.m. to 4 p.m. Oct. 5-7. Open until 6 p.m. Tuesdays and Thursdays.

943-4671 or 815-459-1687.  
• 6:30 to 7:30 p.m. – **Guaranteed to be a winner!** McHenry County College, Crystal Lake. Open to all ages. Free admission. Information: 815-459-1687 or [www.mchenry.org](http://www.mchenry.org).

• 7 to 8:30 p.m. – **The Real Cost of Home Ownership**, Crystal Lake Public Library, 126 W. Paddock St., Crystal Lake. Workshop will help attendees assess the costs of home ownership and explore its impact on a budget. Presented by Consumer Credit Counseling Service of Northern Illinois, Inc. Free. Register: 815-459-1687 or www.cclpl.org.

## Sept. 26

• 10 a.m. to 10 p.m. – **Fundraiser for McHenry County CROP Hunger Walk**, Culver's, 501 Pingree Road, Crystal Lake. Information: 815-459-1132.

• 11 a.m. to 12:30 p.m. – **Intro to PowerPoint**, Fox Lake Library, 255 E. Grand Ave., Fox Lake. Free. Register: 847-587-0198.

• 1 p.m. – **Social Security: Seven Keys to Optimizing Your Benefits class**, McHenry County College, 8900 Route 14, Crystal Lake. Must be a member of the MCC's Retired Adult Program, which costs \$25 annually. Cost: \$12, course code: NRAC19002. Information: 815-455-8566.

• 4:30 to 5:30 p.m. – **Strawbee Structures**, McHenry Public Library, 809 Front St., McHenry. Grades 2-3. Simple straws and connectors are the building supplies to create structures large and small. Free. Information: 815-385-0036 or www.mchenrylibrary.org.

• 6 to 7 p.m. – **Computer Basics**, Harvard Diggins Library, 900 E. McKinley St., Harvard. Learn about web browsing, using email, mouse and keyboard proficiency and more. Registration required. Free. Information: 815-943-4671 or www.harvard-diggins.org.

• 6:30 to 9 p.m. – **Mindshifters Group**, Unity Spiritual Center of Woodstock, 225 W. Calhoun St., Woodstock. Free. Information: 815-337-3534, thayes@ch4cs.com or www.unitywoodstock.org.

• 7 to 8 p.m. – **Lifetree Café**, The Pointe, 5650 Route 14, Crystal Lake. Compelling stories about fascinating people. Free. Information: 815-575-4745, rdorn@immanuelcl.org or www.immanuelcl.org.

• 8 to 8:30 p.m. – **Terminal City: Chicago's Passenger Stations in the Golden Era of Rail**, Crystal Lake Public Library, 126 W. Paddock St., Crystal Lake. Historian Dave Clark shares a glimpse of traveling by rail before the rise of commercial jet travel. Free. Register: 815-459-1687 or www.cclpl.org.

• 7:30 p.m. – **Battling Back Pain: Managing Lower Back Pain and Sciatica**, Centegra Health Bridge

## Huntley



**SCHOLARSHIP** – Huntley High School graduate Heather Baldacci, pictured with her father, Tony, has won an \$8,000 college scholarship from Georgia Pacific. Heather is the daughter of Tony and Lori Baldacci. Tony Baldacci is in sales for Georgia Pacific's Akron, Ohio, facility. This fall, Heather will attend Butler University in Indianapolis, Indiana, where she will major in actuarial science with a minor in risk management. The Georgia Pacific Foundation Scholarship Program for Employees' Children awards \$2,000 a year for up to four years of full-time college undergraduate study or until baccalaureate degree requirements are completed, whichever occurs first, for a total maximum award of \$8,000.

Fitness Center-Crystal Lake, 200 E. Congress Parkway, Crystal Lake. Dr. David Shinherr, a chiropractor with Centegra Physician Care, discusses the causes of low back pain and sciatica, a pain that radiates down the leg. Registration required. Free. Information: 877-CENTEGRA or www.centegra.org.

## Sept. 27

• 9:30 to 11:30 a.m. – **Bingo**, Harvard Community Senior Center, Harvard. Cost: \$5-\$10. Information: 815-943-2740 or glenda.stewart@harvardseniorcenter.org.

• 10 to 11 a.m. – **Memory Café**, Kraus Senior Center, 441 W. Main St., Cary. For care partners and people with memory issues such as dementia or Alzheimer's. Sponsored by Best Care. Meets the fourth Wednesday of the month. Reservations and information: Lois Fox, 815-382-0464 or seniorsitter@hotmail.com.

• 10 a.m. to 1 p.m. – **Lynda Clayton restoration workday**, Lynda Clayton conservation area, 5000 N. Walshire Lane, McHenry. Wear comfortable clothes and expect walking over slightly uneven terrain and moderate exercise. Free. Information: 815-337-9502 or www.conservemc.org.

