



McHenry Public Library District

809 Front Street
McHenry, Illinois 60050
Phone: 815.385.0036
www.mchenrylibrary.org

**McHenry Public Library District
Board of Library Trustees Regular Meeting
Tuesday, April 18, 2023, 7:00 p.m.
Meeting Rooms #135 & #136**

AGENDA

- I. CALL TO ORDER** – President Charles Reilly
- II. ROLL CALL** – Monica Leccese, Secretary
- III. PLEDGE OF ALLEGIANCE**
- IV. CORRECTIONS OR ADDITIONS TO THE AGENDA**
- V. PUBLIC COMMENT AND RECOGNITION OF VISITORS**
- VI. SECRETARY'S REPORT** – Monica Leccese, Secretary
 - A.** Approval of Minutes of the March 21, 2023, Regular Meeting.
- VII. TREASURER'S REPORT** – Delphine Grala, Treasurer
 - A.** Tom Coughlin, Governmental Accounting, Inc.- Quarterly Review of Finances
 - B.** Approval of Monthly Financial Statements, Interim Check Report and Bill Reports for March/April 2023, Additional Bills and Petty Cash and Credit Card Reports
- VIII. COMMUNICATIONS**
- IX. LIBRARIAN'S REPORT**
 - A.** Librarian's Report
 - B.** Updates on Projects
- X. OLD BUSINESS**
 - A.** Decennial Committee on Local Government Efficiency Act (Public Act 102-1088)
- XI. NEW BUSINESS**
 - A.** Review and disposition of verbatim recordings of regular board meetings held remotely under State Executive Orders
 - B.** Fiesta Day's Parade on July 23, 2023 Library Closure
 - C.** Resolution FY 2022/2023-5 Declaring Vacancy Board of Library Trustees
 - D.** Plan to fill Vacancy in Board of Library Trustees
 - E.** FY 2023/24 Budget
 - 1.** Tax Computation Report
 - 2.** Employee Compensation Budget
 - F.** National Library Week 2023 Proclamation
 - G.** Resolution FY 2022/2023-6 Honoring Trustee Delphine Grala

H. Resolution FY 2022/2023-7 Honoring Trustee Jill Stone

XII. EXECUTIVE SESSION

To discuss the appointment, employment, compensation, discipline, performance or dismissal of specific employees of the public body in compliance with the Open Meetings Act 5 ILCS 120/2 section 2(c)(1).

XIII. ACTION TAKEN AS A RESULT OF EXECUTIVE SESSION

XIV. ANY AND ALL OTHER BUSINESS THAT MAY PROPERLY COME BEFORE THE BOARD

XV. ADJOURNMENT

FINAL VOTE OR ACTION MAY BE TAKEN AT THE MEETING ON ANY AGENDA ITEM SUBJECT MATTER LISTED ABOVE, UNLESS THE AGENDA LINE ITEM SPECIFICALLY STATES OTHERWISE.

The MPLD will make all board meetings accessible to people with physical disabilities under the current ADA requirements. Any person with a physical disability may contact the MPLD (815-385-0036) within 4 hours of any meeting date to request special access to any board meeting.

MINUTES
McHenry Public Library District
Board of Library Trustees
Regular Meeting

Date: March 21, 2023

Time: 7:00 P.M.

Location: Library Meeting Rooms # 135 & 136

I. CALL TO ORDER – President Charles Reilly

President Reilly called the regular meeting to order at 7:00 p.m.

II. ROLL CALL – Monica Leccese, Secretary

Members Present: Bud Alexander, Delphine Grala, Monica Leccese, Susan Murphy,
Charles Reilly, Terry Weingart

Members Absent: Jill Stone

Also Present: Lesley Jakacki, Executive Director
Jennifer May, HR Generalist
Michael Schnaebele, Building Services Manager
Zach Terrill, Adult Services Manager

III. PLEDGE OF ALLEGIANCE

IV. CORRECTIONS OR ADDITIONS TO THE AGENDA

No corrections or additions.

V. PUBLIC COMMENT AND RECOGNITION OF VISITORS

No public comments.

VI. SECRETARY'S REPORT – Monica Leccese, Secretary

A. Approval of Minutes of the February 21, 2023, Regular Meeting.

Secretary Leccese informed the Board that she conferred with Secretary Pro Tem for the February Meeting, Trustee Weingart and that she found no corrections needed to the minutes of the February 21, 2023, Regular Meeting.

Murphy moved, and Alexander seconded a motion to approve the Minutes of the February 21, 2023, Regular Meeting

Roll Call vote:

Ayes: Alexander, Grala, Leccese, Murphy, Reilly, Weingart

Nays: None

Abstain: None
Absent: Stone
Motion Passed

VII. TREASURER'S REPORT – Delphine Grala, Treasurer

- A.** Approval of Monthly Financial Statements, Interim Check Report and Bill Reports for February/ March 2023, Additional Bills and Petty Cash and Credit Card Reports

Treasurer Grala reviewed the highlights of the overall expenses and revenues of the Library as stated in the prepared financial reports for the Board.

Director Jakacki informed the Board that she spoke to our banker about the interest rate on our public funds' account and asked for our rate to be reviewed. She also provided our banker with the interest rates for public funds at other local banks. In response, the bank increased our interest rate to 4.00%, and we would see that rate increase reflected starting on our statement for March 2023.

Weingart moved, and Leccese seconded a motion to approve the Monthly Financial Statements, Interim Check Report, and Bill Reports for February/ March 2023, Additional Bills (Distributed night of the meeting), and Petty Cash and Credit Card Reports (Distributed on the night of the meeting).

Roll Call vote:

Ayes: Alexander, Grala, Leccese, Murphy, Reilly, Weingart

Nays: None

Abstain: None

Absent: Stone

Motion Passed

VIII. COMMUNICATIONS

- A.** Letter to McHenry County College

Director Jakacki informed the Board that this letter was written supporting McHenry County College's grant for their Adult Literacy Volunteer Program.

- B.** Letter to McHenry American Legion Auxiliary Post 491

Director Jakacki shared with the Board that this letter was written to thank the American Legion Auxiliary Post 491 for donating funds for materials focusing on military history.

IX. LIBRARIAN'S REPORT

- A.** Librarian's Report

Director Jakacki highlighted the following items from the Librarians' Report.

- Half Price fines were a big success. We collected \$2035.20 for the FISH Food Pantry, and 85 patron accounts were unblocked during the event.

- The Library Lover's Expedition wraps up at the end of the month. There has been great participation in the program, and many McHenry County residents have visited our Library for the first time.
- Eight staff members became Deputy Voter's Registrars.
- All Library staff was trained on how to notice an opioid overdose and administer NARCAN until first responders can arrive.
- The Library reopened the Discovery Hub after making some repairs to the room. Patrons have been very grateful to have that space open for kids again.
- Adult Services Librarian Thomas Hillier worked with West Campus' American Studies classes on their local history research projects.

B. Updates on Projects

Director Jakacki shared the following updates with the Board.

- IDOT and Route 31- IDOT is still within their 90-120 day time frame from when the paperwork was finalized to make payment. There have yet to be any updates regarding the start of the construction.
- The StoryWalk at Knox Park will be installed next week, and staff will meet with Bill Hobson, Director of Parks and Rec, to finalize the path. The unveiling and grand opening celebration will be on Friday, April 7, at 10 am at Knox Park. Board members are invited to attend.
- Statement of Economic Interest forms are to be completed by April 30, 2023

X. OLD BUSINESS

- A. Decennial Committee on Local Government Efficiency Act (Public Act 102-1088)**
- 1. Communications from RAILS and Ancel Glink**

Director Jakacki shared some clarifying information with the Board about the make-up of the Decennial Committee and the meeting requirements that were provided by RAILS and Ancel Glink. One central point of clarification was that all members of the Board were automatically on the committee and not just a few appointed members.

2. Schedule Decennial Committee Meeting

The Board discussed the scheduling possibilities for the first Decennial Committee Meeting to comply with state statutes.

Reilly moved, and Alexander seconded a motion to schedule to first Decennial Committee Meeting on Tuesday, May 16, 2023 at 7:00 p.m. as part of the scheduled Regular Board Meeting.

Roll Call vote:

Ayes: Alexander, Grala, Leccese, Murphy, Reilly, Weingart

Nays: None

Abstain: None

Absent: Stone

Motion Passed

XI. NEW BUSINESS

A. Breaks Policy-Revised

B. Work Week Policy –Revised

Director Jakacki explained the changes to the two policies. Most changes were mainly to update and clarify language; however, for the break policy, new state labor laws regarding breaks for shifts over 7.5 hours and breaks for nursing mothers needed to be incorporated.

Reilly moved, and Leccese seconded a motion to approve the Breaks Policy and Work Week Policy as presented

Roll Call vote:

Ayes: Alexander, Grala, Leccese, Murphy, Reilly, Weingart

Nays: None

Abstain: None

Absent: Stone

Motion Passed

C. Nominating Committee

Director Jakacki informed the Board that the May 2023 meeting, which is the first meeting the month after the election, would need to be our organizational meeting, and we would need to elect officers. The Board needs to form a nominating committee to present a slate of officers to be voted on at that meeting.

Reilly moved, and Weingart seconded a motion to appoint the Board as a Whole to the Nominating Committee.

Roll Call vote:

Ayes: Alexander, Grala, Leccese, Murphy, Reilly, Weingart

Nays: None

Abstain: None

Absent: Stone

Motion Passed

XII. EXECUTIVE SESSION

To discuss the appointment, employment, compensation, discipline, performance or dismissal of specific employees of the public body in compliance with the Open Meetings Act 5 ILCS 120/2 section 2(c)(1).

No Executive Session was held.

XIII. ACTION TAKEN AS A RESULT OF EXECUTIVE SESSION

ANY AND ALL OTHER BUSINESS THAT MAY PROPERLY COME BEFORE THE BOARD

XIV. ADJOURNMENT

Murphy moved, and Alexander seconded a motion to adjourn the meeting at 7:51 p.m.

Roll Call vote:

Ayes: Alexander, Grala, Leccese, Murphy, Reilly, Weingart

Nays: None

Abstain: None

Absent: Stone

Motion Passed

APPROVED by the Board of Trustees this _____ day of _____, 2023.

AYES:

NAYES:

ABSTAIN:

ABSENT:

Approved,

Monica Leccese, Secretary
McHenry Public Library District Board of Trustees

Financial Report

For the 9 Month(s) Ended March 31, 2023
FISCAL YEAR 2023



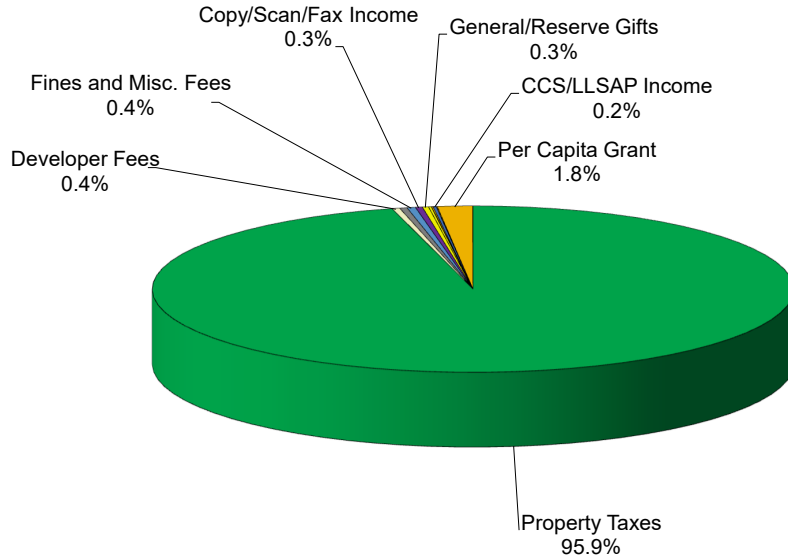
McHenry Public Library District
Actual vs Budget Summary
For the 9 Month(s) Ended March 31, 2023

