



**McHenry Public Library District**

809 North Front Street

McHenry, Illinois 60050

Phone: 815.385.0036

[www.mchenrylibrary.org](http://www.mchenrylibrary.org)

**McHenry Public Library District  
Board of Library Trustees Regular Meeting**

**Tuesday, July 18, 2017**

**7:00 p.m.**

**2<sup>nd</sup> Floor Board Room**

**Agenda**

- I. CALL TO ORDER** – Kathy Baderstadt, President
  
- II. ROLL CALL** – Monica Leccese, Secretary
  
- III. PLEDGE OF ALLEGIANCE**
  
- IV. CORRECTIONS OR ADDITIONS TO THE AGENDA**
  
- V. PUBLIC COMMENT AND RECOGNITION OF VISITORS**
  
- VI. CONSENT AGENDA FOR THIS MEETING (Action)**  
**SECRETARY'S REPORT** – Monica Leccese, Secretary  
Minutes of the Regular Board Meeting, June 20, 2017  
  
**TREASURER'S REPORT** – Delphine Grala, Treasurer  
Monthly Financial Statements and Interim Check Report through  
June 30, 2017 and Bill Reports for June/July 2017  
Additional Bills (Distributed night of meeting)  
Petty Cash and Credit Card Reports

**VII. COMMUNICATIONS**

**VIII. LIBRARIAN'S REPORT**

1. Employee Demographics Report for FY 2016-2017 – Sue Yazel, HR Generalist

**IX. EXECUTIVE SESSION**

To discuss the appointment, employment, compensation, discipline, performance or dismissal of specific employees of the public body in compliance with the Open Meetings Act 5 ILCS 120/2 section 2(c)(1) and review and release of the June 20, 2017 Executive Session Minutes.

**X. OLD BUSINESS**

1. Secretary takes oath of office

**XI. NEW BUSINESS**

1. Approval and release of the June 20, 2017 Executive Session Minutes. **(Action)**
2. End of FY – audit preparation information

**XII. ANY AND ALL OTHER BUSINESS THAT MAY PROPERLY COME BEFORE THE BOARD**

**XIII. ADJOURNMENT**

\*Any person with a physical disability may contact the MPLD (815-385-0036) within 4 hours of any meeting date to request special access to any board meeting. The MPLD will make all board meetings accessible to people with physical disabilities under the current ADA requirements.

**MINUTES**  
**MCHENRY PUBLIC LIBRARY DISTRICT**  
**BOARD OF LIBRARY TRUSTEES**  
**PUBLIC HEARING AND REGULAR MEETING**

**Date:** June 20, 2017  
**Time:** 7:00 P.M.  
**Location:** Library Board Meeting Room

**Members Present:** Kathy Baderstadt, Delphine Grala, Monica Leccese, Charles Reilly, Bradley Schubert, and Jill Stone

**Members Absent:** Margaret Carey

**Also Present:** James Scholtz, Executive Director, (Clef Hangers)  
Bill Edminster, Assistant Director  
Debbie Gunness, Business Manager  
Lesley Jakacki, Youth Services Manager  
Tawnee Calhoun, Youth Services  
John Jeide, Clef Hangers  
Bill Dysart, Clef Hangers  
Al Boeldt, Clef Hangers

**I. Call to Order:**

President Baderstadt called the meeting to order at 7:18 p.m.

**II. Roll Call:**

Roll was called and a quorum was established. See #1 on attached sheet.

**III. Pledge of Allegiance**

**IV. Corrections or Additions to the Agenda**

None

**V. Public Comment and Recognition of Visitors**

Oath of Office and Officers

Slate of the officers for FY 2017-2018: President – Kathy Baderstadt, Vice President – Bradley Schubert, Treasurer – Delphine Grala, and Secretary – Monica Leccese.

Before the meeting started, Jim Scholtz, John Jeide, Al Boeldt and Bill Dysart of the Clef Hangers Barbershop Quartet serenaded the Board with several songs.

**VI. Consent Agenda for this meeting**

**Secretary's Report – Monica Leccese, Secretary**

Minutes of the Regular Board Meeting, May 16, 2017

**Treasurer's Report – Charles Reilly, Treasurer**

Monthly Financial Statements and Interim Check Report through May 31, 2017

Bill Reports for May/June 2017

Additional Bills (Distributed night of meeting)

Petty Cash and Credit Card Reports

The Board reviewed the regular board minutes, financial statements and bills.  
Reilly moved and Stone seconded a motion to approve the minutes of the regular meeting for May 16, 2017, the monthly financial statements for the fiscal year through May 31, 2017, the Bill Reports for May/June 2017, and payment of the bills.  
Motion passed 6-0. See #3 on attached sheet.

## **VII. Communications**

Diane Waltmire of McHenry Garden Club to B. Edminster—donation  
B. Edminster to McHenry Garden Club—thank you for donation and list of purchases  
Letter to Judy Sedlack for gift of two art prints  
Letter to Mayor Jett concerning sanitary sewer line  
Letter to Editor – NW Herald article on Prevailing Wage  
McHenry County College – NW Herald article on Prevailing Wage

## **VIII. Librarian's Report**

- Scholtz informed the Board about progress in digitizing the library's microfilm of the *McHenry Plaindealer* historic newspaper. He has been talking to the management of the *Northwest Herald*, the successor to the *Plaindealer* but not getting a clear answer about permission to go forward. He has made progress and a representative of Northern Micrographics, the company that will be doing the digitization will be picking up the first set of microfilms soon.
- Scholtz said that any discussion of changes to the strategic plan is on hold due to the two significant projects that are going forward now, the move to RFID and the CCS migration to a new ILS vendor.
- Edminster informed the Board that two McHenry students have completed their Career Online High School (COHS) coursework and have accredited high school degrees. COHS recommends that libraries hold graduation ceremonies when there are three graduates. A third student may complete their course in late summer or early fall.
- The library's parking lot will be seal-coated and striped on Saturday July 29<sup>th</sup> if there is no rain, so the library will be closed that day, according to Scholtz. The rain date is Saturday August 19<sup>th</sup>.

## **IX. Executive Session**

To discuss the appointment, employment, compensation, discipline, performance or dismissal of specific employees of the public body in compliance with the Open Meetings Act 5 ILCS 120/2 section 2(c)(1) and review and release of the May 16, 2017 Executive Session Minutes.

Leccese moved and Stone seconded a motion to go into executive session at 8:46 p.m. to discuss the appointment, employment, compensation, discipline, performance or dismissal of specific employees of the public body in compliance with the Open Meetings Act 5 ILCS 120/2 section 2(c)(1) and review and release of the May 16, 2017 Executive Session Minutes.  
Motion passed 6-0. See #6 on attached sheet.

No action was taken.

Grala moved and Leccese seconded a motion to come out of executive session at 9:11 p.m.  
Motion passed 6-0. See #7 on attached sheet.

## **X. Old Business**

1. DISC profile and strategic plan and planning process discussion (continuation)

**XI. New Business**

**1. Approval and release of the May 16, 2017 Executive Session Minutes**

Reilly moved and Schubert seconded a motion to approve and release of the May 16, 2017 Executive Session Minutes. Motion passed 6-0. See #8 on attached sheet.

**2. FY2017/18 Budget discussion – memo and preliminary budget and projects**

The Board reviewed the FY2017/18 Budget discussion – memo and preliminary budget and projects. Leccese moved and Reilly seconded a motion to approve Ordinance No. 2017/1018-2 Tentative Combined Annual Budget and Appropriation Ordinance for the McHenry Public Library District for the Fiscal Year beginning July 1, 2017 and ending June 30, 2018. Motion passed 6-0. See #4 on attached sheet.

**3. Board election of officers for FY 2017-18 and Oath of Office**

This was covered under the Public Comment and Recognition of Visitors.

**4. Approval of Prevailing Wage Ordinance FY2016/17-11**

The Board reviewed the Prevailing Wage Ordinance. Reilly moved and Grala seconded a motion to approve Prevailing Wage Ordinance No. FY2016/17-11 within the McHenry Public Library District, McHenry, McHenry County, Illinois. Motion passed 6-0. See #5 on attached sheet.

**5. Discussion/presentation on RFID conversion and Polaris migration**

Scholtz and several staff members will be meeting at the library with MK Solutions on June 27<sup>th</sup>, to discuss the upcoming RFID project.

**6. Secretary's Audit for FY 2016/2017 – Assignment of two Board Members**

Beaderstadt and Schubert will arrive early the night of the July Board Meeting to review the Board Minutes for the Secretary's Audit.

**XII. Any and All Other Business Which May Properly Come Before the Board**

Gunness reminded the Board that there will be a June 30<sup>th</sup> final bill run for the end of the fiscal year.

**XIII. Adjournment**

Reilly moved and Stone seconded a motion to adjourn the meeting at 9:16 p.m. Motion passed 6-0. See # 9 on attached sheet.

**Respectfully Submitted,**

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**Monica Leccese, Secretary**

**Text for Motion Sheet**

1. Roll Call at 7:18 p.m.
2. Oath of Office and Slate of the Officers for FY 2017-2018:  
President – Kathy Beaderstadt, Vice President – Bradley Schubert, Treasurer – Delphine Grala, and Secretary – Monica Leccese.
3. Motion to approve the minutes of the regular meeting for May 16, 2017, the monthly financial statements for the fiscal year through May 31, 2017, the Bill Reports for May/June 2017, and payment of the bills.
4. Motion to approve Ordinance No. 2017/1018-2 Tentative Combined Annual Budget and Appropriation Ordinance for the McHenry Public Library District for the Fiscal Year beginning July 1, 2017 and ending June 30, 2018.
5. Motion to approve Prevailing Wage Ordinance No. FY2016/17-11 within the McHenry Public Library District, McHenry, McHenry County, Illinois.
6. Motion to go into executive session at 8:46 p.m. to discuss the appointment, employment, compensation, discipline, performance or dismissal of specific employees of the public body in compliance with the Open Meetings Act 5 ILC 120/2 section 2(c)(1) and review and release of the May 16, 2017 Executive Session Minutes.

7. Motion to come out of executive session at 9:11 p.m.
8. Motion to approve and release of the May 16, 2017 Executive Session Minutes.
9. Motion to adjourn the meeting at 9:16 p.m.

<b>DATE: June 20, 2017 Called to Order: 7:18 p.m.</b>	<b>Kathy Beadersdt</b>	<b>Margaret Carey</b>	<b>Delphine Grala</b>	<b>Monica Leccese</b>	<b>Charles Reilly</b>	<b>Bradley Schubert</b>	<b>Jill Stone</b>
1. Roll call	<b>P</b>	<b>NP</b>	<b>P</b>	<b>P</b>	<b>P</b>	<b>P</b>	<b>P</b>
2. Motion approve the following a slate of the officers for FY 2017-2018: President – Kathy Beadersdt, Vice President – Bradley Schubert, Treasurer – Delphine Grala, and Secretary – Monica Leccese.	<b>Y</b>	<b>NP</b>	<b>Y</b>	<b>Y</b>	<b>Y</b>	<b>Y</b>	<b>Y</b>
3. Motion to approve the minutes of the regular meeting for May 16, 2017, the monthly financial statements for the fiscal year through May 31, 2017, the Bill Reports for May/June 2017, and payment of the bills.	<b>Y</b>	<b>NP</b>	<b>Y</b>	<b>Y</b>	<b>(M)Y</b>	<b>Y</b>	<b>(S)Y</b>
4. Motion to approve Ordinance No. 2017/1018-2 Tentative Combined Annual Budget and Appropriation Ordinance for the McHenry Public Library District for the Fiscal Year beginning July 1, 2017 and ending June 30, 2018.	<b>Y</b>	<b>NP</b>	<b>Y</b>	<b>(M)Y</b>	<b>(S)Y</b>	<b>Y</b>	<b>Y</b>
5. Motion to approve Prevailing Wage Ordinance No. FY2016/17-11 within the McHenry Public Library District, McHenry, McHenry County, Illinois. .	<b>Y</b>	<b>NP</b>	<b>(S)Y</b>	<b>Y</b>	<b>(M)Y</b>	<b>Y</b>	<b>Y</b>
6. Motion to go into executive session at 8:46 p.m. to discuss the appointment, employment, compensation, discipline, performance or dismissal of specific employees of the public body in compliance with the Open Meetings Act 5 ILCS 120/2 section 2(c)(1) and review and release of the May 16, 2017 Executive Session Minutes.	<b>Y</b>	<b>NP</b>	<b>Y</b>	<b>(M)Y</b>	<b>Y</b>	<b>Y</b>	<b>(S)Y</b>
7. Motion to come out of executive session at 9:11 p.m.	<b>Y</b>	<b>NP</b>	<b>(M)Y</b>	<b>(S)Y</b>	<b>Y</b>	<b>Y</b>	<b>Y</b>
8. Motion to approve and release of the May 16, 2017 Executive Session Minutes.	<b>Y</b>	<b>NP</b>	<b>Y</b>	<b>Y</b>	<b>(M)Y</b>	<b>(S)Y</b>	<b>Y</b>
9. Motion to adjourn the meeting at 9:16 p.m.	<b>Y</b>	<b>NP</b>	<b>Y</b>	<b>Y</b>	<b>(M)Y</b>	<b>Y</b>	<b>(S)Y</b>

A=Abstain, M=Motion, N=No, NP=Not Present, P=Present, S=Second, Y=Yes

**MCHENRY PUBLIC LIBRARY DISTRICT**

**COMPILED FINANCIAL STATEMENTS**

**June 30, 2017**

**McHenry Public Library District**  
**Balance Sheet**  
As of June 30, 2017

1:42 PM  
07/13/2017  
Cash Basis

	Jun 30, 17	Jun 30, 16	\$ Change	% Change
<b>ASSETS</b>				
<b>Current Assets</b>				
<b>Checking/Savings</b>				
<b>1060 · First Midwest Bank-Money Market</b>				
1060100 · MM - General - First Midwest	1,381,183.98	818,400.96	562,783.02	68.77%
1060200 · MM - Spec Reserve-First Midwest	1,198,470.21	1,744,332.86	(545,862.65)	(31.29%)
1060300 · MM - Grant & Gift-First Midwest	437,630.23	465,934.67	(28,304.44)	(6.08%)
<b>Total 1060 · First Midwest Bank-Money Market</b>	<b>3,017,284.42</b>	<b>3,028,668.49</b>	<b>(11,384.07)</b>	<b>(0.38%)</b>
1070100 · HSA/Building - First Midwest	370,609.05	369,128.92	1,480.13	0.4%
1615100 · General Account - First Midwest	(48,070.95)	28,272.36	(76,343.31)	(270.03%)
1625100 · Payroll Account - First Midwest	91,099.41	178,089.73	(86,990.32)	(48.85%)
1635100 · Imprest Account - First Midwest	4,554.00	5,000.00	(446.00)	(8.92%)
1040100 · E-Pay - US Bank	0.00	2,889.72	(2,889.72)	(100.0%)
1045100 · PROPAY	5,851.94	4,472.85	1,379.09	30.83%
1150100 · Huntington-MoneyMarket	200,343.77	200,050.26	293.51	0.15%
<b>Total Checking/Savings</b>	<b>3,641,671.64</b>	<b>3,816,572.33</b>	<b>(174,900.69)</b>	<b>(4.58%)</b>
<b>Other Current Assets</b>				
1005100 · Petty Cash	800.00	800.00	0.00	0.0%
1500200 · Due from General Fund	550,000.00	0.00	550,000.00	100.0%
<b>Total Other Current Assets</b>	<b>550,800.00</b>	<b>800.00</b>	<b>550,000.00</b>	<b>68,750.0%</b>
<b>Total Current Assets</b>	<b>4,192,471.64</b>	<b>3,817,372.33</b>	<b>375,099.31</b>	<b>9.83%</b>
<b>TOTAL ASSETS</b>	<b>4,192,471.64</b>	<b>3,817,372.33</b>	<b>375,099.31</b>	<b>9.83%</b>
<b>LIABILITIES &amp; EQUITY</b>				
<b>Liabilities</b>				
<b>Current Liabilities</b>				
<b>Other Current Liabilities</b>				
2500100 · Due to Special Reserve Fund	550,000.00	0.00	550,000.00	100.0%
<b>Total Other Current Liabilities</b>	<b>550,000.00</b>	<b>0.00</b>	<b>550,000.00</b>	<b>100.0%</b>
<b>Total Current Liabilities</b>	<b>550,000.00</b>	<b>0.00</b>	<b>550,000.00</b>	<b>100.0%</b>
<b>Total Liabilities</b>	<b>550,000.00</b>	<b>0.00</b>	<b>550,000.00</b>	<b>100.0%</b>
<b>Equity</b>				
3010100 · Fund Balance - General	1,607,104.80	1,565,128.91	41,975.89	2.68%
3010200 · Fund Balance - Special Reserve	1,744,332.86	1,721,584.57	22,748.29	1.32%
3010300 · Fund Balance - Grants & Gifts	465,934.67	482,237.56	(16,302.89)	(3.38%)
Net Income	(174,900.69)	48,421.29	(223,321.98)	(461.21%)
<b>Total Equity</b>	<b>3,642,471.64</b>	<b>3,817,372.33</b>	<b>(174,900.69)</b>	<b>(4.58%)</b>
<b>TOTAL LIABILITIES &amp; EQUITY</b>	<b>4,192,471.64</b>	<b>3,817,372.33</b>	<b>375,099.31</b>	<b>9.83%</b>