• Noon – **Bingo**, VFW Post 4600, 3002 W. Route 120, McHenry.

Benefits Gigi's Playhouse, a Down syndrome achievement center. Information: 815-385-7529 or www.gigisplayhouse.org/mchenry.

• Noon to 2:30 p.m. – **Wednesday Matinee**, Crystal Lake Public Library, 126 W. Paddock St., Crystal Lake. "Going in Style" (PG-13; 2017). Free. Information: 815-459-1687 or www.cclpl.org.

• 1 to 3 p.m. – **Preserving Your Harvest**, University of Illinois Extension's McHenry County Home and Community Education, 1102 McConnell Road, Woodstock. Topics will include food storage, root cellars, freezing drying and both boiling water bath and pressure canning. Free. Information: 815-0271-0056.

• 6 to 7 p.m. – **Build It! Club**, Harvard Diggins Library, 900 E. McKinley St., Harvard. Preschool through 5th grade. Building challenge featuring Legos, K'Nex and more. Registration required. Free. Information: 815-943-4671 or www.harvard-diggins.org.

• 6 to 8 p.m. – **Manufacturing, Trades & Industry Career Expo**, McHenry High School East Campus gymnasium, 1012 N. Green St., McHenry. Featuring 50 exhibitors for area middle school and high school students to explore. All students who attend may enter to win drawings for prizes. Free.

Information: www.dist156.org.

• 7 p.m. – **50th anniversary video documentary**, Woodstock Theatre, 209 Main St., Woodstock.

McHenry County College invites the community to an exclusive showing of "Changing Lives: McHenry County College at 50." A post-viewing discussion also will take place from 7:30 to 8 p.m. Visit the MCC table at the theater to pick up a free ticket. Donations of individually wrapped snacks for the MCC Student Veterans Resource Center will be accepted. Information: Jim Stockwell, 815-455-8535 or jstockwell@mchenry.edu.

• 7 to 8 p.m. – **College Fair Etiquette Workshop**, Crystal Lake Public Library, 126 W. Paddock St., Crystal Lake. Learn how to make a better first impression and make the most of college fairs and visits. Hosted by McHenry County College. Registration required. Free. Information: 815-459-1687 or www.cclpl.org.

• 7 to 9 p.m. – **Moon Over McHenry**, McHenry Public Library north parking lot, 809 Front St., McHenry. Weather permitting, the Lake County Astronomical Society will bring their telescopes for anyone interested in viewing the moon and the planets. The rain/cloud date is Sept. 28. Free. Information: 815-385-0036 or www.

mchenrylibrary.org.

## Sept. 28

• 7:30 to 8:45 a.m. – **Crystal Clear Toastmasters**, Panera Bread, 6000 Route 14, Crystal Lake. Annual membership fee, but guests welcome. Information: 815-451-9376, k\_avalon@yahoo.com or www.crystalcleartoastmasters.org.

• 9:30 to 11:30 a.m. – **Prize Bingo**, Harvard Community Senior Center, 6817 Harvard Hills Road, Harvard. Bingo for prizes every Thursday morning. Free doughnuts and coffee. Cost: \$2-\$9. Information: 815-943-2740 or glenda.stewart@harvardseniorcenter.org.

• 10 to 11 a.m. – **Bot Coloring for Preschoolers**, McHenry Public Library, 809 Front St., McHenry. Ages 3-6, with adult. Create a wacky creation. Free. Information: 815-385-0036 or www.mchenrylibrary.org.

• 1:30 to 2:30 p.m. – **Take Charge of Your Health**, Harvard Community Senior Center, 6817 Harvard Hills Road, Harvard. Learn problem-solving strategies to help cope with pain. Free. Information: 815-943-2740 or glenda.stewart@harvardseniorcenter.org.

• 7 to 7:30 p.m. – **Hora del cuento en español para las familias**, Crystal Lake Public Library, 126 W. Paddock St., Crystal Lake. Drop-in Spanish storytime for families. All are welcome. Free. Information: 815-459-1687 or www.cclpl.org.

• 7 to 8:30 p.m. – **Cary Grove Toastmasters**, Panera Bread, 730 Route 14, Fox River Grove. Free. Information: 815-459-9151 or www.carygrove.toastmastersclubs.org.

• 7 to 9 p.m. – **eBay Selling: Tips, Trick and Ideas**, Crystal Lake Public Library, 126 W. Paddock St., Crystal Lake. Registration required. Free. Information: 815-459-1687 or www.cclpl.org.

• 7:30 p.m. – **City of McHenry Concert Series**, Veterans Memorial Park, 3400 Pearl St., McHenry. Before each concert, visit the new expanded farmers market open from 4 to 7:30 p.m. Schedule: Sept. 28, Miles Over Mountains. Free. Information: 815-363-2160.