75% of Fiscal Year

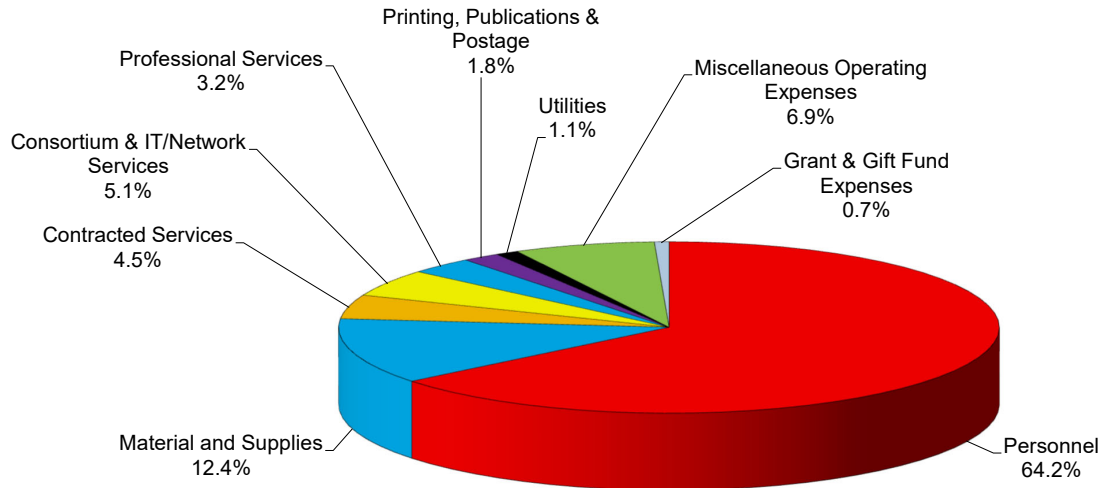
Account Description	Total Actual	Total Budget	% of Budget	Last Year	Inc/(Dec) from Last Year
REVENUE					
Property Taxes	3,350,275	3,354,407	99.9%	3,271,483	2%
Developer Fees	13,528	175,000	7.7%	132,610	-90%
Interest & Dividends- All Funds	13,110	2,375	552.0%	1,153	1037%
Fines and Misc. Fees	14,828	22,250	66.6%	15,032	-1%
Copy/Scan/Fax Income	12,202	15,000	81.3%	7,518	62%
General/Reserve Gifts	10,766	80,000	13.5%	70,903	-85%
Annexation & Impact Fees	51	25,000	0.2%	-	0%
Retiree/Cobra Insurance Payment	4,849	15,000	32.3%	3,633	33%
Misc. Sales & Income	518	95,500	0.5%	11,721	-96%
Lost & Damaged Materials	2,570	5,500	46.7%	3,152	-18%
CCS/LLSAP Income	5,736	10,500	54.6%	3,621	58%
Solar Credits	1,686	5,250	32.1%	4,800	-65%
Per Capita Grant	61,732	70,000	88.2%	61,984	0%
Over/Short	11	500	2.1%	-	0%
Miscellaneous Grants	500	40,000	1.3%	10,869	-95%
Actual Revenues	3,498,152	3,928,687	89.0%	3,598,479	-3%
Budgeted Revenues	3,928,687				
% Diff	89%				
OPERATING EXPENDITURES					
Personnel	1,212,255	2,222,750	54.5%	1,339,692	-10%
Material and Supplies	234,538	609,250	38.5%	253,491	-7%
Contracted Services	85,697	129,250	66.3%	65,675	30%
Consortium & IT/Network Services	96,754	147,500	65.6%	113,405	-15%
Professional Services	59,929	143,250	41.8%	43,276	38%
Printing, Publications & Postage	34,567	67,750	51.0%	33,246	4%
Utilities	21,162	41,500	51.0%	22,369	-5%
Miscellaneous Operating Expenses	130,584	188,500	69.3%	121,861	7%
Grant & Gift Fund Expenses	13,598	130,000	10.5%	19,388	-30%
Actual Expenditures	1,889,085	3,679,750	51.3%	2,012,403	-6%
Budgeted Expenditures	3,679,750				
% Diff	51%				
SURPLUS / (DEFICIT) FROM OPERATIONS	1,609,066	248,937	646.4%	1,586,076	1%
CAPITAL EXPENDITURES & DEBT SERVICE					
Capital Expenses	7,559	112,000	6.7%	22,813	-100%
Debt Services	24,027	250,000	9.6%	-	0%
Transfer to Reserve Fund	-	49,900	0.0%	-	0%
Actual Expenditures	31,586	411,900	7.7%	22,813	-100%
Budgeted Expenditures	411,900				
% Diff	8%				
TOTAL SURPLUS / (DEFICIT)	1,577,480	(162,963)		1,563,263	
BEGINNING FUND BALANCE	2,307,175				
ENDING FUND BALANCE	3,884,655				

McHenry Public Library District
 Actual vs Budget Summary
 For the 9 Month(s) Ended March 31, 2023

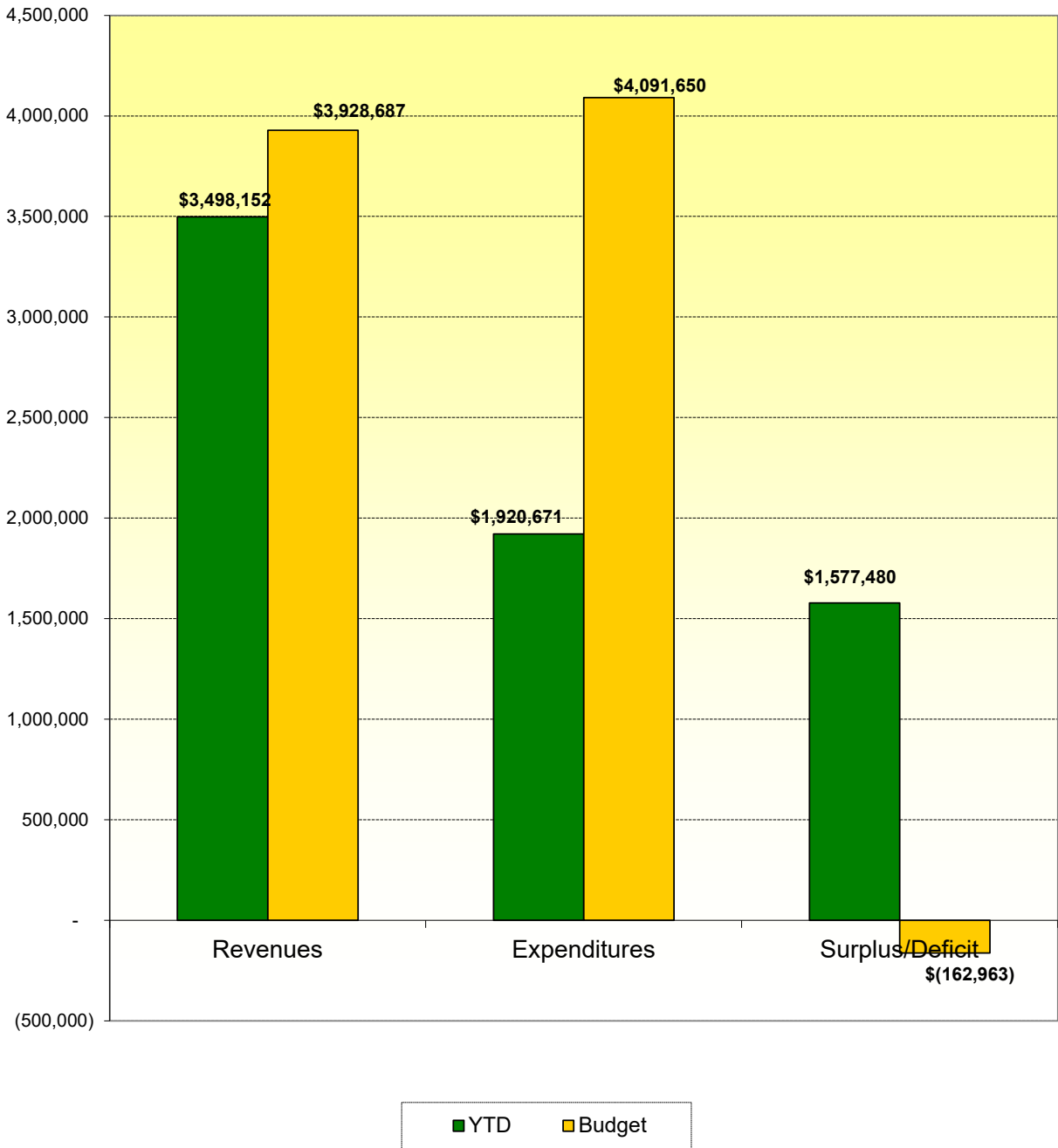
Revenue Distribution



Operational Expenditure Distribution



McHenry Public Library District
 Actual vs Budget Summary
 For the 9 Month(s) Ended March 31, 2023



McHenry Public Library District
Actual vs Budget Summary
For the 9 Month(s) Ended March 31, 2023

75% of Fiscal Year

	Account Description	General	Spec Reserve	Grant/Gift Fund	Total Actual	Total Budget	% of Budget
REVENUE							
	Property Taxes	3,350,275	-	-	3,350,275	3,354,407	100%
	Developer Fees	-	13,528	-	13,528	175,000	8%
	Interest and Dividends	9,556	1,131	2,423	13,110	2,375	552%
	Fines and Misc Fees	14,828	-	-	14,828	22,250	67%
	Copy/Scan/Fax Income	12,202	-	-	12,202	15,000	81%
	General/Reserve Gifts	1	-	10,765	10,766	80,000	13%
	Annexation & Impact Fees	51	-	-	51	25,000	0%
	Retiree/Cobra Insurance Payment	4,849	-	-	4,849	15,000	32%
	Misc. Sales & Income	518	-	-	518	95,500	1%
	Lost & Damaged Materials	2,570	-	-	2,570	5,500	47%
	CCS/LLSAP Income	5,736	-	-	5,736	10,500	55%
	Solar Credits	1,686	-	-	1,686	5,250	32%
	Per Capita Grant	-	-	61,732	61,732	70,000	88%
	Over/Short	11	-	-	11	500	2%
	Miscellaneous Grants	-	-	500	500	40,000	1%
	Actual Revenues	3,408,073	14,659	75,420	3,498,152	3,928,687	89%
	Budgeted Revenues	3,561,687	181,500	185,500	3,928,687		
	% Diff	96%	8%	41%	89%		
OPERATING EXPENDITURES							
	Personnel	1,212,255	-	-	1,212,255	2,222,750	55%
	Material and Supplies	211,782	-	22,756	234,538	609,250	38%
	Contracted Services	85,697	-	-	85,697	129,250	66%
	Consortium & IT/Network Services	96,754	-	-	96,754	147,500	66%
	Professional Services	59,929	-	-	59,929	143,250	42%
	Printing, Publications & Postage	34,567	-	-	34,567	67,750	51%
	Utilities	21,162	-	-	21,162	41,500	51%
	Miscellaneous Operating Expenses	130,584	-	-	130,584	188,500	69%
	Grant & Gift Fund Expenses	-	-	13,598	13,598	130,000	10%
	Actual Expenditures	1,852,732	-	36,354	1,889,085	3,679,750	51%
	Budgeted Expenditures	3,399,750	-	280,000	3,679,750		
	% Diff	54%	0%	13%	51%		
SURPLUS / (DEFICIT) FROM OPERATIONS		1,555,342	14,659	39,066	1,609,066	248,937	646%
CAPITAL EXPENDITURES & DEBT SERVICE							
	Capital Expenses	7,559	-	-	7,559	112,000	7%
	Debt Services	-	24,027	-	24,027	250,000	10%
	Transfer to Reserve Fund	-	-	-	-	49,900	0%
	Actual Expenditures	7,559	24,027	-	31,586	411,900	8%
	Budgeted Expenditures	161,900	250,000	-	411,900		
	% Diff	5%	10%	0%	8%		
	Account Description	General	Spec Reserve	Grant/Gift Fund	Total Actual	Total Budget	
TOTAL SURPLUS / (DEFICIT)		1,547,783	(9,368)	39,066	1,577,480	(162,963)	
BEGINNING FUND BALANCE		1,491,499	323,189	492,487	2,307,175		
ENDING FUND BALANCE		3,039,282	313,821	531,553	3,884,655		
Fund Balance as % of Total Expenditures		163%	1306%	1462%	202%		

McHenry Public Library District
Financial Report Detail by Fund
For the 9 Month(s) Ended March 31, 2023