**McHenry Public Library District**  
**Statement of Revenues and Expenditures**  
June 2017

**1:51 PM**  
**07/13/2017**  
**Cash Basis**  
**Jun 17**

<b>Income</b>	
6010100 · Property Taxes	1,408,802.57
6030100 · Interest Income - General	42.40
6030200 · Interest Income - Spec Reserve	51.03
6030300 · Interest Income - Grant & Gifts	18.47
6035100 · Dividends	46.00
6050100 · Fines	4,903.73
6055100 · Referral/Collection Fees	30.00
6060100 · Photocopier & Fax Income	1,288.11
6070300 · General Fund Gifts	6,522.55
6105100 · Cobra/Retiree Insurance Pmts	2,375.56
6120100 · Meeting Room Fees	65.00
6130100 · Misc Incom -General(Sales/Fees)	442.78
6150100 · Lost & Damged Materials	203.14
6200100 · Over/Short	(8.02)
<b>Total Income</b>	<b>1,424,783.32</b>
<b>Gross Profit</b>	<b>1,424,783.32</b>
<b>Expense</b>	
8010100 · Adult Books	9,752.94
8020100 · Youth Books	11,901.14
8025100 · Professional Resources	1,212.41
8028100 · Administrative Resources (GA)	59.98
8030100 · Magazines & Newspapers	198.38
8040300 · Operating Fund Gifts	2,621.85
8050100 · Adult AV Materials	5,705.24
8060100 · Youth AV Materials	4,473.49
8080100 · Video Games	957.86
8090100 · eBook & eMagazine Services	30,142.47
8095100 · Electronic Subscriptions	22,961.27
8120100 · Library Supplies	1,867.45
8130100 · Tech Services Supplies	29,809.67
8135100 · Bindery	129.95
8140100 · Adult Programs & Supplies	787.75
8145100 · Circulation Supplies	1,959.95
8147100 · Summer Reading Club	3,550.97
8150100 · Youth Programs & Supplies	1,217.72
8215100 · Collection Agency Fees	143.20
8245100 · Comp/OfcEqp/CopierRepairs/Contr	16,398.53
8310100 · CCS & Polaris Expenses	5,902.00
8320100 · Network Expenses	727.37
8330100 · OCLC Services (cataloging)	806.00
8410100 · Payroll Exp, Acctg & Audit Serv	1,232.60
8430100 · Automation & Misc Consultants	834.00
8510100 · Printing	2,005.35
8540100 · Postage	1,912.31
8550100 · Public Relations/Promotions	1,106.27
8610100 · Electricity	1,548.54
8630100 · Telephone	0.28
8635100 · Telephone, T-1 & other Telecom	928.48

	<u>Jun 17</u>
8640100 · Water & Sewer	316.49
8740100 · Building & Grounds	5,708.81
8760100 · Hospitality	2,076.30
8770100 · Interlibrary Loan Fees & Losses	20.99
8800321 · Youth Materials - PER CAPITA	20.34
8910100 · Salaries	195,644.61
8920100 · FICA/Medicare	14,309.60
8930100 · IMRF	22,045.82
8940100 · Health & Life Insurance	(1,954.73)
8960100 · Memberships & Dues	525.63
8970100 · Travel	4,489.24
9070100 · Library Equipment	69.98
9090100 · Additional Capital Projects	113,799.66
<b>Total Expense</b>	<u>519,928.16</u>
<b>Net Income</b>	<u><u>904,855.16</u></u>

**McHenry Public Library District**  
**Statement of Revenues and Expenditures by Class**  
 July 2016 through June 2017

2:20 PM  
 07/13/2017  
 Cash Basis

	100 General Fund	200 Special Reserve Fund	300 Grant and Gift Fund	TOTAL
<b>Income</b>				
6010100 · Property Taxes	3,190,441.65	0.00	0.00	3,190,441.65
6020100 · Corp Replacement Taxes	287.00	0.00	0.00	287.00
6020200 · Developer Fees	0.00	3,470.00	0.00	3,470.00
6030100 · Interest Income - General	594.36	0.00	0.00	594.36
6030200 · Interest Income - Spec Reserve	0.00	667.35	0.00	667.35
6030300 · Interest Income - Grant & Gifts	0.00	0.00	182.84	182.84
6035100 · Dividends	329.20	0.00	0.00	329.20
6040100 · Nonresident/Enhanced Cards	565.00	0.00	0.00	565.00
6050100 · Fines	50,314.03	0.00	0.00	50,314.03
6055100 · Referral/Collection Fees	290.00	0.00	0.00	290.00
6060100 · Photocopier & Fax Income	16,088.35	0.00	0.00	16,088.35
6070300 · General Fund Gifts	0.00	0.00	17,319.97	17,319.97
6105100 · Cobra/Retiree Insurance Pmts	19,624.95	0.00	0.00	19,624.95
6110100 · Program Fees/Misc Fees	2,490.00	0.00	0.00	2,490.00
6120100 · Meeting Room Fees	935.00	0.00	0.00	935.00
6130100 · Misc Incom -General(Sales/Fees)	4,436.21	0.00	0.00	4,436.21
6150100 · Lost & Damged Materials	3,150.55	0.00	0.00	3,150.55
6200100 · Over/Short	0.35	0.00	0.00	0.35
<b>Total Income</b>	<b>3,289,546.65</b>	<b>4,137.35</b>	<b>17,502.81</b>	<b>3,311,186.81</b>
<b>Gross Profit</b>	<b>3,289,546.65</b>	<b>4,137.35</b>	<b>17,502.81</b>	<b>3,311,186.81</b>
<b>Expense</b>				
8010100 · Adult Books	84,564.51	0.00	0.00	84,564.51
8020100 · Youth Books	55,857.60	0.00	0.00	55,857.60
8025100 · Professional Resources	6,077.34	0.00	0.00	6,077.34
8028100 · Administrative Resources (GA)	655.88	0.00	0.00	655.88
8030100 · Magazines & Newspapers	13,279.50	0.00	0.00	13,279.50
8040300 · Operating Fund Gifts	0.00	0.00	13,413.82	13,413.82
8050100 · Adult AV Materials	49,999.58	0.00	0.00	49,999.58
8060100 · Youth AV Materials	15,448.25	0.00	0.00	15,448.25
8080100 · Video Games	9,198.52	0.00	0.00	9,198.52
8090100 · eBook & eMagazine Services	55,437.24	0.00	0.00	55,437.24
8095100 · Electronic Subscriptions	79,644.09	0.00	0.00	79,644.09
8110100 · Bank Service Charges	0.81	0.00	0.00	0.81
8120100 · Library Supplies	8,575.56	0.00	0.00	8,575.56
8130100 · Tech Services Supplies	57,357.85	0.00	0.00	57,357.85
8135100 · Bindery	129.95	0.00	0.00	129.95
8140100 · Adult Programs & Supplies	18,759.28	0.00	0.00	18,759.28
8145100 · Circulation Supplies	7,415.33	0.00	0.00	7,415.33
8147100 · Summer Reading Club	6,258.59	0.00	0.00	6,258.59
8150100 · Youth Programs & Supplies	20,857.18	0.00	0.00	20,857.18
8215100 · Collection Agency Fees	1,360.40	0.00	0.00	1,360.40
8245100 · Comp/OfcEqp/CopierRepairs/Contr	46,022.92	0.00	0.00	46,022.92
8270100 · Finance/Late Fee Charges	45.59	0.00	0.00	45.59
8310100 · CCS & Polaris Expenses	70,824.00	0.00	0.00	70,824.00
8320100 · Network Expenses	27,539.31	0.00	0.00	27,539.31
8330100 · OCLC Services (cataloging)	9,923.75	0.00	0.00	9,923.75
8410100 · Payroll Exp, Acctg & Audit Serv	20,525.16	0.00	0.00	20,525.16

	100 General Fund	200 Special Reserve Fund	300 Grant and Gift Fund	TOTAL
8420100 · Legal Services	2,344.47	0.00	0.00	2,344.47
8430100 · Automation & Misc Consultants	2,204.00	0.00	0.00	2,204.00
8440100 · In Service Honorarium	764.85	0.00	0.00	764.85
8510100 · Printing	30,562.78	0.00	0.00	30,562.78
8530100 · Public Notices & Ads	1,347.88	0.00	0.00	1,347.88
8540100 · Postage	12,039.57	0.00	0.00	12,039.57
8550100 · Public Relations/Promotions	10,171.10	0.00	0.00	10,171.10
8610100 · Electricity	23,268.71	0.00	0.00	23,268.71
8620100 · Gas	2,757.26	0.00	0.00	2,757.26
8630100 · Telephone	4,376.10	0.00	0.00	4,376.10
8635100 · Telephone, T-1 & other Telecom	7,928.17	0.00	0.00	7,928.17
8640100 · Water & Sewer	4,290.22	0.00	0.00	4,290.22
8720100 · Building/Auto Insurance	21,526.00	0.00	0.00	21,526.00
8730100 · Bonding & Officers Liability	5,243.00	0.00	0.00	5,243.00
8740100 · Building & Grounds	53,199.84	0.00	0.00	53,199.84
8760100 · Hospitality	7,533.94	0.00	0.00	7,533.94
8770100 · Interlibrary Loan Fees & Losses	305.58	0.00	0.00	305.58
8795100 · Miscellaneous (FH)	915.00	0.00	0.00	915.00
8800311 · Adult Materials - PER CAPITA	0.00	0.00	8,098.43	8,098.43
8800321 · Youth Materials - PER CAPITA	0.00	0.00	8,099.00	8,099.00
8800341 · Other Equipment - PER CAPITA	0.00	0.00	16,196.00	16,196.00
8910100 · Salaries	1,717,121.21	0.00	0.00	1,717,121.21
8920100 · FICA/Medicare	128,296.86	0.00	0.00	128,296.86
8930100 · IMRF	190,833.73	0.00	0.00	190,833.73
8940100 · Health & Life Insurance	293,489.79	0.00	0.00	293,489.79
8950100 · Tuition Reimbursement	1,248.84	0.00	0.00	1,248.84
8960100 · Memberships & Dues	5,375.48	0.00	0.00	5,375.48
8970100 · Travel	13,839.09	0.00	0.00	13,839.09
9060100 · Library Furnishings	13,273.61	0.00	0.00	13,273.61
9070100 · Library Equipment	2,389.89	0.00	0.00	2,389.89
9080100 · Small Equipment Under \$250	(9.30)	0.00	0.00	(9.30)
9090100 · Additional Capital Projects	217,884.39	0.00	0.00	217,884.39
<b>Total Expense</b>	<b>3,440,280.25</b>	<b>0.00</b>	<b>45,807.25</b>	<b>3,486,087.50</b>
<b>Net Income</b>	<b>(150,733.60)</b>	<b>4,137.35</b>	<b>(28,304.44)</b>	<b>(174,900.69)</b>

**McHenry Public Library District**  
**Statement of Revenues and Expenditures Budget vs. Actual**  
 July 2016 through June 2017

2:23 PM  
 07/13/2017  
 Cash Basis

	Jul '16 - Jun 17	Budget	\$ Over Budget	% of Budget
<b>Income</b>				
6010100 · Property Taxes	3,190,441.65	3,180,652.28	9,789.37	100.31%
6020100 · Corp Replacement Taxes	287.00	0.00	287.00	100.0%
6020200 · Developer Fees	3,470.00	25,000.00	(21,530.00)	13.88%
6030100 · Interest Income - General	594.36	5,000.00	(4,405.64)	11.89%
6030200 · Interest Income - Spec Reserve	667.35	3,000.00	(2,332.65)	22.25%
6030300 · Interest Income - Grant & Gifts	182.84	2,500.00	(2,317.16)	7.31%
6035100 · Dividends	329.20	500.00	(170.80)	65.84%
6040100 · Nonresident/Enhanced Cards	565.00	1,000.00	(435.00)	56.5%
6050100 · Fines	50,314.03	55,000.00	(4,685.97)	91.48%
6055100 · Referral/Collection Fees	290.00	1,000.00	(710.00)	29.0%
6060100 · Photocopier & Fax Income	16,088.35	17,000.00	(911.65)	94.64%
6070200 · Reserve Fund Gifts	0.00	25,000.00	(25,000.00)	0.0%
6070300 · General Fund Gifts	17,319.97	20,000.00	(2,680.03)	86.6%
6090100 · Annexation Impact Fees	0.00	1,000.00	(1,000.00)	0.0%
6090200 · Transfer from General Fund	0.00	800,000.00	(800,000.00)	0.0%
6105100 · Cobra/Retiree Insurance Pmts	19,624.95	17,000.00	2,624.95	115.44%
6110100 · Program Fees/Misc Fees	2,490.00	4,200.00	(1,710.00)	59.29%
6120100 · Meeting Room Fees	935.00	1,000.00	(65.00)	93.5%
6130100 · Misc Incom -General(Sales/Fees)	4,436.21	25,000.00	(20,563.79)	17.75%
6130200 · Misc Income - Special Reserve	0.00	2,000.00	(2,000.00)	0.0%
6150100 · Lost & Damged Materials	3,150.55	6,000.00	(2,849.45)	52.51%
6170300 · Per Capita Grant	0.00	84,893.43	(84,893.43)	0.0%
6200100 · Over/Short	0.35	0.00	0.35	100.0%
6210300 · Miscellaneous Grants	0.00	50,000.00	(50,000.00)	0.0%
<b>Total Income</b>	<b>3,311,186.81</b>	<b>4,326,745.71</b>	<b>(1,015,558.90)</b>	<b>76.53%</b>
<b>Gross Profit</b>	<b>3,311,186.81</b>	<b>4,326,745.71</b>	<b>(1,015,558.90)</b>	<b>76.53%</b>
<b>Expense</b>				
8010100 · Adult Books	84,564.51	85,000.00	(435.49)	99.49%
8020100 · Youth Books	55,857.60	59,000.00	(3,142.40)	94.67%
8025100 · Professional Resources	6,077.34	3,500.00	2,577.34	173.64%
8028100 · Administrative Resources (GA)	655.88	6,400.00	(5,744.12)	10.25%
8030100 · Magazines & Newspapers	13,279.50	15,000.00	(1,720.50)	88.53%
8040300 · Operating Fund Gifts	13,413.82	448,381.10	(434,967.28)	2.99%
8050100 · Adult AV Materials	49,999.58	62,000.00	(12,000.42)	80.64%
8060100 · Youth AV Materials	15,448.25	16,000.00	(551.75)	96.55%
8080100 · Video Games	9,198.52	15,000.00	(5,801.48)	61.32%
8090100 · eBook & eMagazine Services	55,437.24	55,500.00	(62.76)	99.89%
8095100 · Electonic Subscriptions	79,644.09	80,000.00	(355.91)	99.56%
8110100 · Bank Service Charges	0.81	500.00	(499.19)	0.16%
8120100 · Library Supplies	8,575.56	10,000.00	(1,424.44)	85.76%
8130100 · Tech Services Supplies	57,357.85	57,200.00	157.85	100.28%
8135100 · Bindery	129.95	150.00	(20.05)	86.63%
8140100 · Adult Programs & Supplies	18,759.28	22,000.00	(3,240.72)	85.27%
8145100 · Circulation Supplies	7,415.33	12,000.00	(4,584.67)	61.79%
8147100 · Summer Reading Club	6,258.59	7,000.00	(741.41)	89.41%
8150100 · Youth Programs & Supplies	20,857.18	21,500.00	(642.82)	97.01%
8215100 · Collection Agency Fees	1,360.40	1,500.00	(139.60)	90.69%