## Sept. 29

• 5:30 to 9:30 p.m. – **September Farm-to-Table Dinner: Vegetarian**, Loyola University Retreat and Ecology Campus, 2710 S. Country Club Road, Woodstock. Loyola's Farm Manager Emily Zack will talk about growing the evening's ingredients. A wine reception will be followed by a five-course dinner. Cost: \$80. Information: 815-338-1032 or www.luc.edu/cookingclasses.



## McHenry County

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**SMILING FACES** – Centegra Neurohospitalist Heeren Patel (right) and Muscular Dystrophy Association summer camp participant Alair were among more than 50 campers and volunteers at the MDA Summer Camp near Bloomington from June 10 to 16. Children ages 6 to 17 invited to the camp. Participants are provided opportunities with mobility assistance and adaptive sports, including riding horses or swimming in a pool. This past season marked Dr. Patel's fourth year volunteering his medical support to the campers.

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McHenry

### MCC to host free Smart Meter Program information sessions

Area residents can learn about the new smart meters ComEd is installing in homes and businesses throughout the state at upcoming Smart Meter consumer education programs offered this fall by McHenry County College's Sustainability Center staff.

Smart Meter Program information sessions are free and open to the public at the following libraries: 7 to 8 p.m. Oct. 3 at McHenry Public Library, 809 Front St., McHenry; 3:30 to 5 p.m. Oct. 5 at Wood-

stock Public Library, 414 W. Judd St., Woodstock; 7 to 8 p.m. Oct. 26 at the Cary Area Public Library, 1606 Three Oaks Road, Cary; 7 to 8 p.m. Nov. 28 at Algonquin Area Public Library, 2600 Harnish Drive, Algonquin; 1:30 to 2:30 p.m. and 7 to 8 p.m. Dec. 7 at Crystal Lake Public Library, 126 W. Paddock St., Crystal Lake; and 10 to 11 a.m. Dec. 18 at Huntley Area Public Library, 11000 Ruth Road, Huntley.

For information, call MCC's Office of Sustainability at 815-479-7765.

Crystal Lake

### Afternoon Senior Bowling League seeking participants

The Wednesday Afternoon Senior Bowling League at Crystal Bowl, Routes 31 and 176, Crystal Lake, is seeking bowlers. It is not too late to join the first session, which ends Dec. 6. The second session is from Jan. 2018, through mid-March. The weekly fee is \$13, plus an annual sanctioning fee of \$25. The league is open to men and women age 55 and older. To join, call Frank Clay at 815-356-5310.

## COMMUNITY CALENDAR

• 9:30 to 11 a.m. – **Mommy & Me Painting**, Joyful Harvest Church, 5050 N. Johnsbury Road, Johnsbury. Painting classes teaching a valuable character trait. Cost: \$10. Information: 815-403-0217 or www.charactersofcharacter.org.

Crystal Lake. Continues 10 a.m. to 4 p.m. Oct. 4-7. Open until 6 p.m. Tuesdays and Thursdays. Information: 815-338-0393 or www.mcdef.org.

• 3 to 4:30 p.m. – **Oktoberfest**, The Fountains at Crystal Lake, 965 N. Brighton Circle West, Crystal Lake. Live entertainment by Die Musikmeisters along with German-inspired hors d'oeuvres and refreshments. Free. Suggested donation of \$5 to benefit Watermark for Kids. Registration required. Information: 815-893-8431.

• 5:30 to 7:30 p.m. – **Teen Movie Tuesday**, Harvard Diggins Library, 900 E. McKinley St., Harvard. Grades 6-12. Tim Burton's "Nightmare

gins.org.

• 6:30 to 9 p.m. – **Mindshifters Group**, Unity Spiritual Center of Woodstock, 225 W. Calhoun St., Woodstock. A series of self-help tools for personal and spiritual growth. Free. Information: 815-337-3534, thayes@ch4cs.org or www.unitywoodstock.org.

• 7 to 8 p.m. – **Lifetree Café**, The Pointe 5650 Route 14, Crystal Lake. Free. Information: 815-575-4745 or www.immanuelcl.org.

• 7 to 9 p.m. – **Crystal Lake Camera Club**, Home State Bank, 611 S. Main St., Crystal Lake. Competition night; large and small, c

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# NEIGHBORS

## Plan!

THINGS TO DO  
IN & AROUND  
McHENRY COUNTY

### MOON OVER MCHENRY

**WHEN:** 7 to 9 p.m. Sept. 27  
**WHERE:** McHenry Public Library north parking lot, 809 Front St., McHenry  
**COST & INFO:** Weather permitting, the Lake County Astronomical Society will bring telescopes for anyone interested in viewing the moon and the planets. The rain/cloud date is Sept. 28. Free. Information: 815-385-0036 or [www.mchenrylibrary.org](http://www.mchenrylibrary.org).