	Monthly Total	Monthly Budget	General	Spec Reserve	Grant/Gift Fund	YTD Total	YTD Budget	\$ Over Budget	% of Budget
Revenues									
6010100 · Property Taxes	0.00	279,533.88	3,350,274.65	0.00	0.00	3,350,274.65	3,354,406.56	-4,131.91	99.9%
6015100 · Revenue Recapture Property Tax	0.00	1,033.77	5,790.80	0.00	0.00	5,790.80	12,405.27	-6,614.47	46.7%
6020200 · Developer Fees	0.00	14,583.33	0.00	13,528.00	0.00	13,528.00	175,000.00	-161,472.00	7.7%
6030100 · Interest Income - General	8,601.21	47.92	9,428.35	0.00	0.00	9,428.35	575.00	8,853.35	1,639.7%
6030200 · Special Reserve Fund Interest	1,046.92	83.33	0.00	1,130.56	0.00	1,130.56	1,000.00	130.56	113.1%
6030300 · Grant/Gifts Fund Interest	2,258.81	41.67	0.00	0.00	2,422.87	2,422.87	500.00	1,922.87	484.6%
6035100 · Dividends	0.00	25.00	128.00	0.00	0.00	128.00	300.00	-172.00	42.7%
6040100 · Nonresident/Enhanced Fee Cards	90.00	62.50	1,064.19	0.00	0.00	1,064.19	750.00	314.19	141.9%
6050100 · Fines and Fees	2,485.67	1,458.33	12,533.20	0.00	0.00	12,533.20	17,500.00	-4,966.80	71.6%
6055100 · Collection Agency Fees	30.00	41.67	180.24	0.00	0.00	180.24	500.00	-319.76	36.0%
6060100 · Copy/Scan/Fax Income	2,902.90	1,250.00	12,201.85	0.00	0.00	12,201.85	15,000.00	-2,798.15	81.3%
6070200 · Reserve Fund Gifts	0.00	416.67	0.00	0.00	0.00	0.00	5,000.00	-5,000.00	0.0%
6070300 · General Fund Gifts	71.51	6,250.00	0.62	0.00	10,765.09	10,765.71	75,000.00	-64,234.29	14.4%
6090100 · Annexation & Impact Fees	0.00	2,083.33	50.75	0.00	0.00	50.75	25,000.00	-24,949.25	0.2%
6105100 · Retiree/Cobra Insurance Payment	56.20	1,250.00	4,849.47	0.00	0.00	4,849.47	15,000.00	-10,150.53	32.3%
6110100 · Program Fees/Misc. Fees	0.00	166.67	0.00	0.00	0.00	0.00	2,000.00	-2,000.00	0.0%
6120100 · Meeting Room Fees	65.00	125.00	1,050.00	0.00	0.00	1,050.00	1,500.00	-450.00	70.0%
6130100 · Misc.	96.00	7,916.67	518.08	0.00	0.00	518.08	95,000.00	-94,481.92	0.5%
6130200 · Misc. Income SR	0.00	41.67	0.00	0.00	0.00	0.00	500.00	-500.00	0.0%
6150100 · Lost & Damaged Materials	290.00	458.33	2,570.18	0.00	0.00	2,570.18	5,500.00	-2,929.82	46.7%
6157100 · CCS/LLSAP Income	0.00	875.00	5,736.36	0.00	0.00	5,736.36	10,500.00	-4,763.64	54.6%
6160100 · Solar Credits	0.00	437.50	1,686.00	0.00	0.00	1,686.00	5,250.00	-3,564.00	32.1%
6170300 · Per Capita Grant	0.00	5,833.33	0.00	0.00	61,731.70	61,731.70	70,000.00	-8,268.30	88.2%
6200100 · Over/Short	-12.19	41.67	10.68	0.00	0.00	10.68	500.00	-489.32	2.1%
6210300 · Miscellaneous Grants	0.00	3,333.33	0.00	0.00	500.00	500.00	40,000.00	-39,500.00	1.3%
Total Revenues	17,982.03	327,390.57	3,408,073.42	14,658.56	75,419.66	3,498,151.64	3,928,686.83	-430,535.19	31.08
Total Revenues	17,982.03	327,390.57	3,408,073.42	14,658.56	75,419.66	3,498,151.64	3,928,686.83	-430,535.19	89.0%
Expenditures									
Personnel Expenses									
8910100 · Salaries	92,287.13	132,500.00	895,636.30	0.00	0.00	895,636.30	1,590,000.00	-694,363.70	56.3%
8920100 · FICA/Medicare	6,673.02	10,416.67	65,805.70	0.00	0.00	65,805.70	125,000.00	-59,194.30	52.6%
8930100 · IMRF	8,822.65	14,166.67	87,780.61	0.00	0.00	87,780.61	170,000.00	-82,219.39	51.6%
8940100 · Health & Life Insurance	13,450.77	23,750.00	153,999.89	0.00	0.00	153,999.89	285,000.00	-131,000.11	54.0%
8945100 · Recruiting/Preemployment Screen	-290.70	291.67	895.18	0.00	0.00	895.18	3,500.00	-2,604.82	25.6%
8950100 · Tuition Reimbursement	0.00	1,250.00	2,413.00	0.00	0.00	2,413.00	15,000.00	-12,587.00	16.1%
8955100 · Telecommute Reimbursements	0.00	458.33	0.00	0.00	0.00	0.00	5,500.00	-5,500.00	0.0%
8960100 · Memberships & Dues	133.00	520.83	1,908.46	0.00	0.00	1,908.46	6,250.00	-4,341.54	30.5%
8970100 · Travel	223.17	1,250.00	1,150.75	0.00	0.00	1,150.75	15,000.00	-13,849.25	7.7%
8980100 · Continuing Education (Mtg/Conf)	695.00	625.00	2,665.58	0.00	0.00	2,665.58	7,500.00	-4,834.42	35.5%
Total Personnel	121,994.04	185,229.17	1,212,255.47	0.00	0.00	1,212,255.47	2,222,750.00	-1,010,494.53	54.5%

McHenry Public Library District
Financial Report Detail by Fund
For the 9 Month(s) Ended March 31, 2023

	Monthly Total	Monthly Budget	General	Spec Reserve	Grant/Gift Fund	YTD Total	YTD Budget	\$ Over Budget	% of Budget
Materials and Supplies									
8010100 · Adult Books	4,914.87	5,416.67	40,743.38	0.00	0.00	40,743.38	65,000.00	-24,256.62	62.7%
8020100 · Youth Books	496.17	4,333.33	18,389.18	0.00	0.00	18,389.18	52,000.00	-33,610.82	35.4%
8025100 · Professional Resources	0.00	291.67	0.00	0.00	0.00	0.00	3,500.00	-3,500.00	0.0%
8028100 · Administrative Resources	0.00	291.67	2,503.99	0.00	0.00	2,503.99	3,500.00	-996.01	71.5%
8030100 · Magazines & Newspapers	1,350.37	1,166.67	11,569.24	0.00	0.00	11,569.24	14,000.00	-2,430.76	82.6%
8040300 · Operating Fund Gifts(Donations)	3,649.41	12,500.00	0.00	0.00	21,699.31	21,699.31	150,000.00	-128,300.69	14.5%
8050100 · Adult AV Materials	2,643.06	2,583.33	14,905.78	0.00	0.00	14,905.78	31,000.00	-16,094.22	48.1%
8060100 · Youth AV Materials	352.25	1,083.33	3,573.60	0.00	745.38	4,318.98	13,000.00	-8,681.02	33.2%
8070100 · Library of Things	120.00	833.33	2,683.02	0.00	0.00	2,683.02	10,000.00	-7,316.98	26.8%
8080100 · Video Games	1,170.00	1,166.67	8,493.43	0.00	0.00	8,493.43	14,000.00	-5,506.57	60.7%
8090100 · Digital Media Services	3,453.62	7,500.00	45,202.30	0.00	0.00	45,202.30	90,000.00	-44,797.70	50.2%
8095100 · Electronic Resources	3,626.02	6,250.00	33,955.96	0.00	0.00	33,955.96	75,000.00	-41,044.04	45.3%
8120100 · Library Supplies	0.00	583.33	2,974.02	0.00	0.00	2,974.02	7,000.00	-4,025.98	42.5%
8130100 · Tech Services Supplies	2,007.20	2,958.33	5,700.72	0.00	0.00	5,700.72	35,500.00	-29,799.28	16.1%
8135100 · Bindery	0.00	41.67	0.00	0.00	0.00	0.00	500.00	-500.00	0.0%
8140100 · Adult Programs & Supplies	2,701.64	1,395.83	11,673.04	0.00	0.00	11,673.04	16,750.00	-5,076.96	69.7%
8142100 · Comicon	0.00	250.00	1,914.37	0.00	0.00	1,914.37	3,000.00	-1,085.63	63.8%
8145100 · Circulation Supplies	282.29	208.33	343.96	0.00	0.00	343.96	2,500.00	-2,156.04	13.8%
8147100 · Summer Reading Club	7.99	583.33	651.42	0.00	0.00	651.42	7,000.00	-6,348.58	9.3%
8150100 · Youth Programs & Supplies	828.49	1,333.33	6,504.75	0.00	311.16	6,815.91	16,000.00	-9,184.09	42.6%
Total Material and Supplies	27,603.38	50,770.83	211,782.16	0.00	22,755.85	234,538.01	609,250.00	-374,711.99	38.5%
Contracted Services									
8215100 · Collection Agency Fees	51.50	104.17	463.50	0.00	0.00	463.50	1,250.00	-786.50	37.1%
8245100 · IT/Comp/Copier/Equip-Outsourced	7,424.75	7,916.67	67,056.06	0.00	0.00	67,056.06	95,000.00	-27,943.94	70.6%
8247100 · Automation--Staff	3,618.65	2,083.33	15,149.05	0.00	0.00	15,149.05	25,000.00	-9,850.95	60.6%
8260100 · Misc. Contracted Services	0.00	333.33	500.00	0.00	0.00	500.00	4,000.00	-3,500.00	12.5%
8270100 · Library Bank/Finance/Late Fee	25.00	41.67	50.57	0.00	0.00	50.57	500.00	-449.43	10.1%
8275100 · Public Pmt Processing Fees	274.30	291.67	2,477.67	0.00	0.00	2,477.67	3,500.00	-1,022.33	70.8%
Total Contracted Services	11,394.20	10,770.83	85,696.85	0.00	0.00	85,696.85	129,250.00	-43,553.15	66.3%
Consortium & IT/Network Services									
8310100 · Automation--Circulation/Catalog	0.00	9,375.00	76,562.29	0.00	0.00	76,562.29	112,500.00	-35,937.71	68.1%
8320100 · VOIP Phone Service	1,619.92	2,083.33	14,382.15	0.00	0.00	14,382.15	25,000.00	-10,617.85	57.5%
8325100 · Internet Services	1,118.00	833.33	5,809.10	0.00	0.00	5,809.10	10,000.00	-4,190.90	58.1%
Total Consortium & IT/Network Services	2,737.92	12,291.67	96,753.54	0.00	0.00	96,753.54	147,500.00	-50,746.46	65.6%
Professional Services									
8410100 · Accounting/Payroll/Audit Service	3,296.92	5,416.67	47,488.22	0.00	0.00	47,488.22	65,000.00	-17,511.78	73.1%
8420100 · Legal Services	885.00	2,500.00	3,056.00	0.00	0.00	3,056.00	30,000.00	-26,944.00	10.2%
8430100 · Other Consulting Fees	2,035.20	3,750.00	6,585.20	0.00	0.00	6,585.20	45,000.00	-38,414.80	14.6%
8440100 · In Service/Staff Training/LMS	150.00	270.83	2,800.00	0.00	0.00	2,800.00	3,250.00	-450.00	86.2%
Total Professional Services	6,367.12	11,937.50	59,929.42	0.00	0.00	59,929.42	143,250.00	-83,320.58	41.8%
Printing, Publications & Postage									
8510100 · Printing Services Outsourced	4,922.00	3,125.00	19,640.19	0.00	0.00	19,640.19	37,500.00	-17,859.81	52.4%
8530100 · Public Notices & ADS (Legal & Job)	0.00	125.00	1,048.00	0.00	0.00	1,048.00	1,500.00	-452.00	69.9%
8540100 · Postage/Shipping	199.77	1,375.00	9,406.58	0.00	0.00	9,406.58	16,500.00	-7,093.42	57.0%
8545100 · Printing/Copier Supplies	0.00	354.17	250.00	0.00	0.00	250.00	4,250.00	-4,000.00	5.9%
8550100 · Public Relations/Promotions	101.08	666.67	4,222.66	0.00	0.00	4,222.66	8,000.00	-3,777.34	52.8%
Total Printing, Publications & Postage	5,222.85	5,645.83	34,567.43	0.00	0.00	34,567.43	67,750.00	-33,182.57	51.0%