	<b>Jul '16 - Jun 17</b>	<b>Budget</b>	<b>\$ Over Budget</b>	<b>% of Budget</b>
8245100 · Comp/OfcEq/CopierRepairs/Contr	46,022.92	59,000.00	(12,977.08)	78.01%
8260100 · Misc Contracted Services	0.00	2,000.00	(2,000.00)	0.0%
8270100 · Finance/Late Fee Charges	45.59	500.00	(454.41)	9.12%
8310100 · CCS & Polaris Expenses	70,824.00	80,000.00	(9,176.00)	88.53%
8320100 · Network Expenses	27,539.31	25,000.00	2,539.31	110.16%
8330100 · OCLC Services (cataloging)	9,923.75	8,000.00	1,923.75	124.05%
8410100 · Payroll Exp, Acctg & Audit Serv	20,525.16	28,000.00	(7,474.84)	73.3%
8420100 · Legal Services	2,344.47	1,500.00	844.47	156.3%
8430100 · Automation & Misc Consultants	2,204.00	14,000.00	(11,796.00)	15.74%
8440100 · In Service Honorarium	764.85	1,000.00	(235.15)	76.49%
8510100 · Printing	30,562.78	36,000.00	(5,437.22)	84.9%
8530100 · Public Notices & Ads	1,347.88	3,000.00	(1,652.12)	44.93%
8540100 · Postage	12,039.57	18,000.00	(5,960.43)	66.89%
8550100 · Public Relations/Promotions	10,171.10	10,000.00	171.10	101.71%
8610100 · Electricity	23,268.71	25,000.00	(1,731.29)	93.08%
8620100 · Gas	2,757.26	2,500.00	257.26	110.29%
8630100 · Telephone	4,376.10	13,500.00	(9,123.90)	32.42%
8635100 · Telephone, T-1 & other Telecom	7,928.17	7,000.00	928.17	113.26%
8640100 · Water & Sewer	4,290.22	3,500.00	790.22	122.58%
8720100 · Building/Auto Insurance	21,526.00	32,000.00	(10,474.00)	67.27%
8730100 · Bonding & Officers Liability	5,243.00	5,500.00	(257.00)	95.33%
8740100 · Building & Grounds	53,199.84	54,000.00	(800.16)	98.52%
8760100 · Hospitality	7,533.94	13,000.00	(5,466.06)	57.95%
8770100 · Interlibrary Loan Fees & Losses	305.58	700.00	(394.42)	43.65%
8795100 · Miscellaneous (FH)	915.00	4,000.00	(3,085.00)	22.88%
8800300 · Per Capita Grant expense for FY	0.00	32,393.43	(32,393.43)	0.0%
8800311 · Adult Materials - PER CAPITA	8,098.43	0.00	8,098.43	100.0%
8800321 · Youth Materials - PER CAPITA	8,099.00	0.00	8,099.00	100.0%
8800341 · Other Equipment - PER CAPITA	16,196.00	0.00	16,196.00	100.0%
8910100 · Salaries	1,717,121.21	1,810,000.00	(92,878.79)	94.87%
8920100 · FICA/Medicare	128,296.86	145,000.00	(16,703.14)	88.48%
8930100 · IMRF	190,833.73	180,000.00	10,833.73	106.02%
8940100 · Health & Life Insurance	293,489.79	260,000.00	33,489.79	112.88%
8950100 · Tuition Reimbursement	1,248.84	9,000.00	(7,751.16)	13.88%
8960100 · Memberships & Dues	5,375.48	8,000.00	(2,624.52)	67.19%
8970100 · Travel	13,839.09	14,000.00	(160.91)	98.85%
9030300 · Misc Grants	0.00	25,000.00	(25,000.00)	0.0%
9050200 · Library District Act	0.00	150,000.00	(150,000.00)	0.0%
9060100 · Library Furnishings	13,273.61	35,000.00	(21,726.39)	37.93%
9070100 · Library Equipment	2,389.89	70,000.00	(67,610.11)	3.41%
9080100 · Small Equipment Under \$250	(9.30)	10,000.00	(10,009.30)	(0.09%)
9090100 · Additional Capital Projects	217,884.39	320,000.00	(102,115.61)	68.09%
<b>Total Expense</b>	<b>3,486,087.50</b>	<b>4,492,724.53</b>	<b>(1,006,637.03)</b>	<b>77.59%</b>
<b>Net Income</b>	<b>(174,900.69)</b>	<b>(165,978.82)</b>	<b>(8,921.87)</b>	<b>105.38%</b>

**McHenry Public Library District**  
**Statement of Revenue and Expenditures Budget vs. Actual**  
 July 1, 2016 - June 30, 2017 - General Fund

2:30 PM  
 07/13/2017  
 Cash Basis

	Jul '16 - Jun 17	Budget	\$ Over Budget	% of Budget
<b>Income</b>				
6010100 · Property Taxes	3,190,441.65	3,180,652.28	9,789.37	100.31%
6020100 · Corp Replacement Taxes	287.00	0.00	287.00	100.0%
6030100 · Interest Income - General	594.36	5,000.00	(4,405.64)	11.89%
6035100 · Dividends	329.20	500.00	(170.80)	65.84%
6040100 · Nonresident/Enhanced Cards	565.00	1,000.00	(435.00)	56.5%
6050100 · Fines	50,314.03	55,000.00	(4,685.97)	91.48%
6055100 · Referral/Collection Fees	290.00	1,000.00	(710.00)	29.0%
6060100 · Photocopier & Fax Income	16,088.35	17,000.00	(911.65)	94.64%
6090100 · Annexation Impact Fees	0.00	1,000.00	(1,000.00)	0.0%
6105100 · Cobra/Retiree Insurance Pmts	19,624.95	17,000.00	2,624.95	115.44%
6110100 · Program Fees/Misc Fees	2,490.00	4,200.00	(1,710.00)	59.29%
6120100 · Meeting Room Fees	935.00	1,000.00	(65.00)	93.5%
6130100 · Misc Incom -General(Sales/Fees)	4,436.21	25,000.00	(20,563.79)	17.75%
6150100 · Lost & Damged Materials	3,150.55	6,000.00	(2,849.45)	52.51%
6200100 · Over/Short	0.35	0.00	0.35	100.0%
<b>Total Income</b>	<b>3,289,546.65</b>	<b>3,314,352.28</b>	<b>(24,805.63)</b>	<b>99.25%</b>
<b>Gross Profit</b>	<b>3,289,546.65</b>	<b>3,314,352.28</b>	<b>(24,805.63)</b>	<b>99.25%</b>
<b>Expense</b>				
8010100 · Adult Books	84,564.51	85,000.00	(435.49)	99.49%
8020100 · Youth Books	55,857.60	59,000.00	(3,142.40)	94.67%
8025100 · Professional Resources	6,077.34	3,500.00	2,577.34	173.64%
8028100 · Administrative Resources (GA)	655.88	6,400.00	(5,744.12)	10.25%
8030100 · Magazines & Newspapers	13,279.50	15,000.00	(1,720.50)	88.53%
8050100 · Adult AV Materials	49,999.58	62,000.00	(12,000.42)	80.64%
8060100 · Youth AV Materials	15,448.25	16,000.00	(551.75)	96.55%
8080100 · Video Games	9,198.52	15,000.00	(5,801.48)	61.32%
8090100 · eBook & eMagazine Services	55,437.24	55,500.00	(62.76)	99.89%
8095100 · Electonic Subscriptions	79,644.09	80,000.00	(355.91)	99.56%
8110100 · Bank Service Charges	0.81	500.00	(499.19)	0.16%
8120100 · Library Supplies	8,575.56	10,000.00	(1,424.44)	85.76%
8130100 · Tech Services Supplies	57,357.85	57,200.00	157.85	100.28%
8135100 · Bindery	129.95	150.00	(20.05)	86.63%
8140100 · Adult Programs & Supplies	18,759.28	22,000.00	(3,240.72)	85.27%
8145100 · Circulation Supplies	7,415.33	12,000.00	(4,584.67)	61.79%
8147100 · Summer Reading Club	6,258.59	7,000.00	(741.41)	89.41%
8150100 · Youth Programs & Supplies	20,857.18	21,500.00	(642.82)	97.01%
8215100 · Collection Agency Fees	1,360.40	1,500.00	(139.60)	90.69%
8245100 · Comp/OfcEqp/CopierRepairs/Contr	46,022.92	59,000.00	(12,977.08)	78.01%
8260100 · Misc Contracted Services	0.00	2,000.00	(2,000.00)	0.0%
8270100 · Finance/Late Fee Charges	45.59	500.00	(454.41)	9.12%
8310100 · CCS & Polaris Expenses	70,824.00	80,000.00	(9,176.00)	88.53%
8320100 · Network Expenses	27,539.31	25,000.00	2,539.31	110.16%
8330100 · OCLC Services (cataloging)	9,923.75	8,000.00	1,923.75	124.05%
8410100 · Payroll Exp, Acctg & Audit Serv	20,525.16	28,000.00	(7,474.84)	73.3%
8420100 · Legal Services	2,344.47	1,500.00	844.47	156.3%
8430100 · Automation & Misc Consultants	2,204.00	14,000.00	(11,796.00)	15.74%
8440100 · In Service Honorarium	764.85	1,000.00	(235.15)	76.49%

	<b>Jul '16 - Jun 17</b>	<b>Budget</b>	<b>\$ Over Budget</b>	<b>% of Budget</b>
8510100 · Printing	30,562.78	36,000.00	(5,437.22)	84.9%
8530100 · Public Notices & Ads	1,347.88	3,000.00	(1,652.12)	44.93%
8540100 · Postage	12,039.57	18,000.00	(5,960.43)	66.89%
8550100 · Public Relations/Promotions	10,171.10	10,000.00	171.10	101.71%
8610100 · Electricity	23,268.71	25,000.00	(1,731.29)	93.08%
8620100 · Gas	2,757.26	2,500.00	257.26	110.29%
8630100 · Telephone	4,376.10	13,500.00	(9,123.90)	32.42%
8635100 · Telephone, T-1 & other Telecom	7,928.17	7,000.00	928.17	113.26%
8640100 · Water & Sewer	4,290.22	3,500.00	790.22	122.58%
8720100 · Building/Auto Insurance	21,526.00	32,000.00	(10,474.00)	67.27%
8730100 · Bonding & Officers Liability	5,243.00	5,500.00	(257.00)	95.33%
8740100 · Building & Grounds	53,199.84	54,000.00	(800.16)	98.52%
8760100 · Hospitality	7,533.94	13,000.00	(5,466.06)	57.95%
8770100 · Interlibrary Loan Fees & Losses	305.58	700.00	(394.42)	43.65%
8795100 · Miscellaneous (FH)	915.00	4,000.00	(3,085.00)	22.88%
8910100 · Salaries	1,717,121.21	1,810,000.00	(92,878.79)	94.87%
8920100 · FICA/Medicare	128,296.86	145,000.00	(16,703.14)	88.48%
8930100 · IMRF	190,833.73	180,000.00	10,833.73	106.02%
8940100 · Health & Life Insurance	293,489.79	260,000.00	33,489.79	112.88%
8950100 · Tuition Reimbursement	1,248.84	9,000.00	(7,751.16)	13.88%
8960100 · Memberships & Dues	5,375.48	8,000.00	(2,624.52)	67.19%
8970100 · Travel	13,839.09	14,000.00	(160.91)	98.85%
9060100 · Library Furnishings	13,273.61	35,000.00	(21,726.39)	37.93%
9070100 · Library Equipment	2,389.89	70,000.00	(67,610.11)	3.41%
9080100 · Small Equipment Under \$250	(9.30)	10,000.00	(10,009.30)	(0.09%)
9090100 · Additional Capital Projects	217,884.39	320,000.00	(102,115.61)	68.09%
<b>Total Expense</b>	<b>3,440,280.25</b>	<b>3,836,950.00</b>	<b>(396,669.75)</b>	<b>89.66%</b>
<b>Net Income</b>	<b>(150,733.60)</b>	<b>(522,597.72)</b>	<b>371,864.12</b>	<b>28.84%</b>



**Statement of Revenues and Expenditures Budget vs. Actual**

07/13/2017

July 1, 2016 - June 30, 2017 -Special Reserve Fund

Cash Basis

	<b>Jul '16 - Jun 17</b>	<b>Budget</b>	<b>\$ Over Budget</b>	<b>% of Budget</b>
<b>Income</b>				
<b>6020200 · Developer Fees</b>	3,470.00	25,000.00	(21,530.00)	13.88%
<b>6030200 · Interest Income - Spec Reserve</b>	667.35	3,000.00	(2,332.65)	22.25%
<b>6070200 · Reserve Fund Gifts</b>	0.00	25,000.00	(25,000.00)	0.0%
<b>6090200 · Transfer from General Fund</b>	0.00	800,000.00	(800,000.00)	0.0%
<b>6130200 · Misc Income - Special Reserve</b>	0.00	2,000.00	(2,000.00)	0.0%
<b>Total Income</b>	<b>4,137.35</b>	<b>855,000.00</b>	<b>(850,862.65)</b>	<b>0.48%</b>
<b>Gross Profit</b>	<b>4,137.35</b>	<b>855,000.00</b>	<b>(850,862.65)</b>	<b>0.48%</b>
<b>Expense</b>				
<b>9050200 · Library District Act</b>	0.00	150,000.00	(150,000.00)	0.0%
<b>Total Expense</b>	<b>0.00</b>	<b>150,000.00</b>	<b>(150,000.00)</b>	<b>0.0%</b>
<b>Net Income</b>	<b>4,137.35</b>	<b>705,000.00</b>	<b>(700,862.65)</b>	<b>0.59%</b>

Statement of Revenues and Expenditures Budget vs. Actual

07/13/2017

July 1, 2016 - June 30, 2017 - Grant and Gift Fund

Cash Basis

	Jul '16 - Jun 17	Budget	\$ Over Budget	% of Budget
<b>Income</b>				
6030300 · Interest Income - Grant & Gifts	182.84	2,500.00	(2,317.16)	7.31%
6070300 · General Fund Gifts	17,319.97	20,000.00	(2,680.03)	86.6%
6170300 · Per Capita Grant	0.00	84,893.43	(84,893.43)	0.0%
6210300 · Miscellaneous Grants	0.00	50,000.00	(50,000.00)	0.0%
<b>Total Income</b>	<b>17,502.81</b>	<b>157,393.43</b>	<b>(139,890.62)</b>	<b>11.12%</b>
<b>Gross Profit</b>	<b>17,502.81</b>	<b>157,393.43</b>	<b>(139,890.62)</b>	<b>11.12%</b>
<b>Expense</b>				
8040300 · Operating Fund Gifts	13,413.82	448,381.10	(434,967.28)	2.99%
8800300 · Per Capita Grant expense for FY	0.00	32,393.43	(32,393.43)	0.0%
8800311 · Adult Materials - PER CAPITA	8,098.43	0.00	8,098.43	100.0%
8800321 · Youth Materials - PER CAPITA	8,099.00	0.00	8,099.00	100.0%
8800341 · Other Equipment - PER CAPITA	16,196.00	0.00	16,196.00	100.0%
9030300 · Misc Grants	0.00	25,000.00	(25,000.00)	0.0%
<b>Total Expense</b>	<b>45,807.25</b>	<b>505,774.53</b>	<b>(459,967.28)</b>	<b>9.06%</b>
<b>Net Income</b>	<b>(28,304.44)</b>	<b>(348,381.10)</b>	<b>320,076.66</b>	<b>8.13%</b>

**McHenry Public Library District  
 INTERIM CHECKS ISSUED - June 2017  
 (NOT INCLUDED ON BILL REPORT)**

<u>VENDOR</u>	<b>Account - Money Market</b> <u>DESCRIPTION</u>	<u>AMOUNT</u>	<u>ACCT#</u>	<u>DATE</u>	<u>CHECK</u>
	(no checks written on this account)				
	<b>subtotal for account</b>	<b>\$ -</b>			

<u>VENDOR</u>	<b>Account - General Fund</b> <u>DESCRIPTION</u>	<u>AMOUNT</u>	<u>ACCT#</u>	<u>DATE</u>	<u>CHECK</u>
	<b>subtotal for account</b>	<b>\$ -</b>			

	<b>Account - HSA/Building</b> <u>DESCRIPTION</u>	<u>AMOUNT</u>	<u>ACCT#</u>	<u>DATE</u>	<u>CHECK</u>
First Midwest Bank	<b>employer contributions HSA</b>	\$ 1,900.00	8940-100	06/02/17	EFT
First Midwest Bank	employee contributions HSA	\$ 1,022.68	8940-100	06/06/17	EFT
First Midwest Bank	employee contributions HSA	\$ 1,022.68	8940-100	06/20/17	EFT
MK Solutions, Inc	Additional Capital Projects	\$ 95,928.00	9090-100	06/05/17	1078
	<b>subtotal for account</b>	<b>\$ 97,973.36</b>			

<u>VENDOR</u>	<b>Account - Payroll</b> <u>DESCRIPTION</u>	<u>AMOUNT</u>	<u>ACCT#</u>	<u>DATE</u>	<u>CHECK</u>
IL Municipal Retirement Fund IMRF		\$ 21,717.47	8930-100	06/30/17	EFT
	<b>subtotal for account</b>	<b>\$ 21,717.47</b>			

<u>VENDOR</u>	<b>Account - Imprest</b> <u>DESCRIPTION</u>	<u>AMOUNT</u>	<u>ACCT#</u>	<u>DATE</u>	<u>CHECK</u>
McHenry Garden Center, Inc	Building & Grounds	\$ 346.00	8740-100	06/30/17	1136
	<b>subtotal for account</b>	<b>\$ 346.00</b>			