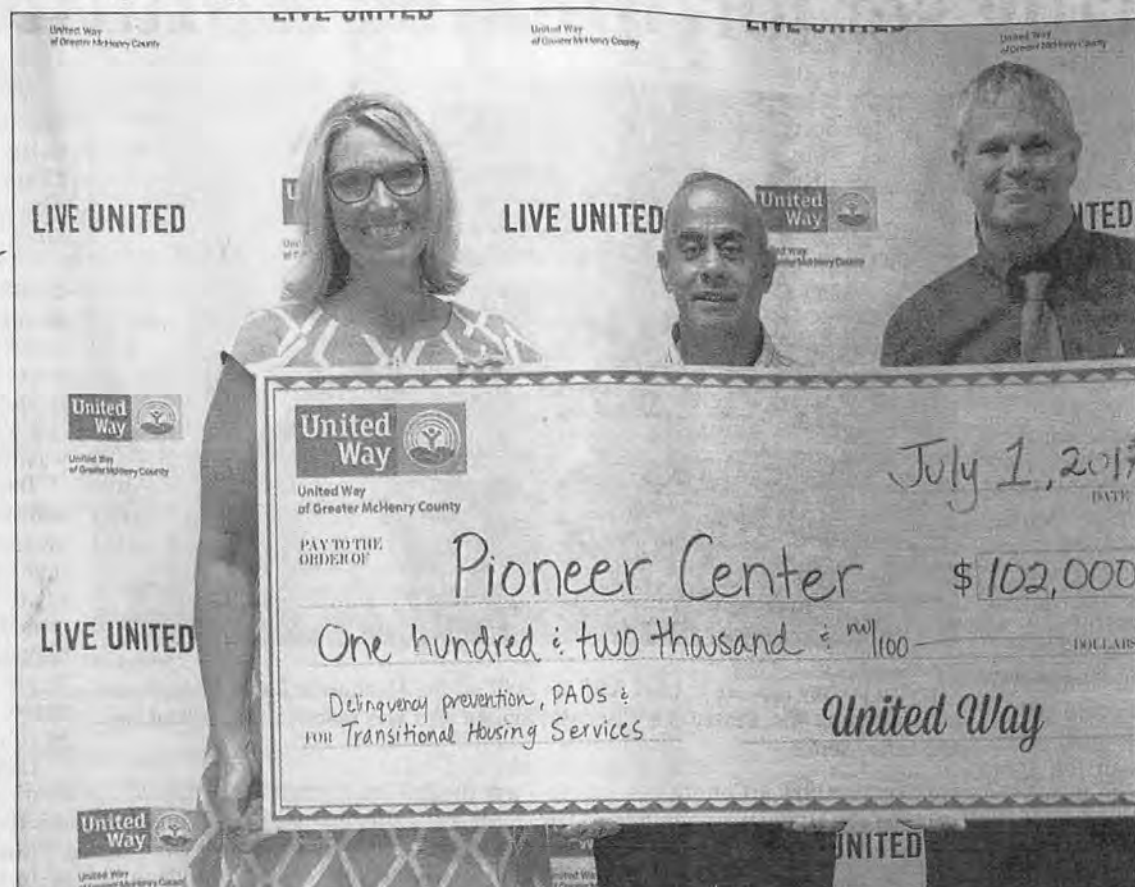
### DOCUMENTARY: MCC AT 50

**WHEN:** 7 p.m. Sept. 27  
**WHERE:** Woodstock Theatre, 209 Main St., Woodstock  
**COST & INFO:** McHenry County College invites the community to an exclusive showing and discussion of "Changing Lives: McHenry County College at 50." Visit the MCC table at the theater to pick up a free ticket. Information: Jim Stockwell, 815-455-8535 or [jstockwell@mchenry.edu](mailto:jstockwell@mchenry.edu).

### STUDENT CAREER EXPO

**WHEN:** 6 to 8 p.m. Sept. 27  
**WHERE:** McHenry High School East Campus gymnasium, 1012 N. Green St., McHenry.  
**COST & INFO:** Featuring 50 exhibitors in the manufacturing,

## McHenry County



**DONATION** – The United Way of Greater McHenry County Executive Director Carole Peters presents a check to donors Frank Samuel and Sam Tenuto for the nonprofit's delinquency prevention, PADS and transitional housing services. The donation was raised during the local 2016-17 United Way Campaign. Pioneer Center is one of 30 nonprofit partner agencies that received a total of \$860,000 in funds from United Way of Greater McHenry County.