McHenry Public Library District
Financial Report Detail by Fund
For the 9 Month(s) Ended March 31, 2023

	Monthly Total	Monthly Budget	General	Spec Reserve	Grant/Gift Fund	YTD Total	YTD Budget	\$ Over Budget	% of Budget
Utilities									
8610100 · Electricity	1,091.12	2,000.00	8,807.04	0.00	0.00	8,807.04	24,000.00	-15,192.96	36.7%
8620100 · Gas	1,860.76	1,041.67	11,322.97	0.00	0.00	11,322.97	12,500.00	-1,177.03	90.6%
8640100 · Water & Sewer	0.00	416.67	1,032.24	0.00	0.00	1,032.24	5,000.00	-3,967.76	20.6%
Total Utilities	2,951.88	3,458.33	21,162.25	0.00	0.00	21,162.25	41,500.00	-20,337.75	51.0%
Miscellaneous Operating Expenses									
8720100 · Building & Auto Insurance	0.00	3,541.67	31,797.00	0.00	0.00	31,797.00	42,500.00	-10,703.00	74.8%
8730100 · Bonding & Officers Liability	0.00	208.33	0.00	0.00	0.00	0.00	2,500.00	-2,500.00	0.0%
8740100 · Janitorial Services & Supplies	6,447.24	4,166.67	54,772.62	0.00	0.00	54,772.62	50,000.00	4,772.62	109.5%
8745100 · Grounds Maintenance	198.00	2,500.00	22,045.28	0.00	0.00	22,045.28	30,000.00	-7,954.72	73.5%
8750100 · Building Operations/Maintenance	2,277.35	4,583.33	23,225.48	0.00	0.00	23,225.48	55,000.00	-31,774.52	42.2%
8760100 · Hospitality	211.22	541.67	3,168.85	0.00	0.00	3,168.85	6,500.00	-3,331.15	48.8%
8770100 · Library Lost & Damaged Materials	0.00	83.33	198.26	0.00	0.00	198.26	1,000.00	-801.74	19.8%
8795100 · Miscellaneous	0.00	83.33	-4,623.09	0.00	0.00	-4,623.09	1,000.00	-5,623.09	-462.3%
Total Miscellaneous Operating Expenses	9,133.81	15,708.33	130,584.40	0.00	0.00	130,584.40	188,500.00	-57,915.60	69.3%
Grant & Gift Fund Expenses									
8800300 · 2020/21 Per Capita Grant	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
8800311 · Adult Materials - Per Capita	0.00	0.00	0.00	0.00	16.95	16.95	0.00	16.95	100.0%
8800321 · Youth Materials - Per Capita	0.00	0.00	0.00	0.00	130.24	130.24	0.00	130.24	100.0%
8800331 · Staff Software - Per Capita	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
8040350 · Per Capita Grant; Current FY	0.00	5,833.33	0.00	0.00	5,546.30	5,546.30	70,000.00	-64,453.70	7.9%
8040355 · Per Capita Grant; Previous FY	0.00	1,666.67	0.00	0.00	7,904.55	7,904.55	20,000.00	-12,095.45	39.5%
8800332 · Public Software	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
8800333 · Computer Equipment	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
8800341 · Other Equipment	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
8800342 · Additional Expenses (Personnel)	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
9030300 · Misc. Grants	0.00	3,333.33	0.00	0.00	0.00	0.00	40,000.00	-40,000.00	0.0%
9200300 · Additional Expenses	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Total Grant & Gift Fund Expenses	0.00	10,833.33	0.00	0.00	13,598.04	13,598.04	130,000.00	-116,401.96	10.5%
Capital Expenses									
9060100 · Library Furnishings	0.00	1,458.33	2,978.60	0.00	0.00	2,978.60	17,500.00	-14,521.40	17.0%
9070100 · Library Equipment	0.00	791.67	3,349.98	0.00	0.00	3,349.98	9,500.00	-6,150.02	35.3%
9080100 · Small Equipment under \$250	328.23	416.67	565.22	0.00	0.00	565.22	5,000.00	-4,434.78	11.3%
9090100 · Adtl. Capital Projects & Equipment	0.00	6,666.67	664.95	0.00	0.00	664.95	80,000.00	-79,335.05	0.8%
Total Capital Expenses	328.23	9,333.33	7,558.75	0.00	0.00	7,558.75	112,000.00	-104,441.25	6.7%
Transfer to Reserve Fund									
9100100 · Transfer to Reserve Fund	0.00	4,158.33	0.00	0.00	0.00	0.00	49,900.00	-49,900.00	0.0%
Total Transfer to Reserve Fund	0.00	4,158.33	0.00	0.00	0.00	0.00	49,900.00	-49,900.00	0.0%
Debt Services									
9040200 · Debt Service	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
9050200 · Library District Act	0.00	4,166.67	0.00	5,435.00	0.00	5,435.00	50,000.00	-44,565.00	10.9%
9060200 · Special Reserve Expenditures	0.00	16,666.67	0.00	18,592.00	0.00	18,592.00	200,000.00	-181,408.00	9.3%
9095100 · Debt Service - GF	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
9115100 · Recovery Zone Bond Principal	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
9120100 · Recovery Zone Bond Interest	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Total Debt Services	0.00	20,833.33	0.00	24,027.00	0.00	24,027.00	250,000.00	-225,973.00	9.6%
Total Expenditures	187,733.43	340,970.83	1,860,290.27	24,027.00	36,353.89	1,920,671.16	4,091,650.00	-2,170,978.84	46.9%
Net Total	-169,751.40	-13,580.26	1,547,783.15	-9,368.44	39,065.77	1,577,480.48	-162,963.17	1,740,443.65	

McHenry Public Library District
Financial Report Detail by Month
For the 9 Month(s) Ended March 31, 2023

	July	August	September	October	November	December	January	February	March	April	May	June	YTD Total
Revenues													
6010100 · Property Taxes	1,784,607.24	58,779.01	1,428,624.02	39,638.86	38,625.52	0.00	0.00	0.00	0.00				3,350,274.65
6015100 · Revenue Recapture Property Tax	0.00	217.40	5,283.93	146.59	142.88	0.00	0.00	0.00	0.00				5,790.80
6020200 · Developer Fees	0.00	0.00	0.00	8,900.00	0.00	0.00	0.00	4,628.00	0.00				13,528.00
6030100 · Interest Income - General	96.72	91.25	109.58	122.89	110.74	108.44	101.45	86.07	8,601.21				9,428.35
6030200 · Special Reserve Fund Interest	10.80	10.73	9.06	11.16	10.43	10.83	10.83	9.80	1,046.92				1,130.56
6030300 · Grant/Gifts Fund Interest	16.77	16.67	17.49	22.02	22.71	23.55	23.60	21.25	2,258.81				2,422.87
6035100 · Dividends	0.00	0.00	0.00	64.00	0.00	0.00	64.00	0.00	0.00				128.00
6040100 · Nonresident/Enhanced Fee Cards	203.50	0.00	0.00	45.00	343.20	0.00	45.00	337.49	90.00				1,064.19
6050100 · Fines and Fees	1,604.64	825.26	1,440.63	1,031.75	859.73	942.94	1,300.04	2,042.54	2,485.67				12,533.20
6055100 · Collection Agency Fees	0.00	0.00	88.24	-62.10	82.10	12.00	20.00	10.00	30.00				180.24
6060100 · Copy/Scan/Fax Income	1,339.70	997.70	2,108.05	900.40	1,085.50	641.20	758.65	1,467.75	2,902.90				12,201.85
6070200 · Reserve Fund Gifts	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00				0.00
6070300 · General Fund Gifts	9.54	3.51	10.72	21.25	8,600.51	1.50	2,025.26	21.91	71.51				10,765.71
6080200 · Bond & Debt Certificate Sale	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00				0.00
6090100 · Annexation & Impact Fees	0.00	50.75	0.00	0.00	0.00	0.00	0.00	0.00	0.00				50.75
6090200 · Transfers From Other Funds (9100-100)	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00				0.00
6105100 · Retiree/Cobra Insurance Payment	0.00	0.00	103.66	103.66	389.03	3,263.66	730.60	202.66	56.20				4,849.47
6110100 · Program Fees/Misc. Fees	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00				0.00
6120100 · Meeting Room Fees	25.00	340.00	75.00	60.00	20.00	40.00	390.00	35.00	65.00				1,050.00
6130100 · Misc.	54.00	23.50	45.00	51.00	12.00	24.00	52.23	160.35	96.00				518.08
6130200 · Misc. Income SR	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00				0.00
6150100 · Lost & Damaged Materials	203.50	261.65	482.10	262.55	147.85	162.14	214.90	545.49	290.00				2,570.18
6157100 · CCS/LLSAP Income	0.00	0.00	1,912.12	0.00	1,912.12	0.00	0.00	1,912.12	0.00				5,736.36
6160100 · Solar Credits	6.00	0.00	1,680.00	0.00	0.00	0.00	0.00	0.00	0.00				1,686.00
6170300 · Per Capita Grant	0.00	0.00	61,731.70	0.00	0.00	0.00	0.00	0.00	0.00				61,731.70
6200100 · Over/Short	30.10	10.15	0.70	0.25	1.00	35.80	-67.59	12.46	-12.19				10.68
6210300 · Miscellaneous Grants	0.00	500.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00				500.00
Total Revenues	1,788,207.51	62,127.58	1,503,722.00	51,319.28	52,365.32	5,266.06	5,668.97	11,492.89	17,982.03	0.00	0.00	0.00	3,498,151.64
Expenditures													
Personnel Expenses													
8910100 · Salaries	89,273.88	90,452.15	95,690.60	143,760.79	93,722.16	95,965.76	100,746.56	93,737.27	92,287.13				895,636.30
8920100 · FICA/Medicare	6,503.58	6,618.10	6,992.12	10,512.68	7,054.77	7,084.26	7,596.80	6,770.37	6,673.02				65,805.70
8930100 · IMRF	8,855.66	8,983.17	9,482.83	13,941.26	9,685.69	9,569.06	9,628.82	8,811.47	8,822.65				87,780.61
8940100 · Health & Life Insurance	16,034.61	16,164.36	20,414.55	14,746.12	20,800.81	21,962.03	15,359.17	15,067.47	13,450.77				153,999.89
8945100 · Recruiting/Preemployment Screen	0.00	0.00	314.85	27.95	108.80	574.33	27.95	132.00	-290.70				895.18
8950100 · Tuition Reimbursement	0.00	0.00	711.00	0.00	0.00	0.00	1,702.00	0.00	0.00				2,413.00
8955100 · Telecommute Reimbursements	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00				0.00
8960100 · Memberships & Dues	0.00	44.00	569.46	363.00	284.00	345.00	170.00	0.00	133.00				1,908.46
8970100 · Travel	22.11	243.08	90.29	267.33	150.53	51.34	39.43	63.47	223.17				1,150.75
8980100 · Continuing Education (Mtg/Conf)	129.58	0.00	779.00	586.00	147.00	25.00	0.00	304.00	695.00				2,665.58
Total Personnel	120,819.42	122,504.86	135,044.70	184,205.13	131,953.76	135,576.78	135,270.73	124,886.05	121,994.04	0.00	0.00	0.00	1,212,255.47

McHenry Public Library District
Financial Report Detail by Month
For the 9 Month(s) Ended March 31, 2023