**GRAND TOTAL CHECKS ISSUED \$ 120,036.83**

**McHenry Public Library District**  
**Custom Transaction Detail Report**

June 30, 2017

11:53 AM

07/06/2017

Accrual Basis

	<b>Num</b>	<b>Name</b>	<b>Memo</b>	<b>Amount</b>
<b>Jun 30, 17</b>				
	6994	Abdo-Spotlight-Magic Wagon		(355.15)
	6995	Ace Hardware	116736	(115.01)
			Funds Transfer to pay 6/30 & 7/1/17 bills	75,000.00
	6996	AMAZON/Synchrony Bank	6045787810116562	(741.93)
	6997	Baker & Taylor Books		(3,243.29)
	6998	Bankcard Processing Center	9270	(7,686.15)
	6999	Blackstone Audio, Inc	Cust ID 101579	(45.00)
	7000	Brodart Co.		(364.38)
	7001	Calhoun, Tawnee		(10.00)
	7002	Call One	1010-7103-0001	(0.28)
	7003	Comcast - 0082327	8771 10 044 0082327	(504.30)
	7004	Demco, Inc		(1,537.85)
	7005	Destination Print Inc		(5,492.56)
	7006	HDi-Horizon Distributors, Inc.		(140.97)
	7007	Lambert, Kathy		(13.78)
	7008	McHenry Garden Center, Inc	#1157	(292.00)
	7009	McHenry Power Equipment Inc	11154	(92.78)
	7010	Midwest Tape	60050C	(681.68)
	7011	MK Solutions, Inc		(25,075.00)
	7012	North Suburban Digital Consortium		(22,500.00)
	7013	Prairie State Story League		(25.00)
	7014	Quill Corporation	C974731	(55.83)
	7015	Recorded Books, Inc		(408.85)
	7016	Sam's Club - Other Staff	7715090394481519	(126.40)
	7017	Sam's Club Master Card - Debbie G.	6011371005097083	(686.90)
	7018	Shull Plumbing, Inc		(2,998.00)
<b>Jun 30, 17</b>				<b><u>1,806.91</u></b>

**McHenry Public Library District**  
**Custom Transaction Detail Report**

July 3, 2017

12:20 PM

07/06/2017

Accrual Basis

	<b>Num</b>	<b>Name</b>	<b>Memo</b>	<b>Amount</b>
<b>Jul 3, 17</b>				
	7019	Brady, Maureen E		(150.00)
	7020	Justman, Steven H		(175.00)
	7021	Learning Adventures, Inc		(450.00)
	7022	Mayberry, Melissa		(150.00)
	7023	Pierce, Craig		(125.00)
	7024	Trent James		(250.00)
	7025	Wilson, Darla		(130.00)
	7026	Zoos Are Us, Inc		(247.50)
<b>Jul 3, 17</b>				<u><u>(1,677.50)</u></u>

<b>BANKCARD PROCESSING CENTER</b>					
<b>June 30, 2017 - End of Fiscal Year 2016-2017</b>					<b>June 2 of 2</b>
<b>STAFF</b>	<b>VENDOR</b>	<b>DATE</b>	<b>Amount</b>	<b>LINE</b>	<b>Subtotal</b>
Scholtz	PeopleKeys	6/27	\$ 712.00	8025-100	
Strain	American Library Assoc	6/24	\$ 47.41	8025-100	
Yazel	TalentSmart	6/18	\$ 10.00	8025-100	
Yazel	SHRM*SHRMStore	6/19	\$ 199.00	8025-100	<b>\$968.41</b>
Gunness	Simpleinout	6/12	\$ 29.99	8028-100	<b>\$29.99</b>
Gunness	Shaw Suburban	6/9	\$ 48.09	8030-100	<b>\$48.09</b>
Jakacki	4Imprint	5/16	\$ 602.91	8040-300	<b>\$602.91</b>
Gunness	OfficeSupply.com	6/13	\$ 131.99	8120-100	<b>\$131.99</b>
Gunness	Staples	6/15	\$ 624.58	8130-100	
Lambert	Tech Stamps	6/13	\$ 128.46	8130-100	<b>\$753.04</b>
Jakacki	Custom Ink	6/12	\$ 229.68	8140-100	<b>\$229.68</b>
Majka	Walmart	6/19	\$ 330.36	8145-100	<b>\$330.36</b>
Jakacki	WoodCrafter	6/10	\$ 29.14	8147-100	
Jakacki	Shindigz	6/12	\$ 147.99	8147-100	
Jakacki	Jewel	6/14	\$ 9.00	8147-100	
Jakacki	Hobby Lobby	6/19	\$ 11.94	8147-100	<b>\$198.07</b>
Jakacki	Eclipse Glasses	6/7	\$ 100.48	8150-100	
Jakacki	Jewel	6/28	\$ 6.09	8150-100	<b>\$106.57</b>
Brown	Best Buy	6/20	\$ 139.72	8245-100	
Brown	NewEgg	6/20	\$ 220.00	8245-100	
Brown	Walmart	6/28	\$ 34.97	8245-100	
Brown	Best Buy	6/21	\$ (9.74)	8245-100	<b>\$384.95</b>
Lambert	USPS	6/7	\$ 24.13	8540-100	
Lambert	USPS	6/15	\$ 10.94	8540-100	
Lambert	USPS	6/29	\$ 21.56	8540-100	<b>\$56.63</b>
Lambert	4Imprint	6/6	\$ 395.93	8550-100	
Lambert	4Imprint	6/6	\$ 37.17	8550-100	<b>\$433.10</b>
Edminster	Dollar Store	6/15	\$ 144.00	8760-100	
Lambert	Jewel	6/7	\$ 23.28	8760-100	
Lambert	Jewel	6/15	\$ 24.52	8760-100	
Strain	Target	6/14	\$ 75.00	8760-100	
Terrill	Amazon	6/14	\$ 75.00	8760-100	<b>\$341.80</b>
Edminster	Amazon Membership	6/8	\$ 10.99	8960-100	
Jakacki	ALA - Renewal	6/21	\$ 247.00	8960-100	
Yazel	Meijer	6/8	\$ 37.65	8960-100	<b>\$295.64</b>
Jakacki	ALA Conference	6/15	\$ 195.00	8970-100	
Jakacki	ALA Conference	6/21	\$ 195.00	8970-100	
Jakacki	Ala Registration	6/22	\$ 205.00	8970-100	
Jakacki	McCormick Place Garage	6/24	\$ 23.00	8970-100	
Jakacki	McCormick Place Lunch	6/24	\$ 104.42	8970-100	
Strain	ALA Conference	6/24	\$ 20.19	8970-100	
Strain	ALA Conference	6/24	\$ 23.00	8970-100	
Terrill	McCormick Place	6/24	\$ 53.95	8970-100	

<b>BANKCARD PROCESSING CENTER</b>						
<b>June 30, 2017 - End of Fiscal Year 2016-2017</b>						<b>June 2 of 2</b>
Yazel	Management Assoc.	6/7	\$ 250.00	8970-100		
Yazel	Dunkin Donuts	6/9	\$ 2.63	8970-100		
Yazel	Execucar Affiliates	6/15	\$ 28.80	8970-100		
Yazel	McHenry Limousine, Inc.	6/16	\$ 93.00	8970-100		
Yazel	United Baggage	6/16	\$ 25.00	8970-100		
Yazel	Starbucks	6/16	\$ 3.62	8970-100		
Yazel	Fresh Market	6/16	\$ 20.48	8970-100		
Yazel	El Gato Negro III	6/17	\$ 22.55	8970-100		
Yazel	Courtyard by Marriott	6/17	\$ 17.47	8970-100		
Yazel	New Orleans Convention Ctr.	6/17	\$ 20.21	8970-100		
Yazel	Courtyard by Marriott	6/18	\$ 20.06	8970-100		
Yazel	Courtyard by Marriott	6/18	\$ 13.88	8970-100		
Yazel	Courtyard by Marriott	6/18	\$ 13.53	8970-100		
Yazel	New Orleans Convention Ctr.	6/18	\$ 14.50	8970-100		
Yazel	Café Roma	6/19	\$ 32.80	8970-100		
Yazel	Society for Human	6/20	\$ 18.48	8970-100		
Yazel	Society for Human	6/20	\$ 18.48	8970-100		
Yazel	Society for Human	6/20	\$ (18.48)	8970-100		
Yazel	Café Roma	6/20	\$ 29.83	8970-100		
Yazel	New Orleans Convention Ctr.	6/20	\$ 9.50	8970-100		
Yazel	Hudson News	6/21	\$ 9.98	8970-100		
Yazel	McHenry Limousine, Inc.	6/21	\$ 92.00	8970-100		
Yazel	Uber Trip HBKHU	6/21	\$ 64.40	8970-100		
Yazel	United Baggage	6/21	\$ 25.00	8970-100		
Yazel	Courtyard by Marriott	6/22	\$ 997.98	8970-100		<b>\$2,645.26</b>
Edminster	The Home Depot	6/14	\$ 49.74	9090-100		
Gunness	The Home Depot	6/14	\$ 79.92	9090-100		<b>\$129.66</b>
			<b>\$ 7,686.15</b>	<b>TOTAL</b>		<b>\$7,686.15</b>
<b>BANKCARD PROCESSING CENTER</b>						
<b>P O BOX 31021</b>						
<b>TAMPA, FL 33631-3021</b>						

<b>BANKCARD PROCESSING CENTER</b>					
<b>July 2017</b>					
<b>STAFF</b>	<b>VENDOR</b>	<b>DATE</b>	<b>Amount</b>	<b>LINE</b>	<b>Subtotal</b>
Gunness	Shaw Suburban	7/7	\$ 48.09	8030-100	\$ 48.09
Terrill	Milw Rep Box Office	7/5	\$ 333.28	8140-100	\$ 333.28
Jakacki	Gamestop	7/6	\$ 25.00	8150-100	
Jakacki	The Home Depot	7/5	\$ 56.90	8150-100	\$ 81.90
Lambert	USPS	7/7	\$ 15.00	8540-100	\$ 15.00
Harding	BP McHenry	7/6	\$ 22.01	8740-100	\$ 22.01
Edminster	Amazon Membership	7/8	\$ 10.99	8960-100	
Jakacki	Amazon Prime Membership	7/8	\$ 99.00	8960-100	\$ 109.99
			\$ 610.27	TOTAL	\$ 610.27
<b>BANKCARD PROCESSING CENTER</b>					
<b>P O BOX 31021</b>					
<b>TAMPA, FL 33631-3021</b>					



## McHenry Public Library District

### LIBRARIAN'S REPORT

June 2017

#### Administration

- J. Scholtz delivered 15 boxes of microfilm of The Plaindealer to Northern Micrographics for digitization project with MCHS. Also paid partial fee for involvement in project (\$2500).
- J. Scholtz met with Vantage Point Benefits to start initial discussion relative to health insurance for FY2017/18. S. Yazel will be negotiating contract.
- Various Dept. Hds. Met with mk Solutions to discuss RFID project schedule of events. (\$96,000 of contract paid + portion of TS budget for tags).
- Intern B. Rewoldt has been working on various Fridays in Admin/Adult Servs. She will be working in YS later and attending July bd. Meeting.
- B. Edminster attended the American Library Conference on 6/24.
- B. Edminster is a member of the In-Service Planning Committee which met 6/27.
- B. Edminster is a member of the Polaris Migration Internal Team. His position is Library Lead with a responsibility for planning and organizing training. The committee held an organizing meeting, 6/28.
- B. Edminster organized a conference call with T-Mobile to discuss a donation of wifi routers and tablets to circulate that the library would pay the data bill for. J. Scholtz, Denise Grandon, and Micah Brown attended on 6/29.
- B. Edminster led the Classic Book Discussion of *Tropic of Cancer* by Henry Miller, 7/17.
- D. Gunness did an extra year-end check run to pay all remaining bills.
- D. Gunness did necessary preparations to begin the new fiscal year.

#### Adult Services

- A patron told Z. Terrill how MPLD helped her learn what she needed to know to get into her current career. She had always liked photography and someone here suggested that she try to win the Land Conservancy photo contest. That year she entered and won honorable mention. Then she checked out our photography books to study the subject in more depth. The next year she won first place in the Land Conservancy photo contest. She now creates stock photos of food (Google just purchased one of her photos). She told me that because of the library she found a career that allows her to take care of her blind adult daughter as well as make money, without ever leaving the house!
- K. Lopez had 2 separate patrons inquire about the Career Online High School Diploma Program. Both seemed very enthusiastic about the way this program is designed. They shared that they attempted to receive their GED in the past but were unsuccessful. She also informed them that we lend laptops for their convenience while they are in-house and explained that they can use a study room for up to 2 hours when available. She felt that this was a perfect platform to explain 3 ways in which the library can help. Both patrons left satisfied and ready to begin the program. KL
- D. Gaudio enjoys summer reading advisory for young people. She has introduced several tweens to Japanese Manga including how to read it from the back to the front of the book and from the right panels to the left. They seemed very interested to learn to read in a direction opposite to what they are used to.

- E. Janas suggested a few David Sedaris books when a patron requested a general funny book since she felt as if it had been a very long time since she'd read anything but children's books to her kids. Sedaris' adult humor and wit as well as his New York Times bestseller status appealed to the patron who took home 3 of his books.
- The six Adult Services staff members who attended the ALA exhibits on Saturday, June 24 returned to work with renewed enthusiasm and fresh ideas.
- P. Strain co-facilitated the Mystery Book Discussion of *The Maltese Falcon* by Dashiell Hammett.

## **Building Services**

- Maintenance has been busy with summer meeting setups. The summer lunch program has started and is seeing a record year.
- Grounds maintenance has started and is moving forward.
- Conversations have started with D. Harding and MK solutions about measurements and equipment arrangement.

## **Circulation**

- S. Willis reports a total of 143 expired holds pulled in June
- Management Team Meeting 6/13 B. Majka
- ALA Conference 6/24 L. Rex, B. Niepsuj, L. Horist, B. Majka
- Petersen Farm Day 6/25 B. Niepsuj
- mk Solutions site visit 6/27
- Polaris Migration Team Meeting 6/28 B. Majka L. Horist

## **Human Resources**

- No open positions exist at this time.
- Average Salary increase for the Last 3 months – 2.56%
  - This average calculation is missing data from one (1) employee whose salary increase has not yet been submitted.
- Average Salary increase for the FY 2016-2017 (year-to-date) – 2.65%
  - This average calculation is missing data from one (1) employee whose salary increases have not yet been submitted.
  - Other Fiscal YTD notes: A) two employees did not receive an increase due to performance; B) four employees have received lump-sum merit payments vs. an increase to their base salary; C) two employees received market adjustment increases;
- Attended the monthly HR Roundtable for Libraries at Palatine Public Library.
- Attended monthly Stateline SHRM Meeting at Shah Center.
- Attended the Manager's Meeting.
- Arranged and facilitated Manager training regarding "In Charge" tasks and awareness of building facilities.
- Participated in webinar regarding time and pay issues.
- Attended annual SHRM conference in New Orleans, LA (4-day event for HR professionals).

## Public Relations

- Promoted upcoming programs via various media
- Updated website and indoor/outdoor electronic signage
- Created social media posts to promote news/programs
- Sent out an e-newsletter to nearly 2,000 patrons who've signed up
- Took pictures at various programs
- Helped with monthly birthday staff celebration – purchased treats
- Coordinated library's presence at June 25 Petersen Farm Day. Thanks to Zach, Bonnie and Tawnee for helping man the booth. Great attendance and weather!
- Started to lay out August/Sept./Oct. *Preface* newsletter; will be mailed July 15
- Working with Land's End Business Outfitters to create an online storefront where staff and board members can order their own library logo imprinted apparel, pay with their own credit card and have it shipped to their homes, tax exempt
- Ongoing – coordinating Staff Service Awards program – ordered two gift cards in June for celebrants. So far handling this program ourselves is going well and saving us money in fees with Hallmark Business Connections.
- Attended department heads meeting June 13
- Attended Graphics Group meeting at Round Lake June 29
- Attended manager training on opening/closing/safety procedures June 9

## Technical Services

- 6/6, Collection Development meeting, K. Milfajt.
- 6/9, Manager's Training, K. Milfajt
- 6/12, Contemporary Book Group discussion of *All the Light We Cannot See* by *Anthony Doerr*, facilitated by K. Milfajt.
- 6/13, Dungeons and Dragons program, facilitated by K. Walker.
- 6/13, Management Team meeting, K. Milfajt.
- 6/14, Catalog and Metadata Management meeting, MPLD represented by K. Milfajt.
- 6/20, mk Solutions conference call with B. Majka, K. Milfajt.
- 6/21, SCRAP, MPLD represented by K. Milfajt.
- 6/25, ALA, P. Radic.
- 6/27, mk Solutions site visit, K. Milfajt.
- 6/28, Polaris Internal Migration Team meeting, K. Milfajt
- D. Lavin continues working through self-paced training to increase her cataloging skills, in addition to working one-on-one with K. Milfajt.
- Statistics are down due to staff illnesses and vacations.