## COMMUNITY CALENDAR

- 9:30 to 11:30 a.m. – **Bingo**, Harvard Community Senior Center, 6817 Harvard Hills Road, Harvard. Cost: \$5-\$10. Information: 815-943-2740.
- 10 to 11 a.m. – **Memory Café**, Kraus Senior Center, 441 W. Main St., Cary. For care partners and people with memory issues. Reservations and information: Lois Fox, 815-382-0464 or [seniorsitter@hotmail.com](mailto:seniorsitter@hotmail.com).
- 10 a.m. to 1 p.m. – **Lynda Clayton restoration**, Lynda Clayton conservation area, 5000 N. Waltham Lane, McHenry. Free. Wear comfortable clothes and shoes. Information: 815-337-9502 or [www.conservemc.org](http://www.conservemc.org).
- 10 a.m. to 4 p.m. – **Environmental Defenders' used book sale**, Algonquin Township Highway Department, 3702 Route 14, Crystal Lake. Continues 10 a.m. to 4 p.m. Sept. 28-29; 8 a.m. to 1 p.m. Oct. 1; 10 a.m. to 4

or [www.gigisplayhouse.org/mchenry](http://www.gigisplayhouse.org/mchenry).

• Noon to 2:30 p.m. – **Wednesday Matinee**, Crystal Lake Public Library, 126 W. Paddock St., Crystal Lake. "Going in Style" (PG-13; 2017). Free. Information: 815-459-1687 or [www.clpl.org](http://www.clpl.org).

• 1 to 3 p.m. – **Preserving Your Harvest**, University of Illinois Extension's McHenry County Home and Community Education, 1102 McConnell Road, Woodstock. Topics will include food storage, root cellars, freezing drying and both boiling water bath and pressure canning. Free. Information: 815-0271-0056.

• 4 to 10 p.m. – **Hurricane Benefit**, Nick's, Nick's Pizza & Pub, 856 Pyott Road, Crystal Lake. Nick's will donate 100 percent of net profits to the American Red Cross's relief efforts in Texas and Florida. Free. Information: 815-356-5550.

• 6 to 7 p.m. – **Build It! Club**, Harvard Diggins Library, 900 E. McKinley St., Harvard. Preschool through 5th grade. Building challenge featuring Legos, K'Nex and more. Registration required. Free. Information: 815-943-4671 or [www.harvard-diggins.org](http://www.harvard-diggins.org).

• 7 to 8 p.m. – **College Fair Etiquette Workshop**, Crystal Lake Public Library, 126 W.

Crystal Lake

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## LITERARY EVENTS

To have an event listed in this calendar, fill out the form at [PlanitNorthwest.com](http://PlanitNorthwest.com). For information, email [calendars@nwherald.com](mailto:calendars@nwherald.com).

**CLASSIC LITERATURE BOOK DISCUSSION GROUP**, 7 to 8 p.m. Sept. 18, McHenry Public Library, 809 Front St., McHenry. Read and discuss "Pale Fire" by Vladimir Nabokov. Copies are available at the checkout desk. For ages 18 and older. No registration needed. Free. Information: 815-385-0036 or [www.mchenrylibrary.org](http://www.mchenrylibrary.org).

**READING WITHOUT WALLS CHALLENGE**, 9 a.m. Sept. 18, Crystal Lake Public Library, 126 W. Paddock St., Crystal Lake. Grades 4-12. Get an information sheet and challenge blurb from the adult or youth service desks. In September, read about a character who doesn't look or live like you. Free. Information: 815-459-1687.

**BARRINGTON WRITERS WORKSHOP**, 6:30 p.m. Sept. 20, Barrington Area Library, 505 Route 14, Barrington. Weekly meetings provide authors oral and written critiques. All genres welcome - fiction, nonfiction, memoir, poetry, screenplays. Improve your writing, increase your chances for publication or just enjoy polishing a piece for personal satisfaction. Information: 847-394-3129, [infor@barringtonwriters.org](mailto:infor@barringtonwriters.org) or <http://barringtonwriters.org>.

**BOOKIES BOOK DISCUSSION GROUP**, 9:30 to 11 a.m. Sept. 20, Crystal Lake Public Library, 126 W. Paddock St., Crystal Lake. This month's book is "The Kitchen House" by Kathleen Grissom. Books available at the circulation desk.

New members welcome. Free. Information: 815-459-1687.

**STORYTIME AT PANERA**, 10 to 10:30 a.m. Sept. 20, Panera Bread McHenry, 1711 N. Richmond Road, McHenry. Kids ages 3 to 6 and their caregivers can listen to stories, songs and fingerplays while enjoying some milk and cookies. Free. Information: 815-385-0036 or [www.mchenrylibrary.org](http://www.mchenrylibrary.org).

**PIZZA & PAGES TEEN BOOK GROUP**, 3:30 to 4:30 p.m. Sept. 21, Jimano's Pizza, 366 Bank Dr., McHenry. Eat pizza and discuss "Kamikaze Girls" by Novala Takemoto. The first 15 to sign up will get a free copy of the book. Free. Information: 815-385-0036 or [www.mchenrylibrary.org](http://www.mchenrylibrary.org).