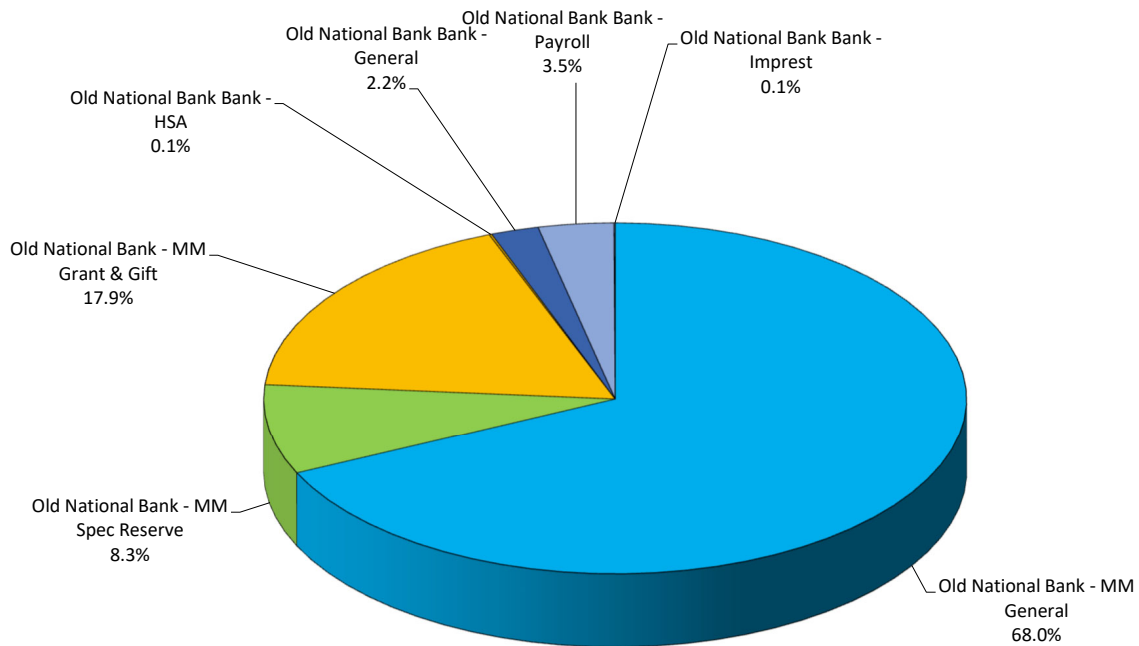
	July	August	September	October	November	December	January	February	March	April	May	June	YTD Total
Materials and Supplies													
8010100 · Adult Books	862.88	3,095.27	5,995.67	4,660.67	4,779.50	2,623.98	7,376.09	6,434.45	4,914.87				40,743.38
8020100 · Youth Books	943.95	2,953.91	2,577.70	3,049.70	2,152.64	2,533.25	1,334.44	2,347.42	496.17				18,389.18
8025100 · Professional Resources	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00				0.00
8028100 · Administrative Resources	0.00	0.00	2,249.10	0.00	0.00	114.94	139.95	0.00	0.00				2,503.99
8030100 · Magazines & Newspapers	8,350.72	139.88	411.95	241.74	116.65	788.97	84.48	84.48	1,350.37				11,569.24
8040300 · Operating Fund Gifts(Donations)	12,753.98	51.20	359.96	32.51	0.00	9.51	0.00	4,842.74	3,649.41				21,699.31
8050100 · Adult AV Materials	180.00	979.67	3,761.44	1,486.74	1,587.76	1,415.10	544.77	2,307.24	2,643.06				14,905.78
8060100 · Youth AV Materials	0.00	350.07	1,364.73	1,058.22	165.60	635.46	18.74	373.91	352.25				4,318.98
8070100 · Library of Things	0.00	1,097.60	14.20	4.50	840.00	366.72	0.00	240.00	120.00				2,683.02
8080100 · Video Games	0.00	0.00	940.00	900.00	1,080.00	2,108.43	1,265.00	1,030.00	1,170.00				8,493.43
8090100 · Digital Media Services	0.00	2,782.80	25,267.92	2,481.53	2,485.70	2,492.24	2,758.14	3,480.35	3,453.62				45,202.30
8095100 · Electronic Resources	0.00	992.00	13,573.29	0.00	10,215.78	1,395.00	4,153.87	0.00	3,626.02				33,955.96
8120100 · Library Supplies	22.13	314.03	1,404.80	58.91	134.01	444.73	160.17	435.24	0.00				2,974.02
8130100 · Tech Services Supplies	137.66	465.14	577.68	989.02	451.16	336.94	377.19	358.73	2,007.20				5,700.72
8135100 · Bindery	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00				0.00
8140100 · Adult Programs & Supplies	575.63	1,871.02	1,734.13	1,149.42	875.00	411.02	1,355.18	1,000.00	2,701.64				11,673.04
8142100 · Comicon	0.00	336.00	0.00	750.00	738.47	89.90	0.00	0.00	0.00				1,914.37
8145100 · Circulation Supplies	0.00	0.00	0.00	0.00	0.00	61.67	0.00	0.00	282.29				343.96
8147100 · Summer Reading Club	0.00	0.00	54.72	6.92	67.69	34.95	13.48	465.67	7.99				651.42
8150100 · Youth Programs & Supplies	641.90	346.81	328.76	1,223.32	357.98	666.33	1,517.75	904.57	828.49				6,815.91
Total Material and Supplies	24,468.85	15,775.40	60,616.05	18,093.20	26,047.94	16,529.14	21,099.25	24,304.80	27,603.38	0.00	0.00	0.00	234,538.01
Contracted Services													
8215100 · Collection Agency Fees	30.90	41.20	51.50	0.00	103.00	41.20	92.70	51.50	51.50				463.50
8245100 · IT/Comp/Copier/Equip-Outsourced	2,683.63	12,232.62	10,635.00	5,454.01	5,935.36	7,430.00	4,334.45	10,926.24	7,424.75				67,056.06
8247100 · Automation--Staff	300.00	0.00	0.00	1,230.50	5,861.90	0.00	10.00	4,128.00	3,618.65				15,149.05
8260100 · Misc. Contracted Services	0.00	0.00	0.00	0.00	500.00	0.00	0.00	0.00	0.00				500.00
8270100 · Library Bank/Finance/Late Fee	0.00	0.00	0.00	0.00	25.57	0.00	0.00	0.00	25.00				50.57
8275100 · Public Pmt Processing Fees	274.20	275.53	357.96	253.42	214.95	236.95	355.96	234.40	274.30				2,477.67
Total Contracted Services	3,288.73	12,549.35	11,044.46	6,937.93	12,640.78	7,708.15	4,793.11	15,340.14	11,394.20	0.00	0.00	0.00	85,696.85
Consortium & IT/Network Services													
8310100 · Automation--Circulation/Catalog	17,304.69	0.00	0.00	17,304.69	0.00	0.00	24,648.22	17,304.69	0.00				76,562.29
8320100 · VOIP Phone Service	1,624.44	1,481.44	1,604.02	1,641.44	1,596.99	1,596.99	1,596.99	1,619.92	1,619.92				14,382.15
8325100 · Internet Services	788.10	298.40	503.40	693.20	703.20	298.40	683.20	723.20	1,118.00				5,809.10
Total Consortium & IT/Network Services	19,717.23	1,779.84	2,107.42	19,639.33	2,300.19	1,895.39	26,928.41	19,647.81	2,737.92	0.00	0.00	0.00	96,753.54
Professional Services													
8410100 · Accounting/Payroll/Audit Service	3,494.94	3,451.88	3,490.18	14,384.50	7,522.55	3,471.62	3,304.82	5,070.81	3,296.92				47,488.22
8420100 · Legal Services	75.00	0.00	52.50	1,100.00	832.20	51.30	0.00	60.00	885.00				3,056.00
8430100 · Other Consulting Fees	0.00	0.00	0.00	0.00	0.00	0.00	4,550.00	0.00	2,035.20				6,585.20
8440100 · In Service/Staff Training/LMS	0.00	2,000.00	0.00	500.00	0.00	0.00	150.00	0.00	150.00				2,800.00
Total Professional Services	3,569.94	5,451.88	3,542.68	15,984.50	8,354.75	3,522.92	8,004.82	5,130.81	6,367.12	0.00	0.00	0.00	59,929.42
Printing, Publications & Postage													
8510100 · Printing Services Outsourced	7,408.20	0.00	0.00	0.00	3,301.99	0.00	4,008.00	0.00	4,922.00				19,640.19
8530100 · Public Notices & ADS (Legal & Job)	0.00	0.00	73.50	635.00	304.50	35.00	0.00	0.00	0.00				1,048.00
8540100 · Postage/Shipping	422.58	467.33	2,297.34	199.55	2,804.29	143.08	2,660.26	212.38	199.77				9,406.58
8545100 · Printing/Copier Supplies	0.00	0.00	250.00	0.00	0.00	0.00	0.00	0.00	0.00				250.00
8550100 · Public Relations/Promotions	0.00	1,938.79	0.00	0.00	0.00	1,133.79	1,049.00	0.00	101.08				4,222.66
Total Printing, Publications & Postage	7,830.78	2,406.12	2,620.84	834.55	6,410.78	1,311.87	7,717.26	212.38	5,222.85	0.00	0.00	0.00	34,567.43

McHenry Public Library District
Financial Report Detail by Month
For the 9 Month(s) Ended March 31, 2023

	July	August	September	October	November	December	January	February	March	April	May	June	YTD Total
Utilities													
8610100 · Electricity	1,017.91	0.00	2,099.87	846.40	764.75	702.23	1,109.79	1,174.97	1,091.12				8,807.04
8620100 · Gas	159.99	159.87	162.37	229.06	815.99	2,029.65	3,071.45	2,833.83	1,860.76				11,322.97
8640100 · Water & Sewer	0.00	278.11	0.00	286.13	0.00	221.97	0.00	246.03	0.00				1,032.24
Total Utilities	1,177.90	437.98	2,262.24	1,361.59	1,580.74	2,953.85	4,181.24	4,254.83	2,951.88	0.00	0.00	0.00	21,162.25
Miscellaneous Operating Expenses													
8720100 · Building & Auto Insurance	0.00	0.00	0.00	31,797.00	671.46	-671.46	0.00	0.00	0.00				31,797.00
8730100 · Bonding & Officers Liability	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00				0.00
8740100 · Janitorial Services & Supplies	325.46	6,360.53	11,197.26	5,963.14	6,148.90	6,344.56	5,609.39	6,376.14	6,447.24				54,772.62
8745100 · Grounds Maintenance	1,353.86	1,870.86	1,353.86	15,914.86	1,353.84	0.00	0.00	0.00	198.00				22,045.28
8750100 · Building Operations/Maintenance	1,363.82	1,598.88	2,778.83	1,813.36	1,243.40	3,128.94	4,842.34	4,178.56	2,277.35				23,225.48
8760100 · Hospitality	0.00	80.21	713.04	5.86	512.40	697.10	300.04	648.98	211.22				3,168.85
8770100 · Library Lost & Damaged Materials	49.89	0.00	69.00	0.00	0.00	0.00	0.00	79.37	0.00				198.26
8795100 · Miscellaneous	0.00	0.00	-4,623.09	0.00	0.00	0.00	0.00	0.00	0.00				-4,623.09
Total Miscellaneous Operating Expenses	3,093.03	9,910.48	11,488.90	55,494.22	9,930.00	9,499.14	10,751.77	11,283.05	9,133.81	0.00	0.00	0.00	130,584.40
Grant & Gift Fund Expenses													
8800300 · 2020/21 Per Capita Grant	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00				0.00
8800311 · Adult Materials - Per Capita	0.00	0.00	16.95	0.00	0.00	0.00	0.00	0.00	0.00				16.95
8800321 · Youth Materials - Per Capita	0.00	0.00	130.24	0.00	0.00	0.00	0.00	0.00	0.00				130.24
8800331 · Staff Software - Per Capita	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00				0.00
8040350 · Per Capita Grant; Current FY	0.00	0.00	251.96	3,794.34	1,500.00	0.00	0.00	0.00	0.00				5,546.30
8040355 · Per Capita Grant; Previous FY	14.24	10.16	6,883.22	685.66	0.00	0.00	311.27	0.00	0.00				7,904.55
8800332 · Public Software	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00				0.00
8800333 · Computer Equipment	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00				0.00
8800341 · Other Equipment	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00				0.00
8800342 · Additional Expenses (Personnel)	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00				0.00
9030300 · Misc. Grants	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00				0.00
9200300 · Additional Expenses	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00				0.00
Total Grant & Gift Fund Expenses	14.24	10.16	7,282.37	4,480.00	1,500.00	0.00	311.27	0.00	0.00	0.00	0.00	0.00	13,598.04
Capital Expenses													
9060100 · Library Furnishings	46.16	341.78	0.00	0.00	0.00	2,506.06	84.60	0.00	0.00				2,978.60
9070100 · Library Equipment	0.00	359.98	0.00	0.00	0.00	0.00	0.00	2,990.00	0.00				3,349.98
9080100 · Small Equipment under \$250	0.00	0.00	0.00	0.00	236.99	0.00	0.00	0.00	328.23				565.22
9090100 · Adtl. Capital Projects & Equipment	0.00	0.00	0.00	0.00	0.00	0.00	0.00	664.95	0.00				664.95
Total Capital Expenses	46.16	701.76	0.00	0.00	236.99	2,506.06	84.60	3,654.95	328.23	0.00	0.00	0.00	7,558.75
Transfer to Reserve Fund													
9100100 · Transfer to Reserve Fund	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00				0.00
Total Transfer to Reserve Fund	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Debt Services													
9040200 · Debt Service	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00				0.00
9050200 · Library District Act	0.00	0.00	0.00	0.00	0.00	0.00	0.00	5,435.00	0.00				5,435.00
9060200 · Special Reserve Expenditures	0.00	0.00	0.00	0.00	18,592.00	0.00	0.00	0.00	0.00				18,592.00
9095100 · Debt Service - GF	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00				0.00
9115100 · Recovery Zone Bond Principal	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00				0.00
9120100 · Recovery Zone Bond Interest	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00				0.00
Total Debt Services	0.00	0.00	0.00	0.00	18,592.00	0.00	0.00	5,435.00	0.00	0.00	0.00	0.00	24,027.00
Total Expenditures	184,026.28	171,527.83	236,009.66	307,030.45	219,547.93	181,503.30	219,142.46	214,149.82	187,733.43	0.00	0.00	0.00	1,920,671.16
Net Total	1,604,181.23	-109,400.25	1,267,712.34	-255,711.17	-167,182.61	-176,237.24	-213,473.49	-202,656.93	-169,751.40	0.00	0.00	0.00	1,577,480.48