## Technology

- IT closed 65 tickets.
- Several staff webinars and lab set-ups done in conference/meeting rooms.
- MPLit performed routine maintenance on patron and staff workstations.
- D. Grandon attended manager training on 6/9, staff meeting on 6/13 and ALA on 6/24
- mk Solutions site visit on 6/27
- Conference call with T-Mobile on 6/29

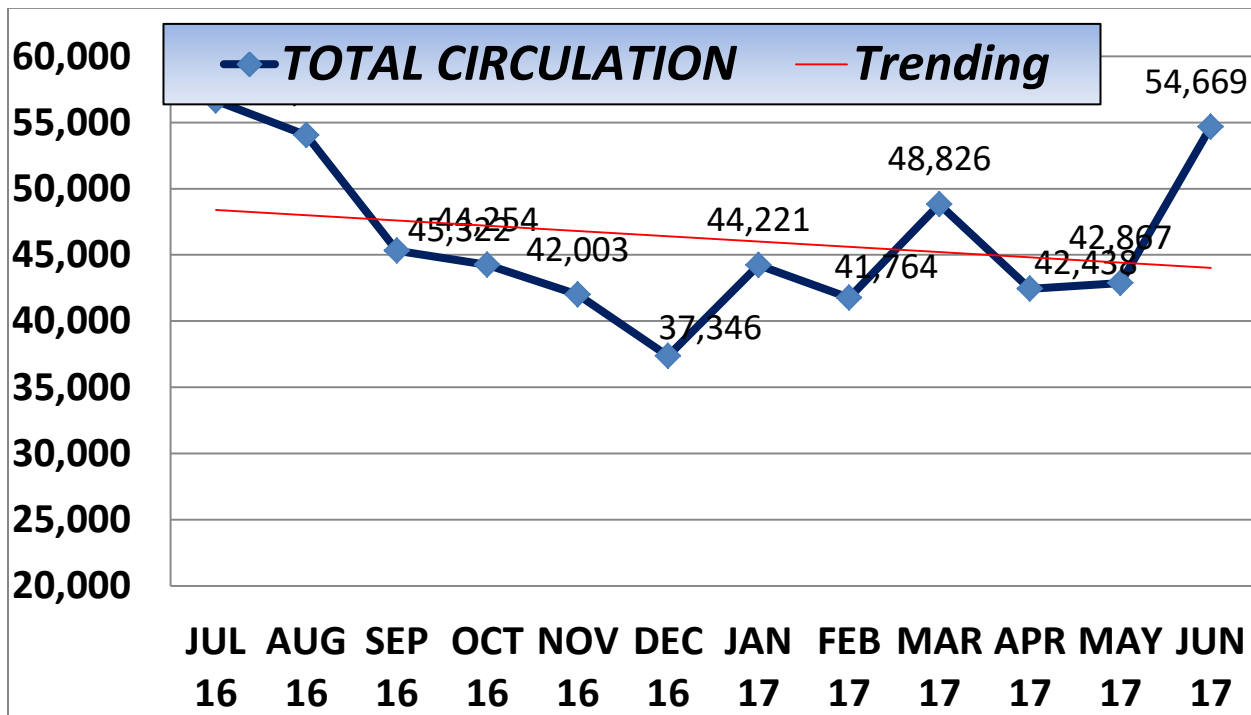
## Youth Services

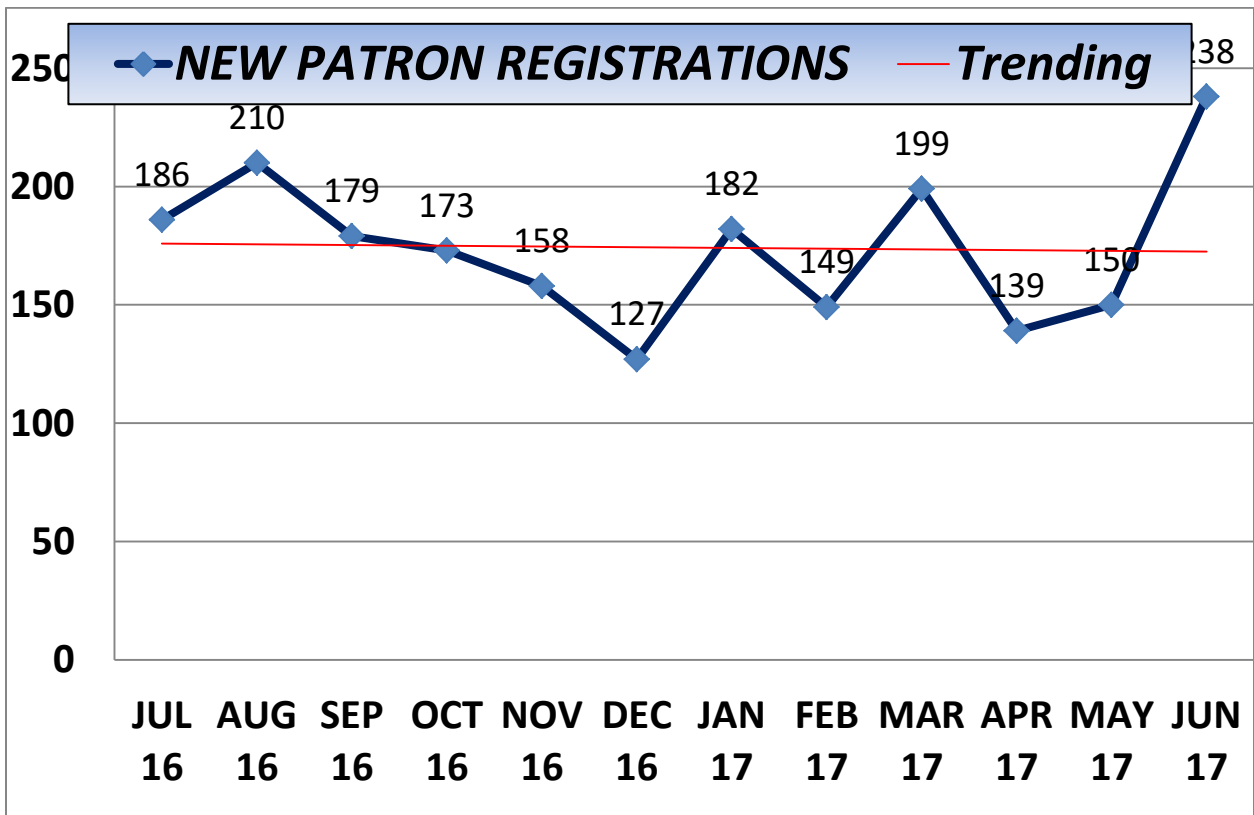
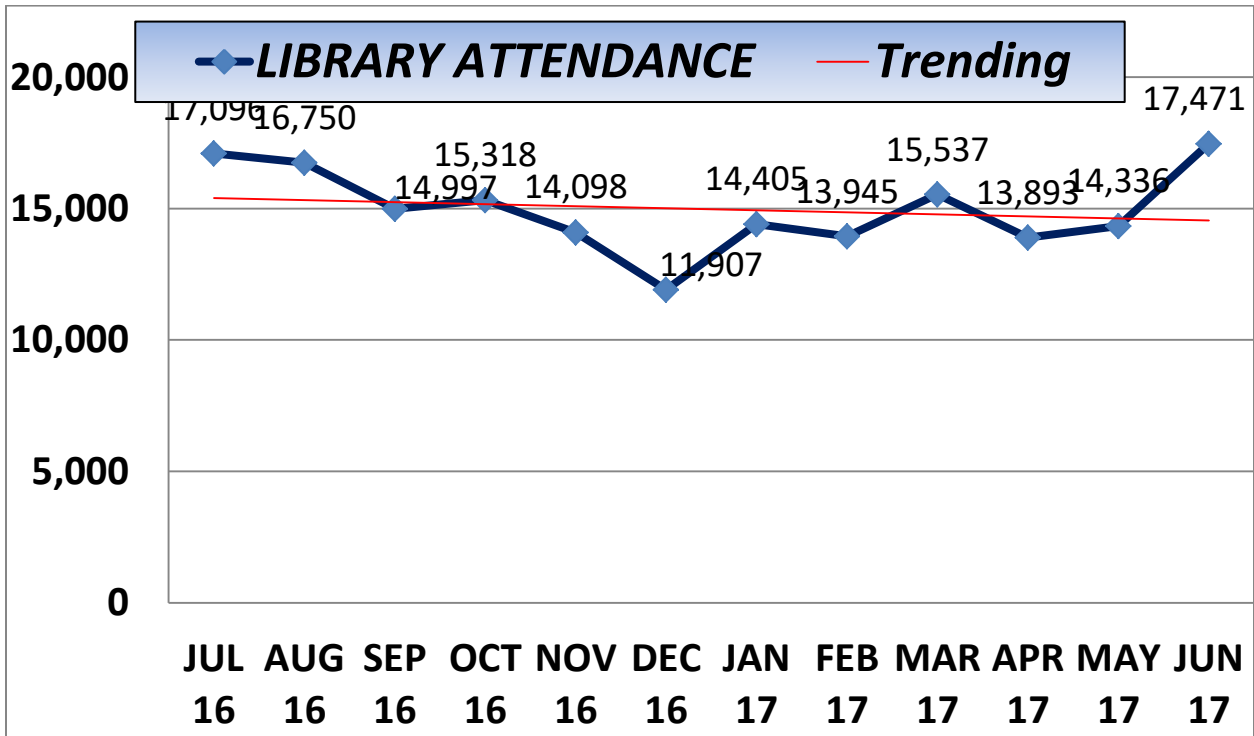
- Summer Lunch Program: 724 meals served, 802 kids attended, 248 adults attended
- This summer reading program's theme is "Build A Better World" and the YS department has been hosting community service projects for all patrons. The library provides the supplies and then anyone can come and help us put the project together. In June we made Blessing Bags for the homeless, cat and dog toys for shelter pets and Cards for those in the Armed Services. The events have been well attended and have brought a sense of community to everyone involved.
- M. Dineen ran her first special needs storytime. While it was a small group they read / *Ain't Gonna Paint No More* by Karen Beaumont and M. Dineen gave them paintbrushes to pretend to paint their different body parts, which they thought was fun.
- S. Baseley viewed the webinar "50 years of YA part 1." She learned about some well-known YA authors and what they've written and what new is coming out.
- M. Cairo went to ALA with a mindset to enjoy the exhibits but not to come home until she learned something new! So she spent time in the Makerspace! This was a challenge since until ALA I pretty much knew little about Scratch and other popular Makerspace trends. I made my way through the different exhibits and attended many hands on learning activities. I came away with the confidence of knowing it's not as hard as it looks!
- J. Velasquez has been busy with school outreach this summer. Edgebrook School is hosting summer ESL campus and have come over for tours and invited Jennifer over for book talks and to sign students up for the Summer Reading Program.
- G. Doolan celebrated World Music Day with a program and it is being called The Best Program Ever! The kids made instruments like a Chinese Drum, Harmonica, African Thumb Piano, and Mexican Maracas. She told the story of the Lizard's son and a staff member said that the kids were singing the song in the library after the program.
- C. Bergan attended the ALA Conference and went to workshops on how to use picture books with older kids, how to leverage partnerships with community groups for Summer Reading, and how to better use the Coretta Scott King Award winners with kids.
- T. Calhoun assisted a very grateful tutor find consonant blend phonics books to use for her tutoring session. When T. Calhoun found the right books, she brought them to the tutor in the study room. She also gave her a list of picture books / easy readers that contained words with the consonant blends she was focusing on.
- E. Wyant helped run our first ever teen lead tech programs. The Teen Advisory Group started running a coding club where the teens teach other teens different coding styles. They also held a YouTube video editing program which was very popular. The teens had a great time and felt like they learned a good amount. One teen in particular was extremely enthused and couldn't wait to get home and upload some videos.
- L. Jakacki attended workshops at the ALA conference. One program on "How to Make Training Stick" focused on the role of the supervisor in making sure that training attended by employees is successful in new learned skills and behaviors. She also attended a program on the ALSC's Competencies for Librarians working with children and a presentation on Emotional IQ.

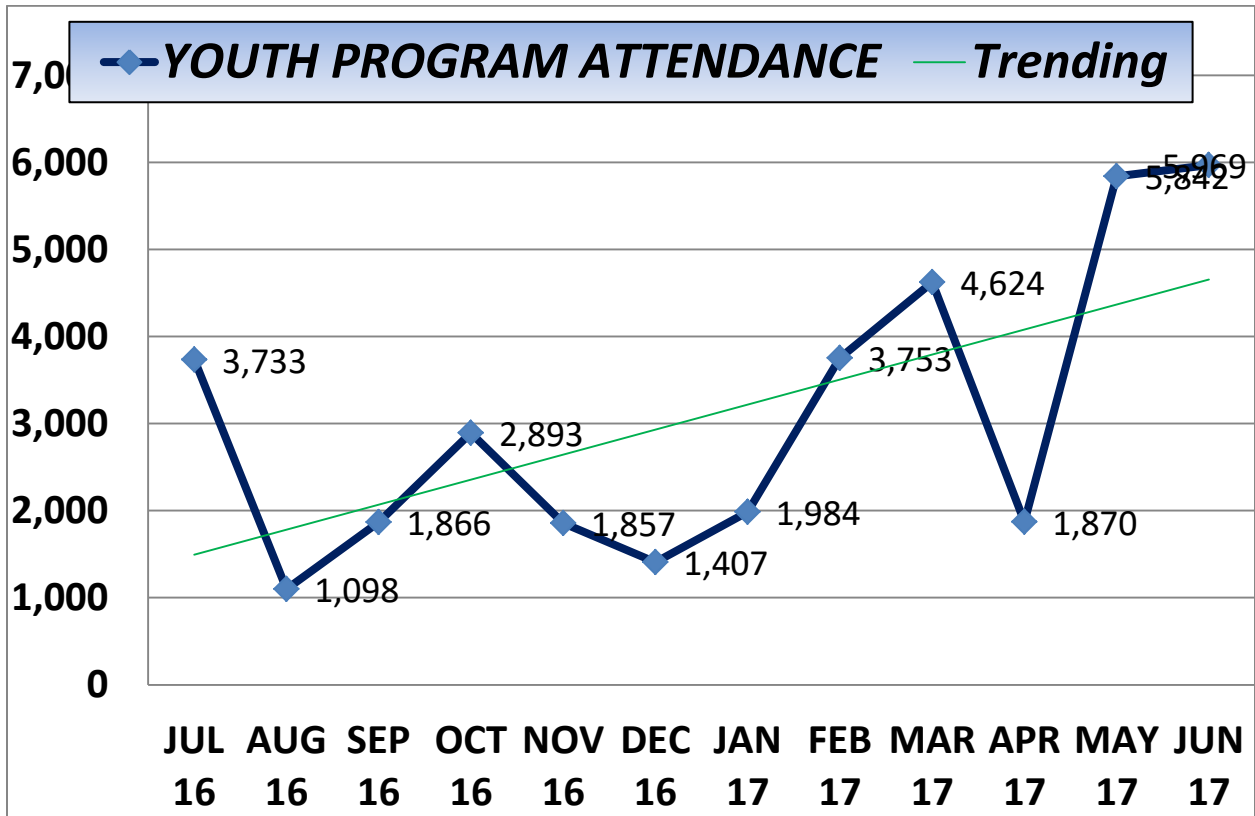
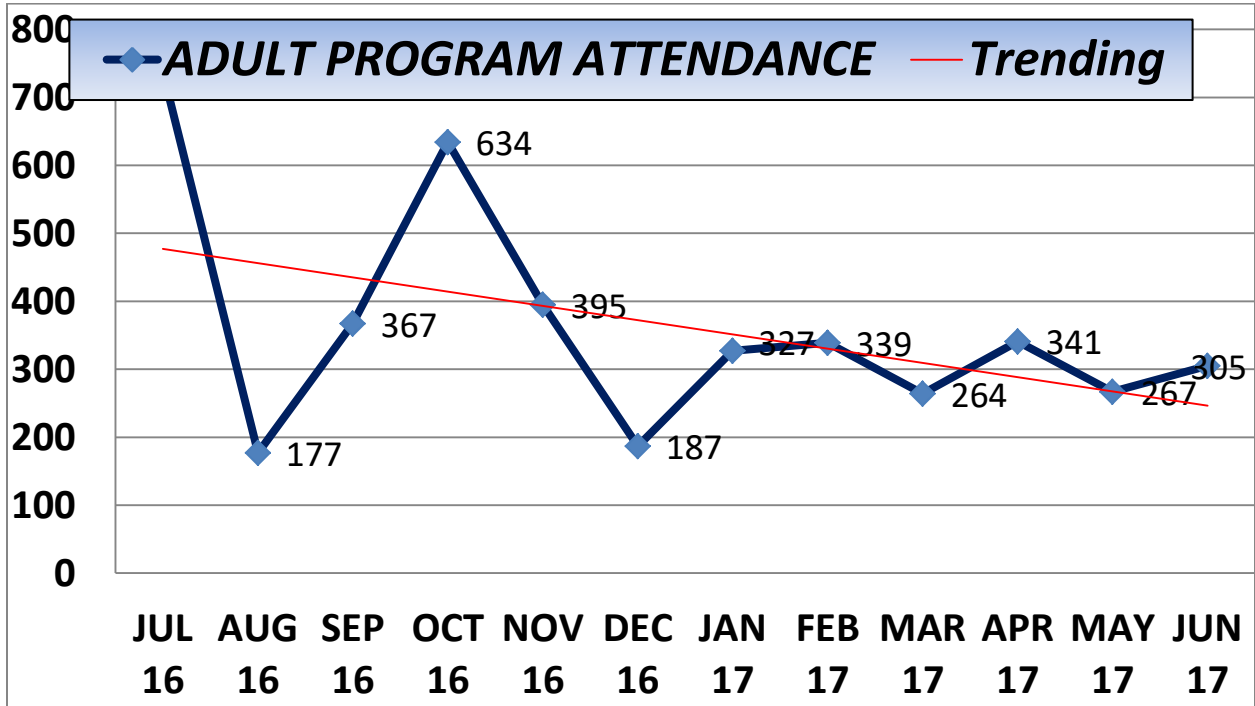
### Upcoming Events and Projects