**DROP-IN SPANISH STORYTIME FOR FAMILIES**, 7 to 7:30 p.m. Sept. 21, Crystal Lake Public Library, 126 W. Paddock Sts., Crystal Lake. The library's newest storytime. Miss Veronica will share stories in Spanish for families. Designed for people beginning to learn Spanish and native speakers. All welcome. Drop-in program. No registration needed. Free. Information: 815-459-1687.

**FILM LOVERS GROUP**, 6 to 8:30 p.m. Sept. 21, Crystal Lake Public Library, 126 W. Paddock St., Crystal Lake. Bring your own dinner and come for a screening and discussion of "Ordinary People." Rated R. Free. Information: 815-459-1687 or [www.cpl.org](http://www.cpl.org).

**POETRY SLAM NIGHT**, 6 p.m. to 9 p.m. Sept. 21, Studio 25 Art Creations, Inc., 5 Nippersink

Blvd, Fox Lake. Information: 224-225-1563, [studio25artcreations@gmail.com](mailto:studio25artcreations@gmail.com), [www.discoverfoxlake.com](http://www.discoverfoxlake.com).

**ENVIRONMENTAL DEFENDERS' USED BOOK SALE**, Sept. 22 through Oct. 7, Algonquin Township Highway Department, 3702 Route 14, Crystal Lake. The Environmental Defenders of McHenry County will offer thousands of books to benefit the organization's dedication to the preservation and improvement of the environment. Hardcover are \$1 each, 50 cents for mass-market paperbacks, 25 cents for children's books. Members' preview sale is 6 to 8 p.m. Sept. 22. Public schedule: 10 a.m. to 4 p.m. Sept. 23 & 25-29; closed Sept. 30; 8 a.m. to 1 p.m. Oct. 1; 10 a.m. to 4 p.m. Oct. 2-7. Bag sale Oct. 5-7 at \$5 a bag. Open until 6 p.m. Tuesdays and Thursdays. Information: 815-338-0393 or [www.mcdef.org](http://www.mcdef.org).

**BANNED BOOKS WEEK**, 1 to 5 p.m. Sept. 24, Crystal Lake Public Library, 126 W. Paddock St., Crystal Lake. Celebrate the freedom to read during Banned Books Week. Check out the library's Banned Books displays in Adult and Youth Services. Free. Information: 815-459-1687.

**POETRY NIGHT**, 8 p.m. Sept. 25, Raue Center for the Arts, 26 N. Williams St., Crystal Lake. A late-night excursion into the written word hosted by Raue Center's second Poet-in-Residence, Egan Click of Wonder Lake. Scheduled for the fourth Monday of every month. Perform yourself or just watch. Free. Information: 815-356-9212 or <http://rauecenter.ticketforce.com>.

# Fostering a love of reading

## How to get kids to look away from their screens and take pleasure in books

By NORA KRUG • The Washington Post

In the summer, there were lots of excuses: Camp, the pool, the beach, lazy days when it didn't seem so bad if your kids were still in their pajamas and maybe watching a little TV or noodling around on an iPad. It was vacation, right? They'd read when school started. Wouldn't pressuring them lead to resistance?

Now they're back in school and you're up against something perhaps even more daunting: Homework. (Also, soccer practice, piano lessons, play dates and on and on.)

How do you squeeze book-reading into this already overpacked schedule? More important: How do you help kids see reading as some-

thing separate from school, from testing, from work?

How do you foster a love of reading for pleasure?

The simple answer is to read – yourself, with and to your kids – whenever you can. Make books a part of your routine, your home decor, your conversations.

It's true, those screens are ever tantalizing, but be strong and be prepared for a little light cajoling, time management and some inventiveness, especially when it comes to defining what it means to read a book.

Here are a few ideas from librarians and education experts:

### Read your own book

When was the last time you sat down in your living room – right there, among the toys, the chaos, the mess, the children themselves – and read your own book for pleasure? If you're rolling your eyes right now, you're not alone. But put aside your skepticism and give it a shot.

"Children are generally extraordinarily curious and eager to read when they feel sufficiently motivated," said Erika Christakis, an early childhood educator and author of "The Importance of Being Little." "It's up to the adults to create environments at school and at home that ignite those impulses." That means, in part, reading yourself. Also, putting away your screen. "Why would children be motivated if every time they look up from a book, a parent is glued to a smartphone?" Christakis asked.

The bottom line: If kids see you read books for pleasure, they are more likely to do so, too. Also, you get to read a book!

### Read aloud

"Remember, a child is never too old to be read a story. And you are never too busy to listen to a story read aloud by a child," said John Schumacher, aka Mr. Schu, ambassador of school libraries for Scholastic Book Fairs.