**McHenry Public Library District
Investments
For the 9 Month(s) Ended March 31, 2023**

Bank	Current Rate	Book Balance
Old National Bank - MM General	3.94%	2,553,887
Old National Bank - MM Spec Reserve	3.94%	310,853
Old National Bank - MM Grant & Gift	3.94%	670,689
Old National Bank Bank - HSA	n/a	4,573
Old National Bank Bank - General	n/a	82,312
Old National Bank Bank - Payroll	n/a	130,346
Old National Bank Bank - Imprest	n/a	2,095
Total	\$	3,754,756



Bankcard Processing Center						
April 2023 - by Account						
Name	Tran Date	Merchant Name	Note	Amount	Account #	
TERRILL	3/17/2023	FEDEX OFFIC75500007559		\$ 375.88	8040-300	
TERRILL	4/3/2023	FEDEX OFFIC75500007559		\$ 136.80	8040-300	\$ 512.68
JAKACKI	3/30/2023	Lenovo United States		\$ 8,394.30	8040-350	
JAKACKI	3/30/2023	Lenovo United States		\$ 484.27	8040-350	\$ 8,878.57
TERRILL	3/8/2023	APPLE.COM/BILL		\$ 6.99	8090-100	
TERRILL	3/8/2023	discovery+ Ad-Free		\$ 6.99	8090-100	
TERRILL	3/13/2023	Disney Plus		\$ 7.00	8090-100	
TERRILL	3/21/2023	Disney Plus		\$ 7.00	8090-100	
MICHALSKI	3/27/2023	Disney Plus		\$ 7.00	8090-100	
TERRILL	3/29/2023	Disney Plus		\$ 7.00	8090-100	
TERRILL	3/22/2023	HLU*Hulu 1597220921555-U		\$ 14.99	8090-100	
MICHALSKI	3/26/2023	HLU*Hulu 1802467690748-U		\$ 14.99	8090-100	
TERRILL	3/28/2023	HLU*Hulu 1804006094663-U		\$ 14.99	8090-100	
TERRILL	3/12/2023	Netflix		\$ 19.99	8090-100	
TERRILL	3/20/2023	Netflix.com		\$ 19.99	8090-100	
MICHALSKI	3/26/2023	NETFLIX.COM		\$ 19.99	8090-100	
TERRILL	3/29/2023	NETFLIX.COM		\$ 19.99	8090-100	
TERRILL	3/15/2023	HLU*Hulu 1592603299356-U		\$ 29.98	8090-100	
TERRILL	4/1/2023	HELP.HBOMAX.COM		\$ 15.99	8090-100	\$ 212.88
MILFAJT	3/27/2023	MEIJER # 218		\$ 2.38	8130-100	
MILFAJT	3/30/2023	QUILL CORPORATION		\$ 96.43	8130-100	\$ 98.81
TERRILL	3/31/2023	JEWELRY BRANDS		\$ 30.00	8142-100	
TERRILL	3/31/2023	SP POPNBEARDS		\$ 33.09	8142-100	
TERRILL	3/31/2023	SQ *GALACTIC TOYS		\$ 38.59	8142-100	
TERRILL	3/31/2023	SQ *MIRKYWOOD EMPORIUM		\$ 40.00	8142-100	
TERRILL	3/31/2023	SQ *OMNI GAMING		\$ 33.08	8142-100	
TERRILL	3/31/2023	SQ *STL BRICK FANAT		\$ 22.05	8142-100	
TERRILL	3/31/2023	SQ *TOYNK.COM		\$ 38.58	8142-100	\$ 235.39
TERRILL	3/28/2023	WALGREENS #5469		\$ 25.00	8150-100	
TERRILL	3/28/2023	WM SUPERCENTER #1377		\$ 8.98	8150-100	
JAKACKI	3/29/2023	Amazon.com*HY1PF8810		\$ 35.00	8150-100	\$ 68.98

Bankcard Processing Center						
April 2023 - by Account						
Name	Tran Date	Merchant Name	Note	Amount	Account #	
JAKACKI	4/4/2023	MCHENRY PUBLIC LIBRARY		\$ 3.00	8275-100	\$ 3.00
JAKACKI	3/22/2023	USPS PO 1646800050		\$ 74.60	8540-100	
TERRILL	3/29/2023	REI* C2E2 CHICAGO COMI		\$ (3.95)	8540-100	
TERRILL	3/29/2023	REI* C2E2 CHICAGO COMI		\$ (3.95)	8540-100	
TERRILL	3/29/2023	REI* C2E2 CHICAGO COMI		\$ (3.95)	8540-100	\$ 62.75
JAKACKI	4/5/2023	VISTAPRINT		\$ 47.99	8550-100	\$ 47.99
SCHNAEBELE	3/29/2023	THE HOME DEPOT #1969		\$ 69.56	8740-100	\$ 69.56
JAKACKI	3/16/2023	WWP*SCHOPEN PEST SOLUTION		\$ 520.00	8745-100	\$ 520.00
SCHNAEBELE	3/8/2023	THE HOME DEPOT #1969		\$ 165.39	8750-100	
SCHNAEBELE	3/23/2023	THE HOME DEPOT #1969		\$ 113.75	8750-100	\$ 279.14
JAKACKI	3/9/2023	FIVE BELOW 703		\$ 60.00	8760-100	
JAKACKI	3/14/2023	BP#9151747BULL VALLEY BP		\$ 4.61	8760-100	
SCHNAEBELE	3/17/2023	TST* Napoli Pizza Woodsto		\$ 38.43	8760-100	
JAKACKI	3/25/2023	WM SUPERCENTER #1413		\$ 204.73	8760-100	
TERRILL	3/31/2023	GDP*SAVOR CHICAGO		\$ 22.25	8760-100	
TERRILL	3/31/2023	SAVOR-MCCORMICK PLACE		\$ 12.00	8760-100	
TERRILL	3/31/2023	SAVOR-MCCORMICK PLACE		\$ 11.50	8760-100	
JAKACKI	4/2/2023	WALMART.COM 8009666546		\$ 35.64	8760-100	\$ 389.16
SCHNAEBELE	3/24/2023	SQ *BEARDSLEYS BARBERSHOP	Inadvertant personal use of card. Reimbursement made 4/10/2023	\$ 50.00	8795-100	\$ 50.00
MAY	4/3/2023	NATIONAL CRIME SEARCH		\$ 27.95	8945-100	\$ 27.95
MILFAJT	3/14/2023	INNOVATIVE USERS GROUP	Prepaid 3/13/23- 3/12/24	\$ 110.00	8960-100	
MILFAJT	3/23/2023	AMERLIBASSOC ECOMMERCE	Prepaid 4/1/23- 4/1/24	\$ 260.00	8960-100	

Bankcard Processing Center						
April 2023 - by Account						
Name	Tran Date	Merchant Name	Note	Amount	Account #	
TERRILL	3/27/2023	REFORMA	Prepaid 3/27/23-3/27/24	\$ 100.00	8960-100	
TERRILL	3/29/2023	AMERLIBASSOC ECOMMERCE	Prepaid 3/29/23-3/31/24	\$ 78.00	8960-100	\$ 548.00
TERRILL	3/31/2023	71930 - MLK SELF PARK		\$ 25.00	8970-100	\$ 25.00
MILFAJT	3/27/2023	AMER LIB ASSOC-CAREER		\$ 40.00	8980-100	
TERRILL	3/27/2023	AMER LIB ASSOC-CAREER		\$ 40.00	8980-100	
MILFAJT	4/5/2023	AMER LIB ASSOC-CAREER		\$ 40.00	8980-100	
TERRILL	3/14/2023	LIBRARYWORKS/MODLIBAWD		\$ 49.00	8980-100	
TERRILL	3/18/2023	AMERLIBASSOC ECOMMERCE		\$ 199.00	8980-100	
MILFAJT	3/30/2023	AMER LIB ASSOC-CAREER		\$ 265.00	8980-100	
JAKACKI	3/30/2023	AMER LIB ASSOC-CAREER		\$ 385.00	8980-100	
JAKACKI	4/6/2023	AMERICAN LIBRARY ASSOC		\$ 71.10	8980-100	\$ 1,089.10
				\$13,118.96	TOTAL	\$13,118.96
BANKCARD PROCESSING CENTER						
PO BOX 6818						
Carol Stream, IL 60197-6818						

Travel Reimbursement

Employee	Amount
Baseley, Steffanie L.	\$17.03
Bily, Emily N.	\$3.80
Einoris, Jen E.	\$14.15
Kordistos, Skye	\$36.22
Salazar, Bertha A.	\$77.95
Terrill, Zach T.	\$74.02
Totals for Travel Reimbursement	\$223.17



McHenry Public Library District
INTERIM CHECKS ISSUED - March 2023
(NOT INCLUDED ON BILL REPORT)

Account - Money Market					
<u>VENDOR</u>	<u>DESCRIPTION</u>	<u>AMOUNT</u>	<u>ACCT#</u>	<u>DATE</u>	<u>CHECK</u>
(no checks written on this account)					
subtotal for account		\$ -			

Account - General Fund					
<u>VENDOR</u>	<u>DESCRIPTION</u>	<u>AMOUNT</u>	<u>ACCT#</u>	<u>DATE</u>	<u>CHECK</u>
Waste Connection	Waste	\$ 490.95	8745-100	03/02/23	EFT
First Communications	VOIP Phones	\$ 1,619.92	8320-100	03/06/23	EFT
Comcast	Internet	\$ 439.80	8325-100	03/01/23	EFT
Comcast	Internet	\$ 404.80	8325-100	03/29/23	EFT
subtotal for account		\$ 2,955.47			

Account - HSA/Building					
Old National Bank	Employer contributions HSA	\$ 500.00	8940-100	03/07/23	EFT
Old National Bank	Employee contributions HSA	\$ 584.61	8940-100	03/07/23	EFT
Old National Bank	Employee contributions HSA	\$ 465.38	8940-100	03/21/23	EFT
subtotal for account		\$ 1,549.99			

Account - Payroll					
<u>VENDOR</u>	<u>DESCRIPTION</u>	<u>AMOUNT</u>	<u>ACCT#</u>	<u>DATE</u>	<u>CHECK</u>
subtotal for account		\$ -			

Account - Imprest					
<u>VENDOR</u>	<u>DESCRIPTION</u>	<u>AMOUNT</u>	<u>ACCT#</u>	<u>DATE</u>	<u>CHECK</u>
subtotal for account		\$ -			

GRAND TOTAL CHECKS ISSUED \$ 4,505.46

McHenry Public Library District

LIBRARIAN'S REPORT

APRIL 2023

Administration

- L. Jakacki draft a request for proposals for our annual financial audit and sent it to five auditing firms.
- L. Jakacki attended a local legislative meet-up at the Lake Villa Library on March 6 with State Representative Tom Weber. Representative Weber's district covers Lake Villa, Antioch, McHenry, River East, Johnsburg, and Nippersink libraries. Each library director shared something of interest that was happening at their library and then their thoughts on an issue that is facing libraries.
- L. Jakacki and B. Michalski prepared for the transition to ePay for online fine/fee payment which will go live on 4/4/23.
- L. Jakacki and J. May conducted interview for the Youth Services Manager position.
- The Library received and complied with a FOIA request for the medical insurance plans for employee's including the summary of benefits and the breakdown of library and staff costs for the premiums.