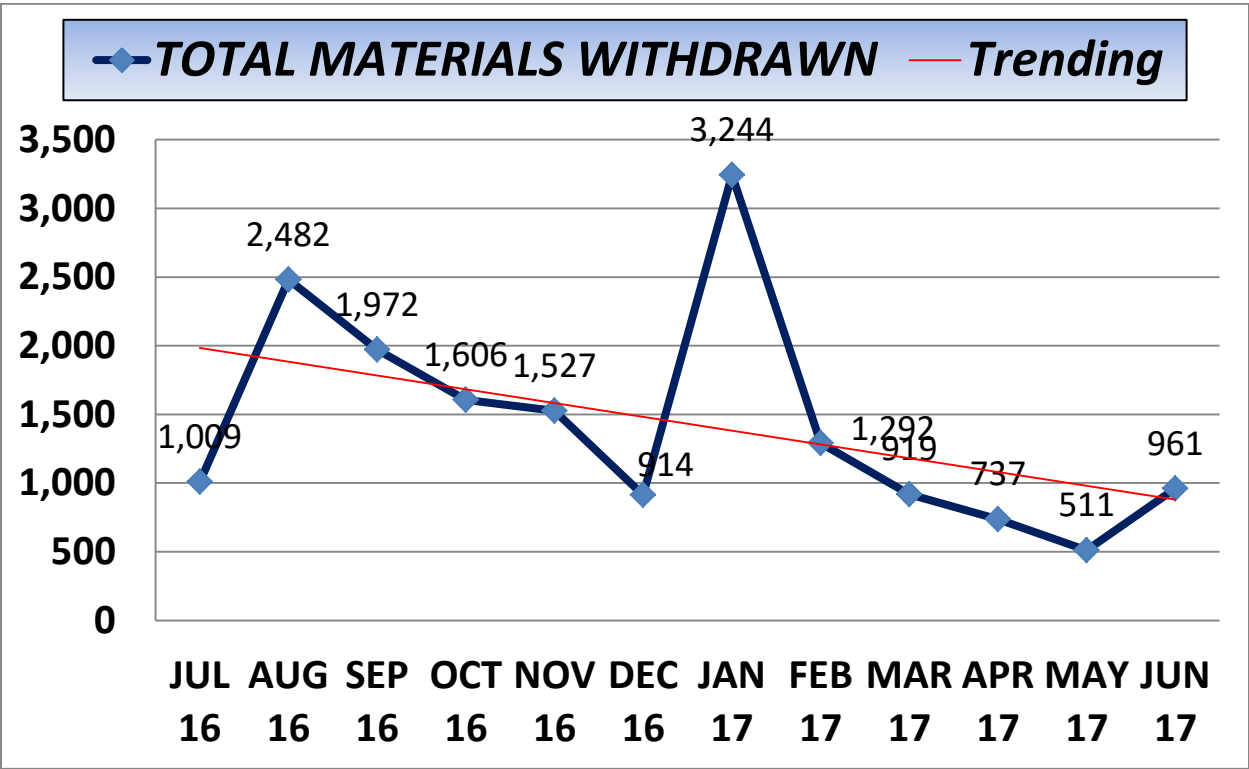
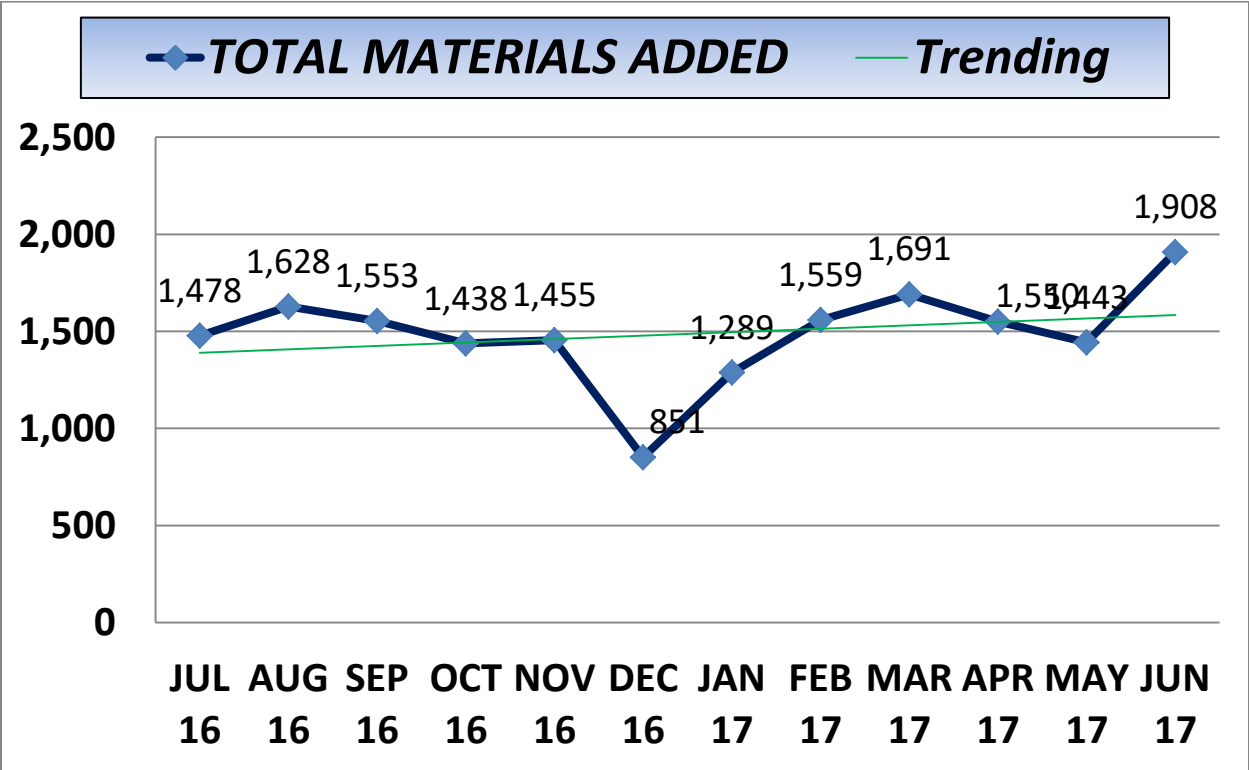
- RFID project starts in August with TS adhering tags on new items, retro tagging to follow. Nov/Dec. installation of gates, self-checks expected.
- CCS migration to Polaris continues, staff in-service/Final Friday 8/25.
- CCS Gov. Bd. 7/26 + McHenry Lib. Mtg. 7/28.
- Parking lot resurfacing - library will be closed on Sat. July 29<sup>th</sup> – crew may be able to do preliminary work after Fri. closure @ 5pm. Rain date will be in Aug.19<sup>th</sup>. Staff will be notified by 7am Sat. if not closing.
- Final Friday in August 8/25
- Various meetings with mk Solutions – B. Majka project manager + others RFID project
- Complete FY2017/18 budget
- Setup mtg with Shaw Media and MCHS – digitization project (next 2 mon.)
- Possible Chautauqua mtgs with MCHS and Landmark Commission?
- Possible discussions with McHenry City Mayor

### Fiscal Year End Trend Charts

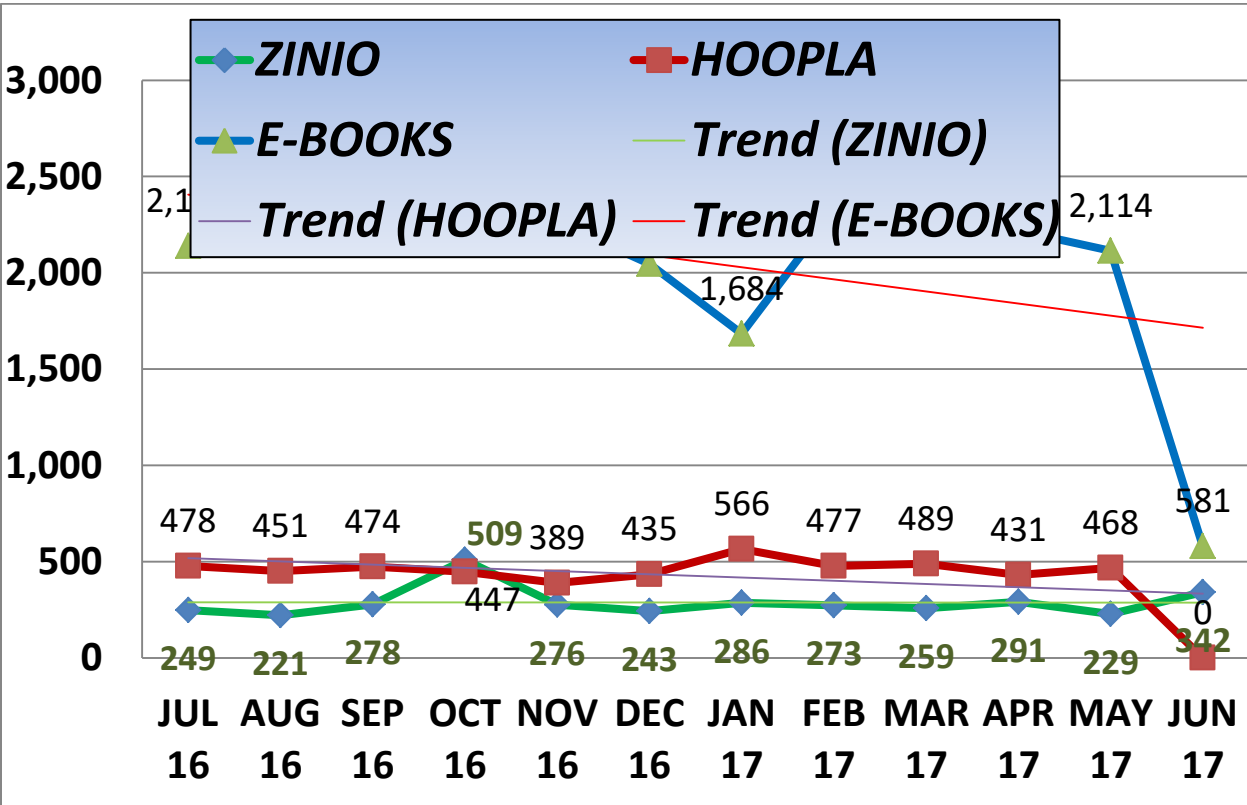
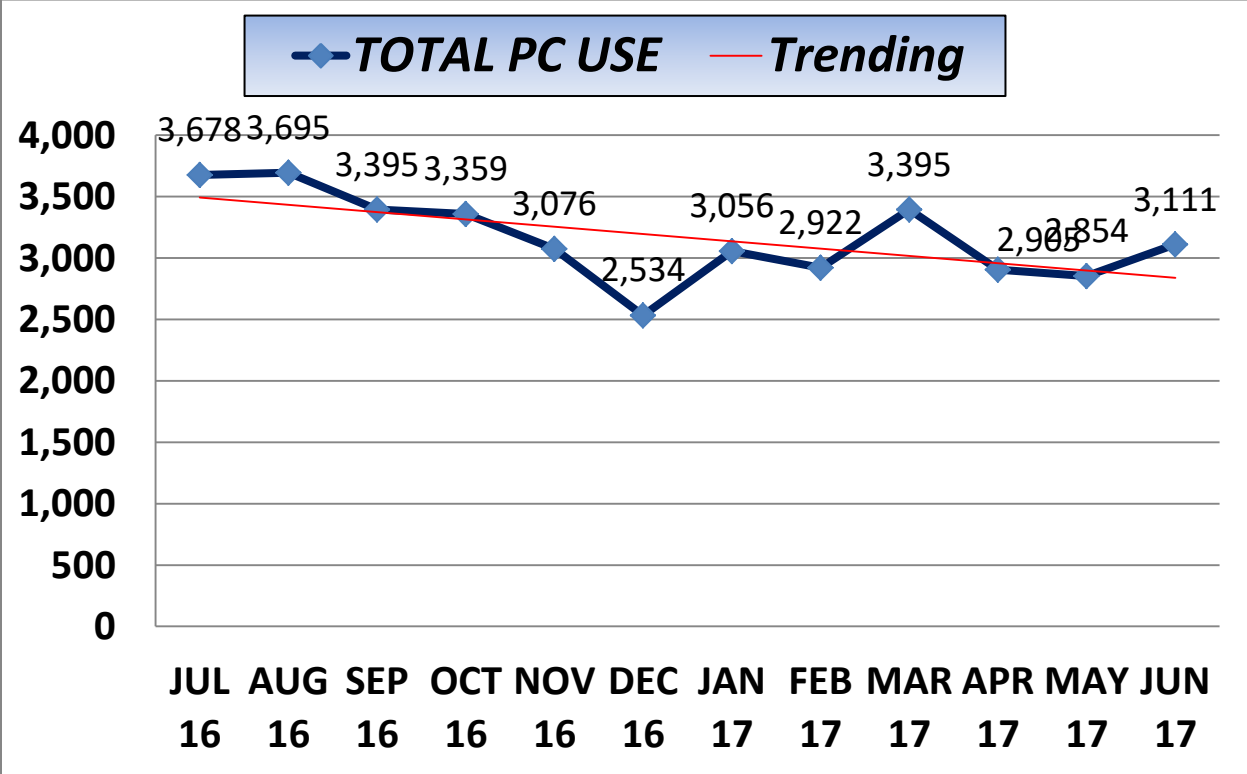








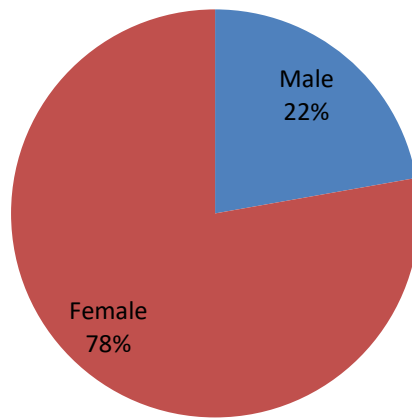




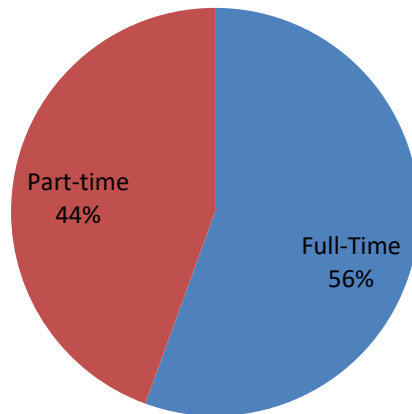
## Employee Demographics for MPLD

As of 2016/2017 FY-End, MPLD has a total of 54 employees. Our full-time equivalent (FTE) is 41.85 employees. During the fiscal year, 11 employees were hired and 8 employees left the MPLD.

### Employees by Gender

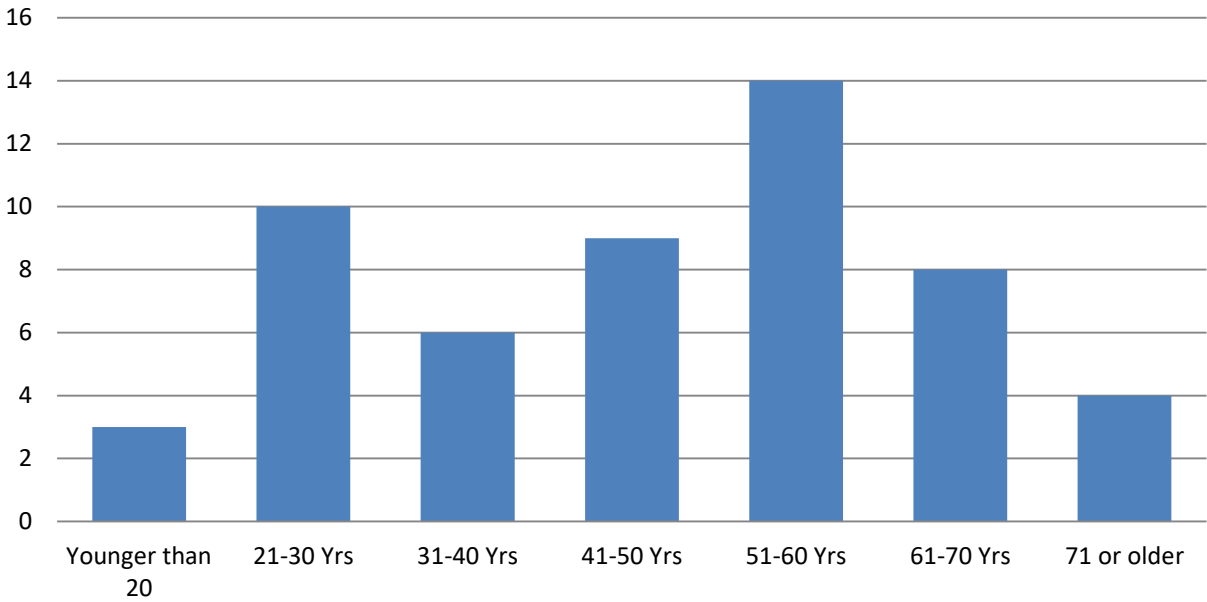


### Employees by Working Status

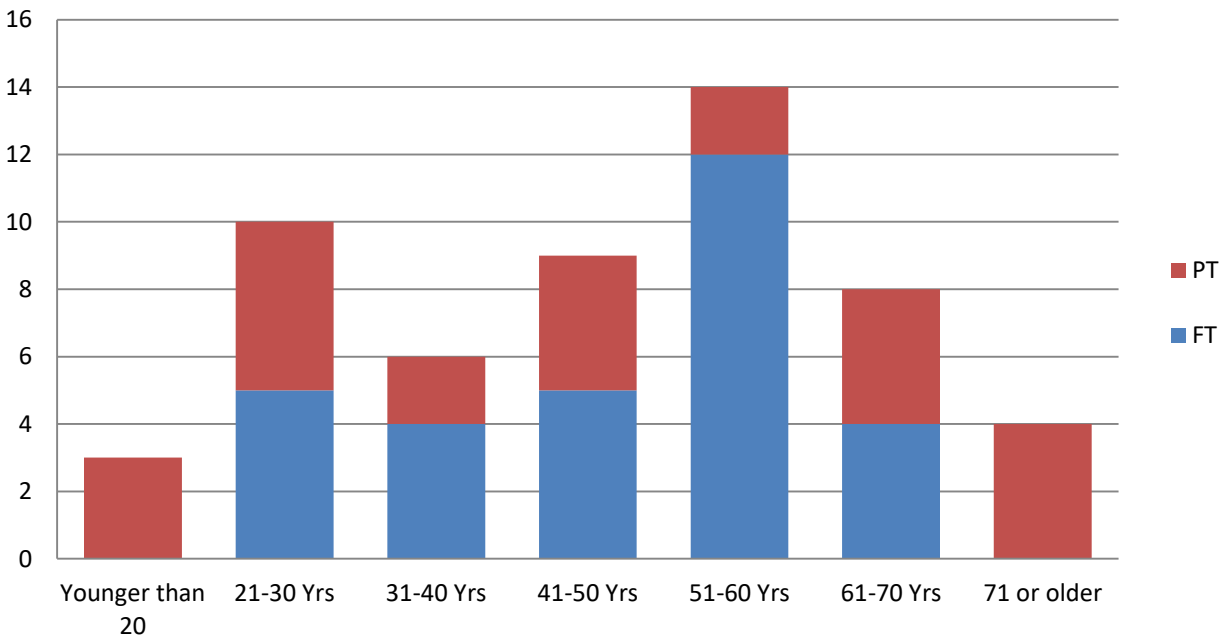


## Employees by Age

(Average age is approx. 47.13 yrs.)