When you read to children aloud, said James Trelease, author of the venerated "Read-Aloud Handbook," you are not only informing them, bonding with them and entertaining them, you also are "advertising the pleasures of reading." Trelease, who read to his own children until they were in ninth grade, adds hearing a book increases comprehension and builds vocabulary: "If you've never heard a word, you'll never say it,



"Can an Aardvark Bark?" by Melissa Stewart and illustrated by Steve Jenkin is a fun exploration of animal sounds.

you'll never write it and you'll never read it."

### Make library visits a part of kids' routines

Librarians and teachers are the most common source for books-for-fun advice, according to the most recent Scholastic Kids & Reading Report. Even if kids are too shy to ask for help, who knows what great titles they might find just wandering through the shelves? (If you're concerned about a

book's appropriateness, consult the librarian or check the Common Sense Media site.)

### Let kids choose books freely

"Research shows that when kids get to choose their reading, they read more," said Karen MacPherson, the children's and teen services coordinator for the Takoma Park Maryland Library. According to one often-cited study, roughly 80 percent of children involved said the book they liked most

was the one they had selected themselves.

### Encourage kids to re-read books

"Young readers shouldn't necessarily be pushed into trying something new at home," Christakis said. "One of the best readers I know spent her childhood reading the 'Little House' book series in its entirety and then re-reading the books from start to finish all over again. She must have done this cycle 10 or 15 times, occasionally taking a break to read the 'Harry Potter' books. There are many worse ways to spend your childhood."

### Allow kids to read at their level, not the one you brag to your friends about

"Adults tend to foist some of their reading anxieties on kids, which is counterproductive," Christakis said. "Parents of early readers often push their children to read texts that are simply too hard. Even reading a book at 95 percent accuracy (missing or not recognizing 5 percent of the words) is surprisingly distracting and demoralizing," she said. "Families should encourage kids to pick just-right books that are really comfortable for them and don't cause anxiety or a sense of slogging through."

### It's not just about storybooks

A cookbook is a book, too, MacPherson points out. So are comic books and fun reference books like the Guinness Book of World Records and "Ripley's Believe It or Not." Even flipping through a magazine, an almanac, encyclopedia or dictionary (which has the added benefit of teaching kids how to alphabetize), can be a fun way of exploring books.

See READING, page 25

(continued)

## • READING

Continued from page 24

### Open your family's ears to audiobooks

Whether you're on a long car ride or just hanging out at home, turn on an audiobook and fill those moments with a story. Audiobooks offer many of the same benefits as reading aloud, said Trelease – feeding vocabulary and stretching attention spans among them.

### Have a 'reading' meal

Pick a meal (or two) where everyone in the family is allowed to bring a book to the table and read to themselves as they eat, MacPherson suggests. It may make for a very quiet meal or a boisterous discussion session. Either way, it makes a special event out of reading.

### Form a neighborhood book club

Reading isn't necessarily a solo activity. Creating a local book club of readers at similar levels can be a great way for kids to learn more about what their peers are reading, and to make reading a social event.

### Let your children listen to podcasts

Kids can choose a straightforward storytelling podcast such as "Sto-

ryNory" or "Eleanor Amplified," or one that's more informational, such as "Wow in the World." Listening to podcasts can offer many of the same benefits as listening to audiobooks.

"There is a saying: 'If you don't like to read, you're doing it wrong,'" said Deborah Taylor, coordinator of school and student services at the Enoch Pratt Free Library in Baltimore.

"I think that means the person hasn't connected with the right material," she added, saying she's "relentless" with young readers. "If they tell me they don't like to read, I tell them I won't give up until I find their book, the one that will make them a reader."

Here are a few book suggestions from John Schumacher, but let your kids choose freely and widely. Let them find the book that will make them a reader for pleasure.

### Ages 4-8

- "Can an Aardvark Bark?" by Melissa Stewart; illustrated by Steve Jenkins. A fun exploration of animal sounds.
- "Cilla Lee-Jenkins: Future Author Extraordinaire" by Susan Tan; illustrated by Dana Wulfekotte. A little girl who wants to be a writer struggles with becoming a big sister.
- "Eugenia Lincoln and the Unexpected Package" by Kate DiCamillo; illustrated by Chris Van Dusen. The latest

tale from Deckawoo Drive.

- "The Good for Nothing Button" by Charise Mericle Harper. From the "Elephant and Piggie" series, a wacky tale of a button that seems to have no purpose.
- "Happy Dreamer" by Peter H. Reynolds. A celebration of dreams and dreamers.
- "She Persisted: 13 American Women Who Changed the World" by Chelsea Clinton; illustrated by Alexandra Boiger. An empowering story of women who beat the odds.
- "Why Am I Me?" by Paige Britt; illustrated by Selina Alko and Sean Qualls. Two children ponder this tough-to-answer question.