Adult Services

- E. Bily worked with a patron to place a on hold for a Roku, and the patron was disappointed to see there would be a wait for the item. In the meantime, Bily handed the patron an Apple TV device and advertised that while they wait, they could use this to enjoy Apple TV+, HBO Max, and Discovery+. The patron was eager to try it to watch *Last of Us* and said they didn't know the library offered this service.
- T. Hillier had a patron come into the Genealogy Room looking for the burial sites of one of their ancestors. She had several clues, but no definitive place the ancestor might be. One thing she did know was the name of the pastor who performed the funeral service. Using some of the McHenry County Genealogical Society's quarterlies, Hillier was able to find another service the pastor performed including the church that they led. Hillier informed the patron who was very pleased to receive the information.
- A patron was looking for Horror novels to read. The patron had already read everything by Stephen King. So, K. Kimbrel recommended: "Spite House" by Johnny Compton; "Don't Fear the Reaper" by Stephen Graham Jones; and "All Hallows" by Christopher Golden. The patron was thrilled to discover new spooky Horror writers. The patron also suggested that we should have a Horror section.
- An adult patron was looking to start a new audio (CD) book series and was looking for a recommendation. She mentioned liking historical fiction and mysteries. D. Gaudio recommended Louise Penny's Three Pines book series and got her the first book on CD. She came back the next week to get the next recording. She was very excited and said, "I loved it."
- A. Moreno-Lomeli helped a patron locate books for obtaining a real estate license. Lomeli also mentioned we had titles available electronically. She then walked the patron through the process of viewing the ebooks the library had on real estate. The patron was very happy to know the library had additional resources.
- The Questions Desk staff participate in 64 live chats in the month of March.

Circulation

- The Library Lovers Expedition concluded on Sunday, April 2. Circulation Staff registered 127 McHenry residents for the initiative. We also assisted in welcoming 791 participants from other libraries.

Human Resources

- We rolled out our first position through Paylocity Recruiting, a Cataloger position this month, and phone screens started in the month of April.
- K. Walker separated from his Acquisitions Associate position at the Library.
- Interviews for Youth Services Department Manager were conducted with L. Jakacki.
- A. Stansbury accepted our Youth Services Department Manager position, and she starts in April.
- N. Brehm was hired back as a Temporary Substitute Circulation Clerk.
- K. Meagher resigned from her Circulation Clerk position here at the Library.
- Our current headcount for February was; 29; 18 FT (37.50 hours weekly) and 11 PT staff members.
- Average merit increases for FY 22/23 (year-to-date) is 1.69%
- We had no staff milestone anniversaries this month.

Technical Services

- S. Roitberg reports that she attended the March Collection Development meeting to present the revised New Collections Planner, and that her revisions were approved. She has cataloged 5 of the 10 binge boxes.
- K. Meadows has pre-processed several of the binge boxes to ensure the deadline is met.

Technology

- IT received and began setting up 5 new Zebra label printers for circ and TS.
- IT began notifying vendors of the upcoming CCS server migration to ensure a smooth transition
- IT began working with Eder on preparations for the upcoming server upgrade.
- IT began researching replacements for our ScanPro microfilm scanners. The current devices are becoming obsolete and will be out of support by the end of the year
- 3/20 – IT joined Eder to meet with Scale to go over renewal and upgrade options of our current servers and support plan.

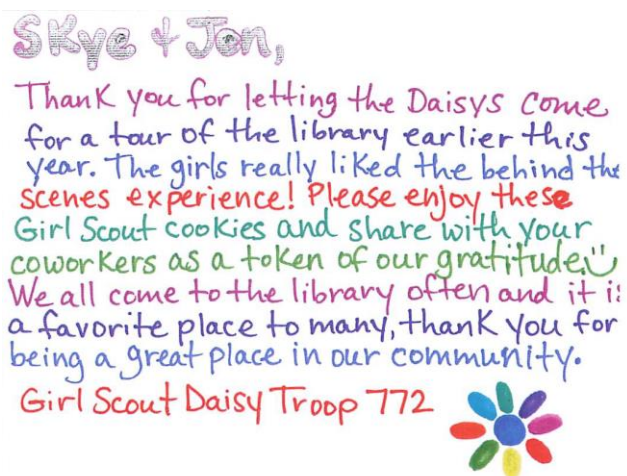
Youth Services

- A. Maifield attended Chicago's Comic and Entertainment Expo (C2E2) on behalf of the library ComiCon committee and she had this to say about her experience "C2E2 was a blast! I loved being able to talk with local artists and vendors and it seemed like there was a lot of interest in the Library's ComiCon!"
- J. Einoris had helped a patron earlier in the month choose some book possibilities for her to read as part of her grandson's school Mystery Reader program. The patron was very nervous/apprehensive about being a mystery reader. Since one of the topics she was interested in was butterflies, Einoris suggested *The Very Impatient Caterpillar* by Ross Burach. She called back on 3/27 and Einoris happened to answer the phone. She did end up by being a mystery reader for her grandson's class and it was a hit! Both the class, the teacher and teacher assistant, and the patron loved the book and the patron had a great time as a mystery reader, saying she was hoping to do it again. The patron wanted more books by Ross Burach to read to her grandsons. Einoris was able to pull 3 books that McHenry had on the shelf and put several more on hold. The patron could barely contain her excitement about both the book and her mystery reader experience.
- The Discovery Hub reopened this month due in major part to S. Kordistos and she has had nothing but positive comments from parents saying that they missed it and can't wait to bring their kids back to play!

- S. Baseley helped a child find candy making cookbooks and she was really excited to learn how to make candy with her Grandpa!
- B. Salazar, S. Baseley, and S. Kordistos welcomed back students into the library from Hilltop Elementary with a storytime and tour. The kids were very excited and buzzing about getting their own library cards.

Patron Comments

- The NW Herald is not published on paper on Monday, only on-line. How can the library make Monday's new available? Beverly



Dear Bertha-

The kids will be sending thank you notes, but I just wanted to personally thank you and Stefanie for the well organized field trip. The teachers who visited on Tuesday said that Skye also gave a great tour. The kids had a great experience and returned to school buzzing about getting their own library cards.

You did an amazing job of planning the storytime. You kept the children very engaged and the song and stories were all great choices.

Our dual language class is looking forward to their trip on Thursday and we are so glad that you can accommodate them in Spanish.



Martha Ramos

Local Guide • 50 reviews • 79 photos

★★★★★ 6 days ago

(Translated by Google) Quiet and without waiting for the PC to be vacated, which there are from the main ones, 1 apple, 1 Microsoft with a large monitor and easy access.

(Original)

Tranquilo y sin estar esperando a que se desocupen la PC, las cual hay desde las principales, 1 apple, 1 Microsoft de monitor grande y de fácil acceso.



McHenry Public Library District

Owner



HT Hawks
@HT_Hawks

...

Hilltop first grade classes are visiting the McHenry Library this week! Mrs. Conaghan's and Mrs. Grove's classes visited on Wednesday. Thank you to the McHenry Library staff for the fun storytime and special tour!



7:45 AM · Mar 23, 2023 · 85 Views



Jon Niemic
@MrJonNiemic

...

S/O to former MCHS teacher and local Historian, Mr. Jeff Varda & Mr. Thomas Hillier from the McHenry Library for coming in to speak with our American Studies classes about our local history fair project.

[@McHenrySS](#)



12:28 PM · Feb 1, 2023 · 803 Views

5 Retweets 12 Likes

To: Board of Trustees

From: Lesley Jakacki, Executive Director

Re: Verbatim audio or video records of remote open meetings

Date: 04/18/2023

On June 12, 2020, the Governor signed Senate Bill 2135 (Public Act 101-0640) amending the OMA, which allows public bodies to hold “an open or closed meeting by audio or video conference without the physical presence of a quorum of the members” during a public health disaster as long as several conditions are satisfied.

Recordings

Public bodies are required to create verbatim audio or video records of any remote open meeting, which must be made available to the public. These verbatim records must be kept for at least 18 months after the meeting was held, in the same manner, that verbatim recordings of closed sessions are retained.

Verbatim records may be destroyed no less than 18 months after the completion of the meeting recorded but only after: (1) the public body approves the destruction of a particular recording; and (2) the public body approves the minutes of the meeting.

The following virtual meeting verbatim audio or video recordings are up for review:

- April 20, 2021, Regular Meeting
- May 18, 2021, Regular Meeting
- June 15, 2021, Regular Meeting

THE McHENRY PUBLIC LIBRARY DISTRICT
BOARD OF LIBRARY TRUSTEES
McHENRY, ILLINOIS
RESOLUTION No. 2022/2023-5

DECLARING A VACANCY

WHEREAS, the Library Board of Trustees had two vacancies for 6-year terms and one vacancy for a 2-year unexpired term at the April 4, 2023 Election; and

WHEREAS, there was only one candidate on the ballot for the Consolidation election for a 6-year term; and

WHEREAS, a vacancies in the office of Library Trustee shall be declared by the Library Board; and

WHEREAS, vacancies shall be filled by appointment of the Library Trustees until the next regular library election.

NOW, THEREFORE BE IT RESOLVED by the Board of Library Trustees of the McHenry Public Library District, McHenry, Illinois, hereby:

1. Declare the following vacancies in the office of Library Trustee;
 - a. One vacancy of a 6-year term
 - b. One vacancy of a 2-year unexpired term
2. Intend to fill the vacancy by appointment until the next regular election in April 2025.

Passed by the Board of Library Trustees of the McHenry Public Library District, McHenry, Illinois on the _____ day of _____, 2023 by a vote of:

AYES:

NAYS:

ABSENT:

ABSTAINING:

Charles T. Reilly, President
McHenry Public Library District Board of Library Trustees

Attest:

Monica Leccese, Secretary
McHenry Public Library District Board of Library Trustees

Tax Computation Report

McHenry County

Taxing District LYMC - MCHENRY LIBRARY			Equalization Factor 1.0	
Property Type	Total EAV	Rate Setting EAV	PTELL Values	
Farm	13,726,182	13,726,182	EZ Value Abated:	0
Residential	1,042,656,442	1,039,520,844	EZ Tax Abated:	\$0.00
Commercial	180,921,801	175,466,362	Annexation EAV	0
Industrial	57,394,987	57,394,987	Disconnection EAV	0
Mineral	1,808,106	1,808,106	Recovered TIF EAV	0
State Railroad	1,010,467	1,010,467	Agg. Ext. Base (2021)	3,354,410
Local Railroad	0	0	Limiting Rate	0.276730
County Total	1,297,517,985	1,288,926,948	% of Burden	0.00%
Total + Overlap	1,297,517,985	1,288,926,948	Recovered EZ EAV	0
			TIF Increment	8,591,037
			New Property	16,142,803
			New Property (Overlap)	0
			Total New Property	16,142,803

Fund/Name	Levy Request	Max. Rate	Calc. Rate	Actual Rate	Non-PTELL Extension	PTELL Factor	Limited Rate	% Burden Rate	McHenry County Total Extension	Percent
** 001 CORPORATE	3,520,100	0.600000	0.273103	0.273104	\$3,520,111.05	1.000000	0.273104	0.000000	\$3,520,111.05	99.6654
200 REVENUE RECAPTURE	11,817	0.000000	0.000917	0.000917	\$11,819.46	1.000000	0.000917	0.000000	\$11,819.46	0.3346
Totals (Capped)	3,520,100		0.273103	0.273104	\$3,520,111.05		0.273104	0.000000	\$3,520,111.05	99.6654
Totals (Not Capped)	11,817		0.000917	0.000917	\$11,819.46		0.000917	0.000000	\$11,819.46	0.3346
Totals (All)	3,531,917		0.274020	0.274021	\$3,531,930.51		0.274021	0.000000	\$3,531,930.51	100.0000

** Subject to PTELL

I agree with the above figures

Signature

Taxing District LYMC - MCHENRY LIBRARY

Taxing Body

Title:

E-Mail Address:

Phone Number:

Fax Number:

Executive Director
 lyakacki.c@mcHenryLibrary.org
 815-385-0036
 815-385-7085

MEMO

To: MPLD Board of Trustees

From: Lesley Jakacki, Executive Director

Re: FY 2023/24 Compensation and Insurance Benefit Options

Date: 04/18/2023

Revenue

Property Taxes:

Since we requested a levy increase, the Library will receive an estimated \$165,119.00 more in property taxes in FY 2023/24, from \$3,366,811.83 in FY 22/23 to \$3,531,930.51 in FY 23/24.