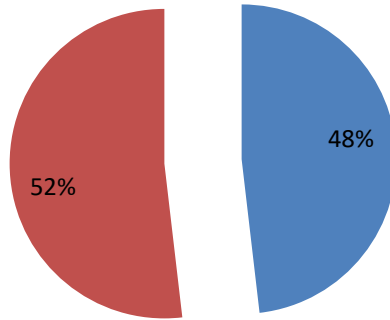


## Employees by Age & Working Status

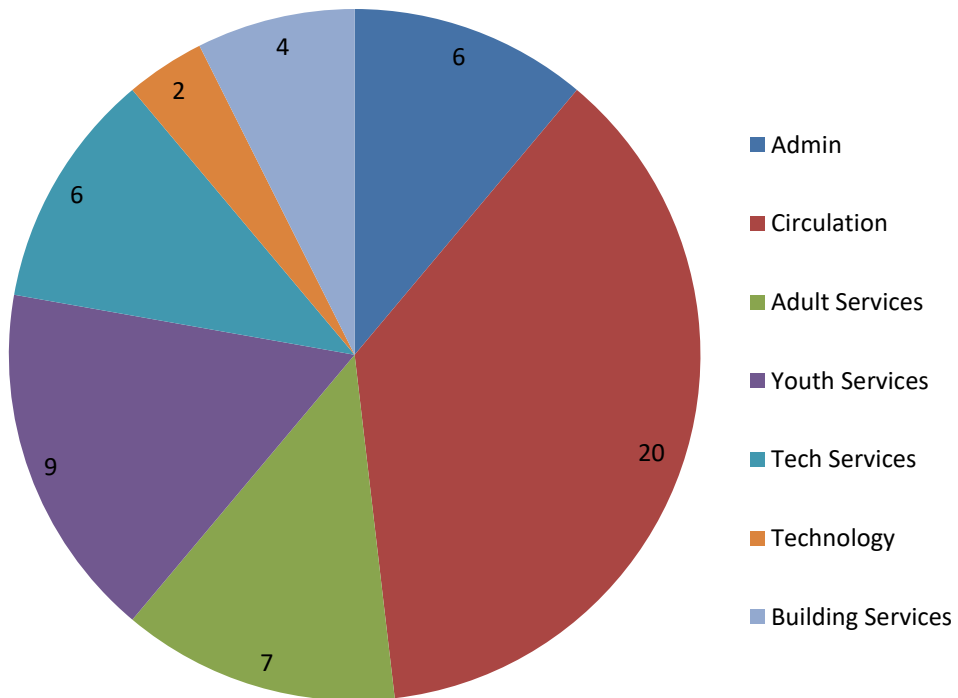


## Generational Distribution

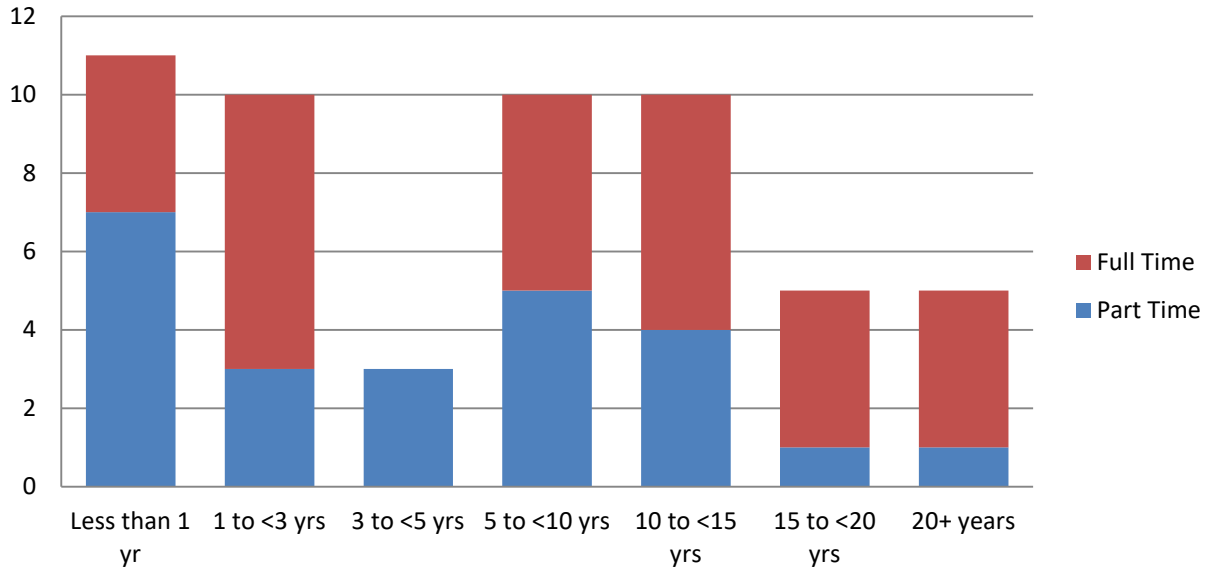
■ Less than 50 yrs old ■ 50 yrs old plus



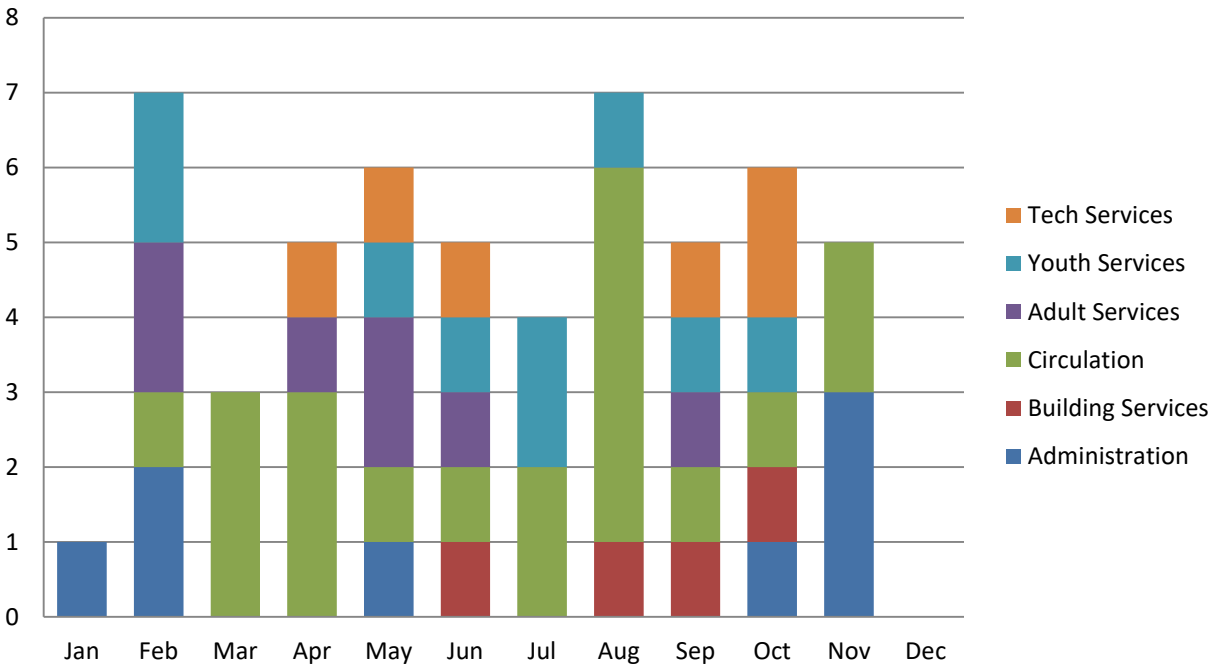
## Staff by Department



### Staff by Years of Service



### Anniversary Months by Department



**EXECUTIVE SESSION MINUTES**  
**MCHENRY PUBLIC LIBRARY DISTRICT**  
**BOARD OF LIBRARY TRUSTEES**

**Date:** June 20, 2017

**Time:** 8:46 p.m.

**Location:** Library Board Meeting Room

**Members Present:** Kathy Baderstadt, Delphine Grala, Monica Leccese, Charles Reilly, Bradley Schubert, and Jill Stone

**Members Absent:** Margaret Carey

During Executive Session, the Board discussed the appointment, employment, compensation, discipline, performance or dismissal of specific employees of the public body in compliance with the Open Meetings Act 5 ILCS 120/2 section 2(c)(1) and review and release of the May 16, 2017 Executive Session Minutes.

No action was taken during Executive Session.

Respectfully Submitted,

\_\_\_\_\_  
Monica Leccese, Secretary

Text for Motion Sheet

1. Roll Call

<b>DATE: June 20, 2017 Called to Order: 8:46p.m.</b>	<b>Kathy Baderstadt</b>	<b>Margaret Carey</b>	<b>Delphine Grala</b>	<b>Monica Leccese</b>	<b>Charles Reilly</b>	<b>Bradley Schubert</b>	<b>Jill Stone</b>
1. Roll call	<b>P</b>	<b>NP</b>	<b>P</b>	<b>P</b>	<b>P</b>	<b>P</b>	<b>P</b>

A=Abstain, M=Motion, N=No, NP=Not Present, P=Present, S=Second, Y=Yes

STATE OF ILLINOIS )

McHENRY COUNTY )

### OFFICIAL OATH

I, Margaret Carey, having been elected as a board member of the McHenry Public Library District Board of Library Trustees at the April 7th, 2015 consolidated election, in the County of McHenry, in the State of Illinois, DO SOLEMNLY SWEAR (or AFFIRM) that I will support the Constitution of the United States of America and the Constitution of the State of Illinois to the best of my ability. Furthermore, I will abide by the library board of trustee bylaws and ethics practices as well as adhering to all District policies and procedures and Illinois State codified statutes. As such, I will do all in my power to serve the District as an educated board member and officer.

---

Margaret Carey  
Signed and Sworn to or Affirmed  
before me this 16th day of June, 2015.

---

Monica Leccese, Secretary  
McHenry Public Library District  
Board of Library Trustees

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# Don't let reading become a rarity during summer break

With school out for summer, the natural inclination for many kids (and adults, too) is to get outside and stay there. Play, wander or just relax.

All of these things are the stuff of happy memories. Yet, for young minds that poses a unique danger, often called the "summer slide."

Summer slide is the tendency for students to lose some of the academic gains they made the previous school year as they enjoy their summer break.

As someone who has always enjoyed reading, this rarely was a problem. I remember taking my books with me as I climbed trees, sat in shady spots in parks or went to the beach. Sure, I was enjoying my immediate surroundings, but I always was eager for the adventures found in the pages of those books. How else would I be able to travel to New York City, medieval Japan or the Australian Outback?

Summers offered even more chances to satisfy my curiosity about subjects that weren't part of the classroom curriculum. And it offered an opportunity to become reacquainted with characters in beloved books I would revisit. Elizabeth Bennet in "Pride and Prejudice," anyone?

For those not so inclined to have their noses in books or eyes glued to e-books, the challenge is to make reading less of a chore and more of a joy.

Parents, you can do much to help with this by showing your own enthusiasm for reading. If you are an avid reader, there's a good chance your child will follow suit. If you're not, then maybe making reading fun could be a family project.

Children and parents can pick out a book to read together. Our area's librarians have a wealth of knowledge about books that will pique the interests of both children and adults. Why not try to read one chapter a day with the kids? If the story is gripping, no doubt everyone will want to know what happens next.

How about setting a reading goal for the



**VIEWS**

**Joan Oliver**

summer? Area libraries have summer programs that offer prizes just for reading. Or set up a few rewards for goals you and the kids decide together.

Setting a goal has been a strong motivator for me to stick with my own reading program. With the year at the halfway point, I've exceeded my initial, albeit artificially low, goal. Then again, I also haven't kept up the torrid pace with which I began the year. Still, it's been rewarding to get back into the habit of reading for pleasure.

The key, at least for me, has been to keep choosing books that grab my interest. That's meant a mix of fiction, nonfiction and a healthy dose of humorous essays. I've even read a graphic memoir, which turned out to be one of my favorites: "Can't We Talk About Something More Pleasant?" by Roz Chast. Other favorites have included "Wild" by Cheryl Strayed (nonfiction) and "Still Life with Bread Crumbs" by Anna Quindlen (fiction). At the moment, I'm racing through "The Other Einstein" by Marie Benedict, which is the Big Library Read selection for the North Suburban Library Consortium.

Sure, it's summer and we're all headed outside for the fun and sun. However, there's also room in our adventure-packed schedules for some excursions of the imagination, courtesy of a good book or two.

Or at least there should be.

*• Joan Oliver is the former Northwest Herald assistant news editor. She has been associated with the Northwest Herald since 1990. She can be reached at jolivercolumn@gmail.com.*

**LOCAL BRIEF**

**Crystal Lake warning sirens sound in error**

CRYSTAL LAKE - No, there was not a tornado early Tuesday. The Crystal Lake Outdoor Public Warning Sirens accidentally were activated.

According to a news release from the Crystal Lake Police Department, a vendor on site in the regional dispatch center, Southeast Emergency Communications, was installing new radio consoles when a short occurred in a wire around 6:40 a.m. The short

simulated a system activation, and sirens throughout Crystal Lake sounded. Once the vendor realized what had happened, the issue was quickly fixed.

The release states, "SEECOM is working with the vendor to ensure no additional false activations will occur during the course of their work. The vendor, SEECOM and the City apologize for any inconvenience to our citizens this may have caused."

- Lindsay Gloor

**CONTACT US**

Do you have a news tip or story idea? Call us at

**WHERE IT'S AT**

Advice.....	A30-31	Neighbors.....	A15
Business.....	A22	Puzzles.....	A30-31
Buzz.....	A23	Obituaries.....	A12-14
Classified.....	Taste 7-15	Opinion.....	

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See story on page A3.

Photo by H. Rick Bamman - hbamman@shawmedia.com

**CORRECTIONS**

A story about the 2  
Walk that ran Sunday



My son Kaden was born with a bigger list of obstacles to overcome than most kids.

When he was a little over 2 months old, we discovered Kaden has a congenital heart condition known as Tetralogy of Fallot with an absent pulmonary valve. He also has Von Willebrand's disease, a bleeding disorder. Kaden, now a spunky 12-year-old who loves science and theater, has had multiple open heart surgeries, survived on life support, suffered a stroke, lived through a bleeding disorder – the list goes on. The medications that keep him alive cost \$300 to \$1,000 each a month, and he has a rotating cast of 11 different doctors whom we visit regularly.

On top of that, I have some medical challenges of my own: During gall bladder surgery, a doctor accidentally severed a bile duct and I've had multiple invasive procedures to repair the damage. I was left with a chronic condition that requires specialists

give Kaden the care and support he needs.

Without our health care coverage through Medicaid, neither Kaden nor I would be alive. With President Donald Trump and Republicans in the White House threatening to slash more than \$1 trillion from Medicaid – the program that Kaden and I depend on for coverage – my worries have gone from how we'll manage our conditions to whether we'll survive them.