### Ages 9-12

- "Amina's Voice" by Hena Khan. A Pakistani American middle-schooler faces challenges both particular and universal.
- "The Big Bad Fox" by Benjamin Renner. A graphic novel about a fox who's having trouble scaring other animals.
- "Clayton Byrd Goes Underground" by Rita Williams-Garcia. A blues-loving young boy faces the loss of his beloved grandfather and other obstacles.
- "The Force Oversleeps" by Jarrett J. Krosoczka. The latest installment in the popular Jedi Academy series.
- "Orphan Island" by Laurel Snyder.

A mysterious tale of nine children who live on an island.

- "Real Friends" by Shannon Hale; illustrated by LeUyen Pham. A fresh graphic novel about the realities of female friendships.
- "Refugee" by Alan Gratz. Three stories of refugees, past and present.
- "Wishtree" by Katherine Applegate. From the author of "The One and Only Ivan," a tale narrated by a special tree.

### Young adult

- "The Hate U Give" by Angie Thomas. The best-selling novel about a girl torn between her prep school world and her less privileged neighborhood.
- "Long Way Down" by Jason Reynolds. A young man faces his demons as he decides whether to take revenge for the killing of his brother.
- "Piecing Me Together" by Renee Watson. A young black woman struggles to succeed and fit in.
- "Solo" by Kwame Alexander, with Mary Rand Hess. A novel in verse about a young man, music and growing up.
- "Miles Morales: Spider-Man" by Jason Reynolds; illustrated by Kadir Nelson. This Spidey hails from Brooklyn.
- "Vincent and Theo: The Van Gogh Brothers" by Deborah Heiligman. A look at the troubled life of the famous artist and his relationship with his brother.

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bad. Whether it be a meal, a gathering, or any kind of event, she was there to serve others.

She was a magnanimous personality, whose vibrant soul and smile lit up any room she entered. She was a warm, compassionate, and effervescent woman who always went out of her way to help others. She was a proud and dignified woman who had a passion for life and a wonderful sense of humor, which endeared her to everyone she came in contact with. She truly cherished the many friendships they cultivated over the years.

Not only did our family lose...but everyone lost an absolute angel.

Memorial Service to be held Saturday, September 23, 2017 at 10:00 AM, St Jerome Croatian Catholic Church, 2823 S Princeton Ave, Chicago, IL 60616.

In lieu of flowers, donations to Care for

Real, [www.careforreal.org](http://www.careforreal.org), would be greatly appreciated.

## MARGARET ANN DEASON

Born: September 5, 1936; in Muncie, IN

Died: September 16, 2017; in Richmond, IL



Margaret Ann Deason, 81, of Richmond, IL, passed away Saturday, September 16, 2017 at her home.

She was born in Muncie, IN, on September 5, 1936, a daughter of the late Edwin and Dorothy (Oldham) Ent. She was married to James R. Deason on June 24, 1956, in Lincoln, IL, and he passed away Jan. 19, 2004. She was a member of First United Methodist, worked as a volunteer with the church youth group once a week and was head of the Mission Commission group at church for years (a vital group for missions). She was in AAUW, being very active and taught Sunday School for roughly 20 years. She graduated from Lincoln (IL) High School in 1954, graduating from S.I.U. in 1960, earning her bachelor's degree then taught school in Minneapolis Public System until 1964, substituted at Skokie (IL), Wilmette and Kenilworth schools. Then she began work at MacMillan Publishing Co. in 1983, becoming the publishing manager for

the Directory of Corporate Affiliation, retiring in 1992. She became a Master Gardener in 1994-still very active, managing the church garden at First United Methodist. She worked in the Circulation Dept. of McHenry Public Library from 1994 until 2003, founding and leading the evening book discussion group during that time. She also belonged to three book discussion groups, one for over 40 years. She loved reading, gardening and opera.

Margaret is survived by a daughter, Kathryn Deason, of Valencia, CA; a son, Daniel (Dawn) Deason, of Elkhorn, WI; other relatives and a host of friends.

She was preceded by a son, James P. (1961); and a sister, Caroline (Del) Schroyer.

Visitation will be from 4:00 to 8:00 p.m. Thursday, Sept. 21, 2017 at Ehorn-Adams Funeral Home 10011 Main St., Richmond. Funeral services will be at 11:00 a.m. Friday Sept. 22, 2017 at First United Methodist Church, 3717 W. Main St. McHenry, IL, with Rev. Scott McClellan officiating. Interment will be in Masonic & Odd Fellows Cemetery on Monday, Sept. 25, 17 in Benton, IL.

In lieu of flowers, memorial contributions may be made to First United Methodist Church, 3717 W. Main St., McHenry, IL 60050.

For information, please call 815-678-7311 or visit [www.ehornadams.com](http://www.ehornadams.com).

• Continued on page A17

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