Other General Fund Revenue:

Other General Fund Revenue will be estimated to be higher this upcoming FY. First of all, the interest income we will receive is estimated to be almost 90% higher than last year due to the change in the interest rate. Secondly, we would like this year to add a new service, License Plate Sticker renewals, which would add a source of income to the Library.

The only other change in revenue for the upcoming FY is if we want to consider becoming fine-free. Minor adjustments would be made to the budget to accommodate this decrease in revenue.

Consumer Price Index (CPI) or Inflation

“ . . . Over the last 12 months, the CPI-U rose 4.4 percent. . . The index for all items less food and energy advanced 5.5 percent over the year. Food prices increased 5.9 percent. Energy prices declined 8.6 percent, largely the result of a decrease in the price of gasoline. “

-- From U.S. Bureau of Labor Statistics, 4/14/2023

<https://www.bls.gov/regions/midwest/news-release/consumerpriceindex_chicago.htm>

Expenditures

Salary:

Due to the Library having many positions vacant due to turnover and obstacles to recruiting, our salary expenditures for FY 22/23 are low compared to what was budgeted. We continue to work on restructuring departments when vacancies occur. We review needs to see if hiring part-time employees continues to provide the same coverage and services, if the position has changed needs, or if backfilling these positions is necessary.

Due to restructuring positions and hiring more part-time employees, the Library has reduced and/or maintained the overall personnel costs relating to fringe benefits. With this slimmer budget, we have begun to address the market position on salaries for specific classes of employees. We consider tenure, skills, salary compression, and wages at similar-sized libraries and then review where the employee is on the libraries' established pay scale. We would like to entertain the possibility of continuing the combination of COLA (cost-of-living adjustment) and merit increases for all eligible employees for this FY.

The table on the following page illustrates that we have many compensation options to review if we keep the salary, pension, and health benefits expenditures at a similar percentage of the total budget as FY 22/23.

Over the past few years, raises have been:

- FY 2018/19-- merit increases were capped at 3%
- FY 2019/20-- merit increases were capped at 2%
- FY 2020/21-- no merit raises or COLA
- FY 2021/22-- 1.3% COLA Increase
- FY 2022/23-- 2% COLA and 2% merit increase; starting wage no lower than \$14.00/hour. The average of the merit increases among all employees is 1.69% for this year.

All staff meets the current minimum wage standards for 2023/24. This will make our compensation more competitive for both recruitment and retention.

All options provided consider the recommendations in *Serving Our Public 4.0*: salaries do not exceed 60% of the total budget, and salary plus fringe benefits do not exceed 70%.

Benefits (health insurance)

We are budgeting for a 15% increase in health care premiums. However, we plan to keep the same cost-sharing rate for employees and spouse/family as we increased the employee share in FY 2020/21.

FY 2023/24 Salary and Insurance Benefit Options

		FY 2022/23		FY 2023/24		OPTION 1		OPTION 2		OPTION 3	
		Budget	% Of TOTAL BUDGET	Proposed Budget	% Of TOTAL BUDGET	2% COLA and 1% Merit		2% COLA and 2% Merit		2% COLA and 3% Merit	
8910-100	SALARIES	\$ 1,590,000.00	47.40%	\$ 1,695,000.00	47.99%	\$ 1,650,000.00	46.72%	\$ 1,665,000.00	47.14%	\$ 1,680,000.00	47.57%
8920-100	FICA/MEDICARE	\$ 125,000.00	3.73%	\$ 132,000.00	3.74%	\$ 128,000.00	3.62%	\$ 129,000.00	3.65%	\$ 130,000.00	3.68%
8930-100	IMRF	\$ 170,000.00	5.07%	\$ 190,000.00	5.38%	\$ 183,000.00	5.18%	\$ 185,000.00	5.24%	\$ 186,000.00	5.27%
8940-100	HEALTH & LIFE INSURANCE	\$ 285,000.00	8.50%	\$ 295,000.00	8.35%	\$ 295,000.00	8.35%	\$ 295,000.00	8.35%	\$ 295,000.00	8.35%
TOTAL		\$ 2,170,000.00	64.69%	\$ 2,312,000.00	65.46%	\$ 2,256,000.00	63.87%	\$ 2,274,000.00	64.38%	\$ 2,291,000.00	64.87%
						2% COLA and 1% Merit		2% COLA and 2% Merit		2% COLA and 3% Merit	
						47 total staff for 1393 hours/week		47 total staff for 1393 hours/week		47 total staff for 1393 hours/week	
						COLA not given if employee was hired, promoted or recieved a market rate adjustment within the 6 months prior to the COLA effective date		COLA not given if employee was hired, promoted or recieved a market rate adjustment within the 6 months prior to the COLA effective date		COLA not given if employee was hired, promoted or recieved a market rate adjustment within the 6 months prior to the COLA effective date	
						All other staff employed by the Library as of 6/30/2023 would be eligible for a 2% COLA Raise		All other staff employed by the Library as of 6/30/2023 would be eligible for a 2% COLA Raise		All other staff employed by the Library as of 6/30/2023 would be eligible for a 2% COLA Raise	
						All staff would be eligible for a 0%-1% merit increase dependent on their performance evaluation on their anniversary date		All staff would be eligible for a 0%-2% merit increase dependent on their performance evaluation on their anniversary date		All staff would be eligible for a 0%-3% merit increase dependent on their performance evaluation on their anniversary date	
						Health & Life Insurance is budgeted for a potential 15% increase in premiums		Health & Life Insurance is budgeted for a potential 15% increase in premiums		Health & Life Insurance is budgeted for a potential 15% increase in premiums	

National Library Week 2023

Proclamation

WHEREAS, libraries provide the opportunity for everyone to pursue their passions and engage in lifelong learning, allowing them to live their best life;

WHEREAS, libraries have long served as trusted institutions for all members of the community regardless of race, ethnicity, creed, ability, sexual orientation, gender identity, or socio-economic status;

WHEREAS, libraries strive to develop and maintain programs and collections that are as diverse as the populations they serve and ensure equity of access for all;

WHEREAS, libraries adapt to the ever-changing needs of their communities, continually expanding their collections, services, and partnerships;

WHEREAS, libraries play a critical role in the economic vitality of communities by providing internet and technology access, literacy skills, and support for job seekers, small businesses, and entrepreneurs;

WHEREAS, libraries are accessible and inclusive places that promote a sense of local connection, advancing understanding, civic engagement, and shared community goals;

WHEREAS, libraries are cornerstones of democracy, promoting the free exchange of information and ideas for all;

WHEREAS, libraries, librarians, and library workers are joining library supporters and advocates across the nation to celebrate National Library Week;

NOW, THEREFORE, be it resolved that we, the Board of Trustees of the McHenry Public Library District, proclaim National Library Week, April 23-29, 2022. During this week, we encourage all residents encourage all residents to visit their library to explore the wealth of resources available.

Proclaimed on this _____ day of _____, 2023.

Ayes

Nayes

Abstain

Absent

Charles T. Reilly, President
McHenry Public Library Board of Trustees



**Resolution FY 2022/2023-06
IN HONOR OF DELPHINE GRALA IN CONNECTION TO HER SERVICE
TO THE MCHENRY PUBLIC LIBRARY DISTRICT**

WHEREAS, it is the mission of the McHenry Public Library District to enrich community life through responsive library services that meet diverse informational and recreational needs;

WHEREAS, the Library seeks to appoint and elect qualified, high-energy, committed and dedicated persons to serve on the library board of trustees to help establish goals and objectives, handle finances and work in the public's best interests as it strives toward fulfilling its motto of "Yesterday's Wisdom, Today's Knowledge, and Tomorrow's Dreams;"

WHEREAS, a longtime resident of McHenry Library District and an avid user of the public library, **Delphine 'Del' Grala** was appointed to the Library Board in August 2012 and, since that time, has served with purpose, dedication and distinction as a Library Board trustee and long-time Board Treasurer until April 2023;

WHEREAS, in those capacities, Del has successfully and energetically helped usher in projects like roof reconstruction, a PV solar array, transition to RFID technology, a StoryWalk, and multiple other types of projects and served as a productive board member;

WHEREAS, she has selflessly and tirelessly given of her personal time and talents to promote a cooperative and congenial staff culture by helping develop staff policies and procedures, participating in strategic planning sessions, guided the library in weathering the COVID-19 pandemic and appointing a new Executive Director;

WHEREAS, Del has used her enthusiasm, professionalism, and common sense to produce board meetings that are productive, thought provoking, community-minded and forward-thinking and being a resource as a sounding board giving practical advice on many important issues;

WHEREAS, Del demonstrated her outstanding organization skills, invaluable knowledge of the library's finances, attention to detail and focus on long-term financial sustainability for the District as the Board Treasurer;

NOW THEREFORE, BE IT RESOLVED, that the Board of Library Trustees and the staff of the McHenry Public Library District duly honor and recognize Delphine 'Del' Grala's accomplishments and achievements with sincere appreciation;

BE IT FURTHER RESOLVED, that this Resolution be incorporated into the minutes of this meeting and that an official copy be given to Delphine Grala.

Passed by the Board of Trustees of the McHenry Public Library District
Illinois, at a Regular Meeting thereof, held on the 18th Day of April, 2023.

Charles T. Reilly, President

ATTEST:

Monica Leccese, Secretary

Resolution FY 2022/2023-07
IN HONOR OF JILL STONE IN CONNECTION TO HER SERVICE
TO THE MCHENRY PUBLIC LIBRARY DISTRICT

WHEREAS, it is the mission of the McHenry Public Library District to enrich community life through responsive library services that meet diverse informational and recreational needs;

WHEREAS, the Library seeks to appoint and elect qualified, high-energy, committed and dedicated persons to serve on the library board of trustees to help establish goals and objectives, handle finances and work in the public's best interests as it strives toward fulfilling its motto of "Yesterday's Wisdom, Today's Knowledge, and Tomorrow's Dreams;"

WHEREAS, a lifelong resident of McHenry and an avid user of the public library, **Jill Stone** was appointed to the Library Board twice, once in January 1998 through September 1998 and most recently in April 2015 and, since that time, has served with purpose, dedication and distinction as a Library Board trustee and officer until April 2023;

WHEREAS, in those capacities, Jill has successfully and energetically helped usher in projects like roof reconstruction, a PV solar array, transition to RFID technology, a StoryWalk, and multiple other types of projects and served as a productive board member;

WHEREAS, she has selflessly and tirelessly given of her personal time and talents to promote a cooperative and congenial staff culture by helping develop staff policies and procedures, participating in strategic planning sessions, guided the library in weathering the COVID-19 pandemic and appointing a new Executive Director;

WHEREAS, Jill has used her enthusiasm, sense of humor, tact, invaluable knowledge of the history of the community, and common sense to produce board meetings that are fun, challenging, productive, thought provoking, community-minded and forward-thinking and as the Vice President stepped up whenever she was needed by the Board;

WHEREAS, Jill has served as the heart of the Board by forging personal connections with patrons, staff, and fellow Trustees, never missing an opportunity to recognize a job well done, and demonstrating conscientious and empathic leadership by placing high emphasis on how library and its' polices value a person;

NOW THEREFORE, BE IT RESOLVED, that the Board of Library Trustees and the staff of the McHenry Public Library District duly honor and recognize Jill Stone's accomplishments and achievements with sincere appreciation;

BE IT FURTHER RESOLVED, that this Resolution be incorporated into the minutes of this meeting and that an official copy be given to Jill Stone.

Passed by the Board of Trustees of the McHenry Public Library District
Illinois, at a Regular Meeting thereof, held on the 18th Day of April, 2023.

Charles T. Reilly, President

ATTEST:

Monica Leccese, Secretary
MPLD Board of Trustees Packet