Every mother understands that I am willing to do anything and everything I can to protect my son's health and his future. I juggle being a single mom and holding a full-time job so I can provide for Kaden. Although I work full-time, I can't afford my employer-sponsored health insurance; Medicaid and Children's Special Health Care Services keep my son alive.

If Trump and Republicans in Congress succeed in gutting Medicaid so they can give a giant tax break to their billionaire buddies, Kaden and

ours who can't afford to foot the bill for this administration's heartless budget.

We have dealt with lapses in our coverage before, and I know how it feels to be unable to afford an inhaler or a medication that Kaden needs. It isn't as if we'll be choosing between a nice vacation and a quicker doctor visit, or a new car or an important surgery.

We'll be choosing between life and death. My mind races as I play out the tragic scenarios we could face if Congress passes the Trump budget or the House health care law: At what point will I have to choose between paying for food or for Kaden's lifesaving medication? What if giving up one still doesn't allow me to pay for the other? What then?

No mom should have to ask these questions. Yet elected officials in Washington are trying to dismantle a health care system that currently protects the lives of millions of Americans, including our youngest, our

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## IT'S YOUR WRITE

### County Board must support prevailing wage

To the Editor:

Every year, when prevailing wage comes up for discussion at the County Board, I'm reminded of my years of teaching young adults.

I taught graphic arts at Triton College. Over and over, I explained to these young people that as they looked forward to a successful life to remember: a job that pays \$10 an hour means you'll earn \$20,000 a year. At \$15 an hour you'll earn \$30,000 and at \$20 an hour you'll earn \$40,000.

Then I would ask do you think whether that's enough for housing, a cool car, food, clothing and maybe a vacation once a year. If you're married and both of you earn \$20 an hour, what can you afford? Child care? Health care? What about real estate taxes in McHenry County? The fact is if you want just a comfortable, moderate life in this wonderful county, enactment of the prevailing wage is a necessity.

Does your County Board member vote to support a basic prevailing wage

for a middle class homeowner in their district? Last year only 10 out of 24 of your board members voted to support the prevailing wage. These are the people who were elected to improve the lives of residents, yet 14 of them didn't vote to protect a prevailing wage in their district.

It might be time to contact them about our need for the prevailing wage. Maybe this is the County Board meeting worth attending. See how your board members protect middle class working families.

Dan Johnson  
Marengo

### Going green a personal responsibility

To the Editor:

Pure genius of our beloved(?), beleaguered president dropped out of the climate pact. And of all things: We now actually are allied with Syria and Nicaragua on this one. Nicaragua just lost Manuel Noriega. Remember him? The guy who was selling the U.S. blow in exchange for weapons. "Just say no." And the Syria

## HOW TO SOUND OFF

We welcome original letters on public issues. Letters must include the author's full name, home address and day and evening telephone numbers.

We limit letters to 250 words and one published letter every 30 days. All letters are subject to editing for length and clarity at the sole discretion of the

editor.

Submit

• Email:

• Mail:

"It's Y

Box 2

Cryst:

ally thing is just so unbelievable, I'm surprised I even thought of it. I'll bet Donald Trump is gleefully rubbing his hands together (metaphorically), aglow at the fact he is so brilliant, sometimes in really strange, but profound, ways. "Covfefe."

We are a nation of idiots. It's about time people realize worldwide what Shell did in Nigeria must never happen again. So now, everyone's up in arms and will claim to self-police themselves on behalf of the planet, while in Europe, energy is wasted lighting up all the government buildings in green light. Pittsburgh is beautiful now, sound the alarm. How much sense does that make? I've been

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# Support

# Big Brothers Big Sisters



dedication and opening recently. The playground was funded by proceeds from the annual fall gala. [www.peterpaulschoolcary.org](http://www.peterpaulschoolcary.org).



ard Corbett presents outgoing trustee Denise Son... echuga, Brian Lindholm and Nikki Kuhlman look or... ald of Algonquin and Sommerlot by passing resolu... of those years. Sommerlot served as a trustee for... uhlman of Carpentersville also were officially sw... olm as treasurer and Phyllis Creighton as secreta... uin.

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## GET LISTED!

Do you want your club or organization event listed in our Community Calendar? Visit [PlanitNorthwest.com](http://PlanitNorthwest.com) and select Add Event. Your submission will appear weekly in the Northwest Herald and online. For information, call Barb Grant at 815-526-4523.

- **Project Linus**, McHenry Public Library, 809 Front St., McHenry. Grades 2-6. Project Linus provides blankets to kids who are seriously ill, traumatized or in need. Free. Information: 815-385-0036 or [www.mchenrylibrary.org](http://www.mchenrylibrary.org).
- 10 a.m. to 2 p.m. - **Car Seat Safety Check**, McHenry Public Library parking lot, 809 Front St., McHenry. Staffed by McHenry Police Department members. Free. Information: 815-385-0036 or [www.mchenrylibrary.org](http://www.mchenrylibrary.org).
- 10 a.m. - **Mama's Vintage Market**, Pericone Garden Center, 31600 N. Fisher Road, Volo. Items from vintage goods and crafts to fresh flowers and produce. Live music from noon to 2 p.m., with food and drinks available for purchase. Free. Information: 847-269-2201 or [mamasvintagemarket@gmail.com](mailto:mamasvintagemarket@gmail.com).

- 10:30 a.m. to 3 p.m. - **Clothes 4 Cary Grove Food Pantry**, Cary Grove Food Pantry, 8901 Cary Algonquin Road, Cary. Clothing drive. Food pantry gets 20 cents per pound from Savers. Free. Information: [clothes4cg-fp@gmail.com](mailto:clothes4cg-fp@gmail.com) or [www.cgfoodpantry.org](http://www.cgfoodpantry.org).
- 11 a.m. to 1 p.m. - **A Journey to Vibrant Health**, Johnsburg Public Library, 3000 N. Johnsburg Road, Johnsburg. Learn how to heal the underlying causes of symptoms or disease during this drop-in program. Free. Information: 815-344-0077 or [www.johnsburglibrary.org](http://www.johnsburglibrary.org).
- 11 a.m. to 4 p.m. - **Environmental Defenders of McHenry County's Spring Book Sale**, Woodstock Square Mall lobby, 110 S. Johnson St., Woodstock. All books will be \$5 a bag. Free admission. Information: 815-338-0393 or [www.mcdef.org](http://www.mcdef.org).
- 7 to 9:30 p.m. - **Summer Solstice celebration**, Lost Valley Visitor Center, Lost Valley Visitor Center in Glacial Park, Ringwood. Ages 21 and older. Celebrate the summer solstice with a naturalist-led hike through the park and a sunset toast. Participants who prefer an adult beverage must bring a valid ID. Registration required. Cost: \$10 for county residents, \$13 for nonresidents. Information: [www.mccdistrct.org](http://www.mccdistrct.org).

• Continued on page 15

- East" with Patricia Baldwin. Visitors welcome. Cost: \$5. Information: 815-943-0922 or [sml1935@mc.net](mailto:sml1935@mc.net).
  - 1:30 to 2:30 p.m. - **Wacky Science Wednesday**, Harvard Diggins Library, 900 E. McKinley St., Harvard. Grades 3-5. Registration required. Free. Information: 815-943-4671 or [www.harvard-diggins.org](http://www.harvard-diggins.org).
  - 2 to 5 p.m. - **Chess 101 for Kids and Teens**, McHenry Public Library, 809 Front St., McHenry. Grades 3-12. Free. Information: 815-385-0036 or [www.mchenrylibrary.org](http://www.mchenrylibrary.org).
  - 3 p.m. to 4:30 p.m. - **YA Wednesday: Monograms**, Woodstock Public Library, 414 W. Judd St, Woodstock. Information: [www.woodstockpubliclibrary.org](http://www.woodstockpubliclibrary.org).
  - 4 to 5 p.m. - **Roblox**, Crystal Lake Public Library, 126 W. Paddock St., Crystal Lake. Grades 4-8. Play Roblox, an online game similar to Minecraft. CLPL cardholders only. Registration required. Free. Information: 815-459-1687 or [www.crystallakelibrary.org](http://www.crystallakelibrary.org).
  - 6 to 8:30 p.m. - **Cary Cruise Nights**, Downtown Cary, 122 W. Main St., Cary. Free. Information: 847-639-2800 or [www.carygrove-chamber.com](http://www.carygrove-chamber.com).
  - 6 to 8 p.m. - **World Film Night: "Amnesia,"** Woodstock Public Library, 414 W. Judd St., Woodstock. Adults. Information: [www.woodstockpubliclibrary.org](http://www.woodstockpubliclibrary.org).
  - 7 p.m. - **Chain-O-Lakes Eagles club meeting**, Whispering Hills Community Center, 4708 Jeffrey St., Johnsburg. Local club of flying radio-controlled aircraft. Visitors welcome. Free. Information: 815-307-5594, [michael.schulz@gmail.com](mailto:michael.schulz@gmail.com) or [www.coleagles.com](http://www.coleagles.com).
- June 22**
- 9 a.m. to 4 p.m. - **and Bake Sale**, Crystal Lake Senior Center, 1000 Harvard. Con June 23. Free. Information: 815-943-4671 or [www.crylakelibrary.org](http://www.crylakelibrary.org).
  - 10 to 10:45 a.m. - **Splashtacular**, Crystal Lake Public Library, 126 W. Paddock St., Crystal Lake. No swimsuit required. Bring your own music and dance. Free. Information: 815-459-4444 or [www.crylakelibrary.org](http://www.crylakelibrary.org).
  - 10 a.m. to 12 p.m. - **Wellness**, 1st Way Life Support Services, 1000 N. Ave., Johnsburg. Free. Information: 815-459-4444 or [www.1stwaylife.com](http://www.1stwaylife.com).
  - 1 to 2:30 p.m. - **Interactive Game**, Crystal Lake Public Library, 126 W. Paddock St., Crystal Lake. Free. Information: 815-459-4444 or [www.crylakelibrary.org](http://www.crylakelibrary.org).
  - 5 to 7 p.m. - **Badge**, Main St., Crystal Lake. Information: 815-459-4444 or [www.crylakelibrary.org](http://www.crylakelibrary.org).

Lake Public Library, 126 W. Paddock St., Crystal Lake. For children from birth to 17 months old accompanied by a parent or adult caregiver. Information: <http://evanced.crystallakelibrary.org/evanced/lib/eventsignup.asp?ID=16499>.  
**BIRTH TO 5 STORYTIME**, 10:30 to 11 a.m. Feb. 20 and 21, Crystal Lake Public Library, 126 W. Paddock St., Crystal Lake. For children from birth to age 5 years, accompanied by a parent or adult caregiver. Information: <http://evanced.crystallakelibrary.org/evanced/lib/eventsignup.asp?ID=16507>.

**CLASSIC LITERATURE BOOK DISCUSSION GROUP**, 7 to 8 p.m. Feb. 20, McHenry Public Library, 809 Front St., McHenry. Read and discuss "Les Miserables" by Victor Hugo. Copies available at the checkout desk. Free. Information: 815-385-0036 or [mpref@mchenrylibrary.org](mailto:mpref@mchenrylibrary.org).

**CUENTOS EN ESPAÑOL**, 6:30 to 7 p.m. Feb. 20, Woodstock Public Library, 414 W. Judd St., Woodstock. Families who speak or are learning to speak Spanish can enjoy stories, crafts and songs during Spanish-language storytime. Information: <https://il.evanced.info/woodstock/>

W. Judd St., Woodstock. Babies and caregivers will share books, songs, activities and playtime during each lap-sit program. Information: <https://il.evanced.info/woodstock/lib/eventsignup.asp?ID=4916>.

**CHILDREN'S STORYTIME**, 10:30 a.m. Feb. 21, Read Between the Lynes, 111 E. Van Buren St., Woodstock. Each Tuesday and Saturday. For children of all ages. Free. Information: 815-206-5967 or [arlene@readbetweenthelynes.com](mailto:arlene@readbetweenthelynes.com).

**GET TO KNOW GOODREADS**, 1:30 to 2:30 p.m. Feb. 21, Crystal Lake Public Library, 126 W. Paddock St., Crystal Lake. Goodreads is a social network for book lovers. Learn how to keep track of the books you've read, recommend books to your friends, create book reviews and discover what to read next. Valid email address required. Free. Registration required. Information: [www.clpl.org](http://www.clpl.org) or 815-459-1687.

**BIRTH TO 3 STORYTIME**, 9:30 to 10 a.m. Feb. 22, Crystal Lake Public Library, 126 W. Paddock St., Crystal Lake. For children from birth to 3 years old, accompanied by a

**MY LIFE AS A FOOT SOLDIER FOR CIVIL RIGHTS**, 7 to 8 p.m. Feb. 22, Algonquin Public Library District - Harnish Main 12600 Harnish Drive, Algonquin. Thomas M. Armstrong shares his story of public confronting segregation as one of the residents of Mississippi to become a Freedom Rider. He and his fellow "foot soldiers" ready to sacrifice their lives to build a just and democratic society. This program is offered in cooperation with District African American Parent Advisory Committee. Free, but registration requested. Information: 847-458-3144, [virginia.donahue@aapld.org](mailto:virginia.donahue@aapld.org) or [www.aapld.org/do](http://www.aapld.org/do).

**4 AND OLDER STORYTIME**, 9:30 to 10:30 a.m. Feb. 23, Crystal Lake Public Library, 126 W. Paddock St., Crystal Lake. For children 4 and older. Information: <http://evanced.crystallakelibrary.org/evanced/lib/eventsignup.asp?ID=16551>.

**LITERARY BOOK CLUB: "THE NEST"** by Cynthia D'Apris Sweeney, 7 to 8 p.m. Feb. 23, Woodstock Public Library, 414 W. Judd St., Woodstock. For information, email [shahc@mchenry.edu](mailto:shahc@mchenry.edu) or visit [www.shahc@mchenry.edu](http://www.shahc@mchenry.edu).

person. To register, visit [www.centegra.org/healthstrong](http://www.centegra.org/healthstrong) or call 877-236-8347.

recreation@lith.org  
v.lith.org

**IDENTICAL TENDERS PROGRAM**  
7 p.m. to 8:30 p.m.

Johnsburg Public Library, 1000 N. Johnsburg, Johnsburg. Celebrate St. Valentine's Day with pre-... Tobias, who will... the rich legacy of... tial gardens, from... rmon and Monticello... nedy Rose Garden... nite House. Registra-... ired. Learn more by... the library's Garden... at 10 a.m. Feb. 25... s "All the Presi-... dents" by Marta... l. Free. Information: 815-2077, [mullrich@lith.org](mailto:mullrich@lith.org) or [www.lith.org](http://www.lith.org).

### Crystal Lake **MCC to host information sessions for physical therapist assistant program**

McHenry County College will host an information session about its physical therapist assistant program from 6 to 7 p.m. Feb. 22 in Room E204 at McHenry County College, 8900 Route 14, Crystal Lake. The session will allow attendees to meet PTA program faculty, learn about career opportunities and receive details on applying to the program.

Information sessions also are scheduled for 9 a.m. March 8, 3 p.m. March 23, 9 a.m. April 5, 6 p.m. April 18, all in Room E204, and 2 p.m. May 1 in Room E221.

For information, visit [www.mchenry.edu/pta](http://www.mchenry.edu/pta) or call 815-479-7601.

### Richmond



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## COMMUNITY CALENDAR

**Feb. 20**  
• 10 to 11 a.m. - **Beginner Qi Gong and Meditation**, First Congregational Church, 461 Pierson St., Crystal Lake. Hosted weekly. This centering combination of movement and meditation offers a gentle, yet full body workout and a deeper connection within. Chair options available. For ages 18 and older. Cost: \$5 a class, pay onsite, cash or

check only. Information: [lyn@dailyharmony-mae.com](mailto:lyn@dailyharmony-mae.com) or <http://dailyharmony-mae.com>.

• 1 to 2 p.m. - **Bowling with the Ozo-bots**, McHenry Public Library, 809 Front St., McHenry. Have fun programming tiny robots using colored lines you create to direct the robots. For grades K-3. Free. Information: 815-385-0036 or [www.mchenrylibrary.org](http://www.mchenrylibrary.org).

• 3:30 to 5 p.m. - **Coloring for Adults**, Crystal Lake Public Library, 126 W. Paddock St., Crystal Lake. Studies show coloring can have a calming effect and help to promote overall wellness. Pages from coloring books designed especially for adults, as well as colored pencils and markers, will be provided.

ed. You also are welcome to bring supplies. Free. Information: 815-458-3144.

• 4 to 8 p.m. - **RINGS annual dinner** at Crandall's Restaurant, 10440 Route 14, Algonquin. An all-you-can-eat broasted chicken dinner. Cost: \$15 adults, \$12 children 12 and younger, free for children 3 and younger. Tickets available at the door. To-go options available. Proceeds will help offset the cost of the 2017 RINGS mission trip to Mexico City. Information: 815-648-2671.

*Have an event to share? Submit information online at [PlanitNorthwest.com](http://PlanitNorthwest.com). Photos may be emailed to [neighbors@nwherald.com](mailto:neighbors@nwherald.com)*